



**WEBB COUNTY, TEXAS**  
**COMMISSIONERS COURT**

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

2015 NOV -6 AM 8:28

WEBB COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
NOVEMBER 9, 2015  
9:00 a.m.

**CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for October 26, 2015
4. Approval of Bills, Payroll, and Monthly Report
5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Tano E. Tijerina, Webb County Judge**

6. Discussion and possible action to proclaim November 19, 2015 as National Parental Involvement Day in Webb County, Texas.
7. Discussion and possible action to approve a Resolution for the Laredo of Tomorrow Coalition whose mission is to work with the citizens of Laredo/Webb County to develop a healthier, better educated community committed to improving their quality of life.

**Commissioners Court Administrator**

8. Discussion and possible action to authorize the purchasing department to list the property located at 1001 Houston St., formerly known as the Webb County Annex building property; and any other matters incident thereto.
9. Discussion with possible action to authorize the Webb County Commissioners Court to amend the guidelines and criteria governing tax abatement agreements for years 2015-2017 for Webb County, Texas; and any other matters incident thereto.

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MEDIA BREAK

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**Honorable Marco Montemayor, County Attorney**

10. Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2015 through September 30, 2016) Preventative Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30413) located in the Webb County Treasurer's Department at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Delia Perales, Webb County Treasurer; Account #001-0300-6402]**
  
11. Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2015 through September 30, 2016) Preventative Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30414) located in the Webb County Auditor's Department at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Leo Flores, Webb County Auditor; Account #001-0400-6402]**
  
12. Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2015 through September 30, 2016) Preventative Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30416) located in the Webb County Purchasing Department at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Leticia Gutierrez, Interim Purchasing Agent; Account #001-0600-6402]**
  
13. Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2015 through September 30, 2016) Preventative Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30762) located in the Webb County Public Defender's Office at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Virginia Aranda, Webb County Public Defender; Account #001-1102-6402]**

14. Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2015 through September 30, 2016) Preventative Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30775) located in the Webb County Attorney's Office at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Marco A. Montemayor, Webb County Attorney; Account #001-1101-6402]**
15. Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2015 through September 30, 2016) Preventative Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30415) located in the Webb County Administrative Services Department at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-1114-6402]**
16. Discussion and possible action to enter into a Two (2) year (September 1, 2015 through August 30, 2017) Non-Financial Memorandum of Understanding (MOU) between Webb County Head Start/Early Head Start Program and Women Infant Children (WIC) Program. The purpose of the MOU is to provide a common understanding of collaboration and relationship between both parties, and authorizing the County Judge to execute all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director]**
17. Discussion and possible action to enter into an annual standard software maintenance agreement with New World Systems Corporation and Webb County for the "Logos" software located at the Webb County Administration Building. The agreement will be for One (1) year commencing October 1, 2015 through September 30, 2016 in the amount of EIGHTY-TWO THOUSAND FOUR HUNDRED SEVENTY-FIVE DOLLARS (\$82,475.00). The standard software maintenance agreement shall provide maintenance to current software located at the Webb County Administration Building, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Webb County Information Technology Director; Account #001-0500-6411]**

18. Discussion and possible action to enter into a Twelve (12) month (November 9, 2015 through November 8, 2016) Maintenance Agreement between Toshiba Business Solutions and the Webb County Records Management Department for a Toshiba E-Studio 352 Copier at a total cost of ONE HUNDRED NINETY-EIGHT DOLLARS (\$198.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Records Management Department; Account #008-0101-6402]**
  
19. Discussion and possible action to enter into a Twenty-Four (24) month (November 9, 2015 through November 8, 2017) Maintenance agreement between Toshiba Business Solutions and the Webb County Auditor's Office for a Toshiba E-Studio 6550 Copier at a cost of NINETY DOLLARS AND SEVENTY-FIVE CENTS (\$90.75) per month for a total amount of TWO THOUSAND ONE HUNDRED SEVENTY-EIGHT DOLLARS (\$2,178.00) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Leo Flores, County Auditor; Account #001-0400-6402]**
  
20. Discussion and possible action to enter into a Forty-Eight (48) month (November 9, 2015 through November 8, 2019) Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb county Justice of the Peace Precinct 1, Place 2 for a Toshiba E-Studio 507 at a cost of ONE HUNDRED FORTY NINE DOLLARS AND SEVENTY-TWO CENTS (\$149.72) per month for a total amount of SEVEN THOUSAND ONE HUNDRED EIGHTY SIX DOLLARS AND FIFTY SIX-CENTS (\$7,186.56) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract no. DIR-TSO-3042, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Judge Oscar Liendo, Webb County Justice of the Peace Pct. 1, Pl. 2; Account #001-1041-6402]**
  
21. Discussion and possible action to enter into a Twenty Four (24) month (November 9, 2015 through November 8, 2017) Maintenance Agreement between Toshiba Business Solutions and the Webb County Records Management Department for a MBM Cross Cut Shredder at a total cost of THREE THOUSAND DOLLARS (\$3,000.00) over the term of the agreement, subject to budget appropriations, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Records Management Department; Account #008-0101-6402]**

22. Discussion and possible action to enter into a Thirty Six (36) month (October 27, 2015 through October 26, 2018) Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb County Medical Examiner for a Toshiba E-Studio 4555c at a cost of ONE HUNDRED EIGHTY TWO DOLLARS AND TEN CENTS (\$182.10) per month for a total amount of SIX THOUSAND FIVE HUNDRED FIFTY TWO DOLLARS (\$6,552.00) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Dr. Corinne Stern, Webb County Medical Examiner; Account #001-2070-6014]**
23. Discussion and possible action for the distribution of funds to United Independent School District, Laredo Independent School District and Webb Consolidated School District in the amount of Two Million Six Hundred Sixty-Four Thousand Three Hundred Sixty Five Dollars and Eighty-Five Cents (\$2,664,365.85) from the reserve fund balance of the Webb County School Lands and is to be distributed on a Scholastic Basis; and any other matters incident thereto. **[Requested by Delia Perales, Webb County Treasurer; Funds #861 and #862 (Permanent Available School Funds)]**

**Scholastic Basis**

United Independent School District	40,372.769	64.06%
Laredo Independent School District	22,357.410	35.48%
Webb Consolidated ISD	289.869	0.46%

24. Discussion and possible action to enter into a One (1) year (October 1, 2015 through September 30, 2016) Software Maintenance Agreement between Webb County and IBM/Lenovo for all Webb County servers at a total cost of FIFTY EIGHT THOUSAND FOUR HUNDRED TWENTY DOLLARS (\$58,420.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Rafael Pena, Information Technology Director, Account #001-0500-6402]**

25. Discussion and possible action to enter into a Sixty (60) month (November 9, 2015 through November 8, 2020) Fair Market Value Lease Agreement between Pitney Bowes and the Juvenile Justice Center for a Mail Stream Solution at a cost of FORTY-EIGHT DOLLARS (\$48.00) per month for a total amount of TWO THOUSAND EIGHT HUNDRED EIGHTY DOLLARS (\$2,880.00) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Melissa Mojica, Chief Probation Officer, Account #001-1301-6014]**
26. Discussion and possible action to enter into a One (1) year (November 1, 2015 through October 31, 2016) Maintenance Agreement between Destiny Software and the Webb County Public Information Office for a software license maintenance and streaming video service at a cost of TEN THOUSAND TWO HUNDRED NINETY-TWO DOLLARS (\$10,292.00); and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Larry Sanchez, Public Information Officer; Account #001-0550-6411]**
27. Discussion and possible action to enter into a Twenty-Four (24) month (November 9, 2015 through November 8, 2017) Maintenance Agreement between Toshiba Business Solutions and the Webb County Election's Office for a Toshiba E-Studio 600 Copier at a cost of EIGHTY-TWO DOLLARS AND FIFTY CENTS (\$82.50) per quarter for a total amount of SIX HUNDRED SIXTY DOLLARS (\$660.00) over the term of the agreement, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Oscar Villarreal, County Elections Administrator; Account #001-0107-6402]**

**Honorable Jesus Garza, County Court at Law 2 Judge**

28. Discussion and possible action to enter into a Contract Agreement with Chestnut Health Systems to provide software services for the Webb County Court at Law #2 Juvenile Drug Court Program for a term of One (1) year that shall commence on September 30, 2015 and expire on September 29, 2016 at a total cost of FIVE THOUSAND NINE HUNDRED FIFTY-FIVE DOLLARS (\$5,955.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto . **[Account #359-1011-6022 (Webb County Juvenile Drug Treatment Program)]**

29. Discussion and possible action to enter into an Independent Contractor Agreement with Todd Russell, Ph.D., to provide needs assessment, evaluation and consulting services for the Webb County Court at Law #2 Juvenile Drug Court Program for a term of One (1) year, that shall commence on September 30, 2015 and expire on September 29, 2016 at a monthly cost of Nine Hundred Dollars (\$900.00), for a total cost of Ten Thousand Eight Hundred Dollars (\$10,800.00); and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Jesus Garza; Account #359-1011-6022 (Webb County Juvenile Drug Treatment Program)]**
30. Discussion and possible action to enter into a Subcontract Agreement with Serving Children and Adults in Need, Inc. to provide screening, assessment, treatment planning, evidence based outpatient drug treatment and discharge planning for the Webb County Court at Law #2 DWI Drug Court for a term of Three (3) years that shall commence on September 30, 2015 and expire on September 29, 2018 at a yearly cost of TWO HUNDRED EIGHT THOUSAND ONE HUNDRED SIXTY-ONE DOLLARS (\$208,161.00), with a total cost of SIX HUNDRED TWENTY FOUR THOUSAND FOUR HUNDRED EIGHTY THREE DOLLARS (\$624,483.00), subject to annual budget appropriation, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Jesus Garza; Account #362-1011-7037-13 (County Court at Law 2 DWI Drug Court)]**

**Honorable Martin Cuellar, Sheriff**

31. Discussion and possible action to authorize the submission of a grant application to the Office for Victims of Crime, U.S. Department of Justice in the amount estimated at \$5,000 for community awareness project activities to take place during the 2016 National Crime Victims' Rights Week; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match.

**Issue:** The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.



**Solution:** Grant application to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2016 National Crime Victims' Right Week.

**Result:** The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

**32.** Discussion and possible action to approve the following line item transfer:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	178-2001-6001	Office Supplies	\$1,000	\$1,000	\$0
	178-2001-6011	Training & Education	\$10,000	\$10,000	\$0
	178-2001-6205	Materials & Supplies	\$1,642	\$1,642	\$0
	178-2001-6224	Minor Tools & Apparatus	\$10,000	\$10,000	\$0
	178-2001-6708	Law Enforcement Other	\$6,000	\$6,000	\$0
	178-2001-6950	Investigative Other	\$10,000	\$10,000	\$0
	178-2001-7211-06	Bullet Proof Vests	\$8,000	\$8,000	\$0
		Total	\$46,642		
To:	178-2001-8801	Capital Outlay	\$46,642	\$10,000	\$56,642

**Issue:** Funding needed to purchase law enforcement units.

**Solution:** Forfeiture Funds available under Chapter 18.

**Result:** Line item transfer will provide funding for future purchase of law enforcement units

33. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	170-2006-6001	Office Supplies	\$2,000	\$2,000	
	170-2006-6005	Postage & Courier Service	\$500	\$500	\$0
	170-2006-6011	Training and Education	\$515	\$515	\$0
	170-2006-6205	Materials and Supplies	\$2,000	\$2,000	\$0
	170-2006-6224	Minor Tools and Apparatus	\$2,500	\$2,500	\$0
	170-2006-6228	Fire Arms and Ammunition	\$2,000	\$2,000	\$0
	170-2006-6950	Investigation Expenditure	\$1,500	\$1,500	\$0
	170-2006-7211-06	Bullet Proof Vests	\$5,000	\$5,000	\$0
		Total	\$16,015		
To:	170-2006-8801	Capital Outlay	\$16,015	\$11,316	\$27,331

**Issue:** Funding needed to purchase law enforcement units.

**Solution:** Forfeiture Funds available under Department of Treasury.

**Result:** Line item transfer will provide funding for future purchase of law enforcement units.

34. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$164,089 for new revenues received from the Department of Treasury from seized funds in accordance with Texas Local Government Code; Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Fund 170]**

**Issue:** New revenue receipts received as a result of previous seizures conducted between the Webb County Sheriff's Office and Federal Law enforcement agency(s). These amounts have now been forfeited and awarded to the collaborating agencies for official use.

**Solution:** Appropriate new revenues and expenditures not currently budgeted for FY 2015-2016.

**Result:** Utilize new revenues for law enforcement purposes and in accordance with Equitable sharing guidelines. All forfeiture budgets should be used only as a supplement source and not to supplant current budgets approved through the General fund or other non-forfeiture sources.

35. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$43,768 for new revenues received from the Department of Justice from seized funds in accordance with Texas Local Government Code; Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Fund 175 Issue]**

**Issue:** New revenue receipts received as a result of previous seizures conducted between the Webb County Sheriff's Office and Federal Law enforcement agency(s). These amounts have now been forfeited and awarded to the collaborating agencies for official use.

**Solution:** Appropriate new revenues and expenditures not currently budgeted for FY 2015-2016.

**Result:** Utilize new revenues for law enforcement purposes and in accordance with Equitable sharing guidelines. All forfeiture budgets should be used only as a supplement source and not to supplant current budgets approved through the General fund or other non-forfeiture sources.

### **Administrative Services**

36. Status report from Administrative Services regarding the policy committee's review and proposed changes to the county classification/step increase policy.

## Building Maintenance

37. Discussion and possible action to approve the payment of invoice #95560 in the amount of \$1,003.00 to Chavarria's Plumbing, Inc. for septic tank pump-out services provided for the Bruni Fire Station on an emergency basis that took place on Thursday, September 10, 2015. **[Account #010-0106-6401]**

**Issue:** Clean-out services for the Bruni Fire Station septic tank took place on July 23, 2015. Chavarria's Plumbing later notified the Building Maintenance Department that septic tank solids were not extracted during the clean-out process because of issues with the tank lids. Chavarria's Plumbing technicians did not notify the Building Maintenance Department of the issue in time to have our staff remove the lids. On September 10, 2015 the Building Maintenance Department was contacted on an emergency basis of backflow from the restrooms. Chavarria's Plumbing was contacted and serviced the septic tank once again. An emergency Purchase Order was not requested within the 24-hour time slot because of the possibility of using the previous purchase order.

**Solution:** Request for approval to pay invoice #95560 for \$1,003.00 for a second trip from Chavarria's Plumbing for clean-out of the septic tank located in the Bruni Fire Department sub-station.

**Result:** Payment of pending invoice for clean-out services of the Bruni Fire Station septic tank.

38. Discussion and possible action to approve the posting and filling of the following vacant Slot for the Building Maintenance Department, subject to the availability of payroll funds and any applicable Civil Service guidelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2195	HVAC Technician	\$16.73-\$17.58 14/A-E

**Issue:** Slot #2195 is currently vacant. This slot may create a vacant Building Maintenance Worker slot if the position is filled from within.

**Solution:** Request is being made to fill the vacant position.

**Result:** The filling of Slot #2195 will allow our department to effectively continue the flow of work for the Building Maintenance Department

39. Status report from County Engineer regarding maintenance that will be scheduled for the Administration Building's generator, located at 1110 Washington Street. The generator has not been serviced in the last few years and is currently not operational. Quotes have been requested to ensure that the generator becomes fully functional and a maintenance contract will be pursued that will include maintenance for generators in main buildings county-wide.

**Issue:** In case of a power outage, the generator at the Administration Building is needed to be operational. Proper maintenance schedule was not in place and therefore the equipment is in need of extensive work.

**Solution:** Generator service companies have been contacted including the company that had previously provided maintenance. Maintenance will be scheduled and paid for using Building Maintenance Department's budget.

**Result:** In case of a power outage or other emergency, the Administration Building's generator will be fully operational. Additionally, a regular maintenance contract will be entered in the near future.

### Casa Blanca Golf Course

40. Discussion and possible action to approve a Forty-eight (48) month equipment lease agreement with Austin Turf & Tractor Co. for the following John Deere equipment for the Casa Blanca Golf Course, in an amount not to exceed \$118,321.00, with an estimated monthly payment of \$2,302.91; subject to Buyboard Contract #447-14; and any other matters incident thereto. **[Account #800-6011-6412 (Equipment)]**

- 2500B Riding 7 Blade Tee Mower with attachments
- 2500B Riding 11 Blade Greens Mower with attachments
- Tx Turf Gator
- 8800 Rough Mower
- 7700 Fairway Mower

### Community Action Agency

41. Discussion and possible action to authorize Webb County Community Action Agency to solicit bids for CDL Truck Driver Training classes. This project is funded through the Community Services Block Grant (CSBG) Fiscal Year 2016. There will be no impact on the General Fund.

**Issue:** To solicit bids for CDL Truck Driver Training classes.

**Solution:** Allow CAA to continue and assist individuals who qualify for CDL truck driver training classes funded through the CSBG.

**Result:** Improve the quality of life of program eligible Webb County residents and transition families out of poverty.

42. Discussion and possible action to authorize the Purchasing Agent to solicit bids for Webb County Community Action Agency- Program Year 2016 Comprehensive Energy Assistance Program Heating and Cooling Service Provider for the repair or replacement including labor of Central Air Conditioning Units, Evaporative Coolers, Window A/C Units and Heating/Cooling portable units for program eligible Webb County residents.

**Issue:** Contract for Air Conditioning and Heating Services.

**Solution:** Contractors will replace, repair air conditioning and heating units for program eligible Webb County residents.

**Result:** Improve the quality of life to program eligible Webb County residents.

43. Discussion and possible action to adjust Four (4) salary/hourly rates for EL Aguila Rural Transit as follows:

<u>Slot</u>	<u>Title</u>	<u>From</u>	<u>To</u>
1133	Field Supervisor	\$31,350	\$24,850/year
1125	Fleet Manager	\$27,837	\$28,437/year
1134	Administrative Technician	\$10.76	\$10.85/hour
1116	Administrative Assistant	\$16.19	\$16.38/hour

**Issue:** Employee in slot #1133 resigned and rate will decrease to minimum salary rate.

**Solution:** Fill newly vacated position and adjusts slot numbers 1125, 1134 and 1116.

**Result:** The filling of these positions will alleviate overload created by vacancies.

44. Discussion and possible action to pass a Resolution authorizing the submission of a grant proposal to the Texas Department of Housing and Community Affairs Office of Colonia Initiatives for the Self-Help Center Program for funding in an amount not to exceed One Million Dollars (\$1,000,000), and authorizing the Webb County Judge to sign all relevant contract documents; and any other matters incident thereto.

**Issue:** Resolutions are required from Commissioner's Court in order to submit the application for re-funding of the Self-Help Center Program.

**Solution:** Place the Agenda Item in order to obtain Commissioner's Court authorization to issue these Resolutions.

**Result:** The grant application for refunding the Self-Help Center Program will be submitted.

45. Discussion and possible action to authorize the release of the following 10% retainage payments to be paid from grant funds, Account #508-2311. This action will not impact the County's General Fund.

<u>Contractor</u>	<u>Project Address</u>	<u>Retainer Amount</u>
1. Bronze Builders	105 W. Miers	\$4,095.00
2. Bronze Builders	6828 Desperado	\$3,945.00
3. Bronze Builders	125 W Ibarra	\$4,910.00

**Issue:** Ten percent (10%) of the total housing rehabilitation contract amount is held in retainage from the contractor for 30 days from the completion date of each project to insure that any deficiencies which may arise are addressed by the contractor.

**Solution:** Place the Agenda Item in order to release payment to the contractor for the retainage funds.

**Result:** The contractor will be paid for services rendered.

46. Discussion and possible action to correct the address for one of the homes recommended for rehabilitation assistance by the Webb County Housing Rehabilitation Scoring Committee at the Commissioner's Court Meeting held on October 26, 2015 (Item #38). The corrected address is as follows:

7252 Enlace Rd. (Mailing Address) and/or 7258 Enlace Rd (E911 Address), Tract 42 Tanquecitos South Acres.

**Issue:** Due to a typographical error a numerical street address listed on the Agenda item was incorrect on the Commissioner's Court Meeting Agenda October 26, 2015.

**Solution:** Place the Agenda Item in order to correctly identify the numerical address for the home.

**Result:** The record will reflect the correct address.

47. Discussion and possible action to approve the posting and filling of the following Slot, for El Aguila Rural Transit subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 9, 2015:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1133	Field Supervisor	\$24,850.00

**Issue:** Employee retired; slot #1133 now vacant.

**Solution:** Fill vacant Field Supervisor slot #1133.

**Result:** The filling of this position will allow the work flow to continue as usual.

### Economic Development

48. Discussion and possible action to accept the Texas Community Development Program (TCDP) contract #7215510 from the Texas Department of Agriculture (TDA) in the amount of Three Hundred Four Thousand Nine Hundred Twenty-Two Dollars (\$304,922) for US Highway 59 Water Improvement Project and authorize Webb County Judge to sign all relevant documentation. This contract and agreement commences on October 15, 2015 and terminates October 14, 2017.

**Issue:** The US HWY 59 water system is in dire need of improvements.

**Solution:** The proposed water improvements will provide residents with better and faster access to the potable water facilities.

**Result:** This grant will assist to improve the US HWY 59 Water facilities, water storage and access system.



## Engineer

49. Discussion and possible action to approve a correction to the funding for the Fire Protection System installation for the Community Supervision & Corrections Department/Police Athletic League (C.S.C.D./PAL) renovation on Hwy 83S, Purchase Order No. 15-0002814 (SIMPLEXGRINNEL). This correction was a result of a misinterpretation of the vendor's reduction quote document. An increase of \$37,971.70 is needed to the current amount of \$42,860.37 on Purchase Order No.15-0002814 (SIMPLEXGRINNEL). **[Account #742-8001-12 (Rebuild Restitution Center-Series 2013)]**

**Issue:** Vendor's reduction quote document for the connection to the main and underground piping for fire protection was reduced too much due to quote being misinterpreted.

**Solution:** Increase Purchase Order No. 15-0002814 (SIMPLEXGRINNEL) by \$37,971.70

**Result:** Vendor can be paid for work done.

50. Discussion and possible action to approve the funding for the repair of a leaky window in the main operating room at the Webb County Medical Examiner's Facility, at a cost of approximately \$2,000 for the removal and repair of 6' x 10' window. **[Account #001-0106-6401 (Building Maintenance)]**

**Issue:** Vendor installed window frame in segments when this facility was constructed, this has resulted in the window leaking during hard rain.

**Solution:** Replace segmented window frame.

**Result:** Proper repairs will prevent further damage to facility.

51. Discussion and possible action to authorize payment for Professional Services to LNV, Inc., in the amount of \$72,000.00 for plans and specifications for the new Ultra Violet (UV) System to be installed at the Rio Bravo Water Treatment Plant, including coordination with the Texas Commission on Environmental Quality (T.C.E.Q.), UV System Design, Contact Time (CT) Study and monitoring plan modifications required, Standard Operating Procedures and Construction Management Services during the installation. **[Account #745-3001-8801-7]**

**Issue:** T.C.E.Q. long-term Enhanced Rule and Settlement Agreement agreed upon by Citizens Committees in Rio Bravo and El Cenizo, required Webb County to acquire and install a UV System to meet the new standards. This equipment will be used for UV disinfection and the manner of installation requires formal engineering for T.C.E.Q., approval as well as operation of the system procedures and new CT Study after installation.

**Solution:** LNV, Inc., has been providing initial plans and specifications for pricing considerations and continuing of their services is recommended to advance this critical project to it's completion.

**Result:** Payment for these services are to be acquired from Capital Outlay Funding since it was not budgeted under operational funding.

52. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals for "Water Treatment Plant Chemical Injection Repair and Improvement Project".

**Issue:** Current Ammonia injection procedure is functioning but requires safety and consistency modifications to firm our treatment capacity. In addition, chlorinator injection improvements are required in the Chlorinator room for Texas Commission on Environmental Quality (T.C.E.Q.) compliance. Additional capacity for Alum and Polymer day service with quantity measurement is required to be replaced.

**Solution:** Modification of more efficient and safer Liquid Ammonium Sulfate installation. Installation of increased feed water capacity for Chlorine injectors along with T.C.E.Q. new safety requirements. Replacement of non-functioning existing chemical storage for Aluminum Sulfate and Polymer chemical treatment. Including materials, installation, testing, and training.

**Result:** Upon completion of this project, employee environment will much safer, consistency in the chemical used to treat the water will be improved and we will comply with the Texas Commission on Environmental Quality (T.C.E.Q.) Enforcement Action.

53. Discussion and possible action to approve the increase of the amount of Purchase Order 16-0000166 for ASTEX Environmental Services, Inc., in the amount of \$470.00 (from \$11,490.00 to \$11,960.00) for the state required asbestos abatement air monitoring and project management during the demolition of the Webb County Courthouse Annex Building located at 1001 Houston Street. **[Account #604-0101-8103 (Building Improvements)]**

**Issue:** On September 28, 2015, Commissioner Court approved Agenda Item #71 for a licensed asbestos air monitoring services project manager to ensure the health and safety of the community during the demolition of the Webb County Courthouse Annex.

**Solution:** Contracted the services of ASTEX Environmental Services, Inc.

**Result:** Air monitoring, demolition and disposal was in compliance with all laws, rules and regulations.

54. Discussion and possible action to approve Dannenbaum Engineering Corporation's Supplemental Agreement No. 7 to the Main Contract and Supplemental Work Authorization No. 9 to Work Authorization No. 1 for the International Blvd. Set of Plans of the Loop 20/International Blvd Project (CSJ 0086-14-051) to reflect additional hours for project management, modification of PS&E drawings, and conduct topography survey. These additions in scope of work will have a net change effect of \$110,360.10 for a maximum amount payable of \$3,472,084.40 of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT) contingent on their approval; and authorize the County Judge to sign all relevant documents. **[Account #644-8001-6022]**

**Issue:** Additional hours for project management for modifying IH 35 Plan Set, PS&E for 2014 Standard Manual, and Specification and Drainage Standards. Additionally, services to modify the IH 35 Package (CSJ: 0086-14-065), PS&E drawings to follow new pavement design provided by TxDOT, and services to conduct a survey of the existing topography east of International along the outside of the eastbound frontage road and the Right of Way.

**Solution:** Approve an amendment to the Main Contract and Work Authorization to include additional services required and approved by TxDOT.

**Result:** Include all additional necessary services as required and approved by the Texas Department of Transportation (TxDOT).

55. Discussion and possible action to terminate professional services agreement with Totem, LLC., for project management services relating to the County Transportation Infrastructure Fund Program (C.T.I.F.).

**Issue:** It has been determined that the project management services provided by the professional services contract with Totem, LLC are not necessary to successfully move forward with the County Transportation Infrastructure Fund Program. Plans, Specifications, and Engineering (PS&E) Services are already being completed by a professional engineering company and the grant management and administrative functions previously provided by Totem can be completed internally by county departments.

**Solution:** Terminate contract with Totem, LLC that included grant management and administrative functions.

**Result:** Funds saved will be allocated to project implementation costs rather than administrative expenses under the County Transportation Infrastructure Fund Program.

### Head Start

56. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1921	Teacher Asst. (Certificate)	\$9.90	20
1023	Teacher Asst. (Associate Degree)	\$11.31	20
1000	Teacher (Bachelor Degree)	\$14.94	20
2566	Early Head Start Teacher	\$11.45	26
2553	Area Service Manager (Head Start and Early Head Start)	\$15.65	26

57. Discussion and possible action to approve the Policy Council By-laws. The purpose of the Policy Council is to serve as a governing body using a shared decision making process with the Webb County Commissioners Court in all matters relating to the planning and coordination of the Head Start, Early Head Start, and Child Care Partnership programs operated by the Webb County Head Start Program. The Policy Council serves as the link among public and private organizations, the Grantee, the communities served, and the parents of enrolled children. The Policy Council will comply with the existing Head Start Performance Standards requirements and the 2007 Head Start legislation. Any changes in the Head Start Performance Standards that will affect Policy Council bylaws will be brought to the Policy Council for explanation and approval.

58. Discussion and possible action to approve the Head Start Addenda for Personnel Policies and Procedures, Program Governance and Management Procedures, and Roles and Responsibilities of the Governing Body and Procedures Describing how the Commissioners' Court and the Policy Council will Implement Shared Decision Making.
59. Discussion and possible action to proclaim November as "Webb County Head Start Father Involvement Month."

### Purchasing

60. Discussion and possible action to award the following Annual Contract:

Bid 2016-03 - Annual Contract for Flexible Base to- Buffalo Material (Mines Road) & Vision Drilling (South HWY83 & Oilton)

**Issue:** We needed more vendors to participate in this bid in an effort to help Road and Bridge collect flexible base from an area closest to their job sites.

**Solution:** Solicit additional bids

**Result:** Compliance of the Law, Purchasing Efficiency, Road & Bridge Efficiency

61. Discussion and possible action to approve the purchase of cameras for the Youth Village Department from Tyco Simplex Grinnell, pursuant to Sections 271.101 and 271.102 Subchapter F Cooperative Purchasing Program TXMAS Contract 5-84070 in the amount not to exceed \$190,023.00. **[Requested by Melissa Mojica, Youth Village Director]**  
**[Approved by Capital Outlay Committee, Fund #604-0101-8103]**

**Issue:** Our department is equipped with cameras that are used to monitor juveniles and staff on a 24/7 basis. The existing equipment is outdated and no longer falls under maintenance. Vendors are not immediately available causing too much unrecorded activity. This has become a safety issue and a security issue, as several locations are not being monitored with the existing equipment. The department's biggest concern is potential allegations of physical/sexual abuse by residents on staff. The Juvenile Board addressed their concern during their annual site visit in October of 2014, and requested that quotes be secured and that the department approach Commissioners Court to purchase and install the requested and much needed equipment.

**Solution:** The additional cameras will be beneficial for the department to safeguard the public, residents and staff from any altercations.

**Result:** These additional cameras will help maintain a safe environment for the public, residents, and staff.

62. Discussion and possible action to authorize the Purchasing Agent to purchase a T1 connection from AT&T, and a router and switch from Insight Public Sector, in an amount not to exceed \$8,500 pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program (Insight Public Sector #DIR-TSO-2542) (AT&T #DIR-SDD-2258) for the Economic Development Department. **[Requested by Rafael Pena, IT Director; Account #603-0101-8801 (Capital Outlay Fund)]**

**Issue:** The newly leased building for the Economic Development Department does not currently have connectivity to Webb County. The Economic Development Department will not have access to Phone Service, Internet, or the Webb County Network.

**Solution:** Purchase a router, a switch, and monthly service for a T-1 circuit.

**Result:** connectivity to phones, internet, and data

63. Discussion and possible action to award Request For Proposal (RFP) 2015-15-1 Tex-Mex Building Asbestos Removal to the lowest bidder - River City Environmental LLC in the amount of \$39,075.46.

**Issue:** The Webb County Commissioners Court approved to re-solicit proposals for the removal and disposal of asbestos for the Tex-Mex Building.

**Solution:** Recommendation from the Webb County Engineer to this project, before the demolish takes place.

**Result:** The removal will be completed within approximately 16 days.

### Closed Session/Executive Session

64. Discussion and possible action to approve a negotiation and settlement of a longevity pay raise claim. The longevity claim has been made on behalf of Diana Gonzalez. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation With Attorney) and 551.074 (Personnel Matters)]**

**Issue:** Employee was transferred and possibly did not receive longevity pay that employee had been awarded.

**Solution:** Determine if amount is owed.

**Result:** Order payment.

65. Discussion and possible action to approve an offer and settlement in the case entitled Blanca Guerrero Indv. and A/N/F of Jose Velasquez, Jr. et al v. Webb County, cause number 2014-CVT-001668-D4, pending in the 406th Judicial District Court of Webb County, Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1) (B) (Consultation with Attorney regarding a settlement offer)]**
66. Discussion and possible action to discuss contemplated litigation concerning possible legal claims against Volkswagen Group of America, Inc. and Audi of America, LLC; with further action authorizing the county attorney's office to review and approve the necessary steps to proceed with legal action; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation With Attorney)] [Requested by Leroy Medford, Commissioners Court Administrator]**
67. Communications
68. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF NOVEMBER, 2015

By: Melinda Mata  
Melinda Mata  
Court Administrator

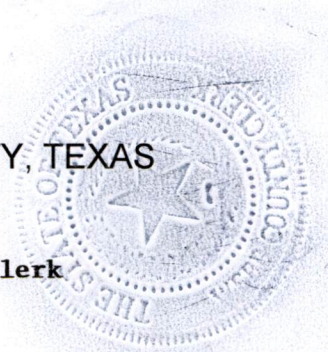
CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of November, 2015 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

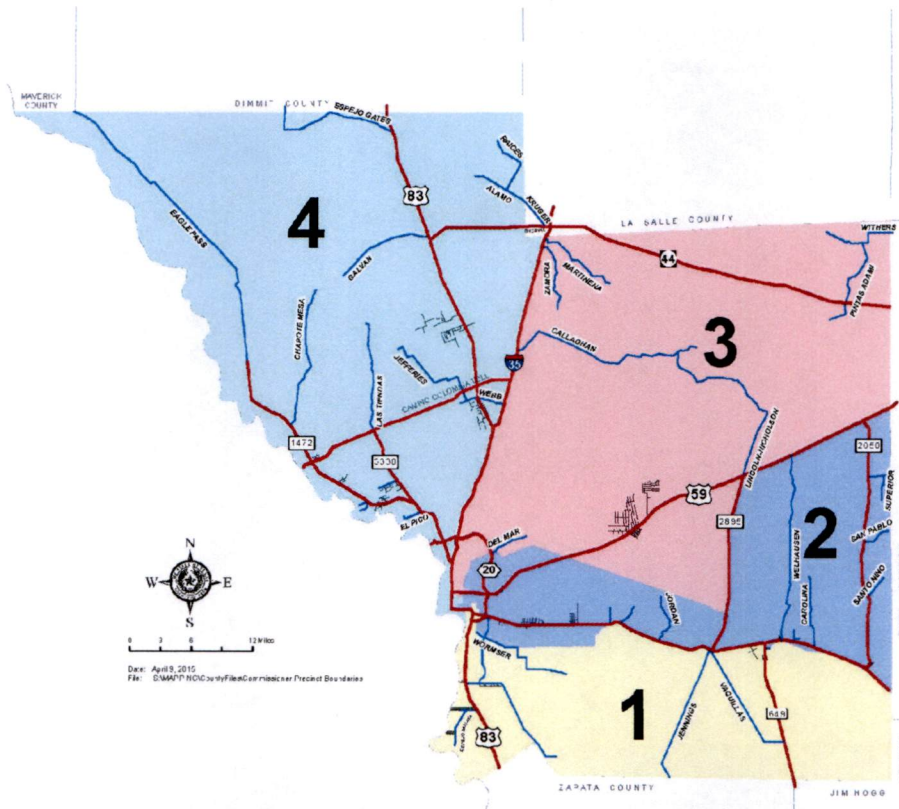
DATED THIS 6th DAY OF NOVEMBER, 2015

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: K. Cavazos **Kassandra L. Cavazos, Deputy Clerk**  
Margie Ramirez-Ibarra, County Clerk












Date: April 9, 2015  
 File: \\SWAPT\T\NO\CountyFiles\Commissioner Precinct Boundaries

**COUNTY COMMISSIONERS**

- |   |   |                     |
|---|---|---------------------|
|  | <b>Honorable Tano E. Tijerina</b>           | <b>County Judge</b> |
|  | <b>Commissioner Frank J. Sciaraffa</b>      | <b>Precinct 1</b>   |
|  | <b>Commissioner Rosaura "Wawi" Tijerina</b> | <b>Precinct 2</b>   |
|  | <b>Commissioner John C. Galo</b>            | <b>Precinct 3</b>   |
|  | <b>Commissioner Jaime A. Canales</b>        | <b>Precinct 4</b>   |

**Webb County, Texas  
 Commissioner Precinct Boundaries**