



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2015 AUG -7 AM 8:44

WEBB COUNTY, TEXAS

BY RO DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
AUGUST 10, 2015
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for July 27, 2015
4. Approval of Bills, Payroll, and Monthly Report
5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Tano E. Tijerina, Webb County Judge

6. Adoption of Resolution to appoint two commissioners court representatives to the South Texas Development Council for the period covering October 1, 2014 through September 30, 2015; and any other matters incident thereto.
7. Discussion and possible action to schedule a fiscal year 2015-2016 budget workshop to begin preparations to finalize department budget requests; and any other matters incident thereto.
8. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0200-6007	Dues & Memberships	\$6,500	\$13,705	\$7,205
To:	001-0200-6205	Materials & Supplies	\$6,500	\$1,473	\$7,973

Issue: The office is in need of several items (office chairs, workstation desk, laptop, and smart board) and there is a shortage in funds to complete the purchase of these items.

Solution: Transferring of these funds will complete the process of these pending purchases.

Result: Once these items have been purchased the office will run more effectively and no longer need to borrow items from other departments

Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

9. Discussion and possible action to approve the appointment of a director at the El Cenizo Activity Center (Slot #2806), subject to the availability of payroll funds and adhering to any and all Wage Plan Policies, effective August 10, 2015.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2806	Community Center Director	\$38,402.54 - \$40,358.97 16/A-E

Issue: Slot #2806 became vacant on July 23, 2015.

Solution: Request is being made to appoint a director at the community center.

Result: The filling of slot #2806 will allow the community center to effectively continue working and providing services to the community of El Cenizo

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

10. Discussion and possible action to appoint Mr. Juan Avila as Precinct 2 representative to the Webb County Planning Advisory Board.

Honorable John C. Galo, Webb County Commissioner Pct. 3

11. Discussion and possible action to contract outside legal counsel that can research, investigate and advise Webb County staff on any potential legal cause of action for defective construction or warranty claims against all contractors, subcontractors, agents and other assigns who were responsible for the original construction of the Rio Bravo Water Treatment plant; and any other matters incident thereto.
12. Discussion and possible action to authorize repairs or replacement of the water well pump in Colorado Acres, and allocate funds in an amount not to exceed \$25,000.00, from permanent improvement fund #604-0101-8103, with additional request to rescind any prior court action regarding this matter; and any other matters incident thereto.
13. Report from Purchasing Agent regarding the current county inventory control policy; with discussion and possible action to implement new policy if one does not exit, or amend current policy to ensure effective compliance; and any other matters incident thereto.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

14. Discussion and possible action to re-accept the donation of a 4.00 acre tract of land out of a 10.14 acre tract of land, situated in Webb County, Texas, to correct the name of the actual grantor as Simeon Development, LTD., for future use as a possible Webb County fire station site. Said tract of land being located out of Survey 1713, Abstract 525, E.B. Ragsdale, Orginal Grantee, Survey 737, Abstract 275, Rusk Transportation Co., Original Grantee.

Issue: the name of the grantor/fee simple title holder who donated the 4.00 acre tract of land was incorrectly named as Gene S. Walker, individually. Simeon Development, LTD., which is owned by Gene S. Walker, is the actual name grantor/fee simple title holder of the 4.00 acre tract of land, instead of Gene S. Walker, Individually.

Solution: the actual name of the grantor needs to be corrected and amended to reflect that Simeon Development, LTD., as the correct name of the grantor/fee simple title holder for the donation and acceptance of the 4.00 acre tract of land previously approved by the Webb County Commissioner’s Court on May 11, 2015.

Result: This will correct the name of the grantor/fee simple title holder for the donation of this tract of land to Webb County.

Commissioners Court Administrator

- 15. Discussion and possible action to authorize payment to the South Texas Development Council for Webb County Membership Fees in an amount not to exceed Two Thousand One Hundred Seventy-Five Dollars (\$2,175.00) for the period of October 1, 2014 through September 30, 2015. **[Account #007-0101]**

- 16. Presentation by Judge Oscar Liendo, President of the South Texas Justice of the Peace & Constable Association, regarding their 23rd Annual Educational Conference to be hosted by Webb County on October 13th thru 16th, 2015; with discussion and possible action to assist with a promotional sponsorship through hotel/motel funds; and any other matters incident thereto. **[Account #007-0101-7426 (Community Promotions)]**

- 17. Discussion and possible action to remove the \$20,000.00 salary supplement allocated to Slot #0015-Director, under Department 0104-Economic Development, that was previously authorized for Mr. Juan Vargas, who served as interim Community Action Agency Director; and any other matters incident thereto.

- 18. Discussion and possible action to approve the following line item transfers to fund payroll deficits through the end of the fiscal year for the following county departments:

	Acct. Number	Acct. Name	Amount	Bal.
From:	603-9501-3851-05	Capital Outlay	\$16,450	\$255,778.00
To:	001-1100-5004-01	Longevity Pay Prosecutors (District Attorney)	\$4,900	\$-2,385.27
	001-1101-5001-01	Longevity Pay (County Attorney)	\$ 5,200	\$-2,095.30
	001-2003-5004	Longevity Pay CPO (Sheriff)	\$450	\$-836.38
	001-2060-5012	Retirement Buy Back (Sheriff)	\$5,900	\$-6,025.50
			\$16,450	

19. Discussion and possible action to approve the following line item transfer required for telephone under General Operation Department - 0109 to finish the year:

	Acct. Number	Acct. Name	Amount	Bal.
From:	001-0109-6201	Utilities	\$45,000 (General Operating Acct.)	\$607,441.26
To:	001-0109-6004	Telephone	\$45,000 (General Operating Acct.)	\$11,894.95

MEDIA BREAK

Honorable Marco Montemayor, County Attorney

20. Discussion and possible action to enter into a One (1) year (August 31, 2015 through August 30, 2016) non-financial job skills training program ("Host Agency") agreement with AARP Foundation, through the AARP Foundation Senior Community Service Employment Program, to provide job training to senior volunteers at NO COST to Webb County and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Cynthia Mares, Webb County Administrative Services Director]**

21. Discussion and possible action to approve the Lease and Maintenance Agreement form for Toshiba Business Solution.

Issue: Webb County is currently using a separate form for the Fair Market Value Lease Agreement and the Maintenance Agreement.

Solution: We will be consolidating the Lease and Maintenance Agreement into one form.

Result: Departments will have one contract for both the lease and maintenance agreement.

22. Discussion and possible action to approve the CPI (Consumer Price Index) adjustment with the lease agreement between Webb County Head Start and the City of Laredo International Airport for land located at 4704 Naranjo Street. The monthly cost for the lease including CPI increase will be TWO THOUSAND FOUR HUNDRED SEVENTY-EIGHT DOLLARS AND SEVENTY CENTS (\$2,478.70) per month for the term of One (1) year (August 1, 2015 through July 31, 2016) for a total cost of TWENTY-NINE THOUSAND SEVEN HUNDRED FORTY-FOUR DOLLARS AND FORTY CENTS (\$29,744.40) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6012]**

23. Discussion and possible action for Webb County, through the Webb County Constable Precinct 4, to enter into advertising contract with Hachar Bus Ads. The term is for Eight (8) months commencing on the date the contract is executed at a rate of TWO THOUSAND ONE HUNDRED EIGHTY-NINE DOLLARS AND NO CENTS (\$2,189.00) and authorizing the County Judge to sign all relevant documents. **[Requested by Harold DeVally, Webb County Constable Precinct 4; Account #171-2502-6707 (Forfeiture Fund)]**

24. Discussion and possible action for Webb County, through the Webb County Constable Precinct 4, to enter into an installation contract with Hachar Bus Ads to install vinyl drug free advertisements on Ten (10) school buses for a onetime fee of SEVEN HUNDRED AND FIFTY DOLLARS AND NO CENTS (\$750.00) and authorizing the County Judge to sign all relevant documents. **[Requested by Harold DeVally, Webb County Constable Precinct 4; Account #171-2502-6707 (Forfeiture Funds)]**

25. Discussion and possible action to approve an interlocal agreement for E9-1-1 Public Safety Answering Point Services with the City of Laredo as administrator for South Texas Development Council (STDC) which is a regional planning commission. Webb County is a local government that operates Public Answering Points (PSAP) and assists in implementing the strategic plan as approved by the commission, there will not be an impact on the county budget and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.
26. Discussion and possible action to enter into a Forty-Eight (48) month (August 10, 2015 through August 9, 2019) Fair Market Value Lease Agreement between Toshiba Business Solutions and the Webb County Auditor's Office for a Toshiba Digital Copier E-Studio 6570C at a cost of Two Hundred Fifteen Dollars and Seven Cents (\$215.07) per month for a total amount of Ten Thousand Three Hundred Twenty-Three Dollars and Thirty-Six Cents (\$10,323.36) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Leo Flores, Webb County Auditor; Account #001-0400-6402 (Repairs and Maintenance Equipment)]**
27. Discussion and possible action to enter into a Sixty (60) month agreement between Webb County and Time Warner Cable for 10Mb x 1Mb internet services pursuant to purchasing cooperative contract Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Contract #DIR-TEX-AN-NG-CTSA-008, services to be located at the Webb County Administration Building at a monthly payment of ONE HUNDRED FOUR DOLLARS AND NINETY-FIVE CENTS (\$104.95) plus any additional surcharges, subject to annual budget appropriation; and authorizing the County Judge to sign all relevant documents. **[Requested by Rafael Pena, Webb County IT Director; Account #001-0109-6004-05]**
28. Discussion and possible action to enter into a Sixty (60) month agreement between Webb County and Time Warner Cable for 10Mbx1Mb internet services pursuant to purchasing cooperative contract Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Contract# DIR-TEX-AN-NG-CTSA-008, services to be located at the Webb County Justice Center Building at a monthly payment of ONE HUNDRED FOURTEEN DOLLARS AND NINETY-FIVE CENTS (\$114.95) plus any additional surcharges and a one-time installation fee of ONE HUNDRED FIFTY DOLLARS (\$150.00), subject to annual budget appropriation; and authorizing the County Judge to sign all relevant documents. **[Requested by Rafael Pena, Webb County IT Director; Account #001-0109-6004-05]**

29. Discussion and possible action to enter into a Sixty (60) month agreement between Webb County and Time Warner Cable for 50Mb x 50Mb internet services pursuant to purchasing cooperative contract Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Contract #DIR-TEX-AN-NG-CTSA-008, services to be located at the Webb County Administration Building at a monthly payment of ONE THOUSAND TWO HUNDRED EIGHTY DOLLARS (\$1,280.00) plus any additional surcharges and a one-time installation fee of ONE HUNDRED DOLLARS (\$100.00), subject to annual budget appropriation; and authorizing the County Judge to sign all relevant documents. **[Requested by Rafael Pena, Webb County IT Director; Account #001-0109-6004-05]**

30. Discussion and possible action to approve an amendment to our existing ASE (Switched Ethernet) agreement between Webb County and AT&T to acquire additional bandwidth (50Mb) and authorizing the Webb County Judge to sign all relevant documents. The amount will increase by an additional ONE HUNDRED TWO DOLLARS AND NINETY-FIVE CENTS (\$102.95) per month from the contract that was originally approved by Commissioners Court. **[Requested by Rafael Pena, Webb County IT Director; Account #001-0109-6004]**

Issue: Due to current configuration and location of the telephone system at the juvenile village, the rates that apply when calling cell phones in the Laredo area are considered long distance resulting in high costs.

Solution: In order to reconfigure the phones to be managed by Webb County's main phone system and avoid unnecessary long distance charges, the bandwidth between Webb County Administration Building and Juvenile Village must be increased.

Result: There will be enough bandwidth to accommodate the additional traffic that will be created by adding all of the existing phones located at the Youth Village.

31. Discussion and possible action to approve an amendment to our existing ASE (Switched Ethernet) agreement between Webb County and AT&T to acquire additional bandwidth (20Mb) and authorizing the Webb County Judge to sign all relevant documents. The amount will increase by an additional SIXTY-SEVEN DOLLARS AND EIGHTY CENTS (\$67.80) per month from the contract that was originally approved by Commissioners Court. **[Requested by Rafael Pena, Webb County IT Director; Account #001-0109-6004]**

Issue: In order to accommodate additional phones and the new Tyler software that will be located at Sheriffs Sub-Station/Facilities Building, additional bandwidth is recommended to assure performance.

Solution: Increase bandwidth from our core location at the Webb County Administration Building to the Sheriffs Sub-Station/Facilities Building.

Result: There will be enough bandwidth to accommodate the additional traffic that will be created by installing additional phones and Tyler software.

32. Discussion and possible action to enter into a Sixty (60) month agreement between Webb County and Time Warner Cable for 10Mb x1 Mb internet services pursuant to purchasing cooperative contract Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Contract# DIR-TEX-AN-NG-CTSA-008, services to be located at the Webb County Courthouse Building at a monthly payment of ONE HUNDRED FOURTEEN DOLLARS AND NINETY-FIVE CENTS (\$114.95) plus any additional surcharges, subject to annual budget appropriation; and authorizing the County Judge to sign all relevant documents. **[Requested by Rafael Pena, Webb County IT Director; Account #001-0109-6004-05]**
33. Discussion and possible action to approve the Interlocal Agreement between the Webb County/City of Laredo Regional Mobility Authority and Webb County relating to the optional vehicle registration fees to fund long term transportation projects pursuant to Section 502.402 of the Texas Transportation Code; and any other matters incident thereto.
34. Discussion and possible action to authorize the Webb County Attorney's office to negotiate the purchase of a 6.14 acre tract of land out of a 10.14 acre tract of land, situated in Webb County, Texas , from Simeon Development, LTD., at fair market value; said tract of land being located out of Survey 1713, Abstract 525, E.B. Ragsdale, Original Grantee, out of Survey 737, Abstract 275, Rusk Transportation Co., Original Grantee and authorizing the hiring of an independent real property appraiser by Webb County to establish the fair market value of the land.
35. Discussion and possible action to approve a month to month lease renewal option by and between Webb County Head Start and West Drive Business Center, LLC for the property located at 5904 West Drive Units 6 & 7 at a monthly rate of THREE THOUSAND FOUR HUNDRED SIXTY DOLLARS (\$3,460.00) per month and authorizing the County Judge to execute all relevant document; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Program Director, Account #903-4200-6012]**

Honorable Monica Notzon, 111th District Court Judge

36. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 10, 2015:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2605	Assistant Court Clerk/Interpreter	\$34,790.80-\$36,563.23 -14/A-E

Issue: Post and fill vacant slot 2605 Assistant Court Clerk/Interpreter.

Solution: Request is being made for court approval to fill the vacant position.

Result: The position will be posted and applications will be accepted and screened by Human Resource Department.

Honorable Jesus Garza, County Court at Law 2 Judge

37. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1011-6010	Books & Subscriptions	\$2,700	\$3,145	\$445.00
To:	001-1011-5005	Part Time	\$2,700	\$-1,738	\$962

Issue: There is insufficient funds in the above mentioned account to pay part time employee.

Solution: By transferring these funds Part-time will be paid and account will not be in deficit.

Result: Transfer of funds to part time line item will allow department to pay what is owed to employee

Honorable Martin Cuellar, Sheriff

38. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2001-5306	Unemployment Tax	\$6,605	\$50,970	\$44,365
	001-2060-5306	Unemployment Tax	\$85,957	\$112,444	\$26,487
			\$92,562		
To:	001-2001-5012	Retirement Buy Back	\$6,605	\$ \$0	\$6,605
	001-2060-5003-B	Overtime CBA	\$70,346	-\$36,328	\$34,018
	001-2060-5006	Educational Incentive	\$5,000	\$170	\$5,170
	001-2060-5009	Uniform Allowance	\$900	\$14,200	\$15,100
	001-2060-5011	Sick Leave Buy Back	\$1,085	-\$1,085	\$0
	001-2060-5012	Retirement Buy Back	\$6,026	-\$6,026	\$0
	001-2060-6014	Equipment Rental	\$2,600	\$383	\$2,983
			\$92,562		

Issue: Deficits in various payroll line items and shortfall under equipment rental (2060).

Solution: Transfer savings from Unemployment tax from both 2001 & 2060 to cover other shortfalls.

Result: Cover deficits and future expenditures within payroll accounts / equipment rental ending 9/30/15.

39. Discussion and possible action to approve a cooperative agreement between the United States Department of Justice, Drug Enforcement Administration (DEA) and the Webb County Sheriff's Office concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas area and that such illegal activity has a substantial and detrimental effect on the health and welfare our Community and surrounding Counties.

Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs by collaborating between federal, State and local law enforcement agencies by conducting undercover operations lead by DEA Task force participants.

Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations; therefore minimizing the harmful effects of illegal drugs and organized crime.

Administrative Services

40. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0114-9201	Claims Paid	\$4,212.34	\$118,398.45	\$114,186.11
To:	001-0114-6403	Loss Control Program	\$4,212.34	\$1,811.73	\$6,024.07

Issue: The current funds are insufficient to cover the cost of needed loss control equipment (speed bump's) due to near misses and motor vehicle accidents in parking garages; both at Justice Center and Billy Hall Building.

Solution: Avoid any future accidents/mishaps from occurring.

Result: Once funds are transferred, we will be able to process the order.

Bruni Community Center

41. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6108-6204	Fuel & Lubrication	\$300	\$1,238.27	\$938.27
	001-6108-6219-2	Goods for Public Events	\$250	\$310.70	\$60.70
			\$550		
To:	001-6108-6403	Repairs & Maint.-Vehicles	\$550	\$284.87	\$834.87

Issue: The Bruni Community Center van is in need of new tires. Elderly residents and kids are regularly transported in this van and it is a safety issue.

Solution: Need to purchase new tires.

Result: Bruni Community Center will be able to provide safe transportation to the community.

Casa Blanca Golf Course

42. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	800-6011-6780-SODS	Sods/Seeds	\$600	\$600.00	\$-0-
	800-6011-6780-FERTI	Fertilizer	\$5,200	\$11,826.70	\$6,626.70
	800-6016-6006	Advertising	\$100	\$5,010.00	\$4,910.00
			\$5,900		
To:	800-6011-6224	Minor Tools & App.	\$600	\$170.97	\$770.97
	800-6011-6412-EQUIP	Equipment	\$4,000	\$322.26	\$4,322.26
	800-6011-6204	Fuel & Lube	\$1,200	\$1,948.50	\$3,148.50
	800-6016-6007	Dues & Membership	\$100	\$250.00	\$350.00
			\$5,900		

Issue: The following accounts need money to cover current and future expenses that are forecasted for the remainder of this fiscal year.

Solution: Transfer funds to cover these expenses.

Result: With the approval of the line item transfers, we will be allowed to continue improving the conditions of the course

Community Action Agency

43. Discussion and possible action to accept \$6,250.00 from Reliant Energy Retail Services, LCC. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy Retail Services, LCC clients.

44. Discussion and possible action to authorize the Community Action Agency to enter into an annual vendor agreement with Retail Energy Providers for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

List of Retail Energy Providers

Verde Energy USA Texas, LLC

Issue: The Webb County Community Action Agency will enter into an annual vendor agreement Retail Energy Providers for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

45. Discussion and possible action to approve the 5% Hourly Wage increase to the Webb County Community Action Agency staff for the following programs: Community Social Services Program, Self-Help Center Program, Rural Transit Program, Meals On Wheels and Elderly Nutrition Program approved by the County Commissioner's Court on June 08, 2015. This will not include the CAA Executive Director, Deputy Director and the Community Social Services Manager. The State funding Agencies have noted that approval of staff salary increase are subject to approval at the local level only and contingent that it does not include an increase request in state funding. Though there are local funds allotted to CAA Programs, all staff salaries increases will be paid 100% from grant funds and from other sources. Therefore, the local match will not be impacted or additional funding required.

Issue: Webb County Community Action Agency staff did not participate on the wage increase adjustment since October 1, 2013.

Solution: The Webb County Community Action Agency is proposing staff salaries 5% Wage Adjustment.

Result: The Webb County Community Action Agency staff salaries be adjusted by 5% for the following programs, subject to the approval of the program funding agencies: The Community Social Services Program, Self-Help Center Program, Rural Transit Program, Meals On Wheels and Elderly Nutrition Program.

Engineer

46. Discussion and possible action to approve the completion, closeout and payment of retainage in the amount of \$17,500.00 for Request For Proposal (RFP) #2014-08 Webb County Sheriff's Administration Building Paving/Fencing Project to AC-DC, Inc.
[Account #751-2311]

Issue: Closeout the project after completion.

Solution: Approve and pay.

Result: Project closure.

47. Discussion and possible action to approve the design and development audit agreement from Schneider Electric for the chiller plant upgrades in an amount not to exceed \$300,000.00, and County wide energy conservation opportunities using the Inter-local Purchasing System Contract No. 2032714; pursuant to Sections 271.101 and 271.102 Subchapter F. Cooperative Purchasing Program, Texas Local Government Code Contract. **[Account #001-0109-6022 Professional Services]**

Issue: The central chiller plant and cooling towers are approaching its end of service life as experienced on July 28, 2015 when the chillers went out and the A/C stopped working. Johnson Controls had a technician in town and that saved us two critical hours.

Solution: Design and install new high efficiency central plant along with a county wide comprehensive solution to help offset the cost of the chiller plant and other equipment that is at its end of service life.

Result: Daily operations with less down time, contingency plan, alternate chiller back up plan, multiple building and multiple chillers connected to system providing improved redundancy, and improved operational efficiency, cost of maintenance and operations is reduced, comfort enhanced, provide options for county wide utility savings to offset a portion of the cost.

48. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1537	Operator I	\$15.15-\$15.93 12/A-E

Issue: Employee was hired at another position.

Solution: Fill job opening of newly vacated position.

Result: The filling of this position will alleviate overload created by vacancy and allow for efficiency, effectiveness and production of work within the department to better serve the needs of our customers, the residents of Rio Bravo and El Cenizo.

49. Discussion and possible action to approve the following line item transfers for the Utilities Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	8001-3001-6204	Fuel & Lubricants	\$12,000	\$22,408	\$10,408
	801-3002-6022-8	Professional Services-Lab	\$300	\$1,661	\$1,361
			\$12,300		
To:	801-3001-6011	Training & Education	\$5,000	\$963	\$5,963
	801-3001-6022-8	Professional Services-Lab	\$1,500	\$2,624	\$4,124
	801-3004-6022-8	Professional Services-Lab	\$5,800	\$1,314	\$7,114
			\$12,300		

Issue: Current funds are insufficient to cover needed training and professional services for the remainder of the fiscal year.

Solution: Transfer additional funds in the accounts.

Result: Transfer of funds will help cover expenses for the remainder of the fiscal year

50. Status report by Davila Construction on the Community Supervision & Corrections Department/Police Athletic League (C.S.C.D./PAL), on Hwy 83 S, Building Renovation Project to include a timeline of completion; with discussion and possible action. **[Account #742-8001-8801-12 (Rebuild Restitution Center-Series 2013)]**

51. Status report by Zertuche Construction on the Fernando Salinas Community Center Project to include a timeline for substantial completion; with discussion and possible action. **[Account #634-6113-8601 (Construction in Progress)]**

Issue: Lack of progress on project over the last year.

Solution: A meeting was held at the Engineering Department on Friday, July 31, 2015 with the Contractor, Legal, Architect and Engineering Staff to negotiate a substantial completion date of August 31, 2015.

Result: Contractor has agreed to infuse additional funds needed into the project in order to get the pending work completed by the above mentioned date by trades that still have pending work.

52. Discussion and possible action to approve an incentive for Slot #1901, at the Utilities Department, from Operator I - Pay Grade 12/A-E, Rate-\$15.15-\$15.93 to Operator II - Pay Grade 14/A-E, Rate-\$16.73-\$17.58 at the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines.

Issue: Employee obtained C License.

Solution: Approval of Title Change and Pay Grade/Rate.

Result: Allows for efficiency, effectiveness and production of work within the department to better serve the needs of our customers, the residents of Rio Bravo and El Cenizo.

53. Status report by the Engineering Department regarding the dilapidated condition of the old courthouse annex building located on the corner of Houston and San Agustin St.; with discussion and possible action to approve remediation measures as recommended by county staff; and any other matters incident thereto.

Extension Office

54. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-5001-5602	Local Mileage	\$2,200	\$2,857.45	\$657.45
	001-5001-6224	Minor Tools & Apparatus	\$1,200	\$1,259	\$59
			\$3,400		
To:	001-5001-6205	Materials & Supplies	\$3,400	\$570	\$3,970

Issue: The current funds are insufficient to cover for needed office equipment and office furniture.

Solution: The line item transfer will cover expenses for the remainder of the fiscal year.

Result: This will allow our office to continue to run efficient and productive

Head Start

55. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1351	Teacher Assistant	\$11.11	20
2556	Early Head Start Teacher	\$9.93	26
2570	Part Time Early Head Start Teacher Floater	\$9.72	26

Indigent Healthcare Services

56. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
598	Caseworker	\$15.15 12/A-E
599	Caseworker	\$15.15 12/A-E

Issue: The Indigent Health Care Services Department currently has vacant slots that need to be filled.

Solution: The Commissioners Court approves the filling of the vacant slots as requested.

Result: The filling of these vacant positions will alleviate the increased caseload for current Caseworkers created as a result of these vacancies.

57. Discussion and possible action to approve the title change of vacant Slot #1242 and approve the filling of the slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 10, 2015.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From: 1242	Case Manager	\$16.73 - \$17.58 Grade: 14/A - E
To: 1242	Caseworker	\$15.15 - \$15.93 Grade: 12/A - E

Issue: The department has three Case Manager positions held by employees with an average of 20 years of experience in the County Indigent Health Care Program (CIHCP). One of these slots became vacant in July and in order to be able to hire someone with comparable experience needed for this position we would need to recruit applicants from other counties.

Solution: We are requesting authorization to amend the title and job description from Case Manager (Grade level 14) to Caseworker (Grade level 12) to be able to hire at an entry level position.

Result: By hiring at a Caseworker level, we will be able to recruit from a larger pool of local applicants.

La Presa Community Center

58. Discussion and possible action to approve the posting and filling of the Slot #2399 (Center Aide) at the La Presa Community Center, subject to the availability of payroll funds and adhering to any and all Civil Service Rules and Regulations, as well as any and all Wage Plan Policies, effective August 10, 2015.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2399	Center Aide	\$11.84-\$12.44 7/A-E

Issue: Slot #2399 may become vacant on August 10, 2015 with the filling of the El Cenizo Activity Center position.

Solution: Request is being made to begin the process to fill the vacancy, if approved.

Result: The filling of slot #2399 will allow the community center to effectively continue working and providing services to the community of La Presa

Medical Examiner

59. Discussion and possible action to approve the following line item transfer:

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Amount</u>	<u>Bal.</u>	<u>End Bal.</u>
From:	001-2070-6403	Repairs & Maint. Vehicles	\$400	\$2039.13	\$1639.13
To:	001-2070-6001	Office Supplies	\$400	\$21.40	\$421.40

Issue: The Medical examiner's office is in need of funds for office supplies.

Solution: The line item transfer will cover the office supplies needed.

Result: This will allow our office to continue to run efficient and productive.

Planning

60. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize a water service connection pursuant to Section 232.029(c)(2), Local Government Code, to an unplatted 5.00 acres, more or less, being the West half of Tract 11-C, Ranchitos IV Los Minerales, as further described in Vol.850, Pgs. 672-677, W.C.D.R.. (ID 4087)

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

Result: If approved, applicant may connect property to water services. If not approved, water connection to property is prohibited.

61. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.028(b)(2), & (b)(3), Local Government Code, to an unplatted 4.148 acre tract of land, more or less, out of and part of Porcion 31, Abstract 296, as further described in Vol. 3081, Pg. 429-432 of the Webb County Deed Records.

Issue: Regulatory compliance with development provisions of state and local regulations with particular emphasis on the Model Subdivision Rules. Commissioners Court must certify to certain property conditions before any electrical connection may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance and recommends approval.

Result: If approved, applicant may connect property to electrical services. If not approved, electrical connection to property is prohibited.

Purchasing

62. Discussion and possible action to dispose of Thirty-One (31) non-working water meters as salvage to Wilkinson Iron & Metal pursuant to Subchapter D, Disposition of salvage or surplus property, Section 263.151 (1), under Texas Local Government Code.
[Requested by Adrian Montemayor, Water Utilities Director]

Issues: Non functional water meter taking up space.

Solution: selling water meters will make room for additional change outs.

Result: bring in revenue back to utilities Department by selling non functional meters

63. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0600-5001	Payroll	\$5.00	\$83,265.25	\$83,260.25
To:	001-0600-5005	Part Time	\$5.00	\$-4.40	\$.60

Issue: Deficit on part time account.

Solution: Transfer of funds to cover the deficit.

Result: The part time account will be zero

64. Discussion and possible action to solicit bids for grazing and hunting lease for "Cuchillas and Lomas Pastures" (approximately 2,392.42 acres of school lands).

Issue: The contract expires on October 10, 2015.

Solution: Competitive bids, Texas Local Government Code.

Results: The lease will help Webb County on revenues.

Veteran's Office

65. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-5050-6205	Materials & Supplies	\$190	\$477.85	\$287.85
	503-5050-6204	Fuel & Lube	\$3,500	\$9,502.47	\$6,002.47
			\$3,690		
To:	001-5050-6014	Equipment Rental	\$190	\$116.40	\$306.40
	503-5050-6205	Materials & Supplies	\$3,500	\$894.02	\$4,394.02
			\$3,690		

Issue: New office equipment is required for the Veteran's Service Office. Current fax machine is no longer working properly, two portable printers/scanners and cases for easy transport are needed during mobile use when participating in veteran health/benefit fairs, and supplies are required for the advertisement of the Veteran's Service Office during veteran health/benefit fairs (i.e. brochures, pens, etc.). More funds will be required in order to pay for the rental of the Toshiba copy machine for the month of September 2015.

Solution: A transfer of funds from those accounts should cover expenses for the items listed.

Result: The office will now be able to fax VA documents to the Department of Veteran Affairs, as well as be able to be mobile and ready to advertise the services provided by the Veteran's Service Office. Payment for the month of September will be made, allowing for the Toshiba copy machine to be used for the remainder of the fiscal year

66. Discussion and possible action to approve a request for temporary driver from Staff Force Incorporated; and any other matters incident thereto, at the rate of \$10.00 per hour, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 10, 2015.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2836	Veterans Transp. Assistance Program Driver	\$10.00 (full-time temp.)

Issue: Veteran Transportation Assistance Program Driver position will be vacant as of August 6, 2015

Solution: Posting the driver job position will open the position for applicants to apply.

Result: The Veteran Service Office will be able to employ a veteran for the driver position.

Closed Session/Executive Session

67. Discussion and possible action to designate the Webb County Attorney's Office as counsel to represent Webb County, Texas in the defense of case entitled Karrie Ruiz, As Next Friend of Cassidy Ruiz v. County of Webb, Cause number 2015 CVT002469D1, pending in the 49th Judicial District Court of Webb County, Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with attorney regarding pending litigation)]**
68. Communications
69. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF AUGUST, 2015

By: Melinda Mata
Melinda Mata
Court Administrator

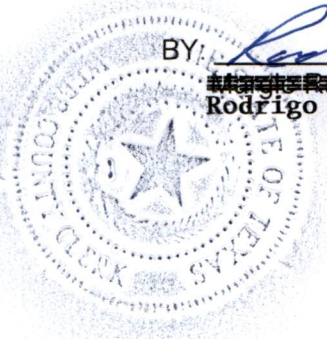
CERTIFICATION OF NOTICE AND POSTING

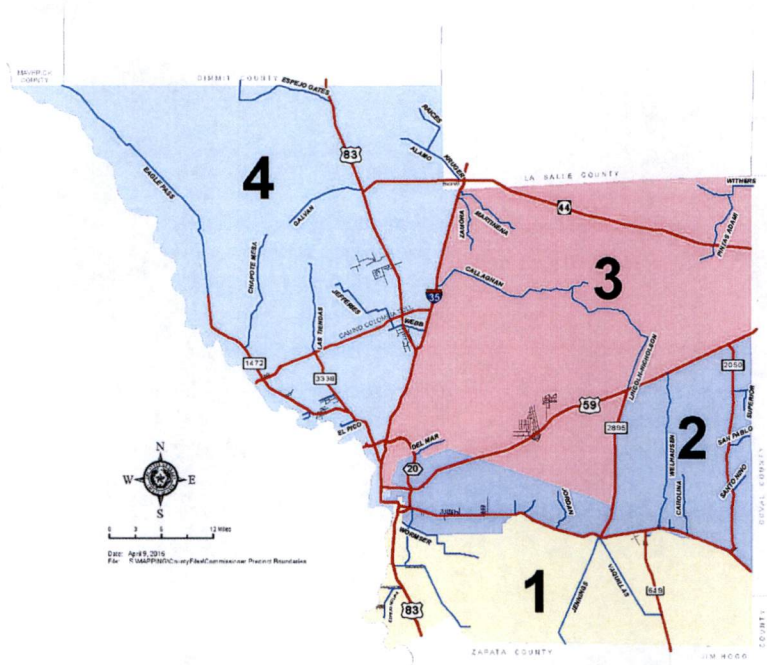
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of August, 2015 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS 7th DAY OF AUGUST, 2015

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rodrigo Ornelas Jr.
~~Margie Ramirez Ibarra - County Clerk~~
Rodrigo Ornelas Jr. - Deputy Clerk





- COUNTY COMMISSIONERS**
- | | | |
|---|--------------------------------------|---------------------|
|  | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Frank J. Sciaraffa | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Jaime A. Canales | Precinct 4 |

Webb County, Texas
 Commission Precinct Boundaries