



WEBB COUNTY, TEXAS COMMISSIONERS COURT

**PUBLIC NOTICE
COMMISSIONERS COURT MEETING**
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
SEPTEMBER 14, 2015
9:00 a.m.

BY MG DEPUTY

WEBB COUNTY, TEXAS

2015 SEP 11 AM 8:43

MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for August 21, 2015 and August 24, 2015
4. Approval of Bills, Payroll, and Monthly Report
5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Tano E. Tijerina, Webb County Judge

6. Report by Paul Chapa with Linebarger Goggan Blair & Sampson, LLP on Delinquent Court Fees & Fines Collections.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

7. Presentation by Marisela Morales regarding Larga Vista Community Center's partnership with Laredo Community College to offer G.E.D. and E.S.L. classes.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

8. In recognition of Tomas Rodriguez Jr. who was recently inducted into the U.S.A. Karate Hall of Fame in Dallas/Fort Worth, TX on August 8, 2015. His hard work has also led him to receive the Master of the Year Award.

Commissioners Court Administrator

9. Consideration and approval of Webb County Resolution in support of Galveston County Commissioners Court in the case of Cox v. Henry, Cause No. 15CV0583, 56th Judicial District, Galveston County.
10. Discussion and possible action to re-schedule the start time for the Commissioners Court meeting previously set for Monday, September 28, 2015 at 5:30 p.m. to Monday September 28, 2015 at 9:00 a.m.; and any other matters incident thereto.
11. Discussion and possible action to approve the Texas County & District Retirement System (TCDRS) Plan Agreement for Plan Year 2016 with a retirement plan rate of 10.40% effective January 1, 2016. This plan rate includes a Consumer Price Index (CPI) and Cost of Living Adjustment (COLA) for current retirees. **[Requested by Tano Tijerina, Webb County Judge]**

Issue: The current retirement plan rate for the county is 10.50%. There is a surplus of funds in this retirement account that would allow for the county to reduce the percentage rate down to 10.25% for 2016. The recommendation, however, is to set the rate for 2016 to 10.40% to allow the cost of living adjustment for retirees and utilize the surplus of funds without having a financial impact to the county.

Solution: This cost of living adjustment will help all retirees restore their purchasing power.

Result: The plan rate goes down by .10% from 2015 to 2016.

12. Discussion and possible action to request an additional forensic engineering report regarding the structural integrity of the old courthouse annex building located on the corner of Houston and San Agustin street. Said building has been declared unsafe and the court took emergency action on August 24, 2015 to proceed with the demolition of said building in order to avoid serious risk to the public and any potential county liability if no action is taken; and any other matters incident thereto. **[Requested by Tano Tijerina, County Judge]**

13. Discussion and possible action to review all special accounts that have encumbered funds that have not been spent, for an extended amount of time, with further action to approve that those funds be unencumbered and allocated for another county purpose; and any other matters incident thereto.

14. Discussion and possible action to levy a property tax rate of \$.414700 per \$100 taxable value by Order, under the provisions of Article VIII, Sections 9(a) and 9(b) of the Texas Constitution and Section 26.05 of the Tax Code for tax year 2015. The maintenance and operation tax rate will be \$.372308 per \$100 valuation of which \$0.352460 will be for the general fund and \$0.019848 will be for the road and bridge fund. The debt service rate will be \$.042392 per \$100 valuation of which \$0.040583 will be for general fund debt and \$0.001809 will be for road and bridge debt.

15. Discussion and possible action to ratify, adopt and approve the property tax increase reflected in the proposed budget that required raising more revenue from property taxes than in the previous year as required by Texas Local Government Code 111.068.

Line Item Transfer

16. Discussion and possible action to approve the following line item transfers for the Honorable Rudy Rodriguez, Constable Pct. 1:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2500-6204	Fuel & Lubricants	\$5,100	\$9,190	\$4,090
To:	001-2500-6403	Repairs & Maint. - Vehicles	\$3,500	\$1,805	\$5,305
	001-2500-6402	Repairs & Maint. - Equip.	\$1,600	\$5	\$1,605

Issue: The department currently has several units that need repairs. Additionally, funds are needed for the Repairs & Maintenance - Equipment account to pay for a pending Maintenance Invoice from Toshiba Business Solutions.

Solution: Transfer of funds from account.

Result: Ability to repair the vehicles and pay for the pending maintenance invoice.

17. Discussion and possible action to approve the following line item transfer for the Honorable Mike Villarreal, Constable Pct. 2:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2503-3202	Uniforms	\$1,500	\$3,372.74	\$1872.74
To:	001-2503-6403	Repairs & Maint.-Vehicle	\$1,500	\$145.10	\$1,645.10

Issue: All funds were exhausted due to an old and depleting fleet.

Solution: Transfer funds from other accounts to eliminate the issue.

Result: There will be available funds for vehicle maintenance.

18. Discussion and possible action to approve the following line item transfer for the Honorable Virginia Aranda, Public Defender:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1102-6011	Training & Education	\$4,000	\$7,163.35	\$3,163.35
To:	001-1102-6010	Books & Subscriptions	\$4,000	\$2,256.58	\$6,256.58

Issue: Need to purchase new code books, new evidence books, and trial notebooks for the Adult Public Defender Unit.

Solution: These funds will allow our department to purchase the books necessary for our Adult Unit to be up to date on the new changes in the law.

Result: Transfer of these funds will allow for our department to cover these expenses.

19. Discussion and possible action to approve the following line item transfer for the Elections department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0107-6705	Election Expense	\$3,450	\$4,160	\$710
To:	001-0107-5003	Overtime	\$3,450	\$2,550	\$6,000

Issue: The Department of Labor - Wage and Hour Division (DOL-WHD) conducted an investigation of the hours worked in excess of the regular 40 hours per week by Election Office staff within the previous two years to determine if they were under-compensated for the hours they had worked. At the conclusion of the investigation, it was determined that these four employees were owed a cumulative total of \$5,856.47.

Solution: Transfer funds from the Elections Expense account (no more elections to be conducted in 2014-2015 fiscal year) into the Overtime account to cover the shortfall and be able to "cash out" these employees with no impact to the General Fund.

Result: The employees will be paid what was determined by the DOL-WHD they were owed and the County will be able to provide the proof by the deadline date

20. Discussion and possible action to approve the following line item transfers for the Honorable Rosaura "Wawi" Tijerina, Commissioner Pct. 2:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0202-6219-2	Goods for Public Events	\$2,000	\$2,374.03	\$374.03
To:	001-0202-6205	Materials & Supplies	\$1,000	\$ 101.27	\$1,101.27
	001-0202-6005	Postage	\$1,000	\$ -0-	\$1,000.00

Issue: The department has exhausted Materials & Supplies and Postage funds.

Solution: Transfer money into account.

Result: Will allow department to run efficiently until the end of the fiscal year.

21. Discussion and possible action to approve the following line item transfers for the Casa Blanca Golf Course:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	800-6011-6201	Electric	\$7,000	\$26,132.01	\$19,132.01
	800-6011-6780	Chemicals	\$2,700	\$2,732.92	\$32.92
	800-6011-6780	Fertilizers	\$6,600	\$6,601.29	\$1.29
	800-6011-6412	Equipment	\$2,000	\$4,322.26	\$2,322.26
	800-6012-6412	Carts	\$1,000	\$1,487.67	\$487.67
	800-6016-6006	Advertising	\$4,000	\$4,910	\$910
	800-6017-6201	Electric	\$5,000	\$14,228.84	\$9,228.84
			\$28,300		
To:	800-6011-6230	Reimb-Labor	\$28,300	\$16.73	\$28,316.73

Issue: The current funds in account 800-6011-6230-LABOR do not have sufficient funds to cover the remaining payroll for remainder of this fiscal year.

Solution: Transfer funds from accounts

Result: Sufficient funds will be available to cover payroll for the remainder of this fiscal year

22. Discussion and possible action to approve the following line item transfers for the Honorable Harold DeVally, Constable Pct. 4:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	171-2502-3351	Forfeiture Account	\$8,000	\$24,327.79	\$16,327.79
To:	171-2502-6707	Drug Free Campaign	\$7,000	\$4,981.34	\$11,981.34
	171-2502-6706	Canine	\$1,000	\$27.23	\$1,027.23

Issue: Webb County Constable Pct. 4 is requesting these funds be transferred to cover expenses for the Drug Free Campaign and canine.

Solution: Transfer of funds to accounts.

Result: Ability to pay for expenses related to Drug Free Campaign and canines.

23. Discussion and possible action to approve the following line item transfer for the Engineering Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	010-0115-5601	Administrative Travel	\$1,000	\$5,185	\$4,185
To:	010-0115-6007	Dues & Membership	\$1,000	\$279	\$1,279

Issue: The department has exhausted the majority of funds available for dues & membership.

Solution: Transfer additional funds into the account.

Result: Transfer of funds will cover the expenses for the remainder of the Fiscal Year

24. Discussion and possible action to approve the following line item transfers for the Building Maintenance department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0106-6001	Office Supplies	\$2,000	\$2,514	\$514
	001-0106-6004-2	Cell Phones	\$650	\$2,150	\$1,500
	001-0106-6011	Training & Education	\$1,212	\$1,212	-0-
	001-0106-6202	Uniforms	\$1,031	\$1,031	-0-
	001-0106-6204	Fuel & Lubricants	\$11,412	\$13,912	\$2,500
	001-0106-6402	Repairs & Maintenance-Equipment	\$1,200	\$1,878	\$678
	001-0106-6502	Janitorial Supplies	\$2,000	\$10,164	\$8,164
			\$19,505		
To:	001-0106-6205	Materials & Supplies	\$10,505	\$16,560	\$27,065
	001-0106-6224	Minor Tools & Apparatus	\$6,000	\$1,596	\$7,596
	001-0106-6401	Repairs & Maintenance-Buildings	\$2,000	\$2,984	\$4,984
	001-0106-6403	Repairs & Maintenance-Vehicles	\$1,000	\$1,484	\$2,484
			\$19,505		

Issue: The Department has exhausted the majority of funds available.

Solution: Transfer additional funds into accounts where funds are needed.

Result: Transfer of funds will cover the expenses for the remainder of the Fiscal Year

25. Discussion and possible action to approve the following line item transfers for the Honorable Martin Cuellar, Sheriff:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2060-5601	Administrative Travel	\$1,620	\$1,623	\$3
	001-2060-5605	Special Travel	\$5,200	\$30,438	\$25,238
			\$6,820		
To:	001-2062-6022	Professional Services	\$6,820	\$7,083	\$13,903

Issue: Contract total for Jail Doctor fell short due to across the board budget cuts on operational expenses during FY 2015 budget cycle. Cuts excluded professional services nonetheless reduction was made.

Solution: Transfer savings from travel accounts to offset shortfall.

Result: Cover shortfall and allow Medical Doctor to continue services for Webb County adult inmates

26. Discussion and possible action to approve the following line item transfer for the Santa Teresita Community Center:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6114-5601	Administrative Travel	\$1,000	\$1,000	\$ -0 -
To:	001-6114-6201	Utilities	\$1,000	\$229.97	\$1,229.97

Issue: The center is in need of additional monies to cover its utility expenses through the end of fiscal year.

Solution: Transfer monies into utilities account.

Result: The center will continue to run properly and provide services to the community

27. Discussion and possible action to approve the following line item transfer for Frank J. Sciaraffa, Commissioner Pct. 1:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0201-5601	Administrative Travel	\$2,200	\$3942.15	\$1742.15
To:	001-0201-6205	Materials & Supplies	\$2,200	\$952.12	\$3152.12

Issue: The Commissioner's office is in dire need of two new computers and a printer; however there is a lack of sufficient funds in the Materials & Supplies account to make this purchase.

Solution: Transfer money in to the account.

Result: There will be enough funds to purchase the equipment and keep the office running efficiently

28. Discussion and possible action to approve the following line item transfer for the Engineering department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	801-3002-6201	Utilities	\$3,200	\$9,829	\$6,629
To:	801-3001-6214	Chemicals	\$3,200	\$133	\$3,333

Issue: The Department has exhausted the majority of funds available to purchase chemicals.

Solution: Transfer additional funds into the account.

Result: Transfer of funds will cover the expenses for the remainder of the fiscal year

29. Discussion and possible action to approve the following line item transfer for the Honorable Martin Cuellar, Sheriff:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2060-5306	Unemployment Tax	\$566	\$27,007	\$26,441
To:	001-2060-5012	Retirement Buy Back	\$566	\$5,900	\$6,466

Issue: Mr. Gerardo Juarez retired and is eligible for Sick leave sell back in accordance with Article XII (Benefits); Section C of the Collective Bargaining Agreement (CBA).

Solution: Transfer savings from Unemployment tax account currently at 62% of expenditures year to date.

Result: Cover eligible expense under the CBA for retiree.

30. Discussion and possible action to approve the following line item transfers the Honorable Frank J. Sciaraffa, Commissioner Pct. 1:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0201-5601	Administrative Travel	\$1,700	\$3,942.15	\$2,242.15
	001-0201-6219-2	Goods for Public Events	\$4,000	\$4,020.67	\$20.67
	001-0201-6402	Repairs & Maintenance-Equip.	\$500	\$500.00	\$0.00
To:	001-6100-6201	Utilities (Mirando Community Center)	\$4,000	\$21.40	\$4,021.40
	001-6305-6201	Utilities (Rio Bravo Activity Center)	\$2,200	\$150.63	\$2,350.63

Issue: Rio Bravo Activity Center and Mirando Community have exhausted all funds available for utility bills incurred by each center.

Solution: The line item transfer will make the funds available to cover pending bills for utilities.

Result: This will allow each center to continue to run efficiently and provide services to our community

31. Discussion and possible action to approve the following line item transfer for the Honorable Marco Montemayor, County Attorney:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1101-5005	Part time	\$2,200	\$45,892.00	\$43,692.00
To:	001-1101-5001-A	Incentive Supplement	\$2,200	\$-136.00	\$2,064.00

Issue: The current funds are insufficient to cover incentive supplements to County Attorney investigators.

Solution: The line item transfer will cover expenses for the remaining fiscal year.

Result: Sufficient funds will be available after transfer

MEDIA BREAK

Honorable Marco Montemayor, County Attorney

32. Discussion and possible action to approve a Three year (3) Professional Services Agreement for mental health consulting, training, classroom observation and related mental health assistance services by and between Webb County, Texas, for and on behalf of the Webb County Head Start/Early Head Start Program and Luis E. Flores, M.A., LPC, LCDC, acting as an Independent Contractor as per RFQ 2013-94. This agreement shall commence on September 1, 2015 and run thru August 31, 2018, in accordance with the attached fee schedule on Exhibit "A" and authoring the County Judge to execute all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6736]**

33. Discussion and possible action to approve a non financial agreement between Gloria C. Juarez, educational consultant, and Webb County Head Start Program to ensure compliance with local, state, and federal laws and maintain the Head Start and Early Head Start Core Values standards and Performance Standards and authoring the County Judge to execute all relevant documents. **[Requested by Aliza Oliveros; Webb County Head Start Director]**

34. Discussion and possible action to exercise a One (1) time, Two (2) year lease extension option between Webb County and Laredo Real Foods, Inc. Extension was provided for in the original lease agreement between Webb County and Laredo Real Foods, Inc. in the contract dated August 1, 2012 for the use of property located at 1319 Hidalgo St., Laredo, Texas 78040 by the Webb County Community Action Agency Meals on Wheels Program and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Ricardo D. Martinez; Community Action Agency Director; Account #952-4216-6012]**

35. Discussion and possible action to approve a Memorandum of agreement, between Webb County and Laredo Community College Continuing Education, which was awarded on July 13, 2015 as per RFP 2015-72. The agreement provides that L.C.C. will provide customer service training to employees of Webb County. The fee will be One Thousand Two Hundred Fifty Dollars (\$1,250.00), per 1.5 hour session of up to 100 participants. The employees will be required to complete customer service 1 and customer service 2. The agreement will be for 1 year and may be extended for a second year and authoring the County Judge to sign all relevant documents. **[Requested by Cynthia Mares; Administrative Services Director; Account #001-0109-6022]**

36. Discussion and possible action to approve the renewal of the lease between First Christian Church and Webb County for the Jorge De La Garza Head Start Center, for a term of Twelve (12) months (September 1, 2015 through August 31, 2016) at a monthly fee of FIVE HUNDRED DOLLARS (\$500.00) for a total cost of SIX THOUSAND DOLLARS (\$6,000.00), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6012]**
37. Discussion and possible action to authorize the purchase of commercial advertisement with Fox 39 and Mundo Fox by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be Three Hundred Eighteen (318) slots, starting August, 2015 thru January, 2016, the cost will be Fourteen Thousand Six Hundred Dollars (\$14,600.00). The Webb County District Attorney's Office will be featured on the advertisement and authorizing the Webb County Judge to execute all relevant documents. **[Forfeiture Funds Account #169-1100-6708]**
38. Discussion and possible action for Webb County Water Utilities Department to enter into a Three (3) year Merchant Transaction Processing Agreement with TSYS Merchant Solutions for customer utility payments at a cost of Five (5) CENTS per transaction and a monthly fee of SEVENTEEN DOLLARS AND FIFTY CENTS (\$17.50) and authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Account #801-3001-3224 (Credit Card Fee/Cost)]**
39. Discussion and possible action to enter into a Sixty (60) month (September 14, 2015 through September 13, 2020) Master Lease Agreement with Ricoh to lease and maintain five (5) Ricoh MP copy machines to be located at the Webb County Tax Office at a monthly cost of ONE THOUSAND FIVE HUNDRED FORTY-SEVEN DOLLARS AND SIXTEEN CENTS (\$1,547.16) for a total cost NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-NINE DOLLARS AND SIXTY CENTS (\$92,829.60) over the lease term, DIR-TSO-3041, subject to annual budget appropriation and authorizing the County Judge to sign all relevant documents. **[Requested by Patricia Barrera; Tax Assessor-Collector; Account #001-0700-6014]**
40. Discussion and possible action to enter into a Thirty-Six (36) month (September 1, 2015 through August 31, 2018) Professional Service Agreement between Webb County Head Start program and Dr. Clarissa Kuhns, Psychologist. Dr. Clarissa Kuhns, Psychologist will provide psychological/mental health services for the Head Start program, RFQ-2013-88 and authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start/Early Head Start Director; Account #903-4208-6736]**

41. Discussion and possible action to authorize Webb County to enter into a One (1) year software Maintenance Agreement (October 1, 2015 through September 30, 2016) with Environmental Systems Research Institute, Inc. (ERSI) to provide software maintenance support for the Mapping and 911 software utilized by the Planning Department at a cost of EIGHT THOUSAND FOUR HUNDRED DOLLARS AND ZERO CENTS (\$8,400.00) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Rhonda Tiffin, Webb County Planning Director; Account #010-2202-6222]**

42. Discussion and possible action to enter into a Thirty-Six (36) month (September 14, 2015 through September 13, 2018) Fair Market Value Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb County Juvenile Justice Alternative Program for a Toshiba E-Studio 857 at a cost of Two Hundred Five Dollars and Fifty Cents (\$205.50) per month for a total amount of Seven Thousand Three Hundred Ninety-Eight Dollars and Zero Cents (\$7,398.00) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Melissa Mojica, Webb County Juvenile Director; Account #149-1301-6402]**

Honorable Margie Ibarra, County Clerk

OPEN PUBLIC HEARING

43. Archival Plan for funding the automation project and records management and preservation services performed by the Webb County Clerk pursuant to Texas Local Government Code Section 118.0216. **[Account #005-1120]**

CLOSE PUBLIC HEARING

44. Discussion and possible action to approve the County Clerk's Archival Plan for funding the automation project and records management and preservation services performed by the Webb County Clerk pursuant to Texas Local Government Code Section 118.0216. **[Account #005-1120]**

Honorable Esther Degollado, District Clerk

OPEN PUBLIC HEARING

45. Public hearing pursuant to Texas Government Code 51.305 to consider and discuss a plan for the preservation and restoration of the District Court records archive pursuant to Texas Government Code Chapter 51, Subchapter D. The plan includes a provision to impose a Records Archive Fee \$10.00 to preserve and restore district court records, effective January 1, 2016.

CLOSE PUBLIC HEARING

46. Discussion and possible action to approve the Preservation and Restoration Records Archive Plan for the District Clerk of Webb County, including the imposition of a \$10.00 fee for documents filed with the District Clerk, effective January 1, 2016; and any other matters incident thereto.

Honorable Rebecca Palomo, 341st District Court Judge

47. Discussion and possible action to authorize extension of Criminal Justice Division (CJD) Grant No. 2056407, 341st Sobriety Treatment Program to utilize the existing funds.

Issue: Utilize the existing funds of Grant No: 2056407.

Solution: Authorization of extension will help continue operations of programs.

Result: Sobriety Treatment Program and Drug Court Program will continue operations and services without interruptions.

48. Discussion and possible action to approve and ratify the 406th District Court Drug Court Program Advanced Computer Technologies, LLC, "ACT: (DCCM) Memorandum of Understanding for Sixty (60) days beginning September 1, 2015.

Issue: Software provides services and document all case management and compliance of each participant in the program.

Result: By obtaining the services of the (DCCM) is key component of grant requirements.

Solution: Effectively monitors treatment measures and evaluation reports necessary to adhere to grant requirements.

49. Discussion and possible action to approve and ratify the Letter of Agreement between Recovery Healthcare Corporation and the 406 th District Court Program for Grant Program period of: September 1, 2015-August 31, 2016. Grant Number: 20166407.

Issue: Sobriety Treatment Program requires monitoring devices to observe alcohol intake and global positioning system monitoring.

Solution: Obtaining services of Recovery Healthcare is one of the key component of grant requirements.

Result: By integrating the lmonitoring devices that specializes in supervising DWI and Drug related cases.

50. Discussion and possible action to approve and ratify the Memorandum of Understanding with Norchem Drug Testing for Sixty (60) days beginning September 1, 2015.

Issue: Drug testing monitoring is a key component of the Sobriety Treatment Program.

Solution: Frequent and Alcohol and Drug testing is the most objective and efficient way to monitor abstinece and establish accountability.

Result: Alcohol and Drug testing is central to the drug court program.

Honorable Mike Villarreal, Constable Pct. 2

51. Discussion and possible action to authorize the Purchasing agent to purchase and install a new or rebuilt replacement engine for Unit 15-28 a 2010 Charger (46,200 miles), at Laredo Dodge in the amount of \$10,700.39. **[Account #001-0114-9201 (Claims Paid)]**

Issue: On May 21, 2015 Laredo streets were flooded due to continues rains. Unit 15-28 was driven through a water puddle and the engine stalled and wouldn't start. It is believed by motor pool that the intake was filled with water because the engine in the chargers are low to the ground. Another contributing factor might be the cold water touching the hot engine. The engine failed to start due to engine being locked up from water damage.

Solution: The solution will be to replace the engine with a new or rebuilt engine. If approved the funds will be paid from Claims Paid Account #001-014-9201.

Result: Constable Pct. 2 will continue to utilize this unit in its fleet for law enforcement purposes.

Honorable Martin Cuellar, Sheriff

52. Discussion and possible action to ratify and authorize the acceptance of a Victim Coordinator and Liaison Grant (VCLG) from the Office of the Texas Attorney General (OAG) in the amount of \$42,000 for the continued salary and fringe benefits of a crime victim advocate; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require a match. The grant award renewal was sent by the Office of the Attorney General (OAG) on Thursday, August 20, 2015, and was required to be signed/returned no later than Friday, August 28, 2015. **[Grant Fund 322]**

Issue: Victims of violent crime suffer significant financial duress, emotional trauma, and physical injuries. While the State of Texas has set up a system to compensate these victims for their expenses and financial losses due to death, disabling injuries, and emotional trauma utilizing collected court costs from convicted offenders, the victims often must navigate the complex state compensation system and extensively document their benefit eligibility while still under emotional and physical distress.

Solution: The Webb County Sheriff's Office grant funded Crime Victim Advocate offers critical support, facilitates/expedites filling out detailed paperwork, provides needed guidance through the bureaucratic process, and delivers outreach/education to the local community.

Result: Victims of violent crime in Webb County, including victims from special populations, such as children, youth, rural, colonia, monolingual, and elderly populations, will continue to be provided with direct victim services, training, and outreach/education.

53. Discussion and possible action to authorize the submission of a Fiscal Year 2016 Local Border Security Program (FY 16 LBSP) grant application to the Office of the Homeland Security Grants Division (HSGD) in the amount estimated between \$150,000-\$200,000 for peace officers' overtime and applicable fringe benefits to provide enhanced border security in the Laredo/Webb County area; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require a match. The grant application is required to be submitted and certified by September 25, 2015.

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

Solution: Grant application to provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.

54. Discussion and possible action to enter into a College of Health Sciences and Human Services Program Agreement and Education Experience Affiliation Agreement with the University of Texas-Pan American Department of Social Work and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. The signed affiliation and internship agreement had been requested to be entered into as soon as possible as the internship was to start on no later than August 31, 2015.

Issue: Like other local law enforcement agencies, the Webb County Sheriff's Office utilizes limited financial, operational, and manpower resources to grapple with, deter, mitigate, and/or resolve various serious criminal justice matters that stem from a confluence of deeply rooted, difficult, and often highly complex societal problems, such as jail recidivism arising from lack of educational/work experience background, alcohol/drug dependency, and/or untreated, serious mental illness. Simultaneously, many university students graduate with their degrees without obtaining significant real world experience in their preferred field of work.

Solution: At no financial cost, the Webb County Sheriff's Office will enter into a program and education experience affiliation agreement with the University of Texas-Pan American Department of Social Work College of Health Sciences and Human Services to provide external internships for its graduate students to research and work on special graduate-level projects at the Sheriff's Office in the students' preferred field of study. The interns will be able to work on gathering information for best evidence-based practices and apply the information, if applicable and practical, in a criminal justice environment.

Result: Interns will gain exposure to field work and real world experience in a criminal justice environment. The Webb County Sheriff's Office will participate in and gain from research into the application of law enforcement evidence-based practices with the possible expansion of services to the local community at no financial cost.

Administrative Services

55. Discussion and possible action to approve the purchase of gift cards to be given out to employees, as incentives for the Wellness Programs to promote county employee health and morale. Purchase not to exceed a total of Two Thousand Two Hundred Fifty Dollars (\$2,250.00). **[Account #001-0114-6701 (Health Education Program) for 72 cards in the amount of \$1,800.00 and Account #001-0114-6205, (Materials & Supplies) for 18 cards in the amount of \$450.00]**

Community Action Agency

56. Discussion and possible action to approve payment invoice dated (December 12, 2013) in an amount not to exceed \$580.50 that pertains to a prior year payable to The Tree House, Inc. to be paid with the County Match funds, and to authorize the County Judge to sign all relevant documents. **[Account #920-0045-6099]**

Issue: To approve payment to Tree House, Inc., due to a duplicate requisition created for copier color toner. One requisition was made to Executive Office Supply; a second requisition was made to Tree House, Inc. The error was not caught on time to cancel second requisition or to return items. Tree House, Inc. is requesting payment for supplies delivered.

Solution: Tree House, Inc. will receive payment in the amount of \$580.50.

Result: The Company will receive payment.

57. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215). Election will be held on Wednesday, October 7, 2015 for a Representative and Alternate for the Area VII- Santo Nino in the Larga Vista Community Center, 5401 Cisneros from 9:00 a.m. till 5:00 p.m.

Issue: To hold Election to fill current vacancy for Representative and Alternate for Area VII- Santo Nino.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215.

Result: Once the Election is held CAA will comply with the Texas ministrative Code Rule 5.215.

58. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215). Election will be held on Thursday, October 8, 2015 for a Representative and Alternate for Area III- El Cuatro in the Senior Citizen Home, 700 Juarez from 9:00 a.m. till 5:00 p.m.
Issue: To hold Election to fill current vacancy for Representative and Alternate for Area III- El Cuatro.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215.

Result: Once the Election is held will comply with the Texas Administrative Code Rule 5.215.

Economic Development

59. Discussion and possible action to authorize the Purchasing Agent to negotiate a rental space contract with F D Laurel Properties LLC (1308 San Agustin) for the relocation of the Economic Development Department for a period not to exceed Three (3) years and authorize the County Judge to sign all relevant documentation.

Issue: The Economic Development Department is housed at the Tex Mex Building which is soon to be demolished.

Solution: Temporary relocation of the Economic Development Department within close proximity of the downtown area.

Result: Renting the property located at 1308 San Agustin will resolve this issue.

Engineer

60. Discussion and possible action to approve the reduction of the approved funding for Purchase Order No. 15-0002814 (SIMPLEXGRINNELL) from \$97,064.30 to \$42,860.37 for the Fire Protection System installation at the Community Supervision & Corrections Department/Police Athletic League (C.S.C.D./P.A.L.) Building renovation project on Hwy 83 South, a savings of \$54,185.93.
[Account #742-8001-8801-12 (Rebuild Restitution Center-Series 2013)]

Issue: Main connection for fire protection in place and six inch (6") tie-in was not needed.

Solution: Six inch (6") on main can be used.

Result: Savings due to tie-in being in place.

61. Discussion and possible action to approve the Local Government (Webb County) to perform, or cause to be performed, the following local match fund participation requirement on the approved Federal Off-system Bridge Program, project not yet awarded, in the amount of \$20,876.00 which includes \$1,277.00 for preliminary engineering and \$19,599.00 for construction oversight for the Bridge located at *Mines Road at Espada Creek* NBI Structure #222400AA179006 Federal Highway Administration (CSJ 0922-33-157). Total due to the Texas Department of Transportation (TxDOT) at this time is \$1,277.00, the additional \$19,599.00 is due 30 days prior to letting; and authorizing the County Judge to execute all relevant documents. **[Account #010-7002-6404 (Repairs & Maintenance-Bridges)]**

Issue: Replacement or rehabilitation of the bridge located at *Mines Road at Espada Creek*.

Solution: Title 23 United States Code Section 14, authorizes federal funds to assist the states in the replacement or rehabilitation of deficient bridges located on public highways and public roads, and streets, including those under the jurisdiction of local governments. Texas Department of Transportation (TxDOT) has informed us that the Austin Finance Division Office has refunded \$9,928.30 to Webb County for the participation on a previously approved off-system bridge (0922-33-091) located on *Las Tiendas*, Warrant No. 13352133525066, Project No: BR2006 (089)

Result: Replacement or rehabilitation of the bridge identified in the recitals of the Agreement shall be accomplished in the manner described in the plans, specifications, and estimates developed in accordance with this Agreement and which are incorporated in this agreement by reference. After the project has been completed, Webb County shall accept full ownership, and operate and maintain the facilities authorized by this agreement.

62. Discussion and possible action to approve the posting and filling of the following vacant Slot at the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1748	Operator I	\$15.15 - \$15.93 12/A-E

Issue: Employee in Slot #1748 resigned.

Solution: Fill job opening of newly vacated position.

Result: The filling of this position will alleviate work overload created by this vacancy and allow for efficiency, effectiveness and production of work within the

department to better serve the needs of our customers, the residents of Rio Bravo and El Cenizo

63. Discussion and possible action to advertise for RFP's for an Asbestos Abatement Contractor for the removal of the asbestos containing materials as designated by an Asbestos Consultant for the TexMex Building.

Issue: Building has asbestos flooring, mastic pipe insulation and joint compound. These materials must be abated by a License Asbestos Contractor before building can be demolished.

Solution: Asbestos will be removed by a License Asbestos Contractor.

Result: Building can be demolished without danger to the public or the crews working the site.

64. Discussion and possible action to approve and allow the Engineering Department to re-task some of the savings funds (\$54,185.93) to redo the stucco work on the exterior walls of the Community Supervision & Corrections Department/Police Athletic League (C.S.C.D./PAL) building renovations on Hwy 83S in the amount of \$26,000.00, this will cover all materials and labor.

[Account #742-8001-8801-12 (Rebuild Restitution Center Series 2013)]

Issue: The building's exterior stucco on three walls is not included in the Contractor's price.

Solution: Funding from price reduction can be utilized to refinish old exterior walls at no additional cost to this project.

Result: Exterior walls can be done to improve the exterior look of the existing building at no additional cost to the project.

65. Discussion and possible action to approve the Request for Proposals (RFP's) for carpeting, upholstery and window/door treatments, for the County Court at Law #1 Renovation Project in the amount of \$20,585.25. In addition, the materials for the in-house work to be done by the Building Maintenance Department in the amount of \$6,290.40 for a total of \$26,875.65. As per attached quotes. **[Account #604-0101-8103 (Building Improvement Fund)]**

Issue: This area of the Justice Center is in disrepair and in need of patch work, paint and carpeting and minor renovations to deal with the current work load.

Solution: Approval of project.

Result: Increased productivity and better appearance to the general public.

Head Start

- 66. Discussion and possible action to ratify the acceptance of the 2015 - 2016 Refunding grant (Year 2 of a 5 year funding cycle) for the Head Start and Early Head Start program in the amount of \$9,796,195 (Federal), with an in-kind match of \$2,449,049 to serve 1,218 Head Start and 72 Early Head Stat eligible children and their families from September 1, 2015 through August 31, 2016 in Webb County.

- 67. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1702	Part Time Substitute	\$8.49	20
1930	Part Time Accounting Clerk	\$9.61	26

- 68. Discussion and possible action to exempt the Head Start and Early Head Start program from the Webb County Policy which limits new employees to begin employment on the first day of a pay period.

Issue: The Webb County policy which mandates new employees to begin employment on the first day of a pay period creates a hardship for the Head Start and Early Head Start program in meeting staffing patterns (state mandated staff - child ratios).

Solution: Grant the Head Start and Early Head Start program an exemption to this policy.

Result: The Head Start and Early Head Start program will not suffer a hardship in meeting state and federal mandates for staffing patterns.

Planning

- 69. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize water and electrical service connections pursuant to Section 232.029(c)(1), Local Government Code., to an unplatted tract of land known as Lot 7, Block 2, Aguilares as described in Vol. 3822, Pgs. 550-552 of the Webb County Deed Records (WCDR) (App ID 4182).

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. As mandated by state law, the Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate under the grandfather provisions of 232.029(c)(1), LGC (commonly referred to as the "brought by-built by" exceptions).

Result: If approved, applicant may connect property to water and electrical services. If not approved, water and electrical service connections to property is prohibited.

Purchasing

70. Discussion and possible action to award and approve the following vendors for the below stated Annual Contracts:

Annual Contract for Instrument Calibration for Water Treatment to Sendero South

Annual Contract for Trap Rock to Vulcan Construction Material

3 year Contract for Boundary Surveyor to Crane Engineering, Porras Nance Engineering, & Premier Engineering Surveying

Annual Contract for Automatic Transmissions to J.R. Martinez & Lopez Transmission

Annual Contract for Refuse Collection to Trashco

Annual Contract for Vehicle Paint & Body Work to – Pete Lozano (Paint & Body Work) & ¼ Mile (Decals)

Annual Contract for Machine Shop Repair- to Laredo Machine Shop, Laredo Mechanical, & J.R. Martinez Auto South.

6 month Contract for Produce- Westside Produce LLC

Annual Contract for Glass Auto and Heavy Equipment Glass Replacement to Gateway Glass, & Border Auto Glass

Issue: Above stated contracts will expire on 09.30.2015

Solution: Solicit and award new contracts

Result: compliance of the law, and purchasing efficiencies

71. Discussion and possible action to approve the use of online auctioneer Rene Bates Auctioneers, Buy Board Contract #457-14 pursuant to Section 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code as an option for auctioneering services to Webb County. Auctioneer will require a 7.5% fee from the proceed of each sale, and have the County Judge sign the Professional Services Agreement.
72. Discussion and possible action to acknowledge that no submissions were received with regards to RFP 2015-12 "Webb County Lease of Bob Bullock Loop Property"; with further action to re-solicit Request for Proposals; and any other matters incident thereto.

73. Discussion and possible to authorize the purchasing agent to solicit bids for the following annual contract:

Bid 2016-38 - Annual Contract for Office Supplies

Issue: Current contract expires 09.30.2015

Solution: Solicit for a new contract

Result: Compliance of the law, purchasing efficiencies

74. Discussion and possible action to award Bid No 2015-3 "Lease of Cuchillas and Lomas Pastures" to the highest bidder James E Kainer at a rate of \$16.27 per acre; effective October 11, 2015 and to direct the Webb County attorney to prepare the lease contract.

75. **Communications**

76. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 11th DAY OF SEPTEMBER, 2015

By: Melinda Mata
Melinda Mata
Court Administrator

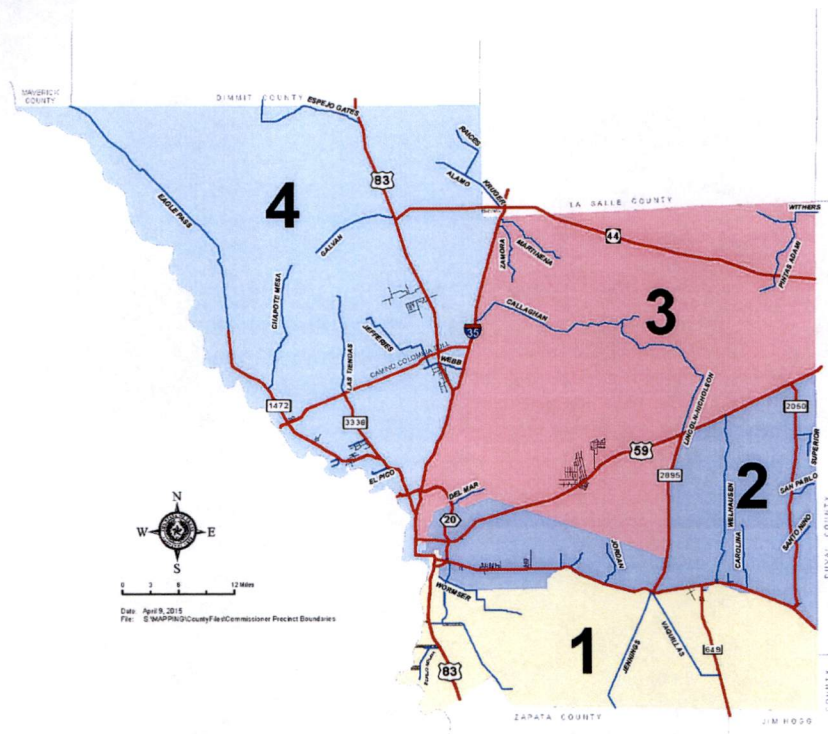
CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 11th day of September, 2015 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.





DATED THIS 11th DAY OF SEPTEMBER, 2015

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Michelle Cervantes
For Margie Ramirez-Ibarra, County Clerk
By: Michelle Cervantes-Deputy Clerk



COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Frank J. Sciaraffa	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Jaime A. Canales	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**