

# Purchase Requisition County of Webb



Department  
Requisitioned By  
Phone No.

Req. Number  
Req. Date  
Deliver To

Capital Outlay  
(Attach Minutes)  
Court  
Approval Date: \_\_\_\_\_ Item # \_\_\_\_\_

**E-Mail Standard  
Purchase Requisition**

**E-Mail Capital Outlay Requisition**

**Official's Affidavit:**  
I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.

.....  
Submitting this form from Appropriate Official's E-Mail Constitutes Signature

.....  
Elected / Appointed Official's Signature

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
016-1044-6224	31-205-770	Brother HL5470DW Laser Printer	6	\$249.99	10/16/2015	Replacement of Printers	\$1,499.94
016-1044-6224	07-840-760	2-Year Product Replacement Plan	6	\$24.99	10/16/2015	Warranty for Printers above	\$149.94
016-1044-6224	08-207-720	Staples 16' Gold Series A/B USB 2.0 Cabl	6	\$6.19	10/16/2015	USB Cable for Printers	\$37.14
016-1044-6224	08-207-720	Staples 14' CAT5e Patch Cable - Gray	6	\$5.79	10/16/2015	Cat 5 Cable for Printer Sharing	\$34.74
016-1044-6224	08-207-720	Brother TN-750 Black Toner Cartridge	6	\$86.89	10/16/2015	Hi Yield Toner for Printers	\$521.34
016-1044-6224	08-207-720	NETGEAR GS605NA 5-Port Gigabit Ethernet	3	\$34.99	10/16/2015	Switch for Printers	\$104.97
<b>TOTAL AMOUNT</b>							<b>\$2,348.07</b>

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SEARCH SHOP BY SHOP DEALS LINK & TONER FINDER YOUR STORE EASY MY ACCOUNT 33 ITEMS

Enter Search Term

Your Cart

Recently Added

4 Continue Shopping

2-yr Printer Protection Plan (\$200-\$299.99)

square trade PROTECTION



ITEM 1031481 (MAGNETIC) RECEIVED

Delivery Estimate: 1 business day

Ship to Address

Not available for store pick up

6

at \$24.99 Each

\$149.94

Add to Favorites Remove from Cart

\$149.94

Brother HL5470DW Laser Printer



ITEM 015153 (MAGNETIC) RECEIVED

Delivery Estimate: 1 business day

Ship to Address

Not available for store pick up

6

at \$249.99 Each

\$1,499.94

Add to Favorites Remove from Cart

\$1,499.94

NETGEAR GS605NA 5-Port Gigabit Ethernet Switch



ITEM 018034 (MAGNETIC) RECEIVED

Delivery Estimate: 1 business day

Ship to Address

Not available for store pick up

3

at \$34.99 Each

\$104.97

Add to Favorites Remove from Cart

\$104.97

Brother Toner Cartridge, Black, High Yield (TN-750)



ITEM 000334 (MAGNETIC) RECEIVED

Delivery Estimate: 1 business day

Ship to Address

Not available for store pick up

6

at \$59.89 Each

\$521.34

Add to Favorites Remove from Cart

\$521.34

Staples 14' CAT5e Patch Cable - Gray



ITEM 000334 (MAGNETIC) RECEIVED

Ship to Address

Not available for store pick up

6

at \$5.79 Each

\$34.74

Add to Favorites Remove from Cart

\$34.74

Delivery Estimate: 1 business day

\$34.74

SKU: 6372071 Model: 18791



Staples 16' Gold Series A/B USB 2.0 Cable (18805)

Act to Favorites Remove from Cart

Ship to Address

Not available for store pickup

at \$0.19 Each

\$37.14

Delivery Estimate: 1 business day

\$37.14

SKU: 6372071 Model: 18805



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Accept this offer and Staples will email you a free coupon. Learn More

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Terms and Conditions

The tax shown is estimated. Your Order Confirmation Email will include shipment details, product availability and estimated tax. If you are a law-abiding customer please see our Tax-Exempt Information. Important information concerning coupons and sales tax and our return policy.

Not responsible for typographical errors. Our prices may vary from store and catalog prices. Not all items available. We reserve the right to limit quantities including the right to prorate sales to resellers.

ORDER SUMMARY

Subtotal:

\$2,348.07

Shipping:

FREE

Pre-Tax Subtotal:

\$2,348.07

CHECKOUT

Special 6, 12, and 18 month financing may be available. Learn More

RECOMMENDED FOR YOU

Brother Drum Cartridge (DR720)

(69)

\$138.99

Brother HL6450DN Laser Printer

(111)

\$159.99 \$199.99

Brother TN-450 Toner Cartridge, Black, High Yield

(138)

\$51.79

Brother TN-420 Toner Cartridge, Black

(205)

\$34.49 \$44.99

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Only for Staples Rewards members. Excludes oversized and \$25 minimum items.

Price Match Guarantee. We'll match any competitor with an online and retail store plus Amazon.

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ADD TO CART ADD TO CART ADD TO CART ADD TO CART

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**Office DEPOT**  
**OfficeMax**

Shopping Cart

Continue Shopping Live Chat 1.800.463.3768

Check out with **PayPal**

— or — Checkout

Subtotal Qty: Delivery / Pickup In Store

\$1,775.88 (protection included)  
\$249.99 / each

Estimated delivery 3-5 business days To 78040

FREE Store Pickup

1 out of 6 available at your selected store

Delivery \$659.94 / each

Estimated arrival Nov 18 To 78040

FREE Store Pickup

Ready for pickup today

10 Available

Subscribe

Delivery \$104.97 / each

Estimated delivery 3-5 business days To 78040

FREE Store Pickup

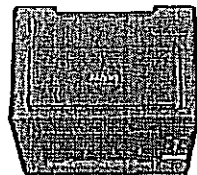
2 out of 3 available at your selected store

Delivery \$35.94 / each

Estimated delivery 20-30 business days To 78040

Delivery \$47.94 / each

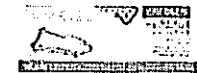
Estimated delivery 3-5 business days To 78040



Brother® HL-5470DW Monochrome Wireless Laser Printer  
Item # 457954

2-Year Product Replacement Plan, \$200-\$249 \$45.99 Decline

Remove Item Save for Later



Brother® TN-750 High-Yield Black Toner Cartridge  
Item # 478402

Remove Item Save for Later



Netgear® GS105 ProSafe™ 5-Port Gigabit Ethernet Switch  
Item # 234225

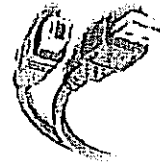
Remove Item Save for Later

Why Worry? Get it covered



Inlinet Patch Cable, Cat5e, UTP, 14', Black  
Item # 711782

Remove Item Save for Later



C2G 5m USB 2.0 A/B Cable for Printers and Scanners - Black (16.4ft)  
Item # 935255

Remove Item Save for Later

+ Order by item #

+ Apply a coupon code

Office Depot  
100% Satisfaction  
Guarantee

Want to save 10% on your purchase today?

Open an Office Depot Business Credit Account and start saving!

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Empty Cart | Save to List | Share Cart

### Order summary

Items (27) Subtotal \$2,624.67

Delivery FREE

Estimate taxes

Estimated Total \$2,624.67


Check out with **PayPal**


— or — Checkout


My Shopping Cart FREE shipping on this order.

Continue Shopping - Save to List

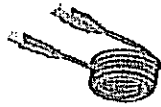
Expected delivery (3 items): 1 to 2 Business Days FAST Delivery!


<p>\$689.</p>	<p>Qty: 6 Update \$14.99 Each</p>	<p>Brother® TN-750 Black High-Yield Toner Cartridge Item # 901-15233 Model # TN750</p>	<p>Add to My List</p>	
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<p>\$119.</p>	<p>Qty: 3 Update \$39.63 Each</p>	<p>NETGEAR® Network Switch; G560 Series, 5-Port Gigabit Ethernet Switch, 10/100/1000 Mbps Item # 901-G5605 Model # G5605-14</p>	<p>Add to My List</p>	
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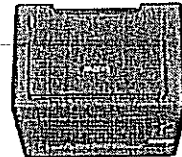
<p>\$26.</p>	<p>Qty: 6 Update \$4.29 Each</p>	<p>Insten® 6' Micro USB A/B 2-in-1 Cable: Blue Item # 901-973331EFO Model # COTMCH2A16</p>	<p>Add to My List</p>	
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Expected delivery (2 items): 3 to 4 Business Days

<p>\$65.</p>	<p>Qty: 6 Update \$10.93 Each</p>	<p>Belkin® 16' Gold Series III Speed A/B USB Cable: Black Item # 901-M12182E2M Model # F3U133-16-GLD</p>	<p>Add to My List</p>	
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<p>\$50.</p>	<p>Qty: 6 Update \$8.39 Each</p>	<p>Comprehensive® 10' Cat5e RJ45/RJ45 Snagless Patch Cable: Black Item # 901-M12182E2M Model # CAT5-359-10BK</p>	<p>Add to My List</p>	
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Expected delivery (1 item): 1 to 9 Business Days



Brothers HL-5470DW Mono Laser Printer

Item # 501-HL5470DW - Mfg # HL5470DW

Update

Qty: 6

\$1,499.

Protect your purchase from life's accidents with SquareTrade

2 Yr Printer Protection Plan (S200-S299.93)

Item # 501-1037459

Qty: 6

\$39.99

Update

Review

Add to My List

Re

Pre-tax Total: \$2,69

Recommended For You

More Items to consider



Business Customer Exclusive

\$4.99

More Items to consider

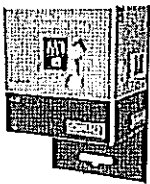
\$4.99

Green Mountain's Breakfast Blend

Pure 12oz. Pure Bone's Hand

Labels

More Items to consider



\$41.99

Qty: 1 Add to Cart

Customer Favorite



\$16.99

Qty: 1 Add to Cart

Case

Heavy Pk-A-Size Paper Towel, 12 Pk

PROCEED TO CHECKOUT

Subtotal: \$2,691.81

Shipping: Free

Handling: Free

Estimated Tax: Details...

Pre-tax Total: \$2,691.81

Coupons and any additional shipping

changes may be applied at checkout.

Please enter your Ship-To ZIP code so

we can quote accurate delivery dates.

Apply