

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, August 24, 2015 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

| | |
|--------------------------|----------------------|
| Tano E. Tijerina, | County Judge |
| Frank Sciaraffa, | Commissioner, Pct. 1 |
| Rosaura "Wawi" Tijerina, | Commissioner, Pct. 2 |
| John C. Galo, | Commissioner, Pct. 3 |
| Jaime Alberto Canales, | Commissioner, Pct. 4 |

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 21st day of August 2015. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

1. **Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
2. **Open Public Hearing on Tax Increase (pursuant to Chapter 26, Tax Code) by Honorable Tano E. Tijerina, Webb County Judge.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

3. **Public Hearing on Tax Increase. Last year, the Webb County property tax rate was 0.414700. That rate raised \$74,216,836 in revenues, a portion of which was used to fund maintenance and operations such as for road and bridge, law enforcement, judicial functions, county government, health and welfare, recreation and culture, community service, and other sources and uses. This year, Webb County is proposing a property tax rate of 0.414700. That rate will raise \$78,216,053 which is \$3,999,217 more in revenues than that raised by taxes imposed last year.**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Tax Assessor Collector, Ms. Patricia Barrera stated that our tax rate is higher than the effective tax rate but it does not change from last year. Ms. Barrera stated that if someone's property did not increase in value, they will pay the same in property taxes to Webb County.

4. **Announcement of the meeting to vote on adopting the proposed tax rate will be held on Monday, September 14, 2015, at 9:00 a.m., at the Webb County Courthouse, Second Floor, Commissioners Court, 1000 Houston St., Laredo, TX 78040.**

Judge Tijerina read item #4.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to open

Vote: 5 - 0 Motion Carried

Judge Tijerina asked if anyone was for or against.

No one responded.

5. Close Public Hearing

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to adjourn

Vote: 5 - 0 Motion Carried

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

2. Pledge of Allegiance

3. Approval of Minutes for August 10, 2015 and August 12, 2015

Cmr. Galo requested that a notation be made under the Auditor's report stating that when asked about the \$3,400, Chief Deputy Auditor, Mr. Rafael Perez acknowledged that it had not come before the Commissioners Court.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales presented the Recap of Checks, Side Bills Listing, Corrections and Errors sent to Auditor's, Ratification of Payroll for August 14, Ratification of two (2) Checks for the total amount of \$4,706.00; one for Proyecto Ayuda for the 406th District Court and one for the City of Laredo Fire Department for the Juvenile Department, 2nd Side Bills Listing, Tuition payment to the LHCT Training Center for the Community Action Agency, and Three (3) Requests for the 406th District Court.

Ms. Perales stated that her office received a stack of papers and asked the Commissioners Court to look through them. She asked the Commissioners Court to approve the three (3) flagged items; payment to the Veterans Coalition for \$3,765, two (2) travels, and payment for the CCA for \$534,490.36.

Sheriff's Office, Mr. Wayo Ruiz and Chief Deputy Auditor, Mr. Rafael Perez were both present to address the Commissioners Court on the Treasurer's report.

Ms. Perales presented an audit that was done for the Elections Department by the Wage and Hour. She stated that her office had not received the okay to pay.

Chief Deputy Auditor, Mr. Rafael Perez and County Attorney's Office, Mr. Ramon Villafranca were both present to address the Commissioners Court on the audit conducted by the Wage and Hour.

Ms. Perales presented the monthly report for July 2015.

County Attorney's Office, Mr. Ray Rodriguez and Mr. Robert Martinez were both present to address the Commissioners Court on the Treasurer's report.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve the County Treasurer's bills, payroll, and monthly report

Vote: 5 - 0 Motion Carried

5. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

Yvonne Gribble

Ms. Gribble asked the Commissioners Court to please keep in mind how important the community centers are to the residents in the rural areas especially Mirando City and the Quad City Area.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

7. **Discussion and possible action to review, revise, and/or adopt the contract for rental of the community centers owned by Webb County to include reconsideration of rental amount, deposit amount, security officer requirements, and other terms the Commissioners Court or legal counsel may suggest.**

Issue: The rental contract for the community centers needs to be updated and revised.

Solution: A revised, standard contract for of the community centers new terms including, but not limited to, rental amount, deposit amount and provisions for providing of security services in those situations where those services are required.

Result: A new standardized rental contract should be adopted to meet the current needs of the county, the community centers, and the community of users.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Ms. Alexandra Colessides Solis, County Attorney, Mr. Marco Montemayor, Administrative Services Director, Ms. Cynthia Mares, Larga Vista Community Center Director, Mr. Greg Araiza, Executive Administrator, Mr. Lalo Uribe, and Ms. Yvonne Gribble were all present to address the Commissioners Court on item #7.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to add the liability insurance and the alcohol insurance if they want to use alcohol

Cmr. Canales withdrew his second

Motion by Commissioner, Pct. 1 Frank Sciaraffa
to add the tenant insurance and the alcohol insurance

Motion dies for lack of a second.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to
have the budget officers look into this along with the County Attorney's Office

Vote: 4 - 1 Motion Carried

NAY: Commissioner, Pct. 1 Frank Sciaraffa

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

8. **Discussion and possible action to accept an award in the amount of \$5,000.00 from FEMA Emergency Food & Shelter Program, Phase #32 and authorizing the County Judge to sign all relevant documents. Webb County Community Action Agency will utilize these funds for Emergency Food Services. There is no County Match and will not have impact on the County's General Fund. [Requested by Ricardo D. Martinez, Executive Director, Webb County Community Action Agency]**

Issue: The Emergency Food & Shelter Program Phase #32 will award \$5,000.00 to the Webb County CAA for Emergency Food Services.

Solution: Place the Agenda item in order to obtain Commissioner's Court approval to accept award in the amount of \$5,000.00.

Result: Webb County constituents will receive food assistance if eligible.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

9. **Discussion and possible action to amend the following contracts for the Bruni Texas Arsenic Removal Water System Project:**

| | <u>From:</u> | <u>To:</u> | | <u>% Increase</u> |
|-------------------------------|---------------------|--------------------|--------------------|--------------------------|
| Ana. Lab | \$6,854.00 | \$7,086.00 | (+\$232.00) | 3.38% |
| NorrisLeal Engineering | \$33,950.30 | \$34,502.21 | (+\$522.21) | 1.63% |
| Total | | | + 784.21 | |

Additional water testing was required to complete the bench scale evaluation and to cover shipping supplies and freight charges incurred when shipping lab supplies on April 6, 2015 and June 10, 2015 (This action will have no impact on the County's General Fund)

Funds were contributed by Whitetail Wind Energy, LLC for the purpose of installing a water filtering system in Bruni, Texas for the Bruni Rural Water Supply Corporation . Contracts previously approved by Commissioners Court on March 24, 2014.

Issue: In order to complete the Arsenic Testing during Bench Scale Evaluation, additional testing was required.

Solution: This contract amendment will adjust the total amount to engineer and lab for services rendered. The adjustment in contract amount shall be paid with tax abatement funds at no cost to the Webb County General Fund.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

10. **Discussion and possible action to approve an amendment to the current architectural services contract between Hickey/Pena Architects and Webb County, in the amount of \$35,000.00, for the schematic design and specifications for the proposed Webb County Fire & Emergency Medical Services (EMS) station to be located off Hwy 59 by the Road & Bridge department; and any other matters incident thereto. [Account #740-0200-8801 (2013 Bond Series)] [Co-Sponsored by Tano E. Tijerina, County Judge]**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #10.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

11. **Discussion and possible action for Commissioners Court to order a burn ban for a maximum of Ninety (90) days of all outdoor burning in the unincorporated areas of Webb County pursuant to Local Government Code §352.081 and other applicable statutes, a violation of this Order is a Class C misdemeanor, punishable by a fine not to exceed \$500.00.**

Issue: The current Keetch-Byram Drought Index (KBDI) average for Webb County is 530 and is expected to reach 606 within the next fourteen days. (KBDI scale ranges from 0-800 with 800 representing extremely dry conditions) These conditions create a high risk of wildfires with danger to damage life and property.

Solution: Order a burn ban for a maximum of 90 days (or until conditions are considered safe) to be enforced by the Sheriff's Office to discourage outdoor burning in order to prevent spread of wildfires and loss of life and property.

Result: Discourage citizens from outdoor burning in the unincorporated areas of Webb County in order to prevent wildfires and enforce a fine of up to \$500 by the Sheriff's Office for those citizens that do not abide by burn ban.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

12. **Discussion and possible action to transfer and allocate county personnel savings funds for the month of July 2015, in the amount of One Hundred Sixty Thousand (\$160,000.00) Dollars, into account #603-0101-8801 (Capital Outlay) and account #604-0101-8801 (Building Improvement); and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Judge Tijerina stated that on item #12 the correct account # should be 604-0101-8103 Building Improvement.

Commissioners Court Administrator, Mr. Leroy Medford and Sheriff's Office, Mr. Wayo Ruiz were both present to address the Commissioners Court on item #12.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to allocate \$58,000 for the Sheriff's Office prior to transferring, the \$102,000 will all be transferred to the 604 account

Vote: 5 - 0 Motion Carried

- 13. Discussion and possible action to clarify procedural policy regarding county department request to utilize Staff Force services for the hiring of temporary employees to fill in when a permanent employee is unable to work due to Worker's Compensation leave, Family and Medical Leave Act (FMLA), or leave without pay; with further action to authorize that when these employee situations arise and time is of the essence, that commissioners court approval will not be required, so long as the request are documented and approved Administrative Services department and county staff; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #13.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Line Item Transfers

- 14. Discussion and possible action to approve the following line item transfers for the Honorable Hugo Martinez, County Court at Law 1 Judge:**

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|--------------|----------------------|----------------------------------|----------------|------------------|-----------------|
| From: | 001-1010-6204 | Fuel & Lubricants | \$400 | \$1264.52 | \$864.52 |
| | 001-1010-7052 | Juvenile Felony | \$600 | \$35,700 | \$34,900 |
| | | | \$1,000 | | |
| To: | 001-1010-6010 | Books & Subscriptions | \$400 | \$473.00 | \$873.00 |
| | 001-1010-6205 | Materials & Supplies | \$600 | \$376.76 | \$976.76 |
| | | | \$1,000 | | |

Issue: The Department is requesting funds for the purchase for the new legal books that are required for the Judge; and for materials and supplies in order to purchase a Motorola radio along with other supplies such as ink cartridges.

Solution: Transfer of funds from accounts.

Result: Ability to pay for newly issued legal books and funds will be available to purchase necessary equipment.

15. Discussion and possible action to approve the following line item transfer for the Economic department:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|----------------------|--------|----------|----------|
| From: | 001-0104-6204 | Fuel & Lubricants | \$500 | \$768.39 | \$268.39 |
| To: | 001-0104-6205 | Materials & Supplies | \$500 | \$371.15 | \$871.15 |

Issue: The current funds are insufficient to cover cost of department supplies needed for remainder of fiscal year including a new printer for the new Senior Grant Writer position that was recently filled.

Solution: Line item transfer from Fuel & Lubricants account.

Result: Sufficient funds will be available after transfer.

16. Discussion and possible action to approve the following line item transfers for the Honorable Patricia A. Barrera, Tax-Assessor Collector:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|-------------------|---------------------|---------|------------|------------|
| From: | 001-0700-6006 | Advertising | \$1,000 | \$1,000 | \$0 |
| | 001-0700-6202 | Uniforms | \$400 | \$400 | \$0 |
| | 001-0700-6202 OPF | Uniforms OPF | \$400 | \$400 | \$0 |
| | | | \$1,800 | | |
| To: | 001-0700-6224 | Minor Tools & Appar | \$1,800 | \$1,477.59 | \$3,277.59 |

Issue: Account #001-0700-6224 requires funds to purchase a color printer for the department.

Solution: Transfer funds to cover the purchase of the color printer.

Result: The line item transfer will cover the cost of the color printer that the department requires.

17. Discussion and possible action to approve the following line item transfers for the Honorable Danny Dominguez, Justice of the Peace, Pct. 2, Place 2:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|-----------------|-------------------------|--------|---------|----------|
| From: | 001-1045-5601 | Administrative Travel | \$34 | \$34.37 | \$.37 |
| | 001-1045-6402 | Repairs & Maint. Equip. | \$36 | \$36.96 | \$.96 |
| | 001-1045-6004-2 | Cell Phone Cost | \$100 | \$100 | \$0 |
| | | | \$170 | | |
| To: | 001-1045-6205 | Materials & Supplies | \$170 | \$7.90 | \$177.90 |

Issue: The current funds are insufficient to cover for needed office supplies.

Solution: The line item transfer will cover expenses for the remainder of the fiscal year.

Result: This will allow our office to continue to run efficient and productive.

18. Discussion and possible action to approve the following line item transfer for the Community Action Agency:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|--|--------------|------------|--------|------|----------|
|--|--------------|------------|--------|------|----------|

| | | | | | |
|-------------|----------------------|---------------------------------|----------------|--------------------|--------------------|
| From | 500-6500-5001 | Payroll | \$3,000 | \$30,772.66 | \$27,772.68 |
| To | 500-6500-5001 | Repairs and Maint. Bldg. | \$3,000 | \$272.01 | \$3,272.01 |

Issue: The Self-Help Center (SHC) Multi-Purpose Air Condition Unit needs to be replaced. Webb County Building Maintenance Department has inspected the unit and given this recommendation. There are insufficient funds in the (SHC) Building Maintenance Account to cover the cost of this purchase.

Solution: Place the Agenda Item as requested by County Auditor's Department in order to obtain Commissioner's Court approval for this line item transfer.

Result: The Self-Help Center Multi-Purpose Room will have a functioning Air Condition Unit.

19. Discussion and possible action to approve the following line item transfer for the Fire Suppression & EMS Services department:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|--------------|----------------------|-------------------|----------------|-----------------|-----------------|
| From: | 001-2203-6721 | Stipends | \$8,200 | \$39,650 | \$31,450 |
| To: | 001-2203-6202 | Uniforms | \$8,200 | \$3,851 | \$12,051 |

Issue: The department is in need of basic Class C uniforms for fire personnel. This type of uniform is the day-to-day attire worn by emergency personnel. It will provide uniformity and personal safety for firefighters as well as proper identification of emergency personnel at incidents.

Solution: Transfer of these funds will permit the department to provide its personnel with adequate attire.

Result: Attire will provide uniformity and safety for emergency personnel, provide a polished and professional appearance and increase department morale.

20. Discussion and possible action to approve the following line item transfers for the Honorable Martin Cuellar, Sheriff:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|--------------|----------------------|------------------------------|-----------------|-----------------|-----------------|
| From: | 001-2020-5006 | Educational Pay | \$1,200 | \$1,200 | \$0 |
| | 001-2005-5004 | Longevity | \$432 | \$432 | \$0 |
| | 001-2061-5306 | Unemployment Tax | \$10,000 | \$14,611 | \$4,611 |
| | 001-2062-6202 | Uniforms | \$1,500 | \$1,500 | \$0 |
| | 001-2062-6224 | Minor Tools and Appts | \$5,000 | \$5,000 | \$0 |
| | 001-2600-5601 | Administrative Travel | \$1,500 | \$1,500 | \$0 |
| | 001-2600-6014 | Equipment Rental | \$1,000 | \$1,000 | \$0 |
| | 001-2600-6202 | Uniforms | \$3,000 | \$3,089 | \$89 |
| | | | \$23,632 | | |
| To: | 001-2003-5004 | Longevity Pay | \$759 | -\$559 | \$200 |
| | 001-2062-6714 | Medical Services | \$22,873 | \$2,243 | \$25,116 |
| | | | \$23,632 | | |

Issue: Shortfalls under longevity pay and Medical Services. During the months of July and August unexpected spikes in medical services occurred totaling \$17,083 and \$28,904, respectively. In addition, another \$17,000 in bills are being held until funding is available. These expenses are not at face value but are at a discounted rate obtained from Indigent Health-care Solutions (IHS) which provide Medicaid rates for Webb County Jail inmates.

Solution: Transfer funding from other budgeted amounts with savings.

Result: Avoid line item deficits and pay outstanding Jail medical bills.

21. Discussion and possible action to approve the following line item transfer for the Utilities Department:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|--------------|----------------------|--|-----------------|-----------------|-----------------|
| From: | 801-300-6004 | Telephone | \$4,000 | \$7,705 | \$3,705 |
| | 801-3001-6201 | Utilities | \$5,000 | \$21,939 | \$16,939 |
| | 801-3004-6201 | Utilities | \$3,000 | \$15,846 | \$12,846 |
| | 801-3001-6204 | Fuel & Lubricants | \$5,000 | \$9,345 | \$4,345 |
| | | | \$17,000 | | |
| To: | 801-3001-6401 | Building & Maint.-Bldg. | \$7,000 | \$147 | \$7,147 |
| | 801-3001-6407 | Repair & Maint.-Water Lines | \$5,000 | \$242 | \$5,242 |
| | 801-3001-6214 | Chemicals | \$5,000 | \$117 | \$5,117 |
| | | | \$17,000 | | |

Issue: Current funds are insufficient to cover needed maintenance for Fiscal Year.

Solution: Transfer additional funds into accounts needing funds.

Result: Transfer of funds will help cover expenses for the remainder of the Fiscal Year.

22. Discussion and possible action to approve the following line item transfers for the Parks & Grounds Department:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|--------------|----------------------|------------------------------------|----------------|----------------|----------------|
| From: | 001-6002-6204 | Fuel & Lube | \$5,000 | \$5,754 | \$754 |
| | 001-6002-6014 | Equipment Rental | \$1,000 | \$1,000 | -0- |
| | 001-6002-6703 | Landfill Fees | \$800 | \$965 | \$165 |
| | | | \$6,800 | | |
| To: | 001-6002-6202 | Uniforms | \$500 | \$789 | \$1,289 |
| | 001-6002-6205 | Materials & Supplies | \$3,800 | \$396 | \$4,196 |
| | 001-6002-6224 | Minor Tools & Apparatus | \$2,500 | -0- | \$2,500 |
| | | | \$6,800 | | |

Issue: The Department has exhausted the majority of funds available for uniforms, materials and minor tools.

Solution: Transfer additional funds into these accounts.

Result: Transfer of funds will cover expenses for the remainder of the Fiscal Year.

23. Discussion and possible action to approve the following line item transfers for the Building Maintenance Department:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|-------------------------|----------|----------|----------|
| From: | 001-0106-5601 | Administrative Travel | \$1,042 | \$1,042 | \$-0- |
| | 001-0106-6011 | Training & Education | \$3,000 | \$4,212 | \$1,212 |
| | 001-0106-6014 | Equipment Rental | \$1,000 | \$1,641 | \$641 |
| | 001-0106-6205 | Materials & Supplies | \$10,000 | \$31,813 | \$21,813 |
| | 001-0106-6402 | Repairs & Maint.-Equip. | \$4,000 | \$6,184 | \$2,184 |
| | | | \$19,042 | | |
| | | | | | |
| To: | 001-0106-6001 | Office Supplies | \$2,500 | \$433 | \$2,933 |
| | 001-0106-6202 | Uniforms | \$1,000 | \$629 | \$1,629 |
| | 001-0106-6224 | Minor Tools & Apparatus | \$5,000 | \$404 | \$5,404 |
| | 001-0106-6401 | Repairs & Maint.-Bldg. | \$10,542 | \$10,912 | \$21,454 |
| | | | \$19,042 | | |

Issue: The Department has exhausted the majority of funds available due to high volume of projects, work orders and emergencies.

Solution: Transfer additional funds.

Result: Transfer of funds will help cover expenses for the remainder of the Fiscal Year.

24. Discussion and possible action to approve the following line item transfer for El Cenizo Activity Center:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|-----------------------|--------|----------|-----------|
| From: | 001-6306-5601 | Administrative Travel | \$700 | \$700 | \$0 |
| | 001-6306-6011 | Training & Education | \$200 | \$500 | \$300 |
| | | | \$900 | | |
| To: | 001-6306-6205 | Materials & Supplies | \$900 | \$363.94 | \$1263.94 |

Issue: The center is running low on Materials & Supplies funds to keep the center running.

Solution: Transfer money into the account.

Result: There will be enough money to keep the Activity Center running efficiently.

25. Discussion and possible action to approve the following line item transfer for the Ernesto J. Salinas Community Center:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|----------------------|--------|-----------|-----------|
| From: | 001-6100-6204 | Fuel & Lubricants | \$900 | \$1884.03 | \$984.03 |
| To: | 001-6100-6205 | Materials & Supplies | \$900 | \$400.01 | \$1300.01 |

Issue: The community center needs additional monies in the Materials & Supplies account to cover the expenses through the end of the fiscal year.

Solution: Transfer monies into the account.

Result: The center will have enough funds to continue to run efficiently.

26. Discussion and possible action to approve the following line item transfer for the Ernesto J. Salinas Activity Center:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|-----------------------|--------|----------|-----------|
| From: | 001-6307-5601 | Administrative Travel | \$700 | \$700 | \$0 |
| | 001-6307-6011 | Training & Education | \$200 | \$500 | \$300 |
| | | | \$900 | | |
| To: | 001-6307-6205 | Materials & Supplies | \$900 | \$446.54 | \$1346.54 |

Issue: The activity center needs additional monies in the Materials & Supplies account to cover the expenses through the end of the fiscal year.

Solution: Transfer monies into the account.

Result: The center will have enough funds to continue to run efficiently.

27. Discussion and possible action to approve the following line item transfer for El Cenizo Community Center:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|-----------------------------|---------|----------|-----------|
| From: | 001-6101-6402 | Repairs & Maint. - Equip. | \$398 | \$398.05 | \$0.05 |
| | 001-6101-6201 | Cell Phone | \$687 | \$719.03 | \$32.03 |
| | 001-6101-6204 | Fuel & Lubricants | \$300 | \$631.56 | \$331.56 |
| | | | \$1,385 | | |
| To: | 001-6101-6502 | Janitorial Supplies | \$398 | \$105.35 | \$503.35 |
| | 001-6101-6201 | Repairs & Maint. - Bldg. | \$687 | \$715.91 | \$1402.91 |
| | 001-6101-6204 | Repairs & Maint. - Vehicles | \$300 | \$0 | \$300.00 |
| | | | \$1,385 | | |

Issue: The El Cenizo Community Center is running low on funds that are needed to buy supplies and make repairs to the building and vehicles.

Solution: Transfer monies into these accounts.

Result: The center will have enough funds to continue running efficiently.

28. Discussion and possible action to approve the following line item transfer for the Rio Bravo Community Center:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|-----------------|-------------------------|--------|----------|-----------|
| From: | 001-6305-6205 | Materials & Supplies | \$250 | \$282.46 | \$32.46 |
| | 001-6305-6219-2 | Goods for Public Events | \$550 | \$567.95 | \$17.95 |
| | | | \$800 | | |
| To: | 001-6305-6201 | Utilities | \$800 | \$305.88 | \$1105.88 |

Issue: The center is in need of additional monies to cover their utility expenses through the end of the fiscal year.

Solution: Transfer monies into the Utilities account.

Result: The center will continue to run properly and provide services to the community.

29. Discussion and possible action to approve the following line item transfer for the Medical Examiner department:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|--------------------------|--------|-----------|-----------|
| From: | 001-2070-6403 | Repair & Maint. -Vehicle | \$500 | \$1626.04 | \$1126.04 |
| To: | 001-2070-6202 | Uniforms | \$200 | \$21.89 | \$221.89 |
| | 001-2070-6205 | Materials & Supplies | \$300 | \$342.84 | \$642.84 |
| | | | \$500 | | |

Issue: The current funds are insufficient to cover materials and supplies needed for Medical Examiner Office.

Solution: Transferring funds will help to buy materials and supplies needed before end of fiscal year.

Result: After the transfer of funds, this will allow our office to continue to run efficient and productive.

30. Discussion and possible action to approve the following line item transfer for the Honorable Jaime A. Canales, Commissioner Pct. 4:

| | Acct. Number | Acct. Name | Amount | Bal. | End Bal. |
|-------|---------------|------------|---------|----------|----------|
| From: | 001-0204-5001 | Payroll | \$1,500 | \$41,520 | \$40,020 |
| To: | 001-0204-5005 | Part Time | \$1,500 | \$2,247 | \$3,747 |

Issue: Department was budgeted insufficient funds in the above mentioned account to pay part time employee for entire fiscal year.

Solution: There are savings available in department's payroll that can be used to cover the projected deficit of \$1,500.

Result: The transfer of funds will allow department to pay part time employee through end of fiscal year.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Chief Deputy Auditor, Mr. Rafael Perez stated some corrections on the Line Item Transfers; on item #21 the Account # should read as 801-3001-6004 Telephone, on item #27 the Account # should read as 001-6101-6004-2 Cell Phone, and on item #28 the Goods for Public Events Account Amount should read as \$293 for a total amount of \$543 available.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to approve items #14, #15, #16, #17, #18, #19, #20, #21, #22, #23, #24, #25, #26, #27, #28, #29, and #30 with the corrections on item #21, item #27, and item #28 as stated by Chief Deputy Auditor, Mr. Rafael Perez

Vote: 5 - 0 Motion Carried

Honorable Marco Montemayor, County Attorney

- 31. Discussion and possible action to renew a One (1) year (September 1, 2015 through August 31, 2016) Preventative Maintenance Agreement between Ford Audio-Video Systems, LLC and Webb County Public Information Department for conducting routine preventative maintenance for video and audio equipment located at the Webb County Courthouse, 1000 Houston St., Laredo, Texas at the cost of \$1,956.00 and authorizing County Judge to sign and execute all relevant documents. [Requested by Larry Sanchez, Webb County Public Information Officer; Account #001-0550-6402-02 (Repairs and Maintenance Audio and Video)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 32. Discussion and possible action to enter into a rural transportation State fund agreement (No. 512XXF7144) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts a grant amount not to exceed TWO HUNDRED SIXTY SIX THOUSAND SIX HUNDRED SEVENTY SEVEN DOLLARS (\$266,677.00) for the El Aguila Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents.**

Issue: To enter into a rural transportation state fund agreement with the State of Texas.

Solution: To continue operating transportation services in Rural Webb County

Result: To continue covering expenditures for the following fiscal year.

- 33. Discussion and possible action to approve a Non-Financial Cooperative Agreement, between Webb County for the Head Start/Early Head Start program and Community Action Corporation of South Texas Project Ninos Early Childhood Intervention Program (hereinafter, referred to as ECI). The intent of the agreement is to provide the most appropriate program in the least restrictive environment for children with disabilities. The agreement will begin on September 1, 2015 and end on August 31, 2018 and authorizing the Webb County judge to execute all relevant documents.**
- 34. Discussion and possible action to enter into a Thirty-Six (36) month (September 1, 2015 through August 31, 2018) Non-Financial Professional Service Agreement between Webb County Head Start program and Border Region MHMR Community Center, Caps Program to provide "in-kind" services to the Head Start program as reflected in Attachment "A" of this agreement and authorizing the County Judge to execute all relevant documents and any matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start/Early Head Start Director; Account #903-4208-6736]**
- 35. Discussion and possible action to enter into a Thirty-Six (36) month (September 1, 2015 through August 31, 2018) Non-Financial Professional Service Agreement between Webb County Head Start program and El Puente Counseling Center, to serve as a mental health consultant for the Head Start program and authorizing the County Judge to execute all relevant documents and any matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start/Early Head Start Director; Account #903-4208-6736]**

36. Discussion and possible action to enter into a Twelve (12) months (September 1, 2015 through August 31, 2016) Dental Health Service Agreement with Dr. Hector Lopez, D.D.S. for Children enrolled in the Webb County Head Start Program, as per Request for Qualifications (RFQ) 2013-87; and authorizing the County Judge to execute all relevant documents. [Requested by Aliza Oliveros; Director; Webb County Head Start; Account #903-4208-6218]
37. Discussion and possible action to authorize the purchase of commercial advertisement with KGNS-TV by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be four ads purchased during NFL pre-season, starting August 13th and ending September 3rd 2015, the cost will be Five Hundred Dollars (\$500.00). The Webb County District Attorney's Office will be featured on the advertisement and authorizing the Webb County Judge to execute all relevant documents. [Forfeiture Funds Account #169-1100-6708]

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #32, #33, #34, #35, #36, and #37

Vote: 5 - 0 Motion Carried

38. Discussion and possible action to authorize the purchase of commercial advertisement with KGNS-TV by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be one (1), thirty second commercial per game in 19 games during NFL season, starting September 10, 2015 thru January 2, 2016, the cost will be Ten Thousand Five Hundred Dollars (\$10,500.00). The Webb County District Attorney's Office will be featured on the advertisement and authorizing the Webb County Judge to execute all relevant documents. [Forfeiture Funds Account #169-1100-6708]
39. Discussion and possible action to authorize the purchase of commercial advertisement with KGNS-TV by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be one (1), commercial per game in 10 games during NFL season, starting September 24, 2015 thru February 7, 2016, the cost will be Fourteen Thousand Four Hundred Seventy-Five Dollars (\$14,475.00). The Webb County District Attorney's Office will be featured on the advertisement and authorizing the Webb County Judge to execute all relevant documents. [Forfeiture Funds Account #169-1100-6708]

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Moreno stated that Webb County currently has an annual contract for both items #38 and #39 Annual Contract RFP-2015-49 for KGNS.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve items #38 and #39

Vote: 5 - 0 Motion Carried

40. Discussion and possible action to approve Request for Proposal (RFP) 2015-11 Rio Bravo Soccer Field Improvements contract between Olympia Landscape Development, Inc. and Webb County in the amount of ONE HUNDRED SIXTY-EIGHT THOUSAND DOLLARS (168,000.00) and authorizing the County Judge to execute all relevant documents; with further action to approve a line item transfer of \$126,452.00 from Acct.#741-7501-8801-5 (Series 2013 Road Improvements) to Acct. #750-8000-8801 (Series 2013 Capital Outlay) to cover associated costs, and any matters incident

thereto. [Funding: El Eden Account # 723-8103-8710-(1) (2) and Series 2013 (Capital Outlay) Acct. #750-8000-8801]

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca was present to address the Commissioners Court on item #40.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 1 Motion Carried

NAY: Commissioner, Pct. 3 John C. Galo

- 41. Discussion and possible action for Webb County Justice of the Peace, Precinct 3 to enter into a Three (3) year Merchant Transaction Processing Agreement with TSYS Merchant Solutions for fine payments at a cost of Five (5) CENTS per transaction and a monthly fee of SEVENTEEN DOLLARS AND FIFTY CENTS (\$17.50). This contract was awarded in Request for Proposals 2015-73 and authorizing the County Judge to execute all relevant documents and any matters incident thereto. [Account To Be Determined By Auditors]**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #41.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 42. Discussion and possible action to enter into an Annual Application Software User-Based Annual Renewal Support Service Agreement with Hamer Enterprises and the Webb County Tax Office for a period of Twelve (12) months (September 9, 2015 through September 8, 2016) for an annual cost of FOURTEEN THOUSAND SEVEN HUNDRED NINETY-SEVEN DOLLARS (\$14,797.00) subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia A. Barrera, Webb County Tax Assessor Collector; Account #001-0500-6402]**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca stated that on item #42 the correct Account # should read as 001-0500-6411.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

43. Discussion and possible action to enter into a Forty-Eight (48) month (August 24, 2015 through August 23, 2019) Fair Market Value Lease with Maintenance Agreement between Toshiba Business Solutions and Bruni Community Center for a Toshiba E-Studio 4555C at a cost of One Hundred Thirty-Four Dollars and Seventy-Four Cents (\$134.74) per month for a total amount of Six Thousand Four Hundred Sixty-Seven Dollars and Fifty-Two Cents (\$6,467.52) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Nelda Cortinas, Bruni Community Center Director; Account #001-6108-6402]

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Honorable Isidro Alaniz, District Attorney

44. Discussion and possible action to accept a salary supplement for the District Attorney effective September 1, 2015 as provided by House Bill 9 of the 84th Texas Legislature. The annual supplement will be in the amount of \$3,640 plus related fringe benefits which will be paid by the County but reimbursed in whole by the State. The entries to the current budget will be to increase the payroll cost line item (001-1100-5001) by \$303.33 and create a new line item (001-0300-3528-2) for the reimbursement of \$358 for the month of September 2015. The FY 2015-2016 County Budget should include the same entries but for the annual amount including fringe benefits; and any other matters incident thereto.

Issue: The 84th Legislature raised the retirement contribution of all State Employee Retirement System Participants from 6.6% to 9.5% starting September 1, 2015. To keep state employees from seeing a reduction in take home pay, the Legislature gave all state employees a raise, except to felony prosecutors. The State Legislature added a last minute rider to the State budget where the State is providing a salary supplement to counties for their elected felony prosecutors.

Solution: Increase the current budget expenditure line item 001-1100-5001 by \$303.33 to pay the supplement to the elected felony prosecutor and create a new revenue line item (001-0300-3528-2) to budget for the State reimbursement.

Result: The felony prosecutor supplement pay and the reimbursement from the State will be budgeted accordingly.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

45. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Homeland Security Grants Division for the Border Prosecution Unit Grant estimated at \$375,000 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's Participation in this grant. Contract Term: September 1, 2015 to August 31, 2016. No matching funds are required for this grant.

Issue: Webb County has seen an increase in emerging threats from criminal enterprises that threatened the security of this region. There is a need for experienced,

senior trial attorneys who can assist in the preparation and trial of an increasing caseload of complex organized crime and criminal enterprise cases throughout the border region.

Solution: Grant application to the Office of the Governor's Office Homeland Security Grants Division to provide additional resources to supplement Webb County District Attorney's Office with 2 prosecutor positions and 1 regional prosecutor position. The positions will accurately identify emerging threats and proactively address them enhancing long term investigations into criminal organizations that threaten the security of the communities along the U.S./Mexico border.

Result: Webb County will receive additional resources to improve the quality of prosecution specifically in the area of organized crime / criminal enterprise cases.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4

46. Discussion and possible action to approve the purchase of Four (4) Intercom-Talk thru communicator for front desk windows (to include the installation and shipping) in the total of \$5,917.00. [Account #016-1044-6224 (Minor Tools & Apparatus)]

Issue: We are in a desperate need to install a communication speaker/microphone device to be able to communicate with customers between the clerk's window and the lobby area in both Civil and Traffic Depts.

Solution: We have noticed that several offices in the county have the TTU-1 INTERCOM-TALK THRU system in their offices, such as the communicators in the Bexar County Tax Assessor and Collector CCR windows. We as they do, have the highest traffic in the whole county. The crowd of people that accumulates in the lobby area during court hours, makes it almost impossible to listen our visitors requests over the window as it is for them to hear our commentaries.

Result: The TTU-1 Intercom-Talk Thru System has been installed in several offices in the county and has shown great progress and results within the customer service areas. It will be easier to communicate and the traffic that we presently have, will explain the cost of our proposed expenditure. By having this capital item purchased and approved, we will solve the problems that this office has faced for over 10 years.

47. Discussion and possible action to purchase Two (2) AMP VOX Sound System Full Executive Podium for the use within the courtroom of the Justice of the Peace Pct. 4. [Account #016-1044-6224 (Minor Tools & Apparatus)]

Issue: We need to prepare ourselves for the upcoming seminars that the judge will feature in our offices and courtroom, as well as the issue of not being able to enhance the sound of our communicators or witnesses in court, as we are about to inquire for equipment similar or just like what our 111th District Court Judge and Sheriff have to better serve their presentations with the public and in court.

Solution: We are requesting 2 podiums with an integrated Sound System that has a Public Address with amplification for easy communication and stand to hold paperwork and presentation tools.

Result: With the approval of such items we will be able to project ourselves with more professionalism to our district attendees and be able to meet public expectations.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on items #46 and #47.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #46 and #47

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

48. **Discussion and possible action to enter into a Service Agreement Renewal between Appriss and Webb County for Fiscal Year 2016 for the Victim Information & Notification Everyday (VINE) Program for the automated notification of crime victims for a period of Twelve (12) months beginning on September 1, 2015, through August 31, 2016, for a total amount of Twenty-Seven Thousand Seven Hundred Fifteen Dollars and Thirty-Two Cents (\$27,715.32) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. The signed service agreement renewal is requested to be returned no later than August 31, 2015. [Grant Fund Source 321]**

Issue: In the past decades, many crime victims, such as victims of sexual assault and domestic violence, were unaware if their respective crime perpetrators were able to post bail and released from the corrections system. In late 1993, one particular victim who had been raped, assaulted, and stalked in Jefferson County was unaware that her former boyfriend had been released and was subsequently ambushed by him after she left work. She was shot seven (7) times at point blank range and killed on that day, her 21st birthday.

Solution: As a result of community outrage, an automated telephone notification system for crime victims and other concerned citizens was instituted: Victim Information and Notification Everyday (VINE) Service. This nationwide system is funded for Texas counties through the Texas Office of the Attorney General (OAG) and is currently utilized by Webb County.

Result: The crime victims of Laredo/Webb County can enroll in this program and will be provided with automated notification upon an offender's custody status change, such as release, transfer, and/or relevant district court dates.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Delia Perales, Treasurer

49. **Discussion and possible action to approve and file the Annual Webb County Investment Policy.**

Issue: It is mandatory for the County to file an annual Investment Policy.

Solution: To be in accordance with the Local Government Code and presented to Commissioner's Court for approval.

Result: Once approved by Commissioner's Court it will be filed on a timely manner.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales was present to address the Commissioners Court on item #49.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Administrative Services

- 50. Presentation by Insurance Consultant (Valley Risk Consulting) with discussion and possible action to direct the consultant to pursue avenues to obtain cost savings to the County in the matter of Employee Health Plan, regarding possible changes to the "Benefits" segment of said Plan; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and Insurance Consultant, Mr. Roger Garza were both present to address the Commissioners Court on item #50.

Mr. Garza asked the Commissioners Court to accept the second tier plan, AD20 Plan, from the Texas Association of School Boards so we may begin enrollment in the next six (6) weeks.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 51. Discussion and possible action to amend the County's Employee Benefit Plan to include eligible spouses, regardless of gender; and any other matters incident thereto; and authorizing the County Judge to sign all relevant documents.**

Issue: Amendment to Employee Benefit Plan is necessary due to recent U.S. Supreme Court ruling on "Same-Sex" Marriages.

Solution: Webb County is part of the Texas Association of Counties Health and Employee Benefits Pool (TACHEBP). After careful review, the Pool is recommending that the benefits plan cover eligible spouses, regardless of gender.

Result: As self-funded plan, the County has the right to "get in" or "get out" in terms of covering same sex spouses, like any other qualifying event. The Texas Association of Counties Health and Employee Benefits Pool (TACHEBP) is recommending that we cover eligible spouses regardless of gender.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

52. Discussion and possible action to approve the posting and filling of the following Slot #2674 (Human Resources Assistant), and the remaining vacant slots subject to the availability of payroll funds and adhering to any and all Civil Service Rules and Regulations, as well as any and all Wage Plan Policies, effective August 21, 2015.

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> |
|---------------|---------------------------|------------------------|
| 2674 | Human Resources Assistant | \$13.73-\$14.43 10 A-E |

Issue: Slot #2674 will become vacant on August 20, 2015. This slot may create a vacant Administrative Clerk slot if the position is filled from within.

Solution: Request is being made to fill the vacant Human Resources Assistant slot created by the vacancy.

Result: The filling of Slot #2674 and any remaining vacant slots will allow our department to effectively continue the flow of work for the Human Resources Department.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

(Recess 10:53 - 11:06 a.m.)

Honorable Tano E. Tijerina, Webb County Judge

6. **Presentation by Webb County Domestic Violence Coalition members regarding Human Rights Initiative.**

Casa de Misericordia, Sister Rosemary Welch along with Texas Rio Grande Legal Aid, Ms. Adriana Rodriguez and Mid Rio Grande Border AHEC, Ms. Julie Bazan were all in attendance to provide a presentation regarding the Webb County Domestic Violence Coalition.

Building Maintenance

53. **Discussion and possible action to approve Two (2) custodial positions through the Staff Force Contract for the Building Maintenance Department, subject to the availability of funds. [Funding: Professional Services Account #001-0109-6022]**

Issue: There are currently three (3) custodians out on Workers' Compensation due to injuries and one (1) on light duty pending full recuperation from a sprain. The department is in dire need of staff in order to provide county wide custodial services.

Solution: Use Staff Force Contract to hire two (2) custodians temporarily.

Result: Provide adequate custodial services to buildings that do not have a custodian assigned due to work injuries.

Judge Tijerina stated that item #53 was taken care of through the action taken on item #13.

No action taken.

Community Action Agency

54. Discussion and possible action to authorize the release of the following 10% retainage payment:

| <u>Contractor</u> | <u>Project Address</u> | <u>Retainage Amount</u> |
|----------------------|------------------------|-------------------------|
| Habitat for Humanity | 2309 Severita Ln. | \$2,000.00 |

Issue: Commissioner's Court approval is required in order to release final retainage payments.

Solution: Place the Agenda item in order to obtain Commissioner's Court approval to authorize this payment.

Result: Habitat for Humanity of Laredo will receive payment for services rendered.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

55. Discussion and possible action to approve cellular voice and data access service contract through a DIR Contract DIR-SDD-1777. An upgrade of cellular service and equipment between Webb County Community Action Agency El Aguila Rural Transportation and AT&T with a monthly charge of THREE HUNDRED FIFTY-NINE DOLLARS AND NINETY-NINE CENTS (\$359.99) of cellular service and one-time equipment accessory charge of TWO THOUSAND EIGHT HUNDRED FORTY-THREE DOLLARS AND NINETY-EIGHT CENTS (\$2,843.98) and authorizing the County Judge to sign all relevant documents. There will be no impact to the Webb County General Fund.

Issue: Due to old and outdated cellular equipment (haven't upgraded in over three years) and transit coverage of our service area, reliable voice and data access is essential for day to day operations and safety of all who use our service on a daily basis.

Solution: To maintain and provide the same reliable voice and add data access and PTT (push to talk) for safety and maintaining the service coverage area.

Result: Maintaining the coverage area in which we service with new updated cellular voice and data access.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

CAA Director, Mr. Ricardo D. Martinez and Mr. Robert Martinez were both present to address the Commissioners Court on item #55.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

56. Discussion and possible action to amend the Department of Aging and Disability Services (DADS) Meals on Wheels contract for CCAD Home Delivered Meals services. Contractor will provide an estimated 65,122 units of which are Title XX Community Care for the Aged and Disabled/Home Delivered Meals for October 1, 2015 through September 30, 2016 (budget period). The unit rate for each meal is \$4.95, and the approved budget for the budget period is \$322,354.00. The Fiscal Year 2015/2016 budget worksheet includes a 4% increase in salaries.

Issue: The Webb County Community Action Agency Meals On Wheels Program will end the current fiscal year on September 30, 2015. The Meals on Wheels Program CCAD Contract has been renewed and accepted by the state office to provide Home Delivered Meals.

Solution: The discussion and possible action is to amend the current CCAD contract to provide Home-Delivered Meals to the elderly, home-bound residents of Webb County.

Result: The CCAD contract will provide an estimated 65,122 Home Delivered Meals from October 1, 2015 through September 30, 2016.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Engineer

57. Discussion and possible action to approve Supplemental Agreement No. 4 to the Main Contract and Supplemental Work Authorization No. 4 to Work Authorization No. 1 for the Loop 20/I-69 International to US 59 (CSJ 0086-14-058) Project. [Account #644-8001-6022]

Issue: A one-day value engineering study and final report is currently part of the scope of work and deliverables in the contract between Webb County and Dannenbaum Engineering Corporation under the Loop 20/I-69 International to US 59 (CSJ 0086-14-058) Project, but the Texas Department of Transportation currently has access to a statewide contract for a 3-day value engineering study.

Solution: In order to avoid paying twice for the same service, the contract between Webb County and Dannenbaum Engineering Corporation will be amended to exclude the final report for the value engineering study with a total savings amount of \$5,968.86 for the project.

Result: A three-day instead of a one-day value engineering study and report will be completed with a cost savings to the Loop 20/I-69 International to US 59 (CSJ 0086-14-058) Project amount of \$5,968.86.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

58. Discussion and possible action to approve the posting and filling of the following vacant Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines.

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> |
|---------------|--------------------|-------------------------|
| 2874 | Maintenance Worker | \$13.73- \$14.43 10/A-E |
| 1532 | Operator I | \$15.15-\$15.93 12/A-E |

Issue: Employee in Slot #1532 resigned and Employee in Slot #2874 is now an Operator.

Solution: Fill newly vacated positions.

Result: The filling of these position will alleviate overload created by vacancies and allows for efficiency, effectiveness and production of work within the department to better serve the needs of our customers, the residents of Rio Bravo and El Cenizo.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 59. Discussion and possible action to approve the Water and Wastewater Operator Compensatory Incentive Program for License Acquisition and Dual Certification at the Rio Bravo Water and Wastewater Plants. Employee pay rates as per backup information and will only apply to the first eighty (80) hours worked in the pay period. [Accounts #801-3001, #801-3002 and #801-3004]**

Issue: This adopted license program will be provided as a requirement under Texas Commission of Environmental Quality (TCEQ) license rules and regulations and is to accept any changes and modifications established in future program modifications.

Solution: This compensatory incentive is established upon employee successfully meeting all the requirements of the TCEQ operator license requirements and successfully testing and receiving the required license. In addition, employees would be removed the incentive pay, via demotion, if they lose their operation license.

Result: Plant Operators would initiate an operator license requirement program that would train them at the highest level possible to establish accountability and professionalism in the operation of our Water and Sewer Plants. In addition, there is a benefit in employing personnel that have the operational capability to operate both the Water and Wastewater Treatment Plants; therefore, it would be approved that any operational personnel that acquire their license to operate plants other than their current assignment, Webb County will provide a Pay Stipend in the amount of \$0.50 per hour when the employee has successfully acquired their additional license.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #59.

Mr. Perez Garcia stated that two (2) of the operators had received the Level C Licensor at the Water Treatment Operators. He proceeded by congratulating them publicly; Mr. Jose Vasquez and Mr. Jesse Vasquez.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

- 60. Discussion and possible action to declare an emergency and grant the exemption from competitive bidding pursuant to the Texas Local Government Code 262.024 (a) (2) an item necessary to preserve or protect the public health or safety of the residents of the county and award a contract for the demolition of the Court Annex and TexMex building to PG III Industries in the amount not to exceed \$200,000.00, as per attached quote. Court Annex will have to employ a wet demo to minimize any Asbestos fibers in the air and be air monitored. [Account #604-0101-8103 (Building Improvements),**

#603-0101-8801 (Capital Outlay), #743-8001-8801-12 (Series 2013)]

Issue: Old TexMex Building must be demolished to make way for new construction. Court Annex building must be demolished because building is unsafe and falling.

Solution: Both buildings must be demolished.

Result: Demolished buildings will make room for new construction and remove an unsafe problem.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia stated that there was a typo on item #60, the amount should read as \$280,000 instead of \$200,000.

Webb County Historical Commission member, Ms. Margarita Araiza, County Engineer, Mr. Marco Montemayor, and Chief Deputy Auditor, Mr. Rafael Perez were all present to address the Commissioners Court on item #60.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve item #60 with the changes mentioned by Mr. Perez Garcia on the dollar amount, utilize account #721 first and then account #743, and the amount not to exceed \$460,000 for demolition and disposal

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

61. **Discussion and possible action to declare an emergency and grant the exemption from competitive bidding pursuant to Texas Local Government Code 262.024 (a) (2) an item necessary to preserve the public health or safety of the residents of the county and award an Asbestos Abatement Consulting Contract for the removal of the asbestos containing materials as designed by an Asbestos Consultant for the TexMex Building to Astex Environmental Services in the amount not to exceed \$100,000.00. [Account #743-8001-8801-12-Series 2013]**

Issue: Building has non friable asbestos flooring, mastic, pipe insulation and joint compound. These materials must be abated by a License Asbestos Contractor before building can be demolished.

Solution: Non-friable Asbestos will be removed by a Licensed Asbestos Contractor.

Result: Building can be demolished without danger to the public or the crews working the site.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up Addendum item #1

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

Addendum

Honorable Marco Montemayor, County Attorney

- 1. **Discussion and possible action to designate all Webb County Justice of the Peace courts to act as truancy courts as required by House Bill 2398 and pursuant to Chapter 65 of the Texas Family Code.**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Marco Montemayor was present to address the Commissioners Court on Addendum item #1.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

Head Start

- 62. **Discussion and possible action to approve the posting and filling of the following Slots subject to the availability of payroll funds:**

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> | <u>Pay Periods</u> |
|---------------|---|--------------------|--------------------|
| 1697 | Substitute Teacher | \$8.38 | 20 |
| 1108 | Substitute Teacher | \$8.38 | 20 |
| 1143 | Cook | \$8.97 | 21 |
| 1141 | Head Cook I | \$9.23 | 21 |
| 2569 | Early Head Start Part-Time Tchr Floater | \$9.40 | 26 |
| 1612 | Teacher Assistant | \$9.76 | 20 |
| 955 | Education Asst. (Bachelor of Arts) | \$16.60 | 26 |

- 63. **Discussion and possible action to approve an amended agreement between Early Head Start and the Early Head Start Child Care Partners (Kristina Renee Gonzalez DBA, Crayon Company and Dr. Miroslava Vargas DBA, Education Center) to reflect revised reimbursement rates and advance payment to cover payroll expenses.**

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Head Start Director, Ms. Aliza Oliveros was present to address the Commissioners Court on items #62 and #63.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #62 and #63

Vote: 5 - 0 Motion Carried

Purchasing

- 64. Discussion and possible action to reject and re-bid Bid 2016-68 Annual contract for Auctioneering Services.**

Issue: We put out a solicitation for an annual contract for auctioneering services. Our bid stipulated Webb County would only pay up to 10% of net sales. We received one bid with a request of 20% of net sales.

Solution: Reject current bid and re-solicit

Result: Obtain a contract that benefits Webb County

- 65. Discussion and possible action to offer a One (1) year extension to the following Annual contracts:**

Bid 2015-76 Annual Contract for Electrical Service for Buses (Transient & School)- A & S Electric

Bid 2015-79 Annual Contract for Land Clearing by Shredding- Allscapes

Bid 2015-85 Annual Contract for Motor Rewinds-Delta House

RFQ 2013-86 - 3 Year Contract for Medical Professional Services- Dr. Amando Garza, Dr. Ruben Bocanegra, Dr. Avelino Alvarez, Children's Day & Night Clinic

RFQ 2013-87 - 3 Year Contract for Dental Professional Services- Hector Lopez, DDS, Ocean Dental, UT Health Science Center

RFQ 2013-88 - 3 Year Contract for Psychological Professional Services- Dr. Clarissa Kuhnz

RFQ 2013-89 - 3 Year Contract for Neurological Professional Services- Dr. Daniel Garza

RFQ 2013-90 - 3 Year Contract for Cardiology Professional Services- Pediatrix Medical Services

RFQ 2013-91 - 3 Year Contract for Optometry Professional Services- Galo Eye Center

RFQ 2013-92 - 3 Year Contract for Audiology Professional Services- Dr. Eric Sloman-Moll

RFQ 2013-94 - 3 Year Contract for Counseling Services- Luis E. Flores, El Puente Counseling, John Berumen

RFQ 2013-95 - 3 Year Contract for a Registered Dietician- Ana Maria Pena

RFP 2015-100 Annual Contract for Uniforms- Al & Rob, Cintas, & Professional Embroidery Service

Issue: Current contracts will expire September 30, 2015

Solution: Offer vendors a one year extension

Result: Compliance of the law & Purchasing efficiencies

- 66. Discussion and possible action to authorize the Purchasing agent to solicit bids for the following annual contracts:**

Bid 2016-88 - 6 Month Contract for Meats

RFP 2016-96 - 2 year Contract for Wrecker Service

RFP 2016-97 - 2 Year Contract for the Donation of Salvage Tires

Issue: Current contracts are set to expire 09.30.2015

Solution: solicit new contracts

Result: compliance of the law, purchasing efficiencies

- 67. Discussion and possible action to remove and replace concrete surrounding two manholes that cover the jail's grease trap including labor from Chavarria's Plumbing Inc. Webb County annual contract 2014-93 in the amount of 3,540.00. [Requested by Martin Cuellar, Sheriff; Fund #604-0101-8103 (Permanent Improvement)]**

Issue: The concrete pad supporting the man hole covers to access the Jail's grease trap is deteriorating located on the south end of Jail facility.

Solution: Remove existing concrete and repair/replace concrete to reinforce section; man hole covers will be reused.

Results: Repair concrete pad to ensure safety of workers maintaining and/accessing grease trap area.

- 68. Discussion and possible action to repair floor at the Jail Lobby area from Flooring Concepts not to exceed \$5,000.00. [Requested by Martin Cuellar, Sheriff; Fund #604-0101-8103 (Permanent Improvement)]**

Issue: The jail lobby floor is showing signs of deterioration and is a very high traffic area. Floor is over 20 years old.

Solution: Replace floor with similar tile materials.

Results: Lobby area will be more presentable to public accessing area on a daily basis.

- 69. Discussion and possible action to purchase Nine (9) computers for Treasurer department from Dell and Shi pursuant to Sections 271.101 and 271.102 Sub-chapter F. Cooperative Purchasing Program, DIR contract DIR-SDD-1951 and 2503 in the amount of \$14,802.75. [Requested by Delia Perales, Treasurer; Fund #603-0101-8801 (Capital Outlay)]**

Issue: Treasury computers are out dated and running slow as reported by the IT department.

Solution: As recommended by the IT department 9 computers need to be replaced for essential duties as payroll processing, accounts payable processing and Webb County banking needs.

Result: Updated computers will ensure that the Treasury department can perform all duties to ensure employees payroll is processed as well as all Webb County bills to be processed and paid.

- 70. Discussion and possible action to purchase an Autopsy Saw for Medical Examiner's office from Southland Medical Corporation in the amount not to exceed \$2,400.00. [Requested by Dr. Corrine Stern, Medical Examiner; Fund #603-0101-8801 (Capital Outlay)]**

Issue: The Medical Examiner department is in need of a new copier machine and autopsy saw. We are having a lot of problems with copier machine. Autopsy saw is broken.

Solution: If the items where to be bought we will not have any more problems with

copier machine. The autopsy saw will be replaced and we can continue performing autopsies.

Result: This will allow our office to continue to run efficient and productive.

- 71. Discussion and possible action to purchase furniture for Judge Jose "Pepe" Salinas from Patria Office Supply in the amount not exceed \$5,000.00. [Requested by Judge Jose "Pepe" Salinas, Justice of the Peace, Pct. 4; Fund #603-0101-8801 (Capital Outlay)]**

Issue: We need to upgrade furniture that has been in the judge's office for more than 25 years.

Solution: We have ordered new furniture for our Judge's quarters due to the facts that he meets with attorneys, plaintiffs and defendants on a daily basis, and we see the urge to have a more organized office with a comfortable atmosphere to be able to comply with the traffic he has in his office.

Result: With the approval of these requested items, the judge shall be able to have plenty of room in his office to be able to meet with Plaintiffs, Defendants and Attorneys to better solve their cases, moreover to upgrade old furniture as the rest of the offices have been restored to a newer look.

Discussion on file at the Webb County Clerk's Office August 24, 2015 Commissioners Court Meeting DVD.

Com. Galo requested that the staff and Chief Deputy Auditor, Mr. Rafael Perez to note the Acct. #603 and Acct. #604 encumbrances that have been done today and to make sure we have a good running balance.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #64, #65, #66, #67, #68, #69, #70, and #71

Vote: 5 - 0 Motion Carried

72. Communications

Com. Sciaraffa sent out his heartfelt condolences to the family of her staff member who's father, J.W. Archer, passed away.

Com. Canales sent out his heartfelt condolences to the family of Constable Rudy Rodriguez, Jr. on the passing of his father, Hilda Teresa Ramos, Altagracia Ponce Garza, Federico Cruz, Jr., Maria Magdalena Mendes Garza, and Jerry Wayne Archer. He congratulated Sheriff Martin Cuellar and the Sheriff's Office Deputies on the distribution of school supplies. Com. Canales congratulated the members of the Congregation of the Laredo First United Methodist Church for their donation of 216 backpacks. He congratulated LISD on the ribbon cutting ceremony of J.W. Nixon High School. Com. Canales congratulated the Laredo Morning Times for their support of UISD and public school education. He congratulated County Attorney, Mr. Marco Montemayor on the donation of \$5,000 to PILLAR. Com. Canales congratulated U.S. Customs and Border Protection Officer Carlos Garcia for being recognized as the 2015 employee of the month by the Laredo Port of Entry, Joseph Misenhelter. He congratulated Costco General Manager Eric Bryntenson for handing out backpacks and school supplies to the children of our community. Com. Canales congratulated Paul Watson for partnering with UISD by presenting the district with a \$50,000 check to kick start the UISD first ever golf tournament. He congratulated Andrea Okawa from San Agustin High School for being presented with the Marisa King Memorial Scholarship Award. Com. Canales congratulated the Vielma Family for the ribbon cutting ceremony of the Vielma Law Firm. He congratulated Guerra Communications for their new logo; Ziempre. Com. Canales wished all Laredo, Webb

County kids a great school year.

Cmr. Galo congratulated the South Texas Food Bank on their Empty Bowls event. He reminded everyone of the importance of school traffic safety. Cmr. Galo congratulated the City of Laredo and the Alexander Family on the ground breaking ceremony of the expansion of Bartlett Avenue. He congratulated J.W. Nixon High School on their ribbon cutting ceremony. Cmr. Galo congratulated the new TxDOT District Engineer, Mr. Pete Alvarez. He congratulated Doctor's Hospital for their partnership with the VA Texas Valley Coastal Bend Health Care System and TriWest Healthcare Alliance to provide local health care service to our veterans. Cmr. Galo sent out his condolences to all those mentioned previously along with the family of Maricruz Galindo, Petra Cruz, Roberto Garcia, Maria Luisa Gamez Cavazos, Maria Magdalena Mendez Garza, Jerry Archer, Jose M. Guerra, and Raul Perales.

Cmr. Tijerina wished all the students and teachers a very successful school year and the best of luck. She congratulated the City of Laredo and the Alexander Family on the groundbreaking ceremony for the expansion of Bartlett Avenue. Cmr. Tijerina congratulated Laredo Independent School District on the ribbon cutting ceremony of J.W. Nixon High School. She congratulated Mr. Pedro Alvarez for being named the Laredo District Engineer for the Texas Department of Transportation. Cmr. Tijerina thanked Congressman Henry Cuellar for acquiring \$62 million dollars to update the Lincoln Juarez International Bridge. She congratulated the recipients of the Laredo Center for Hope Foundation; Honorable Patricia Alvarez, Dr. Ray Keck, Mr. Javier Montemayor, Mr. Jose Perez, and Mr. Carlos Villarreal. Cmr. Tijerina congratulated Doctor's Hospital on their partnership with the VA Texas Valley Coastal Bend Health Care Systems and TriWest Health Care Alliance to provide local health care services to veterans. She congratulated Sheriff Martin Cuellar and County Attorney, Mr. Marco Montemayor for being honored by PILLAR for the support of the mission to prevent bullying. Cmr. Tijerina sent out her heartfelt condolences to the family of Maricruz Galindo, Petra Cruz, Roberto Garcia, Maria Luisa Gamez Cavazos, Maria Magdalena Mendez Garza, Jerry Wayne Archer, Jose Guerra, Federico Cruz, Rudy Rodriguez, and Raul Perales. She congratulated the South Texas Food Bank on the Empty Bowls event.

Judge Tijerina wished all students a very successful school year and also reminded everyone about school traffic safety. He congratulated J.W. Nixon High School on their ribbon cutting ceremony. Judge Tijerina sent out his heartfelt condolences to the family of Constable Rudy Rodriguez on the passing of his father, Jerry Wayne Archer, and Raul Perales.

Chief Deputy Auditor, Mr. Rafael Perez stated that there are other options instead of paying in reference to the DOL meeting and internal audit.

73. Adjourn

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to adjourn

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)