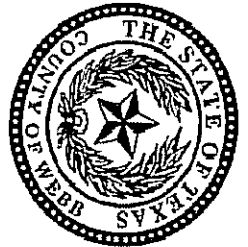


Purchase Requisition
County of Webb



RECEIVED
2015 MAR 27 PM 5:00
E-Mail Standard
Purchase Requisition

RECEIVED
2015 MAR 27 PM 5:00
E-Mail Capital Outlay Requisition

Department: WEBB COUNTY SHERIFF'S OFFICE
Requisitioned By: MARTIN CUELLAR, SHERIFF
Phone No.: 956-523-4500

Req. Number: 05/26/2015
Req. Date: 1001 WASHINGTON
Deliver To:

Capital Outlay (Attach Minutes)	Item #
Account	
Approval Date	

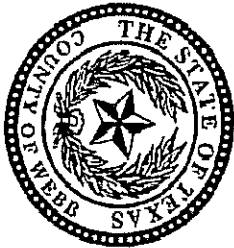
ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
604-0101-8103	30-890-300	SAW CUT AND BREAK CONCRETE AROUND TWO EXISTING MANHOLE COVERS			ASAP	TO REMOVE AND REPLACE CONCRETE SURROUNDING TWO MANHOLES	
	30-890-300	RE-USE AND PROPERLY SET THE SAME MANHOLE COVER			ASAP	THAT COVER THE JAILS GREASE TRAP LOCATED ON SOUTH SIDE OF JAIL (VICTORIA STREET)	
	30-890-300	RE-PATCH WITH REGULAR CONCRET PROPOSED MANHOLE COVER			ASAP		
	30-890-300	HAUL AWAY AND DISPOSE OF DEBRIS LEFT FROM THE PROPOSED WORK			ASAP		
		LABOR:	30	\$79.50	ASAP		\$2,385.00
		MATERIALS:		\$505.00	ASAP		\$0.00
		SAW CUT		\$175.00	ASAP		\$0.00
		JACK HAMMER		\$125.00	ASAP		\$0.00
TOTAL AMOUNT							CONF. 1

Official's Affidavit
I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.

Submitting this form from Appropriate Official's E-Mail Constitutes Signature

M. Cueallar
Elected Appointed Official's Signature

Purchase Requisition County of Webb



E-Mail Standard
Purchase Requisition

E-Mail Capital Outlay Requisition

Department: WEBB COUNTY SHERIFF'S OFFICE
 Requisitioned By: MARTIN CUELLAR, SHERIFF
 Phone No.: 956-523-4500

Req. Number: 05/26/2015
 Reg. Date: 1001 WASHINGTON
 Deliver To:

Capital Outlay
 Court (Attach Minutes)
 Approval Date: Item #:

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
604-0101-8103	30-890-300	HAUL AWAY		\$350.00	ASAP	TO REMOVE AND REPLACE CONCRETE SURROUNDING TWO MANHOLES THAT COVER THE JAIL'S GREASE TRAP LOCATED ON SOUTH SIDE OF JAIL (VICTORIA STREET)	\$0.00
TOTAL AMOUNT							3,510. ⁰⁰

Official's Affidavit
 I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.
 Submitting this form from Appropriate Official's E-Mail Constitutes Signature

M. [Signature]
 Elected / Appointed Official's Signature



Webb County Purchase Justification Form

Funding Sources Requested:

_____ Capital Outlay Fund #603-0101-8801:

XXX Building Improvement Fund #604-0101-8103

_____ Capital Outlay Series 2013 750-8000-8801

_____ Vehicle Lease Program

Department Webb County JAIL

Department Head Martin Cuellar, Sheriff

Number of Dept. Employees _____

Item	Qty	Qty on Hand	Condition of item being replaced: Poor/Fair/Good	Unit Price	Extended Price
SAW CUT AND BREAK CONCRETE AROUND TWO EXISTING MANHOLE COVERS			POOR		\$3,540.00
RE-USE AND PROPERLY SET THE SAME MANHOLE COVER & RINGS					
RE-PATCH WITH REGULAR CONCRET AROUND PROPOSED MANHOE COVER					
HAUL AWAY AND DISPOSE OF DEBRIS LEFT FROM THE PROPOSED WORK					
Total					\$3,540.00

Total Cost of item(s) being purchased: \$ 3,540.00

Do you have 3 quotes for all items listed above? Yes _____ No xxx **CONTRACTED VENDOR**

What is the purpose of each item(s) requested? TO REMOVE & REPLACE CONCRETE SURROUNDING TWO MANHOLES THAT COVER THE JAIL'S GREASE TRAP LOCATED ON SOUTH SIDE OF JAIL (VICTORIA STREET)

If the purchase is to replace item(s) is the item(s) being replaced currently in use?

Yes xxx No _____ Surrounding concrete is broken and need to be replaced as per city inspectors

What is the impact or risk potential if we don't purchase item(s)? JAIL KITCHEN CAN BE SHUT DOWN DUE TO NON-COMPLIANCE WITH CITY ORDINANCE ON GREASE TRAP. ALSO A POTENTIAL/SAFETY HAZARD IF CONCRETE SLAB CAVES IN

Please Circle Priority:

Critical

Upgrade

Desirable

PRIORITY 1: CRITICAL – Required to prevent a **critical** reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.

PRIORITY 2: UPGRADE – Required for **significant upgrade** in service, operating efficiency, economy and/or safety of current operations.

PRIORITY 3: DESIRABLE – Required to introduce **desirable**, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.

Required with this form:

- Price quotes
- Pictures of item(s) to be replace



Department Head Signature

Date: _____

****** Please note this form must be filled out in its entirety for purchase to be considered for approval ******



The Plumber You Can Trust.

Chavarria's Plumbing, Inc.

6320 Krone Ln. Laredo, Texas 78041
Phone: 956-726-9999 Fax: 956-725-1574

www.chavarriasplumbing.com

May 6, 2015

Webb County Jail
Laredo, Texas 78040

Job # 63290

Attn: Rene Cantu
Fax # 523-5068

Subject: Quote to replace concrete around two existing manhole covers
Chavarria's Plumbing proposes to provide the following service(s):

- 1) Saw cut and break concrete around two existing manhole covers.
- 2) Re-use and properly set the same manhole cover & rings
- 3) Re-patch with regular concrete around proposed manhole covers
- 4) Haul away and dispose of debris left from the proposed work.

Chavarria's proposes to perform this work for the base price of \$ 3,540.00
Sales tax is not included

Labor: 30 hours @\$79.50 = \$2,385

Material: \$505

Saw Cut: \$175

Jack Hammer: \$125

Haul Away: \$350

All work is to be done according to plumbing codes and city regulations. Please be advised that our company carries workmen's compensation, general liability, and vehicle insurance. Insurance certificates are available upon request. If you have questions, please do not hesitate to call me at (956) 726-9999.

At Your Service,
Danny Cavazos
Service Supervisor

Estimate stated above can change or be withdrawn if not approved within 30 days

Date		Webb County -Purchasing Dept.	
Opened:	February 11, 2014	Bid Tabulation	
BID Number:	2014-93		Chavarria's Plumbing Inc.
Bid For:	Annual Contract for		6320 Krone Lane
	Plumbing Repairs		Laredo, TX 78041
			956-726-9999
			info@chavarriasplumbing.com
			Contact: Andy Chavarria
	Description		
	Cost per Labor Hour		\$79.50
	Materials: above Cost		20%
	Additional Fees:		
	Unclog w/ cable		\$89.50 p/hour
	overtime after 6:00pm		\$35.00
	Hydro Jetting		\$175.00 p/hour 2 hr. min
	Extra Crew		\$45.00 p/ crew member
	Back Hoe Service		\$85.00 per/Hour \$450.00 transportation