



May 18, 2016

Mario A. Peña, A.I.A.
Principal
Hickey Peña Architects
919 Victoria
Laredo, TX 78040
T 956-722-8186
F 956-722-8258
mario@hickeypena.com

Luis Perez Garcia III, P. E., C.F.M.
Webb County Engineer, Utilities Department Director, Building Maintenance Department Director
1620 Santa Ursula, Second Floor
Laredo, Texas 78040

Re: Webb County Fire Station and Administration Building

Dear Mr Perez Garcia,

I'm writing to request a change in the designated distribution of funds found in our contract with the county. Currently we have the following allocation table under section 12 of our contract:

<i>Construction Materials Testing:</i>	\$55,000
<i>ADA Fees:</i>	\$ 1,800
<i>Printing:</i>	\$ 4,800
<i>Staking:</i>	\$ 1,200
<i>Out-of-town Travel:</i>	\$ 1,600
<i>Total</i>	\$64,400

As you know we have been paying various city fees and professional fees associated with the platting process and with the relocation of the building and various site elements.

Furthermore, the contractor has been made responsible for most the materials testing needed for construction.

We would like to replace the allowance table found on section Article 12 with the following:

<i>Additional Surveying</i>	\$8,032.50
<i>Government fees</i>	\$1,556.94
<i>ADA Fees:</i>	\$1,346.10
<i>Printing:</i>	\$ 5,271.42
<i>Postage</i>	\$ 41.20
<i>Staking:</i>	\$ 840
<i>Geotechnical Investigation</i>	\$8,820
<i>Civil Engineering</i>	\$8,221.5
<i>MEP Engineering</i>	\$1,575
<i>Structural Engineering</i>	\$630
<i>Total</i>	\$36,334.66

This yields a \$28,065.34 net credit to the owner. A reduction of the contract fee will be necessary as well.

Please contact me if you have any questions.

Sincerely,

Mario A. Peña, Architect,A.I.A.

Webb County Fire Station Reimbursable Expenses Log
Hickey Pena Architects

Table 1

Site	Postage	Printing	ADA Fees	Surveys	Staking	City of Laredo Plumbing Fees	Geotechnical Studies	chif	MEP	Struc	Arch	totals
1			\$2,831.15	\$175.00	\$2,400.00	\$752.80	\$2,650.00					\$8,838.95
2				\$3,000.00			\$2,250.00	\$1,500.00				\$6,750.00
3				\$2,250.00	\$800.00			\$4,500.00	\$1,500.00	\$600.00	\$0.00	\$9,650.00
3-1								\$950.00				\$950.00
3-2								\$880.00				\$880.00
												\$0.00
												\$0.00
												\$0.00
Total Current												\$7,535.49
Previously Billed and Paid on invoice 1174	\$39.24	\$2,189.25		\$1,107.00		\$700.00						
TOTALS	\$39.24	\$5,020.40		\$1,282.00	\$7,650.00	\$1,482.80	\$8,400.00	\$7,830.00	\$1,500.00	\$600.00	\$0.00	\$34,604.44
5% FEE	\$1.96	\$251.02		\$64.10	\$382.50	\$74.14	\$420.00	\$391.50	\$75.00	\$30.00	\$0.00	\$1,730.22
Grand totals	\$41.20	\$5,271.42		\$1,346.10	\$8,032.50	\$1,556.94	\$8,820.00	\$8,221.50	\$1,575.00	\$630.00	\$0.00	\$36,334.66
Rounded												\$28,065.34
												Net reduction to original \$64,400 allowance

From: TDLREpayTech@tdlr.texas.gov
Subject: AB Project Registration
Date: April 22, 2016 at 5:20 PM
To: mario@hickeypena.com



DO NOT REPLY TO THIS MESSAGE. This was sent by an automated system. Reply messages are automatically deleted and will not receive a response.

RECEIPT FOR ONLINE PAYMENT - TEXAS DEPARTMENT OF LICENSING AND REGULATION

To: Mario A. Pena

You are receiving this because a form has been filled out for the project <Davenport Dental Group> registered online at the website of the Texas Department of Licensing and Regulation. It was paid for online by Credit Card.

The total amount is \$175.00

The project number is EABPRJB6814994.

Please print or save this email should you need to contact us at 1-800-803-9202 or 512-463-6599 regarding this transaction.
The transaction number is 2016621895.

Note: This transaction was successfully processed at a secure website in cooperation with the State of Texas. The Texas Department of Licensing and Regulation website has not seen and has no record of the credit card number used in this transaction. Any credit card information was processed only at the secure website mentioned above.



Your Printing Solution.

3424

Hickey Peña Architects
600 San Bernardo
Suite 901
Laredo TX 78040
Phone: 956-722-8186

Kwik Kopy Printing
616 W. Calton Rd., Suite 8
Calton Plaza
Laredo, Texas 78041
Tel: (956) 723-1387
Fax: (956) 723-5870

Invoice

No. 42584

Date 10/5/2015

Customer P.O. No.

Cash Charge Credit Card Check

QUANTITY	DESCRIPTION	AMOUNT
1	WCFC Specs Volume 1, 8.5x11 White 20# IBM Multipurpose, 242 sheets, copied on 2 sides	42.01
1	WCFC Specs Volume 2, 8.5x11 White 20# IBM Multipurpose, 119 sheets, copied on 2 sides	22.33
1	24x36 - Webb County Main Fire Station, 24 x 36 White 20# Engineering Bond, 52 sheets, copied on 1 side	103.48
Sales Rep: Diana Please pay from this invoice.		
Webb County Main Fire Station		
Thank you!		
Received By: <i>[Signature]</i> Printed Name: <i>[Name]</i>		
		SUBTOTAL 167.82
		TAX 13.85
		SHIPPING
		TOTAL 181.67
		AMOUNT DUE 181.67

All claims and returns must be accompanied by this bill. TERMS: Due on receipt.
A 1.5% service charge will be added to all past due balances.



Your Printing Solution.

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Hickey Peña Architects
600 San Bernardo
Suite 901
Laredo TX 78040
Phone: 956-722-8186

Kwik Kopy Printing
616 W. Calton Rd., Suite 8
Calton Plaza
Laredo, Texas 78041
Tel:(956)723-1387
Fax:(956)723-5870

Hickey Peña Architects
600 San Bernardo
Suite 901
Laredo TX 78040
Phone: 956-722-8186

Invoice

No. 42552

Date 9/30/2015

Customer P.O. No.

Cash Charge Credit Card Check

QUANTITY	DESCRIPTION	AMOUNT
10	WCFC Specs Volume 1, 8.5x11 White 20# IBM Multipurpose, 242 sheets, copied on 2 sides	400.10
10	WCFC Specs Volume 2, 8.5x11 White 20# IBM Multipurpose, 119 sheets, copied on 2 sides	223.30
10	24x36 - Webb County Main Fire Station, 24 x 36 White 20# Engineering Bond, 52 sheets, copied on 1 side	1,034.80

Handwritten signature: Dana

Sales Rep: Dana Please pay from this invoice.	Webb County Main Fire Station	SUBTOTAL	1,658.20
Thank you!		TAX	136.80
Received By: _____	Printed Name: _____	SHIPPING	
		TOTAL	1,795.00
		AMOUNT DUE	1,795.00



Kwik Kopy Printing
 616 W. Calton Rd., Suite 8
 Calton Plaza
 Laredo, Texas 78041
 Tel:(956)722-8187
 Fax:(956)722-8170

Invoice

No. 42782

3424

Date 11/6/2015

Hickey Peña Architects
 600 San Bernardo
 Suite 901
 Laredo TX 78040
 Phone: 956-722-8186

Hickey Peña Architects
 600 San Bernardo
 Suite 901
 Laredo TX 78040
 Phone: 956-722-8186

Customer P.O. No.

Cash Charge Credit Card Check

QUANTITY	DESCRIPTION	AMOUNT
3	24x36 - Webb County Main Fire Station and Administration Bldg. , 24 x 36 White 20# Engineering Bond, 52 sheets, copied on 11/6/15	310.44
Sales Rep: Diana Please pay from this invoice. Thank you! Received By: <u>[Signature]</u> Printed Name: _____		SUBTOTAL 310.44 TAX 25.61 SHIPPING TOTAL 336.05 AMOUNT DUE 336.05

All claims and returns must be accompanied by this bill. TERMS: Due on receipt
 A 11% service charge will be added to all past due balances.



Your Printing Solution.

3424

Hickey Peña Architects
600 San Bernardo
Suite 901
Laredo TX 78040
Phone: 956-722-8186

Kwik Kopy Printing
616 W. Calton Rd., Suite 8
Calton Plaza
Laredo, Texas 78041
Tel: (956)723-1367
Fax: (956)723-5870

Hickey Peña Architects
600 San Bernardo
Suite 901
Laredo TX 78040
Phone: 956-722-8186

Invoice

No. 42876

Date 11/18/2015

Customer P.O. No.

Cash Charge Credit Card Check

QUANTITY	DESCRIPTION	AMOUNT
1	24x36 - Webb County Main Fire Station and Administration Bldg. , 24 x 36 White 20# Engineering Bond, 52 sheets, copied on 1 side	103.48

Sales Rep: Diana Please pay from this invoice.	Webb County Main Fire Station & Administration Bldg	SUBTOTAL	103.48
Thank you!		TAX	8.54
Received By: <u>Monica Salazar</u>	Printed Name: <u>Monica Salazar</u>	SHIPPING	
		TOTAL	112.02
		AMOUNT DUE	112.02

All claims and returns must be accompanied by this bill. TERMS: Due on receipt.
A 1 1/2% service charge will be added to all past due balances



Your Printing Solution.

3424

Hickey Peña Architects
600 San Bernardo
Suite 901
Laredo TX 78040
Phone: 956-722-8186

Kwik Kopy Printing
616 W. Calton Rd., Suite B
Calton Plaza
Laredo, Texas 78041
Tel:(956)723-1367
Fax:(956)723-5870

Hickey Peña Architects
600 San Bernardo
Suite 901
Laredo TX 78040
Phone: 956-722-8186

Invoice

No 42882

Date 11/18/2015

Customer P.O. No.

Cash Charge Credit Card _____ Check _____

QUANTITY	DESCRIPTION	AMOUNT
1	24x36 - Webb County Main Fire Station and Administration Bldg. , 24 x 36 White 20# Engineering Bond, 52 sheets, copied on 1 side	103.48
Sales Rep: Sofia		SUBTOTAL
Please pay from this invoice.		103.48
Webb County Main Fire Station & Administration Bldg		TAX
Thank you!		8.54
Received By: <i>Monica [Signature]</i>	Printed Name: <i>Monica [Signature]</i>	SHIPPING
		TOTAL
		112.02
		AMOUNT DUE
		112.02

All claims and returns must be accompanied by this bill. TERMS: Due on receipt
A 1% service charge will be added to all past due balances



Your Printing Solution.

Kwik Kopy Printing
 616 W. Callon Rd., Suite 8
 Callon Plaza
 Laredo, Texas 78041
 Tel:(956)723-1367
 Fax:(956)723-5870

Invoice

No. **42949**

3424

Hickey Peña Architects
 600 San Bernardo
 Suite 901
 Laredo TX 78040
 Phone: 956-722-8186

Hickey Peña Architects
 600 San Bernardo
 Suite 901
 Laredo TX 78040
 Phone: 956-722-8186

Date 12/1/2015

Customer P.O. No.

Cash

Charge

Credit Card _____

Check _____

QUANTITY	DESCRIPTION	AMOUNT
52	Webb County Main Fire Station, 18 x 24 White 20# Engineering Bond, copied on 1 side	65.00
Sales Rep: Sofia Please pay from this invoice. Thank you! Received By: <u>[Signature]</u> Printed Name: <u>[Signature]</u>		Webb County Main Fire Station SUBTOTAL 65.00 TAX 5.36 SHIPPING TOTAL 70.36 AMOUNT DUE 70.36

All claims and returns must be accompanied by this invoice. TERMS: 30/10/10
 A 11% service charge will be added to all past due balances.



Your Printing Solution.

Kwik Kopy Printing
 616 W. Calton Rd., Suite 8
 Calton Plaza
 Laredo, Texas 78041
 Tel:(956)723-1367
 Fax:(956)723-5870

Invoice

No. 42841

3424

Date 11/13/2015

Hickey Peña Architects
 600 San Bernardo
 Suite 901
 Laredo TX 78040
 Phone: 956-722-8186

Hickey Peña Architects
 600 San Bernardo
 Suite 901
 Laredo TX 78040
 Phone: 956-722-8186

Customer P.O. No.

Cash Charge Credit Card _____ Check _____

QUANTITY	DESCRIPTION	AMOUNT
2	24x36 - Webb County Main Fire Station and Administration Bldg. , 24 x 36 White 20# Engineering Bond, 52 sheets, copied on 1 side	206.96
Sales Rep: Diana Please pay from this invoice: Thank you! Received By: _____ Printed Name: _____		Webb County Main Fire Station & Administration Bldg SUBTOTAL 206.96 TAX 17.07 SHIPPING TOTAL 224.03 AMOUNT DUE 224.03

All claims and returns must be accompanied by this bill! TERMS: Due on receipt.
 A 1 1/2% service charge will be added to all past due balances

From: Mario Pena mario@hickeypena.com

Subject: Change in site

Date: March 10, 2016 at 3:00 PM

To: Antonio Alderete aalderete@webbcountytx.gov, Luis Perez-Garcia lperezgarcia@webbcountytx.gov



Gentlemen,

Just want to give you the costs for re-drafting the site as per our previous conversation. This involves leaving the metal building at its existing location and adding to the driveway to connect the truck entrance to it and all the grading associated with this change.

Civil: \$880

Arch: \$350

Total \$1,230

We do have allowance money's in our contract to cover this without generating an addendum.

Please let me know if we are good to proceed.

Best regards,

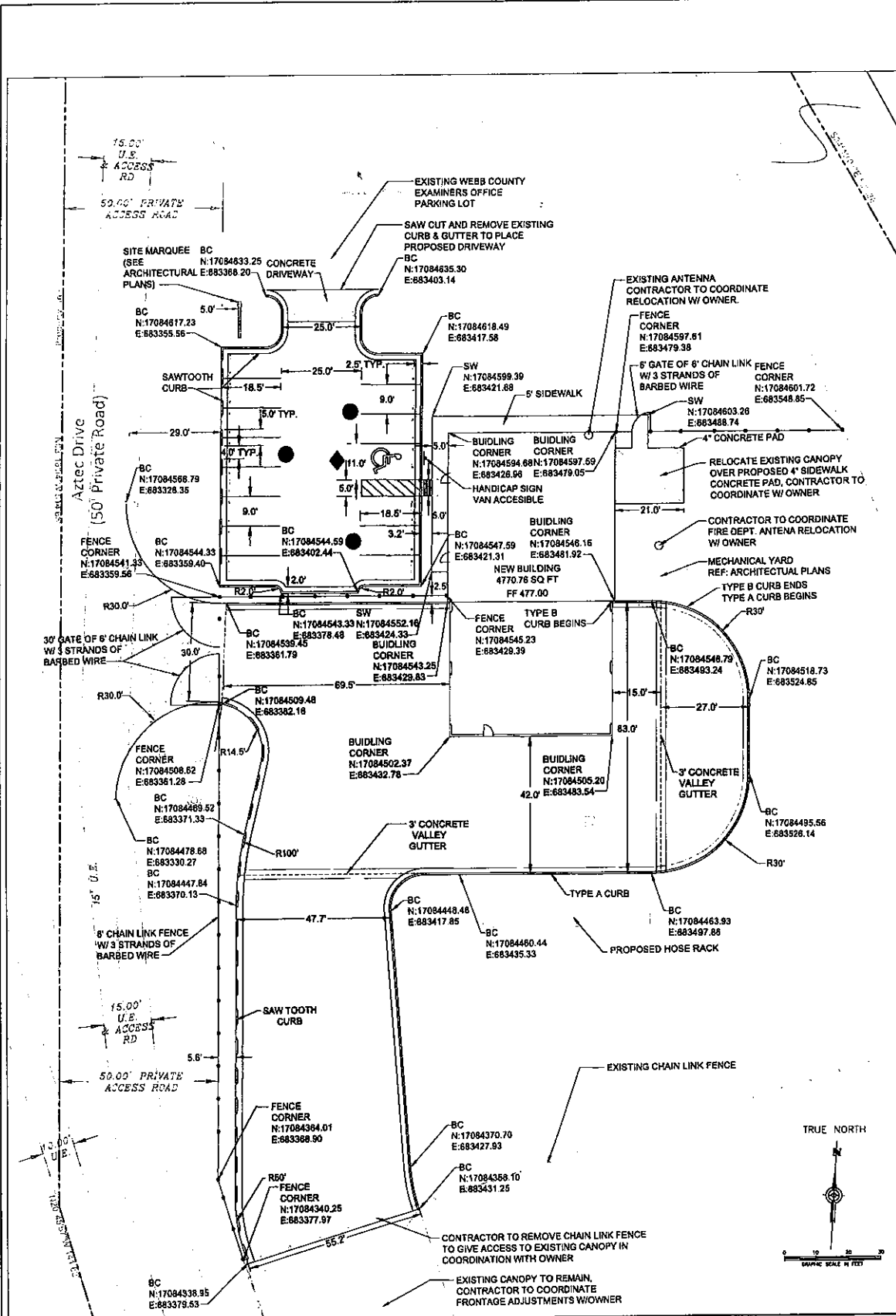
Mario A. Peña, A.I.A.

Hickey I Peña Architects

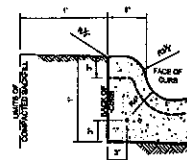
600 San Bernardo Ste. 901

Laredo, Tx 78040

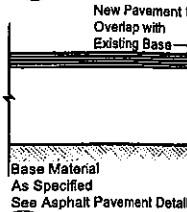
P. 956.722.8186 ext. 1



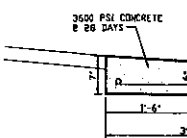
1 PLAN - SITE PLAN
SCALE: 1" = 20'



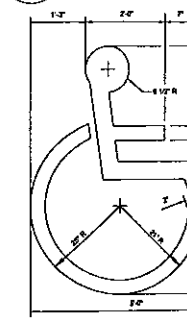
2 TYPE "A" CURB
SCALE: NOT TO SCALE



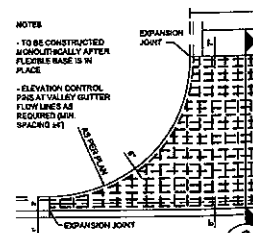
4 NEW ASPHALT
SCALE: NOT TO SCALE



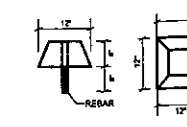
5 3' CONCRETE V
SCALE: NOT TO SCALE



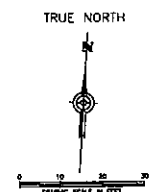
6 PAINTED ACCESS
SCALE: NOT TO SCALE



10 TYPICAL CONCRETE
SCALE: 1" = 10'



SECTION VIEW





919 McVea
Laredo, TX 78040
t: 957.232.8186
f: 815.846.1546
hickeypenna.com

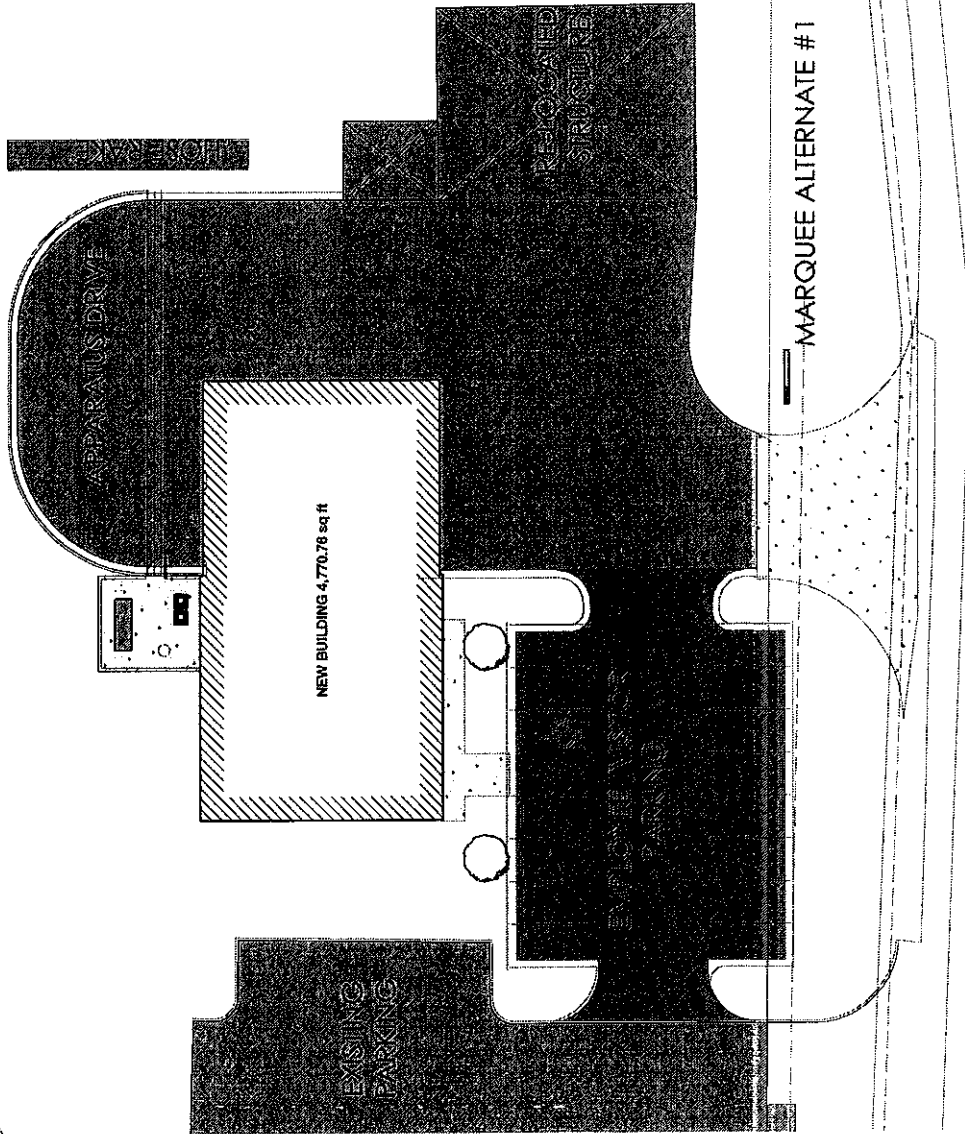
WEBB COUNTY/TEXAS
WEBB COUNTY MAIN FIRE STATION AND ADMINISTRATION
BUILDING
7210 E. SAUNDERS - HWY 59 (UNITS A&B)
LAREDO, TEXAS 78045

DATE: 11/14/14
REVISIONS:

A-02

OPTION 2

SPACE FOR
FUTURE
BUILDING



RECOMMENDED
OPTION



REGISTRATION NUMBER F-14954
600 San Bernardo, Suite 902
Laredo, TX 78040
Phone: 956-433-2205

April 22, 2016

Bill To:
Hickey Pena Architects
600 San Bernardo, Suite 902
Laredo TX 78040



Re: Webb County Fire Station Invoice 1001

100 % Civil Design/ Construction Documents.

Civil Redesign on Site #3 Building Adjustment Move North: \$ 950.00

Total Due \$ 950.00

Item B

From: Mario Pena mario@hickeypena.com  
Subject: Webb County Fires Station site modification
Date: October 19, 2015 at 3:51 PM
To: Luis Perez-Garcia lperezgarcia@webbcountytx.gov, Ricardo Rangel rrangel@webbcountytx.gov



Good afternoon,

Upon analyzing the feasibility of the site north of the one where the temporary fire station trailers are located now, we've come to the conclusion that it is a good fit for the building and parking lot. I've attached the geotechnical bore logs showing relatively good soils. The existing grade is also conducive to an efficient design.

If you would like to proceed with this change please keep in mind that our team will need to expand it's survey area over to this new lot, and will have to redesign the site work, as well as redraft the buildings in order to accommodate the mirrored condition to accommodate the new site and orientation.

I have asked our team to give us a minimum cost to make the changes. They are as follows:

Civil engineer - \$4,500 (majority of civil design cannot be reused on this new site)

Surveyor - \$800

Structural - \$600

MEP - \$1,500

Architectural - will work within current fee

We have moneys in our contract under re-imburseables that are available and we anticipate them not to be used as this building is much smaller than originally intended. These can be covered under that item without proceeding a change order to the overall contract.

We will also need two weeks to produce the necessary changes to the plans.

Please let us know how to proceed.

** Please note that our address has changed.

We are now located at 600 San Bernardo Ave. Suite 901 Laredo, TX, 78040

Best Regards,
Mario A. Peña, A.I.A.
Hickey Peña Architects
P 956.722.8186 F 815.846.1546
600 San Bernardo #901
Laredo, TX 78040



bore logs.pdf





50' PRIVATE ACCESS ROAD

15' U.E.

10' U.E.

10' U.E.



REGISTRATION NUMBER F-14954
600 San Bernardo, Suite 902
Laredo, TX 78040
Phone: 956-433-2205

April 22, 2016

Bill To:
Hickey Pena Architects
600 San Bernardo, Suite 902
Laredo TX 78040

Re: Webb County Fire Station Invoice 1000

100 % Civil Design/ Construction Documents.

Civil Redesign on new Site (Site #3) located on Aztec Drive North from 59 between Existing Fire Station and Webb County Examiners Office: \$4,500.00

Total Due \$4,500.00

Item A

INVOICE



CASTLE ENGINEERING & TESTING, LLC.
1216 Santa Maria Avenue
Laredo, Texas 78040
Phone (956) 727 3530 - Fax (956) 727 3384

INVOICE NO. 15G047A-01
DATE: OCTOBER 20, 2015

TO:
Mr. Mario A. Peña, A.I.A.
Owner
Hickey-Peña Architects, LLC
600 San Bernardo Avenue, Suite 901
Laredo, Texas 78040
Telephone No.: 956.722.8186

FOR:
Geotechnical Engineering Study
Webb County Main Fire Station
7210 E. Saunders Street
Laredo, Texas 78043
CET Project No. 15G047A

DESCRIPTION	AMOUNT
Geotechnical Engineering Study-Redesign Location (North) Site No. 3/HWY 59 Webb County Main Fire Station	\$2,250.00
TOTAL	\$2,250.00

Make all checks payable to CASTLE ENGINEERING & TESTING, LLC. Payment is due upon receipt of invoice. If you have any questions concerning this invoice, contact Mr. Jesus "Papo" Pompa @ (956) 727-3530.

Thank you for your business!



109 E Del Mar # 5
Laredo, TX 78041

Invoice

PAID
10/29/2015

Invoice #: 225
Invoice Date: 10/25/2015
Due Date: 10/25/2015

Bill To:
Hickey Peña Architects
Marlo A. Peña, AIA
919 Victoria
Laredo, Texas 78040
USA

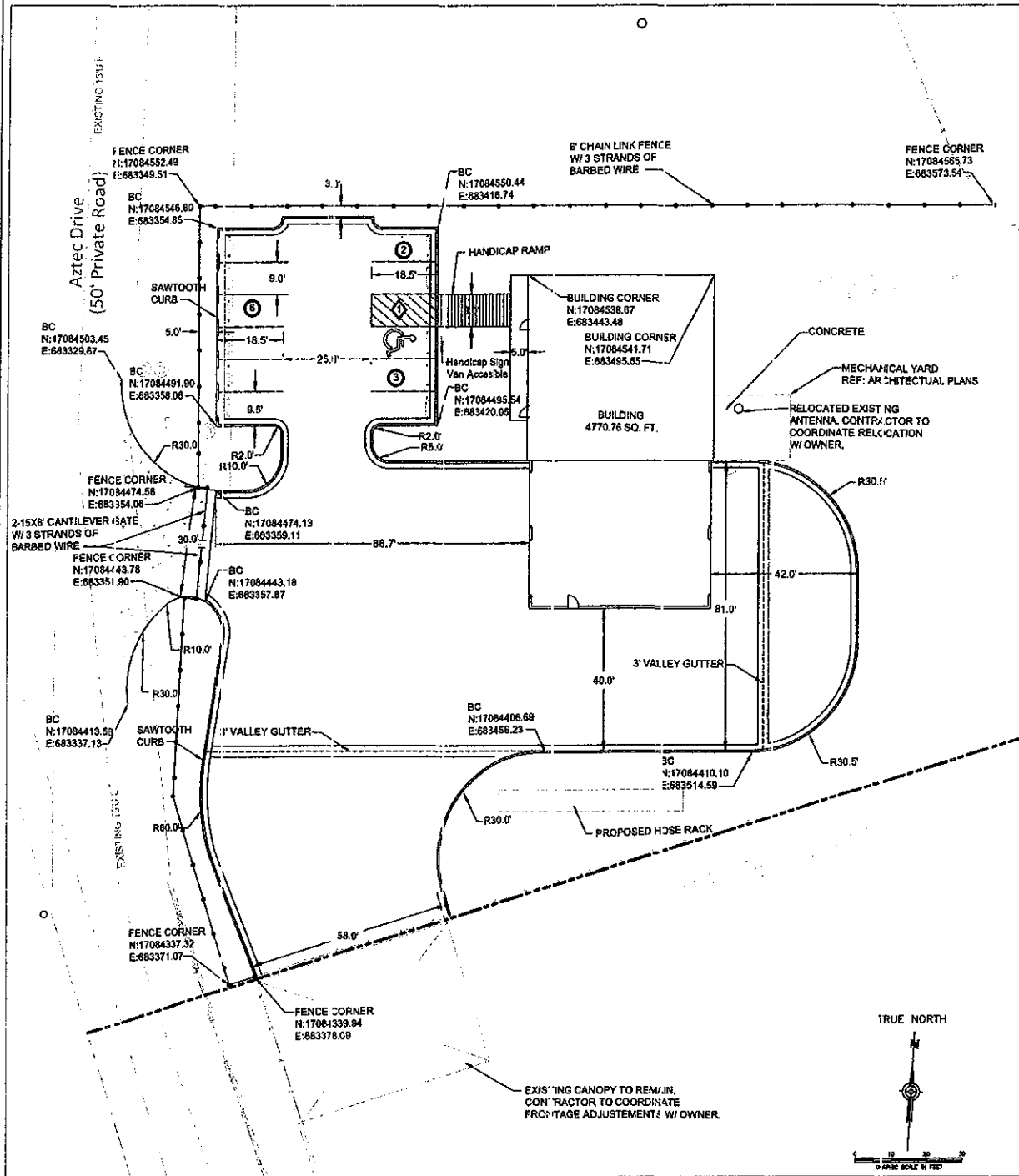
Project: 2014.008 Webb County Fire Station Ad...

Item	Description	Proposal Amount	Prior %	Curr %	Current Amount
Civil Design / CD	Civil Design and Construction Documents	12,000.00	100.00%	0.00%	0.00
Construction Observation	Construction Administration	2,180.00		0.00%	0.00
Civil Design / CD	Civil Redesign on new site (Site #2) located on Aztec Drive north of 59 on current Fire Station	6,000.00		0.00%	0.00
Civil Design / CD	Civil Redesign on new site (Site #3) located on Aztec Drive north of 59 between current FS and WC Examiner Office	4,500.00		0.00%	0.00
Topographic Survey	GPS points taken on Site #3	800.00		100.00%	800.00

Phone:
(210) 621-5797

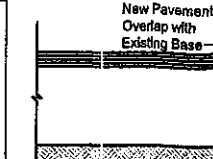
E-mail:
o.castillo@peuaconsulting.com

Current Total	\$800.00
Payments/Credits	-\$800.00
Balance Due	\$0.00

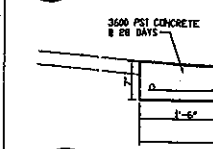


1 PLAN - SITE PLAN
SCALE: 1" = 20'

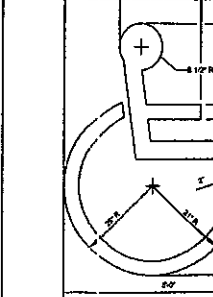
2 TYPE "A" CURB & GUTTER
SCALE: NOT TO SCALE



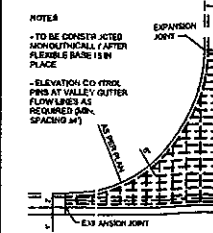
4 NEW ASPHALT PAVEMENT
SCALE: NOT TO SCALE



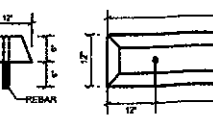
5 3' CONCRETE
SCALE: NOT TO SCALE



8 FAINTED ACCESS
SCALE: NOT TO SCALE



10 TYPICAL CONCRETE
SCALE: 1" = 10'



12 TYPICAL CONCRETE
SCALE: NOT TO SCALE





REGISTRATION NUMBER F-14954
600 San Bernardo, Suite 902
Laredo, TX 78040
Phone: 956-433-2205

April 22, 2016

Bill To:
Hickey Pena Architects
600 San Bernardo, Suite 902
Laredo TX 78040

Re: Webb County Fire Station Invoice 1002

100 % Rezoning Services.

Site was rezoned from AG Agricultural to B-1 Light Commercial: \$ 1,500.00

Total Due \$ 1,500.00

Handwritten signature

INVOICE



CASTLE ENGINEERING & TESTING, LLC.
1216 Santa Maria Avenue
Laredo, Texas 78040
Phone (956) 727 3530 - Fax (956) 727 3384

INVOICE NO. 15G047-01
DATE: SEPTEMBER 29, 2015

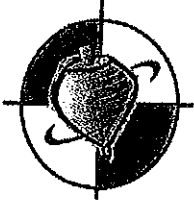
TO:
Mr. Mario A. Peña, A.I.A.
Owner
Hickey-Peña Architects, LLC
600 San Bernardo Avenue, Suite 901
Laredo, Texas 78040
Telephone No.: 956.722.8186

FOR:
Geotechnical Engineering Study
Webb County Main Fire Station
7210 E. Saunders Street
Laredo, Texas 78043
CET Project No. 15G047

DESCRIPTION	AMOUNT
Geotechnical Engineering Study-Redesign Site No. 2/HWY 59 Webb County Main Fire Station	\$2,250.00
BALANCE	\$2,250.00

Make all checks payable to CASTLE ENGINEERING & TESTING, LLC. Payment is due upon receipt of invoice. If you have any questions concerning this invoice, contact Mr. Jesus "Papo" Pompa @ (956) 727-3530.

Thank you for your business!



The Blue Top Companies, LLC
dba Blue Top Land Surveying
101 W. Hillside, Suite 10
Laredo, TX 78041
(956)724-8423
henry@bluetopcompanies.com
<http://www.bluetopcompanies.com>

Invoice 150398

DATE
10/20/2015

PLEASE PAY
\$3,000.00

DUE DATE
10/20/2015

BILL TO
Mario Peña

Please detach top portion and return with your payment.

JOB NUMBER
150178

DESCRIPTION	QTY	RATE	AMOUNT
Redesign on new lot off 59 (site #2)	0	0.00	0.00
Services Topographic survey of a 2.03 acre tract out of Lot 3, Block 1, Webb County Road and Bridge Plat.	1	1,800.00	1,800.00
Services Boundary survey of a 2.03 acre tract out of Lot 3, Block 1, Webb County Road and Bridge Plat	1	1,200.00	1,200.00

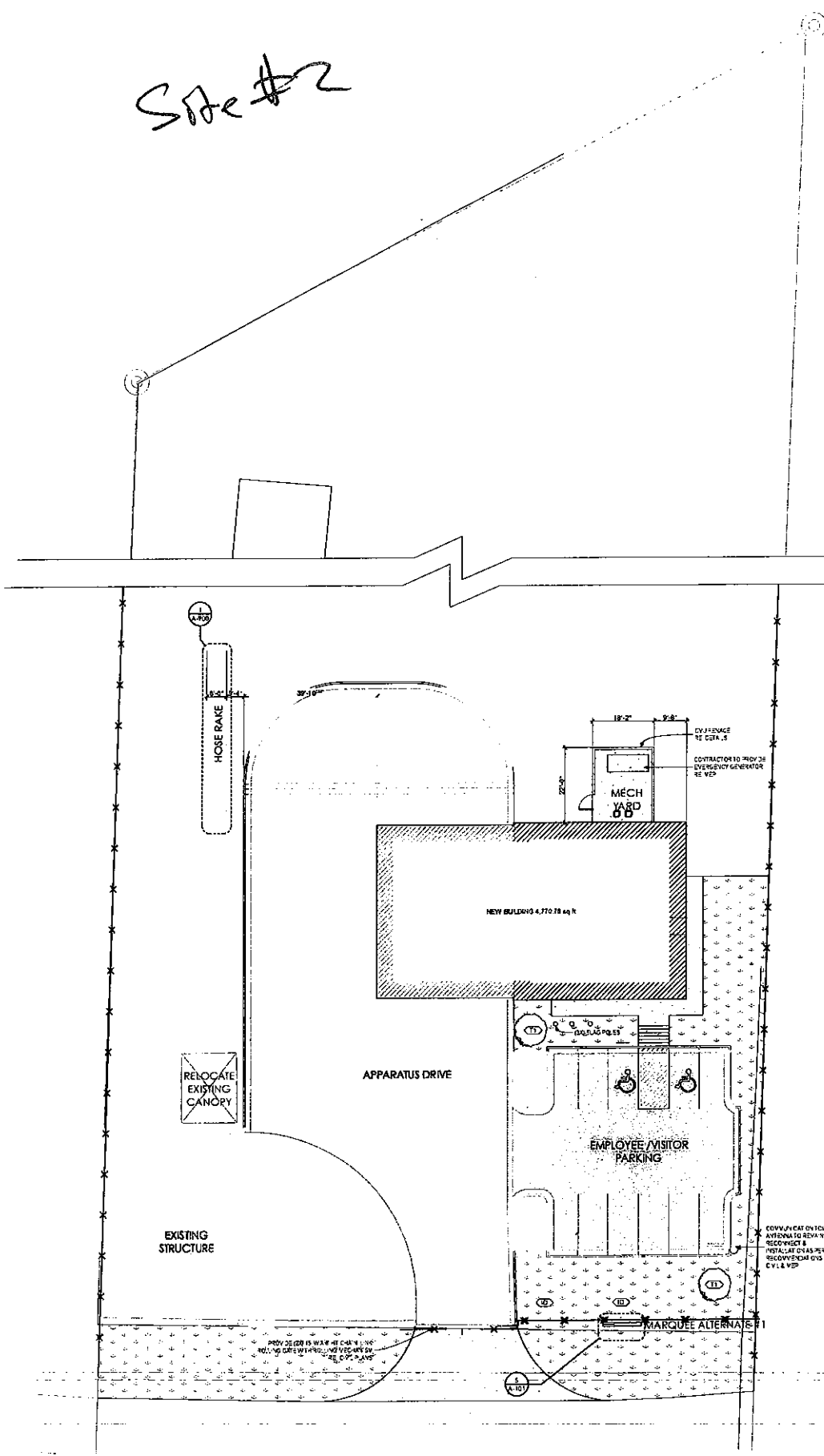
Thank you for your business!

TOTAL DUE

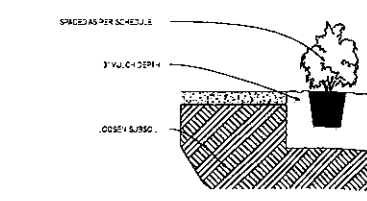
~~3,000.00~~

THANK YOU.

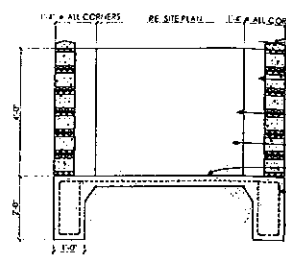
Site #2



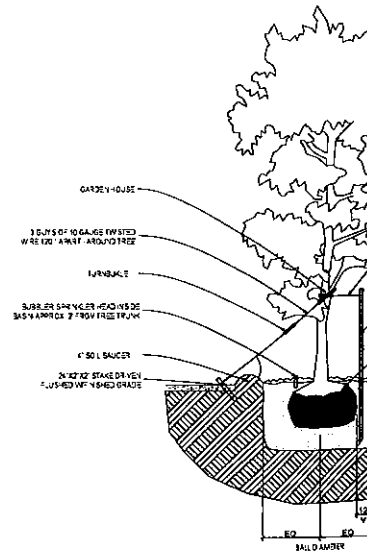
1 SITE PLAN
SCALE: 1" = 20'



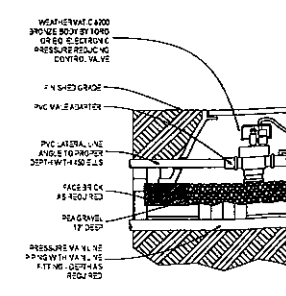
3 TYP. CMU WALL @ MECHANICAL
SCALE: 3/8" = 1'-0"



4 TYP. TREE PLANTING DETAIL
SCALE: 1" = 1'-0"



5 TYP. CONTROL VALVE DETAIL
SCALE: 1" = 1'-0"



From: Martha H. Palacios mhpalacios@webbcountytx.gov
Subject: RE: NEW FIRE STATION - DESIGN AND ARCHITECTURAL SERVICES
Date: February 2, 2016 at 9:09 AM
To: Mario A. Pena mario@hickeypena.com



Thank you, will proceed with purchase order. Martha H. Palacios

From: Mario A. Pena [<mailto:mario@hickeypena.com>]
Sent: Tuesday, February 02, 2016 8:55 AM
To: Martha H. Palacios <mhpalacios@webbcountytx.gov>
Cc: Monica Salazar <monica@hickeypena.com>; Luis Perez Garcia III <lperezgarcia@webbcountytx.gov>
Subject: Re: NEW FIRE STATION - DESIGN AND ARCHITECTURAL SERVICES

Looks ok.

Mario A. Peña, A.I.A.
Hickey Peña Architects
P [956.722.8186](tel:956.722.8186) F [815.846.1546](tel:815.846.1546)
600 San Bernardo #901 | Laredo, TX 78040

On January 28, 2016 at 10:10:51 AM, Martha H. Palacios (mhpalacios@webbcountytx.gov) wrote:

Good morning Mr. Pena, as per our previous conversation. Auditors is requesting that all payments be processed through a Purchase Order. At this time I am in the process of working on Purchase order and do not want to miss any funds already approved by Commissioner Court for this project. May you please assist and confirm the following chain of events.

April 28, 2014- Commissioner Court

21. Discussion and possible action to authorize to execute and approve a Professional Architectural Services contract by and between Webb County and Hickey, Pena, Architects, LLC., in the amount of \$158,000.00, plus \$65,000.00 for reimbursable expenses, for a total sum of \$222,400.00. Hickey and Pena, LLC, shall provide the design and architectural services needed for the construction of the future Webb County Main Fire Station and Administration Building, approximately 13,200 sq. ft., in size which shall be located along Bob Bullock Loop (Loop 20). [Requested by Webb County Fire Department; Account #740-0200-8801- Certificate of Obligations] [Co-Sponsored by Danny Valdez, Webb County Judge]

\$158,000.00 + \$65,000.00 = \$222,400.00 (Total Contract Amount)

September 8, 2014- Commissioner Court

47. Discussion and possible action to correct the reimbursable expense amount of \$65,000.00 to \$64,400.00 on Agenda Item #21 of the April 28, 2014 Commissioner Court Meeting and approve an amendment to the Hickey and Pena, LLC., contract in the amount of \$25,200.00 for Engineering Services associated with the platting requirements of the property for the future Webb

County Main Fire Station and Administration Building. This amount will increase the contract amount from \$222,400.00 to \$247,600.00; and any other matters incident thereto. [**Account 740-0200-8801 (Certificate of Obligations)**]

(a typo occurred when submitting this agenda, it should

have been \$247,000.00 not \$247,600.00)

$\$222,400.00 - (\$65,00.00 - \$64,400.00 = \$600.00) = \$221,800.00 + \$25,200.00 = \$247,000.00$ (New Total Contract Amount)

August 24, 2015- Commissioner Court

10. Discussion and possible action to approve an amendment to the current architectural services contract between Hickey/Pena Architects and Webb County, in the amount of \$35,000.00, for the schematic design and specifications for the proposed Webb County Fire & Emergency Medical Services (EMS) station to be located off Hwy 59 by the Road & Bridge department; and any other matters incident thereto. [**Account #740-0200-8801 (2013 Bond Series)**] [**Co-Sponsored by Tano E. Tijerina, County Judge**]

$\$247,000.00 + \$35,000.00 = \$282,000.00$

If there is anything that I am missing please let me know so that I can correct. I want to expedite this as soon as possible so that your pending invoices can get paid.

Thank you,



Martha H. Palacios
Webb County Engineering Department
1620 Santa Ursula, 2nd Floor
Laredo, Texas 78040
(956) 523-4055 Telephone
(956) 523-5158 Fax



919 Victoria St.
 Laredo, TX 78040
 p. (956) 722-8186

Date	Estimate No.
06/11/14	64

Name/Address
 Webb County
 c.o. Luis Perez Garcia, P.E.
 Laredo, Texas 78040

Project
 Webb County Fire Station

Proposal for Professional Fees

Description	Fee	Total
Basic Architectural Services	116,000.00	116,000.00
Civil Engineering	18,500.00	18,500.00
Surveying	8,000.00	8,000.00
Geotechnical Investigation	9,500.00	9,500.00
Basic Architectural Services	6,000.00	6,000.00
Reimbursable Expenses Allowances:	64,000.00	64,000.00
Construction Materials Testing		
Printing		
Staking Travel		
Civil Engineering Platting Fees	25,200.00	25,200.00
Basic Architectural Services - Change order for design changes approved Aug. 24, 2015	35,000.00	35,000.00

Total	\$282,200.00
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Thank you,
 Hickey Peña Architects

Mario A. Peña, Architect, A.I.A.



August 27, 2014

Mr. Luis Perez Garcia, P.E.
Webb County Engineer
1620 Santa Ursula, 2nd Floor
Laredo, TX 78040

Re: Proposal for **Consulting Services and Design related to Platting Requirements** as
Additional Consulting Service

Project: **Webb County Fire Station**

Dear Mr. Perez-Garcia,

Please receive this as our proposal for the additional services to be performed by a Sub-Consultant. The sub-consultant's proposal is attached and describes the scope of the service. The fees due for these services via our prime contract are as follows:

Sub-Consultant Fees Proposed		\$24,000.00
Hickey Peña Architects Mark-up	5%	\$1,200.00
Total Fees for Service		\$25,200.00

Thank you,

A handwritten signature in black ink, appearing to read 'M. Peña', with a long horizontal flourish extending to the right.

Mario A. Peña, Architect, AIA, CDP

Accepted by:

Date: _____

Mr. Luis Perez Garcia, P.E.
Webb County Engineer
Webb County Texas



REGISTRATION NUMBER F-14954
109 E Del Mar Blvd # 5
Laredo, TX 78041
Phone: 210-621-5797

August 26, 2014

Hickey Peña Architects
Mr. Mario Peña, AIA
919 Victoria
Laredo, TX. 78040

Reference: Webb County Fire Station Lot Plat

Subject: Proposal for Platting & Civil Engineering Services

Dear Mr. Peña,

Thank you, for allowing this submittal on the above referenced work.

GENERAL INFORMATION

The property is located on the South East corner of Loop 20 and 1st St next to Casa Blanca Lake, around 5000 ft. North from US 59. An approximate 3.5 AC lot with Street and Water extension improvements is proposed to be platted.

SCOPE OF WORK

SCOPE OF WORK

I. PLATTING & ENGINEERING SERVICES

PLATTING: The Engineer shall do the engineering to developed this tract of land and meet the requirements of the City of Laredo to Plat this Property. The regular plat process includes:

1. Preliminary Plat submittal;
2. Approval by the Engineering, Utilities, Traffic, Fire Protection, and Environmental Departments (One Stop Shop);
3. The Final Plat Approval; and
4. Closing Documents for City of Laredo Subdivision Acceptance (including Record Drawings) and Plat recordation with Webb County.

Supporting documents, including warranty deed, current tax certificates, and all items required by the City of Laredo will be submitted with the plat. (These supporting documents shall be provided by the owner or owner representative). This fee does not include payment of any permitting fees related to this process. The platting services fees do not include the permitting of any improvements other that the associated with the Plat.

Cost of Platting: \$24,000.00

The following is the breakdown of the fees.

1. Preliminary Plat	\$4,800;	20%
2. One Stop Shop	\$9,600;	40%
3. Final Plat	\$4,800;	20%
4. Construction Obs./Closing Docs	\$4,800;	20%

BASE CONTRACT AMOUNT: The summation of costs for the development of all the items listed above is **\$24,000** and shall be known as the Base Contract Amount. The Base Contract Amount includes all labor and materials, mileage and incidentals required to perform each work item.

EXCLUSIONS

The Architect shall prepare the TDLR form and contract for a TDLR plan review and permits.

Any redesign of the Engineer's final dimensional and or grading plans shall be considered as additional services.

Legal field notes/easements are not included in this proposal.

Attending regularly scheduled job construction meetings is not included in this proposal.

Boundary and Topographic surveys are not included in this proposal.
TX DOT Driveway Cut Permit is not included on this proposal.

Re-Zoning is not included on this proposal.

Review of the monthly pay requests by the Contractor is not included in this proposal.
Anything not specifically stated on this proposal is not part of the scope.

City Application Fees, Review fees and tax certificates are not part of this proposal and these would be the responsibility of the owner.

Drainage Report and detention pond calculations are not part of this proposal.

Anything not specifically mentioned on this proposal is not part of this scope.

ADDITIONAL SERVICES: Any requests by the Owner for revisions, additions, deletions and/or alternates described in this scope of work shall be considered additional services. These services shall be performed by the hour at the following rates:

Professional Engineer	\$110/Hour
Drafting/Clerical	\$ 55/Hour
Site Visit by PEUA Consulting LLC representative	\$ 80/Hour

PROFESSIONAL SERVICES AGREEMENT

Hickey Peña Architects, as Client engages PEUA Consulting LLC., as Engineer to perform professional services for the assignment described as follows:

- I. **SERVICES:** Engineer agrees to perform services in conformance with the following descriptions, definitions, terms and conditions.

RE: Webb County Fire Station Lot Plat
Civil Engineering Services Proposal

- II. **PAYMENTS:** The Engineer shall invoice the Client monthly in amounts earned under this Agreement. The Client agrees to promptly pay the Engineer at his office in 109 E Del Mar #5, Laredo Texas 78041, Webb County, the full amount of each such invoice upon receipt. The Client agrees to pay a charge of one percent (1%) per month on all invoiced amounts not paid within thirty (30) days of the date of the invoice, calculated from the date of the invoice.
- III. **TERMINATION:** This Agreement may be terminated without cause at any time prior to completion of the Engineer's services by Client or by Engineer, upon seven (7) days written notice to the other at the address of record. Termination shall release each party from all obligations of this Agreement, except Client shall pay Engineer the full amount specified in paragraph II, with respect to any services performed to the date of termination.

- IV. **LIABILITY LIMITATION:** The Engineer's liability to Client for any reasons beyond generally accepted standard of care in performing the services of this Agreement shall not exceed the amount of compensation received by the Engineer for these services.
- V. **INVALIDATION:** If Client does not execute this Agreement within thirty (30) days of the date tendered, it shall become invalid.
- VI. **AUTHORIZATION:** Each individual executing this Agreement on behalf of the Client or Engineer, by his execution, acknowledges that he is duly authorized to commit the Client or Engineer to this Agreement.

Should you find this proposal acceptable, please acknowledge your approval by return mail. This proposal is good for thirty days from this date of August 26, 2014.

Hickey Peña Architects
By: Mario Peña, AIA

PEUA Consulting LLC
By: Oscar Castillo, President

Signature

Signature

Date: _____

Date: _____



The Blue Top Companies, LLC
dba Blue Top Land Surveying
101 W. Hillside, Suite 10
Laredo, TX 78041
(956)724-8423
henry@bluetopcompanies.com
http://www.bluetopcompanies.com

Invoice 160063

DATE 03/21/2016	PLEASE PAY \$2,400.00	DUE DATE 03/21/2016
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BILL TO

Marlo Peña
Hickey-Peña Architects
600 San Bernardo Ave. Suite 801 Laredo, TX, 78040
956-722-8186

Please detach top portion and return with your payment.

JOB NUMBER
140233

DESCRIPTION	QTY	RATE	AMOUNT
platting for original site (#1) & Extension to 9 acres			
Services boundary survey of the Fire Administration Building and Evac Site.	1	1,200.00	1,200.00
Services Topographic survey of the Fire Administration Building and Evac Site.	1	1,200.00	1,200.00

Thank you for your business!

TOTAL DUE ~~W/~~ **\$2,400.00**

THANK YOU.

CITY OF LAREDO
CUSTOMER RECEIPT

Batch ID: RSELVAG 12/05/14 01 Receipt no: 172287

Type	SvcCd	Description	Amount
FF		PLN -LAND DEVELOPMENT FEE	
	Qty	1.00	\$782.80

PLAT SUBMITTAL
Trans number: 15868905
HICKEY FENA ARCHITECTS
919 VICTORIA ST
LAREDO, TEXAS 78040
WEBB COUNTY FIRE STATION PLAT

Tender detail
CK Ref#: 3542 \$782.80
Total tendered: \$782.80
Total payment: \$782.80

Trans date: 12/05/14 Time: 9:09:19



INVOICE

CASTLE ENGINEERING & TESTING, LLC.
1216 Santa Maria Avenue
Laredo, Texas 78040
Phone (956) 727 3530 - Fax (956) 727 3384

INVOICE NO. 14G031-01
DATE: OCTOBER 13, 2014

TO:
Mr. Mario Peña, A.I.A.
Principal/Owner
Hickey-Peña Architects, LLC
919 Victoria Street
Laredo, Texas
Telephone No.: 956.722.8186

FOR:
Geotechnical Engineering Study
Pavement Design
Webb County Main Fire Station
and Administration Building
El Ranchito Road
Laredo, Webb County, Texas
CET Project No. 14G031

DESCRIPTION	AMOUNT
Geotechnical Engineering Study Pavement Design-Platting Extension Webb County Main Fire Station and Administration Building El Ranchito Road <i>located on EL Ranchito Road</i>	\$2,650.00
TOTAL	\$2,650.00

Make all checks payable to CASTLE ENGINEERING & TESTING, LLC. Payment is due upon receipt of invoice. If you have any questions concerning this invoice, contact Mr. Jesus "Papo" Pompa @ (956) 727-3530.

Thank you for your business!

