

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, September 28, 2015 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 25th day of September 2015. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes for September 8, 2015 and September 14, 2015**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Judge Tijerina thanked the County Auditor's Office and the County Treasurer for the meetings held on Thursdays with the Fiscal Review Committee.

County Treasurer, Ms. Delia Perales presented the ratification of four (4) checks and ratification of payroll. Ms. Perales stated that Associate Judge Melissa Joy Garcia was left without a check and as a result she would be running another payroll cycle for her.

Ms. Perales presented the monthly report for August 2015.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

County Attorney, Mr. Marco Montemayor and Chief Deputy Auditor, Mr. Rafael Perez were both present to address the Commissioners Court on item #4.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina for the monthly budget books that are presented must be in compliance with the state statute meaning that it must include all revenues and expenditures for the entire month

Vote: 5 - 0 Motion Carried

- 5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

Barry E. Bernier, representing the Webb County Veterans Commission
Mr. Bernier spoke in reference to a possible oversight in the proposed budget under the Veterans Transportation Program.

County Attorney, Mr. Marco Montemayor
Mr. Montemayor invited the public to attend the 15th Annual Red Mass to be held on Tuesday, October 6, 2015 at 6:00 p.m. at San Agustin Cathedral.

Jaime A. Montes, citizen of Rio Bravo
Mr. Montes spoke against item #70.

Rosa Peguero, citizen of Rio Bravo
Ms. Peguero spoke against item #70.

El Cenizo Mayor Raul Reyes
Mayor Raul Reyes spoke against item #70.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Tano E. Tijerina, Webb County Judge

- 6. Discussion and possible action to approve the appointment of Ms. Julie Bazan to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2015.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 7. Discussion and possible action to fill the following County Extension Agent positions serving Webb County; and any other matters incident thereto. [Requested by Texas A&M AgriLife Extension Service]**
- a) County Extension Agent - Martha Alicia Ramirez, Agriculture and Natural Resources effective November 1, 2015. (County portion of agent salary \$24,630.00)**
- b) County Extension Agent - Onelisa Garza, 4-H Youth Development effective February 4, 2016. (County portion of agent salary \$22,307.00)**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

District Extension Administrator, Mr. Ruben Saldana was present to introduce both Ms. Martha Alicia Ramirez and Ms. Onelisa Garza as the new County Extension Agents serving Webb County.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Judge Tijerina stated that item #8 would be heard at 11:00 a.m.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

9. Status report by county staff and project architect regarding the Juvenile Rehabilitation Center project; with discussion and possible action; and any other matters incident thereto. [Co-Sponsored by Tano E. Tijerina, County Judge]

Representing Ausland Architects, Mr. Kennedy Whiteley and Project Administrator for Metaform Studio Architects, Mr. Ed Quiroga were both present to give a status report regarding the Juvenile Rehabilitation Center project.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #9.

Commissioners Court Administrator

10. Discussion and possible action to set the salaries and allowances of elected county officers in compliance with Texas Local Government Code Section 152.013 as follows:

Judge Tano E. Tijerina	\$101,709.00 **
Commissioner Frank J. Sciaraffa	\$78,126.00
Commissioner Rosaura "Wawi" Tijerina	\$78,126.00
Commissioner John C. Galo	\$78,126.00
Commissioner Jaime A. Canales	\$78,126.00
Tax Assessor Collector Patricia A. Barrera	\$116,027.00
Judge Jose A. Lopez	\$15,600.00 **
Judge Monica Z. Notzon	\$18,000.00 **
Judge Rebecca Ramirez Palomo	\$18,000.00 **
Judge Oscar J. Hale, Jr.	\$18,000.00 **
Judge Jesus Garza	\$158,000.00 **
Judge Hugo Martinez	\$158,000.00 **
Judge Hector J. Liendo	\$85,075.00
Judge Oscar R. Liendo	\$85,075.00
Judge Ramiro Veliz, Jr.	\$85,075.00
Judge Danny Dominguez	\$85,075.00
Judge Alfredo Garcia, Jr	\$85,075.00
Judge Jose "Pepe" Salinas	\$85,075.00
District Attorney Isidro R. Alaniz	\$47,604.00
County Attorney Marco A. Montemayor	\$144,684.00

District Clerk Esther Degollado	\$108,839.00
County Clerk Margie Ramirez Ibarra	\$108,839.00
Sheriff Martin Cuellar	\$134,313.00***
Treasurer Delia Perales	\$108,839.00
Constable Rodolfo Rodriguez	\$91,741.00 ***
Constable Mike Villarreal	\$79,391.00
Constable Adrian Cortez	\$79,391.00
Constable Harold DeVally	\$79,391.00

**** Includes a supplement in the amount of \$4,800 for Juvenile Board**

*****Includes a supplement in the amount of \$12,350 for Operational Allowance**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Chief Deputy Auditor, Mr. Rafael Perez was present to address the Commissioners Court on item #10.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #10 as long as there was nothing illegally done

Vote: 5 - 0 Motion Carried

Judge Tijerina stated that on item #11 the Texas Local Government Code Sections should read as 111.067 and 111.068.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to open up Public Hearing

Vote: 5 - 0 Motion Carried

Judge Tijerina asked if anyone was for or against.

No one responded.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Budget Officers - Commissioners Court Administrator, Mr. Leroy Medford and Executive Administrator, Mr. Lalo Uribe were both present to address the Commissioners Court on item #11.

PUBLIC HEARING

- 11. Public Hearing to consider the proposed budget pursuant to Texas Local Government code Section 111.038. At the Conclusion of the Public Hearing, the commissioners court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.039.**

All requests presented to the Commissioners Court have been scanned and will appear upon approval of minutes.

County Court at Law #2

Judge Jesus Garza requested salary adjustments to two (2) of his employees; Slot# 2681 Criminal Court Coordinator from \$46,841 to \$55,057 and Slot# 183 Juvenile Court Coordinator from \$57,408 to \$60,023.

District Attorney

DA, Mr. Isidro Alaniz presented his FY 2016 budget request to the Commissioners Court.

PUBLIC HEARING

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to recess from Public Hearing

Vote: 5 - 0 Motion Carried

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

8. **Proclamation to recognize the month of October as Breast Cancer Awareness Month and to commemorate Breast Cancer Awareness Month in Webb County, Texas by lighting up the Webb County Courthouse in Pink for the month of October 2015; and any other matters incident thereto.**

Cmr. Tijerina read the proclamation naming the month of October as Breast Cancer Awareness Month.

Commissioners Court Administrator

18. **Presentation by City of Laredo officials regarding a request to support the redevelopment of the El Portal Center located between Zaragoza and Water St. in downtown Laredo; with discussion and possible action to approve an Economic Development Performance and Grant Agreement with El Portal Center LLC, which will include a sales tax rebate incentive of up to Fifty (50%) percent as per section 381 of the Texas Local Government Code; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

City of Laredo - City Manager, Mr. Jesus Olivares and Horizon Project CEO, Mr. Gary Skoien were both in attendance to make a presentation regarding the redevelopment of the El Portal Center located between Zaragoza and Water St. in downtown Laredo.

County Attorney, Mr. Marco Montemayor was present to address the Commissioners Court on item #18.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo to approve item #18 contingent upon the County Attorney going over the proposal, not to exceed 3,365,000 or twelve years, whichever comes first

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

56. **Report by Mr. Brandon Wood, Executive Director with Texas Commission on Jail Standards on the updated feasibility needs assessment for the Webb County Jail. [Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

Issue: Requesting an updated report by the Executive Director with Texas Commission on Jail Standards regarding our current Jail facility.

Solution: Update Court on current and future state inmate population trends, secure recommendation by State on size of facility that is required to house state inmates today and for future years at the Webb County Jail.

Results: Secure vital information from the State regarding state inmate population trends and any other information that would assist the Webb County Sheriff and Commissioners Court in evaluating the need for a new County Jail.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Sheriff's Office, Chief Federico Garza was present to address the Commissioners Court on item #56.

Executive Director with Texas Commission on Jail Standards, Mr. Brandon Wood was in attendance to make a report regarding the updated feasibility needs assessment for the Webb County Jail.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to bring up item #20

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

20. **Discussion and possible action to authorize a county contribution for the Laredo Environmental Summit in the amount of \$1,000.00; and any matters incident thereto. [Account #007-0101-7426 Community Promotions]**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Chair and Co-Chair for the Laredo Environmental Summit Group, Mr. Mike Graham and Ms. Carmen Ramirez were both present to invite the Commissioners Court to their event to be held on October 8, 2015 at TAMIU.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 1 Motion Carried

NAY: Commissioner, Pct. 3 John C. Galo

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to re-open up the Public Hearing

Vote: 5 - 0 Motion Carried

PUBLIC HEARING

11. **Public Hearing to consider the proposed budget pursuant to Texas Local Government code Section 111.038. At the Conclusion of the Public Hearing, the commissioners court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.039.**

Judge Tijerina stated the Commissioners Court would most likely be taking a lunch break at 12:30 p.m.

County Clerk

Webb County Clerk, Mrs. Margie Ramirez Ibarra requested two (2) employees for her courts section. Mrs. Ibarra stated that if the employees were not awarded to her, she would be forced to close the office at 4:00 p.m. from Mondays to Thursdays and at 1:00 p.m on Fridays in order to meet the demand of cases filed.

Sheriff's Office

Finance Director, Mr. Joe Lopez along with Chief Federico Garza and Commander Wayo Ruiz were all in attendance to present the Sheriff's Office FY 2016 budget request to the Commissioners Court.

County Attorney

County Attorney, Mr. Marco Montemayor requested two (2) title changes to have a Victims Assistant Coordinator and to an Administrative Coordinator. He requested two (2) personnel positions; one (1) Prosecutor II at \$62,927 23/A, at ten steps \$70,370 at the high end with fringe \$90,134 and one (1) Legal Assistant.

Administrative Services Director, Ms. Cynthia Mares stated that the grade/scale for attorneys was: 0-2 years experience N-P \$67,000 - \$68,685, 3-4 years experience Q-S and so on depending on the number of years of experience.

Treasurer

County Treasurer, Ms. Delia Perales presented her FY 2016 budget request to the Commissioners Court.

Judge Tijerina stated that the Commissioners Court would be taking a recess for lunch until 1:15 p.m.

(Recess 12:32 - 1:22 p.m.)

Commissioners Court Administrator

11. **Public Hearing to consider the proposed budget pursuant to Texas Local Government code Section 111.038. At the Conclusion of the Public Hearing, the commissioners court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.039.**

Constable Pct. 3

Constable Pct. 3, Mr. Adrian Cortez requested three (3) Deputy Constable positions.

Constable Pct. 1

Representing Constable Pct. 1, Mr. Albert Torres requested one (1) Clerk position for their office and three (3) Peace Officer positions to cover the Youth Village. Mr. Torres stated that if the positions are not awarded, they will then request a part-time line item so they may

transfer the money they get back from the Board of Judges. He mentioned that their office currently has ten (10) units in their fleet with over 100,000 miles and requested that new units be awarded for replacement.

Juvenile Department

Chief Juvenile Officer, Ms. Melissa Mojica requested overtime pay to her guards, additional language regarding Holiday Pay for the Detention Officers, and an Administrative Clerk position. Ms. Mojica also mentioned that she had made a Capital Outlay request for a kitchen upgrade, surveillance cameras, and vehicles.

IT Department

IT Director, Mr. Rafael Pena requested title changes for four (4) positions. Mr. Pena stated that the amount and changes requested may be acquired without affecting the proposed budget.

Public Defender

Public Defender, Ms. Virginia Aranda requested salary adjustments for three (3) attorney positions and one (1) new Misdemeanor Attorney position.

Veterans Service Office

Veterans Service Officer, Mr. David Garza requested \$88,055 to fund the Coordinator and Driver positions for a whole year for the Veterans Transportation Program.

Indigent Health Care Services

Director, Ms. Nancy Cadena presented her FY 2016 budget request to the Commissioners Court.

County Engineer

County Engineer, Mr. Luis Perez Garcia and Ms. Laura Govea were both in attendance to present the County Engineer's FY 2016 budget request to the Commissioners Court.

Planning

Director, Ms. Rhonda Tiffin presented her FY 2016 budget request to the Commissioners Court.

Tax Assessor Collector

Tax Assessor Collector, Ms. Patricia Barrera requested two (2) title changes. She asked to change Slot# 2322 from Collections Specialist to Collection Administrator and Slot# 120 from MVD Investigator Supervisor to MVD Administrator. Ms. Barrera stated there was a step correction needed on Slot# 1516 from A to E. She also recommended that the Commissioners Court allow each department to retain 15 - 20% of their payroll savings to purchase equipment and office fixtures to upgrade the offices.

Justice of the Peace Pct. 4

Judge Jose Salinas requested one (1) Traffic Clerk, one (1) Civil Clerk, and for an increase to his Part-Time account by \$10,000. Judge Salinas also requested \$100 incentive per month for those employees who pass the state exam.

Fire and EMS

Chief Ricardo Rangel presented his FY 2016 budget request to the Commissioners Court.

County Engineer

County Engineer, Mr. Luis Perez Garcia presented his corrected FY 2016 budget request to the Commissioners Court.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa to close Public Hearing

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

CLOSE PUBLIC HEARING

12. **Discussion and possible action to adopt the county budget for fiscal year 2015-2016 pursuant to Chapter 111 of the Texas Local Government Code. The Court may make any modifications to the proposed budget that it considers warranted by law and required by the interest of the taxpayers by majority vote.**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Budget Officers - Commissioners Court Administrator, Mr. Leroy Medford, Executive Administrator, Mr. Lalo Uribe, and County Attorney, Mr. Marco Montemayor were all present to address the Commissioners Court on item #12.

Executive Administrator, Mr. Lalo Uribe stated that County Treasurer, Ms. Delia Perales advised him that any changes approved will take effect October 2, 2015 as the beginning of the payroll.

Commissioner Frank J. Sciaraffa, Pct. 1

Cmr. Sciaraffa stated that his request would have no impact to the budget.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to change Slot# 2142 from Community Center Assistant to Community Outreach Coordinator and to increase the Rio Bravo Activity Center Part-Time Fund from \$100 to \$10,000

Vote: 5 - 0 Motion Carried

Commissioner John C. Galo, Pct. 3

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to transfer \$2,500 from Part-Time to new line item - Professional Services

Vote: 5 - 0 Motion Carried

County Judge Tano E. Tijerina

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve the salary adjustment to Slot# 1708 from 18G/D to 18Z \$47,404 to \$57,824.07 and salary adjustment to Slot# 288 from 25E to 25J \$80,576.48 to \$85,739.99 with a title change to Chief Executive Administrator

Vote: 5 - 0 Motion Carried

Amendments of FY 2015-2016 Proposed Budget

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to approve the Amendments to FY 2015-2016 Proposed Budget as presented by the Budget Officers

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to increase an amount of \$7,500 to Mr. Leroy Medford's stipend as a Budget Officer

Vote: 5 - 0 Motion Carried

Constable Pct. 3

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to remove one (1) Deputy Constable at 16A plus fringe from the Proposed Budget

Vote: 5 - 0 Motion Carried

District Attorney

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to remove the one (1) employee for the District Attorney at \$53,191.21 from the Personnel Requests Submitted w/Proposed Budget as submitted by the Budget Officers

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 2 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa to fund \$75,000 for the District Attorney's Intake Program with the contingency that we look at it in five (5) months

Cmr. Canales withdrew his motion.

Cmr. Sciaraffa withdrew his second.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa to allocate \$150,000 for the District Attorney's Intake Program

Vote: 5 - 0 Motion Carried

Juvenile Department

Motion by Commissioner, Pct. 4 Jaime Alberto Canales to approve an Administrative Clerk for the Juvenile Department

Motion dies for lack of second.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to adopt the number the Budget Officers placed in the Proposed Budget for the Juvenile Department and allow Ms. Mojica to go back to the Board and reconfigure

Vote: 4 - 1 Motion Carried

NAY: Commissioner, Pct. 1 Frank Sciaraffa

Adult Probation

Motion by Commissioner, Pct. 4 Jaime Alberto Canales to remove only two (2) slots of the three (3) already removed from Budget and reorganize for next year and keep the one (1) slot for one (1) year

Motion dies for lack of second.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to not fund any positions whose sole purpose is to subsidize grants or work for grants; six (6) positions: three (3) C.S.C.D. Officers already removed in the Proposed Budget, (1) C.S.C.D. Officer, one (1) Receptionist, and one (1) Bailiff

Vote: 5 - 0 Motion Carried

Constable Pct. 1

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to add a \$100 line item to Constable Pct. 1

Vote: 5 - 0 Motion Carried

Executive Administrator, Mr. Lalo Uribe asked the Commissioners Court for the effective date for the motion made regarding the three (3) positions; one (1) C.S.C.D. Officer, one (1) Receptionist, and one (1) Bailiff.

Com. Galo stated that the effective date would be October 1, 2015 and not to be included in the budget.

Public Defender

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve the salary adjustments to Slot# 2755 from 23F to 23V, Slot# 2200 from 23G to 23V, and Slot# 1884 from 23P to 23T

Vote: 5 - 0 Motion Carried

Sheriff - Collective Bargaining

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to adopt the changes being proposed subject to the Budget Officers' verification of the \$113,000 being true and accurate as proposed by the Sheriff

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to excuse Com. Canales

Vote: 5 - 0 Motion Carried

County Attorney

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to approve one (1) Prosecutor position for the County Attorney beginning January 8, 2016 subject to financial circumstances

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Road and Bridge Department, Engineering Department, and Building Maintenance Department

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve the impact of \$6,802 to the Road & Bridge Fund - Engineering Department, the change from Custodian to Groundskeeper, the change from Building Director to Building Manager, the change from Custodian Supervisor to Rehabilitation Supervisor, and the change from HVAC Technician to Lead Custodian from the General Fund - Building Maintenance Department

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Treasurer

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve \$4,176 to Part-Time for the Treasurer's Department

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Indigent Health Care Services

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to adopt the changes to the Indigent Health Care

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Planning

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to adopt the fee schedule as presented by Mrs. Tiffin with the numbers she had included

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Courts

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to protect only one (1) position as being Court Coordinator as designated under 74.104 for each Judge

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

IT

Motion by Commissioner, Pct. 1 Frank Sciaraffa to approve the IT's request

Motion dies for a lack of second.

County Court at Law #2

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve the salary adjustment to Slot# 2681 Criminal Court Coordinator from \$46,841 to \$55,057

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to adopt and implement the Budget subject to all the changes discussed and everything approved

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to have an end of year closing book from the Auditor's Office; exactly how we ended the year, how much money was left over, and how much money was transferred to the General Fund

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Chief Deputy Auditor, Mr. Rafael Perez stated that the report should be available by mid November.

13. Discussion and possible action to adopt the county's Operational General Order for fiscal year 2015-2016.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford and Chief Deputy Auditor, Mr. Rafael Perez were both present to address the Commissioners Court on item #13.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

14. Discussion and possible action to designate the following meeting dates and times on which the Commissioners Court shall convene in regular term each month during Fiscal Year 2015-2016 pursuant to Section 81.005, Texas Local Government Code. The Court may convene on any other day as deemed necessary and as authorized by law. Commissioners Court may at its discretion, re-schedule meeting dates and times if necessary.

October 13, 2015 (Tuesday) at 9:00 a.m.

October 26, 2015 at 9:00 a.m.

November 9, 2015 at 9:00 a.m.

November 23, 2015 at 9:00 a.m.

December 14, 2015 at 9:00 a.m.

December 28, 2015 at 9:00 a.m.

January 11, 2016 at 9:00 a.m.

January 25, 2016 at 9:00 a.m.

February 8, 2016 at 9:00 a.m.

February 22, 2016 at 9:00 a.m.
March 14, 2016 at 9:00 a.m.
March 29, 2016 (Tuesday) at 9:00 a.m.
April 11, 2016 at 9:00 a.m.
April 25, 2016 at 9:00 a.m.
May 9, 2016 at 9:00 a.m.
May 23, 2016 at 9:00 a.m.
June 13, 2016 at 9:00 a.m.
June 27, 2016 at 9:00 a.m.
July 11, 2016 at 9:00 a.m.
July 25, 2016 at 9:00 a.m.
August 8, 2016 at 9:00 a.m.
August 22, 2016 at 9:00 a.m.
September 12, 2016 at 9:00 a.m.
September 26, 2016 at 9:00 a.m.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

15. Discussion and possible action to approve the proposed holiday schedule for Fiscal Year 2015-2016; and any others matters incident thereto.

Columbus Day	October 12, 2015 (Monday)
Veteran's Day	November 11, 2015 (Wednesday)
Thanksgiving	November 26 & 27, 2015 (Thursday & Friday)
Christmas	December 24 & 25, 2015 (Thursday & Friday)
New Years Day	January 1, 2016 (Friday)
Martin Luther King	January 18, 2016 (Monday)
President's Day	February 15, 2016 (Monday)
Easter	March 28, 2016 (Monday)
Memorial Day	May 30, 2016 (Monday)
Independence Day	July 4, 2016 (Monday)
Labor Day	September 5, 2016 (Monday)

***Four (4) Personal Holidays will be approved for this fiscal year.**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

16. Discussion and possible action to adopt the revised rental contract for all the community centers owned by Webb County; and any other matters incident thereto.

Issue: On August 24, 2015, Commissioners Court approved the review and revision of the rental contract for all Webb County community centers that needed reconsideration of rental amount, deposit amount and security office requirements.

Solution: The new revised, standard contract for the community centers, include these new terms and provisions and would update the contract.

Result: Adopting the new standardized rental contract would meet the current needs of the county, the community centers, and the community of users.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca was present to address the Commissioners Court on item #16.

Motion by Commissioner, Pct. 1 Frank Sciaraffa to approve item #16 with the old fees and the expense of the liability insurance

Motion dies for lack of second.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve item #16 as is at \$75 an hour

Vote: 3 - 1 Motion Carried

NAY: Commissioner, Pct. 1 Frank Sciaraffa

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

17. Discussion and possible action to create a committee and appoint members for the development of an order regulating and licensing game rooms subject to Chapter 234, Subchapter E of the Local Government Code as amended by SB 866; and any other matters incident thereto. [Requested by Rhonda Tiffin, Webb County Planning Director]

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #17.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

19. Discussion and possible action to review the current financial accounts with encumbered funds that have not been spent; with further action that those funds be unencumbered and allocated for debt service or another county purpose; and any other matters incident thereto.

Issue: On September 14, 2015, Commissioners Court approved the review of all special accounts that had encumbered funds that had not been spent over an extended period of time.

Solution: After reviewing these particular funds, it would be in the county's best

interest to unencumber these funds and allocate them for another county purpose.

Result: Redistributing funds will help alleviate the shortfall in other accounts with pending expenses.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #19.

Judge Tijerina stated that item #19 would be tabled.

Line Item Transfer

21. Discussion and possible action to approve the following line item transfer for the Honorable Hugo Martinez, County Court at Law #1 Judge:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1010-7052	Juvenile Felony	\$4,200	\$35,100	\$30,900
To:	001-1010-6022	Professional Services	\$4,200	\$335	\$4,535

Issue: Pending to pay invoices on Court Reporter and Court Interpreter along with Social Study Reports that were brought into our office in September 2015. We currently do not have enough funds in this account to pay these expenses.

Solution: Transfer enough funds in order to pay pending invoices.

Result: All pending invoices will be paid in a timely manner.

22. Discussion and possible action to approve the following line item transfer for the Honorable Martin Cuellar, Sheriff:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	170-2001-8801	Capital Outlay	\$12,000	\$127,667	\$115,667
To:	170-2001-6707	Drug Free Campaign	\$12,000	\$188	\$12,188

Issue: Transfer needed to cover annual Drug Free Concert facility rental fee with City of Laredo located at the Laredo Energy Arena.

Solution: Transfer funds from Capital Outlay to Drug free campaign account.

Result: Secure funding to cover cost of annual expense covered by Treasury forfeiture funds.

23. Discussion and possible action to approve the following line item transfers for the Honorable Jesus Garza, County Court at Law #2 Judge:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1055-6900	Expert Witness	\$1,000	\$1,000	\$0.00
	001-1055-6018	Transcripts	\$2,366	\$2,366.52	\$0.52
	001-1055-6011	Training and Education	\$1,522	\$1,522.54	\$0.54
To:	001-1055-6713	Evaluation Services	\$4,888	\$0.00	\$4,866

Issue: Not able to pay Mental Evaluation examinations due to exhausting the account.

Solution: Transfer funds into account to be able to pay for said services.

Result: Payments will be able to be made in order to pay pending bills for this fiscal year.

24. Discussion and possible action to approve the following line item transfer for the Road & Bridge department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	010-7002-6204	Fuel & Lubricants	\$10,000	\$190,172	\$180,172
To:	010-7002-6014	Equipment Rental	\$10,000	\$129	\$10,129

Issue: There is an outstanding Purchase Order for Equipment Rental totaling \$3,889 in addition we have monthly expenses pending payment, such as copier rental, communication tower rental and oxygen cylinder rental.

Solution: Transfer funds from another account.

Result: We will be able to take care of pending payments and close FY.

25. Discussion and possible action to approve the following line item transfer for the Fire Suppression & EMS Services department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2203-6402	Equipment Maint.	\$1,442	\$2,873.14	\$1,431.14
To:	001-2203-6403	Vehicle Maint.	\$1,442	\$797.31	\$2,239.31

Issue: The department had emergency repairs on brush truck, Unit 5804 in the amount of \$3,593.51. Repairs were completed at Cervantes Truck Center.

Solution: Transfer of these funds will permit payment for repairs completed.

Result: Truck will be in-service and available to respond to emergencies.

26. Discussion and possible action to approve the following line item transfer for the Honorable Commissioner Frank Sciaraffa, Precinct 1:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6305-5005	Part-Time	\$6,000	\$10,762.50	\$4,762.50
To:	001-6305-5001	Payroll Cost	\$6,000	-\$1,071.98	\$4,928.02

Issue: An inputting error in transferring funds has caused a shortfall in the payroll account for the Rio Bravo Activity Center.

Solution: The line item transfer will make the funds available to cover payroll expenses for pay period ending September 18, 2015.

Result: Assure payment to all employees for hours worked.

27. Discussion and possible action to approve the following line item transfer for the Honorable Martin Cuellar, Sheriff:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0109-6201	Utilities	\$4,623	\$453,438	\$448,815

To:	001-0109-6012	Space Rental	\$4,623	\$3,377	\$8,000
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Issue: Space rental account requires additional funding to cover Holding Over rate of \$4,000.00 per month for temporary building lease with Mr. Moises Gonzalez for Sheriff Boxing Gym.

Solution: Transfer funds from the G/F utility account to cover rent for September and October of 2015.

Result: Payment of September and October holding over rate of \$4,000.00 per month. Holding over rate terminates when County completes remodeling of Probation/Boxing Gym Building located at 3802 South Zapata Hwy.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to approve items #21, #22, #23, #24, #25, #26, and #27

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Marco Montemayor, County Attorney

28. **Discussion and possible action to enter into a Forty-Eight (48) month (September 28, 2015 through September 27, 2019) Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb County Administrative Services Department for a Toshiba E-Studio 4555C at a cost of Two Hundred Eighteen Dollars and Five Cents (\$218.05) per month for a total amount of Ten Thousand Four Hundred Sixty-Six Dollars and Forty Cents (\$10,466.40) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Cynthia Mares, Webb County Administrative Services Director; Accounts #001-0114-6402 and Account #001-0114-6014]**

29. **Discussion and possible action to enter into a Twenty-Four (24) month (September 28, 2015 through September 27, 2017) Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb County District Attorney's Office for a Toshiba E-Studio 6570CT at a cost of Three Hundred Ninety-Three Dollars and Fifty Cents (\$393.50) per month for a total amount of Nine Thousand Four Hundred Forty-Four Dollars (\$9,444.00) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Isidro Alaniz, Webb County District Attorney; Account #169-1100-6014]**

30. **Discussion and possible action to enter into a Thirty-Nine (39) month Lease and Maintenance Agreement between Webb County Sheriff's Office and Nevill Document Solutions, beginning on September 28, 2015 and ending December 27, 2018 for Two (2) Kyocera Taskalfa 255ci to be located at 1001 Washington St., at a monthly rate of FIVE HUNDRED NINETY-NINE DOLLARS AND SEVENTY-EIGHT CENTS (\$599.78) for a total cost of TWENTY THREE THOUSAND THREE HUNDRED NINETY-ONE DOLLARS AND FORTY-TWO CENTS (\$23,391.42) and a maintenance fee of \$0.006 per copy, subject to annual budget appropriation, pursuant to Texas Local Government Code Subchapter F Cooperative Purchasing Program section 271.101 and 271.102 Tarrant County Contract #2013-042 and authorizing the County Judge to execute all relevant documents. [Requested by Martin Cuellar, Webb County Sheriff; Account #343-2001-6014]**

- 31. Discussion and possible action to enter into a Thirty-Nine (39) month Lease and Maintenance Agreement between Webb County Sheriff's Office and Nevill Document Solutions, beginning on September 28, 2015 and ending December 27, 2018 for a Kyocera M2535dn and a Kyocera Taskalfa 3051ci to be located at 902 Victoria St, at a monthly rate of TWO HUNDRED SIXTY-NINE DOLLARS AND TWENTY-FIVE CENTS (\$269.25) for a total cost of TEN THOUSAND FIVE HUNDRED DOLLARS AND SEVENTY-FIVE CENTS (\$10,500.75) and a maintenance fee of \$0.006 per copy, subject to annual budget appropriation, pursuant to Texas Local Government Code Subchapter F Cooperative Purchasing Program section 271.101 and 271.102 Tarrant County Contract #2013-042 and authorizing the County Judge to execute all relevant documents. [Requested by Martin Cuellar, Webb County Sheriff; Account #343-2001-6014]**
- 32. Discussion and possible action to enter into a Thirty-Six (36) month (September 28, 2015 through September 27, 2018) agreement between Webb County and Time Warner Cable for internet services pursuant to purchasing cooperative contract Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Contract# DIR-TEX-AN-NG-CTSA-008, services to be located at the Education Center, 412 Concord Hills Laredo, Tx. 78046, at a monthly payment of ONE HUNDRED EIGHTY-SIX DOLLARS AND NINETY-NINE CENTS (\$186.99) and a one-time installation fee of ONE HUNDRED FIFTY DOLLARS (\$150.00), subject to annual budget appropriation; and authorizing the County Judge to sign all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #918-4207-6004]**
- 33. Discussion and possible action to enter into a Twelve (12) month (September 28, 2015 through September 27, 2016) agreement between Webb County and Time Warner Cable for internet services pursuant to purchasing cooperative contract Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Contract# DIR-TEX-AN-NG-CTSA-008, services to be located at the Larga Vista Community Center, 5401 Cisneros St., Laredo, Tx. 78043, at a monthly payment of NINETY-EIGHT DOLLARS AND NINETY-FIVE CENTS (\$98.95) and a one-time installation fee of TWO HUNDRED DOLLARS (\$200.00), subject to annual budget appropriation; and authorizing the County Judge to sign all relevant documents. [Requested by Greg B. Araiza, Larga Vista Community Center Director; Account #001-6103-6201]**
- 34. Discussion and possible action to enter into an annual standard software maintenance agreement with New World Systems Corporation and Webb County for software located at the Webb County Sheriff's Department. The agreement will be for one (1) year commencing October 1, 2015 through September 30, 2016 in the amount of ONE HUNDRED TWENTY-SIX THOUSAND TWO HUNDRED TWENTY-FIVE DOLLARS (\$126,225.00). The standard software maintenance agreement shall provide maintenance to current software currently located at the Webb County Sheriff's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Rafael Pena; Webb County Information Technology Director; Account #001-0500-6411]**
- 35. Discussion and possible action to enter into an annual standard software maintenance agreement with New World Systems Corporation and Webb County for software located at the Webb County Courts. The agreement will be for one (1) year commencing October 1, 2015 through September 30, 2016 in the amount of FORTY-THREE THOUSAND FIVE HUNDRED THIRTY-TWO DOLLARS (\$43,532.00). The standard software maintenance agreement shall provide maintenance to current**

software currently located at the Webb County Courts and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Rafael Pena; Webb County Information Technology Director; Account #001-0500-6411]

36. Discussion and possible action to enter into a Three (3) year (Sept. 1, 2015 through August 31, 2018) Professional Service Agreement with Dr. Daniel Garza, M.D. to provide Neurological/specialized services and program review for children enrolled in the Head Start Program/Early Head Start Program, and authorizing the County Judge to execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6076]

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca stated that the correct Account# on item #30 should read as 001-2060.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #28, #29, #30, #31, #32, #33, #34, #35, and #36

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

37. Discussion and possible action to authorize Webb County as lessor to enter into a Five (5) year lease agreement commencing August 1, 2015 through July 31, 2020 for a monthly rental rate of \$1,000.00 per month with the United States of America Department of Agriculture (U.S.D.A.), for a 2.00 acre tract of land situated in Webb County, Texas, western portion of Webb County, Texas, being out of Porcion 23, Leonard Sanchez, original grantee, abstract 1-1544, Webb County, Texas, located approximately 0.9 miles east of the Rio Grande, and more fully described by metes and bounds survey, attached hereto as exhibit "A".
38. Discussion and possible action to approve the payment of fringe benefits for overtime paid by Department of Homeland Security, Immigration and Customs Enforcement (ICE), in the amount of THREE THOUSAND TWO HUNDRED FIFTEEN DOLLARS (\$3,215.00) based on the maximum reimbursement of FIFTEEN THOUSAND DOLLARS (\$15,000.00) per officer, per fiscal year from federal forfeiture fund 163 pursuant to the Memorandum of Understanding between Homeland Security Investigations and the Webb County Attorney; and any other matters incident thereto.
39. Discussion and possible action to approve Webb County Head Start's Application for Special Risk Accident Insurance with Security Life Insurance Company of America for 1,290 participants who are enrolled children in Webb County Head Start/Early Head Start. The term of coverage will be effective on 10-01-2015 and and expire on 09-30-2016 at a total cost of SIX THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$6,450.00) and authorizing the county Judge to sign all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6004]

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #37, #38, and #39

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

40. **Discussion and possible action to rescind action taken December 8, 2014 to award Request for Proposal (RFP) 2014-09 to Summit Building & Design and solicit a new RFP based on the revised drawings, expected reduced cost, and new location of the Webb County Fire Station.**

Issue: Webb County has taken action to change the scope of work for the new Fire Station. The new Fire Station will represent a decrease of more than 25% in the value of the contract.

Solution: A new RFP with revised drawing expected reduced cost and a new location will be solicited.

Result: Webb County will award a contract based on the most recent proposed drawing, expected cost, and new location.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca was present to address the Commissioners Court on item #40.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

41. **Discussion and possible action to enter into a Forty-Eight (48) month (September 28, 2015 through September 27, 2019) Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb County Treasurer's Office for a Toshiba E-Studio 5055C at a cost of Two Hundred Six Dollars and Eighty-One Cents (\$206.81) per month for a total amount of Nine Thousand Nine Hundred Twenty-Six Dollars and Eighty-Eight Cents (\$9,926.88) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Delia Perales, Webb County Treasurer; Account #001-0300-6014]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Margie Ibarra, County Clerk

42. **Discussion and possible action to approve the 2015 - 2016 County Clerks' Archival Plan, with all changes as requested, for funding the automation project and records management and preservation services performed by the Webb County Clerk pursuant to Texas Local Government Code Section 118.0216. [Account #005-1120]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Isidro Alaniz, District Attorney

- 43. Discussion and possible action to approve a cooperative agreement between the United States Department of Justice, Drug Enforcement Administration (DEA) and the Webb County District Attorney's Office concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873 and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.**

Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas area and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.

Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.

Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.

- 44. Discussion and possible action to continue paying grant funded personnel under the High Intensity Drug Trafficking Area (HIDTA) Task Force Agreement, DEA Narcotics Task Force, for Thirty (30) days, until notification about grant continuation award from the U.S. Department of Justice Drug Enforcement Administration.**

Issue: Current grant funding expires after September 30, 2015. The District Attorney's Office has not received notice of award for new grant. Unless this item is approved, employees working under said grant will not be paid after September 30, 2015.

Solution: Grant a 30 day payroll extension for employees working under this grant.

Result: The DEA HIDTA Task Force will be able to continue to disrupt the illicit drug traffic in Laredo and surrounding areas.

- 45. Discussion and possible action to continue paying grant funded personnel under Criminal Justice Division (CJD) Grant No. 2466304, Webb County Border Prosecution Unit Grant, for Thirty (30) days, until notification about grant continuation award from the Homeland Security Grants Division of the Governor's Office.**

Issue: Current grant funding expires after September 30, 2015. The District Attorney's Office has not received notice of award for new grant. Unless this item is approved, employees working under said grant will not be paid after September 30, 2015.

Solution: Grant a 30 day payroll extension for employees working under this grant.

Result: The District Attorney's Office will be able to continue its border crime prosecution.

- 46. Discussion and possible action to approve the donation of a 2011 Ford Crown Victoria Unit 9-71; VIN #2FABP7BV7BX166810 to the City of Rio Bravo Police Department and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.**

Issue: The City of Rio Bravo Police Department has demonstrated a need for such a vehicle to be use for law enforcement purposes.

Solution: Donate the vehicle from the District Attorney's Office to the City of Rio Bravo Police Department.

Result: The City of Rio Bravo Police Department will obtain a vehicle to support their law enforcement activities.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve items #43, #44, #45, and #46

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Esther Degollado, District Clerk

47. **Discussion and possible action to approve the Juror Pay Reimbursement in accordance with Texas Government Code Chapter 61.001 Subsection (c); and any other matters incident thereto.**

Issue: As per Government Code 61.001 Subsection (c): The commissioners court shall determine annually the daily reimbursement of expenses for jurors.

Solution: We are requesting the court approve setting the daily reimbursement for jurors at \$6.00 for the next fiscal year.

Result: This will be in compliance with Government Code procedures.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Rebecca Palomo, 341st District Court Judge

48. **Discussion and possible action to authorize the 341st Sobriety Treatment Program to continue using the Extension Fund Balance of Criminal Justice Division (CJD) Grant No #2056407.**

Issue: Starting Fund balance of Grant No: 2056407 is \$16,061.57.

Solution: Utilizing fund balance of Grant 2056407.

Result: Services of Sobriety Treatment Program will continue without interruptions until the month of October or funds are exhausted.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Oscar Hale, 406th District Court Judge

49. **Discussion and possible action to approve and ratify the acceptance of the grant award Grant No. 1H79TI026096-01 and authorize the 406th Adult Drug Court Program to continue to expand its program services pursuant to Sec. 124.002 of the Texas Government Code. Substance Abuse & Mental Health Services Administration (SAMHSA) Grants to Expand Substance Abuse Treatment Capacity in Adult Drug Courts Grant Period: September 30, 2015 - September 29, 2018.**

Issue: The Drug Court Program proposes to expand its capacity from a baseline of 260 to 360 participants by adding 100 clients who are primarily alcohol dependent and have co-occurring psychiatric and substances abuse disorders.

Solution: The Drug Court Program will enhance its current services by integrating and implementing additional therapy, group and behavioral services to current and new participants.

Result: To increase availability of treatment services by expanding the population to a total of 360 in a 3 year span and enhancing the services provided to include additional group and therapy treatment services to all current and new participants.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Drug Court Program Administrator for the 406th District Court, Ms. Margarita Herrera was present to address the Commissioners Court on item #49.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Joe Lopez, 49th District Court Judge

- 50. Discussion and possible action to approve the purchase of the following items to set up new offices for Judge Melissa Garcia. Items to be purchased include desk, credenza, filing cabinet, executive chair and 2 side chairs, computer, scanner, printer, ipad, desk phone and all licenses needed for these electronics in an amount not to exceed \$9,000.00. [Account #603-0101-8801 (Capital Outlay)]**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Executive Administrator, Mr. Lalo Uribe stated that the amount on item #50 should be \$10,500 instead of \$9,000.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #50 in an amount not to exceed \$10,500

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4

- 51. Discussion and possible action to accept a grant award in the amount of \$48,125.88 (CJD Grant No. 2904901) from the Office of the Governor Criminal Justice Division (CJD) for a Juvenile Delinquency Diversion Case Manager to provide prevention, intervention, and diversion strategies for juveniles served by the court of the Justice of the Peace, Precinct 4 and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.**

Issue: Juvenile delinquency is a nationwide problem that negatively affects not only the delinquent youth and their families but also adversely impacts schools,

neighborhoods, and the local community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

Solution: Grant award to staff a juvenile delinquency diversion case manager in order to provide prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

Result: Increased focus on diversion strategies to steer at-risk juveniles from the juvenile justice and criminal justice system.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court DVD.

Judge Jose "Pepe" Salinas was present to address the Commissioners Court on item #51.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Judge Salinas thanked Sheriff Martin Cuellar for allowing Ms. Anita Guerra assist their office with the grant on item #51.

52. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 28, 2015; and any other matters incident thereto. This is a grant-funded position; and, thus, is not subject to the Condrey plan wage scale.**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
To be Determined (after Cmsr. Court Meeting)	Juvenile Delinquency Diversion Case Manager	\$16.73 Grant Funded

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Judge Jose "Pepe" Salinas was present to address the Commissioners Court on item #52.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve item #52 and if the grant stops, the slot stops

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Harold Devally, Constable Pct. 4

53. **Discussion and possible action to approve the continued payment of overtime and fringe benefits of the grant funded State and Local Overtime and Authorized Expense/Strategic Initiative Program under the Organized Crime Drug Enforcement Task Forces for Thirty (30) days, until receipt of the agreement with the signature by the Organized Crime Drug Enforcement Task Forces (OCDETF) or his designee. Webb County has already been notified of said agreement and returned it to OCDETF with the required signature by the authorized official for Webb County, the Webb County Judge, in reference to this agreement. [Fund Source 357. The fringe benefits will be**

covered by Constable Pct. 4 Federal Forfeiture Fund #171-2502-3351]

Issue: Approval from Commissioners Court to continue providing fringe benefits covered by the Constable Pct. 4.

Solution: Approval by Commissioners Court.

Result: Constable Pct. 4 continue providing fringe benefits to the designee.

54. Discussion and possible action to enter into a Memorandum of Understanding (MOU) for the year (2015-2016) with HSI/ICE Enforcement Task Force for payment of overtime fringe benefits associated with Constable Harold Devally's, Pct. 4, Deputy assigned to the HSI/ICE Task Force. The fringe benefits of \$3,215.00 will be covered by Constable Pct.4 Federal Forfeiture Fund #171-2502-351. HSI/ICE will cover \$15,000.00 in overtime.

Issue: Approval from Commissioners Court to provide fringe benefits covered by Constable Pct.4.

Solution: Approval by Commissioners Court to pay fringe benefits.

Result: Constable Pct.4 will provide fringe benefits to the designee.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Constable Pct. 4 Office, Captain Jose Ruiz and Chief Deputy Auditor, Mr. Rafael Perez were both present to address the Commissioners Court on item #53.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #53 from here on out and #54

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)
Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Martin Cuellar, Sheriff

55. Discussion and possible action to approve an amendment to Section VI (Compensation) for a professional service agreement between Webb County and Homero R. Sanchez, M.D. for Webb County jail inmate mental health services by increasing the annual contract amount from \$36,000.00 to \$42,000.00 as per RFQ 2014-32, effective October 1, 2015, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Account #001-2060-6022 (Professional Services)]

Issue: Currently the annual contract with Dr. Homero Sanchez is \$36,000.00 annually. The compensation terms require the Doctor to provide an itemized listing of all calls, patients, services provided during any given month of service. This has increased the actual cost of monthly services and is more cost effective to charge a fixed amount.

Solution: Increase contract to mirror the annual contract amount for the Jail Dentist at \$42,000.00. Dr. Homero Sanchez has agreed to accept this fixed amount regardless of the number of times he takes calls from Jail staff and/or visits inmates at Jail facility to provide mental health services.

Result: Continue providing mental health services to Webb County inmates; funding for this proposed amendment is allocated under FY 2016 Proposed Budget.

57. Discussion and possible action to approve a professional services contract with Fontes International Solutions, LLC to provide specialized training for law enforcement personnel, pursuant to Local Government Code 262.024 (a) (4) Discretionary exemption, for a performance period of Twelve (12) months at a cost of One Thousand Five Hundred Dollars (\$1,500.00) per month, effective October 1, 2015 through September 30, 2016, for an amount not to exceed \$18,000.00. [Account #168-2001-6022]

Issue: Webb County Sheriff requests the services of Fontes International Solutions for specialized law enforcement training and Intel gathering.

Solution: Contract former FBI agent Mr. Arturo Fontes, to assist with domestic and international Intel gathering and specialized training for members of the Sheriff's office Intel unit.

Result: Secure recommendations on standard operating procedures, network and gather Intel from Mexican Law enforcement officials on Border security issues, contractor will serve as liaison with Mexican federal and local authorities, liaison with US authorities and the US Consulate in Nuevo Laredo and assist in kidnapping and extortion cases affecting Webb County and any other matters that pertain to the mission and goals of the Webb County Sheriff's Office as directed and approved by the Webb County Sheriff.

58. Discussion and possible action to approve a Twelve (12) month contract between Webb County and Maverick County for the housing of Webb County adult inmates effective October 1, 2015 through September 30, 2016 at a rate of \$44.00 per inmate per day and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2060-6023-07]

Issue: Annual contracts are required to permit Webb County inmates to be housed with neighboring Counties due to overcrowding or due to classification issues.

Solution: Secure intergovernmental inmate housing contracts with other County Jails in South Texas.

Result: Ensure Jail ratios are met and classification issues.

59. Discussion and possible action to approve a Twelve (12) month contract between Webb County and Zapata County for the housing of Webb County adult inmates effective October 1, 2015 through September 30, 2016 at a rate of \$40.00 per inmate per day and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2060-6023-04]

Issue: Annual contracts are required to permit Webb County inmates to be housed with neighboring Counties due to overcrowding or due to classification issues.

Solution: Secure intergovernmental inmate housing contracts with other County Jails in South Texas.

Result: Ensure Jail ratios are met and classification issues.

60. Discussion and possible action to approve a Twelve (12) month contract between Webb County and Jim Hogg County for the housing of Webb County adult inmates effective October 1, 2015 through September 30, 2016 at a rate of \$39.00 per inmate per day and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2060-6023-06]

Issue: Annual contracts are required to permit Webb County inmates to be housed with neighboring Counties due to overcrowding or due to classification issues.

Solution: Secure intergovernmental inmate housing contracts with other County Jails in South Texas.

Result: Ensure Jail ratios are met and classification issues.

- 61. Discussion and possible action to approve a license agreement between Webb County Sheriff's Office and SMG who is the managing agent for the City of Laredo for facility known as "Laredo Energy Arena" located at 6700 Arena Blvd., Laredo, Texas 78041. The facility will be used for the sole purpose of a Drug Awareness Concert to be held on October 22, 2015 from 7:00 am to 12:00 p.m., total cost is \$11,918.00 to include fee for building usage, equipment rent/setup, and labor costs and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Account #170-2001-6707 (Drug Free Campaign)]**

Issue: Owner (City of Laredo) and managing company "SMG" require a Use License Agreement to be formalized before usage of facility.

Solution: Approval of Licensing agreement for Drug Free Event Concert.

Result: Compliance with City of Laredo and managing company agreement requirements for use of facility (Laredo Energy Arena).

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #55, #57, #58, #59, #60, and #61

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

- 62. Discussion and possible action to enter and accept a grant award in the amount of \$39,664.50 (BJA Grant No. 2015-DJ-BX-0581) from the Department of Justice Bureau of Justice Assistance (BJA) in response to a joint application submitted with the City of Laredo for assorted technology needs and the continued partial payment of salary and fringe benefits of a deputy/peace officer to provide enhanced border security for the Laredo/Webb County area and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.**

Issue: Supplemental computer equipment and supplies will allow the Webb County Sheriff's Office to improve operational capacity in order to provide better and more enhanced law enforcement services to the Laredo/Webb County community. The County of Webb/City of Laredo continues to constitute an important part of the federally designated South Texas High Intensity Drug Trafficking Area (HIDTA), which is one of the most strategically significant cross-border drug smuggling corridors in the entire United States.

Solution: Grant award to provide supplemental computer equipment and supplies for the Webb County Sheriff's Office as well as the leveraging of federal grant JAG funds in order to cover the anticipated shortfall of a state funding for the currently deployed grant funded officer.

Result: The Webb County Sheriff's Office and its staff will be equipped with needed new, updated technology, equipment, and supplies. The certified peace officer currently funded by a state grant will be able to be deployed on a full time basis through the leveraging of Justice Assistance Grant (JAG) funds.

63. Discussion and possible action to enter accept a grant award in the amount of \$27,715.32 (OAG Contract No. 1660661) for the Statewide Automated Victim Notification Service (SAVNS) from the Office of the Texas Attorney General (OAG) for the automated notification of crime victims for a period of Twelve (12) months beginning on September 1, 2015, through August 31, 2016, for a total amount of Twenty-Seven Thousand Seven Hundred Fifteen Dollars and Thirty-Two Cents (\$27,715.32) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. The grant agreement was sent by the OAG on September 3, 2015, and is required to be signed/returned by Wednesday, September 30, 2015. [Grant Fund Source 321]

Issue: In the past decades, many crime victims, such as victims of sexual assault and domestic violence, were unaware if their respective crime perpetrators were able to post bail and released from the corrections system. In late 1993, one particular victim who had been raped, assaulted, and stalked in Jefferson County was unaware that her former boyfriend had been released and was subsequently ambushed by him after she left work. She was shot Seven (7) times at point blank range and killed on that day, her 21st birthday.

Solution: As a result of community outrage, an automated telephone notification system for crime victims and other concerned citizens was instituted: Victim Information and Notification Everyday (VINE) Service. This nationwide system is funded for Texas counties through the Texas Office of the Attorney General (OAG) and is currently utilized by Webb County.

Result: The crime victims of Laredo/Webb County can enroll in this program and will be provided with automated notification upon an offender's custody status change, such as release, transfer, and/or relevant district court dates.

64. Discussion and possible action to enter accept a grant award in the amount of \$47,716.36 (CJD Grant No.1979009 - Slot #2415/Officer I) for the Operation Border Star from the Office of the Governor Criminal Justice Division (CJD) for the continued partial payment of salary and fringe benefits of a deputy/peace officer to provide enhanced border security for the Laredo/Webb County area and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Grant Fund Source 324]

Issue: The County of Webb/City of Laredo continues to constitute an important part of the federally designated South Texas High Intensity Drug Trafficking Area (HIDTA), which is one of the most strategically significant cross-border drug smuggling corridors in the entire United States.

Solution: Grant award to fund an existing peace officer/deputy to continue to be deployed to assist, supplement, and enhance border security in the South Texas High Intensity Drug Trafficking Area (HIDTA) as well as to continue to provide protective services to the residents of Webb County.

Result: Through the grant-funded efforts of the deputy, the patrol division of the Webb County Sheriff's Office will be provided enhanced manpower to detect, deter, and disrupt various illegal transborder activity in the Webb County area.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve items #62, #63, and #64

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Administrative Services

65. Discussion and possible action to approve and implement recommendations from the Insurance Committee, regarding County's Employees Health and Retiree programs, which include changes to the current plan thereby necessitating the adoption of an adjusted benefit plan. This action by the Court, to take effect October 1st, (for County Contribution only), and January 1st, 2016, for the Employee contribution, and any other matters incident thereto, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Cynthia Mares, Webb County Administrative Services Director, and Roger Garza, Insurance Consultant]

Issue: The County has experienced account deficits in both the Employee Health Plan and the Retiree Plan. Adjustments need to be made in order to secure reduced costs and in order to balance those funds so that the County reduces risk liability and thereby ensuring that those counts move from operating in deficit to positive balances for the upcoming fiscal year.

Solution: Insurance consultant and Administrative Services department were instructed by the court to look for options that would help the County move from the negative to the positive position. Consultant and staff worked diligently to look at current and past experience on these funds; worked Auditors and Budget officers, to gather data to be able to present viable options.

The Insurance committee met on September 23rd, to listen to presentations from staff, consultant, and representatives from TAC and Blue Cross/Blue Shield. Committee met for several hours to review data and recommendations on the table. The final analysis and consensus from the committee, that for the court to be solvent on these funds, "changes" to the rates and benefits plan are inevitable. The committee voted unanimously to present these options to the court at the September 28th meeting for their approval.

Recommendations:

1) Employee Health Plan:

- a) Increase county contributions \$517.50 (per month), effective October 1, 2015;
- b) Increase the employee contribution tiers by 15%, (except the "employee + Child tier" --that is at acceptable rate), effective January 1, 2016;
- c) Adjust the "waiting period" for new employees from 30 days, to "90 calendar days" effective January 1, 2016;
- d) Adopt an 80-20 benefit plan, that will make adjustments to: deductible, co-insurance and prescription co-pays;

2) Retiree Health Plan:

- a) Increase the County Contribution to \$430.00 (per month), effective October 1, 2015;
- b) Adjust the retiree contribution to \$381.00 (per month), effective January 2016.

Result: These recommended adjustments project an expected claims reduction of approximately, \$.4 million, according to TAC estimates. An increase in employee and county contributions of approximately \$1,000,000 are expected to help the county balance the current deficit situation.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and Valley Risk Consulting representative, Mr. Jesse Muniz were both present to address the Commissioners Court on item #65.

Head Start Director, Ms. Aliza Oliveros was present to address the Commissioners Court on item #65.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adopt the recommendations under section 1 on item #65

Vote: 3 - 1 Motion Carried

NAY: Commissioner, Pct. 1 Frank Sciaraffa

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Judge Tijerina asked Administrative Services Director, Ms. Cynthia Mares to come back to the court in regards to the Retiree Health Plan.

Community Action Agency

- 66. Discussion and possible action to enter into contract amendment number One (1) to the Rural Transportation federal fund grant agreement No. RPT 1502 (22) 39 with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts an increase of EIGHTY FOUR THOUSAND NINE HUNDRED SEVEN (\$84,907.00) to the original grant amount of TWO HUNDRED FIFTY NINE THOUSAND TWO HUNDRED NINE (\$259,209.00) for the "El Aguila" Rural Transportation program and authorizing the Webb County Judge to sign all relevant documents.**

Issue: Need of funding.

Solution: Additional monies will be used for both operations and administration departments.

Result: Monies will be used in areas needed to service overall.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

- 67. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 2, 2015:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1216	Food Transporter	\$9.00

Issue: Employee retired. Length of employment from August 03, 2010 to September 3, 2015 (5 years).

Solution: To fill job opening of newly vacated position. 20 hours per week.

Result: The filling of this position will allow Food Transporter an assigned route to deliver meals to the home bound residents in Webb County. The vacant position will alleviate overload of consumers to one route and create efficiency and productivity of work within the Meals on Wheels Program.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

- 68. Discussion and possible action to accept the recommendation of the Webb County Community Action agency (CAA) Advisory Board to approve the 2015 Strategic Plan for submission to the Texas Department of Housing and Community Affairs (TDHCA) and authorizing the County Judge to sign all relevant documents.**

Issue: The TDHCA requires that the CAA prepare and submit a 2015 Strategic Plan.

Solution: Webb County CAA staff and the Webb County CAA Advisory Board Planning Committee members shall prepare the 2015 Webb County Strategic Plan.

Result: Compliance with CSBG Organizational Standard.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Economic Development

- 69. Discussion and possible action to authorize the Economic Development Department to develop and submit a 2015-2025 Webb County Recreational Master Plan for submission to the Texas Parks and Wildlife Department for their approval and authorize the Webb County Judge to appoint a Planning Committee to oversee the development of this plan.**

Issue: The existing Webb County Recreational Plan is from 2000-2010 and needs to be updated/replaced.

Solution: Appoint a working/Planning Committee of appropriate size to work in conjunction with the Economic Development staff, oversee progress and provide direction and input into the development process.

Result: To develop a plan to be adopted by the County and submitted to the State for their approval. A State approved plan will give future project applications additional scoring points. Plan can be updated annually.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Engineer

70. **Discussion and possible action to approve new water and wastewater rates as recommended by Consultant in their Rate Study providing for compliance with settlement agreement established by customers of the Webb County Rio Bravo Water Treatment Plant; and providing for funding of ten year Capital Improvement Plan along with the phased elimination of the General Fund Subsidy; and, providing for funding of a ten year operation forecast cost.**

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #70.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to table item #70

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

71. **Discussion and possible action to ratify an Independent Contract Agreement for state required asbestos abatement air monitoring and project management during the demolition of the Webb County Annex Building located at 1001 Houston Street, between Webb County and Astex Environmental Services, Inc., in an amount not to exceed \$11,490.00. [Account #604-0101-8103 (Building Improvements)]**

Issue: On August 24, 2015, Commissioner Court received a report that the Webb County Annex building was a threat to public safety, an emergency was declared with regard to the building, and an exemption from the competitive bidding process was granted pursuant to Texas Local Government Coe 262.024 (a)(2) (an item necessary to preserve or protect public health). In order to comply with National Emission Standards for Hazardous Air Pollutants (NESHAP), Webb County must employ a licensed asbestos air monitoring service and project manager to ensure the health and safety of the community, oversee the demolition project, and comply with laws regarding the removal and disposal of asbestos products.

Solution: Contract should be ratified for the services performed by Astex Environmental Services, Inc.

Result: Air monitoring, demolition, and disposal will continue to be in compliance with all laws, rules, and regulations relating to the removal and disposal of asbestos containing materials.

Discussion on file at the Webb County Clerk's Office September 28, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #71.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve item #71 and to add \$5,700

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Head Start

72. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1106	Part Time Substitute Teacher	\$8.49	20
1801	Part Time Substitute Teacher	\$8.49	20
1415	Family Service Worker	\$14.36 - \$15.69	26
1938	Teacher - Associate Degree	\$14.72	20

73. Discussion and possible action to accept the Texas Department of Agriculture Child & Adult Care Food Program grant award in a projected amount of \$977,369.00, adopt the new budget and approve salary increases.

74. Discussion and possible action to approve the 2015 - 2016 Early Head Start - Child Care Partnership Balance of Funds Amendment Application. The Amendment application serves to request the last 6 months of funding for the grant's 18 month funding cycle.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #72, #73, and #74

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Purchasing

75. Discussion and possible action to approve the following vendors for the below stated annual contracts:

- Bid 2016-60 - Annual Contract for Food Commodities- Ben E. Keith & Labatt
- Bid 2016-66 - Annual Contract for Aggregate 0010 Blend - Vulcan Construction Material, and Vision Drilling LLC
- Bid 2016-68 - Annual Contract for Auctioneer Services – Cabco Auctioneer Services & Rod Robertson Enterprises
- Bid 2016-81 - Annual Contract for Brakes & Rotors- Gonzalez Auto Parts (primary), O'Reilly (secondary)
- Bid 2016-82 - Annual Contract for Water Utility Chemicals - DPC Industries, Fort Bend Services, ChemTrade
- Bid 2016-83 - Annual Contract for the Maintenance, Repair, Inspection, & Monitoring of Alarms (Fire & Security)- ASG Security (Alarm Security Group)
- Bid 2016-88 - Annual Contract for Wrecker Service- Martinez Wrecker, Jansea Towing LLC, D.F. Gonzalez Towing
- Bid 2016-93 - Annual Contract for Plumbing Repairs – Chavarria's Plumbing
- Bid 2016-96 - Annual Contract for Meats- Ben E. Keith & Labatt

Issue: The extension period for the contracts stated above are set to expire 9/30/2015

Solution: Re-solicit for new contracts

Result: Compliance of the law, purchasing efficiencies

76. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals (RFPs), for the following contract:

RFP 2016-103

3 year contract for Drug Court Out Patient Treatment Provider

Issue: The dollar amount of this contract requires Webb County to follow a

competitively sealed bid process.
Solution: solicit request for proposals (RFPs)
Result: Compliance of the Law

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #75 and #76

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Road & Bridge

77. **Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 2, 2015:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2403	Motorgrader Operator	\$15.15 12/A/A

Issue: Slot 2403 became vacant after employee holding position was promoted.

Solution: Fill vacant slot.

Result: The filling of this position will alleviate some of the work load and will allow our department to perform more effectively.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

78. **Communications**

Judge Tijerina thanked Ms. Ita Garza for everything she has done for the County Judge's Office.

Cmr. Galo thanked everyone for being tolerant and understanding during the budget preparation process especially; Budgets Officers - Commissioners Court Administrator, Mr. Leroy Medford and Executive Administrator, Mr. Lalo Uribe and Chief Deputy Auditor, Mr. Rafael Perez.

79. **Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adjourn

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)