

# DRAFT

## Official Minutes for Webb County Commissioners Court Meeting

**Monday, January 11, 2016 at 9:00 AM  
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 8th day of January 2016. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

- 1. Roll Call by Ms. Brigette Garay, Co-Chief Deputy County Clerk on behalf of the Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes for December 14, 2015 and December 22, 2015**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 5 - 0 Motion Carried

- 4. Approval of Bills, Payroll, and Monthly Report**



Discussion on file at the Webb County Clerk's Office January 11, 2016  
Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales presented Corrections, Side List, and the November 2015 monthly report pending approval.

Chief Deputy Auditor, Mr. Rafael Perez was present to address the Commissioners Court on Ms. Perales' report.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Cmr. Tijerina withdrew her motion.

Cmr. Sciaraffa withdrew his second.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve everything presented by the Treasurer pending the two (2) checks

**Vote:** 5 - 0 Motion Carried

5. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

Eduardo Jaime, on behalf of the residents of Los Botines  
Mr. Jaime spoke in reference to the trash pickup.

## **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

### **Honorable Tano E. Tijerina, Webb County Judge**

Judge Tijerina stated that items #6 and #7 would be heard at 11:00 a.m.

8. **Discussion and possible action to approve a county contribution from Community Promotions Account #007-0101-7462 in the amount of \$6,000.00 to the Freddie Benavides Baseball Academy. On January 16, 2016 Mr. Benavides, an assistant coach with the Cincinnati Reds, will be hosting the 2nd Annual Freddie Benavides Baseball Camp in Laredo, Webb County, Texas. 23 out of 27 major league baseball and 16 major college scouts and coaches will be present at the camp to participate and observe the talents of our local and surrounding area elite high school baseball players who are personally invited to**



**display their talents for pitching, fielding and hitting. This showcase is free of charge to the participants and the county contribution will help defray the costs associated with shirts for the players, equipment for the workout, baseballs, and other lodging/ travel expenses for the professional scouts and college coaches.**

Discussion on file at the Webb County Clerk's Office January 11, 2016 Commissioners Court Meeting DVD.

Judge Tijerina stated that the account number on item #8 was incorrect.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #8.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to authorize a line item transfer of \$6,000 from Hotel/Motel Fund 007 Life Downs line item to the Community Promotions account 007-0101-7462 and the payment

**Vote:** 5 - 0 Motion Carried

### **Honorable John C. Galo, Webb County Commissioner Pct. 3**

- 9. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ) for a feasibility study or best use of property proposal for the Tex-Mex property building located at 1200 Washington, Laredo, Texas; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office January 11, 2016 Commissioners Court Meeting DVD.

Cmr. Galo stated that the RFQ on item #9 should read as: for a feasibility study / architect.

County Engineer, Mr. Luis Perez Garcia and Commissioners Court Administrator, Mr. Leroy Medford were both present to address the Commissioners Court on item #9.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried

### **Commissioners Court Administrator**



10. **Discussion and possible action to adopt an Order prohibiting weapons in all Webb County buildings that carry on judicial functions, such as Webb County Courthouse, Criminal Justice Center and other satellite buildings; and any other matters incident thereto.**

**Issue: The Texas Legislature passed a law making it unlawful for local governments to exclude persons carrying a handgun from government buildings if they possess a handgun license. However, significant confusion lies in the application of the law as it seems to pertain only to the actual courtroom and not the entire premises of the building in which the courtroom is housed.**

**Solution: Preparing an order stipulating the basis on the prohibition of handguns makes it lawful and it better informs the public as to the reasons why the entire building must have the prohibition of handguns.**

**Result: Informing public of how the Open Carry Law does not apply to the Webb County buildings that carry on judicial functions and having the proper Order to enforce this prohibition.**

Discussion on file at the Webb County Clerk's Office January 11, 2016  
Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford, Asst. County Attorney, Mr. Jorge Trevino, and County Attorney, Mr. Marco Montemayor were all present to address the Commissioners Court item #10.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

**Vote: 5 - 0 Motion Carried**

11. **Discussion and possible action to rescind previous court action taken on May 12, 2014 awarding RFQ #2014-002 to Frank's Architects for the Master Plan for "L.I.F.E" Laredo International Fair & Exposition property; and any other matters incident thereto; there is no pending or contemplated contract in place and no additional steps have been taken by county staff to require these professional services at this time.**

Discussion on file at the Webb County Clerk's Office January 11, 2016  
Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #11.





Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 5 - 0 Motion Carried

12. **Status and update report from County Attorney Staff on the following matters, with discussion and possible action; and any other matters incident thereto:**

a) **Third Party Funding**

b) **Negotiations on the KCS property described as Block 213, Western Division, Laredo, Webb County, Texas.**

c) **All pending litigation cases**

d) **Contract with outside counsel regarding claims against Volkswagen Group of America, Inc. and Audi of America, LLC**

**[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation With Attorney)]**

Discussion on file at the Webb County Clerk's Office January 11, 2016  
Commissioners Court Meeting DVD.

County Attorney, Mr. Marco Montemayor stated that he would like to go to Executive Session on sections b., c., and d. under item #12 and item #23.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to bring up item #23

**Vote:** 5 - 0 Motion Carried

**Honorable Delia Perales, Treasurer**

23. **Discussion and possible action to acquire external legal counsel for the Treasurer of Webb County to be represented at a Civil Service Commission meeting scheduled for January 14, 2016 regarding a termination of an employee at the Treasurer's department. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation With Attorney)]**

**Issue:** County Attorney has advised that they will not be representing me.

**Solution:** Having external legal counsel will help me to attain good representation as needed in the Civil Service Commission decision.

**Result:** I can have a complete payroll staff after the Civil Service Commission decision.



Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to go to Executive Session on items #12 and #23

**Vote:** 5 - 0 Motion Carried

**(Executive Session 9:38 - 10:38 a.m.)**

No action taken.

- 13. Status report with discussion and possible action from county staff regarding any/all outstanding invoices owed by Webb County that are more than Sixty (60) days overdue; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office January 11, 2016  
Commissioners Court meeting DVD.

Auditor's Office, Ms. Gaby Lopez, Commissioners Court Administrator, Mr. Leroy Medford, and Interim Purchasing Agent, Ms. Leticia Gutierrez were all present to address the Commissioners Court on item #13.

- 4. Approval of Bills, Payroll, and Monthly Report**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve the two (2) checks for La Familia Consulting for \$6,000 and \$6,252 from the Side Bills

**Vote:** 5 - 0 Motion Carried

**Honorable Marco Montemayor, County Attorney**

- 14. Discussion and possible action to authorize Webb County to enter into a Memorandum of Understanding with Texas A&M International University (TAMIU) for five (5) months (January 20, 2016 to May 20, 2016) to promote the TAMIU Engineering Education and Training Initiative and authorizing the County Judge to sign all relevant documents. [Requested by Cynthia Mares, Webb County Administrative Services Director]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)



15. Discussion and possible action to enter into a cost reimbursement agreement by and between Webb County and A.F.W. Investments II, LTD., a Texas Limited Partnership (AFW Investments) and GAG of Laredo Investments, LLC., a Texas Limited Liability Company (GAG of Laredo), for the additional costs incurred by AFW Investments and GAG of Laredo at their Phoenix Village Subdivision, Phases I-VI, to handle the excess post development water and/or storm-water runoff created by subdivision improvements made and constructed by Webb County to the Los Altos Phase I Subdivision, Tanquesitos South Acres Subdivision, and an un-platted subdivision known as Tanquesitos II. Phases I & II of the Phoenix Village Subdivision have been completed. The reimbursement costs for fiscal year 2016 for the completed Phases I & II of the Phoenix Village Subdivision totals to \$59,154.06. The reimbursement costs for fiscal year 2016 for the uncompleted Phases III & IV of the Phoenix Village Subdivision totals to \$11,326.84. The reimbursement costs for fiscal year 2017 for the uncompleted Phase V of the Phoenix Village Subdivision shall be for the sum of \$55,381.24. The reimbursement costs for fiscal year 2017-2018 for the uncompleted Phase VI of the Phoenix Village Subdivision shall be for the sum of \$112,942.09. The reimbursement amounts shall be made subject to verification of the completion of Phases III, IV, & V, of the Phoenix Village Subdivision by the Webb County Engineering Department. [Fund #605]

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

**Honorable Esther Degollado, District Clerk**

16. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines. The progression of the promotion will result in a final slot being "vacant" which will be posted within County and general public as required by Civil Service Rules and Wage Plan Policies:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
281	Senior Deputy District Clerk	\$15.15-\$15.93. 12/A-E

Issue: Fill job opening of Slot #281 (vacant as of 12/24/15 and will be filled internally) and will result in a final slot being vacant which will be posted within county and general public.



**Solution: Fill job opening of newly vacant positions in order to adhere to any and all Civil Service Rules and Regulations (internal postings), as well as any and all Wage Plan Policies.**

**Result: The filling of these positions will alleviate overload and allow for efficiency and productivity of work within the department.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina

**Vote: 4 - 0 Motion Carried**

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

**Honorable Adrian Cortez, Constable Pct. 3**

17. **Discussion and possible action to authorize and accept \$30,000.00 in form of grant monies for Fiscal Year 2016 from Local Border Security Program (FY 16 LBSP) of the Homeland Security Grants Division (HSGD) Grant in the amount of \$30,000.00 to be used for peace officers' overtime and applicable fringe benefits to provide enhanced border security in the Webb County Pct. 3 (Aguilares, Mirando, Oilton, Bruni and Las Lomas) area; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require a match.**

**Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.**

**Solution: To provide enhanced border security in Webb County Pct. 3 in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas**

**Result: Enhanced/increased patrol for certified peace officers working at the Webb County Constable Precinct 3 office.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote: 4 - 0 Motion Carried**





**Honorable Martin Cuellar, Sheriff**

18. **Discussion and possible action to accept a Local Border Security Program (LBSP) grant award from the Office of the Governor Homeland Security Grants Division (HSGD) in the amount of \$115,000 for overtime for peace officers and any applicable fringe benefits to provide enhanced border security for the Laredo/Webb County community; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match.**

**Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.**

**Solution: Grant award to provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.**

**Result: Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.**

19. **Discussion and possible action to ratify and authorize the submission of a grant application to the Office of the Texas Attorney General (OAG) in the amount estimated at \$7,464 for equipment and supplies for the Webb County Sheriff's Office Internet Crimes Against Children (ICAC) task force; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant opportunity was e-mailed to the Webb County Sheriff's Office on December 10, 2015, with a deadline of December 30, 2015, as its submission date before the next available, regularly scheduled Webb County Commissioners' Court meeting on January 11, 2016. This grant does not require any type of match.**

**Issue: The psychological, emotional, and physical damage caused by child predators and inflicted on innocent victims, their families, and communities can be deeply destructive and have far-reaching**



**consequences that can last a lifetime. Furthermore, throughout the United States, criminal cases built against child predators can be extremely complex, technologically challenging, and legally complicated.**

**Solution: The Webb County Sheriff's Office cyber crimes law enforcement unit has successfully worked with multiple federal, state, and local law enforcement agencies, including the Office of the Attorney General, to arrest over fifty (50) child predators in the Laredo/Webb County area. Grant application to supplement the successful endeavors of the Webb County Sheriff's Office cyber crimes against children task force to protect the children and youth of the Laredo/Webb County community against child predation.**

**Result: The Webb County Sheriff's Office will continue to enhance its ability to work proactively not only to catch individual child predators, but to produce an overall inhospitable environment for cyber crimes against children in Laredo/Webb County for the further prevention of child predation in our community.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to approve items #18 and #19

**Vote: 4 - 0 Motion Carried**

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 20. Discussion and possible action to enter into a memorandum of understanding (MOU) between the U.S. Department of Veterans Affairs Police and the Webb County Sheriff's Office to outline agency responsibilities and expectations should the U.S. Department of Veterans Affairs Police require the assistance of the Webb County Sheriff's Office at the U.S. Department of Veteran Affairs Laredo Outpatient Clinic located at 4602 North Bartlett Avenue, Laredo, Texas; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.**

**Issue: The U.S. Department of Veterans Affairs Police stationed at the U.S. Department of Veteran Affairs Laredo Outpatient Clinic located on 4602 North Bartlett Avenue, Laredo, Texas, may encounter certain unusual situations where the assistance of the Webb County Sheriff's Office would be required, such as armed hostage situations, crimes involving individuals leaving the Veterans Affairs jurisdiction, vehicular accident investigations, traffic control, transport of prisoners, and other incidents which would require the assistance of additional officers.**



**Solution: Memorandum of Understanding (MOU) for mutual assistance between the Webb County Sheriff's Office and the U.S. Department of Veterans Affairs Police. Result: The Webb County Sheriff's Office will be able to assist the U.S. Department of Veterans Affairs Police should they require law enforcement support and assistance.**

- 21. Discussion and possible action to approve the following line item transfers within the forfeiture accounts:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
<b>From:</b>	<b>168-2001-5601</b>	<b>Administrative Travel</b>	<b>\$2,657</b>	<b>\$4,000.00</b>	<b>\$1,343.00</b>
<b>To:</b>	<b>168-2001-6224</b>	<b>Minor Tools and Apparatus</b>	<b>\$1,677</b>	<b>\$1,676.71-</b>	<b>\$0.00</b>
	<b>168-2001-6707</b>	<b>Drug Free Campaign</b>	<b>\$980</b>	<b>\$980.00-</b>	<b>\$0.00</b>
		<b>Total</b>	<b>\$2,657</b>		

**Issue: Line item transfer required due to FY-15 Purchase Orders rolled over at year end. General Ledger entry created on 12/3/15.**

**Solution: Utilize savings from other state forfeiture accounts to cover deficit created by rollover.**

**Result: Covers deficits due to end of year rollover encumbrances.**

- 22. Discussion and possible action to approve the following line item transfer within the forfeiture accounts:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
<b>From:</b>	<b>170-2002-6032</b>	<b>Property Casualty Premium</b>	<b>\$6,200</b>	<b>\$40,661.00</b>	<b>\$34,461.00</b>
<b>To:</b>	<b>170-2001-6224</b>	<b>Minor Tools and Apparatus</b>	<b>\$6,200</b>	<b>\$6,200.00-</b>	<b>\$0.00</b>

**Issue: Line item transfer required due to FY-15 Purchase Orders rolled over at year end. General Ledger entry created on 12/3/15.**

**Solution: Utilize savings from other state forfeiture accounts to cover deficit created by rollover.**



**Result: Covers deficits due to end of year rollover - encumbrances.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to approve items #20, #21, and #22

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

### **Building Maintenance**

- 24. Discussion and possible action to enter into an annual agreement with Simplex Grinnell for Fire and Security Alarm Monitoring Services to begin January 11, 2016 and end January 11, 2017 for the Webb County Commissioner's Courthouse in the annual amount of \$638.40, to include a one-time programming fee of \$650.00 (\$325.00 for the fire alarm equipment: Fire-lite MS-9200udls and \$325.00 for the security alarm equipment: DSC power 832 pc5010) under TxMAS-5-03FAC010. [Account #001-0106-6401 (Repairs & Maintenance of Building)]**

**Issue:** The security and fire alarm system panel installed at the County Courthouse is proprietary equipment and Protection One "ASG" was not able to configure the equipment in order to provide monitoring services through the annual county-wide contract.

**Solution:** Enter into an agreement with Simplex Grinnell, who originally installed the system panel, for monitoring services.

**Result:** Receive appropriate security and fire alarm system monitoring services without having to replace the existing panel with a universal panel.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

### **Economic Development**

- 25. Discussion and possible action to approve and authorize the Webb County Commissioners Court the appointment of Mr. Juan Vargas as the Labor Standards Officer and Designation for Civil Rights Officer to the Texas Community Block Program #7215510 grant and authorize County Judge to sign all relevant documentation.**

**Issue:** Labor Standard & Civil Rights Officer must be appointed to be





in compliance with funding agency requirements.

**Solution: Appointment will allow department to oversee the labor portion of the project and allow compliance of fair housing and equal opportunity activities with contract.**

**Result: Department will assure compliance with requirements from funding agency.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

**Vote: 4 - 0 Motion Carried**

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

## Elections

- 26. Discussion and possible action to authorize a Joint Primary Election Services Contract by and among the Democratic Party County Chair, the Republican Party County Chair, and the County Elections Administrator for the conduct and supervision of the March 1, 2016 Webb County Joint Primary Election and if necessary, the May 24, 2016 Joint Primary Runoff Election.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

**Vote: 4 - 0 Motion Carried**

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 27. Discussion and possible action authorizing and establishing the main, temporary branch, and temporary mobile branch early voting polling sites for the March 1, 2016 Joint Primary Elections within Webb County, Texas, pursuant to Chapter 85, Texas Election Code.**

Discussion on file at the Webb County Clerk's Office January 11, 2016 Commissioners Court Meeting DVD.

Elections Administrator, Mr. Oscar Villarreal was present to address the Commissioners Court on item #27.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve item #27 and remove the Santa Teresita Community Center and replace it with L.I.F.E. Downs

**Vote: 4 - 0 Motion Carried**



Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

**Honorable Tano E. Tijerina, Webb County Judge**

6. **Presentation by Carole Alexander, President of Laredo Main Street Organization, regarding the upcoming UETA Jamboozie Festival with personal invitations for the Webb County Judge and Commissioners Court along with discussion and possible action to proclaim the day of January 30, 2016 as "UETA Jamboozie Day" in Webb County, Texas.**

President of Laredo Main Street Organization, Ms. Carole Alexander and other representatives were all present to invite the Commissioners Court to the upcoming UETA Jamboozie Festival.

Judge Tijerina read the proclamation declaring the day of January 30, 2016 as "UETA Jamboozie Day" in Webb County, Texas.

7. **Presentation by Dr. Joe Castellano, President of the Washington's Birthday Celebration Association (WBCA), regarding the upcoming WBCA events with presentation of the 119th Celebration's Commemorative Poster to the Webb County Judge and Commissioners Court.**

President of the Washington's Birthday Celebration Association (WBCA), Dr. Jose Castellano and other representatives were all in attendance to present the 119th Celebration's Commemorative Poster to the Webb County Judge and Commissioners Court.

**Engineer**

28. **Discussion and possible action to approve the following line item transfer for the Water Utilities Department:**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
<b>From:</b>	<b>744-0115-6000-07</b>	<b>Infrastructure Environment</b>	<b>\$323,000</b>	<b>\$</b>	<b>\$</b>
<b>To:</b>	<b>745-3001-8801-7</b>	<b>Capital Outlay Water Utility</b>	<b>\$323,000</b>	<b>\$</b>	<b>\$</b>

**Issue: UV Disinfection was initially designed into the original plant. For unknown reasons this system was never operated or maintained and fell into permanent disrepair. A new system is required to comply with the new Long Term 2 Enhanced Treatment Rule requiring additional treatment techniques for our plant. This will require new reactors at a cost of \$190,000.00 construction costs for the**



installation of \$250,000.00 and a recommended \$63,000.00 for three (3) years annual maintenance and warranty.

**Solution:** Sole source acquisition of the Wedeco UV Reactors, hiring of contractor with experience in the file of UV installation.

**Result:** Compliance with the new Texas Commission on Environmental Quality (T.C.E.Q.) enhanced treatment rule and prevent continuous Public Notice.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 5 - 0 Motion Carried

29. **Discussion and possible action to approve payment of invoices dated April 25, 2015 for a total amount of \$86,005.00 to Square E Engineering, our electrical and instrumentation annual contractor for emergency work completed to bring the Water Treatment Plant and Sewer Treatment Plant back into code and repair significant safety concerns. [Account #745-3001-8801-7]**

**Issue:** Due to delay in project accounting of hours worked by the contractor, payment of these services were never submitted for payment under prior fiscal year.

**Solution:** Hours completed by annual contractor have been confirmed as work completed in the plants. Payment of invoices for services rendered.

**Result:** Payment completion for services rendered.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 5 - 0 Motion Carried

30. **Discussion and possible action to approve payment of invoices dated September 2, 2015 to December 2, 2015 for a total amount of \$4,929.00 to Arrellano's Plumbing, Inc., for an emergency sewer collection service. [Account #801-3004-6408]**

**Issue:** Contractor for emergency sewer service was acquired due to annual contractor not being available to provide service. Due to annual contract requirements we were unable to pay this responding contractor for services rendered via normal requisition and purchase order process.

**Solution:** Payment of invoices for services rendered. Recommend



**re-bidding emergency service annual contract.**

**Result: Payment completion for services rendered.**

Discussion on file at the Webb County Clerk's Office January 11, 2016  
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County Engineer, Mr. Luis Perez Garcia was present to address the  
Commissioners Court on item #30.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge  
Tano E. Tijerina

**Vote: 5 - 0 Motion Carried**

- 31. Discussion and possible action to approve Change Order No. 1 in the amount of \$18,200.00 to Square E Engineering for the installation and removal of a sewer discharge pipe system to bypass the headwork of the wastewater treatment plant in order to install the newly purchased spiral screen; increasing total project cost from \$159,700 to \$177,900. [Account #745-3001-8801-7]**

**Issue: Initial contract specifications projected and ability to shutdown the plant, for an extended period of time no less than 6 hours due to flow conditions approximately one year ago; however conditions at the plant operation necessitates the continued operation during installation of the screen and therefore the following change order was proposed.**

**Solution: Installation of flow bypass will limit our liability of not being able to treat wastewater and lessen the change of an upset at the Sewer Plant.**

**Result: Improved level of confidence treatment will continue uninterrupted during the installation of the equipment limiting potential violations and emergency scenarios for our employees.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge  
Tano E. Tijerina

**Vote: 5 - 0 Motion Carried**

- 32. Discussion and possible action to approve the recommendations from county staff to select Hydroworks, Inc., for Request for Proposal (RFP) 2015-16 Webb County Fire Station & Administration Building, in the amount of \$982,500.00; and to further authorize county attorney's office to proceed with negotiations to finalize contract; and any other matters incident thereto.**





Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 5 - 0 Motion Carried

- 33. Discussion and possible action to approve and award a contract for Request for Proposal (RFP) 2015-15-1 Tex-Mex Building Asbestos removal to River City Environmental LLC., in the amount of \$39,075.46. [Account #743-8001-8801-12 (Series 2013)]**

**Issue:** Building has asbestos flooring, mastic, pipe insulation and joint compound. These materials must be abated by a Licensed Asbestos Contractor before building can be demolished.

**Solution:** Asbestos will be removed by a Licensed Asbestos Contractor.

**Result:** Building can be demolished without danger to the public or the crews working the site.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried

### **Fire Suppression & EMS Services**

- 34. Discussion and possible action to authorize the Economic Development Department to develop a Fiscal Year 2015 Assistance to Firefighters Grant (AFG) Application for a grant amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00) to the U.S. Department of Homeland Security. The purpose of the application is to assist the Webb County Volunteer Fire Department via the purchase of a communications base tower for the Los Botines Fire Station and Personal Protective Equipment. This proposed action will require a Five percent (5%) cash match to be drawn from the Webb County Volunteer Fire Department's budget; this amount shall not exceed the sum of One Thousand Two Hundred Fifty Dollars (\$1,250.00). [Account #629-2203-8801 (Series 2010)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried

### **Head Start**



35. **Discussion and possible action to approve the "Annual Report to the Public" for the 2014 - 2015 Program Year and to make available to the public via the Head Start web page at <http://www.webbcountytx.gov/HeadStart/>.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried

36. **Discussion and possible action to approve the 2015 - 2016 Head Start / Early Head Start / Child Care Partnership Local Self Assessment results and the Program Improvement Plan.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 5 - 0 Motion Carried

37. **Discussion and possible action to approve the posting and filling of the following Slots:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1800	Part Time Substitute	\$8.49	20
1944	Part Time Substitute	\$8.49	20
2193	Part Time Substitute	\$8.49	20
1033	Associate Degreed Teacher Asst.	\$11.31	20
1832	Associate Degreed Teacher	\$14.72	20
1007	Bachelor Degreed Teacher	\$14.94	20
2559	Part Time Early HS Teacher Floater	\$9.87	26
2569	Part Time Early HS Teacher Floater	\$9.87	26
1139	Head Cook II	\$13.88	25

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

**Vote:** 5 - 0 Motion Carried

**Medical Examiner**

38. **Discussion and possible action to ratify payment of professional services provided by Staff Care, Inc. in the amount of \$20,300.92 for services provided to medical examiner's office and rendered October 16, 2015 through November 1, 2015; and any other matters incident thereto. [Account #001-2070-6022 (Professional Services)]**

**Issue:** There are pending invoices for services rendered 10/16/2015 through 11/01/2015 by Dr. Oscar Ramos from Staff Care, Inc. during the vacation period of Chief Medical Examiner Dr. Corinne Stern.



**Solution: Pay off total amount due to Staff Care, Inc. to avoid any late fees and abide by contractual obligation.**

**Result: Webb County will no longer have outstanding invoices with Staff Care, Inc.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

**Vote: 5 - 0 Motion Carried**

### **Public Defender**

- 39. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service Rules and Regulations, as well as any and all Wage Plan Policies:**

<b><u>Slot #</u></b>	<b><u>Title</u></b>	<b><u>Salary</u></b>
<b>2847</b>	<b>Criminal Investigator</b>	<b>\$44,535.17 - \$46,804.03 19(A-E)</b>

**Issue: Slot #2847 is now vacant.**

**Solution: Request is being made to fill the vacant Criminal Investigator Slot.**

**Result: The filling of this slot will allow our Juvenile Department to effectively continue investigating the issues that arise from their assigned cases..**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

**Vote: 5 - 0 Motion Carried**

### **Purchasing**

- 40. Discussion and possible action to purchase Fifty (50) Dell computers and licenses for the District Attorney Office, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code (TX DIR-SDD-2503 and DIR-SDD 1951) in the amount of \$89,449.30. [Requested by Isidro "Chilo" Alaniz, District Attorney; Account #176-1100-8801 (Forfeiture funds)]**

**Issue: The District Attorney's Office computer equipment is out of date, inefficient and out of warranty. This is negatively impacting the operations of the office.**



**Solution: Replace the aging computer equipment with new computer hardware and software.**

**Result: The District Attorney’s Office operations will no longer be negatively impacted by aging computer equipment.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina

**Vote: 5 - 0 Motion Carried**

- 41. Discussion and possible action to award Request For Proposal (RFP-2015-13) “Comprehensive eRecording and Document Management Software Services” to PropertyInfo Corporation. [Requested by Margie Ramirez Ibarra, Webb County Clerk; Account #005-1120-6022 (Professional Services)]**

**Issue: Webb County requested to solicit request for proposals for comprehensive e-recording and document management software services for the Webb County Clerk’s Office.**

**Solution: To award the RFP-2015-13 to PropertyInfo Corporation.**

**Result: The Webb County Clerk’s Office will continue to provide excellent customer service.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

**Vote: 5 - 0 Motion Carried**

- 42. Discussion and possible action to authorize the purchase of equipment and software from Dell & SHI to be used for the New World ERP Solution Project, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR-SDD-1951, DIR-SDD-2500, DIR-SDD-2503, DIR-TSO-2542 in the amount of \$69,704.55. [Requested by Rafael Pena, Information Technology Director; Account #603-0101-8801]**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Dell	PowerEdge Servers (3), Compellent SAN 15k Hard Drives, & Twinax Cables	\$37,760.75
SHI	Microsoft SQL Server 2014 Standard Core, CAL/Server Licenses	\$31,943.80

**Issue: The software and hardware equipment is needed to host the New World ERP Solution project for the new financial/public administration applications purchased by Webb County.**





**Solution: Purchase software and hardware equipment from recommended vendors.**

**Result: Acquiring this software and hardware equipment will result in allowing New World to install and configure their product which will provide new and improved services for the financial/public administration process.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

**Vote: 5 - 0 Motion Carried**

#### **43. Communications**

Cmr. Canales congratulated the newly elected officers for the Laredo Crime Stoppers; Sergio Preciado, Juanita Gonzalez, Estela Quintanilla, Pilar De La Fuente, and Rosario Rocha. He wished everyone a very prosperous 2016. Cmr. Canales congratulated Ms. Ana Martinez, Business Management Instructor at Alexander High School and students from her 5th block class for being presented with a \$5,000 grant from H&R Representatives. He congratulated Laredoan, Kelly Sherwood for being the first in Laredo to make multiple professional cheerleading squads working with the Texans. Cmr. Canales congratulated District Conservationist with Laredo USDA Natural Resources Conservation Services, Mr. Favio Garza along with the Webb Soil and Water Conservation District for being honored for their work and contribution to the Laredo Community College STEM School Program. He congratulated the League of United Latin American Citizens (LULAC) together with the Washington's Birthday Celebration Association for formerly announcing the Higher Education Award to United Independent School District Board President, Javier Montemayor, Jr. Cmr. Canales sent out his heartfelt condolences to the family of Guadalupe R. Morales, Virginia Flores Trevino, Jose Angel Hernandez, and Jacinta L. Melendez.

Cmr. Galo wished everyone a Happy New Year and thanked all Webb County staff for 2015. He sent his heartfelt condolences to the family of Odilia Cuellar, Hildebrando Rendon, Beto Nava, John Carl Miller, Alfredo Moncivais, Altigracia Menchaca Salinas, Berta Vidaurri Meyers, Derly Gutierrez, and Virginia Flores Trevino.

Cmr. Tijerina wished everyone a very wonderful and blessed New Year. She congratulated Colleen Rodriguez on being named the Executive Director of Crime Stoppers. She thanked the Self-Help Center for the rehabilitation of the three homes in Pueblo Nuevo. Cmr. Tijerina congratulated Mr. Jose Ceballos for being appointed chairman of the



Laredo Housing Authority Board and sent her prayers to his wife for a speedy recovery. She congratulated Ms. Margarita Araiza of the Webb County Heritage Foundation on being named Laredoan of the Year by the Laredo Morning Times. Cmr. Tijerina congratulated Javier and Gloria Rosales on having the first baby of the year at the Laredo Medical Center and Ramon and Beatriz Vasquez on having the first baby of the year at Doctor's Hospital. She congratulated WBCA on their hard work and dedication. Cmr. Tijerina congratulated Mr. Javier Montemayor for being honored by Noche de Cabaret. She sent her heartfelt condolences to the family of Mario Alberto Rodriguez, Odilia Cuellar, Christina Vasquez, Javier Avina, Bernardo Perez, Juan Jose Perez, Virginia Flores Trevino, and Jose Angel Hernandez.

Cmr. Sciaraffa sent his heartfelt condolences to the family of his sister-in-law on the passing of Alfredo Moncivais.

Judge Tijerina recognized the generous act of kindness by the Lafon Family for contributing close to five million dollars to six local charities. He congratulated Ari Bernal for being named the head coach of the Alexander High School Volleyball Team. Judge Tijerina congratulated Margarita Araiza for being honored as LMT's Laredoan of the Year 2015 for her dedication in preserving local history. He congratulated Javier Montemayor for receiving the Higher Education Award from LULAC. Judge Tijerina congratulated Crime Stopper Officers. He congratulated Laredo Swarm for remaining the undefeated basketball team. He wished a very Happy Birthday to his son who turned fifteen years old. Judge Tijerina sent out his heartfelt condolences to the family Rodolfo "Babyface" Barrera, Jr.

#### **44. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to adjourn

**Vote:** 5 - 0 Motion Carried

