

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, July 27, 2015 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 24th day of July 2015. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Approval of Commissioners Court Minutes and Special Meeting Minutes for July 13, 2015**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales presented the Recap of Checks, List of Corrections for invoices and P.O.s returned to Auditor's, Ratification of Check sent to the Crayon Company in the amount of \$3,656.25, Side Listing, Ratification of Payroll for July 17, pending approval.

Sheriff's Office, Mr. Joe Lopez was present to address the Commissioners Court on the CCA payment presented by the County Treasurer in the Recap of Checks.

Ms. Perales presented two (2) travels sent by the Auditor's Office; \$160 for the County Attorney and \$1,454.40 for the County Court at Law #2.

Ms. Perales also presented a list of offices who are currently in deficit.

Mr. Lopez addressed the Commissioners Court on the list of deficits regarding the Sheriff's Office.

Chief Deputy Auditor, Mr. Rafael Perez was present to address the Commissioners Court on the payroll deficits.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on County Court at Law #2, Judge Jesus Garza's payroll account deficit.

County Attorney's Office, Mr. Ramon Villafranca and Administrative Services Director, Ms. Cynthia Mares were both present to address the Commissioners Court on the payroll account deficits.

Ms. Perales presented the monthly report for June 2015.

Mr. Perez and County Attorney's Office, Mr. Ray Rodriguez both address the Commissioners Court regarding the County Treasurer's monthly report.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to accept the payroll, ratification of checks, recap of checks, including the two (2) travel, except for the over drafts

Vote: 5 - 0 Motion Carried

5. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

Hilario Cavazos

Mr. Cavazos stated that he submitted his application for the CAA Director position but was deemed unqualified. He mentioned that all he wanted was a fair opportunity.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Tano E. Tijerina, Webb County Judge

6. **Discussion and possible action to approve the re-appointment of Commissioner Rosaura "Wawi" Tijerina and Commissioner Jaime A. Canales to the Border Region MHRM Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2015. [Requested by Border Region Behavioral Health Center]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

8. **Discussion and possible action to authorize the purchase of an advertisement in the ByGeorge Magazine to promote tourism in Webb County during the Washington's Birthday Celebration festivities in the amount of \$2,380. The Webb County Commissioners Court would be featured on said advertisement. [Account #007-0101-7426 (Community promotions)]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

9. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0101-6022	Professional Services	\$2,000	\$2,000	\$-0-
To:	001-0101-6011	Training & Education	\$2,000	\$-0-	\$2,000

Issue: The following accounts need money to cover future expenses that are projected for the remainder of fiscal year.

Solution: Transferring funds will help pay dues and education needed before end of fiscal year.

Result: Line items will not be in deficit.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up all the line item transfers; #19, #23, #24, #25, #26, #36, #40, #44, #50, #56, and #59

Vote: 5 - 0 Motion Carried

Honorable Rebecca Palomo, 341st District Court Judge

19. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1003-7001	Indigent Defense	\$2,360	\$37,368.50	\$35,008.50
To:	001-1003-6022	Professional Services	\$400	\$800.00	\$1200.00
	001-1003-6010	Books & Subscriptions	\$160	\$48.80	\$208.80
	001-1003-5601	Administrative Travel	\$1,800	\$10.61	\$1810.61
			\$2,360		

Issue: The following accounts need money to cover future expenses that are forecasted for the remainder of fiscal year.

Solution: Line Item transfer will help accounts not be in deficit.

Result: Transfer will cover expenses for the remainder of fiscal year.

Honorable Hugo Martinez, County Court at Law 1 Judge

23. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1010-7051	Juvenile Misdemeanors	\$20,000	\$37,550.00	\$17,550.00
	001-1010-6204	Fuel & Lube	\$2,500	\$3,764.52	\$1,264.52
			\$22,500		
To:	001-1010-7050	Adult Misdemeanor	\$20,000	\$7,100.00	\$27,100.00
	001-1010-6011	Training & Education	\$2,500	\$178.63	\$2,678.63

			\$22,500		
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Issue: The Department has exhausted the majority of the funds available for Adult Misdemeanor due to high volume of cases caused by backlog from previous administration; and for training & education due to needed training for new administration.

Solution: Transfer of funds from accounts.

Result: Ability to pay funds for services rendered from the private sector and funds will be available to further educate staff.

Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1

24. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1040-6007	Dues & Membership	\$100	\$240.00	\$140.00
	001-1040-6010	Books & Subscription	\$500	\$1205.00	\$705.00
	001-1040-6011	Training & Education	\$100	\$100.00	\$0.00
			\$700		
To:	001-1040-5601	Administrative Travel	\$700	\$522.87	\$1,222.87

Issue: Additional funds needed for extra training conferences & workshops that came available recently due to the legislative updates. Its essential for the Judge to attend this workshops and be familiar with the new upcoming laws.

Solution: Transferring funds from accounts that are not going to be used completely this fiscal year. There will not be any impact on our budget.

Result: Judge Liendo will be able to attend these additional workshops and conferences and obtain the necessary information and knowledge about the new laws. This will help him to better serve his constituents.

Honorable Mike Villarreal, Constable Pct. 2

25. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2503-6202	Uniforms	\$100	\$4,093.02	\$3,993.02
To:	001-2503-6011	Training and Education	\$100	\$351.55	\$451.55

Issue: The current funds are insufficient to cover training.

Solution: Transfer funds in the amount of \$100.00 from Uniforms to Training and Education.

Result: There will be sufficient funds to cover training needed.

Honorable Martin Cuellar, Sheriff

26. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
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From:	001-2062-6714	Medical Services	\$39,000	\$81,897	\$42,897
To:	001-2001-6005	Postage & Courier Services	\$6,000	\$139	\$6,139
	001-2001-6401	Building Maintenance	\$20,000	\$10	\$20,010
	001-2060-6005	Postage & Courier Services	\$500	\$3	\$503
	001-2060-6401	Building Maintenance	\$10,000	\$11	\$10,011
	001-2001-6224	Minor Tools and Appts	\$2,500	\$55	\$2,555
			\$39,000		

Issue: All Building Maintenance Accounts have been cut by 50% due to creation of 603/604 Funds. Building Maintenance repairs must be addressed immediately due to 24/7 operation of 911 dispatch center and Jail Operation. Account also carries monthly expenditures for elevator service agreements for both buildings.

Solution: Use savings from medical service account to cover shortfalls.

Result: Avoid deficit in operational accounts and interruption of daily operations for both facilities.

Honorable Delia Perales, Treasurer

36. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0300-5601	Administrative Travel	\$3,566	\$3,567.32	\$1.32
	001-0300-6011	Training & Education	\$597	\$598.05	\$1.05
			\$4,163		
To:	001-0300-6205	Materials & Supplies	\$4,163	\$2,192.52	\$6,355.52

Issue: The current funds are insufficient to cover supplies needed during the remainder of the Fiscal Year.

Solution: Transfer funds in the amount of \$4,163.00 from Administrative Travel & Training & Education.

Result: There will be enough funds to cover the much needed supplies.

Administrative Services

40. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0114-6022-1	Pre/Post Employee Testing	\$1,600	\$22,762.00	\$21,162.00
To:	001-0114-6044	3rd Party Administration	\$1,600	\$4,992.90	\$6,592.90

Issue: The current funds are insufficient to cover an invoice for Patient-Centered Outcome Research Fee, for plan year 2015.

Solution: The Transfer of these funds are needed to cover the invoice.

Result: After the transfer of funds, we will be able to process the invoice.

Building Maintenance

44. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6002-6403	Repairs & Maint.-Vehicles	\$1,200	\$1,345.33	\$145.33
To:	001-6002-6202	Uniforms	\$1,200	\$398.50	\$1,598.50

Issue: The uniform account will need funds to purchase work boots for Parks and Grounds employees.

Solution: The line item transfer will cover expenses for the purchase of seven (7) pairs of steel-toe work boots.

Result: Provide safety footwear to protect feet against possible injury. The protective footwear shall be used by all employees while working with equipment performing ground maintenance.

Engineer

50. Discussion and possible action to approve the following line item transfers for the Utilities department:

	Acct. Number	Acct. Name	Amount	Balance	End Balance
From:	801-3001-6201	Utilities	\$1,330	\$26,989	\$25,657
	801-3001-6007	Dues & Membership	\$2,070	\$2,070	\$-0-
	801-3002-6006	Advertising	\$487	\$487	\$-0-
	801-3004-6401	Repair & Maint.-Bldg	\$2,549	\$2,549	\$-0-
	801-3004-6407	Repair & Maint.-W	\$3,934	\$3,934	\$-0-
	801-3004-6408	Repair & Maint.-S	\$5,448	\$5,448	\$-0-
			\$15,818		
To:	801-3001-6001	Office Supplies	\$1,000	\$374	\$1,374
	801-3001-6017	Printing Supplies	\$1,328	\$572	\$1,900
	801-3001-6205	Materials & Supplies	\$3,490	\$486	\$3,976
	801-3001-6402	Repair & Maint.-Equip.	\$5,000	\$2,062	\$7,062
	801-3004-6205	Materials & Supplies	\$5,000	\$4	\$5,004
			\$15,818		

Issue: Account funds for repairs, materials and supplies have depleted.

Solution: Line item transfer to facilitate the access of necessary funds.

Result: With the approval of the requested line item transfers our daily operations will not be interrupted, this will allow our department to continue providing quality service to the county.

Information Technology

56. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0500-6403	Repairs & Maint.-Vehicle	\$150	\$1,556	\$1,406
To:	001-0500-6005	Postage & Courier Services	\$150	\$3.83	\$153.83

Issue: Need funds to cover pending and future expenses for postage & courier services

Solution: To transfer funds into this account

Result: The account will have funds available for upcoming services

Public Defender

59. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1102-6014	Equipment Rental	\$1,000	\$5,160.63	\$4,160.63
To:	001-1102-6010	Books & Subscriptions	\$1,000	\$2,071.96	\$3,071.96

Issue: The books and subscriptions account has a balance of \$2,071.96; however, extra monies are needed to cover future books and subscription expenses.

Solution: These funds will allow us to purchase code books for our Juvenile Unit, along with other related expenses.

Result: Transfer of these funds will allow for our department to cover these expenses, along with covering future expenditures for the remainder of the fiscal year.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on the line item transfers.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #9, #19, #23, #24, #25, #26, #36, #40, #44, #50, #56, and #59

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa to bring up item #75

Vote: 5 - 0 Motion Carried

Rio Bravo Activity Center

75. Discussion and possible action to correct the error in previous agenda item No. 18 from Commissioners Court meeting of January 12, 2015 requesting a transfer of funds in the amount of \$15,000 to part time line item 001-6305-5005 for the Rio Bravo Activity Center; and any other matters incident thereto. [Co-Sponsored by Frank Sciaraffa, Commissioner Pct. 1]

Issue: An agenda item requesting a line item was presented to the Court on January 12, 2015 requesting a transfer of \$15,000 from the wage classification study account #001-0109-6203-5 into a part time line item at the Rio Bravo Activity Center to cover

projected shortfalls in that part-time line item. The Court approved the transfer, however the Auditor transferred those funds into the Rio Bravo Activity Center payroll account, not part time.

Solution: This court action needs to be corrected to transfer these funds into the appropriate part time line item at the center. The funds should come from payroll savings or the contingency fund.

Result: This will allow for part time assistance to continue at the Rio Bravo Activity center.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to rescind the January 12 action, once that action is taken, to pay the part-time money as of today

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

- 10. Discussion and possible action to approve a One (1) year lease extension by and between Webb County and the Texas Parks and Wildlife Department for boat storage space located at the county Road and Bridge department, for \$100.00 month, effective September 1, 2015; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 11. Discussion and possible action to authorize the purchasing agent to provide an inventory list of all county vehicles; with further action authorizing the agent to proceed to salvage, dispose and remove those vehicles identified that are no longer in use; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno, Chief Deputy Auditor, Mr. Rafael Perez, County Attorney's Office, Mr. Ray Rodriguez, and Sheriff's Office, Mr. Joe Lopez were all present to address the Commissioners Court on item #11.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #11 and include all Webb County vehicles, an inventory of all vehicles that are taken home and ready for salvage

Vote: 5 - 0 Motion Carried

Honorable Marco Montemayor, County Attorney

- 12. Discussion and possible action to amend a Hospital Services Agreement with Laredo Texas Hospital Company, L.P. d/b/a Laredo Medical Center and Webb County that was approved on February 23, 2015 to include compliance with the Hospital's Code of Conduct and the Anti-Kickback Statute and/or the Start Law and authorizing the County Judge to execute all relevant documents and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

13. **Discussion and possible action to approve an emergency budget amendment for the creation of a new Federal Forfeiture Fund for the County Attorney to deposit forfeiture funds from the United States Department of Treasury Joint Law Enforcement Operation (JLEO); and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca and Chief Deputy Auditor, Mr. Rafael Perez were both present to address the Commissioners Court on item #13.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

No action taken.

Judge Tijerina stated that item #13 would be moved to the end of the meeting.

14. **Discussion and possible action to authorize the Webb County Head Start Director to exercise an option to extend a property lease agreement with VIMOSA II located at 102 Sierra Vista Blvd. for Two (2) years from September 1, 2015 through August 31, 2017 with an option to extend a renewal at an annual rate of ONE DOLLAR (\$1.00), subject to annual budget appropriation; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6012]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

15. **Discussion and possible action to authorize a renewal of an Interlocal Agreement with Laredo Community College "LCC" for Fiscal Year 2015-2016 (October 1, 2015 – September 30, 2016), wherein LCC will provide students with an opportunity to work at various county offices and departments as part of the Federal-Work Program at a cost to the County not to exceed ELEVEN THOUSAND DOLLARS (\$11,000.00) over the term of the agreement, and authorizing the Webb County Judge to execute all relevant documents. [Requested by Cynthia Mares, Administrative Services Director; Account #001-0109-6022]**

16. **Discussion and possible action to enter into a Forty-Eight (48) month (July 27, 2015 thru July 26, 2017) Master Lease Agreement with RICOH to lease and maintain a RICOH MP 35544SP to be located at the Fred M. & Anita Bruni Community Center at a monthly cost of ONE HUNDRED FORTY-NINE DOLLARS AND FIFTY CENTS (\$149.50) for a total cost SEVEN THOUSAND ONE HUNDRED SEVENTY-SIX DOLLARS (\$7,176.00) over the lease term, subject to annual budget appropriation and authorizing the County Judge to sign all relevant documents.[Requested by Javier Cavazos, Fred M. & Anita Bruni Community Center Director; Account #001-6104-6402]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #15 and #16

Vote: 5 - 0 Motion Carried

Honorable Margie Ibarra, County Clerk

17. **Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals (RFPs) for eRecording and document management software services for the Webb County Clerk's Office.**

Issue: The Webb County Clerk's Office has an existing software that operates on a year to year maintenance contract. We wish to possibly acquire a new system that will meet the current needs of the office in terms of improvement and modernization.

Solution: Authorization to solicit RFPs for eRecording and document management software services for our office.

Result: A better working software that will allow us to improve our service to the general public.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Honorable Isidro Alaniz, District Attorney

18. **Discussion and possible action to approve the transfer of a 2008 Grand Dodge Caravan VIN #2D5HN54908R726520 from the District Attorney's Office to the 341st District Court; and any other matters incident thereto, including but not limited to revising Webb County's vehicle inventory to reflect said transfer and obtaining appropriate insurance coverage.**

Issue: The 341st Judicial District Court has need of a vehicle for the Webb County Drug Court/ Sobriety Treatment Program.

Solution: Transfer the vehicle from the District Attorney's Office to the Webb County Drug Court/Sobriety Treatment Program.

Result: The 341st District Court will obtain a vehicle needed for the Webb County Drug Court/Sobriety Treatment Program.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Financial Officer for the District Attorney's Office, Mr. David Sanchez and Chief Deputy Auditor, Mr. Rafael Perez were both present to address the Commissioners Court on item #18.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve item #18 and make sure this vehicle is not included in our motor pool

Vote: 5 - 0 Motion Carried

Honorable Oscar Hale, 406th District Court Judge

20. **Discussion and possible action to approve and ratify the acceptance of Grant No. 1H79TI025023 Year 3 and authorize the 406th Drug Court Program to continue to expand its program services pursuant to Sec. 124.002 of the Texas Government Code. Substance Abuse & Mental Health Services Administration (SAMHSA) Grants to Expand Substance Abuse Treatment Capacity in Adult Drug Courts Grant Period: August 1, 2015 - July 31, 2016.**

Issue: Webb County has over 5,000 Veterans in the community and over 3,000 enrolled for VA services. Approx. 50% of veterans with Post Traumatic Stress Disorder (PTSD) do not seek help, 19% have Traumatic Brain Injuries, and 7% have PTSD and traumatic Brain Injuries according to 2010 RAND studies. Those studies also show 37% of those veterans have substance and alcohol abuse addiction.

Solution: the Veterans treatment program will expand and enhance the current 406th District Drug Court Program by developing a hybrid model court with a one-stop-shop treatment to treat veterans with co-occurring and substance use disorders and PTSD all while adhering to the ten key components of a drug court.

Result: To increase availability of treatment services where there is minimal substance abuse and mental health services where returning veterans are at great risk because of the local socioeconomic situation.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford and 406th Drug Court Program, Ms. Leticia Aye were both present to address the Commissioners Court on item #20.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 21. Discussion and possible action to approve and ratify the 406th District Court Drug Court Program, specifically the 406th Veterans Treatment Program and La Familia Consulting and Counseling Services, contract August 1, 2015 - July 31, 2016.**

Issue: The SAMHSA grant requires the evaluation of tools, analyzed data collected and recommend program changes whenever necessary.

Solution: The Program Evaluator will monitor the performance and compliance of the project with model fidelity to keep court personnel and all program staff aware of program standards and issues. Preparing and submitting monthly and annual performance reports will be required.

Result: The evaluator will ensure the program is in full compliance with grant requirements to meet goals and objectives ultimately for the success of the program.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

406th Drug Court Program, Ms. Arminda Pina and Ms. Leticia Aye were both present to address the Commissioners Court on item #21.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 22. Discussion and possible action to approve the 406th District Court Drug Court Program and Orion Healthcare Technology, Inc. contract agreement for an Electronic Healthcare Records System (EHR) for August 1, 2015 - July 31, 2016.**

Issue: SAMHSA grants require the use of an Electronic Healthcare Records System (EHR) as a type of infrastructure development necessary to support the direct service

expansion.

Solution: Orion Healthcare Technology is a full record system which includes screenings and assessments tools, treatment plans, progress noting and complete managed care system for co-occurring and substance abuse disorders

Result: Purchasing the EHR will keep the program in compliance with grant requirements. Utilizing this tool will also create a seamless referral process to other Behavioral and/or Healthcare agencies.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

27. **Discussion and possible action to exercise the hold over lease clause under the lease agreement between Moises Gonzalez (LANDLORD) and Webb County (TENANT) for leased premises known as 2900 US Highway 83. The hold over lease rate of \$4,000.00 per month would be effective July 1st, 2015 and would terminate upon vacating the leased premises, all other terms and conditions remain unchanged. [Account #001-0109-6012]**

Issue: Due to damages sustained by the Probation/PAL building located at 3802 S. Zapata HWY, the PAL division was relocated temporarily to the above mentioned location under a lease rental agreement with Mr. Gonzalez. Initial term was for one (1) year ending March 2014. Subsequent to that the lease agreement was extended for one more year ending March 2015. Lastly, on March 23rd, 2015, Court took action to approve the holding over rate from April 2015 through June of 2015.

Solution: The estimated time of completion for renovations are projected by end of December, 2015. Since renovations are nearing completion it would not be favorable to Webb County to renew lease agreement for another year or any other term that would exceed the estimated time of completion.

Result: Therefore, exercising the HOLDING OVER clause would provide a month to month rental payment without any financial commitments beyond the vacancy of this leased property.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Sheriff's Office, Mr. Joe Lopez and County Engineer, Mr. Luis Perez Garcia were both present to address the Commissioners Court on item #27.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

28. **Discussion and possible action to approve a budget amendment in accordance with the Texas Local Government Code Section 111.0706 (Special budget for Grant or Aid Money) to a 2013 Operation Stonegarden (OPSG) Grant in the amount of \$58,300 as supplemental funding reallocated to Webb County Sheriff's Office for border security equipment upgrades.**

**Increase Revenues:
345-2001-3501 58,300 Grant Revenue**

Increase Expenditures:

**345-2001-6402 2,300 Repairs & Maintenance to Equipment
345-2001-8801 56,000 Capital Outlay**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 29. Discussion and possible action to extend a Memorandum of Understanding (MOU) between the Office of the Attorney General and the Webb County Sheriff's Office for a term of Two (2) years for the continuation of Internet Against Children Crimes Task Force activities from the current end date of August 31, 2015, to the new proposed end date of August 31, 2017; and authorizing the Webb County Judge to execute all relevant documents in all matters related to this agreement; and any other matters incident thereto. The deadline to return the signed MOU amendment is August 10, 2015.**

Issue: Among the most pernicious and harmful cyber crimes is online child predation. The Webb County Sheriff's Office cyber crimes law enforcement unit has successfully worked with multiple federal, state, and local law enforcement agencies, including the Office of the Attorney General, to arrest over fifty (50) child predators in the Laredo/Webb County area. However, the Memorandum of Understanding (MOU) between the Office of the Attorney General and the Webb County Sheriff's Office for Internet Crimes Against Children Crimes Task Force activities is due to expire on August 31, 2015.

Solution: Amendment to the Memorandum of Understanding to extend the agreement between the Office of the Attorney General and the Webb County Sheriff's Office until August 31, 2017.

Result: The children of Laredo/Webb County will be better protected from online predators through the combined law enforcement efforts of the Office of the Attorney General and the Webb County Sheriff's Office.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

- 30. Discussion and possible action to ratify the acceptance of additional grant funding under the Fiscal Year 2015 Local Border Security Program (LBSP) from the Texas Department of Public Safety Texas Homeland Security State Administrative Agency (THSSAA) in the amount of \$20,446.75 (LBSP-15-0026 Adjustment Number 1) for overtime and fringe benefits for the Webb County Sheriff's Office to provide enhanced border security; and authorizing the Webb County Judge to execute all relevant documents in all matters related to this agreement; and any other matters incident thereto. This grant does not require matching funds. The signed Grant Adjustment Notice (GAN) was required to be returned to the THSSAA by July 23, 2015.**

Issue: Border security continues to be an important international, national, state, and local issue. Furthermore, the State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

Solution: Grant award in order to provide enhanced border security in the Laredo/Webb County community in order to continue to fulfill State of Texas local border security

program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: The Webb County Sheriff's Office will be better equipped to provide border security and other law enforcement services to the Laredo/Webb County area. Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 31. Discussion and possible action to accept a Fiscal Year 2015 Emergency Management Performance Grant (EMPG) from the Texas Department of Emergency Management (TDEM) in the amount of \$11,250 (TDEM Grant No. 15TX-EMPG-0733) for the purchase of emergency management equipment and supplies; and authorizing the Webb County Judge to execute all relevant documents in all matters related to this agreement; and any other matters incident thereto. This grant requires a Fifty (50%) percent match or \$11,250, which the Webb County Sheriff's Office will be providing as in-kind services by the Webb County Sheriff's Office personnel and its volunteers. The deadline to provide the signed grant agreement is within 45 days from July 1, 2015.**

Issue: The Webb County Sheriff's Office must continually seek to provide both proactive and responsive emergency management services to the geographically large and dynamic community of Webb County, which includes various widely scattered colonias, incorporated cities, rural communities, and other population hubs.

Solution: Grant award in order to provide needed emergency services to the Laredo/Webb County community.

Result: The Webb County Sheriff's Office will be better equipped to respond to emergencies and provide other emergency management services to the Laredo/Webb County area.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Sheriff's Office, Mr. Joe Lopez was present to address the Commissioners Court on item #31.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Honorable Patricia A. Barrera, Tax-Assessor- Collector

- 32. Discussion and possible action to approve the 2015 Certification of the Tax Roll.**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Tax-Assessor Collector, Ms. Patricia Barrera was present to address the Commissioners Court on item #32.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

33. Discussion and possible action to approve the anticipated collection for 2015 of 100%.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Tax-Assessor Collector, Ms. Patricia Barrera was present to address the Commissioners Court on item #33.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

34. Discussion and possible action on Tax Rate; if proposed tax rate will exceed the effective tax rate, take record vote (to consider the tax increase) and schedule public hearings (date, time and place).

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Tax-Assessor Collector, Ms. Patricia Barrera was present to address the Commissioners Court on item #34.

Ms. Barrera stated that the first public hearing would be on August 10 and the second public hearing would be on August 24. She stated that the time and date would be 9:00 a.m. at the 2nd floor of the Webb County Courthouse.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to have the two (2) public hearings on August 10 and August 24 at 9:00 a.m. at the 2nd floor of the Webb County Courthouse

Vote: 5 - 0 Motion Carried

Judge Tijerina asked the members of the Commissioners Court for a record vote on item #34.

Cmr. Sciaraffa - voted for.

Cmr. Tijerina - voted for.

Cmr. Galo - voted aye.

Cmr. Canales - voted yes.

Judge Tijerina - voted yes.

35. Discussion and possible action to approve a refund in the amount of \$2,835.57 to Lereta LLC. Accounts #98581010040 through #98511006160, over-payments on mortgage accounts for 2013 which have accrued interest.

Issue: The aforementioned accounts were either paid prior to receiving payment from Lereta LLC, or the total amount of taxes owed was less than what was received by Lereta LLC. This resulted in the over-payment of several accounts.

Solution: Refund said amount to Lereta LLC for the over-payment.

Result: The monies will ultimately be reimbursed to the appropriate taxpayers.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Administrative Services

37. **Presentation by Valley Risk, Insurance Consultant with discussion and possible action to award renewal contract of Webb County's Property and Casualty Insurance to broker Wells Fargo Insurance Services, Inc. (Two years 2015-2017) also working with OneBeacon Insurance for a total premium of \$547,039.00 and with no more than a 2% increase for the 2017 plan year and to authorize the County Judge to execute all relevant documents. [Account #001-0114-6032]**

Issue: Property and Casualty Insurances need to be renewed every year.

Solution: To properly gather updated information on our properties, vehicles, equipment etc, for this renewal process.

Result: Adequately insure our properties, vehicles, equipment, etc. for the protection of the County against liability issues.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and Insurance Consultant, Mr. Roger Garza were both present to address the Commissioners Court on item #37.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

38. **Discussion and possible action to authorize payment to Internal Revenue Service, for the Patient-Centered Outcome Research Fee (PCORI), for plan year 2015, in the amount of \$6,581.12. This fee is mandated by the Affordable Care Act and for the County Judge to sign all relevant documents. [Account #001-0114-6044]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

39. **Presentation by Valley Risk, Insurance Consultant with discussion and possible action to award renewal contract to Webb County's Excess Workers Compensation to MidWest Employers Casualty Company effective October 1, 2015 thru September 30, 2016 at 5% rate increase for a total premium of \$133,082.00 and to authorize the Webb County Judge to execute all relevant documents. [Account #817-0105-6035]**

Issue: Annual renewal of Excess Workers Compensation Insurance.

Solution: Insure County employees above the standard workers Compensation limits.

Result: Provide additional protection for the County and it's employees beyond the self-insured retention level.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Insurance Consultant, Mr. Roger Garza was present to address the Commissioners Court on item #39.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #39 not to exceed \$133,082

Vote: 5 - 0 Motion Carried

- 41. Discussion and possible action to accept insurance proceeds from our carrier, One Beacon, in the amount of Twenty-Four Thousand Five Hundred Twenty-Nine Dollars and Ninety-One Cents (\$24,529.91), excludes our deductible of Five Hundred Dollars and no Cents (\$500.00) to cover repair cost, for incident claim of June 5, 2015, wherein 23 golf carts were vandalized and damaged at the Casa Blanca Golf Course; and any other matters incident thereto. [Account #001-0114-9201]**

Issue: The Webb County Golf Course was vandalized and twenty three golf carts incurred damages.

Solution: Repair the twenty three Golf Carts at EZ-GO. Total cost of repairs \$24,529.91.

Result: The Golf Course will continue to operate efficiently.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares was present to address the Commissioners Court on item #41.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 42. Discussion and possible action to authorize the contracting of services of law firm of Dykema Cox Smith, for Family Medical Leave Act (FMLA) mandatory training for Webb County Elected Officials, Department Heads, Supervisors, and Employees, in an amount not to exceed One Thousand One Hundred Eighty-Nine Dollars (\$1,189.00) and for County Judge to sign all relevant documents. [Account #001-0114-6022 (Professional Services)]**

Issue: Administrative Services annually and/or bi-annually, conducts "mandatory" trainings regarding Family Medical Leave Act rules, regulations, and updates for all County employees. We have a need to bring in an expert in the field, who can present these updates, as well as emphasize the utmost importance of following these rules, so as not to incur any penalties from the federal government

Solution: Having a presenter who specializes in employment law, will help provide a different perspective as to the importance of having mandatory trainings for all employees, together with ample scenarios and question and answer period.

Result: Employees will be well-informed, better equipped to respond to situations of need for FMLA, and thereby minimizing the risk exposure for the county.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

Judge Tijerina stated that item #43 would be moved to the end of the meeting.

7. **Recognition of Mr. Roger Rocha Jr. for his commitment to the Latin American community and his exceptional representation of Laredo, Webb County as the 47th National President of the League of United Latin American Citizens.**

The Commissioners Court presented a plaque to Mr. Roger Rocha, Jr. in recognition of his commitment to the Latin American community and his exceptional representation of Laredo, Webb as the 47th National President of the League of United Latin American Citizens.

Elections

45. **Discussion and possible action to approve a Resolution and Order authorizing and establishing the Main and Temporary Branch Early Voting Polling Sites for the November 3, 2015 Special Constitutional Amendment Election Pursuant to Chapter 85, Texas Election Code.**

Issue: The 84th Legislature approved seven constitutional amendments to appear on the November Uniform Election Day ballot but the county is responsible for conducting and paying for the election. Typically, not many voters participate in these constitutional amendment elections.

Solution: Create early voting sites in each commissioner's precinct to allow all voters the opportunity to cast their ballot at any one of these sites.

Result: Creating the main and the four branch early voting sites will give the voters throughout the county access to cast their ballot for a two week early voting period including a Saturday.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

46. **Discussion and possible action to approve a Resolution and Order authorizing and establishing Election Day Polling Sites for the November 3, 2015 Special Constitutional Amendment Election Pursuant to Section 42.008 and Chapter 43, Texas Election Code.**

Issue: The 84th Legislature approved seven (7) constitutional amendments to appear on the November uniform election day ballot but Webb County is responsible for conducting and paying for the election. Typically, not many voters participate in these elections if only amendments are to appear on the ballot which in this case they are.

Solution: Open only thirty three (33) election day sites throughout the county to reduce the cost of conducting the election and consolidating the others. Most votes will be cast during the early voting period than on election day. This will allow all voters the opportunity to cast their ballot either at their regular polling site or at the consolidated polling site which will be close to where they normally vote on election day.

Result: This will reduce the cost of conducting the election yet allow all voters to cast their ballot at a location that is near to them.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Elections Administrator, Mr. Oscar Villarreal was present to address the Commissioners Court on item #46.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 47. Discussion and possible action to approve a Resolution and Order authorizing and establishing a Central Counting Station; Appointment of the Central Counting Station Manager; Tabulation Supervisor; Assistant Tabulation Supervisors; Central Counting Station Presiding Judge; and their Respective Salaries for the November 3, 2015 Special Constitutional Amendment Election Pursuant to Section 127, Texas Election Code.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 48. Discussion and possible action to approve a Resolution and Order authorizing and establishing the Salaries for Election Day Presiding Judges and Clerks; Appointing Election Day Presiding Judges; and Establishing the Maximum Number of Clerks for each Polling Site for the November 3, 2015 Special Constitutional Amendment Election Pursuant to Sections 32.091(a), 32.005 and 32.033, Texas Election Code.**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Elections Administrator, Mr. Oscar Villarreal was present to address the Commissioners Court on item #48.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 49. Discussion and possible action to pay the 3% yearly longevity pay amount owed to the Elections Administrator from October 2003 to the present; to continue paying such pay until the date of separation and authorize the county auditor to determine the amount that is owed.**

Issue: The 3% longevity increase approved in 2001 by a previous Commissioners Court and earned by the employee was supposed to follow him to whatever position he held. Unfortunately, this was overlooked by the County Auditor's office and not applied to his pay in subsequent years.

Solution: Authorize the County Auditor to conduct an audit of his payroll records to determine the amount owed to the Elections Administrator.

Result: Employee will receive what is rightfully owed to him.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Jeffrey Czar was present to address the Commissioners Court on item #49.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to instruct the County Attorney's Office to evaluate, investigate, and determine whether or not that money is owed

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Engineer

- 51. Discussion and possible action to approve Dannenbaum Engineering Corporation's Supplemental Agreement No. 6 to Main Contract and Supplemental Agreement No. 8 to Work Authorization No. 1 for the International Blvd. set of Plans of the Loop 20/International Blvd Project Project (CSJ 0086-14-051) to reflect the changes to the Texas Department of Transportation (TxDOT) pavement design and upgrade from the 2004 to 2014 TxDOT Specifications Book. These additions in scope of work will have a net change effect of \$56,541.06 for a maximum amount payable of \$3,363,724.30 of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT), subject to their approval; and authorize the County Judge to sign all relevant documents. [Account #737-8001-6022 (Professional Services)]**

Issue: TxDOT's pavement design was changed for the International Blvd Set of Plans and specifications must meet the new TxDOT 201 Specifications Book.

Solution: Add scope of work activities to include the changes to TxDOT's pavement design and meet the new TxDOT 2014 Specifications Book requirements.

Result: Include changes that are required and approved by TxDOT to the pavement design of the International Blvd and reflect specification of the new 2014 Specifications Book.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

- 52. Discussion and possible action to approve and execute Advance Funding Agreement (AFA) amendment 1 for CSJ 0086-14-058 to decrease total federal authorized amount by \$300,000 and Advance Funding Agreement (AFA) amendment 2 for CSJ 0086-14-051, to increase total federal authorized amount by \$300,000; and authorize the County Judge to sign all relevant documents contingent upon final approval by the Texas Department of Transportation (TxDOT). [Account #737-8001-6022 and #644-8001-6022 (Professional Services)]**

Issue: The added work in the first agenda item will exceed the federal authorized amount in the AFA for CSJ 0086-14-051 by \$28,469.95. Supplemental Work Authorization #9 is already being proposed and will further exceed the maximum amount.

Solution: To reduce the maximum federal amount from AFA CSJ 0086-14-058 (I-69) by \$300,000 and increase the maximum federal amount of AFA CSJ 0086-14-051 by \$300,000. CSJ 0086-14-051 \$2,500,000 + \$300,000= \$3,800,000 and CSJ 0086-14-058 \$3,500,000 - \$300,000=\$3,200,000 for a Total of \$7,000,000 (which is the approved amount for Loop 20).

Result: Funds will be available in the appropriate AFA and the maximum amount is not to exceed when performing the required work on both projects.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

- 53. Discussion and possible action to authorize and approve the posting and filling of the following Slots at the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2877	Operator I	\$15.15-\$15.93 12/A-E
2878	Operator I	\$15.15-\$15.93 12/A-E
2879	Heavy Equipment Operator	\$15.92-\$16.73 13/A-E
2876	Journeyman Electrician	\$16.73-\$17.58 14/A-E

Issue: Slots currently remain vacant due to hiring freeze. These funds are funded through Road & Bridge funds and will not have an impact on the general fund.

Solution: Approve the filling of the vacant slots to meet the labor demands currently being faced at the Utilities department.

Result: The filling of these positions will alleviate work overload created by vacancies and allows for efficiency, effectiveness and production of work within the department, and to better serve the needs of our customers-the residents of Rio Bravo and El Cenizo.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #53.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to approve only the two (2) Operators on item #53

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Head Start

- 54. Discussion and possible action to approve an amended agreement between Webb County Early Head Start Child Care Partnership and Kristina Renee Gonzalez DBA, Crayon Company to reflect grant dates of March 1, 2015 thru August 31, 2016 and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Head Start Program Director]**
- 55. Discussion and possible action to approve an amended agreement between Webb County Early Head Start Child Care Partnership and Dr. Miroslava Vargas DBA, Education Center to reflect grant dates of March 1, 2015 thru August 31, 2016 and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Head Start Program Director]**

Issue: The Webb County Early Head Start – Child Care Partnership contract was originally approved with a start date of June 1, 2015.

Solution: The start date should have been March 1, 2015 (actual funding date) versus June 1, 2015 (start date for providing services to children).

Result: The revised contract will reflect the actual start date for awarding (funding) of the Early Head Start – Child Care Partnership grant.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Head Start Director, Ms. Aliza Oliveros was present to address the Commissioners Court on items #54 and #55.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #54 and #55

Vote: 5 - 0 Motion Carried

Information Technology

- 57. Discussion and possible action to allocate space in the Tex-Mex Building for the duration of the Tyler Technology upgrade projects for onsite training purposes; and any other matters incident thereto.**

Issue: Tyler requires classroom/lab settings for extended periods of time. Existing conference rooms are unavailable for the duration required.

Solution: Obtain a space to fulfill this requirement.

Result: Jail and Courts Management software users will have a training environment available when needed.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

IT Director, Mr. Rafael Pena and County Engineer, Mr. Luis Perez Garcia were both present to address the Commissioners Court on item #57.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve item #57 as long as the building is not torn down

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to bring back item #55

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Head Start

55. Discussion and possible action to approve an amended agreement between Webb County Early Head Start Child Care Partnership and Dr. Miroslava Vargas DBA, Education Center to reflect grant dates of March 1, 2015 thru August 31, 2016 and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Head Start Program Director]

Issue: The Webb County Early Head Start – Child Care Partnership contract was originally approved with a start date of June 1, 2015.

Solution: The start date should have been March 1, 2015 (actual funding date) versus June 1, 2015 (start date for providing services to children).

Result: The revised contract will reflect the actual start date for awarding (funding) of the Early Head Start – Child Care Partnership grant.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Head Start Director, Ms. Aliza Oliveros, County Attorney's Office, Mr. Ray Rodriguez, County Treasurer, Ms. Delia Perales, and Chief Deputy Auditor, Mr. Rafael Perez were all present to address the Commissioners Court on item #55.

Judge Tijerina stated that item #55 would be moved until the end of the meeting.

Public Defender

58. Discussion and possible action to approve the filling of Slot #2086 (Assistant Public Defender II) and the remaining vacant slots subject to the availability of payroll funds and adhering to any and all Civil Service Rules and Regulations, as well as any and all Wage Plan Policies, effective August 7, 2015.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2086	Assistant Public Defender II	\$73,955.87-\$81,683.23 (23 N-V)

Issue: Slot #2086 will become vacant on August 7, 2015. This slot may create a vacant Assistant Public Defender I slot if the position is filled from within.

Solution: Request is being made to fill the vacant attorney slot and any remaining vacant attorney slots created by the vacancy.

Result: The filling of slot #2086 and any remaining vacant slots will allow our department to effectively continue working on our assigned caseloads.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Public Defender, Ms. Virginia Aranda and Commissioners Court Administrator, Mr. Leroy Medford were both present to address the Commissioners Court on item #58.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Purchasing

60. **Discussion and possible action to award Request For Proposal (RFP) 2015-73 for Merchant Card Services to the vendor who submitted the overall best value to Webb County- Tsys Merchant Solutions; and to authorize the Webb County Attorney's Office to start contract negotiations.**

Issue: Webb County has departments that have a need to offer merchant card services.

Solution: Webb County has solicited for proposals for merchant card services.

Result: Award of a contract will allow any number of departments that have a need to provide merchant card services to do so. This service will allow for an increase in revenues.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno, Tsys Merchant Solutions representative, Ms. Irene Villarreal, County Attorney's Office, Mr. Ray Rodriguez were all present to address the Commissioners Court on item #60.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

61. **Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following Annual Contract:**

RFP 2016-60 Annual Contract for Food Commodities

Issue: The current contract is set to expire 9.30.2015

Solution: Solicit proposals for a new contract

Result: compliance of the law, purchasing efficiency

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

62. **Discussion and possible action to authorize the Purchasing Agent to purchase One (1) bus from Creative Bus Sales for El Aguila Rural Transportation in the amount of \$69,073.75; pursuant to Sections 271.101 and 271.102 subchapter F; Cooperative Purchasing Program, Texas Local Government Code-State of Texas Contract 071-A1. [Requested by Roberto Martinez, El Aguila Rural Transportation; Account #980-8001-8801]**

Issue: A new bus will be added to fleet.

Solution: It will help alleviate some of the older model's usage overall.

Result: New addition to fleet and possible replacement in the near future.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

63. **Discussion and possible action to authorize the Purchasing Agent, to transition the county into a DIR contract with AT&T for long distance service; pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code, DIR-TEX-AN-NG-CTSA-005**

Issue: Current long distance agreement with AT&T will expire in August 2015.

Solution: Use the State of Texas's Purchasing Power by moving our long distance service onto a DIR cooperative contract for long distance service.

Result: Savings to Webb County, Purchasing Efficiency, & Compliance of the law.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno and County Attorney's Office, Mr. Ray Rodriguez were both present to address the Commissioners Court on item #63.

No action taken.

64. **Discussion and possible action to approve a plan/process for paying for toll road fees for Webb County vehicles; and any other matters incident thereto.**

Issue: The use of a toll road continues to increase. Most often Webb County will incur additional late fees after use of a toll road given that that the current process requires much time before a bill is paid. Currently Webb County first identifies the department that has used the toll road and then contacts the department for them to initiate any payment process.

Solution: The recommended process for payment of toll road fees calls for the funding of an account and for payment to be processed immediately as the bill is received by the purchasing department without waiting to first identify the department. The recommended process also calls for departments that use toll roads to have a department line item to cover their expense.

Result: Toll road fees will be paid on time and late fees will be avoided.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno was present to address the Commissioners Court on item #64.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to have a report for the plates that have already been identified as using this and notify those departments

Vote: 5 - 0 Motion Carried

65. **Discussion and possible action to award Request For Proposal (RFP) 2015-10 Lease of Webb County Casa Blanca Golf Course Restaurant & Bar to Dragon Safety DBA Que Pizza Ricco, and authorizing County Attorney to enter into negotiations to finalize the lease.**

Issue: Webb County solicited proposals for the lease of the Golf Course Clubhouse Restaurant. Webb County expects to receive revenues from the lease and reduce prior year expenses.

Solution: Leasing the restaurant will provide for monthly revenues.

Result: Webb County will reduce expenses at the golf course and increase revenues.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno and County Attorney's Office, Mr. Ray Rodriguez were both present to address the Commissioners Court on item #65.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 66. Discussion and possible action to purchase One (1) Post Lift for a vehicle from O'Reilly Auto Parts in the amount of \$4,400.00 for the Sheriff's Department . [Requested by Martin Cuellar, Sheriff; Account #344-2001-8801 (Stonegarden fund)]**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Sheriff's Office, Mr. Joe Lopez was present to address the Commissioners Court on item #66.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 67. Discussion and possible action to approve the current list of general fund cell phone users; and any other matters incident thereto.**

Issue: Employee cell phone use in Webb County has existed for many years. Over the years some phones have transferred from one employee to another and while the policy requires approval from the court for use of a cell phone, we may have some users that do not have documentation of court approval

Solution: Approval or disapproval of the current list of users will allow us to operate within our policy.

Result: Cell phone users will be in compliance with county policy.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno and Commissioners Court Administrator, Mr. Leroy Medford were both present to address the Commissioners Court on item #67.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to adopt the list and to take away the Community Centers starting October 1

Vote: 5 - 0 Motion Carried

- 68. Discussion and possible action to award the following Annual Contracts,**

**Bid 2016-26 Annual Contract for Plumbing Supplies – Clark Hardware
Bid 2016-24 Annual Contract for Liquid Soil Stabilizer- J & B Industries
Bid 2016-21 Annual Contract for Tires & Tubes – Southern Tire Mart**

Issue: Current contracts are on an extension period. Extension will expire September 30, 2015

Solution: Solicit and award new contracts

Result: Compliance of the law, purchasing efficiency

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

69. **Discussion and possible action to approve all vendors that submitted a bid for the following annual contracts:**

Bid 2016-80 Six month contract for Ink Cartridges & Toners (ECON Systems, Executive Office Supplies, Patria Office Supplies, San Antonio Lighthouse for the Blind.& The Office Pal),

2016-14 Annual Contract for Janitorial Supplies (Executive Office Supplies, Gulf Coast Paper, Patria Office Supplies).

and to authorize the use of the following Purchasing Cooperatives, pursuant to section 271.101 and 271.102, subchapter F., Cooperative Purchasing Program, Texas Local Government Code.

NJAP Contract # 031210-SCC with Staples-Toners & Ink Cartridges

TCPN Contract # RF023 with Office Depot- Toners & Ink Cartridges

BuyBoard Contract # 397-12 with Hillyard- Janitorial Supplies

Use of these vendors will be dependent on product availability and price. Purchase orders will be on an as needed basis

Issue: Current contracts are on an extension period. Extension will expire September 30, 2015

Solution: Solicit and award new contracts

Result: Compliance of the law, purchasing efficiency

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno was present to address the Commissioners Court on item #69.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

70. **Discussion and possible action to authorize the purchase of maintenance to the Skybox tower, including battery replacement, cable cleaning, oil change, and filters in the amount of \$2,300 utilizing Fiscal Year 2013 Operation Stonegarden (OPSG) Supplemental Grant funding; and any other matters incident thereto. This funding must be utilized by July 31, 2015. [Grant Account #345-2001-6402 (FY 2013 Operation Stonegarden (OPSG) Supplemental Funding Grant)]**

Issue: Funding is available through Operation Stonegarden funds for the purchase of this equipment maintenance.

Solution: Purchase maintenance for Skybox utilizing grant funds approved through Homeland Security/Federal Emergency Management Administration (FEMA).

Result: The Webb County Sheriff's Office and its sworn officer force will be equipped

with needed new, updated technology, equipment, and supplies for use during Operation Stonegarden (OPSG) operations.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 71. Discussion and possible action to authorize the purchase of additional equipment/installation for license plate readers (LPRs) through state contract Texas Department of Information Resources (DIR) Contract No. SDD-1348 utilizing FY 2013 Operation Stonegarden (OPSG) Supplemental Grant funding from the Federal Emergency Management Agency (FEMA) in the amount of \$52,780; and any other matters incident thereto. This funding must be utilized by July 31, 2015. [Grant Account #345-2001-8801 (FY 2013 Operation Stonegarden (OPSG) Supplemental Funding Grant)]**

Issue: Funding is available through Operation Stonegarden funds for the purchase of this equipment.

Solution: Purchase equipment for License Plate Readers (LPRs) utilizing grant funds approved through Homeland Security/Federal Emergency Management Administration (FEMA).

Result: The Webb County Sheriff's Office and its sworn officer force will be equipped with needed new, updated technology, equipment, and supplies for use during Operation Stonegarden (OPSG) operations.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno and Sheriff's Office, Mr. Joe Lopez were both present to address the Commissioners Court on item #71.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 72. Discussion and possible action to authorize the purchase of various helicopter parts from USA Helicopter, Inc. utilizing Fiscal Year 2014 Operation Stonegarden (OPSG) funding from the Federal Emergency Management Agency (FEMA) in the amount of \$3,406.24; and any other matters incident thereto. [Grant Account #344-2001-6403-03 (FY 2014 Operation Stonegarden (OPSG) Grant Funds)]**

Issue: Funding is available through FY 2014 Operation Stonegarden funds for the purchase of the needed helicopter equipment/supplies.

Solution: Purchase equipment for helicopter operational purposes utilizing grant funds approved through Homeland Security/Federal Emergency Management Administration (FEMA).

Result: The Webb County Sheriff's Office and its aviation unit will be equipped with needed equipment and supplies for operational purposes for use during Operation Stonegarden (OPSG) operations.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

73. **Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following annual contracts:**

Bid 2016-75 Annual Contract for Instrument Calibration for Water Treatment Plant
Bid 2016-81 Annual Contract for Brakes & Rotors (Non Law Enforcement Vehicles)
Bid 2016-82 Annual Contract for Utility Department Chemicals
Bid 2016-83 Annual Contract for Maintenance & Inspection of Security Alarms
Bid 2016-83-1 Annual Contract for the Repair of Security Alarms
Bid 2016-89 6 month contract for Produce
Bid 2016-93 Annual Contract for Plumbing Repair
RFQ 2014-101 Annual Contract for a Boundary Surveyor

Issue: Current contracts are on an extension period. Extension will expire September 30, 2015

Solution: Solicit and award new contracts

Result: Compliance of the law, purchasing efficiency

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

74. **Discussion and possible action to award Request for Proposal (RFP) 2015-11 Rio Bravo Soccer Field Improvements to Olympia Landscape Development, Inc., based on best value, and authorize the Webb County Attorney to negotiate a contract. [Co-Sponsored by Frank Sciaraffa, Webb County Commissioner Precinct 1]**

Issue: RFP 2015-11 Rio Bravo Soccer Field Improvements is designed to provide improvements to the Rio Bravo Park including a soccer field.

Solution: Award of this RFP will provide for the project to begin

Result: The residents of the surrounding area will have a soccer facility that will provide wholesome activity.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #74.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up item #63

Vote: 5 - 0 Motion Carried

Purchasing

63. **Discussion and possible action to authorize the Purchasing Agent, to transition the county into a DIR contract with AT&T for long distance service; pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code, DIR-TEX-AN-NG-CTSA-005**

Issue: Current long distance agreement with AT&T will expire in August 2015.

Solution: Use the State of Texas's Purchasing Power by moving our long distance service onto a DIR cooperative contract for long distance service.

Result: Savings to Webb County, Purchasing Efficiency, & Compliance of the law.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno and IT Director, Mr. Rafael Pena were both present to address the Commissioners Court on item #63.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to table item #63

Vote: 5 - 0 Motion Carried

Veteran's Office

76. **Discussion and possible action to authorize the Economic Development Department to develop and submit a Series 16-A Fund for Veterans' Assistance (FVA) General Assistance Grant application to the Texas Veterans Commission (TVC) in an amount to be determined at a later time for the purpose of extending current transportation services offered to Webb County veterans and their families. This action will have no immediate impact on the County General Fund for the duration of the grant, should it be funded. However, since this is a one year grant, future costs will be subject to Commissioner's Court approval.**

Issue: The current capacity of the Webb County Veterans Service Office, via the Veterans Transportation Assistance program, cannot afford for the transportation of veterans to out-of-town destinations to specialty hospitals and clinics frequently visited by local veterans.

Solution: An additional vehicle and auxiliary staff to allow for out-of-town travel are needed in order to fulfill the needs of the veterans in Webb County.

Result: The development and submission of a Series 16-A General Assistance Grant application to the Texas Veterans Commission for a one-year transportation program to transport veterans to specialty hospitals and clinics throughout South Texas.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Veterans Office, Mr. Sergio Hernandez was present to address the Commissioners Court on item #76.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to approve item #76 subject to the amount of the grant, once the grant ends, everything ends and they can't come back to Commissioners Court to request

Vote: 5 - 0 Motion Carried

Honorable Marco Montemayor, County Attorney

13. **Discussion and possible action to approve an emergency budget amendment for the creation of a new Federal Forfeiture Fund for the County Attorney to deposit forfeiture funds from the United States Department of Treasury Joint Law Enforcement Operation (JLEO); and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca stated that they did have a budget proposed for the \$214,000 that will be received from the United States Department of Treasury Joint Law Enforcement Operation (JLEO); \$50,000 would be going to Capital Outlay for the County Attorney's Office Acct.# 179-1101-8801, \$64,000 would go to Support Assistance Acct.# 179-1101-6709, and \$100,000 would go to Drug Free Campaign Acct.# 179-1101-6707.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

55. **Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales stated that the contract for the daycare that was pending to be paid had been received. Ms. Perales stated that there was a request for \$4,498.20 and another for \$6,176.10. She mentioned that there was a correction needed on the account number due to a typo, it should be 1101 County Attorney instead of County Court at Law.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring back item #63

Vote: 5 - 0 Motion Carried

Purchasing

63. **Discussion and possible action to authorize the Purchasing Agent, to transition the county into a DIR contract with AT&T for long distance service; pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code, DIR-TEX-AN-NG-CTSA-005**

Issue: Current long distance agreement with AT&T will expire in August 2015.

Solution: Use the State of Texas's Purchasing Power by moving our long distance service onto a DIR cooperative contract for long distance service.

Result: Savings to Webb County, Purchasing Efficiency, & Compliance of the law.

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

IT Director, Mr. Rafael Pena was present to address the Commissioners Court on item #63.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #63 if we can opt out at anytime

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

Judge Tijerina stated that the Commissioners Court would be taking a short recess.

(Recess 12:29 - 12:44 p.m.)

Judge Tijerina stated that the Commissioners Court would be skipping item #77 Communications and would be taking up item #43.

Administrative Services

- 43. Discussion and possible action to conduct interviews for the Webb County Community Action Agency Director, and to select from a list of qualified applicants; select the candidate, set the salary; and any other matters incident thereto. (Contingent on successful employment process). [Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney) and Section 551.075 (Personnel Matters)]**

Discussion on file at the Webb County Clerk's Office July 27, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and County Attorney's Office, Mr. Ramon Villafranca were both present to address the Commissioners Court on item #43.

Mr. Villafranca stated that the three (3) individuals being interviewed today were the top three (3) qualified candidates. He also stated that the other applicants did possess some of the qualifications, however, the three (3) selected were the ones the committee recommended for interviews.

The Commissioners Court conducted interviews for the Webb County Community Action Agency Director position in the order as follows:

1. Alfonso "Poncho" Casso
2. Ricardo B. Hinojosa
3. Ricardo D. Martinez

Economic Development Director, Mr. Juan Vargas was present to address the Commissioners Court on item #43.

The Commissioners Court thanked Mr. Juan Vargas for all his work and efforts while he was the Community Action Agency Director.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to appoint Mr. Ricardo D. Martinez as the next CAA Director contingent upon the drug and alcohol screening results and subject to the Condrey Plan

Vote: 5 - 0 Motion Carried

77. Communications

No action taken.

78. Adjourn

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to adjourn

Vote: 5 - 0 Motion Carried