

Purchase Requisition County of Webb



Department Utilities
 Requisitioned By Tomas Sanchez
 Phone No. (956) 523-5586

Req. Number 108
 Req. Date February 25, 2016
 Deliver To Laredo Machine Shop

Capital Outlay (Attach Minutes)	
Court	Item #
Approval Date	
Mar 14, 2016	

**E-Mail Standard
Purchase Requisition**

E-Mail Capital Outlay Requisition

Official's Affidavit

I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.

Submitting this form from appropriate
Official's E-Mail Requisition's Signature

Elected / Appointed Official's Signature

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
745-3001-8801-8	28-031-110	Cost to order a new Denver Gardiner Blower with all the accessories recommended by Garden Denver Distributor.	1	\$32,530.00	ASAP	The purpose of purchasing a brand new Denver Gardner Blower is to replace the existing that has been failing due to clogged filter at the Blowers as mentioned by the Distributor Technicians that were at site to check the existing Blowers at the Wastewater Treatment Plant.	\$32,530.00
TOTAL AMOUNT							\$32,530.00