

Purchase Requisition County of Webb



Department Treasury
 Requisitioned By Delia Perales
 Phone No. 956-523-4150

Req. Number
 Req. Date 9-29-2015
 Deliver To Treasury

Capital Outlay (Attach Minutes)
Court _____ Item # _____
Approval Date _____

Official's Affidavit
I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.
Submitting this form from Appropriate Official's E-Mail Constitutes Signature
Elected Appointed Official's Signature <div style="font-family: cursive; font-size: 1.2em; margin-left: 20px;"> Delia Perales </div>

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
603-0101-8801		Time Clock Plus Version 7 Upgrade	1	\$55,777.50	10-1-2015	Upgrade for Enhancements	\$55,777.50
RECEIVED 2015 OCT 29 AM 8 14 WEBB COUNTY PURCHASING DEPT.							
TOTAL AMOUNT							\$55,777.50

Total						\$55,777.50

Total Cost of item(s) being purchased:

\$ 55,777.50

Do you have 3 quotes for all items listed above?

Yes _____ No X

What is the purpose of each item(s) requested? Upgraded software/hardware system with

enhancements to make payroll processing easier with better report capabilities, better hour upload enhancements to reduce overtime in payroll department. Upgrade includes 60 desk top scanners more reliable than current scanners. Software upgrade includes modules to better track Federal ACA requirements.

If the purchase is to replace item(s) is the item(s) being replaced currently in use?

Yes _____ No X

What is the impact or risk potential if we don't purchase item(s)? New enhancement for Time Clock Plus will only be on Version 7. Time Clock Plus will include better hours upload process in regards to comp time earned reducing overtime costs for Treasury. Enhancement helps County with ACA requirements. More reliable finger print reading with new USB Bio Scanner.

Please Circle Priority: Critical Upgrade Desirable

PRIORITY 1: CRITICAL – Required to prevent a critical reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.
 PRIORITY 2: UPGRADE – Required for significant upgrade in service, operating efficiency, economy and/or safety of current operations.
 PRIORITY 3: DESIRABLE – Required to introduce desirable, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.

Required with this form:

- Price quotes
- Pictures of item(s) to be replace

_____ Date: 9/29/15
 Department Head Signature
 _____ for Public Affairs

**** Please note this form must be filled out in its entirety for purchase to be considered for approval ****

TimeClock Plus
 1 Time Clock Drive, San Angelo, TX 76904
 800 749-8453
 325 223-9500
 sales@timeclockplus.com

CUSTOMER
 Webb County
 Cesar Guerra (956) 523-4153
 1000 Houston St
 Laredo, TX 78040-8017

Rep	Entry	Method of Shipment	Method of Payment
AJACKSON	BLACK	UPS Ground	Purchase Order Net30

Stock No.	Ordered	Description	Unit Cost	Total
80-825	1	TimeClock Plus v7 Professional Upgrade (Electronic Download)	66,761.00	66,761.00
	1600	TimeClock Plus v7 Professional Emp Licenses (Upgrade Only)		
	1	Autolmport Module (Versions 5/6/7)		
	1	Benefits Status Monitor		
	1	Criteria Based Employee Access Builder		
	1	Floating Pay Period Module		
	1	Job Costing Module		
	1	LDAP Authentication Module (6.0 and 7.0)		
	1	Mobile apps (Android, BlackBerry, iPhone) 51 + Devices		
	1	Quad Weekly Overtime Module (28 day base)		
	1	Shift Differential		
	1	New World Systems (Export Module)		
	1	Upgrade Discount		
46-700	60	v7 Desktop USB Bio scanner	399.00	23,940.00
		L Desktop USB BioScan Plus Discount	(150.00)	(9,000.00)
800-924	1	v7 Platinum Conversion Package	12,500.00	12,500.00
	20	Remote Dedicated Support Services (Per hour)		
	5	Professional Services On Site Training		
	2	Professional Services Travel Day (per rep)		
		Travel Expenses (ie Airfare, Lodging, Per-Diem, etc) Not Included - Billed after training		
		On-Premise Version Upgrade (\$43,047.50)		
		Professional Services Implementation (\$12,500.00)		
		Total		

Valid for 14 days. Expires 10/13/2015.



Product Total: 103,201.00
 Discount: (47,653.50)
 Subtotal: 55,547.50
 S & H: 230.00
 Total: 55,777.50

Money back guarantee, if APPLICABLE to this quote, begins on date of shipment. Applicable taxes may apply. Visit www.timeclockplus.com for complete details.

COMPANY CONFIDENTIAL

Quote	370294	Customer	70743	Quote Date	09/29/2015
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