

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, June 22, 2015 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 18th day of June 2015. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes for June 4, 2015 and June 8, 2015**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to bring up item #12

Vote: 5 - 0 Motion Carried

Honorable John C. Galo, Webb County Commissioner Pct. 3

- 12. Discussion and possible action to approve a general order mandating that any expenditures and/or request for payments requiring prior commissioners court approval shall not be deemed ratified or approved as an authorized expenditure by the commissioners court despite the fact that it may have been included or approved during the regular presentation of monthly bills; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales was present to address the Commissioners Court on item #12.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales presented the recap of checks, side list, and ratification of payroll for June 19 pending approval.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Ms. Perales presented the monthly report for May 2015.

County Attorney, Mr. Marco Montemayor and Mr. Ray Rodriguez were both present to address the Commissioners Court on item #4.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

Margie Ramirez Ibarra, Webb County Clerk

Mrs. Ibarra stated that the item she had submitted to the agenda for this Commissioners Court Meeting was not included. She read the item as submitted into the record and mentioned that it concerned the 3% increase that was awarded in 2001 to those employees with fifteen years of service. Mrs. Ibarra stated that she would be re-submitting the item for the next Commissioners Court Meeting.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Judge Tijerina stated that items #6 and #7 would be heard at 11:00 a.m. with the presentations.

Honorable Tano E. Tijerina, Webb County Judge

8. Status report regarding the site for the county Fire & Emergency Medical Services administration building previously proposed to be constructed at the Casa Blanca property; with discussion and possible action to instruct county staff to provide a feasibility report and make additional recommendations regarding use of county property; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Fire and EMS Chief Rick Rangel and CAA's Office, Mr. James Flores were both present to address the Commissioners Court on item #8.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to go out for RFPs to see how this property could be used for recreational purposes for better quality of life where the proposed fire station was going to be

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to bring up item #47

Vote: 5 - 0 Motion Carried

Fire Suppression & EMS Services

47. **Discussion and possible action to declare Slot #2599 to be “exempt” pursuant to Webb County Civil Service Rules and Regulations, and thereby exempt from Civil Service coverage.**

Issue: Assistant Fire Chief position- Slot #2599 is not a “sensitive” position despite meeting Civil Service Rules of compliance for such identification.

Solution: Bring issue to Commissioner’s Court for approval before proceeding to meet with Civil Service Commission for certification of revised job description.

Result: Department will have a revised job description and understanding of its application, with intent to pursue filling of the slot.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Fire and EMS Chief Rick Rangel and Administrative Services Director, Ms. Cynthia Mares were both present to address the Commissioners Court on item #47.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to exempt this position and send it to the Civil Service Commission for approval and once it's approved, have it posted for hire

Vote: 5 - 0 Motion Carried

Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

9. **Discussion and possible action to approve the posting and filling of the following Slot at Rio Bravo Activity Center, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 22, 2015.**

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2711	Community Center Director	Step 16/A/E--\$38,402.54-\$40,358.97

Issue: This position was recently vacated by the promotion of the individual previously occupying it.

Solution: Request is being made for court approval to fill the vacant position.

Result: The position should be filled after meeting all applicable requirements by an

individual selected by the Court.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares was present to address the Commissioners Court on item #9.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to appoint Ms. Christina Lara contingent upon pre-employment results

Vote: 5 - 0 Motion Carried

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

10. **Discussion and possible action to accept grant contract #58140002250 award for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing and Community Affairs (TDHCA) for Program Year 2015 - Contract start date May 1, 2015 to Contract end date September 30, 2015, in the amount of TWO HUNDRED SEVENTY-THREE THOUSAND EIGHT HUNDRED AND NINETY-EIGHT DOLLARS (\$273,898.00) and authorizing the County Judge to sign all relevant documents. [Requested by Juan Vargas, Executive Director, Community Action Agency/Economic Development Department]**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

CAA's Office, Mr. James Flores was present to address the Commissioners Court on item #10.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

11. **Discussion and possible action to approve that \$71,000.00 currently budgeted in Capital Project Fund 605 (Building Maintenance and Construction), be unencumbered to pay for reimbursement costs associated with a Hwy 359 property development project in Phoenix Village Subdivision which is located in Precinct 2; and any other matters incident thereto.**

Issue: There are property development reimbursement expenses associated with a Hwy 359 subdivision project that totals approximately \$71,000.00.

Solution: Funding to pay for this expense is available in Fund 605 that was previously encumbered for another Precinct 2 project that has been completed.

Result: Reallocating these funds for this other county purpose will fulfill county obligations to reimburse developer with costs associated with the development of the subdivision.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford, County Auditor, Mr. Leo Flores, and County Attorney's Office, Mr. Ray Rodriguez were all present to address the Commissioners Court on item #11.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to unencumber the \$91,700 from the Judge's account

Vote: 5 - 0 Motion Carried

Honorable John C. Galo, Webb County Commissioner Pct. 3

13. **Report from Auditors office on all funds received, disbursed or encumbered in the various 605 Capital Outlay accounts since January 1st, 2013 to present accompanied by the corresponding action by Commissioners Court approving each disbursement and or encumbrance with possible action on any matters incident hereto.**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores and County Attorney, Mr. Marco Montemayor were both present to address the Commissioners Court on item #13.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to propose a resolution by this court saying that we need to send it to the proper authorities and if that's the D.A.'s, Texas Rangers, or whatever else and let them do an audit and see what other transactions there are

Vote: 5 - 0 Motion Carried

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

14. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0204-6004-2	Cell Phone	\$ 1,000	\$1367.21	\$367.21
	001-0204-5601	Administrative Travel	\$ 1,200	\$3,785.41	\$2,585.41
			\$2,200		
To:	001-0204-6205	Materials & Supplies	\$1,000	\$294.28	\$1,294.28
	001-0204-6219-2	Goods for Public Events	\$1,200	\$1,115.92	\$2,315.92
			\$2,200		

Issue: The following accounts will need funds to cover future expenses that are forecasted for the remainder of the fiscal year.

Solution: The line item transfer will cover expenses for the remainder of the fiscal year.

Result: Any invoices received during the remainder of the fiscal year will be paid.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Judge Tijerina stated that item #15 would be moved to 11:00 a.m.

16. **Discussion and possible action to identify any and all potential budget saving opportunities for the current fiscal year including but not limited to personnel issues, debt refunding possibilities, reallocating County investment assets into higher revenue producing areas, and authorizing county insurance consultant to assess potential savings with County insurance programs; and any other matters incident thereto.**

Issue: As we begin the budget process, we know that Webb County can possibly be anticipating a financial shortfall this year which can have ramifications in the next fiscal year and in our budget process. In an attempt to avoid that or minimize the effect I propose this as an effort to help Webb County identify areas of savings and expense reductions, sooner rather than later. Focusing on this now will help us as we move forward in the budget process.

Solution: A proposed solution is to look at measures that have successfully been implemented the past, that have helped the County save money, cut expenses, and increase revenue. Furthermore, looking closely at all County departments thoroughly we might be able to identify areas that are not operating efficiently and that are wasting money.

Result: The hope is that by working on this now we can avoid stricter measures in the future. As we get into the budget process having this information available can be extremely valuable at arriving at an efficient balance budget.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Executive Administrator, Mr. Lalo Uribe, Commissioners Court Administrator, Mr. Leroy Medford, and Insurance Consultant, Mr. Roger Garza were present to address the Commissioners Court on item #16.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to give authorization to Mr. Garza to come back and see what kind of studies we can have for cost savings as far as our budget is concerned and have him report to our budget officers

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

17. **Discussion and possible action to approve the revised Webb County Operational General order to reflect the transfer of payroll funds and the implementation of the Wage and pay classification system for fiscal year 2014-2015; and any other matters incident thereto.**

Issue: On May 11, 2015, the Commissioners Court approved revisions to the operational general order to reflect the transfer of payroll funds into Fund 603-Capital Outlay and Fund 604-Building Improvements and also to include the implementation of the wage and pay classification system (Condrey Plan with policy changes) in accordance with the adopted budget.

Solution: The county operational general order has been revised to reflect these changes.

Result: This will effectively correct the operational general order for fiscal year 2014-2015.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford, County Attorney, Mr. Marco Montemayor, and Chief Deputy Auditor, Mr. Rafael Perez were all present to address the Commissioners Court on item #17.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to adopt this general order as presented, add the prior motion for the 605 on non-ratification language, and instruct the budget officers to incorporate this for when it's brought back for the next fiscal year

Vote: 5 - 0 Motion Carried

- 18. Status report by county attorney's office regarding a request for an attorney general's opinion to clarify legal issues discussed with Section 74.104(a) of the Government Code and the implementation of a county wage and pay scale; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford and County Attorney, Mr. Marco Montemayor were both present to address the Commissioners Court on item #18.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to bring up item #38

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

Administrative Services

- 38. Status report and presentation by Wells Fargo Insurance (Insurance Agent), Alternative Services Concepts (Third Party Administrator) and Valley Risk Consulting (insurance consultant), to identify and review insurance policies and review historical loss information; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares, Wells Fargo Insurance, Mr. Robert Bookhammer, Alternative Services Concepts, Ms. Tommie Biggers, and Valley Risk Consulting, Mr. Roger Garza were all present to address the Commissioners Court on item #38.

Honorable Tano E. Tijerina, Webb County Judge

- 6. Recognition and presentation of medals to JB Alexander High School Boys Baseball team and coaches for becoming District and Regional champions in South Texas and their accomplishments in advancing to State finals. [Co-Sponsored by John Galo, Commissioner Pct. 3]**

The Commissioners Court presented plaques to the JB Alexander High School coaches in recognition of the team's accomplishments in becoming District and Regional champions in South Texas and advancing to State finals.

- 7. Recognition and presentation of medals to LBJ High School Girls Softball team and coaches for becoming Bi-District and Area champions and their accomplishments in advancing to Regional Quarter finals.**

Judge Tijerina stated a correction on item #7, the item should read as co-sponsored by Commissioner Frank Sciaraffa.

The Commissioners Court presented a plaque to LBJ High School Girls Softball coach Mr. Oscar Rodriguez in recognition of the team's accomplishments in becoming Bi-District and Area champions and advancing to Regional Quarter finals.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

- 15. Discussion and possible action to support Resolution “Operation Pins and Badges” on behalf of the Laredo Veterans Coalition to support and honor those law enforcement officers who gave their time and dedication serving in the military and following that by serving in the law enforcement agencies in the City of Laredo and County of Webb.**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Representing the Laredo Veterans Coalition, Mr. Doug Alford, along with others in support, read the resolution "Operation Pins and Badges". Certificates and pins were presented to those law enforcement officers who gave their time and dedication serving in the military and following that by serving in the law enforcement agencies in the city of Laredo and County of Webb.

Commissioners Court Administrator

- 19. Discussion and possible action to enforce the county cellular phone policy applicable to all employees currently assigned phones that are paid from general funds monies. With further action to authorize the Purchasing Agent verify that all current users have been authorized by the Court and require the continued use of the phone and have acknowledged receipt of said policy; and any other matters incident thereto.**

Issue: There are several county departments and officials that are assigned county cell phones. There is a county cellular phone policy in place that addresses the authorized use of the phone.

Solution: This is a request to identify the current cellular phones assigned countywide in an effort to determine if the department continues to require the use of the cell phone and to have the employee acknowledge receipt of said policy requirements.

Result: Properly inventory and identify all county cell phone users and enforce strict compliance with policy.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford and County Attorney, Mr. Marco Montemayor were both present to address the Commissioners Court on item #19.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina to implement a policy on cell phones and make sure everybody signs

Vote: 5 - 0 Motion Carried

Honorable Marco Montemayor, County Attorney

20. **Discussion and possible action to accept a donation of all the fill dirt and water needed for surface use on 2.5 miles of Alamo road. The road to be improved begins at the county line and ends 2.5 miles north west on Alamo Road. The county will receive all the fill dirt and water for the dates of June 9, 2015 and ending June 9, 2016. The donation is by Scott Reese and authorizing the County Judge to sign all relevant documents. [Requested by Jose Luis Rodriguez, Road and Bridge Director]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

21. **Discussion and possible action to ratify the original Independent Contractor Agreement and approval of Supplemental Agreement No. 1 for Professional Engineering Services by and between Webb County and S&B Infrastructure, Ltd ("S&B"), to provide engineering related services for the County Energy Transportation Reinvestment Zone (CERTZ) that was previously approved and executed on April 28, 2014, and authorizing payment for all pending professional services invoices provided by S&B, upon review and approval of the services by the County Engineer pursuant to the terms of the original and/or amended agreement.**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

22. **Discussion and possible action to ratify the original Independent Contractor Agreement and approval of Supplemental Agreement No. 1 for Professional Engineering Services by and between Webb County and Totem, LLC, to provide engineering related services for the County Energy Transportation Reinvestment Zone (CERTZ) that was previously approved and executed on April 24, 2014, and authorizing payment for all pending professional services invoices provided by Totem, LLC, upon review and approval of the services by the County Engineer pursuant to the terms of the original and/or amended agreement.**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca recommended that the court table item #22.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to table item #22

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

23. **Discussion and possible action to enter into an annual agreement between Staff Force and Webb County for temporary contract personnel services, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Cynthia Mares, Administrative Services Director]**

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca was present to address the Commissioners Court on item #23.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo to approve item #23 pending all the policies that we need to adopt as a court

Vote: 5 - 0 Motion Carried

- 24. Discussion and possible action to authorize County Judge to execute "Permit to Enter to Conduct Survey" with Harrison Interests, Ltd so that county contractors (S&BI) are allowed access to private property for the fulfillment of professional engineering services related to the Espejo-Gates Road and Bridges 1 and 2.**

Issue: In order to complete engineering services for the Espejo-Gates Roadway and Bridges 1 and 2 under the County Energy Transportation Reinvestment Zone (CETRZ) grant, S&BI must be allowed access to private property on either side of the road that is owned by Harrison Interests, Ltd.

Solution: Approve the execution of the "Permit to Enter to Conduct Survey" with Harrison Interests, Ltd.

Result: Completion of engineering services that will allow County to move forward into the construction phase of the Espejo-Gates road and bridges 1 and 2.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 25. Discussion and possible action to approve a Memorandum of Understanding between Laredo Independent School District and Webb County for the Head Start/Early Head Start to allow Head Start to have access to District campus facilities to facilitate emergency pick-up of its student population in case of an emergency which results in the evacuation and closure of its Head Start centers. There will be no impact on the County budget and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Esther Degollado, District Clerk

- 26. Discussion and possible action to authorize title and job description changes from Slot #2786, Vault Keeper to Slot #2786, Deputy District Clerk; and any other matters incident thereto. Proposal for Civil Service Commission consideration.**

Issue: Due to the increase of cases coming in to our office, we are in need of Deputy Clerks.

Solution: The change would alleviate for the documents to be processed on a timely manner.

Result: This change will allow our office to continue to run in a more efficient and productive manner to better assist the courts, attorneys, agencies and the general

public.

Discussion on file at the Webb County Clerk' Office June 22, 2015 Commissioners Court Meeting DVD.

District Clerk's Office, Ms. Elsa Galvan and Administrative Services Director, Ms. Cynthia Mares were both present to address the Commissioners Court on item #26.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Rebecca Palomo, 341st District Court Judge

27. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1003-6010	Books & Subscriptions	\$500	\$548.00	\$48.00
	001-1003-6022	Professional Services	\$700	\$1,500.00	\$800.00
			\$1,200		
To:	001-1003-6205	Materials & Supplies	\$500	\$53.35	\$553.35
	001-1003-6205	Materials & Supplies	\$700	\$553.35	\$1,253.35
			\$1,200		

Issue: There is not enough till the end of fiscal year in Materials & Supplies.

Solution: We will be able to order supplies.

Result: Transfer of funds will provide funds for the end of year.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Oscar Hale, 406th District Court Judge

28. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1050-6031	Capital Murder	\$50,000	\$133,539.85	\$85,539.85
To:	001-1050-7001-01	Indigent Defense	\$30,000	\$1,814.00	\$31,814.00
	001-1050-7001-02	Indigent Defense	\$20,000	\$99.25	\$20,099.25

Issue: The funds in these accounts are insufficient to cover attorney vouchers which have been submitted and which will be submitted during the remainder of the fiscal year.

Solution: Transfer funds from the Capital Murder account into the 49th and 111th District Court's Indigent Defense accounts.

Result: The transferred funds will cover outstanding attorneys' vouchers and any vouchers submitted during the remainder of the fiscal year.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Honorable Mike Villarreal, Constable Pct. 2

29. **Discussion and possible action to accept additional federal grant monies from Operation Stonegarden Fiscal Year 2013 in the amount of \$33,250 for Webb County Constables Pct. 1, Pct. 2, Pct. 3, and Pct. 4 to be distributed, as determined by Customs & Border Patrol (CBP) and Department of Homeland Security (DHS). Funding will be used for overtime operations, and fuel expense. No matching funds from the County are required.**

Pct. 1 \$10,500.00 (\$9,500.00 Overtime - \$1,000.00 Mileage)

Pct. 2 \$10,000.00 (\$9,000.00 Overtime - \$1,000.00 Mileage)

Pct. 3 \$ 2,750.00 (\$2,500.00 Overtime - \$250.00 Mileage)

Pct. 4 \$10,000.00 (\$9,000.00 Overtime - \$1,000.00 Mileage)

Issue: Federal grant monies in the amount of \$33,250.00 have become available through CBP and DHS from FY2013 Operation Stonegarden.

Solution: CBP and DHS have decided to award these funds to the Webb County Constables as recommended by the Laredo Sector Border Patrol.

Result: Additional man hours to enhance community policing in designated areas to each respective agency.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Honorable Adrian Cortez, Constable Pct. 3

30. **Discussion and possible action to accept a donation of Two (2) German Shepard dogs from Constable Adrian Cortez. The Dogs will be used as detection dogs (K9) for Webb County Constable Department Pct. 2 (Miguel "Mike" Villarreal) and Webb County Constable Department Pct 3. (Adrian Cortez). Both detection dogs are certified under the National Narcotic Detector Dog Association (NNDA).**

Issue: There is a need of any help to detect illegal substance contraband in this area.

Solution: If accepted the Webb County Constable Departments will have a detection dog available for department use and to assist other law enforcement agencies within Webb County when needed.

Result: The dogs will help detect illegal substance in the form of scent detection.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Constable Pct. 3, Mr. Adrian Cortez, Executive Administrator, Mr. Lalo Uribe, and Commissioners Court Administrator, Mr. Leroy Medford were all present to address the Commissioners Court on item #30.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

31. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2501-5601	Administrative Travel	\$1,000	\$1,000	0
	001-2501-6007	Dues & Memberships	\$140	\$200	\$60
	001-2501-6403	Vehicle Maint.	\$1,120	\$3,643.15	\$2,523.15
			\$2,260		
To:	001-2501-6205	Materials & Supplies	\$2,260	\$989.80	\$3,249.80

Issue: The materials & supplies account has \$989.80 balance. However extra monies are needed to purchase the materials and equipment needed for department use.

Solution: Transferring funds will allow the purchase of items needed.

Result: The account will have enough funds to purchase the items.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

32. Discussion and possible action to approve the submission of a grant application to the U.S. Department of Justice in conjunction with the City of Laredo for an Edward Byrne Memorial Justice Assistance Grant (JAG): (1) to pay for supplemental computer equipment and supplies for the Webb County Sheriff's Office Jail, ID/Records, Administrative, Court Security, and Information Technology Divisions and (2) to cover the partial salary costs of a Criminal Justice Division (CJD Grant No. 1979009 Operation Border Star) state grant funded peace officer for a total grant amount estimated at \$39,664; and authorizing the Webb County Judge to execute all relevant documents in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match.

Issue: Supplemental computer equipment and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services. Furthermore, the local council of governments (COG) has informed the Webb County Sheriff's Office that there will be a reduction in the state grant funding available to pay for a grant funded peace officer larger than the minimum funding amount needed to pay for the officer's full base pay.

Solution: Grant application to provide supplemental computer equipment and supplies for the Webb County Sheriff's Office as well as the leveraging of federal grant JAG funds in order to cover the anticipated shortfall of a state funding for the currently

deployed grant funded officer.

Result: The Webb County Sheriff's Office and its staff will be equipped with needed new, updated technology, equipment, and supplies. The certified peace officer currently funded by a state grant will be able to be deployed on a full time basis through the leveraging of Justice Assistance Grant (JAG) funds.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

33. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	603-0101-8801	Capital Outlay	\$26,815		
To:	001-2060-6023	Contract Services	\$26,815	\$101,312	\$128,127

Issue: Transfer required to pay for the month of May 2015 for services provided by Maverick, Zapata and Jim Hogg Counties for housing of Webb County inmates.

Solution: Approve transfer to pay May bills for this service provided by Contracted vendors. Only difference required is being requested from fund 603, previous Court action on 5/11/15 allocated \$100,000 to cover May services.

Result: Full payment for May services to house Webb County prisoners due to classification and population issues.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Sheriff's Office, Mr. Wayo Ruiz, Chief Deputy Auditor, Mr. Rafael Perez, County Attorney, Mr. Marco Montemayor, and Mr. Jorge Trevino were all present to address the Commissioners Court on item #33.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #33 and allow the Auditor to make any paper trail notifications that he must to comply with all book keeping records

Vote: 5 - 0 Motion Carried

34. Discussion and possible action to approve the title change of Vacant Slot #1857 and transfer remaining funds to Slot #2851 and approve the filling of the vacant Slots, subject upon the availability of payroll funds and any applicable Civil Service guidelines:

	<u>Slot# Title</u>	<u>Hourly Rate/Salary</u>
From:	1857 Public Safety Com. Specialist (Vacant)	\$36.70/\$76,336.00
To:	1857 IT Technician	\$16.67/\$34,673.60
	2851 Officer I (Currently funded with \$100 under FY15 GO)	\$20.03/\$41,662.40

Issue: The Pubic Safety Specialist recently vacated Slot 1857 due to retirement. The salary for this slot will serve a better use for the Sheriff's Office by funding the approved Officer I slot (2851) and changing the Specialist title to IT Technician.

Solution: Utilizing an IT Technician will help provide immediate IT support for the dispatch unit and for other information technology tasks required on a daily basis. This will be accomplished by changing the title from Public Safety Specialist to IT technician. Further, the remaining salary budget would be transferred into the

approved Officer I slot (2851) which is currently funded with \$100.00 under the general order.

Result: Secure additional IT support, more specifically for dispatch operations, patrol connectivity issues, and other IT duties as assigned. Lastly the remaining funds will support the previously approved Officer I slot for Patrol.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Sheriff's Office, Mr. Wayo Ruiz, and Executive Administrator, Mr. Lalo Uribe were both present to address the Commissioners Court on item #34.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

35. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2001-6402	Repairs & Maint.-Equip.	\$6,000	\$8,980.44	\$2,980.44
	001-2060-6402	Repairs & Maint.-Equip.	\$6,000	\$11,585.94	\$5,585.94
			\$12,000		
To:	001-2001-6401	Repairs & Maint. - Bldg.	\$6,000	\$20.25	\$6,020.25
	001-2060-6401	Repairs & Maint. - Bldg.	\$6,000	\$57.70	\$6,057.70
			\$12,000		

Issue: Building and Maintenance accounts have been budgeted at 50% less than what historical expenditures show due to creation of funds 603 & 604. Building Maintenance accounts require additional funding to address day to day repairs and/or preventive maintenance. Jail facility runs 24/7, 365 days and requires immediately attention when repairs and maintenance issues come up.

Solution: Transfer funds from similar accounts within the approved budget.

Result: Funding will allow public safety operations to continue without delaying the issuance of Purchase Orders due to lack of funds.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Patricia A. Barrera, Tax-Assessor- Collector

36. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0700-6411	Repairs & Maint. - Software	\$4,933	\$10,424.50	\$5,491.50
To:	001-0700-6014	Equipment Rental	\$2,433	\$7,667.19	\$10,100.19
	001-0700-6224	Minor Tools & Apparatus	\$2,500	\$468.08	\$2968.08
			\$4,933		

Issue: Account #001-0700-6014 needs funds to cover our monthly and quarterly payments for our Ricoh copy machines due through the remainder of the fiscal year. Additionally, account #001-0700-6224 will need funds to cover future expenses estimated for the rest of the fiscal year.

Solution: Transfer funds to cover payments for our Ricoh copy machines and future expenses.

Result: The line item transfers will cover payments for our Ricoh copy machines and future expenses due until the end of the fiscal year.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Administrative Services

37. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0114-6402	Repairs & Maint. Equip.	\$2,900	\$8,245.00	\$5,345.00
To:	001-0114-6014	Equipment Rental	\$2,900	\$223.76	\$3,123.76

Issue: Currently the account for Equipment Rental is almost depleted. Without these funds we will not be able to pay the remaining invoices for the current fiscal year.

Solution: The line item transfer will help, by the account not being in deficit.

Result: The line item transfer will cover expenses for the remainder of the fiscal year.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

39. Discussion and possible action for the Court to select dates to conduct interviews of applicants for the position of Community Action Agency Director; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and County Attorney's Office, Mr. Ramon Villafranca were both present to address the Commissioners Court on item #39.

Judge Tijerina asked Ms. Mares to read the names of the six applicants that applied for the Community Action Agency Director position. Ms. Mares read as follows: Alfonso "Poncho" Casso, Hilario Cavazos, Myra Granados, Ricardo Hinojosa, Virginia Garcia, and Ricardo D. Martinez.

No action taken.

40. Status report on the reimbursement of Three Hundred Seventy-Two Thousand Seven Hundred Ninety-One Dollars and Fifty-Seven Cent (\$372,791.57) from Texas Association of Counties Unemployment Compensation Fund, for calendar year 2014.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares was present to address the Commissioners Court on item #40.

Building Maintenance

41. Discussion and possible action to approve the following line item transfers for the Building Maintenance Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	604-0101-8103	Bldg. Improvement Fund	\$67,500		
	603-0101-8801	Capital Outlay Fund	\$65,500		
	001-0106-6202	Uniforms	\$1,000	\$2,105	\$1,105
	001-0106-5601	Administrative Travel	\$1,000	\$2,042	\$1,042
	001-0106-6011	Training & Education	\$1,500	\$5,712	\$4,212
			\$136,500		
To:	001-0106-6205	Materials & Supplies	\$53,000	\$3,624	\$56,624
	001-0106-6401	Repairs & Maintenance-B	\$67,500	\$1,063	\$68,563
	001-0106-6502	Janitorial Supplies	\$12,500	\$2,820	\$15,320
	001-0106-6004-4	Cell Phone Cost	\$3,500	\$781	\$4,281
			\$36,500		

Issue: There is insufficient funding for the remainder of Fiscal Year 2014-2015 for projects and ongoing operations in the Building Maintenance Department due to unforeseen events and unplanned expenses.

Solution: Approve line item transfers and the allocation of \$133,000 in additional funds to Building Maintenance Department.

Result: Sufficient funds to provide adequate services to all county buildings and complete ongoing maintenance projects.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

County Engineer / Interim Building Maintenance Director, Mr. Luis Perez Garcia, Chief Deputy Auditor, Mr. Rafael Perez, and Executive Administrator, Mr. Lalo Uribe were all present to address the Commissioners Court on item #41.

Mr. Perez Garcia stated that the tabulation on the To: Fund should read as \$136,500 for the total.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 3 - 2 Motion Carried

NAY: Commissioner, Pct. 3 John C. Galo
 Commissioner, Pct. 4 Jaime Alberto Canales

42. Discussion and possible action to approve the posting and filling of the following vacant Slots for Parks & Grounds and Building Maintenance Department, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 22, 2015:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2860	Groundskeeper	\$13.07 - \$13.23 9/A-B
2325	Custodian	\$11.84 - \$11.99 9/A-B

Issue: Post and fill vacant Groundskeeper and Custodian positions.

Solution: Fill Custodian position within, adhering to Civil Service Rules and Regulations internal posting. Post and fill Groundskeeper position through external posting adhering to Civil Service Rules and Regulations.

Result: The filling of these positions will enable Custodial and Ground maintenance service to main county buildings. Alleviate the work load for Parks & Grounds maintenance crew of six employees. Provide custodial service to the Justice Center and Administration Building.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Community Action Agency

43. Discussion and possible action to accept the recommendation of the Webb County Community Action Agency (CAA) Advisory Board to approve the 2015 Community Services Block Grant Program (CSBG) Community Needs Assessment (CNA) for submission to the Texas Department of Housing and Community Affairs (TDHCA) in accordance with Texas Administrative Code (TAC) Title 10 Part 1, Subpart 5.210(b) and authorizing the County Judge to sign all relevant documents.

Issue: The TDHCA requires that the CAA prepare and submit a CSBG Needs Assessment every five (5) years in accordance with Texas Administrative Code (TAC) Title 10 Part 1, Subpart 5.210(b) and CSBG Organizational Standard - Category 3, Subparts 3.1-3.5.

Solution: Webb County CAA staff and the Webb County CAA Advisory Board Planning Committee members shall prepare the 2015 Webb County CSBG Community Needs Assessment.

Result: Compliance with the Texas Administrative Code (TAC) Title 10, Part 1, Subpart 5.210(b) and CSBG Organizational Standard - Category 3, Subparts 3.1-3.5.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

44. Discussion and possible action to accept and approve the adjusted final amounts for Bid 2015-2 "Reconstruction of Homes Webb County Self-Help Center" (Contract #712003); and authorize the County Judge to sign all relevant documents. This activity is Grant Funded and will have no impact to the County's General Fund. [Account #508-6500-7009-1, SHC Contract #712003]

<u>SHC BID ID</u>	<u>Address</u>	<u>Low Bidder</u>	<u>Bid Amount</u>	<u>Adjusted Amount</u>
SHC Recon-09	6828 Desperado	Bronze Builders	\$39,880	\$39,450

SHC Recon-11	125 W. Ibarra	Bronze Builders	\$58,510	\$49,100
--------------	---------------	-----------------	----------	----------

Issue: These homes are the final homes to be completed under the Self-Help Center Reconstruction Activity. The total costs for original bids of these 2 homes were over budget.

Solution: Award to the lowest bidder and work towards adjusting amounts using Value Engineering, to a feasible amount within the remaining budget.

Result: Upon completion of these homes the Self-Help Center Program will have successfully completed the Reconstruction Activity required under this Grant Program.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

CAA's Office, Mr. James Flores was present to address the Commissioners Court on item #44.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #41

Vote: 5 - 0 Motion Carried

Building Maintenance

41. Discussion and possible action to approve the following line item transfers for the Building Maintenance Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	604-0101-8103	Bldg. Improvement Fund	\$67,500		
	603-0101-8801	Capital Outlay Fund	\$65,500		
	001-0106-6202	Uniforms	\$1,000	\$2,105	\$1,105
	001-0106-5601	Administrative Travel	\$1,000	\$2,042	\$1,042
	001-0106-6011	Training & Education	\$1,500	\$5,712	\$4,212
			\$136,500		
To:	001-0106-6205	Materials & Supplies	\$53,000	\$3,624	\$56,624
	001-0106-6401	Repairs & Maintenance-B	\$67,500	\$1,063	\$68,563
	001-0106-6502	Janitorial Supplies	\$12,500	\$2,820	\$15,320
	001-0106-6004-4	Cell Phone Cost	\$3,500	\$781	\$4,281
			\$36,500		

Issue: There is insufficient funding for the remainder of Fiscal Year 2014-2015 for projects and ongoing operations in the Building Maintenance Department due to unforeseen events and unplanned expenses.

Solution: Approve line item transfers and the allocation of \$133,000 in additional funds to Building Maintenance Department.

Result: Sufficient funds to provide adequate services to all county buildings and complete ongoing maintenance projects.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #41 and if the funds are not available right now, they will be approved as made available

Vote: 5 - 0 Motion Carried

Engineer

- 45. Discussion and possible action to approve payment to Underwater Services, Inc., in the sum of \$110,714.00 (approved and awarded by Commissioners Court on October 14, 2014) for completion of a project of cleaning of the Water Treatment Plants Chlorine Contact Chamber with divers and environmental services. [Account #745-3001-8801-17]**

Issue: Payment for services were delayed due to inconsistencies with work scheduled and work completed.

Solution: Reconciliation of the services completed and adjustment down of sum of payment.

Result: Completion of Project

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #45.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

- 46. Discussion and possible action to approve the following line item transfers for the Utilities Department:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	801-3001-6204	Fuel & Lubricants	\$10,000	\$34,160	\$24,106
	801-3002-6201	Utilities	\$20,000	\$36,588	\$16,588
	801-3004-6201	Utilities	\$15,000	\$37,447	\$22,447
			\$45,000		
To:	801-3001-6001	Office Supplies	\$1,000	\$105	\$1,105
	801-3001-6017	Printing Supplies	\$1,000	\$1,112	\$2,112
	801-3001-6022	Professional Services	\$600	\$400	\$1,000
	801-3001-6214	Chemicals	\$7,000	\$16,543	\$23,543
	801-3001-6224	Minor & Tools Apparatus	\$2,000	\$2,987	\$4,987
	801-3001-6401	Repair & Maint.-B	\$4,000	\$6,275	\$10,275
	801-3001-6402	Repair & Maint.-V	\$2,000	\$1,558	\$3,558
	801-3001-6403	Repair & Maint.-W	\$3,000	\$1,348	\$4,348

	801-3002-6004	Telephone	\$400	\$202	\$602
	801-3004-6214	Chemicals	\$3,000	\$4,790	\$7,790
	801-3004-6224	Minor & Tools Apparatus	\$2,000	\$642	\$2,642
	801-3004-6401	Repair & Maint.-B	\$2,000	\$549	\$2,549
	801-3004-6402	Repair & Maint.-E	\$15,000	\$4,717	\$19,717
	801-3004-6403	Repair & Maint.-V	\$2,000	\$31	\$2,031
			\$45,000		

Issue: There is a need for line item transfers for the remainder of the fiscal year 2014-2015 for projects and ongoing operations in the Utilities Department.

Solution: Approve line item transfers in the amount of \$45,000.00 for the Utilities Department.

Result: Complete ongoing projects for the Utilities Department.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Indigent Healthcare Services

48. **Discussion and possible action to approve the disposal of surplus property consisting of approximately 61 influenza "flu" vaccines that will expire on June 30, 2015, as allowed in Texas Local Government Code 263.152(3). These vaccines will no longer have value for the purpose they were originally intended and will be destroyed in accordance to state or federal law.**

Issue: During the current Fiscal Year 2014-2015, the Webb County Indigent Health Care Services Department purchased over 700 influenza vaccines and held over 20 health clinics at various locations in the rural areas of Webb County and provided these and other vaccines at no cost to county residents. To date, 61 influenza vaccines remain unused and will expire on June 30th 2015.

Solution: Since the vaccines will expire soon, the department must make appropriate arrangements for the proper disposition of vaccines that can no longer be administered.

Result: Expired vaccines will be properly destroyed to ensure that they are not utilized after the expiration date. This will also allow the department space to store additional vaccines in accordance with Centers for Disease Control (CDC) guidelines.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

49. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective (June 22, 2015).**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
1292	Caseworker	\$15.15 12/A-E/A

Issue: The Indigent Health Care Services Program currently has a vacant slot, and due to an increase in workload and responsibilities, needs to be filled.

Solution: The Commissioners Court approves the posting and filling of the vacant slot as requested.

Result: The filling of the current vacant position would help alleviate the caseload for current Caseworkers so that they may be able to dedicate more time to their clients and the client's medical needs.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Information Technology

- 50. Discussion and possible action to purchase installation services of network products and cabling from Global Technologies (Best value from quotes) for the CSCD Building in the amount of \$7,449.90. [Account #604-0101-8103]**

Issue: When the CSCD Building in South Laredo was designed, the network cabling was determined to be a customer provided item. This cable needs to be in place in order for computers and telephones to be connected in the offices.

Solution: To select a vendor for the installation of the network cabling to take care of this aspect of the construction project.

Result: The CSCD Building will be ready to connect all phone s and computers needed for its operation.

Discussion on file at the Webb County Clerk's Office June 22, 2015 Commissioners Court Meeting DVD.

IT Director, Mr. Rafael Pena, Chief Deputy Auditor, Mr. Rafael Perez, and County Engineer, Mr. Luis Perez Garcia were all present to address the Commissioners Court on item #50.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #50 and if the funds are not available, until they become available

Vote: 5 - 0 Motion Carried

- 51. Discussion and possible action to approve an amendment to our existing Incode/TPS agreement between Webb County and Tyler Technologies to acquire additional software features, and authorizing the Webb County Judge to sign all relevent documents. This amendment will not increase the amount of the original contract approved by the Commissioners Court.**

Issue: Software features that will improve efficiency and provide better functionality are available now that were not when the original contract was approved.

Solution: To acquire the software via an amendment/amendment.

Result: The Webb County Sheriff's Office will be able to improve efficiency using this software.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Public Defender

52. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1102-6011	Training & Education	\$2,800	\$6,446.48	\$3,646.48
	001-1102-5601	Administrative Travel	\$1,000	\$2,247.80	\$1,247.80
			\$3,800		
To:	001-1102-6007	Dues & Memberships	\$800	\$1,522	\$2,322
	001-1102-6205	Materials & Supplies	\$3,000	\$4,564.31	\$7,564.31
			\$3,800		

Issue: Need to pay Local Webb County membership bar dues and one other State Bar Due. Additionally, our office is now responsible for printing all of the police reports and any other evidence provided to us for each of the cases we handle.

Solution: With the transfer of these funds, we will be able to cover the membership dues for our attorneys, and we will also be able to purchase the necessary office supplies, i.e., toner and paper, etc. to remain in compliance with the new Discovery Rules.

Result: Transfer of these funds will allow for our department to cover these expenses, along with covering future expenditures for the remainder of the fiscal year.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Purchasing

53. Discussion and possible action to purchase One (1) 2015 Dodge Charger, Radio and Body Armor for Constable Pct. 3, from Defender Supply, Motorola Solutions and GT Distributors, Inc. pursuant to Sections 271.101 and 271.102 Subchapter F/ Cooperative Purchasing Program, Texas Local Government Code, State of Texas Contract #071-A1-2011/2012, \$42,397.75, HGAC Contract \$5,834.63, BuyBoard Contract 432-13 \$2,022.64 a total amount of \$50,255.02. [Requested by Adrian Cortez, Constable Pct. 3; Accounts #344-2501-8801 and #344-2501-6224 (Stone Garden Fund)]

Issue: Funding is available through Operations Stone Garden Funds to purchase one law enforcement unit for border operations.

Solution: Purchase unit to utilize grant funds approved through Homeland Security.

Result: Enhanced community policing along border area in Webb County.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 54. Discussion and possible action to purchase Fourteen (14) Security Surveillance Cameras for the County Court House Building from Safe Networking in the amount of \$17,738.98. [Requested by Martin Cuellar, Sheriff; Account #168-2001-8801 (State Forfeiture Capital Outlay)]**

Issue: System is outdated, currently utilizing outdated analog security surveillance cameras over 10 years old.

Solution: Upgrade to digital system to be able to view from the Justice Center main station.

Result: Improve security system that enables Court Security staff to improve surveillance.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 55. Discussion and possible action to purchase Digital Portable Radio for the Mental Health Unit from Motorola Solutions, pursuant to Sections 271.101 and 271.102 Subchapter F. Cooperative Purchasing Program HGAC 05-12 in the amount of \$6,334.75. [Requested by Martin Cuellar, Sheriff; Account #303-2001-8801 (Capital Outlay Mental Health Law Enforcement)]**

Issue: For their safety, the officers of the Mental Health Unit must always maintain access to their portable radios, a critical support, safety, and communication tool. Utilizing this communication tool, these officers of the Mental Health Unit keep in contact with other officers and the radio dispatch center as they undertake their daily duties of dealing with mentally ill and sometimes aggressive/delusional clients.

Solution: Purchase of a grant-funded portable radio so that all officers of the Mental Health Unit may have access to this critical communication, support, and safety tool.

Result: All officers serving in or assisting the Mental Health Unit will have access to needed portable radios.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 56. Discussion and possible action to purchase Shelves for County Clerk's Office from Kofile Preservation Inc. in the amount of \$4,050.00. [Requested by Margie Ibarra, County Clerk; Account #751-1120-8410 (Equipment Series 2013)]**

Issue: The Webb County Clerk's office currently seeks to purchase three (3) units of custom shelving to house the the Disaster Safe County Binders. Kofile Preservation Inc. is currently the only company that produces these shelves specifically for our historical records.

Solution: The solution is to purchase the 4 post shelving from Kofile Preservation, Inc.

Result: The Webb County Clerk's Office will rest assured that this shelving will not deteriorate and will allow for easy expansion to rearrange in the future.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

57. **Discussion and possible action to purchase One (1) year manufacturer warranty for WCSD FOTM system from STRONGWATCH for the Sheriff's Department in the amount of \$22,750.00. [Requested by Martin Cuellar, Sheriff; Account #344-2001-6032 (Stone Garden Fund)]**

Issue: Strong watch FOTM (Freedom on the move) is a complex mobile thermal imager (scope truck). Maintenance agreement and warranty are expired. This asset is used for border interdiction operations and scene security/crowd control-over-watch. PM includes lubrication of pneumatic systems, moving parts on skid plate, and all of the electronic/ software updates needed to keep system running properly.

Solution: Purchase extension on warranty and PM so that there is an uninterrupted use of the asset as well as securing the service and warranty at a lower rate than the ON Call rate

Result: FOTM system will have coverage for all issues that arise out of use of the asset, pneumatic systems, computer systems, and imaging systems. as well as PM schedules to keep system in order. Strong watch is a sole source provider for the service and repair of their systems.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

58. **Discussion and possible action to purchase One (1) CT-40 Contraband Team Inspection Kit from CSECO for Sheriff's Department, pursuant to Sections 271.101 and 271.102, Subchapter F. Texas Local Government Code, Cooperative Program Contract GSA-07F-0172V in the amount of \$17,999.00. [Requested by Martin Cuellar, Sheriff; Account #344-2001-8801 (Stone Garden fund)]**

Issue: Strong watch FOTM (Freedom on the move) is a complex mobile thermal imager (scope truck). Maintenance agreement and warranty are expired. this asset is used for border interdiction operations and scene security/crowd control-over-watch. PM includes lubrication of pneumatic systems, moving parts on skid plate, and all of the electronic/ software updates needed to keep system running properly.

Solution: Purchase extension on warranty and PM so that there is an uninterrupted use of the asset as well as securing the service and warranty at a lower rate than the ON Call rate

Result: FOTM system will have coverage for all issues that arise out of use of the asset, pneumatic systems, computer systems, and imaging systems. as well as PM schedules to keep system in order. Strong watch is a sole source provider for the service and repair of their systems.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

59. Discussion and possible action to purchase Fifty (50) Assy Batteries for Sheriff's Department from Motorola Solutions pursuant to Sections 271.101 and 271.102, Subchapter F. Texas Local Government Code, Cooperative Purchasing Program HGAC Contract Ra05-12 in the amount of \$5,960.00. [Requested by Martin Cuellar, Sheriff; Account #344-2001-8801 (Stone Garden Fund)]

Issue: Sheriff office was approved by the Stonegarden grant awarded on Commissioners Court on February 9, 2015.

Solution: To replace batteries from hand held radios use by deputies while conduction there daily duties to protect and serve.

Result: Enhance community policing along border areas in Webb County.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Veteran's Office

60. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-5050-6004-5	Internet Service	\$182	\$334.07	\$152.07
	001-5050-6204	Fuel & Lubricants	\$600	\$1,114.72	\$14.72
	001-5050-6402	Repairs & Maint. Equip.	\$300	\$560.36	\$260.36
			\$1,082		
To:	001-5050-6205	Materials & Supplies	\$1,082	\$40.10	\$1,122.10

Issue: On June 8, 2015 Commissioner's Court approved a line item transfer for the purchase of VetraSpec program in order for the Veterans Office to go paperless. The quote provided by the company did not include the purchase of the electronic signature pads required for veterans to sign their benefits claims electronically.

Solution: The line item transfer requested will cover the cost of the electronic signature pads and will leave enough money for office supplies required for the remainder of the fiscal year.

Result: Veterans claims will now be expedited due to all documents being submitted electronically. Also, the Veterans Service Office will reduce the use of paper dramatically by reducing the amount of paper used to print, copy and file benefits claims.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to go to Executive Session on item #61

Vote: 5 - 0 Motion Carried

(Executive Session 1:25 - 1:39 p.m.)

No action taken.

Closed Session/Executive Session

61. **Status report with discussion and possible action regarding settlement negotiations in Cause Number 2013CVF001669 D4, Marion Services, LLC vs. Webb County, Texas, and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending settlement negotiations)]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to authorize the County Attorney's Office to continue negotiations with Marion Services as to the amounts that were discussed within the parameters

Vote: 5 - 0 Motion Carried

62. **Communications**

Cmr. Sciaraffa - No comments.

Cmr. Tijerina wished a Happy Father's Day to all fathers. She wished a very Happy Birthday to Judge Tijerina. Cmr. Tijerina congratulated Senator Judith Zaffirini and Cliffe Killam for being selected as Imagine Award honorees for the Imaginarium of South Texas. She congratulated the Webb County Historical Commission for being one of the recipients of the Distinguished Service Award. Cmr. Tijerina congratulated Webb County Clerk, Mrs. Margie Ramirez Ibarra on her nomination for County & District Clerks Association Clerk of the Year during their 120th Annual Conference last week in Houston, Texas. She congratulated LULAC Council No.7 for being named Council of the Year for 2015 in Texas. Cmr. Tijerina congratulated our 4th Court of Appeal Judge Patricia Alvarez on being named Judge of the Year by Hispanic Issues Section of the Texas State Bar. She congratulated Mr. Manuel Santos, employee at the Bethany House, for being recognized as a Jefferson Acorn Award in March. Cmr. Tijerina congratulated Laredo Community College on their 50th Anniversary. She congratulated the Alexander Bulldog Baseball Team and to the LBJ High Softball Team. Cmr. Tijerina sent out her heartfelt condolences to the family of Rosario Gonzalez.

Cmr. Galo congratulated Ms. Claudia Trevino for recently graduating from the FBI National Academy. He congratulated Mr. Jose Cerda, principal at the Early College High School, for being named the new principal for Cigarroa Middle School. Cmr. Galo wished Stanley Keelson a very Happy Birthday. He congratulated Minnie Slaughter and the LCC Heritage Foundation for celebrating a plaque unveiling. Cmr. Galo congratulated Miss Laredo Alison Kim, Miss Laredo Teen Elba Mendoza, and all those who competed. He congratulated Laredoan Marcelino Garcia on receiving the Princeton Teaching Award. Cmr. Galo congratulated Laredo Body Builder, Israel Gaona for placing 2nd in the Men's Lightweight Division in Dallas, Texas. He congratulated United Graduate, Esteban Borjas, III for winning 1st place in Trumpet Division at the All-State Mariachi Competition held at Texas State University in San Marcos, Texas. Cmr. Galo thanked the Road and Bridge Department for everything they did to help do the new entrance ways at the Centenarios and Los Mesquites. He wished a very Happy Birthday to Judge Tijerina. Cmr. Galo reminded the public that the Santa Teresita Community Center will be starting their Summer Camp on June 29. He wished everyone very Happy and Safe 4th of July. Cmr. Galo sent his heartfelt condolences to the family of Ovidio Vargas, Luis Guardiola, and Fara Navarro Garcia.

Cmr. Canales sent his heartfelt condolences to the family of Rodolfo Roa for the lost of his loved one Virginia A. Vasquez, Melissa Ramirez, Horacio Davila, and Olividio Antonio Vargas. He congratulated United Graduate, Esteban Borjas for placing 1st place in the Trumpet Division at the All-State Mariachi Competition held at Texas State University in San Marcos, Texas. Cmr. Canales wished a very Happy Birthday to Mr. Stanley Keelson. He congratulated Mr. Cerda for being appointed. Cmr. Canales congratulated Mr. Manuel Santos on being

recognized in Washington, D.C. with the Jefferson Acorn Award for outstanding public service. He congratulated the nationally ranked United High School Chess Team for being recognized by the UISD Board of Trustees on their accomplishments. Cmr. Canales congratulated the Ladrillito Community Center for starting their summer in full force by offering plenty of craft activities, garden activities, and a great reading corner. He thanked the Precinct 4 staff who helped kick off the summer camps last week. Cmr. Canales thanked UISD for lending them two classrooms; one at Fasken Elementary and one at Kazen Elementary for their summer camps. He thanked the Road and Bridge Department for all their help at Los Botines. Cmr. Canales wished a very Happy Birthday to Judge Tijerina.

Cmr. Galo stated that he had a spreadsheet he made that shows what the proposed budget was, what the changes that were adopted by Commissioners Court, and what the adopted budget was. He mentioned that the last line of his spreadsheet shows what was above what was approved and stated that the 2% reduction was not included.

Judge Tijerina thanked everyone for his surprise birthday party and thanked his staff. He wished a Happy belated Birthday to Mr. Blas Garza. Judge Tijerina wished a very Happy Birthday to Mr. Lalo Uribe. He congratulated Senator Judith Zaffirini and Cliffe Killam for receiving the 2015 Imagine Award. Judge Tijerina congratulated the Laredo Beauty College for their 50th year anniversary. He congratulated Israel Gaona for placing 2nd in the Men's Lightweight Division in Dallas, Texas. Judge Tijerina stated that he will be commencing the implementation of monthly meeting with Department Heads on June 30.

63. Adjourn

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to adjourn

Vote: 5 - 0 Motion Carried