



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2016 JUN 23 PM 5:17

WEBB COUNTY, TEXAS

BY VLR DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JUNE 27, 2016
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Approval of Bills, Payroll, and Monthly Report
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Administrative Services

- a. Discussion and possible action to approve the following Bond for the newly appointed official taking office according to Texas Local Government Code 262.011 (a) (c). **[Account #001-0114-6033 (Bonds & Insurance)]**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
Jose A. Lopez	Purchasing	\$5,000

Issue: New Purchasing Agent must have a Bond in order to execute duties of the position.

Solution: Obtain the bonding document.

Result: Webb County will be in compliance with State statute.

- b. Discussion and possible action to authorize payment to Internal Revenue Service for the Patient-Centered Outcome Research Fee (PCORI), for plan year 2016, in the amount of \$7,003.68. This fee is mandated by the Affordable Care Act and for the County Judge to sign all relevant documents. **[Account #001-0114-6044 (Third Party Administration)]**

Issue: The Patient Protection and Affordable Care Act (PPACA) mandates that health plans, including self-insured counties, pay the PCORI fee. This fee was designed to promote the use of evidence based medicine by disseminating comparative clinical effectiveness research findings by the Patient Centered Outcomes Research Institute.

Solution: Approve agenda in order to pay the mandated fee.

Result: If payment is made the County will comply with all Internal Revenue laws.

6. **Honorable Marco Montemayor, County Attorney**

- a. Discussion and possible action to enter into a Forty-Eight (48) month (June 27, 2016 through June 26, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County Head Start for a Toshiba E-Studio 6560C and a Toshiba E-Studio 4508A at a cost of Three Hundred Forty-Three Dollars and Thirty-Six Cents (\$343.36) per month for a total amount of Sixteen Thousand Four Hundred Eighty-One Dollars and Twenty Eight Cents (\$16,481.28) over the term of the agreement, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Sections 271.101 and 271.102, Contract No. DIR-TSO-3042, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Head Start Program Director; Accounts #903-4208-6014 and #903-4208-6402]**
- b. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (UISD) and Webb County Head Start at Henry Cuellar Elementary. This MOU establishes the terms and conditions under which UISD And Webb County Head Start will share in the operation and monitoring of Two (2) full day pre-kindergarten classrooms. The term of the MOU shall be for a period of 5 scholastic calendar years beginning with the 2016-2017 school year through the 2020-2021 school years, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Head Start Director]**

- c. Discussion and possible action to amend a Memorandum of Understanding (MOU) between the Laredo Independent School District (LISD) and Webb County Head Start at Heights Elementary. This amendment will allow Head Start to provide services on a 17 to 1 student/teacher ratio for One (1) Pre K 3 classroom and a 19 to 1 student/teacher ratio for Two (2) Pre K 4 classrooms. The term of the MOU shall be for the 2016-2017 school year, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Head Start Director]**

- d. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Laredo Independent School District (LISD) and Webb County Head Start at Zachry Elementary. This MOU establishes the terms and conditions under which LISD And Webb County Head Start will share in the operation and monitoring of Four (4) full day Pre-Kindergarten classrooms. The term of the MOU shall be for a period of 5 scholastic calendar years beginning with the 2016-2017 school year through the 2020-2021 school years, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Head Start Director]**

- e. Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2016 through May 31, 2017) lease agreement extension with the City of Laredo regarding lease space located at 2518 Cedar Ave. (Jesus Garcia Head Start Center), Laredo, Texas at a monthly cost of NINE HUNDRED DOLLARS (\$900.00) and a total cost of TEN THOUSAND EIGHT HUNDRED DOLLARS (\$10,800) over the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #903-4208-6012]**

- f. Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2016 through May 31, 2017) lease agreement extension with the City of Laredo regarding lease space located at 2200 Zacatecas St. (Tatangelo Head Start Center), Laredo, Texas at a monthly cost of SIX HUNDRED SIXTEEN DOLLARS (\$616.00) and a total cost of SEVEN THOUSAND THREE HUNDRED NINETY-TWO DOLLARS (\$7,392.00) over the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #903-4208-6012]**

- g. Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2016 through May 31, 2017) lease agreement extension with the City of Laredo regarding lease space located at 3501 Eagle Pass Ave., (Villa Alegre Head Start Center), Laredo, Texas at a monthly cost of EIGHT HUNDRED NINETY THREE DOLLARS (\$893.00) and a total cost of TEN THOUSAND SEVEN HUNDRED SIXTEEN DOLLARS (\$10,716.00) over the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #903-4208-6012]**

7. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for June 13, 2016

8. Head Start

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1651	Family Service Worker	\$15.69	26

9. Planning & Physical Development

- a. Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements” to authorize water and electrical utility connections pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 3.9676 acre tract of land, more or less, out of Porcion 31, Abstract 3116, as further described in that certain deed recorded in Vol. 640, Pgs. 402-403, Webb County Deed Records. (ID 4422).

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court’s approval of this certificate.

Result: If approved, applicant may connect property to water and electrical services. If not approved, water and electrical utility connections to property are prohibited.

10. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following annual contracts:

Bid 2017-03 - Annual Contract for Flexible Base

Bid 2017-05 - Annual Contract for Auto Parts

Bid 2017-13 - Annual Contract for Plumbing Supplies for Water

Distribution

Bid 2017-15 - Annual Contract for Oxygen, Acetylene, & Welding Supplies

Bid 2017-19 - Annual Contract for Pharmaceutical Supplies

Bid 2017-20 - Annual Contract for Car Washes

Bid 2017-23 - Annual Contract for Auto & Heavy Equipment Repair Service (to include parts)

Bid 2017-40 - Annual Contract for Automatic Transmission Repair

Bid 2017-69 - Annual Contract for Brakes & Rotors for Law Enforcement Fleet

Bid 2017-70 - Annual Contract for Paint & Body Work for Vehicles

Bid 2017-71 - Annual Contract for House-to-Line Water Connections

Bid 2017-75 - Annual Contract for Meter Calibration, Installation, and Programming

Bid 2017-77- 3 Year Contract for Newspaper Advertisements

Bid 2017-82 - Annual Contract for Water Plant Chemicals

Bid 2017-89 - Annual Contract for Produce

Issue: Contracts listed above will expire 09/30/2016

Solution: Solicit new contracts

Result: Purchasing efficiency, compliance of the law

11. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$82,633.00 for new revenues received from the Department of Treasury from seized funds in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Fund #170 (Forfeiture)]**

Issue: New revenue receipts received as a result of previous seizures conducted between the Webb County Sheriff's Office and Federal Law

enforcement agency(s). These amounts have now been forfeited and awarded to the collaborating agencies for official use.

Solution: Appropriate new revenues and expenditures not currently budgeted for FY 2015-2016.

Result: Utilize new revenues for law enforcement purposes and in accordance with Equitable sharing guidelines. All forfeiture budgets should be used only as a supplement source and not to supplant current budgets approved through the General fund or other non-forfeiture sources.

REGULAR AGENDA

Honorable Monica Notzon, 111th District Court Judge

12. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1002-6205	Materials & Supplies	\$3,000	\$6,384.62	\$3,384.62
To:	001-1002-6011	Training & Education	\$3,000	\$1,368.43	\$4,368.43

Issue: Training & Education account needs to money to cover future expenses that are forecasted for the remainder of the fiscal year.

Solution: The line item transfer will make funds available to cover mandatory continuing education.

Result: The necessary funds will be available for the mandatory continuing education hours needed

Honorable Oscar Hale, 406th District Court Judge

- 13. Discussion and possible action to authorize the 406th Judicial District Court Veterans Treatment Program to accept a grant offered by the Texas Veterans Commission in the amount of \$300,000 which will enhance the services currently being provided by the Veterans Treatment Program. There are no matching funds required.

Issue: The Texas Veterans Commission has been authorized to issue grants from funds appropriated under the Fund for Veterans' Assistance, in support of Veterans Treatment Courts in order to address the needs of veteran participants and their families.

Solution: The 406th Veterans Treatment Program's fiscal responsibility and obligation to submit a Request for Application to the Texas Veterans Commission Fund for Veterans' Assistance 2016-2017 Veterans Treatment Court Grant.

Result: Enabling the 406th Veterans Treatment Program to provide additional services and/or enhance the services currently being provided.

Medical Examiner

- 14. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 27, 2016:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2394	Medical Death Investigator	\$20.38 - \$21.42 18/A-E

Issue: Permission required to fill Slot #2394 that will become vacant on July 1, 2016.

Solution: Fill job opening of vacant position.

Result: The filling of Slot #2394 will alleviate overload and allow for efficiency and productivity of work within the Medical Examiner's Office.

Administrative Services

- 15. Discussion and possible action to accept an Unemployment Compensation Reserve Refund check from the Texas Association of Counties in the amount of Two Hundred Seventy-Six Thousand One Hundred Four and Fifty-One Cents (\$276,104.51) for fiscal year 2015. The total amount of check #0471, will be deposited into Account #001-1121 (accounts receivable), per County Auditors instructions.

Bruni Community Center

- 16. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6108-6205	Materials & Supplies	\$300	\$1,445.53	\$1,145.53
To:	001-6108-6401	Repairs & Maint. - Bldg.	\$300	\$190.78	\$490.78

Issue: Department was advised of new fire alarm monitoring system contract for Webb County and we were requested to pay for the last four months of the contract amount. Also, need to pay for inspection of fire alarm and fire extinguishers. Department has insufficient funds in the Repairs & Maintenance of Building account to cover these necessary expenses.

Solution: Transfer available funds from another operational account within department budget to cover necessary expenses.

Result: Sufficient funds will be available to meet necessary expenses for monitoring and inspection costs

Community Action Agency

17. Discussion and possible action to apply for FEMA Grant in the amount of \$5,000.00 from Emergency Food & Shelter Program (FEMA) 2016 Phase #33 and authorizing the County Judge to sign all relevant documents. Webb County Community Action Agency will utilize these funds for Emergency Food Services. Single Point of Contact (SPOC) procedures were followed and approved. There is no County Match and will not have impact on the County's General Fund. Dates of grant July 01, 2016 through December 31, 2016. **[Fund #901-4202-7004-1]**

Issue: The Emergency Food & Shelter Program Phase #33 will award \$5,000.00 to the Webb County C.A.A. for Emergency Food Services.

Solution: Place the agenda item in order to obtain Commissioner's Court approval to apply for FEMA Grant in the amount of \$5,000.00.

Result: Webb County constituents will receive food assistance if eligible.

Engineer

18. Discussion and possible action to approve the following line item transfer for the Utilities Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	801-3001-6407	Repair & Maint. - W	\$8,000	\$28,422	\$20,422
To:	801-3001-6224	Minor Tools & Apparatus	\$8,000	\$1,603	\$9,603

Issue: The Water Treatment Plant is not equipped with any type of Heavy Duty Mower that can be used to maintain the grounds around the Plant (grass cutting). Currently, workers use six (6) ECHO weed eaters daily. Equipment has been used excessively which has caused them to break down more often due to excessive use.

Solution: Purchase of one (1) John Deere Commercial ZTrack Zero Turn Mower.

Result: Replacement of weed eaters with tractor will alleviate work load for equipment and personnel

19. Discussion and possible action to authorize the Purchasing Agent to dispose of Forty (40) non-working water meters to be sold as salvage to Wilkinson Iron & Metal for the market amount estimated of \$100.00, pursuant to Subchapter D. Disposition of salvage or surplus property under Section 263.152 (Disposition) (a) (3), under Texas Local Government Code.

Issue: Non-working meters

Solution: Disposal

Result: Eliminate storage for the non-working meters and return salvage value to the utilities revenue.

20. Discussion and possible action to amend Item #12a of Commissioners Court Meeting dated June 13, 2016; and to authorize the release of payment of \$14,055.00, effective immediately, to Prestige Innovators Construction, Inc., for services already provided as per Purchase Order 16-0004188. Account given for this project approved in Commissioner Court February 8, 2016, Item 26 was incorrect. Correct account, as per Auditors, is #750-8000-8801 (Capital Outlay for Bond Series 2013). Let this reflect as the official amendment and/or correction to be entered as Account #750-8000-8801 (Capital Outlay for Bond Series 2013) in the official minutes of the said court date (February 8, 2016 and June 13, 2016). **[Account #750-8000-8801 (Capital Outlay for Bond Series 2013)]**

Issue: Account given to us since the beginning of this project was incorrect.

Solution: Correction to the account on Purchase Order #16-0004188 so that vendor can get paid.

Result: Payment to vendor for services rendered.

21. Discussion and possible action to amend Item #25 of Commissioners Court Meeting dated June 13, 2016, Account #745-3001-8801-8 (Capital Outlay Wastewater) was incorrect and should have listed #745-3004-8801-8, which at this time does not have sufficient funds for purchase. Let this reflect as the official amendment and/or correction to authorize purchase for said item to be allocated to Account #605-3001-8801-7 (Contingency Fund) in the official minutes of said court date (June 13, 2016); and any other matters incident thereto. **[Requested by County Auditors]**

Issue: Account originally proposed to be used was incorrect and actual account has insufficient funds.

Solution: Request correction of account number so that pending purchase order can continue to be processed.

Result: Payment to vendor for purchased goods.

5. Discussion and possible action to approve the purchase of One (1) John Deere Commercial ZTrak Zero Turn Mowers in the amount not to exceed \$8,200.00 from Deere & Company d/b/a John Deere, Pursuant to Sections 271.101 and 271.102 Subchapter F Cooperative Purchasing Programs for the Texas Local Government Code Buyboard Contract #447-14. **[Account #801-3001-6224 (Minor Tools & Apparatus)]**

Issue: Water Treatment Plant is not equipped with any type of Heavy Duty Mower that can be used to maintain the grounds around the Water Treatment Plant's area (Grass Cutting). We currently have six (6) ECHO Weed Eaters that are being used daily. Equipment has been used excessively that has caused them to break down more often due to the excess of use. Operators have a heavier work load due to this issue.

Solution: Replacing weed eaters by purchasing these tractors will alleviate work load.

Result: Purchase and replace equipment.

Public Information Officer

22. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0550-6205	Materials & Supplies	\$250	\$9026.52	\$8775.52
To:	001-0550-6004-2	Cell Phone Cost	\$250	\$15.75	\$265.75

Issue: Phone account will be in a deficit due to four months remaining in current budget.

Solution: Transfer of money will assure that the Cell Phone Account does not go into a deficit.

Result: Account will stay in good standing.

Purchasing

23. Discussion and possible action to cancel Request for Proposals (RFP) 2015-84 Two (2) Year Contract for Prisoner Transportation and to authorize the Purchasing Agent to re-solicit proposals for prisoner transportation services. **[Requested by Sheriff Martin Cuellar; Account No. 001-2005-5601]**

Issue: The primary vendor is not able to meet the all requests for prisoner transportation calls and the secondary vendor is currently restructuring the company and will not be able to provide services until they have completed the process of restructuring.

Solution: Re-solicit proposals for prisoner transportation services.

Result: Purchasing efficiency, compliance of the law, obtain a vendor(s) that have the capacity to fulfill the needs of Webb County.

24. Discussion and possible action to authorize the Purchasing Agent to rescind and void original Purchase Order No. 15-0008124 issued to Tapimundo and issue purchase order to secondary vendor Cantu Interiors for the purchase of blinds, arches, panels, side trails, installation and labor in an amount not to exceed \$3,185.00; and authorizing a line item transfer from Account #605-3001-8801-7 to #605-1010-8801 in the amount of

\$3,185.00. [Requested by Hugo Martinez, County Court at Law #1 Judge; Account #605-1010-8801 (Capital Outlay)]

Issue: Tapimundo has communicated to Webb County that they will not be able to proceed with installation of blinds.

Solution: Purchasing negotiated with secondary vendor to bring down their original bid to match amount originally approved for \$3,185.00.

Result: Finalize work approved for installation of blinds for Judge Hugo Martinez, County Court of Law #1.

Honorable Marco Montemayor, County Attorney

- 25.** Discussion and possible action to authorize Webb County to enter into a Thirty-Six (36) month heavy equipment lease-purchase agreement with Caterpillar Financial Services Corporation for Three (3) Caterpillar backhoe loaders and Two Caterpillar (2) motor graders, at a monthly rental rate of \$9,246.31, in a total sum not to exceed \$332,867.16, with an initial rental payment of \$9,246.31 as a security deposit due upon approval and execution of the lease agreement, subject to annual budget appropriation, and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto, and applicable to record the required budget adjustments for the debt service and road bridge fund. **[Requested by Jose Luis Rodriguez, Road and Bridge Superintendent, Account #010 Road and Bridge and Fund #600 Debt Service Fund]**

Issue: The previous 36 month lease signed on 04/24/13 has expired.

Solution: Approval of new lease is required.

Result: Webb County Road and Bridge Department will be able to accomplish its objectives.

- 26.** Discussion and possible action to approve a construction contract by and between Webb County and Prestiege Innovators Construction, Inc. as low bidder, in the amount of \$142,000.00 for La Presa Soccer Field Project, as per Request for Proposal award RFP 2016-02-1 approved by Webb County Commissioners Court on April 25, 2016 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #635-6115-8601 (Bond Series 2010)]**

Issue:The construction contract for La Presa Soccer Field needs to be approved for the project to proceed.

Solution:Approve execution of construction contract.

Results:Completion of La Presa Soccer Field Project.

Honorable Rudy Rodriguez, Constable Pct. 1

27. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 27, 2016:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2698	Deputy Constable	\$38,402.54-\$40,358.97 - 16/A-E
0584	Deputy Constable	\$38,402.54-\$40,358.97 - 16/A-E

Issue: The Webb County Constable Pct. 1 Department has a total of 19 deputies. In addition to the Constable's statutory duties, the department provides services to the Youth Village, J.J.A.E.P., and is the sole civil process server for Attorney General documents (which generates revenue to the general fund) in Webb County. Out of the 19 deputies, Two (2) slots became vacant, One (1) deputy is assigned to provide security to the Youth Village and performs bailiff duties for the Juvenile Magistrate Court, Two (2) deputies are assigned to provide security at J.J.A.E.P., Three (3) deputies are assigned to state and federal task forces (which generates forfeiture funds), and at times Two (2) deputies are assigned to provide security and bailiff duties to the Two (2) Justice of Peace Pct. 1 courts; currently leaving the department with only Nine (9) deputies to service the the over 40-60 documents received on a daily basis. The Constable Pct. 1 Department has to-date, generated approximately \$78,000, in fees that are deposited into the County's general fund. The department projects generating an additional \$40,000 in fees within the next Four (4) months, meeting or exceeding budget revenue expectations.

Solution: Authorization to fill slots to continue performing duties successfully and efficiently.

Result: The filling of these two (2) slots will allow the department to continue providing efficient and quality service to the constituents of Webb County, a safe environment to the employees and visitors of the Youth Village, and students and staff at the J.J.A.E.P. Additionally, the continuation of providing effective process service to generate funds for the

County.

Honorable Adrian Cortez, Constable Pct. 3

28. Discussion and possible action to approve payment to Laredo Dodge Chrysler Jeep for repairs on Unit 1609, 2015 Dodge Charger in the amount of \$4,899.90. **[Account #001-0114-9201 (Claims Paid)]**

Issue: Unit 1609 was damaged on the under carriage on February 16, 2016, due to a metal object that was dropped by a truck on Hwy 359. It was taken to Laredo Dodge Chrysler Jeep to assess damages and to be repaired. Purchase Order #160004929. Payment needs approval from Commissioners Court.

Solution: Approval from Commissioner's Court will allow payment to be processed.

Result: Laredo Dodge Chrysler Jeep will receive payment for services rendered.

29. Discussion and possible action to authorize the Purchasing Agent to purchase One (1) 2016 Dodge Charger Police pursuit vehicle from Defender Supply in the amount not to exceed \$42,177.00; pursuant to Texas Local Government Code; Sections 271.102 and 271.10, Subchapter F. Cooperative Purchasing Programs, State of Texas Contract #071-A1-2014/15 2015 Operation Stone Garden Grant Account #346-2501-8801.

Issue: Funds have been allocated under OPSG 2015 for purchase of one marked police unit for our department.

Solution: Approval will allow the purchase of vehicle to be used for patrol and border security operations.

Result: By approving funds to be allocated for purchase of marked unit will result in extra police presence which will help deter criminal activity in Pct. 3 and Webb County.

30. Discussion and possible action to authorize the Purchasing Agent to purchase One (1) APX7500 Dual Band High Power Mobile Radio from Motorola Solutions in the amount not to exceed \$5,996.63, pursuant to Texas Local Government Code; Sections 271.101 and 271.102 Sub-Chapter F. Cooperative purchasing programs HGAC contract #O5-15 - OPSG 2015, Operation Stone Garden Grant Account #346-2501-8801.

Issue: Funds have been allocated under OPSG 2015 Stone Garden Grant for purchase of Mobile Radio to be installed in new police unit.

Solution: Approval of purchase will allow unit to be equipped with radio communication, which allows deputy to communicate with county dispatch at all times while working border security operations.

Result: Approval of purchase will ensure marked police unit to be equipped with proper communication equipment.

Honorable Martin Cuellar, Sheriff

31. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2005-5605	Special Travel	\$8,500	\$18,027.76	\$8,027.76
To:	001-2001-6228	Fire Arms & Ammunition	\$2,500	\$3.22	\$2,503.22
	001-2001-6005	Postage & Courier Service	\$1,700	\$208.95	\$1,908.95
	001-2060-6014	Equipment Rental	\$2,700	\$0.00	\$2,700
	001-2001-6411	Repair & Maint. - Software	\$1,600	\$25,000	\$26,600
			\$8,500		

Issue: The afore-listed accounts (Fire Arms & Ammunition, Postage & Courier Service, Equipment Rental and Repair & Maintenance - Software) require a transfer of funds to cover estimated expenditures that are forecasted for the remainder of the fiscal year and in order to avoid deficits.

Solution: Utilize the savings from Special Travel to cover purchase orders and avoid these accounts reaching deficit.

Result: The line item transfer of funds will cover the estimated expenditures

32. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Webb County employment guidelines, effective June 27, 2016; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0533	Finance Director	\$24.83 - \$27.77 21/A-J

This slot is classified as exempt by rule of the Civil Service Commission; and, thus, is excluded from Civil Service coverage and guidelines. Furthermore, this slot is a highly sensitive and critical position which requires a high salary rate due to the complexity of the position's primary duties, high threshold of minimum job qualifications, need to employ a job applicant who can start employment with significant expertise/experience, and the requirement to provide a competitive salary comparable to those paid for this same type of position by both other public sector agencies and private businesses.

Issue: Need to fill critical position of Finance Director (Slot #0533), especially due to existing budgetary challenges, current budget preparations for upcoming fiscal year, and to close out the end of this fiscal year. Previous Finance Director transferred to Purchasing Department effective 6/10/2016.

Solution: Request is being made to fill slot #0533 in order to continue necessary financial duties and responsibility.

Result: The filling of this important slot will allow the Webb County Sheriff's Office to continue to meet important financial and budgetary responsibilities.

33. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Webb County employment guidelines, effective June 27, 2016; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0547	Public Information Officer	\$18.46 - \$19.40 16/A-E

This slot is classified as exempt by rule of the Civil Service Commission; and, thus, is excluded from Civil Service coverage and guidelines. Furthermore, this slot is a highly sensitive and critical position which requires a high salary rate due to the complexity of the position's primary

duties, high threshold of minimum job qualifications, and need to employ a job applicant who can start with significant expertise/experience.

Issue: Need to fill critical position (Slot #0547) of Public Information Officer (PIO). This is due to the law enforcement sensitive information this position provides to media and public, especially due the importance, breadth, scope, volume, legally required timeliness, and sensitive nature of processing Freedom of Information Act (FOIA) requests. Previous Public Information Officer resigned effective 6/03/2016.

Solution: Request is being made to fill slot #0547 in order to continue to provide necessary and required public accountability, transparency, and public service information.

Result: The filling of this important position and slot will allow the Webb County Sheriff's Office to continue to meet important transparency/accountability duties and otherwise be responsive to needed/requested information by Webb County taxpayers, media personnel, and citizens.

34. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 27, 2016; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0571	Community Affairs Clerk	\$13.07-\$13.73 - 9/A-E

Issue: Need to fill slot #0571 of employee who retired effective 6/9/2016. Requests from community organizations, individual schools, citizen groups, special populations service providers, and individual taxpayers for presentations, participation in special events, and other community outreach services by the Webb County Sheriff's Office personnel are ever constant and high volume; and, due to this high demand, the dedication of a full-time civilian to fulfill some of these requests allows uniformed officers to be able to devote more time to other law enforcement duties that only they can carry out. Furthermore, according to modern law enforcement management principles, an agency's commitment to community outreach and community-based policing is considered an essential component to a comprehensive, proactive, responsive, public-service centered law enforcement agency, especially to historically under-served and special needs populations. One academic paper states, "Positive police-community relations are critical for effective crime prevention, case investigation, officer safety, and successful police-citizen interactions." (Critical Issues in Law

Enforcement Decreasing Crime by Increasing Involvement: A Law Enforcement Guidebook by the Criminal Justice Police Research Institute (CJPRI).

Solution: Request is being made to fill slot #0571 in order to continue proactive law enforcement services to the local community, including general community outreach and public service to special populations, such as the elderly, schools-based programs, rural/colonia residents, and youth.

Result: By filling the slot, the Webb County Sheriff's Office will be better able to be proactively involved in the community and provide crucial community-based policing/liaison services.

35. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 27, 2016; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0361	Patrol Sergeant	\$26.13 Collective Bargaining Agreement (CBA)

Issue: Need to fill slot #0361 of employee who retired effective 5/31/2016. This is a supervisory position which is required due to the complex nature of the patrol duties and the need for first line supervisors to provide guidance in a law enforcement division which requires significant discretion and judicious decision management. Furthermore, the filling of this position will assist in minimizing liability by providing a first-line supervisor who can deliver onsite officer assistance/back-up in the field when circumstances require sound judgment during split second decisions and much needed officer support for safety.

Solution: Request is being made to fill slot #0361 in order for the patrol division to maintain sufficient manpower, enforce traffic/criminal laws, reduce response time to calls for service, and provide sufficient public safety coverage for the incorporated cities, rural communities, and colonias in Webb County.

Result: The Webb County Sheriff's Office will be able to continue to provide law enforcement safety and security to the incorporated cities, rural communities, and colonias in Webb County

36. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 27, 2016; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0457	Jail Corporal I-II	\$24.05-\$25.44 Collective Bargaining Agreement (CBA)

Issue: Need to fill slot #0457 of employee who was promoted effective 6/24/2016. This is a supervisory position which is required due to the need for the corporal's supervision and management to assist jail staff with the complex nature of the state/federal laws regulating the management of penitentiaries. Furthermore, this position provides essential guidance and management support to the continuous (24/7) operations of the jail division in the absence of a first-line supervisor (sergeant).

Solution: Request is being made to fill slot #0457 in order for the Webb County jail to remain in compliance with mandatory officer-to-inmate ratios for the safety and security of jail inmates, visitors, correctional officers, civilian staff, jail service providers/vendors and the rest of the community.

Result: The Webb County Sheriff's Office will maintain needed safety and security standards at the Webb County jail and continue to stay in compliance with Texas Commission on Jail Standards (TCJS).

37. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 27, 2016, and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0428	Jail Captain	\$30.45 Collective Bargaining Agreement (CBA)

Issue: Need to fill slot #0428 of employee who retired effective 6/6/2016. This is a supervisory position which is required due to the need for the captain's supervision and management to assist jail staff with the complex nature of the state/federal laws regulating the management of penitentiaries. Furthermore, this position provides essential guidance and management support to the continuous (24/7) operations of the jail division in the absence of a first-line supervisor (sergeant).

Solution: Request is being made to fill slot #0428 in order for the Webb County jail to remain in compliance with mandatory officer-to-inmate ratios for the safety and security of jail inmates, visitors, correctional officers, civilian staff, jail service providers/vendors and the rest of the community.

Result: The Webb County Sheriff's Office will maintain needed safety and security standards at the Webb County jail and continue to stay in compliance with Texas Commission on Jail Standards (TCJS)

38. Discussion and possible action to approve a Three (3) year lease and maintenance agreement between Webb County for the Sheriff's Office and Ecolab for the use of a dish washer and water softener services at the Webb County jail at a base rate of One-hundred Eighty-Five Dollars (\$185.00) per month, ratify any pending payments of previously invoiced services/approval to release payments, and any other matters incident thereto.

Issue: The Webb County jail requires a high capacity dish washer and associated water softener services in order for the jail kitchen to be able to function and provide necessary sanitary food services to inmates. The current agreement for the dish washer and water softener services needs to be renewed in order for these food services to continue uninterrupted. Without this agreement, the Webb County Sheriff's Office's Finance Division cannot process any needed payment to the vendor, Ecolab.

Solution: Enter into a new three (3) year lease and maintenance agreement for the use of a dish washer and water softener services at the Webb County jail.

Result: The Webb County jail and its kitchen will continue to have the proper equipment and services to maintain necessary sanitary standards.

Budget Officers

39. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0109-6022	Professional Services	\$75,000	\$145,881.02	\$70,881.02
To:	001-0109-6004	Telephone	\$75,000	\$58.14	\$75,058.14

Issue: An increase in telephone fees has exhausted funds in the telephone line item under the general operating expenses.

Solution: Process line item transfer to make monies available for current & future telephone requisitions for the remainder of the fiscal year.

Result: Ensure payment for all pending purchase orders and confirm funds for future telephone purchase orders

40. Discussion and possible action to provide Notice of Intent to terminate without cause and/or renew the professional consulting services agreement with Valley Risk Consulting, Inc., for property and casualty and employee benefits consulting services and employee benefits, medical services and worker's compensation claim auditing services.

Issue: The terms of the one year agreement for consulting services with Valley Risk Consulting Inc., from Oct. 1, 2015 thru Sept. 30, 2016 states that the agreement shall automatically be extend for an additional one (1) year term, unless a formal written notice of intent to cancel the consulting services agreement without cause is provided to them 90 days prior to the end of the agreement which is June 30, 2016. In addition on Monday, May 9th, 2016 the Commissioner's Court under Agenda Item No. 28 approved an addendum to the agreement to provide for medical/pharmacy and worker's compensation claims auditing, which has not been executed due to the wording stated in the proposed language in the proposed addendum.

Solution: The Court needs to provide staff with direction as to whether they want to either provide Valley Risk Consulting, Inc., with written notice of intent to terminate the professional services agreement on or before June 30, 2016 or the consulting agreement will automatically renew for an additional one (1) year term from Oct. 1, 2016 thru Sept. 30, 2017.

Result: The Professional Services agreement will either be cancelled by providing Valley Risk Consulting, Inc., with notice of cancellation on or before June 30, 2016 or renew the consulting services agreement for an additional one year term if the notice is not provided by such date depending on the direction and decision from the Commissioner's Court.

41. Discussion and possible action to transfer and allocate county personnel savings funds in the amount of Two Hundred Sixty Thousand Dollars (\$260,000.00) to be distributed as indicated below; and any other matters incident thereto.

Acct. Number	Acct. Name	Amount	Bal.	End Bal.
001-1050-6031-01	Capital Murder	\$220,000	\$ 0	\$220,000.00
001-1050-6029	Court Interpreter/Court Reporter	\$40,000	\$ 0	\$40,000.00

Commissioners Court Administrator

42. Discussion and possible action to approve a One (1) year lease extension by and between Webb County and the Texas Parks and Wildlife Department for boat storage space located at the county Road and Bridge department, for \$100.00 month, effective September 1, 2016; and any other matters incident thereto.
43. Discussion and possible action to approve a payment to Transportation Excellence for the 21st Century (TEX-21) in the amount of Twenty Thousand Dollars (\$20,000) for membership and dues for Fiscal Year 2016 and to authorize the release of payment, effectively immediately. The court originally approved this membership for One (1) year subject to any budget restraint on July 28, 2014 for FY 2015 and is to review on a yearly basis; and any other matters incident thereto. **[Account #001-0200-6007 (Dues & Membership)]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

44. Discussion and possible action to revise and amend the current Webb County Policy for Non-Travel Meals, Refreshments & Related Expenses to clarify certain department expenditures from Good for Public Events (Account 6219-2) budgeted line items and other associated accounts; and any other matters incident thereto.

Issue: The current policy requires additional review and updating as department issues have surfaced with particular terms of said policy. Policy lists prohibited expenditures within the goods for public events account line item.

Solution: Review and revise policy so that departments are not denied certain expenses for eligible events.

Result: Updating the policy will both addresses past concerns but do not

prohibit departments to provide services to the community.

45. Discussion and possible action to transfer all unencumbered funds from Accounts #603-0101-8801 (Capital Outlay Fund) and #604-0101-8103 (Permanent Improvement Fund) into Fund 605-3001-8801-7 in an effort to reconcile available account balances and to improve transparency of financial accounting from the county's general fund; and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

46. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0101-6022	Professional Services	\$2,500	\$2,500	\$0
	001-0203-6022	Professional Services	\$2,500	\$2,500	\$0
	001-0200-6219-2	Goods for Public Events	\$1,000	\$3,715	2,715
			\$6,000		
To:	001-0200-6007	Dues & Memberships	\$5,000	\$21,130	\$26,130
	001-0200-6402	Repairs & Maint.- Equip.	\$1,000	\$0	\$1,000
			\$6,000		

Issue: This line item transfer will cover the dues and membership for previous item on agenda for Tex-21 payment; and to cover an increase in lease payment for the Toshiba copier located at the County Judge's Office.

Solution: The transfers will allow the office to pay incoming invoices.

Result: Payments will be covered until the end of the year

47. Discussion and possible action to create a L.I.F.E. Advisory Committee to continue dialogue between Webb County and L.I.F.E. Board of Directors, and for each member of the Court to appoint Two (2) at-large members to serve on this committee; and any other matters incident thereto.

48. Discussion and possible action to approve a Resolution adopting and supporting Laredo Metropolitan Planning Organization Resolution 2016-16 Requesting the Texas Transportation Commission Allocate additional funds, including but not limited to discretionary funding, to the Laredo Urban Transportation Study Metropolitan Planning Organization and to the Texas Department of Transportation Laredo District to complete mobility projects within the Laredo MPO boundary; and any other matters incident thereto.

Closed Session/Executive Session

49. Discussion and possible action to approve a proposed settlement offer and agreement by and between Webb County, as Licensee and Harris Local Government Solutions, Inc., d/b/a Harris Recording Solutions, Licensor, as assignee of Aptitude Solutions, Inc., Original Licensor regarding the Annual Software License and Maintenance Agreement and any amendments thereto for the Webb County Clerk's Office document management software services and authorizing the Webb County Judge to execute any and all relevant documents and any and all other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (1) (A) (B) Consultation with Attorney regarding Contemplated Litigation and/or Settlement Offer]** **[Requested by Margie Ramirez-Ibarra, Webb County Clerk]**
50. **Communications**
51. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 23rd DAY OF JUNE, 2016

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

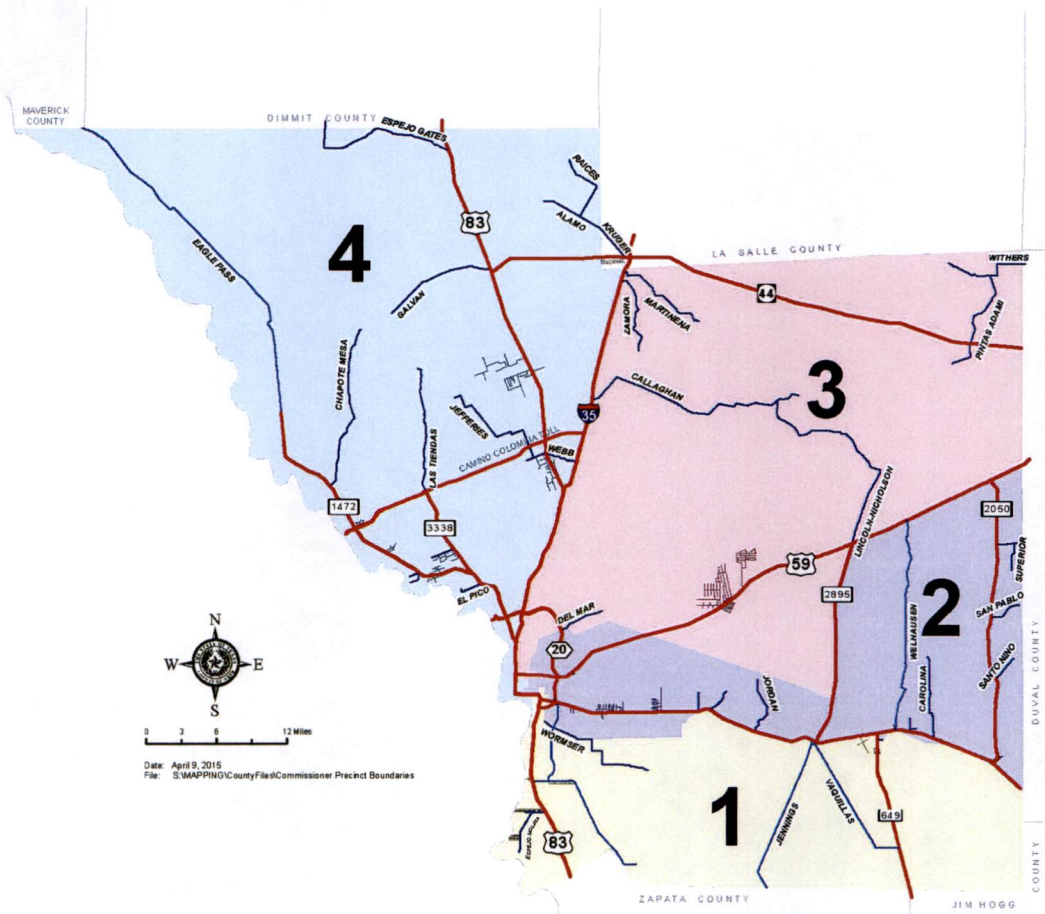
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 23rd day of June, 2016 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.





DATED THIS 23rd DAY OF JUNE, 2016

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Virginia M. Rodriguez Virginia M. Rodriguez,
for Margie Ramirez-Ibarra, County Clerk Recording Secretary





COUNTY COMMISSIONERS		County Judge
	Commissioner Frank J. Sciaraffa	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Jaime A. Canales	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**