



FINAL BILL - REVISED

419 Surrey Rd.

Laredo, Texas 78040

Date	03/03/16
Invoice #	CTIF - 3, Revised



Bill To:

Project: CTIF (CETRZ)

TxDOT Contract #CTIF-01-240

Judge Tano E. Tijerina  
 Webb County  
 1000 Houston St., 3rd Floor  
 Laredo, Texas 78040

Notice of CTIF Grant Award: April 4, 2014

For Period: 6/1/2015 -8/31/2015

Description	Amount
1. Professional services related to the administration of the County Energy Transportation Reinvestment Zone (CETRZ). Remainder from 75% Totem LLC CETRZ fees, per approved Work Authorization #1 and per attached schedules provided.	\$ 15,171.00
2. Professional services related to the supervision and management of projects under the CTIF Grant Program. Remainder from 75% of Totem LLC project management fees for Espejo-Gates Roadway and Bridge 1 and 2 projects only, per approved Work Authorization #1 and per attached schedules provided. Fees for other projects not included.	\$ 16,310.53
<b>TOTAL</b>	<b>\$ 31,481.53</b>

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ALL THINGS PUBLIC

**Totem LLC**  
**Webb County CTIF (CETRZ)**  
**CETRZ Administration**



**Date:** 8/31/2015  
**Period:** 6/1/2015-8/31/2016  
**By:** Jose L. Ceballos  
**Work**  
**Authorization:** No. 1  
**Project and Name:** CETRZ ADMINISTRATION

Item No.	Description of Work	Project Manager	Independent Senior Engineer	O&G Industry Consultant	Eng. Tech/CADD	Administrative
<b>FEE HOURLY SCHEDULE</b>		\$150	\$120	\$100	\$72	\$39
<b>CETRZ ADMINISTRATION</b>						
6	CETRZ Administration (including Coordination with Advisory Board)	74.00		36.00		
Subtotal		11,100.00	-	3,600.00	-	-
<b>A.</b>	<i>Subtotal for CETRZ Administration</i>	14,700.00				
<b>CETRZ DIRECT EXPENSES</b>						
7	Travel - airfare					
8	Travel - lodging (\$175/night)					
9	Travel - meals (\$70/day)					
10	Car Rental					
11	Mileage (Standard IRS business rate: .56/mile)	179.20		291.80		
12	Other Transportation					
13	Mail or overnight shipping					
14	Reproduction					
15	Other					
<b>B.</b>	<i>Subtotal Direct Expenses</i>	471.00				
<b>A. Subtotal CETRZ Administration</b>		14,700.00				
<b>B. Subtotal Direct (non-labor) Expenses</b>		471.00				
<b>C.</b>	<b>Grand Total</b>	15,171.00				

Totem LLC

Webb County CTIF (CETRZ)

Project Management and Supervision

Date: 8/31/2015

Period: 6/1/15 to 8/31/2015

By: Jose L. Ceballos

Work

Authorization: No. 1

Project Name: Espejo-Gates Bridge1



**SCHEDULE OF FEES AND SERVICES**

Item No.	Description of Work	Project Manager	Independent Senior Engineer	O&G Industry Consultant	Eng. Tech/CADD	Administrative
<b>FEE HOURLY SCHEDULE</b>						
		\$150	\$120	\$100	\$72	\$39
<b>PROJECT MANAGEMENT AND SUPERVISION</b>						
1	General Coordination and Management	8.00				
2	Coordination with County	6.00				
3	Coordination with TxDOT - District and Austin					
4	Coordination with engineering firm	8.00				
5	Coordination with industry/landowners/others	4.00		7.80		
	Subtotal Hours	26.00	-	7.80	-	-
	Subtotal	3,900.00	-	780.00	-	-
<b>A</b>	<i>Subtotal for all Project Mgt and Supervision</i>	4,680.00				
<b>PROJECT DIRECT EXPENSES</b>						
7	Travel - airfare					
8	Travel - lodging					
9	Travel - meals					
10	Car Rental					
11	Mileage (Standard IRS bus rate: .56/mile)					
12	Other Transportation					
13	Mail or overnight shipping					
14	Reproduction					
15	Other					
<b>B</b>	<i>Subtotal Project Direct Expenses</i>	-				
<b>A. Subtotal Project Mgt and Supervision</b>		4,680.00				
<b>B. Subtotal Direct (non-labor) Expenses</b>		-				
<b>C Grand Total</b>		4,680.00				

Totem LLC

Webb County CTIF (CETRZ)

Project Management and Supervision

Date: 8/31/2015

Period: 6/1/15 to 8/31/2015

By: Jose L. Ceballos

Work No. 1

Project Name: Espejo-Gates Bridge 2



**SCHEDULE OF FEES AND SERVICES**

Item No.	Description of Work	Project Manager	Independent Senior Engineer	O&G Industry Consultant	Eng. Tech/CADD	Administrative
<b>FEE HOURLY SCHEDULE</b>						
		\$150	\$120	\$100	\$72	\$39
<b>PROJECT MANAGEMENT AND SUPERVISION</b>						
1	General Coordination and Management	8.00				
2	Coordination with County	6.00				
3	Coordination with TxDOT - District and Austin					
4	Coordination with engineering firm	8.00				
5	Coordination with industry/landowners/others	4.00		7.80		
	Subtotal Hours	26.00	-	7.80	-	-
	Subtotal	3,900.00	-	780.00	-	-
A	Subtotal for all Project Mgt and Supervision	4,680.00				
<b>PROJECT DIRECT EXPENSES</b>						
7	Travel - airfare					
8	Travel - lodging					
9	Travel - meals					
10	Car Rental					
11	Mileage (Standard IRS bus rate: .56/mile)					
12	Other Transportation					
13	Mail or overnight shipping					
14	Reproduction					
15	Other					
B	Subtotal Project Direct Expenses	-				
A. Subtotal Project Mgt and Supervision		4,680.00				
B. Subtotal Direct (non-labor) Expenses		-				
C Grand Total		4,680.00				

**Totem LLC**  
**Webb County CTIF (CETRZ)**  
**Project Management and Supervision**  
**Date:** 8/31/2015  
**Period:** 6/1/15 to 8/31/2015  
**By:** Jose L. Ceballos  
**Work**  
**Authorization:** No. 1  
**Project Name:** Espejo-Gates Rural Roadway 3



SCHEDULE OF FEES AND SERVICES						
Item No.	Description of Work	Project Manager	Independent Senior Engineer	O&G Industry Consultant	Eng. Tech/CADD	Administrative
<b>FEE HOURLY SCHEDULE</b>		\$150	\$120	\$100	\$72	\$39
<b>PROJECT MANAGEMENT AND SUPERVISION</b>						
1	General Coordination and Management	14.00				
2	Coordination with County	8.00				
3	Coordination with TxDOT - District and Austin					
4	Coordination with engineering firm	10.00				
5	Coordination with industry/landowners/others	6.00		11.00		
	Subtotal Hours	38.00	-	11.00		
	Subtotal	5,700.00	-	1,100.00	-	-
<b>A</b>	<i>Subtotal for all Project Mgt and Supervision</i>	6,800.00				
<b>PROJECT DIRECT EXPENSES</b>						
7	Travel - airfare					
8	Travel - lodging					
9	Travel - meals					
10	Car Rental					
11	Mileage (Standard IRS bus rate: .56/mile)	150.53				
12	Other Transportation					
13	Mail or overnight shipping					
14	Reproduction					
15	Other					
<b>B</b>	<i>Subtotal Project Direct Expenses</i>	150.53				
<b>A. Subtotal Project Mgt and Supervision</b>		6,800.00				
<b>B. Subtotal Direct (non-labor) Expenses</b>		150.53				
<b>C</b>	<b>Grand Total</b>	6,950.53				

The project continues in the engineering design process; the Totem LLC and SBI team continues to make progress. The items listed below are being reported as completed, or as otherwise described.

**PROJECTS #1, 2, and 3: ESPEJO-GATES ROADWAY**

- The traffic count study and geo-tech testing completed. Pavement report and recommendations completed. The drainage analysis continues with some remaining issues on a few sections. Surveying of adjacent landowner (Harrison Interests) property impacting road drainage being scheduled.
- June 1<sup>st</sup> – Meeting with County Judge, Judge's Chief of Staff, Executive Administrator, County Engineer, and Assistant County Attorney related to CTERZ/CTIF contract, administrative matters and payment to subcontractors.
- June 4<sup>th</sup> – Conference call from Tony Trevino, CETZR Chairperson related to poor, unsafe road conditions of Espejo-Gates Rd, given recent heavy rains.
- June 10<sup>th</sup> – Coordination with S&BI and Webb County Engineering Office to finalize and submit to landowner the Right-to-Entry Agreement Exhibits – Webb County Certificate of Insurance and Exhibit for survey parameters. Submitted exhibits to landowner.
- June 11<sup>th</sup> – Meeting with Commissioner Canales, Webb County Road and Bridge Director (via phone), and Russell Kellum with Anadarko (via phone) to discuss Espejo-Gates road conditions, given rains and deterioration.
- June 12<sup>th</sup> – Meeting on-site at Espejo-Gates with representatives from Webb County Engineering and Road & Bridge, Anadarko, and Lewis Energy to discuss road conditions and maintenance program. Webb Road & Bridge to put road on regular maintenance program.
- June 18<sup>th</sup> – Update meeting with S&BI.
- June 24<sup>th</sup> – Executed Right of Entry Agreement between Webb County and Harrison Interests submitted to Harrison Interests.

**CETZR ADMINISTRATION**

- June 2<sup>nd</sup> – Meeting with Commissioner Canales to provide program update.
- June 18<sup>th</sup> – Coordination with County Engineer's Office, Laura Govea, to draft Totem LLC Contract Supplement and Revised Work Authorization.
- June 22<sup>nd</sup> – Attended Commissioners Court meeting. CETZR/CTIF items on agenda.

**Key Upcoming Items in July 2015:**

- S&BI to begin topographical survey of Harrison Interests property, beginning July 7, 2015. Await S&BI recommendations on drainage design.
- Team meeting to review final road design and establish next steps, as they relate to adjacent landowner; as well as discuss bidding and construction planning issues.

By: Jose L. Ceballos

The project continues in the engineering design process; the Totem LLC and SBI team continues to make progress. The items listed below are being reported as completed, or as otherwise described.

**PROJECTS #1, 2, and 3: ESPEJO-GATES ROADWAY**

- The traffic count study and geo-tech testing completed. Pavement report and recommendations completed. Surveying of adjacent landowner's (Harrison Interests) property impacting road drainage is completed. The drainage analysis is completed, except for a few minor details remaining related to the two bridges.
- July 15 – Progress meeting with S&B related to surveying of adjacent landowner's property and scheduling update for County Engineering.
- July 31 – Progress meeting to update County Engineer on survey of adjacent landowners property and project schedule. Team established next steps and agreed to communicate with Harrison Interests as to proposed road improvements and layout plan to put project out to bid. It was agreed that the project will be ready to go out to bid as early as in 30 days.

**CETRZ ADMINISTRATION**

- July 15, 16 – Coordination with County Engineering (Ms. Govea) and TxDOT (Mr. Elizondo) to address request by TxDOT to revise Invoice CTIF 1 - to separate billing consistent with TxDOT's fiscal year. Invoices were revised and resubmitted.

**Key Upcoming Items in August 2015:**

- S&BI to provide listing of all structures to County Engineer and draft of letter to Harrison Interests, and schedule a time to meet with their representatives.
- S&BI to prepare draft of TxDOT driveway permit.
- Team to provide TxDOT Espejo Gates Rd preliminary design for their comments.
- Set date to brief CETRZ Advisory Board and go to bid.

By: Jose L. Ceballos

The project continues in the engineering design process; the Totem LLC and SBI team continues to make progress. The items listed below are being reported as completed, or as otherwise described.

**PROJECTS #1, 2, and 3: ESPEJO-GATES**

- PRIOR NOTE: The traffic count study and geo-tech testing completed. Pavement report and recommendations completed. Surveying of adjacent landowner's (Harrison Interests) property impacting road drainage is completed. The drainage analysis is completed, except for a few minor details remaining related to the two bridges. Project will go to bid upon TxDOT reviews and approves design to be provided.
- August 4 – Progress coordination meeting with S&BI (Jorge M. and Meme E.) related to project status/coordination and matter discussed on of July 31<sup>st</sup> with County Engineer and staff.
- August 19 – Update and coordination call with Jesse H., S&BI related to pending CTIF work and assessment of progress and Totem LLCs participation.

**CETRZ ADMINISTRATION**

- August 5 – Meeting with Commissioner Canales related to calls his office received from Anadarko PC about road conditions and project progress.
- August 13 – Meeting at Espejo-Gates Rd with Anadarko representatives related to project progress and road condition near their gate at approximately 4 miles from Hwy 83.
- August 18 – Coordination meetings at Espejo-Gates road and in Carrizo Springs with Anadarko and Chesapeake representatives related to project progress, including CETRZ road issues in Dimmit County.
- August 26 - Conference with Tony Trevino, CETRZ Advisory Board Chair relating to Lewis Energy's difficulty accessing its gate, road conditions, and project status.
- August 27 – Meeting with Commissioner related to project status and Totem LLC's end of participation in project.

**KEY UPCOMING ITEMS:**

NONE

By: Jose L. Ceballos