

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, February 8, 2016 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 5th day of February 2016. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes for January 25, 2016**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 4. Approval of Bills, Payroll, and Monthly Report**

Webb Co. Treasurer Delia Perales presented the Bills to be released today : 1) Re-cap of checks for(462) in the amount of \$2,434,694.09, 2) Ratification of Payroll (\$3,323,996.32) 3) Correction that was sent to Auditors (auditors errors report), 4) Side bills that were presented by Gaby Lopez at the Finance Committee, 5) Two requests(1) is for her Chief Deputy that will be going to a Investment Officer Training School in the amount of \$395.00 and (1) for travel for head start in the amount of \$670.10 .

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Chief Deputy Auditor, Mr.Rafael Perez presented a report for 1/22/2016. He will submit a Monthly Report by February 22, 2016.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

5. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

Commander for Disabled Veterans Chapter #76, Mr.Valentin Cuellar and Mr.Berry spoke in regards to item #56 and #61.

Ms.Tony Gamboa,Executive Director of Staff Sgt.Dolores Gamboa Scholarship Fund, Mr. Jorge Martinez Commander from Martin High School along with cadets and Mr. Doug Alfred (Veteran) present to announce an Honor Flight that will be held on May 20 and 21 for all Veterans that can attend.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Isidro Alaniz, District Attorney

6. **Discussion and possible action to authorize the Economic Development Department to develop and submit a Fiscal Year 2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Program application to the U.S. Department of Justice's Office of Violence Against Women (OVW) in an amount not to exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) over a Three-year term for the purpose of enhancing the community's response to sexual violence; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Program. This action will have no impact on the County General Fund.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

7. **Discussion and possible action to approve an advertising contract with Lamar Advertising of Laredo (RFP #2015-31) for service dates (January 23, 2016 through January 20, 2017) in the amount of Twenty-Five Thousand Seven Hundred Twenty-Six Dollars (\$25,726.00) for public service announcements. There is no financial impact on the general fund. [Requested by Isidro Alaniz, District Attorney; Account #176-1100-6708]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Casa Blanca Golf Course

8. **Discussion and possible action to authorize Southern Golf Management Properties to operate the restaurant at the Casa Blanca Golf Course Clubhouse; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo Motion to bring up item #34

Vote: 5 - 0 Motion Carried

Purchasing

- 34. Discussion and possible action to rescind the action taken on July 27, 2015 (Item 65) to award Request for Proposal (RFP) 2015-10 Lease of the Webb County Golf Course Clubhouse Restaurant and Bar to Dragon Safety DBA Que Pizza Ricco. This action comes as a result of no response from awarded vendor after multiple efforts from the County Attorney to establish a contract.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Fire Suppression & EMS Services

- 9. Discussion and possible action to approve a building construction contract by and between Webb County and Hydroworks, Inc., for the new Webb County Central Fire Station/Administration Building, in the amount of \$965,000.00, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Account #747-8000-8002]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Head Start

- 10. Discussion and possible action to approve the posting and filling of the following Slots:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1699	Part Time Substitute	\$8.49	20
1700	Part Time Substitute	\$8.49	20
2037	Associate Degreed Teacher Assistant	\$11.31	20
2038	Associate Degreed Teacher Assistant	\$11.31	20
1047	Associate Degreed Teacher Assistant	\$11.59	21
950	Coordinator - Family Service Worker	\$22.50	26

MOTION TO TEMPORARILY RECESS AS THE WEBB COUNTY COMMISSIONERS COURT

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

MOTION TO RECONVENE AS THE WEBB COUNTY COMMISSIONERS COURT

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Administrative Services

12. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2100-30	Employee Flex Spending	\$7,107	\$48,506.69	\$41,604.25
To:	001-4112-3747-6	Admin. Immunization Fees	\$7,107	\$	\$

Issue: Invoice to be paid to the Indigent Health Department for administering influenza vaccines to qualifying Webb County Employees and their adult covered dependents.

Solution: Funds will be transferred from Employee Flex Spending Account to the Administrative Immunization Fees account to offset the cost for the vaccines.

Result: With the transfer of funds to the Administrative Immunization Fees we will insure that this invoice for qualifying employees will be paid.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Building Maintenance

13. Discussion and possible action to process payment to Johnson Control Planned Mechanical Service Agreement Schedule "A" in the amount of \$13,878.00 for the third year of the approved Three (3) year Mechanical Service Agreement for Three Water Cooled Chillers, and to include Schedule "B" for Building Automation Support Agreement in the amount of \$13,086.00 for a combined total of \$26,964.00 under new Planned Service (Proposed Estimate #1-BC60WV6). [Account #001-0106-6401 (Repairs & Maintenance of Buildings)]

Issue: Commissioners Court approved Schedule "A" on April 8, 2014 (Agenda Item 24), Maintenance Agreement between Johnson Controls, Inc. and Webb County for Three Water Cooled Chillers."

Solution: Approve Schedule "B" Building Automation Support to existing Planned Service Agreement Schedule "A".

Result: Provide Preventive Maintenance to automated system and controls to ensure proper readings, sequencing, actuation, and operation. This will ensure that the system will function to its best ability. Make modifications and or corrections to Metasys program as needed.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Community Action Agency

14. Discussion and possible action to approve the posting and filling of the following Slot, and convert Slot #1911 from Part-Time Driver to Full-Time Driver, effective date February 8, 2016:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1911	Driver	\$10.25

Issue: Part Time drivers can only work less than 29 hours a week. This position is fully funded by grant monies.

Solution: Full Time driver will be able to work additional hours needed.

Result: Full Time driver will help save on overtime expenses and assist with work load in any absence.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 15. Discussion and possible action to approve and pass a Resolution designating the Honorable Tano E. Tijerina, Webb County Judge and the Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Precinct 2, as Depository/Authorized Signatories for draw requests to the Texas Department of Housing and Community Affairs, Self-Help Center Program, Contract Number will be assigned upon execution of contract.**

Issue: Texas Department of Housing Community Affairs requires the Commissioners Court to designate two authorized signatories by Resolution for all reimbursement requests related to the Self-Help Center Program. A signed copy must be included with grant proposal.

Solution: Pass a resolution that will donate two individuals as authorized signatories for the Self-Help Center Program in order to include as part of the grant proposal package as required by the Texas Department of Housing and Community Affairs.

Result: This will ensure that Webb County's grant proposal package is completed and it will allow the county to receive future reimbursements for the Self-Help Center Program.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

- 16. Discussion and possible action to approve payment of \$610.00 to Calton Self Storage for storage unit #431. The services rendered will cover the months of September 15, 2015 through the final payment on February 15, 2016. [Account #952-4216-6012 (Space Rental)]**

Issue: The new space rental does not fit extra furniture, cabinets, file boxes that need to be stored and utilized upon use.

Solution: A storage is being utilized to house Meals on Wheels and Elderly Nutrition Programs property.

Result: Provide this one-time final payment to Calton Self Storage.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 17. Discussion and possible action to approve submitting the application for participation in the Superior Health Care provider network. The Meals on Wheels program will continue contract rate of \$5.30 per unit. The contract will become effective March 1, 2016 through March 1, 2017.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

18. **Discussion and possible action to approve, modify and fill the following Driver/Custodian Job Description under the Community Services Block Grant (CSBG) at Community Action Agency, effective February 8, 2016:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1848	Full time Driver/ Custodian	\$10.87

Issue: Slot #1848 is currently vacant and job description needs modifications.

Solution: Request is being submitted for Commissioners Court approval to fill slot and modify job description. Once approval is obtained from Commissioners Court modifications for the job description will be taken to civil service for certification.

Result: The filling of slot #1848 will allow department to effectively continue the flow of work for the Community Services Block Grant Program and the modifications of the job description will be certified meeting all Human Resources and Civil Service requirements.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

19. **Discussion and possible action to accept the recommendation of the Webb County Community Action Agency's (CAA) Advisory Board to approve the Community Service Block Grant (CSBG) budget amendment in the amount not to exceed \$60,000 for the purchase of two vehicles for submission to the Texas Department of Housing and Community Affairs (TDHCA), and authorizing the County Judge to sign all relevant documents.**

Issue: CAA staff conduct home visits and site visits to the Rural areas of Mirando, Oilton and Bruni in personal vehicles which add wear and tear of their vehicles.

Solution: Texas Department of Housing and Community Affairs (TDHCA) has approved the purchase of two vehicles from available CSBG funds.

Result: Two new vehicles will allow CAA staff to conduct home visits to obtain applications, signatures and required documentation from home bound clients. Vehicles will also be used to deliver food boxes and visit the rural areas of Mirando, Oilton and Bruni.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Elections

20. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 8, 2016:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0048	Computer System Coordinator	\$16.73 - 14/A

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Engineer

21. **Discussion and possible action to approve closeout and release of retainage to Olympia Landscape Development, Inc., in the amount of \$17,510.00 for the completion of Request for Proposal (RFP) 2015-11, Rio Bravo Soccer Field Improvements Project. [Account #750-2311]**

Issue: Closeout project.

Solution: Approve and pay retainage.

Result: Project completed.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

22. **Discussion and possible action to approve a waiver to the "25% increase rule" to River City Environmental LLC for the TexMex Asbestos Abatement Contract of \$39,075.46 (PO 16-0003395) in the amount of \$27,000.00 which equals a 69% increase, for a total contract amount of \$66,075.46 and also amend Purchase Order 15-0003829 for the Asbestos Abatement Work Plan and Air monitoring to Astex Environmental Services, Inc., in the amount of \$9,360.00 for a total amount of \$11,405.00. [Account #743-8001-8801-12 (Capital Outlay Renovation)]**

Issue: Interior sheetrock walls are double layered in many of the rooms throughout the building, there is extra sheet rock behind the paneling, extra flooring under some carpeting and mastic on A/C duct work behind demoed walls.

Solution: Removal as per State and Federal Regulations.

Result: Added cost to the project over 25%

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

23. **Discussion and possible action to award Sendero South Company (Los Fresnos, Texas) our annual contractor, the amount of \$15,220.00 for the purchase of materials, installation and calibration of Five (5) Rosemount Differential Pressure Transmitters for replacement of existing non-operational transmitters without calibration detail. This equipment is needed to be able to provide automated filter controls. [Account #745-3001-8801-7 (Capital Outlay Water Utilities)]**

Issue: The Rio Bravo Water Treatment Plant utilizes differential pressure transmitters to provide flow measurements of the four (4) gravity filters and one (1) backwash pump. This equipment is needed for added manual control of the water being filtered but also needed to place filter backwash service back under standard controls.

Solution: Purchase five (5) new transmitters and have annual contractor install them fully calibrated.

Result: This will provide us with the next steps to gain automation at the plant and

identify flow going through filters.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

- 24. Discussion and possible action to award HRM Environmental (Cedar Park, Texas) sole source provider of the existing activation systems in the amount of \$29,340.00 for Three (3) new Liquid Polymer Activation Systems for replacement of existing polymer chemical pumps that have been repaired multiple times and have become obsolete an ordering an exemption to the competitive bidding statute [Local Government Code Section 262.024 (a) 7 (Sole Source)]. [Account #745-3001-8801-7 (Capital Outlay Water Utilities)]**

Issue: The Rio Bravo Water Treatment Plant currently utilizes only two liquid polymer activation system pumps to provide polymer to the clarification process and provide for the necessary rapid settling required in water treatment. These two units have been repaired multiple times and although still in service, it is highly recommended that these units be replaced along with the installation of a third as originally designed for redundancy of service.

Solution: Purchase three (3) new systems of the existing brand of activators effective in the plant.

Result: This will provide us with three fully active systems that can provide the current activation requirements in the treatment process as well as a third emergency redundant system for continued service demands.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

- 25. Discussion and possible action to award Dynamic Pump Systems (Buda, Texas) the amount of \$5,814.00 for a new motor for a 900 gallon per minute submersible pump used to divert water from the river to the plant's reservoir. Existing motor will be removed and rehabilitated for future use. [Account #745-3001-8801-7 (Capital Outlay Water Utilities)]**

Issue: The Rio Bravo Water Treatment Plant utilizes three (3) 900 gallon per minute submersible pumps to deliver water from the river's banks to the plant's reservoir where it is readied for treatment. These pumps are part of a remote station that are used in a rotating fashion to maintain regular use as well as consistent service at high demand periods. Pump No. 3 realized a failure in which we have determined to be the motor segment of the submersible pump and casing. This motor has been in service for approximately six (6) years without service. It was estimated that the rehab of the motor would be approximately \$3,850.00 not including freight to the manufacturer.

Solution: Due to the critical nature of these pumps it is recommended to replace the existing motor with a new motor and then pull the existing motor for rehabilitation. Lead time to obtain motor is approximately 10 weeks.

Result: This will provide us with fully active pumps with one replacement.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

- 26. Discussion and possible action to authorize the purchase of equipment needed for the new Rio Bravo Soccer Field. The funding amount needed is the second lowest amount of five competitive quotes, in the amount of \$14,055.00 from Prestige Innovators Construction, Inc. The lowest and highest bidders had goal sizes that were too big and did not include installation. [Account #743-3001-8801-12 (Capital Outlay Renovations)]

Issue: Field is in need of team benches, bleachers, three different size goals and a scoreboard.

Solution: Purchase direct to save money.

Result: Approve funds and award to the bidder with the best price of equipment needed.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 27. Discussion and possible action to approve the following line item transfer for the Water Utilities Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	744-0115-6000-07	Infrastructure Environment	\$50,374	\$604,251	\$553,877
To:	745-3001-8801-7	Capital Outlay Water Utility	\$50,374	\$117,408	\$167,782

Issue: Funds are needed for Water Utilities projects as per agenda items.

Solution: Approve and transfer funds.

Result: Projects will be completed for compliance.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Pre-Trial Services

- 28. Discussion and possible action to approve the service operation contract with Recovery Healthcare Corporation for Two (2) years retroactive from July 8, 2015 to July 8, 2017 to provide monitoring services as stated in the contract for offenders released on bond through pre-trial services.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Public Information Officer

- 29. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 8, 2016; and any other matters incident thereto.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2809	Public Relations Specialist	\$18.46-\$19.40 16/A-E

Issue: On January 19, 2016, Slot #2809 Public Relations Specialist submitted a letter of resignation, effective February 1, 2016.

Solution: To approve the posting of Slot #2809 subject to the availability of payroll funds and any applicable Civil Service guidelines.

Result: Filling of slot will help continue the work of the Public Information Office.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Purchasing

- 30. Discussion and possible action to authorize the purchase of equipment and software from Dell and Insight Public Sector to be used to upgrade/replace equipment, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR-TSO-2542 and DIR-SDD-1951 in the amount of \$24,703.10. [Requested by Rafael Pena, Information Technology Director; Account #749-0500-8801]**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Dell	PowerEdge Server R630, VMWare, & KVM Switch	\$16,453.10
Insight	Cisco 48-Port 1GB Copper Ethernet Module with DFC4	\$8,250.00

Issue: The current hardware and software we have in place will no longer be supported due to it's warranty expiration. The equipment is needed to continue facilitating the hosting of several servers and applications for Webb County.

Solution: Purchase software and hardware equipment from recommended vendors.

Result: Acquiring this software and hardware equipment will result in allowing Webb County to have support and warranty for hosts and applications.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

- 31. Discussion and possible action to score Request for Proposal (RFP) 2016-53 Webb County Youth Village Surveillance Camera Project, and to award a contract to the vendor that has submitted the proposal with the overall best value to Webb County.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 32. Discussion and possible action to award a contract to Olympia Landscape Development, Inc., for tree trimming services at the Webb County Courthouse in an amount not to exceed \$5,648.31. [Requested by Judge Tano Tijerina, Webb County Judge, Account #001-0109-6022 (Professional Services)]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

33. Discussion and possible action to purchase One (1) 2016 Ford Explorer (Base Model), and One (1) 2016 Ford F-150 (Base Model), from Holiday Ford, DBA Johnson Grayson Automotive, in an amount not to exceed \$60,000.00 for the Webb County Community Action Agency, pursuant to Sections 271.101 and 271.102, Cooperative Purchasing Program, Texas Local Government Code, State of Texas Contract #MY16 071-A1. [Requested by Ricardo Martinez, CAA Director; Account #920-4200-8801]

Issue: CAA staff conducts home visits and site visits to the Rural areas of Mirando, Oilton and Bruni in personal vehicles which add to the wear and tear of their vehicles.

Solution: TDHCA has approved the purchase of two vehicles from available CSBG funds.

Result: Two new vehicles will allow CAA staff to conduct home visits to obtain applications, signatures or required documentation from home bound clients. Vehicles will also be used to deliver food boxes and visit the rural areas of Mirando, Oilton and Bruni.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

35. Discussion and possible action to authorize the Interim Purchasing Agent to purchase One (1) P100HD Visual Presenter (Elmo), and the Three (3) year express ship repair coverage with ADH for the digital presenter from GovConnection in an amount not to exceed \$3,566.37, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code (Contract # NCPA 01-44). [Requested by Joe Lopez, 49th District Court Judge; Account #605-0101-8801]

Issue: Defense and prosecution attorneys sometimes have exhibits that need to be shown as part of their presentation.

Solution: The Elmo allows them to show the exhibit on the screen and on the tabletop monitors for the jury, opposing side and judge to view.

Result: Allows for cases to be effectively presented and aids in the service of justice.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

36. Discussion and possible action to authorize the Interim Purchasing Agent to purchase One (1) PowerLite Pro Projector, One (1) Epson preferred plus Two (2) year fast turn depot service, PowerLite series, Two (2) 22" EA223WM-BK widescreen LED-LCD monitors, and Two (2) 1 year monitor coverage from GovConnection in an amount not to exceed \$3,811.00, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code. [Requested by Joe Lopez, 49th District Court Judge; Account #605-0101-8801]

Issue: Defense and Prosecution attorneys need to be able to "plug and play" their presentations during hearings and trials.

Solution: The projector and monitor system allows them to take their prepared presentations from their laptops and present to the jury, opposing side and judge.

Result: Allows for cases to be effectively presented and aids in the service of justice.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Honorable Marco Montemayor, County Attorney

37. Discussion and possible action to enter into a Twelve (12) month (January 1, 2016, through December 31, 2017) Maintenance Agreement with Unitech for one Copystar CS2560 Digital Copier in the amount of Twenty-Seven Dollars (\$27.00) per month with a total cost of Three Hundred Twenty-Four Dollars (\$324.00) and authorizing the County Judge to sign all relevant documents. [Requested by Cassie Allred, Webb County Self Help Center Program Administrator; Account #500-6500-6201 (Utilities)]

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

38. Discussion and possible action to authorize an Inter Local Agreement between Webb County and Webb Consolidated Independent School District (WCISD) for the continued construction of a community and educational training building located in or around Bruni, Texas. Webb County and Torrecillas Wind Energy, LLC, entered into a Tax Abatement Agreement that required Torrecillas Wind Energy to contribute \$400,000.00 to Webb County for this purpose. Webb County will assist WCISD by administering the funding for this project and will provide oversight necessary to ensure that the available funds are used for this specific project.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

39. Discussion and possible action to enter into a Forty-Eight (48) month (January 04, 2016 through January 3, 2020) Lease with Maintenance Agreement between Nevill Solutions and the Webb County Purchasing Department for a Kyocera Taskalfa 8001i Copier at a cost of THREE HUNDRED EIGHT DOLLARS AND EIGHTEEN CENTS (\$308.18) per month for a total amount of FOURTEEN THOUSAND SEVEN HUNDRED NINETY-TWO DOLLARS AND SIXTY-FOUR CENTS (\$14,792.64) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Leticia Gutierrez, Interim Purchasing Agent; Account #001-0600-6402]

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

40. Discussion and possible action to enter into a Twelve (12) month (January 21, 2016 through January 20, 2017) Customer Support Agreement with Holt Power Systems for maintaining the service generator located at the Webb County Youth Village in the amount of TWO THOUSAND FOUR HUNDRED FORTY-FIVE DOLLARS (\$2,445.00), and authorizing the County Judge to sign and execute all relevant documents. [Requested by Melissa Mojica, Webb County Juvenile Probation Department Director; Account #001-1301-6402]

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

41. **Discussion and possible action to enter into a Twelve (12) month (January 21, 2016 through January 20, 2017) Customer Support Agreement with Holt Power Systems for maintaining the service generator located at the Webb County Juvenile Justice Alternative Education Program in the amount of TWO THOUSAND FIVE HUNDRED FORTY-FIVE DOLLARS (\$2,545.00) and authorizing the County Judge to sign and execute all relevant documents. [Requested by Melissa Mojica, Webb County Juvenile Probation Department Director; Account #149-1301-6402]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

42. **Discussion and possible action to enter into a Thirty-Nine (39) month (January 20, 2016 through April 19, 2019) Lease with Maintenance Agreement between Nevill Solutions and the Webb County Justice of the Peace, Precinct 3, for an Ecosys M3540idn Copier at a cost of ONE HUNDRED TWENTY-FIVE DOLLARS AND TWENTY-ONE CENTS (\$125.21) per month for a total amount of FOUR THOUSAND EIGHT HUNDRED EIGHTY-THREE DOLLARS AND NINETEEN CENTS (\$4,883.19) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Judge Alfredo Garcia, Jr., Justice of the Peace Precinct 3; Account #001-1043-6014]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

43. **Discussion and possible action to enter into a Thirty-Six (36) month (September 1, 2015 through August 31, 2018) Non Financial Inter-local Cooperative Agreement between Webb County for the Head Start/Early Head Start Program and Laredo Independent School District (L.I.S.D.). The purpose of the agreement is for the Special Education Department at L.I.S.D and the Webb County Head Start/Early Head Start Program to agree to work together toward identifying disabilities in children and to provide them with the proper educational and transitional services and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start/Early Head Start Director]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

44. **Discussion and possible action to enter into a Three (3) year Cooperative Agreement between Laredo Community College and the Webb County Head Start/Early Head Start Program. The purpose of the agreement is to develop and implement the fieldwork/clinical experience for Child Development/Education. The term will commence the date the agreement has been fully executed, and authorizing the County Judge to execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start/Early Head Start Director]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

45. **Discussion and possible action to enter into a Twelve (12) month (March 1, 2016 through February 28, 2017) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit, Space 073 at a cost of ONE HUNDRED FIFTY DOLLARS (\$150.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia Barrera, Webb County Tax Assessor Collector; Account #001-0700-6014]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

46. **Discussion and possible action to enter into a Twelve (12) month (March 1, 2016 through February 28, 2017) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit, Space 074 at a cost of ONE HUNDRED FIFTY DOLLARS (\$150.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia Barrera, Webb County Tax Assessor Collector; Account #001-0700-6014]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

47. **Discussion and possible action to enter into a Twelve (12) month (March 1, 2016 through February 28, 2017) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit, Space 075 at a cost of ONE HUNDRED FIFTY DOLLARS (\$150.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia Barrera, Webb County Tax Assessor Collector; Account #001-0700-6014]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

48. **Subject: Discussion and possible action to approve a Resolution removing The San Ignacio Road Bridge, located 2.9 miles East of Loop 20, from The Webb County Road System and authorizing the County Judge to sign all relevant documents. [Requested by Luis Perez-Garcia, Webb County Engineer]**

Issue: Access to bridge is blocked by private gate.

Solution: Removal of the bridge from The National Bridge Inventory is recommended.

Result: San Ignacio Road Bridge on San Ignacio Road would not be on the Webb County Road System.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

49. **Discussion and possible action to enter into a Forty-Eight (48) month (February 8, 2016 through February 7, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb County Engineering Department for a Toshiba E-Studio 6560CT at a cost of Two Hundred Nineteen Dollars and Ninety-Three Cents (\$219.93) per month for a total amount of Ten Thousand Five Hundred Fifty-Six Dollars and Sixty-Four Cents (\$10,556.64) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by County Luis Perez Garcia, Engineer; Account #010-0115-6402]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Adrian Cortez, Constable Pct. 3

50. **Discussion and possible action to approve a new Forfeiture Fund account in the amount of \$3,620.00; and any other matters incident thereto.**

Issue: The amount of \$7,240.00 was confiscated as a result of a traffic stop. The forfeiture funds are being held by the Webb County District Attorneys Office under Cause #2015CVK026921 - AF 18-15-0620.

Solution: Opening a forfeiture account for our department so that monies can be deposited.

Result: By approving the opening of a forfeiture account, we will be able to deposit \$3,620.00 which was determined by the District Attorney's Office our department is entitled to.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

51. **Discussion and possible action to authorize the acceptance of a grant award from the Office of the Texas Attorney General (OAG) in the amount of \$4,400 for equipment and supplies for the Webb County Sheriff's Office Internet Crimes Against Children (ICAC) task force; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match.**

Issue: The psychological, emotional, and physical damage caused by child predators and inflicted on innocent victims, their families, and communities can be deeply destructive and have far-reaching consequences that can last a lifetime. Furthermore, throughout the United States, criminal cases built against child predators can be extremely complex, technologically challenging, and legalistically complicated.

Solution: The Webb County Sheriff's Office cyber crimes law enforcement unit has successfully worked with multiple federal, state, and local law enforcement agencies, including the Office of the Attorney General, to arrest over fifty (50) child predators in the Laredo/Webb County area. Grant application to supplement the successful endeavors of the Webb County Sheriff's Office cyber crimes against children task force to protect the children and youth of the Laredo/Webb County community against child predation.

Result: The Webb County Sheriff's Office will continue to enhance its ability to work proactively not only to catch individual child predators, but to produce an overall inhospitable environment for cybercrimes against children in Laredo/Webb County for the further prevention of child predation in our community.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 52. Discussion and possible action to enter into an Annual Maintenance Contract between Thyssenkrupp Elevator Corporation and Webb County Sheriff's Office for a period of Thirty-Six (36) months, effective March 1, 2016 for a total amount of TWO HUNDRED DOLLARS (\$200.00) per month payable quarterly in advance over the term of the agreement for One (1) Hydraulic elevator unit (#US98811) located at 902 Victoria Street, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2001- 6402 (Repairs & Maintenance of Equipment)]**

Issue: The Sheriff's Administrative Office located at 902 Victoria Street currently has One (1) elevator unit that is used Monday through Friday by the general public and staff. As a result of high traffic use the elevator requires preventive maintenance and in some cases repairs that can be costly to Webb County in the absence of an annual maintenance agreement.

Solution: Continue paying for elevator maintenance services to cover preventive maintenance and repairs during operational hours when required.

Result: Secure a Gold Service Agreement to cover elevator unit at the Sheriff's Administrative Office located at 902 Victoria Street.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Honorable Patricia A. Barrera, Tax-Assessor- Collector

- 53. Discussion and possible action to approve a refund in the amount of \$2,794.28 to Beit Jala LLC. Account #94746001140 had been paid prior to receiving their payment via internet.**

Issue: The aforementioned account had been previously paid by a mortgage company prior to receiving the internet payment from Beit Jala LLC which resulted in the over-payment of \$2,794.28.

Solution: Refund said amount to Beit Jala LLC for the over-payment.

Result: The monies will be reimbursed to the appropriate taxpayer.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

54. **Discussion and possible action to authorize the use of community promotions general funds in an amount not to exceed \$5,000. These monies were budgeted in 3rd party funding by the court in an effort to promote Webb County in events such as the Washington Birthday Celebration Association (WBCA) festivities, Senor International ceremony, State and Federal legislative trips to Austin, Texas and Washington D.C. [Account #001-0110-7426 (Community Promotions)]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable John C. Galo, Webb County Commissioner Pct. 3

55. **Discussion and possible action to re-evaluate the guidelines, procedures and rationale for considering and approving ad-valorem tax abatement requests and economic development grant agreements as authorized by Ch. 381 of the Texas Local Government Code and Ch. 312 of the Texas Tax Code; and any other matters incident thereto.**

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

56. **Discussion and possible action to accept a \$1,000 donation from John Galo for the Veterans Transportation Program fuel line item Account #001-6113-6204; and any other matters incident thereto..**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

57. **Status report from county staff and project architect regarding the Juvenile Rehabilitation Center project; with discussion and possible action to authorize the purchasing agent to solicit a request for proposals/qualifications for the initial phase of project construction; and any other matters incident thereto. [Co-Sponsored by Tano E. Tijerina, Webb County Judge]**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Tano E. Tijerina, Webb County Judge

58. **Discussion and possible action to approve the appointment of a County representative to the Laredo Development Foundation Board of Directors for a One (1) year term. [Requested by Laredo Development Foundation]**

Judge Tano Tijerina appointed Mr. Luis Perez Garcia as a representative to the Laredo Development Foundation Board of Directors for One year term.

59. **Status report from county staff regarding any and all accidents, with discussion and possible action; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina Motion to go into Executive Session

Vote: 5 - 0 Motion Carried

(Executive Session 12:10 P.M.-12:20 P.M.)

No action taken.

Closed Session/Executive Session

- 60. Discussion and possible action to approve the settlement agreement in Cause Number 2013CVF001669 D4, Marion Services, LLC vs. Webb County, Texas; and to identify a funding source; and any other matters incident thereto. [Executive/Closed Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A)(B) (Consultation with Attorney regarding pending litigation settlement negotiations)]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to first pay from the claims pay and then take out from account starting with #605

Vote: 5 - 0 Motion Carried

Presentations

- 61. Presentation by Gabriel Lopez, President of the South Texas Afghanistan and Iraq Veterans Association, a Non-profit Organization regarding the South Texas Veterans conference being held on May 26-27, 2016; with discussion and possible action to assist with a sponsorship in the amount of \$2,500; and any other matters incident thereto. [Account #001-0110-7426 (Community Promotions)] [Requested by Tano E. Tijerina, Webb County Judge]**

Mr. Gabriel Lopez made a presentation to Commissioners Court regarding the South Texas Veterans Conference that will be held in May.

- 62. Recognition and presentation of certificate to Kassy Lazcano for reaching the 1,000 point club for J.W. Nixon Lady Mustangs Basketball team. [Requested by Tano E. Tijerina, Webb County Judge]**

Commissioners Court recognized Kassy Lazcano for reaching the 1,000 point club for the J.W. Nixon Lady Mustangs Basketball Team.

- 63. Recognition and presentation of plaque to Jorge Ramos, Jr. of Ramos Boxing Team Laredo for his outstanding performance in boxing. [Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

Commissioners Court recognized Jorge Ramos Jr. for his outstanding performance in boxing.

- 64. Recognition and presentation of plaque to Ninfa Cantu Deandar on being recognized on an international level for her tireless dedication to her work defending the rights of women. [Requested by Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 3]**

Commissioners Court recognized Ninfa Cantu DeAnda on her tireless dedication to her work defending the rights of women.

- 65. Discussion and possible action to proclaim the month of February, 2016 as National Teen Dating Violence Awareness Month in Webb County, Texas. [Requested by Tano E. Tijerina, Webb County Judge]**

Judge Tano Tijerina recognized Maryland Bautista on promoting teen dating violence and Judge Tijerina declared the month of February 2016 National Teen Dating Violence Awareness Month in Webb County.

66. Communications

Communications were led by Commissioner Galo, Commissioner Canales, Commissioner Tijerina and Judge Tano Tijerina.

67. Adjourn

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina motion to adjourn

Vote: 5 - 0 Motion Carried