

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Tuesday, March 29, 2016 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 25th day of March 2016. Present also were Ms. Brigette Garay, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to excuse Cmr. Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (ABSENT)

2. Pledge of Allegiance

9:07 a.m. Cmr. Sciaraffa present.

3. Approval of Minutes for March 14, 2016

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

4. Approval of Bills, Payroll, and Monthly Report

Webb County Treasure Delia Perales presented the following : 1) recap of checks to be approved, 2) Ratification of payroll, #3 Corrections sent to Auditors, 4) Ratifications for checks, 5) Side Bills. Release (2) checks one for Office Depot and one for Ashley's Furniture. She also presented the Permanent School Fund Monthly Report and Monthly Report for February 2016 was presented and approved.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Building Maintenance Director, Mr. Jose Luis Neira presented a status report for the month of February and March on work orders received.

- 5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Isidro Alaniz, District Attorney

- 6. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Homeland Security Grants Division for the Border Prosecution Grant estimated at \$375,000 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. Contract Term: September 1, 2016 to August 31, 2017.**

Issue: There is a need for resources to prosecute felony cases, provide technical assistance and training to law enforcement agencies and prosecute border crime cases along the Texas-Mexican Border. The Office of the Governor of Texas has provided available resources through a grant opportunity to enhance prosecution in the

area of organized crime / criminal enterprise cases.

Solution: Authorize the submission of the grant application as set forth above to ensure that the District Attorney's Border Prosecution Unit can continue to successfully prosecute border crime cases along the Texas-Mexican Border.

Result: The District Attorney's Office will have the opportunity to receive additional resources to continue prosecution specifically in the area of organized crime / criminal enterprise cases.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by
Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Honorable Oscar Hale, 406th District Court Judge

- 7. Discussion and possible action to authorize the 406th Judicial District Court Drug Court Program to submit a grant application for the Fiscal Year 2016 "Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Courts TI-16-009" offered by the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration which will allow for the continuation of the services currently being provided by the 406th Veterans Treatment Program, and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. There are no matching funds required.**

Issue: The Substance Abuse and Mental Health Services Administration has been authorized to award an estimated 50 grants for up to 3 years and \$325,000/year, to fund and support Adult Treatment Drug Courts to include Veterans Treatment Courts in order to address the needs of veteran participants and their families.

Solution: The 406th Veterans Treatment Program's fiscal responsibility and obligation to submit an application to the Substance Abuse and Mental Health Services Administration for the Adult Treatment Court Grant.

Result: Enabling the 406th Veterans Treatment Program to provide additional services and/or enhance the services currently being provided.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by
Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Honorable Jesus Garza, County Court at Law 2 Judge

- 8. Discussion and possible action to approve the following line item transfer, effective April 1, 2016:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1011-6022	Professional Services	\$10,000	\$12,000	\$2,000
To:	001-1011-6029	Court Interpreter/reporter	\$10,000	\$90.30	\$10,090.30

Issue: There are pending invoices such as Court interpreter and Reporter fees that need to be paid and for future fees.

Solution: Transfer funds to be able to pay these outstanding invoices.

Result: Pay vendors for services rendered.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Economic Development

- 9. Discussion and possible action to approve the submission of a Contract Amendment/Modification to include engineering contract amount with LNV Engineering, Inc. in the amount of \$38,000 for the Colorado Acres – Highway 59 Water Improvement Project with funds from the Texas Department of Agriculture, Texas Community Development Block Grant #7215510 and authorize County Judge to sign all relevant documentation. This action will have no impact on the County’s General Fund. [Accounts #645-8001-8801 and #645-8001-6022]**

Issue: Engineering contract amount was a little higher than anticipated. Texas Commission on Environmental Quality (TCEQ) and Webb County Planning are recommending a sanitary easement fence.

Solution: This contract amendment will assist with financing the entire engineering contract amount from the grant. Construct a sanitary easement fence on the west side of water facility and add additional funds to construction ground storage tank.

Result: Engineering contract will be funded through grant funds.

TCEQ & Webb County Planning recommendations will be addressed.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by
Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: County Judge Tano E. Tijerina (ABSTAIN)
Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSTAIN)

Head Start

10. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
955	Education Assistant	\$16.93	26
2037	Associate Degreed Teacher Assistant	\$11.31	20
1613	Child Care Partnership Teacher Floater	\$9.00	26
1614	Child Care Partnership Teacher Floater	\$9.00	26
1615	Child Care Partnership Teacher Floater	\$9.00	26
1643	Child Care Partnership Teacher Floater	\$9.00	26
1644	Child Care Partnership Teacher Floater	\$9.00	26

Motion by Commissioner, Pct. 3 John C. Galo, seconded by
Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

11. Report regarding Notice of the Overview of Findings from the Fiscal/Eligibility, Recruitment, Selection, Enrollment, and Attendance review conducted from January 4, 2016 to January 8, 2016 by the Administration for Children and Families. No area of noncompliance was found during the course of the review. Accordingly, no corrective action is required.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by
Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Juvenile Probation Department

12. Discussion and possible action to authorize the Judge Solomon Casseb, Jr., Webb County Youth Village to enter into an agreement with Laredo Texas Hospital Company, L.P., d/b/a Laredo Medical Center, for hospital services to residents from the Youth Village as such residents are referred.

Issue: The Webb County Youth Village will enter into an agreement with Laredo Medical Center for hospital services. Without an agreement the Youth Village will be required to pay full costs for all medical services provided by Laredo Medical Center.

Solution: The agreement with Laredo Medical Center will provide a cost reduction on medical services.

Result: Said agreement with Laredo Medical Center will result in lower cost rates for the department.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Medical Examiner

- 13. Discussion and possible action to enter into a Twelve (12) month agreement between Stericycle and Webb County for Medical Examiner's Office for bi-monthly collection of biohazardous waster for disposal to meet state-specific regulations in the monthly amount of ONE THOUSAND THREE HUNDRED NINETY-EIGHT DOLLARS AND FORTY-TWO CENTS (\$1,398.42) with a yearly total amount of SIXTEEN THOUSAND SEVEN HUNDRED EIGHTY-ONE DOLLARS AND FOUR CENTS (\$16,781.04), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. [Account #001-2070-6022 (Professional Services - Medical Examiner)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa Motion to move up items #67 and #68

Vote: 5 - 0 Motion Carried

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

- 67. Discussion and possible action to accept the recommendation of the Webb County Historical Commission (WCHC) nominations committee and approve the following individuals for appointment/reappointment to the Webb County Historical Commission; and any other matters incident thereto, including an Annual Report regarding WCHC**

activities for 2015:

**Frank Gonzalez
Alfredo Gutierrez
Jeanette Hatcher
Alice Herrera
Renée LaPerrière, new appointee
Lily Perez
Jorge Santana
Dr. Corinne Stern, M.D.
Mary F. Trevino**

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to table item #67

Vote: 5 - 0 Motion Carried

- 68. Discussion with possible action to pass a Resolution in support of the U.S. Department of Agriculture Integrated Pest Management (mechanical/biological) process to control giant river cane, Arundo Donax, and condemning the aerial herbicide application of chemicals and herbicides directly onto the banks of the Rio Grande; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (ABSTAIN)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina Motion to move item #14 to the end with #70 and #71

Vote: 5 - 0 Motion Carried

Administrative Services

- 15. Discussion and possible action to approve the repair of Fifty (50) golf carts, at an estimated cost of Fifty-Eight Thousand Seven Hundred Fifty-Nine Dollars and Ninety-Four Cents (\$58,759.94), for incident claims of November 23, 26, 27 and 28, 2015, December 4 and 5, 2015, wherein a total of 50 carts were vandalized and damaged; and any matters incident thereto. Claims have been processed with insurance carrier, and the County will be reimbursed for all cost minus the deductible of Two Thousand Dollars (\$2,000). [Account #001-0114-9201]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

16. Discussion and possible action to approve the following line item transfer, effective April 1, 2016:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2100-0300	Flex Account	\$7,700	\$48,506.69	\$40,806.69
To:	001-0114-6205	Materials & Supplies	\$7,700	\$9,891.71	\$17,591.71

Issue: Funds are needed to purchase gift items to be utilized to promote safety in the County at the Annual Employee Recognition Luncheon, scheduled for April 20, 2016, for an amount not to exceed Seven Thousand Seven Hundred (\$7,700.00).

Solution: Transfer amount to appropriate account to continue with the ordering of proposed items effective April 1, 2016.

Result: Monies will be available when purchase order is submitted.

17. Discussion and possible action to approve a policy authorizing Sheriff's Office and Constable departments to participate in "Two Step" program, to include but not limited to other local, state, and federal agencies, and coordinating these programs with Administrative Services department for any and all liability issues. [Co-Sponsored by Tano Tijerina, County Judge]

Bruni Community Center

18. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6108-6204	Fuel & Lubricants	\$600	\$2,195	\$1,595
	001-6108-5601	Administrative Travel	\$500	\$900	\$400
			\$1,100		
To:	001-6108-6402	Repairs & Maint. - Equip.	\$1,100	\$18.42	\$1,118.42

Issue: Need to pay lease/service contract for Toshiba copier, plus copy costs, which was not allotted in the budget.

Solution: Transfer funds to have sufficient money to satisfy lease thru the end of the fiscal year.

Result: Will have enough funds to pay for lease and copy costs thru the end of the fiscal year.

19. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6108-5601	Administrative Travel	\$400	\$400	\$ 0
To:	001-6108-6401	Repairs & Maint. -Bldg.	\$400	\$47	\$447

Issue: Need funds to build shelves to properly set up a computer lab.

Solution: Transfer funds to Repairs & Maintenance-Building to purchase material for shelves.

Result: Will be able to purchase materials to build shelving for computer lab.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve items #16, #17, #18, and #19

Vote: 5 - 0 Motion Carried

Building Maintenance

20. Discussion and possible action to approve the transfer of the vehicle listed below from Indigent Health to Building Maintenance Department for the purpose of better serving the County's needs on completing pending work orders.

Description: Unit 07-0, 2007 Ford F150, VIN #1FTPW12V27KC40726

Issue: Delays while performing work orders by picking up crew from job site to job site.

Solution: The transfer of this vehicle will resolve the problem of having crew dropped off at one job site and picked up to be taken to another job site.

Result: By transferring said vehicle, Building Maintenance Department will be able to perform it duties more efficiently.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina

Vote: 5 - 0 Motion Carried

Community Action Agency

- 21. Discussion and possible action to proclaim April 2016 as the 48th Anniversary of Fair Housing Month and April 11th – 15th 2016 as Fair Housing Week and continue to designate the Webb County Community Action Agency as the agency responsible for monitoring Fair Housing in Webb County.**

Issue: In order to continue applying for grants, Webb County needs to promote Fair Housing in Webb County which is a grant requirement.

Solution: Promoting Fair Housing in Webb County and designating a week during the month of April will help citizens of Webb County know their legal rights in housing discrimination.

Result: The designation of the month of April as Fair Housing Month and the approval of the Fair Housing Resolution will satisfy two (2) grant requirements under the Texas Community Development Grant Program.

- 22. Discussion and possible action to authorize the Community Action Agency to enter into an annual vendor agreement with TriEagle Energy for implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs. This action will have no impact to the General Fund.**

Issue: The Webb County Community Action Agency will enter into an annual vendor agreement with TriEagle Energy for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: This vendor agreement is a Texas Department of Housing and Community Affairs (TDHCA) requirement that will provide funding to be used for payment of qualifying low income clients home energy expenses,

Result: The Texas Department of Housing and Community Affairs

(TDHCA) will provide funding to be used for payment of qualifying low income client home energy expense.

23. Discussion and possible action to approve the hourly wage increase for the Webb County Community Action Agency staff and to adjust salaries as follows. The increase will not include the CAA Executive Director, Community Social Services Manager, Case Management Specialist, Executive Administrative Assistant, Receptionist/Clerk, Caseworker Slot #1157 and Driver/Custodian. There will be no impact to the General Fund.

<u>Slot</u>	<u>Position</u>	<u>Proposed Hourly Wage</u>	<u>Previous Hourly Wage</u>
1412	Caseworker	\$14.00	\$11.53
1155	Caseworker	\$14.00	\$11.53
1156	Caseworker	\$14.00	\$11.53
2422	Center Aide	\$12.00	\$10.76
2743	Admin. Budget Tech.	\$12.00	\$10.76
2159	Admin. Tech.	\$12.75	\$11.53

Issue: The Webb County Community Action Agency staff are not a part of the county's wage plan.

Solution: The Webb County Community Action Agency is proposing staff's hourly wage increased based on job duties and job performance as per each employee's evaluation.

Result: The Webb County Community Action Agency Program and Community Social Services Program will participate in the wage increase adjustment when and if approved by Commissioners Court.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #21, #22, and #23

Vote: 5 - 0 Motion Carried

24. Discussion and possible action to approve the transfer of the vehicle listed below from Community Action Agency to Self-Help Center for the purpose of providing housing rehabilitation inspections. This vehicle has always been in use by the Community Action Agency department.

Description: Unit #3702, Year 2003, Model: Ford Pick Up Truck, Lic. Plate #852-709, VIN #1FTRX17WX3NB63491

Issue: Self-Help Center does not have a vehicle to conduct inspections in rural areas.

Solution: Transfer Ford Pick Up Truck to Self Help Center.

Result: Self Help Center staff will have a pick up truck to conduct housing rehabilitation inspections in the rural areas.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Elections

- 25. Discussion and possible action to authorize and establish the main, temporary branch, and temporary mobile branch early voting polling sites for the May 24, 2016 Joint Democratic and Republican primary runoff elections within Webb County, Texas, pursuant to Chapter 85, Texas Election Code.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa Motion to bring up item #31

Vote: 5 - 0 Motion Carried

Engineer

- 31. Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	744-0115-6000-07	Infrastructure Environment	\$69,336	\$595,717	\$ 526,381
To:	745-3001-8801-07	Capital Outlay Water Utility	\$51,136	\$	\$
	745-3004-8801-08	Capital Outlay Wastewater Utility	\$18,200	\$	\$
			\$69,336		

Issue: Transfer is requested to fund Three (3) expenses recommended for improvement at the Water and Wastewater Systems. Although a change order was approved for a bypass to install a screen located at the Wastewater Treatment Plant, funding was not allocated in the amount of \$18,200. Replacement of critical motor to drive our submersible river pumps are needed and recommended over repairing them. Additional Engineering expenses were needed under electrical approval to finalize UV Plans and Specification approval by the Texas Commission on Environmental Quality (T.C.E.Q.).

Solution: Approve this Transfer to make funds available for issuing of Purchase Order.

Result: Projects commence as needed.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 26. Discussion and possible action to approve the purchase of Three (3) 50 HP Hitachi Submersible Motors from Odessa Pumps, of Corpus Christi, Texas for the Utilities department. Buy Board Contract Number 418-13 pursuant to Sections 271.101 and 271.102 subchapter F; Cooperative Purchasing Program, Texas Local Government Code in the amount of \$48,106.00. [Account #745-3001-8801-7 (Capital Outlay Water Utilities)]**

Issue: According to the Texas Commission on Environmental Quality (T.C.E.Q.), we must have all (3) pumps online with the same capacity of running up to the three pumps. This does not include the Emergency Mobile Pump.

Solution: Replace motors to have the capability to run from (1) pump to (3) pumps rated each pump at 900 gpm each.

Result: Will have the capacity in flow rate with all pumps online will be resolved once they get reassemble and back at the River Intake Lift-station.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

27. **Discussion and possible action to approve payment of charges in the amount of \$421.00 to TOSHIBA Business Solutions for monthly maintenance services provided to county owned TOSHIBA ESTUDIO2500/CBF610151 copier for October 2015, November 2015 and December 2015, after maintenance contract had expired. [Account #010-0115-6402]**

Issue: TOSHIBA Business Solutions continued providing maintenance services for county owned TOSHIBA ESTUDIO2500/CBF610151 copier after contract expired. Representatives had informed department that no additional contract was needed if maintenance services would continue the same. Payment requests require actively approved contracts for continued services in order to pay for invoices. Services were stopped by department.

Solution: County owned copier is old and does not pass TOSHIBA Business Solutions' specifications for contract maintenance services. Copier would need to be brought up to specifications, which would be costly to department. At this time, department will be submitting purchase requests on an "as needed" basis for maintenance and supplies of this machine.

Result: Payment approval of old invoices and release of check at the next available meeting.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

28. **Discussion and possible action to approve Supplemental Work Authorization No. 1 to Work Authorization No. 1, No. 2 and No. 3 of the contract between Webb County and S&B Infrastructure to extend the Work Authorization duration to 36 months with a new termination date of September 22, 2017 for services being performed for the Espejo-Gates Projects under the County Transportation Infrastructure Fund (CTIF)**

Issue: Final Plans, Specifications and Estimates for the Espejo-Gates Bridge #1, #2 and Roadway have not been completed due to unforeseen delays in the projects. Specifically, difficulties with obtaining access to the surrounding private property made it difficult to complete necessary surveying activities.

Solution: Extend the initial duration of Work Authorization No. 1 (Bridge #1), No. 2 (Bridge #2) and No. 3 (Roadway).

Result: Provide adequate time for the completion of services to include: Final Plans, Specifications and estimates; construction bidding; construction management and support; and project administration.

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 29. Discussion and possible action to release payment to LNV Engineering for Two (2) invoices totaling \$34,312.60. The amount of \$22,046.37 for Water and \$12,266.23 for Wastewater services. Under their Contract they will provide engineering support services for the Rio Bravo Water and Wastewater Treatment Plants. [Accounts #745-3001-8801-7 (Capital Outlay Water Utilities) and #745-3004-8801-8 (Capital Outlay Wastewater)]**

Issue: LNV Engineering was hired in 2014 to provide repair and rehab services for the Rio Bravo Water and Wastewater Systems, these two final payments remain and have been completed.

Solution: Authorize payment.

Result: Approve payment and release check at the next available meeting.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: County Judge Tano E. Tijerina (ABSTAIN)

Commissioner, Pct. 2 Rosaura “Wawi” Tijerina (ABSTAIN)

- 30. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 29, 2016:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1532	Operator I, II, III	\$15.15 12/A
2878	Operator I, II, III	\$15.15 12/A
2712	Truck Driver	\$14.42 11/A

Issue: Due to resignations and terminations, filling of these positions are needed to provide the required services for the Water and Wastewater System.

Solution: Approve posting of vacated positions.

Result: Advertisement and hiring of qualified replacements.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 32. Discussion and possible action to approve payment in the amount of \$3,030.00 to annual contractor Square E Engineering from Laredo, Texas, for the Electrical Design and Drawing as part of professional services for completion of the UV Disinfection submittal to the Texas Commission on Environmental Quality (T.C.E.Q.) [Account #745-3001-8801-07]**

Issue: Although a contract with our Engineer of Record was awarded it did not include the electrical design services and a design, drawing, and seal was needed to finalize this project.

Solution: Staff is to utilize the annual contract for Electrical and Instrumentation Services that includes professional services to complete this electrical design.

Result: Once design is completed, finalization of UV plans and specifications can be delivered to T.C.E.Q.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

- 33. Discussion and possible action to approve the transfer and filling of Slot #1965 (Administrative Clerk-Pay Grade \$13.07 9/A/A) from Department #0106 (Building Maintenance) to Department #0115 (Engineering), subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective March 29, 2016.**

Issue: Department #0115 (Engineering) requesting transfer to help when Office Manager out.

Solution: Transfer Slot to the Engineering Department.

Result: Transfer will help alleviate work load.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 34. Discussion and possible action to approve the Local Government to perform, or cause to be performed, the following local match fund participation requirement on the approved County Border Infrastructure (CBI) Project: Hachar Road Extension (Off-System) (CSJ: 0922-33-166) awarded by the Federal Highway Administration (FHWA) in the amount of \$300,000.00 which includes \$120,000.00 for Schematic and \$180,000.00 for Environmental Services of which 80% is reimbursable through federal funding; and approval to allocate funds for an initial payment by the Local Government in the amount of \$15,000.00 (non-reimbursable) for engineering direct state oversight costs that must be paid up front to the Texas Department of Transportation; and authorizing the County Judge to execute all relevant documents. Total due to TxDOT at this time is \$15,000.00.**

Issue: The Hachar Road Extension project requires preliminary environmental and schematic services to be completed before plans, specifications, and estimates for construction can be developed. The Texas Department of Transportation and the Federal Highway Administration require an Advanced Funding Agreement to be executed and \$15,000.00 of local funds to pay for TxDOT direct oversight costs.

Solution: Webb County to enter an Advanced Funding Agreement with the Texas Department of Transportation in order to be reimbursed for 80% of the costs associated with the completion of schematic and environmental services of the Hachar Road Extension Project and allocate an initial amount of \$15,000.00

Result: Federal and state funding requirements will be fulfilled in order to take care of schematic and environmental services costs associated with the Hachar Road Extension project and for the county to be reimbursed for 80% of the total project costs.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 35. Discussion and possible action to approve the payment of final invoice to Totem, LLC in the amount of \$31,481.53 for the period ending August 31, 2015 and the termination of contract for Professional Services inclusive of management and administration activities under the County Transportation Infrastructure Fund (CTIF). [Account #001-0109-6022 (Professional Services)]**

Issue: Approval to pay final invoice is pending in order to compensate Totem, LLC for professional management and administrative services performed for the period of June 1 - August 31, 2015, in the amount of \$31,481.53 under the County Transportation Infrastructure Fund.

Solution: Obtain approval from Commissioners Court in order to pay final invoice and close-out contract.

Result: Compensation of services completed to Totem, LLC and final close-out of contract.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 36. Discussion and possible action to release payment to Zertuche Construction for Pay Application No. 25 in the amount of \$34,932.92. Leaving a balance including retainage of \$231,690.01 to complete the balance of the work on this contract. [Account #634-6113-8601 (Construction in Progress)]**

Issue: Zertuche Construction has progressed with items of work towards the completion of the Fernando Salinas Community Center, which are noted in the schedule of values in Pay Request No. 25.

Solution: Authorize payment so work can move forward.

Result: Approve payment and release check at next available meeting.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #36 and pay half once the City of Laredo has paid their half

Vote: 5 - 0 Motion Carried

Purchasing

37. Discussion and possible action to offer a One (1) year extension to the following annual contracts:

Bid 2016-66 - Annual Contract for Aggregate 0010 Blend (Vulcan Construction Material & Vision Drilling)

Bid 2016-24 - Annual Contract for Auto Parts with Service Out of Shop (Andy's Auto & Bus)

Bid 2016-04 - Annual Contract for Emulsion (Anderson Columbia)

Bid 2016-03 - Annual Contract for Flexible Base (Buffalo Materials, Inc., Vision Drilling)

Bid 2015-55 - Annual Contract for Fuel in the Bruni, TX Area (Los Angeles Cattle Company)

Bid 2016-27 - Annual Contract for Liquid Soil Stabilizer (Momar)

Bid 2016-02 - Annual Contract for Lubricants (Arguindegui Oil)

Bid 2016-43 - Annual Contract for Machine Shop Repair (Laredo Machine Shop, Laredo Mechanical Industrial Service, J.R Martinez)

Bid 2016-09 - Annual Contract for Muffler Replacement (Laredo Muffler Shop)

Bid 2016-67 - Annual Contract for Trap Rock 624 Grade 4 & Grade 5 (Vulcan Construction Material)

Issue: Current annual contracts are set to expire September 30, 2016

Solution: Offer vendors in good standing a One year extension

Result: Compliance of the law, purchasing efficiency

38. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following annual contracts:

RFP 2017-44 - Two year contract for Asphalt and Concrete repairs

Bid 2017-42 - Annual Contract for Auto Electrical Repair Service

Bid 2017-76 - Annual Contract for Electrical Service for Buses (Transient & School)

Bid 2017-36 - Annual Contract for Fire Extinguishers (Maintenance, Service, & Inspection)

Bid 2017-36 - Annual Contract for Fire Suppression Systems (Maintenance, Inspection, & Repair)

Bid 2017-25 - Annual Contract for Glass Replacement

Bid 2017-16 - Annual Contract for Electrical Supplies

Issue: The extension period of these contracts will expire September 30, 2016

Solution: Solicit new contracts

Result: Compliance of the law, purchasing efficiency

39. Discussion and possible action to award the following Request for Qualifications (RFQs):

RFQ 2017-86 - Three (3) year contract for Professional Services - Medical Doctor (Dr. Avelino Alvarez, Rachel Vurbeff PNP, Dr. Ruben Bocanegra, Dr. Amando Garza III, Dr. Arturo Garza-Gongora)

**RFQ 2017-87 - Three (3) year contract for Professional Services - Dentist
(Dr. Hector Lopez, University of Health Science Center San Antonio, Dr. Rolando Salazar)**

**RFQ 2017-88 - Three (3) year contract for Professional Services - Psychologist
(Dr. Clarissa Kuhns)**

**RFQ 2017-91 - Three (3) year contract for Professional Services - Optometrist
(Galo Eye Center)**

**RFQ 2017-92 - 3 year contract for Professional Services- Audiologist
(Dr. Erik Sloman-Moll)**

**RFQ 2017-94 - 3 year contract for Professional Services- Counseling
(El Puente Counseling Center-Jacqueline Bassini, & Luis E. Flores)**

**RFQ 2017-95 - 3 year contract for Professional Services- Registered Dietician
(Ana Maria Pena)**

40. Discussion and possible action to approve the purchase of Two (2) Freemotion treadmills (model #SFTL57915) from Sam's Club in an amount not to exceed \$1,200. [Requested by Martin Cuellar, Sheriff; Account #170-2001-8801]

Issue: Cardio Equipment is needed to complete the Sheriff's Boxing Gym program that was recently located to the 3802 South.

Solution: Purchase cardio equipment with forfeiture funds to supplement the existing equipment used for the Sheriff's boxing program.

Result: Boxing gym will be properly equipped to help at risk youth to train and be mentored by coaches and deputies. This will encourage the youth to stay in school, be active, and say drug/alcohol free.

- 41. Discussion and possible action to purchase Law Enforcement uniforms from Nardis Public Safety in an amount not to exceed \$150,500.00; for the Webb County Sheriff's Office pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, (GSA -07F0596T), and subchapter G, Purchase Federal Schedule Sources of Supply, Texas Local Government Code. [Requested by Martin Cuellar, Sheriff; Account #001-2001-6202]**
- Issue: Uniforms for collective bargaining members must be replaced on an annual basis.**
- Solution: Uniforms budget has appropriate allocations to comply with annual apparel purchase.**
- Result: Provide Sheriff Deputies and Sheriff Correctional Officers with annual uniform replacements and comply with Article XV as per Collective Bargaining Agreement between Webb County and the Sheriff's Deputy Association.**
- 42. Discussion and possible action to purchase, preserve and image case files from Kofile Technologies in an amount not to exceed \$150,000.00 for the Webb County District Clerk's office pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code (TXMAS 13-36010). [Requested by Esther Degollado, District Clerk; Account #016-1110-6224 (\$118,862.84) and Account #751-1110-8410 (\$33,469.00)]**
- Issue: The District Clerk's Office currently has 89 boxes that contain historical civil case files. The files are in poor condition (brittle and yellowed). These files need to be restored and preserved permanently.**
- Solution: Approve the quote provided by KOFILE Technologies in the amount of \$149, 993.59 to preserve and digitize historical civil case files (only 8 of the 89 boxes).**
- Result: District Clerk's historical civil case files will be restored, preserved and digitized as per Government Code Sec. 51.305 District Court Records Technology Fund.**
- 43. Discussion and possible action to purchase the following items from the below stated vendors in an amount not to exceed \$10,600.00 for electrical, air conditioning, plumbing, and general repairs throughout Webb County Buildings. [Requested by Jose Luis Neira, Building Maintenance Manager; Account #605-3001-8801-7 (Comprehensive Contingency Fund)]**

<u>Description</u>	<u>Vendor</u>	<u>Price</u>
Tools for Electrical Repairs	CED	\$2,107.44
Tools for a/c, carpentry & plumbing repairs	Grainger	\$7,255.09
Tools for a/c plumbing & general repairs	Lowe's	\$969.39
Tools for a/c repairs	R & M Refrigeration	\$204.94

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #37, #38, #39, #40, #41, #42, and #43

Vote: 5 - 0 Motion Carried

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina Motion to bring up item #66,#69,and #72.

Vote: 5 - 0 Motion Carried

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

- 66. Discussion and possible action to approve a Resolution to recognize the month of April as World Autism Month and to commemorate World Autism Awareness Day in Webb County, Texas by lighting up the Webb County Courthouse in Blue for the month of April, 2016.

Honorable Tano E. Tijerina, Webb County Judge

- 69. Presentation by Martin Villarreal, Chief Appraiser for the Webb County Appraisal District (WEBBCAD) regarding 2016 appraisal trends for Webb County.

Presentations

- 72. Presentation by Ruben Soto regarding the Transportation Reinvestment Zone, with discussion and possible action; and any other matters incident thereto. [Requested by Tano E. Tijerina, County Judge]
- 73. Presentation by Melissa Mojica, Webb County Youth Village Director regarding the mission and function of the Webb County Child Welfare Board; and any other matters incident thereto. [Requested by Marco Montemayor, County Attorney]

Honorable Marco Montemayor, County Attorney

- 44. Discussion and possible action to enter into a Forty-Eight (48) month (March 29, 2016 through March 28, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Indigent Defense Department for a Toshiba E-Studio 5055C Copier at a cost of One Hundred Eighty-Four Dollars and Sixty-Four Cents (\$184.64) per month for a total amount of Eight Thousand Eight Hundred Sixty-Two Dollars and Seventy Two Cents (\$8,862.72) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Cornell Mickley, Webb County Indigent Defense Director; Account #001-1205-6014]**
- 45. Discussion and possible action to enter into a Twelve (12) Month (March 14, 2016 through March 13, 2017) Service Agreement between Webb County for the Administrative Services Department and GovernmentJobs.com, Inc. for online hiring software at a monthly cost of One Thousand Two Hundred Twenty-Eight Dollars and Fifty Cents (\$1,228.50) for a total cost of Fourteen Thousand Seven Hundred Forty-Two Dollars (\$14,742.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-0114-6411]**
- 46. Discussion and possible action to enter into a Memorandum of Understanding between Indigent Healthcare Solutions and Webb County for the Webb County Indigent Health Care Services Department to document that both parties intend to extend their Data Processing Agreement. The Agreement and related documentation shall be extended for a term of Five (5) years commencing on April 1, 2016 and continuing till April 1, 2021 at a monthly cost of Two Thousand Four Hundred Forty-Two Dollars (\$2,442.00) and a total yearly amount of Twenty Nine Thousand Three Hundred Four Dollars (\$29,304.00), subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Nancy Cadena, Webb County Indigent Health Care Services Director; Account #011-4101-6411]**
- 47. Discussion and possible action to enter into a Non-Financial Business Association Contract between John L. Wortham & Son, L.P. and Webb County for the Webb County Head Start Program. The Agreement ensures that Webb County Head Start's Insurance Carrier, John L. Wortham & Son, L.P., will handle all protected health information in accordance with the Affordable Health Care Act and all Health Insurance Portability and Accountability Act (H.I.P.P.A.) laws and authorizing the County Judge to sign and execute all relevant**

documents. [Requested by Aliza Oliveros, Webb County Head Start Program Director]

48. Discussion and possible action to approve a pricing agreement by and between Regional Land Management Services, LTD., d/b/a Ponderosa Regional Landfill and Webb County, Texas to provide for Type 1 Municipal Solid Waste Landfill rate fees for Webb County for a term on One (1) year commencing April 1, 2016 thru April 1, 2017 at the following fees/rates of disposal. \$30.00 per ton for Municipal Solid Waste (M.S.W.) disposal, \$16.00 per ton for Brush disposal and \$40.00 per ton for Sludge disposal, and all other matters incident thereto, and authorizing the County Judge to sign all relevant documents.

Issue: The Webb County Road and Bridge Department needs to dispose of waste generated by Webb County residents in the Tri-City area, namely Bruni, Oilton and Mirando, and the location of the Ponderosa Regional Landfill located in eastern Webb County is 9 miles closer than the City of Laredo Landfill and will save time, money, fuel, and wear and tear on County vehicles and equipment.

Solution: The approval of the pricing agreement by and between Regional Land Management Services, LTD., d/b/a Ponderosa Regional Landfill and Webb County, Texas will provide for a constant pricing for a term on one year for waste disposal provides a cost benefit to the taxpayers and citizens of Webb County by saving an additional 18 miles of round-trip travel costs, including fuel, time as well as wear and tear on County heavy equipment vehicles by not having to dispose of such waste at the City of Laredo Landfill which is located an additional 9 miles west on Hwy 359 from this landfill site.

Result: The approval of this one year pricing agreement will provide the citizens of Webb County with a constant pricing and reduced costs to dispose of solid waste, brush, and/or sludge from the Tri-City area of Webb County.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to approve items #44, #45, #46, #47, and #48

Vote: 5 - 0 Motion Carried

Honorable Margie Ibarra, County Clerk

- 49. Discussion and possible action to change the title and job description of Slot #0080 (Payroll Technician - Grade 12/Y) to Senior Deputy County Clerk.**

Issue: The County Clerk's Office requires the change of title and job description of Slot# 0080 (transferred from Treasury on 02-22-2016).

Solution: To approve the title and job description change of Slot# 0080.

Result: The County Clerk's Office will proceed with presenting the changes to the Webb County Civil Service Commission.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Rudy Rodriguez, Constable Pct. 1

- 50. Discussion and possible action to approve the acceptance of the following canines (K-9) from the U.S. Department of Defense (Department of the Army); with authorization to utilize materials and supplies to cover any canine related expenses; and any other matters incident thereto.**

- **German Shepherd canine (K-9) named Levis X051 for narcotics interdiction**
- **Belgian Malinois canine (K-9) named Asad X350 for narcotics interdiction**
- **Belgian Malinois canine (K-9) named Boy X172 for explosive detection purposes**

Issue: Three (3) canines will be transferred from the U.S. Department of Defense (Department of the Army) to the Webb County Constable Pct. 1 and approval is needed from Commissioners Court.

Solution: Approval of transfer/donation of canines.

Result: Canines acquired will be used for law enforcement interdiction and detection purposes.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Honorable Mike Villarreal, Constable Pct. 2

51. Discussion and possible action to accept additional federal grant monies from Operation Stonegarden Fiscal Year 2014 in the amount of \$106,000 for Webb County Constables Pct. 1, Pct. 2, Pct. 3, and Pct. 4; to be distributed as determined by Customs & Border Patrol (CBP) and the Department of Homeland Security (DHS) as follows. Funding will be used for overtime operations. No matching funds from the County are required.

**Pct. 1 - \$28,500.00 (\$22,392.00 Overtime - \$6,108.00 Fringe Benefits);
Pct. 2 - \$28,500.00 (\$21,512.00 Overtime - \$6,988.00 Fringe Benefits);
Pct. 3 - \$20,500.00 (\$15,048.00 Overtime- \$4,888.00 Fringe Benefits - \$564 Mileage);
Pct. 4 - \$28,500.00 (\$22,796.00 Overtime - \$5,704.00 Fringe Benefits).**

Issue: Federal grant monies in the amount of \$106,000 have become available through CBP and DHS from FY 2014 Operation Stonegarden.

Solution: CBP and DHS have decided to award these funds to the Webb County Constables as recommended by the Laredo Sector Border Patrol.

Result: Additional man hours to enhance community policing in designated areas to each respective agency.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

52. Discussion and possible action to ratify the submission of a 2016 Law Enforcement Terrorism Prevention Activities (LEPTA) grant application to the Office of the Governor Homeland Security Grants Division (HSGD) in the amount estimated at \$154,975 for interoperable communications equipment and supplies to provide enhanced interoperable communications at the Webb County Sheriff's Office dispatch center and for peace officers; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match.

Issue: Since the tragedy of 9/11, the urgent need for expanded and enhanced interoperable communications for first responders in the United States was understood to help save the lives of both first responders and the people they serve.

Solution: Grant application to provide enhance interoperable communications for the Webb County Sheriff's Office Dispatch Communications Center and the many law enforcement agencies and other first responders they serve and assist.

Result: The Webb County Sheriff's Office Dispatch Center, its 911 operators, the Webb County Sheriff's Office, other local law enforcement agencies, and other first responders will have increased interoperability capacities.

- 53. Discussion and possible action to approve the submission of a grant application in conjunction with the City of Laredo Police Department, Laredo Airport Police, Constable Pct. 1, Constable Pct. 2, Constable Pct. 3, and Constable Pct. 4 to Office of the Governor Homeland Security Grants Division (HSGD) for a FY 2016 Operation Stonegarden (OPSG) grant for overtime, applicable fringe benefits, equipment, mileage, and operational costs related to homeland security border operations; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant does not require any type of match.**

Issue: Complex and dynamic law enforcement challenges exist in the Southwest border area of the United States, including Laredo/Webb County. For example, transnational criminals seek to exploit existing law enforcement jurisdictional boundaries by conducting their illegal enterprises across traditional jurisdictional divisions. The 2014 Texas Gang Threat Assessment expounds, "Gang activity remains widespread throughout all regions of Texas...Gang activity is also prevalent in the Texas counties adjacent to Mexico and along the key smuggling corridors, since Texas-based gangs are used for cross-border smuggling and trafficking in the state. Many transnational gangs operating in Texas....engage in criminal activity in Mexico as well as in Texas and elsewhere" (Texas Department of Public Safety April 2014).

Solution: Grant application: (1) to ensure first responders are equipped with enhanced tools/equipment/resources needed to confront well-funded criminal organizations and (2) for the coordination of law enforcement efforts between various local and federal law enforcement agencies.

Result: Enhanced capabilities of local law enforcement responders; further coordination of response across local and federal jurisdictions.

- 54. Discussion and possible action to authorize the submission of a 2017 Local Border Security Program (LBSP) grant application to the Office of the Governor Homeland Security Grants Division (HSGD) in the amount estimated at \$150,000 for overtime for peace officers and any applicable fringe benefits to provide enhanced border security for the Laredo/Webb County community; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match.**

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

Solution: Grant application to provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.

- 55. Discussion and possible action to authorize the submission of a Body-Worn Camera Program grant application to the Criminal Justice Division (CJD) Office of Governor (OOG) in the amount estimated at \$22,707 for equipment and associated accessories/supplies for patrol officers working at the Webb County Sheriff's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires a Twenty-Five (25%) percent cash match. [Account #170-9501-9301 (Transfer out from Forfeiture Funds)]**

Issue: Tragic local and national events have eroded public trust in law enforcement agencies and their officers. Recent violence has again focused attention on controversial confrontations between certain citizens and law enforcement officials; and, this violence has further fomented distrust between community members and the officers sworn to protect them.

Solution: Grant application to leverage federal resources so that the Webb County Sheriff's Office will be able increase transparency and accountability through the grant-funded implementation of a

comprehensive, holistic body-worn camera system for its sworn officer force.

Result: The Webb County Sheriff's Office will be able to achieve greater transparency and accountability in its service and protection of the Laredo/Webb County public and taxpayers while leveraging federal grant funding to implement a complex technological system that would otherwise require substantial initial start-up costs to be paid through the Webb County budget.

- 56. Discussion and possible action to authorize the submission of a grant application to the Bureau of Justice Assistance (BJA) for a Fiscal Year (FY) 2016 State Criminal Alien Assistance Program (SCAAP) grant for reimbursement of costs already incurred for the incarceration of undocumented criminal aliens at the Webb County jail; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match.**

Issue: Although immigration matters, including illegal immigration, are constitutionally established as existing under the legal jurisdiction and regulation of the federal government, state prisons and local detention facilities, such as the Webb County jail, incurs significant costs incarcerating undocumented foreign aliens who commit crimes in the United States. This includes but is not limited to supervision, housing, feeding, clothing, any medical and transportation expenses, and other associated detention costs.

Solution: Grant application to obtain reimbursement of a small percentage of the incurred correctional officer salary costs associated with detaining undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law and who were incarcerated at the Webb County jail for at least four (4) consecutive days during the reporting period of July 1, 2014 through June 30, 2015.

Result: Webb County will be reimbursed by the federal government a limited percentage of the amount of its already incurred costs of detained foreign criminals incarcerated at the Webb County jail.

- 57. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$118,794.00 for new revenues received from the Department of Treasury from seized funds in accordance with Texas Local Government Code; Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). [Requested by Martin Cuellar, Sheriff; Fund #170**

(Federal Forfeiture)]

Issue: New revenue receipts received as a result of previous seizures conducted between the Webb County Sheriff's Office and Federal Law enforcement agency(s). These amounts have now been forfeited and awarded to the collaborating agencies for official use.

Solution: Appropriate new revenues and expenditures not currently budgeted for FY 2015-2016.

Result: Utilize new revenues for law enforcement purposes and in accordance with Equitable sharing guidelines. All forfeiture budgets should be used only as a supplement source and not to supplant current budgets approved through the General fund or other non-forfeiture sources.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve items #52, #53, #54, #55, #56, and #57

Vote: 5 - 0 Motion Carried

Honorable Patricia A. Barrera, Tax-Assessor- Collector

58. Discussion and possible action to approve the following line item transfer, effective April 1, 2016:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0700-6411	Repair & Maint Software	\$1,500	\$11,473.46	\$9,973.46
To:	001-0700-6010	Books & Subscriptions	\$1,500	\$696.60	\$2,196.60

Issue: Account #001-0700-6010 requires funds to purchase the current 2017 version of the Laredo, TX - Polk City Directory Book and CD-rom for our Motor Vehicle and Special Tax Departments to locate and contact customers who have outstanding Non-Sufficient Funds fees or other time-sensitive issues that need to be resolved.

Solution: Transfer funds to said account to cover the cost of the purchase of an updated version of the Laredo, TX - Polk City Directory and CD-rom.

Result: The departments will be better equipped to work efficiently and expeditiously on matters of locating customers for Non-Sufficient Funds fees and motor vehicle related issues.

59. **Discussion and possible action to approve a refund in the amount of \$2,656.26 to Webb County Tax Office. Account #90090251259 had combined improvements with Account #90090251292 as per owners request for 2014 and 2015.**

Issue: Account #90090251259 no longer has improvements since being combined with Account #90090251292; therefore, taxes are no longer assessed resulting in the refund of \$2,656.26. Since Account #90090251292 now has added improvements, it has a pending balance.

Solution: Refund said amount to Webb County Tax Office to pay the remaining balance on Account #90090251292 where the improvements were combined.

Result: All pending taxes will be paid in full.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #58 and #59

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

60. **Discussion and possible action to proclaim the month of April 2016 as National County Government Month in Webb County, Texas; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

61. **Discussion and possible action to authorize the purchasing agent and county attorney's office to execute a Four (4) year vehicle lease agreement between Webb County and Enterprise Fleet Management, a qualified vendor as per TIPS Vendor Contract Number 02072513, for the procurement of Eight (8) additional vehicles for county departments, in an amount not to exceed \$42,000.00/year; effective March 29, 2016; and authorizing the County Judge to sign off on all relevant documents; and any other matters incident thereto. [Account #001-0109-6500 (Operating Lease)]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

- 62. Status report with discussion and possible action from county staff regarding any/all outstanding invoices owed by Webb County that are more than Thirty (30) days overdue; and any other matters incident thereto.**
- 63. Discussion and possible action to authorize the County Attorney to prepare an Amicus Brief to the Supreme Court in support of the separation of powers in the outcome of the most recent case The Hon. Lonnie Cox v. The Hon. Mark Henry, Cause No. 15CV0583; and authorizing the County Judge to sign off on all relevant documents; and any other matters incident thereto. [Requested by Tano E. Tijerina, County Judge]**

Issue: On September 14, 2015, Commissioners Court approved the Webb County Resolution in support of the Galveston County Commissioners Court to aid in the efforts to defend the well-defined authority of county commissioners in budget matters pertaining to their county and any principles of due process applicable to district courts review of county commissioners courts' decisions.

Solution: Request that the County Attorney's office prepare an Amicus brief to the Supreme Court with the intention to argue the separation of powers and that the sole authority responsible for setting annual budgets and any other decision of a budgetary nature belongs to the county commissioners court of corresponding counties.

Result: Prevent an appellate court decision that would ultimately have a statewide impact to all counties.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

- 64. Discussion and possible action to reverse the Auditor's office unauthorized action to expense approximately \$1,471,000 Dollars from the general fund balance due to an actuarial report received by the county on November 24, 2015; and any other matters incident thereto. [Requested by Budget Officers]**

Issue: The actuarial report provides a projection of future liability claims against the Workers Compensation fund. Only Commissioners Court can approve the amount of money needed to be set aside for these future liabilities.

Solution: Reverse the unauthorized transfer of monies deducted from

the county general fund balance and make recommended changes.

Result: To increase the workers compensation fund by an amount approved by the court.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

- 65. Discussion and possible action to nominate and seek court approval of a qualified Precinct 1 candidate to fill the vacancy on the Webb County-City of Laredo Regional Mobility Authority (RMA); and any other matters incident thereto.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to rescind the prior motion and appoint Carmen Rathmell

Vote: 5 - 0 Motion Carried

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to go to Executive Session

Vote: 5 - 0 Motion Carried

(Executive Session 1:32 - 1:54 p.m.)

Closed Session/Executive Session

- 70. Status report on back wage payment requirement by the United States Department of Labor-Wage and Hour Division for employees at the Webb County Sheriff's Office with discussion and possible action to finalize payment as per Wage and Hour instructions. [Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Sub-chapter D, Section 551.071(A)(B) (Consultation with Attorney and Section 551.074 (Personnel matters))]**

No action taken.

71. **Discussion in order to allow Webb County to waive all delinquent taxes, including penalty, interest, and attorney fees, owed to Webb County on the property legal described as Lot 25, Block 3, El Cenizo Unit II, El Cenizo, Webb County, Texas, or more commonly known as 510 Rodriguez, El Cenizo, Texas in the amount of FOUR THOUSAND EIGHT HUNDRED NINETY and EIGHTY NINE CENTS (\$4,890.89), and for Webb County to transfer its property interest in said real property to the City of El Cenizo, Texas with the understanding and agreement that the City of El Cenizo will use said real property to build a City Library and/or use for a public purpose. [Executive/Closed Session Requested pursuant to 551.072, Deliberation Regarding Real Property] [Requested by Javier Montemayor, Tax Attorney]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo (1) to approve the deed subject to the formal request from the city government of El Cenizo requesting that the county deed over its interest. (2) the settlement of all miscellaneous costs be addressed

Vote: 5 - 0 Motion Carried

Tax Attorney

14. **Discussion and possible action for Webb County, by Commissioner's Court Resolution, to waive all delinquent taxes, including penalty, interest and attorney fees, owed to the County of Webb on the real property legally described as Lot 25, Block 3, El Cenizo Unit II, El Cenizo, Webb County, Texas, or more commonly known as 510 Rodriguez, El Cenizo, Texas in the amount of FOUR THOUSAND EIGHT HUNDRED NINETY AND EIGHTY-NINE CENTS (\$4,890.89), and for the County of Webb to transfer its property interest in said real property to the City of El Cenizo, Texas with the understanding and agreement that the City of El Cenizo will use said real property to build a City Library and/or use for a public purpose.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo Motion to approve item #14 specifically will not be waiving all delinquent taxes.

Vote: 5 - 0 Motion Carried

74. Communications

Commissioner Jaime A. Canales and Commissioner John C. Galo addressed the court briefly. Commissioners Rosaura "Wawi" Tijerina, Commissioner Frank Sciaraffa, and Judge Tano E. Tijerina had no comments.

75. Adjourn

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to adjourn

Vote: 5 - 0 Motion Carried