

# DRAFT

## Official Minutes for Webb County Commissioners Court Meeting

Monday, July 11, 2016 at 9:00 AM  
(Approved DATE)

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 7th day of July 2016. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. **Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to excuse Cmr. Canales

**Vote:** 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

2. **Pledge of Allegiance/Invocation**

3. **Approval of Bills, Payroll, and Monthly Report**

County Treasurer, Ms. Delia Perales presented the Checks pending approval and a payment approved by the Finance Committee; payment of two (2) P.O.s for Litho Business Forms in the amount of \$5,670.34.

9:07 a.m. - Cmr. Canales present.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to bring up item #35

**Vote:** 5 - 0 Motion Carried - Unanimously

### Purchasing

35. **Discussion and possible action to authorize the following purchases for payment:**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Litho Business Forms	Accounts Payable Pressure Seal Checks	\$2,711.38

Litho Business Forms #10 Window Envelopes-Blue \$4,968.25

**Issue:** The Auditor's department has not processed the above stated purchases because of a citation referencing discretionary exemptions (a)(7) sole source. We need to proceed to pay the vendor since the goods have already been received.

**Solution:** Authorize payment for these purchases, requests the specifications from the department, and solicit 3 quotes the next time.

**Result:** Vendor will get paid for items provided.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #35 and to include the third invoice in the amount of \$4,924.14

**Vote:** 5 - 0 Motion Carried - Unanimously

**3. Approval of Bills, Payroll, and Monthly Report**

Ms. Perales also presented the Ratification of Payroll for July 1, 2016 and the Side List.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried - Unanimously

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for June 2016.

**4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

- 1) Richard Rosel spoke in regards to item #33.
- 2) Joe Pena spoke in regards to item #40.
- 3) Richard Geissler spoke in regards to item #33.
- 4) Delia Perales spoke in regards to item #40.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

## CONSENT ITEMS

### 5. Administrative Services

- a. Discussion and possible action to accept a Prescription Drug Rebate check from Texas Associates of Counties in the amount of Seventy Thousand One Hundred Forty-One Dollars and Thirty-Six Cents, (\$70,141.36). Check Number 2174, dated June 23, 2016 to be deposited in Revenue Account #816-0105-3741 (Revenue Account Refunds).
- b. Discussion and possible action to approve the following Annual Bond Renewal for County Auditor in the amount of Five Thousand Dollars (\$5,000.00) commencing on July 24, 2016 - July 24, 2017 according to the Texas Local Government Code 262.011 (a) (c). [Account #001-0114-6033 (Bonds & Insurance)]

<u>Name</u>	<u>Department</u>	<u>Amount</u>
Leo Flores	Auditor	\$5,000

Issue: Renew yearly bond.

Solution: Obtain the bonding document.

Result: Webb County will be in compliance with State statute.

### 6. Community Action Agency

- a. Discussion and possible action to authorize the continued payment of eligible salary and fringe benefits of the grant funded Self-Help Center Program, funded by the Texas Department of Housing and Community Affairs Office of Colonia Initiatives for a period not to exceed Thirty (30) days, until receipt of the executed grant contract or the until exhaustion of available funds.

Issue: County Auditor's Department requires Commissioners Court approval to continue payment of payroll until Webb County receives the executed grant documents. Grant documents are in process by the Texas Department of Housing and Community Affairs (TDHCA) are pending TDHCA Board approval. The TDHCA-Colonia Resident Advisory Committee (CRAC) has recommended full funding of this grant.

Solution: Commissioners Court approves the continued payment of salary and fringe benefits until executed grant documents are received or the exhaustion of available funds.

Result: Uninterrupted transition into new grant period.

- b. Discussion and possible action to enter into an agreement between Triumph Mechanical Inc. and Webb County Community Action Agency (CAA) to include Comprehensive Energy Assistance Program (CEAP) - Crisis Heating and Cooling Component for the provision; the service provider shall repair or replace Central Air Conditioning units, Evaporative Coolers, Window A/C and Heating/Cooling portable units for only CEAP eligible Webb County residents/clients. This project is funded through the Texas Department of Housing and Community Affairs-Comprehensive Energy Assistance Program (CEAP), effective July 11, 2016 and terminates on December 31, 2016. Account #911-4227-7018 (CEAP Household Crisis/Heating & Cooling) and current available balance is \$10,000. BID #2016-11

Issue: TDHCA requires that CAA procure a Service Provider for the CEAP Heating and Cooling Component for compliance with the Texas Administrative Codes 5.423 and

5.402.

**Solution:** The Service Provider will repair or replace Central Air Conditioning Units, Evaporative Coolers, Window A/C and Heating/ Cooling portable units for program eligible Webb County residents.

**Result:** The Service Provider will be able to repair or replace units to eligible Webb County residents.

7. Honorable Rudy Rodriguez, Constable Pct. 1

- a. Discussion and possible action to approve a budget amendment to the Constable Pct. 1 Federal Forfeiture from (Account #166-2500-3351) for Training & Education to (Account #166-2500-6011) in the amount of \$4,000.

**Issue:** Additional funds are needed to cover a Training & Education expense for Deputy Constables.

**Solution:** This budget amendment/transfer of funds from the Federal Forfeiture Fund will cover the Training & Education expense.

**Result:** Deputy Constables will be able to attend the scheduled training. This transfer of funds has no impact to the budget.

8. Honorable Marco Montemayor, County Attorney

- a. Discussion and possible action to enter into a Thirty-Six (36) month (July 11, 2016 through July10, 2019) Software Subscription Agreement between Thomson Reuters and Webb County for the Webb County Management Information Technology Department for Online/Practice Solutions/Software (WestlawNext) at a monthly cost of Three Thousand Nine Hundred Sixty-Seven Dollars and Forty-Nine Cents (\$3,967.49) and for a total amount of One Hundred Forty Two Thousand Eight Hundred Twenty Nine Dollars and Sixty Four Cents ( \$142,829.64) over the term of the agreement, subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. [Requested by Rafael Pena, Information Technology Director; Account #001-0500-6010]
- b. Discussion and possible action to enter into a Twelve (12) month (June 30, 2016 through June 29, 2017) lease for an extended warranty for the Mega Trak System's hardware, an Automated fuel management system. The contract will be with Mega Tronics International Corporation. The costs will be TWO THOUSAND NINE HUNDRED AND SIXTY-FOUR DOLLARS (\$2,964.00). The payment is due on the execution of the contract and authorizing the County Judge to sign and execute all relevant documents. [Requested by Jose Luis Rodriguez, Road and Bridge Superintendent; Account #001-0108-6402-01]
- c. Discussion and possible action to enter into a maintenance/support agreement with NetIQ Corporation starting June 13, 2016 through September 30, 2017 to provide maintenance for the iSeries 400 at a cost of TWO THOUSAND ONE HUNDRED EIGHTY-FIVE DOLLARS AND SIXTY-EIGHT CENTS (\$2,185.68), subject to annual budget appropriations and authorizing the County Judge to execute all relevant documents. [Requested by Rafael Pena, I.T. Director; Account #001-0500-6411]

- d. Discussion and possible action to enter into a One (1) year maintenance agreement starting September 1, 2016 through September 1, 2017 with Wycom Systems to maintain a check signature security device (hardware) located in the Office of the Webb County Treasurer at a cost of EIGHT HUNDRED FIFTY-THREE DOLLARS AND THIRTY CENTS (\$853.30) and authorizing the County Judge to execute all relevant documents. [Requested by Rafael Pena, I.T. Director; Account #001-0500-6224]
  - e. Discussion and possible action for Webb County to approve the annual Consumer Price Index (CPI) adjustment in accordance with the lease agreement between the City of Laredo and Webb County for the Webb County Head Start Program regarding approximately 1.0128 acres of land located at 4704 Naranjo Street at the City of Laredo Airport. The new monthly rental cost will increase by Two Dollars and Forty-Eight Cents (\$2.48) for a new monthly rental cost of Two Thousand Four Hundred Eighty-One Dollars and Eighteen Cents (\$2,481.18) over the August 1, 2016 through July 31, 2017 term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Head Start Director; Account #903-4208-6012]
  - f. Discussion and possible action to ratify and approve a contract between Webb County for the Webb County 406<sup>th</sup> Drug Court Program and Norchem Sentry Drug Testing Company. The contract will include November 2015 - August 2016, a total of ten (10) months. The services have been provided continuously during this period of time. The scope of services and costs are attached. There is no impact on the county budget, and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. [Requested by the 406<sup>th</sup> Drug Court Program] [Governor Grant #2056407; Account #332-1004-6002]
  - g. Discussion and possible action to correct the account number used for payment on the Independent Contractor Agreement with Todd Russell, Ph.D., that provides needs assessment, evaluation and consulting services for the Webb County Court at Law #2 DWI Drug Court Program for a term of One (1) year, that shall commence on September 30, 2015 and expire on September 29, 2016 at a monthly cost of Seven Hundred Eighty- One Dollars and Twenty Five Cents (\$781.25), for a total cost of Nine Thousand Three Hundred Seventy-Five Dollars (\$9,375.00). The correct account number should be 362-1011-6022 instead of 359-1011-6022. This item was passed by the Webb County Commissioners Court on March 14, 2016, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Jesus Garza, County Court at Law #2 Judge; Account #362-1011-6022 (Webb County DWI Drug Treatment Program)]
  - h. Discussion and possible action to enter into a Four (4) Month (June 1, 2016 through September 29, 2016) Substance Abuse Treatment Services Operation Agreement as per Request for Proposal 2016-54 awarded on May 23, 2016 between People with Ideas of Love, Liberty, Acceptance, and Respect (P.I.L.L.A.R.) and Webb County for the 406<sup>th</sup> Judicial District Court-Adult Drug Court Program for professional counseling services for eligible drug court participants at a cost of Four Thousand One Hundred Sixty-Six Dollars (\$4,166.00) per month with a total cost of Sixteen Thousand Six Hundred Sixty-Four Dollars (\$16,664.00) over the term of the agreement and authorizing the County Judge to sign and execute all relevant documents. [Requested by Judge Oscar Hale, 406<sup>th</sup> District Court; Account #351-1004-5601]
9. Honorable Margie Ibarra, County Clerk
- a. Approval of Minutes for June 27 and June 30, 2016

**10. Engineering**

**a. Discussion and possible action to amend the following:**

**Commissioners Court Meeting dated March 14, 2016 - Agenda Item #24 (Line Item Transfer) Account #745-3001-8801-08 (Capital Outlay Wastewater Utility) change to #745-3001-8801-07 (Capital Outlay Water Utility) and #722-3001-8801 (Capital Outlay Water Utility) to #745-3004-8801-08 (Capital Outlay Wastewater); and Agenda Item #30-Change Account #745-3001-8801-8 (Capital Outlay Wastewater) to #745-3004-8801-8 (Capital Outlay Wastewater).**

**Commissioners Court Meeting dated June 13, 2016, Agenda Item #25 - Change Account #745-3001-8801-8 (Capital Outlay Wastewater) to #745-3004-8801-8 (Capital Outlay Wastewater).**

**Let this reflect as the official amendment and/or correction to be entered in the official minutes of said court dates (March 24, 2016 and June 13, 2016).**

**Issue: Accounts submitted in Agenda Items/Line Item Transfer were incorrect.**

**Solution: Correction to the accounts so that purchase of items can be made.**

**Result: Procurement of items.**

**11. Fire Suppression & EMS Services**

**a. Discussion and possible action to accept state tobacco funds provided through the Seven Flags RAC Trauma Service Area "T" in the amount of \$3,850.00, to be utilized in the purchase of EMS supplies, training, travel, and equipment for both stations of the Webb County Volunteer Fire Department, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Account #001-2203-6205]**

**Issue: State funding provided through Seven Flags RAC for EMS needs.**

**Solution: Accept funds, and utilize monies for purchase of EMS supplies, training, travel, and equipment.**

**Result: Properly stocked emergency units ready for response, and well prepared personnel.**

**12. Planning & Physical Development**

**a. Discussion and possible action to issue a "Certificate of No Plat Required" pursuant to Section 232.0015(f), Texas Local Government Code and the provisions of the Webb County Subdivision Regulations Section XVI.1B(2) to the Puertecitas Ranch Subdivision containing approximately 50.473 acres, more or less, in Abstract 533, Survey 1593 as described in Vol. 4035, Pgs. 109-113 W.C.D.R. (ID 5136).**

**13. Purchasing**

**a. Discussion and possible action to offer a One (1) year extension to the following annual contracts:**

**Bid 2016-07 - Annual Contract for Heavy Equipment Parts - RDO Equipment, Holt Texas Ltd.**

**Bid 2016-08 - Annual Contract for Wheel Alignment & Balancing Service - HHR Tire Center**

**Bid 2016-10 - Annual Contract for Bread - Flower's Baking**

**Bid 2016-12 - Annual Contract for Milk - Southern Food Group**  
**Bid 2016-18 - Annual Contract for Pest Control - Asash Pest Control, Orkin Pest Control, & JD's Pest Control**  
**Bid 2016-24 - Annual Contract for Air Condition Repair (service-out of shop) - Andy's Auto & Bus**

**Issue: Contracts listed above expire September 30, 2016**

**Solution: Offer vendors in good standing a one year extension, contingent upon pricing remaining constant during the extension period.**

**Result: Compliance of the Law, Purchasing Efficiency.**

**b. Discussion and possible action to award the following contracts:**

**Bid 2017-67 - Annual Contract for Trap Rock 624 (Grade 4 & 5) - Vulcan Construction Materials**  
**RFQ 2017-89 - Three (3) year Contract for Professional Services - Neurologist - Daniel Garza, M.D., P.A.**

**Issue: The contracts listed above will expire September 30, 2016. The Commissioners Court authorized the Purchasing Department to solicit Bids/RFQs to establish a new contract for the items/services listed above.**

**Solution: Evaluate bid/qualifications, and award a contract.**

**Result: Compliance of the law, Purchasing Efficiency**

**c. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals (RFP) for Inmate Phone Services for the Webb County Jail. [Requested by Sheriff Martin Cuellar; Revenue Account #001-2060-3727]**

**Issue: The Webb County Sheriff provides means of communication for the incarcerated through contracted vendors to include equipment, installation, software maintenance, collection of fees, commission payments and support services.**

**Solution: Solicit RFP for these services. Current contract is expiring at end of July.**

**Result: Continue providing phone services to Webb County inmates.**

**14. Honorable Patricia A. Barrera, Tax-Assessor- Collector**

**a. Discussion and possible action to approve a refund in the amount of \$4,610.65 to LEVPAP-Laredo, LLC. Account #90090221101 was paid with check #5002 which was over the total amount of taxes owed.**

**Issue: The aforementioned account had a pending balance of \$4,610.65 prior to receiving Check #5002 from LEVPAP-Laredo, LLC in the amount of \$9,221.29 resulting in the over-payment of \$4,610.65.**

**Solution: Refund said amount to LEVPAP-Laredo, LLC for the over-payment.**

**Result: The monies will be reimbursed to the appropriate taxpayer.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to approve all Consent Agenda items

**Vote: 5 - 0 Motion Carried - Unanimously**

Com. Galo commented and reiterated that the hours of operation for the departments under the purview of the Commissioners Court is now 7:30 a.m. to 6:00 p.m. Monday to Friday.

**REGULAR AGENDA**

**Honorable Isidro Alaniz, District Attorney**

**15. Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
<b>From:</b>	<b>001-1100-6204</b>	<b>Fuel &amp; Lubricants</b>	<b>\$11,000</b>	<b>\$16,218.38</b>	<b>\$5,218.38</b>
<b>To:</b>	<b>001-1100-6022</b>	<b>Professional Services</b>	<b>\$6,000</b>	<b>\$0.00</b>	<b>\$6,000.00</b>
	<b>001-1100-5601</b>	<b>Administrative Travel</b>	<b>\$5,000</b>	<b>\$0.00</b>	<b>\$5,000.00</b>
			<b>\$11,000</b>		

**Issue:** Administrative Travel & Professional Services accounts need funds to cover future expenses that are projected for the remainder of the fiscal year (mandatory continued legal education for prosecutors & expert witness services needed for trial).

**Solution:** The line item transfers will make funds available to cover the projected expenditures.

**Result:** The accounts will have sufficient funds to cover the projected expenditures for the remainder of the fiscal year.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 5 - 0 Motion Carried - Unanimously

**16. Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
<b>From:</b>	<b>169-1100-6028</b>	<b>Witness Expenditures</b>	<b>\$2,958</b>	<b>\$2,958.55</b>	<b>\$0.55</b>
	<b>169-1100-6202</b>	<b>Uniforms</b>	<b>\$3,500</b>	<b>\$4,470.34</b>	<b>\$970.34</b>
	<b>169-1100-6204</b>	<b>Fuel &amp; Lubricants</b>	<b>\$3,000</b>	<b>\$8,500.00</b>	<b>\$5,500.00</b>
	<b>169-1100-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$4,000</b>	<b>\$10,612.41</b>	<b>\$6,612.41</b>
			<b>\$13,458</b>		
<b>To:</b>	<b>169-1100-6224</b>	<b>Minor Tools &amp; Apparatus</b>	<b>\$4,000</b>	<b>\$395.15</b>	<b>\$4,395.15</b>
	<b>169-1100-6014</b>	<b>Equipment Rental</b>	<b>\$2,000</b>	<b>\$401.13</b>	<b>\$2,401.13</b>
	<b>169-1100-6022</b>	<b>Professional Services</b>	<b>\$7,458</b>	<b>\$0.00</b>	<b>\$7,458.00</b>
			<b>\$13,458</b>		

**Issue:** The following General Ledger Accounts need funds to cover future expenditures that are projected for the remainder of the fiscal year: Minor Tools & Apparatus, Equipment Rental, and Professional Services.

**Solution:** The line item transfers will make funds available to cover the projected expenditures.

**Result:** The accounts will have sufficient funds to cover the projected expenditures for the remainder of the fiscal year.



Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried - Unanimously

**Honorable Rebecca Palomo, 341st District Court Judge**

17. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 11, 2016:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
0171	Court Interpreter	\$16.73 hr / \$34,790.80 yr - 14/A

**Issue:** 341st District Court needs to fill vacant court interpreter position slot #0171.

**Solution:** Post position to fill vacancy.

**Result:** Provide court interpreter services as mandated by statute.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

**Honorable Oscar Hale, 406th District Court Judge**

18. Discussion and possible action regarding authorizing the 406th District Court to fill an employee slot that may become vacant from July 11 through July 26, 2016, in particular a court clerk position, contingent upon the slot becoming vacant, to allow the court to continue to perform its duties to the public and consistent with its budgetary allocations during the FY2016 Budget process, and subject to the availability of payroll funds in its budget and any applicable Webb County employment guidelines, if any; and any other matters incident thereto.

**Issue:** An employee has provided the court with notification that he may be leaving his current position within the next two weeks to attend and complete academic training and if so, an important public relations position/slot will become vacant at our department.

**Solution:** Request approval to fill the key slot in the event it becomes vacant.

**Result:** The court will be able to continue to perform its statutory duties and to provide excellent public service to the residents and taxpayers of Webb County.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to table item #18

**Vote:** 5 - 0 Motion Carried - Unanimously

**Medical Examiner**

19. Discussion and possible action to authorize a request to pay the following invoices for listed vendors for the Medical Examiner's Office, due to lack of an updated purchase order, and to authorize staff to pay out immediately; and any other matters incident thereto. [Account #001-2070-6022 (Professional Services)]

Laredo Medical Center - Lab Services	\$302.21
Sierra Radiation	\$16.50
Perkinelmer Genetics	\$50.00

<b>NMS-Forensic Toxicology</b>	<b>\$1,230.00</b>
<b>Total</b>	<b>\$1,598.71</b>

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #19 with the caveat that it's an open P.O. for now on and she gets to see her itemized statement

**Vote:** 5 - 0 Motion Carried - Unanimously

**Road & Bridge**

20. **Discussion and possible action to adopt the plan of action to address solid waste management services in compliance with Chapters 361, 363 and 364, Texas Health and Safety Code (as discussed at the Commissioners Court meeting of April 25, 2016); with further action to discontinue solid waste management services within the Extraterritorial Jurisdiction (ETJ) of the municipality, effective August 15, 2016; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 4 - 1 Motion Carried

NAY: Commissioner, Pct. 1 Frank Sciaraffa

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #44

**Vote:** 5 - 0 Motion Carried - Unanimously

**Honorable John C. Galo, Webb County Commissioner Pct. 3**

44. **Presentation of Plaque to the Asmussen family in recognition for their worldwide accomplishments as professional horsemen.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #42

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

**Commissioners Court Administrator**

42. **Presentation of a Distinguished Service Award (DSA) certificate to Webb County Historical Commission by the Texas Historical Commission to commend Webb County Historical Commission's dedicated service and stewardship of Texas' unique cultural and historic sites. [Requested by Tano E. Tijerina, County Judge]**

**Administrative Services**

21. **Discussion and possible action to approve the following line item transfer; and any other matters incident thereto:**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
<b>From:</b>	<b>Payroll Savings determined by Auditor</b>	<b>Payroll Savings</b>	<b>\$25,000</b>	<b>\$</b>	<b>\$</b>

To:	001-0114-9201	Claims Paid	\$25,000	\$14,000	\$39,000
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**Issue:** The current funds are insufficient to cover the cost of accident claims due to hail storm and several incidents.

**Solution:** If funds are approved to transfer we will be able to comply with the claims being paid.

**Result:** Once funds are transferred we will be able to process the claims.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

## Engineer

22. **Discussion and possible action to allocate additional funds for a shortfall in the amount of \$24,668.25 to the original Juvenile Justice Alternative Education Program (J.J.A.E.P.) Fire Loop, Leyendecker Construction Inc., Contract and \$1,870.00 for Carrillo & Associates for material testing fees for a subtotal of \$26,538.25. Also, Leyendecker Construction Inc., is requesting the approval of Change Order #2 in the amount of \$13,081.79 for City requested valves for the J.J.A.E.P. fire loop. This will bring the total to \$39,620.04 needed. These additional funds are needed in order to pay the completed work at the Youth Village Project (J.J.A.E.P. Fire Loop Project). Leyendecker Construction is also requesting the acceptance and release of all pending funds in the amount of \$86,911.04 and retainage of \$36,612.06. [Accounts #684-1306-8601 (Construction in Progress) and #605-1301-8801 (Capital Outlay)]**

**Issue:** There is not enough funds in the account to pay last two (2) draws, material testing fees and Change Order #2 for the required fire loop at the J.J.A.E.P. Project.

**Solution:** Transfer additional funds in the amount of \$39,620.04

**Result:** Availability of funds to pay contractor.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried - Unanimously

23. **Discussion and possible action to approve the re-tasking of reimbursable expense funds in the Hickey/Pena New Fire Station Contract which shall result in a \$28,065.34 savings. [Account #740-0200-8801]**

**Issue:** Change in location has resulted in additional Architectural, Civil and Surveying costs.

**Solution:** Use testing savings in Architectural contract by re-tasking funds to extra expenses.

**Result:** No increase to Architect's Contract and a savings of \$28,065.34 needed to cover needed Change Order(s).

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

24. **Discussion and possible action to authorizing payment and release of check immediately to Zertuche Construction for Pay Application No. 27C in the amount of \$14,346.99, leaving a balance including retainage of \$211,386.03 to complete the balance of the work on this contract. [Accounts #634-6113-8601 (Construction in Progress) and #634-2311 (Retainage Payable)]**

**Issue: Zertuche Construction has progressed with items of work towards the completion of the Salinas Community Center which are noted in the schedule of values in Pay Application #27C.**

**Solution: Authorize payment so work may move forward.**

**Result: Approve and ratify payment and release in Commissioner Court Meeting scheduled for July 11, 2016.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote: 5 - 0 Motion Carried - Unanimously**

25. **Discussion and possible action to have the Purchasing Agent prepare a Request for Proposal for the purchase of an HVAC Chiller System for the Webb County downtown campuses. Specifications will be provided by the Engineering Department.**

**Issue: Current Chiller System is experiencing major malfunctions.**

**Solution: Approval and preparation of Request for Proposals.**

**Result: Necessary to preserve and protect employee and public health and safety.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote: 5 - 0 Motion Carried - Unanimously**

Purchasing Agent, Mr. Joe Lopez stated that a change was needed on item #25 to read as "for the Purchasing Agent to be authorized to solicit for Competitive Bids" versus the RFP process.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up item #40

**Vote: 5 - 0 Motion Carried - Unanimously**

**Honorable Delia Perales, Treasurer**

40. **Presentation by Texas County & District Retirement System representative regarding County contribution rates; and any other matters incident thereto.**

**Issue: Information will be presented by representative of the Texas County & District Retirement System.**

**Solution: Commissioners Court will have the opportunity to ask questions.**

**Result: Commissioners Court will be able to have all information needed for the preparation of the new Fiscal Year Budget.**

**Planning**

26. Discussion and possible action to accept an additional 30 feet wide strip of land approximately 9,845 feet (1.86 miles) in length along and adjacent to the southern and western boundaries of the existing 30 feet wide road dedication for Las Pilas Road to widen the existing right-of-way (ROW) to at least 60 feet wide as needed to meet minimum ROW standards in exchange for the release of the Las Haciendas Subdivision plat's financial guarantee originally filed in 1993 and amended in 2002 for shared driveway entrances to tracts fronting U.S. Hwy 59; authorizing the County Attorney and county staff to prepare necessary documents to effectuate acquisition and the release of any financial obligation on the Las Haciendas Subdivision plat; authorizing the County Judge to execute resultant documents; and any other matters incident thereto.

**Issue:** Since the early to mid-1980's, residents and property owners of the colonias located in the Las Pilas area have struggled with inadequate, private access roads. For several years Webb County has undertaken various strategies to acquire public ROW as necessary for the county to perform road improvements and maintenance. Unfortunately, the ROW acquisition proposal to acquire Las Pilas Road approved by the commissioners court on May 22, 2006 through donations of property from adjacent property owners could not be completed since the required property could not be "donated" from the School Lands property. As such, without funding to pay fair-market value for the School Land property, the entirety of ROW acquisition could not be accomplished and remains incomplete.

In the general vicinity, there has also been an on-going issue with the Las Haciendas Subdivision plat's financial guarantee (currently in the amount of \$61,625.00) for seven (7) shared driveway entrances to the various tracts along U.S. Hwy 59. In 1993 and amended in 2002, this subdivision's plat originally submitted financial guarantees to provide for shared entrances from the state highway; however, for a variety of reasons, such entrances were either not utilized, were not needed, or the affected properties had not been sold. After more than twenty-years of annual renewals of the financial guarantee, it seems reasonable to conclude that the need for said entrances may not be critical and that consideration for the release of the financial guarantee could be considered. While seemingly unrelated to the Las Pilas Road acquisition, this subdivision is out of the same property and owned by the same entity, 4-R Minerals, Ltd., who donated the only portion of ROW acquired for the Las Pilas Road; consequently, it offers an opportunity for the county to prioritize and address more significant public access needs by releasing obligations for driveway entrances in the subdivision in exchange for additional ROW dedication along Las Pilas Road to widen the existing ROW to at least 60 feet as needed to meet minimum standards.

**Solution/Result:** Approve item as recommended to secure adequate ROW for the completion of the Las Pilas Road acquisition which provides the only means of access to the 8 colonias in the area comprised of approximately 599 separate lots/tracts and which represents a more significant public purpose than the construction of 7 scattered driveways entrances along U.S. Hwy. 59.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

Comr. Galo stated that the Ramirez family donated the original thirty (30) feet and now they're donating the extra thirty (30) feet to make it the full sixty (60) foot width to help fix that road.

27. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 11, 2016:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2092	Judicial Bond Officer	\$31,518.75 - 12/A

**Issue:** The County's new work schedule will hinder the ability to service the county and district courts on their most heaviest docket days (Monday).

**Solution:** Filling this slot will allow our office to function some what efficiently with a full staffed in order to service the courts with the new county's work schedule.

**Result:** Have staff available to service the courts.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #27 with the caveat that this slot come September, may not exist

**Vote:** 5 - 0 Motion Carried - Unanimously

**Public Defender**

28. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
<b>From:</b>	001-1102-6205	Materials & Supplies	\$1,100	\$13,346.96	\$12,246.96
<b>To:</b>	001-1102-6007	Dues & Memberships	\$1,100	\$1,921.00	\$3,021.00

**Issue:** The Dues & Memberships account has a balance of \$1,921.00; however, extra monies are needed to cover upcoming Bar Dues.

**Solution:** These funds will allow us to cover necessary expenses.

**Result:** Transfer of these funds will allow for our department to cover these future expenses.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

**Purchasing**

29. Discussion and possible action to approve the renewal of a support service contract between ASAP systems and Webb County to include, silver annual support and concurrent user support services for the Tax Assessor-Collector in an amount not to exceed \$2,090.00 for the coverage period of September 07, 2016 through October 06, 2017 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Patricia Barrera, Tax Assessor-Collector; Account #001-0700-6411]

**Issue:** Tax Office currently uses ASAP systems to process data related to 8 liner machines to include the printing of stickers placed on machines for purposes of managing the occupational taxes due by each 8 liner establishment. Annual support plan will expire August 4, 2016.

**Solution:** Renew annual support plan between Webb County and ASAP system.

**Result:** Continue providing required services and add additional concurrent user

**support.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 5 - 0 Motion Carried - Unanimously

30. **Discussion and possible action to approve an annual GPS hardware and monitoring system agreement between Novastar Communications and Webb County for an amount not to exceed \$7,320.00 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Requested by Constable Harold Devally, Pct. 4; Account #181-2502-6224 (Federal forfeiture fund)]**

**Issue:** Constable Devally is implementing a GPS tracking system for his police fleet to track location, speed, and other features to improve accountability and enhance safety for both staff and the community in general.

**Solution:** Purchase GPS equipment, installation and monthly service fees using federal forfeiture funds.

**Result:** Improve accountability and safety for patrol operation.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

31. **Discussion and possible action to purchase One (1) year manufacturer warranty extension for the Webb County Sheriff's Office Strongwatch Freedom on the Move (FOTM) system from the Strongwatch Corporation for the Webb County Sheriff's Office in the amount of \$19,000.00. [Account #346-2001-6032 (FY 2015 Stonegarden Grant Funds)]**

**Issue:** Strongwatch FOTM (Freedom on the Move) is a complex mobile scope truck. This asset is used for border interdiction operations and scene security/crowd control-over-watch. Preventive Maintenance includes lubrication of pneumatic systems, moving parts on skid plate, and all of the electronic/ software updates needed to keep system running properly.

**Solution:** Purchase extension on warranty and preventive maintenance so that there is an uninterrupted use of the asset as well as securing the service and warranty at a lower rate than the On Call rate.

**Result:** Strongwatch Freedom on the Move (FOTM) system will have coverage for all issues that arise out of use of the asset, pneumatic systems, computer systems, and imaging systems. as well as preventive maintenance schedules to keep system in order. Strong watch is a sole source provider for the service and repair of their systems.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

32. **Discussion and possible action to authorize the purchase of maintenance for the command center electronics and thermal day/night camera in the amount of \$9,000 utilizing Fiscal Year 2015 Operation Stonegarden (OPSG) grant funding; and any other matters incident thereto. [Grant Account #346-2001-6032 (FY 2015 Operation Stonegarden (OPSG) Grant Funds)]**

**Issue:** Funding is available through Operation Stonegarden funds for the purchase of this equipment maintenance.

**Solution:** Purchase maintenance for command center utilizing grant funds approved through Homeland Security/Federal Emergency Management Administration (FEMA).

**Result:** The Webb County Sheriff's Office and its sworn officer force will be provided with needed maintenance for its equipment through Operation Stonegarden (OPSG) grant funds.

Purchasing Agent, Mr. Joe Lopez stated that he'd like to add language on item #32 after "\$9,000" "from Tri M Total Connectivity Solutions".

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

33. **Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following Webb County owned properties in Downtown Laredo. Bid must be at least the minimum of the appraised value.**

**409 San Bernardo Laredo, TX 78040  
801 Grant Street Laredo, TX 78040  
805 Grant Street Laredo, TX 78040**

**Issue:** In March 2016 the Commissioners Court authorized the Purchasing department to solicit bids for real estate appraisal services for all unoccupied, county owned properties located in downtown Laredo. On April 11, 2016 Commissioners Court selected Frank Leal to perform the real estate appraisals for the properties (409 San Bernardo, 801 Grant Street, 805 Grant Street). The appraisals were conducted, and Mr. Leal submitted the reports to Webb County May 27, 2016. The County is now ready to proceed with the solicitation of bids for the appraised properties.

**Solution:** The Purchasing department will proceed with the bid solicitation for the appraised properties.

**Result:** The County is looking to obtain offers for these properties at a minimum of the appraised value.

Purchasing Agent, Mr. Joe Lopez stated that the market values for the properties were as follows:

409 San Bernardo Laredo, TX 78040 \$447,500  
801 Grant Street Laredo, TX 78040 \$103,700  
805 Grant Street Laredo, TX 78040 \$109,400



Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #33 with the caveat that no bid will be accepted under the appraised market value, include the fair market values for the properties in the solicitation, have notification sent to Gary Jacobs and Hank Sames, and change the proposal to read as a "solicitation of interest" at those prices or above

**Vote:** 2 - 3 Motion Failed

NAY: Commissioner, Pct. 1 Frank Sciaraffa  
Commissioner, Pct. 2 Rosaura "Wawi" Tijerina  
Commissioner, Pct. 4 Jaime Alberto Canales

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to exclude the property located on 409 San Bernardo from any bidding process in the near future

**Vote:** 5 - 0 Motion Carried - Unanimously

34. **Discussion and possible action to ratify the following purchase and authorize payment pursuant to Section 262.024 discretionary exemptions (a)(7), sole source, Texas Local Government Code.**

<u>Vendor</u>	<u>Description</u>	<u>Amount Due</u>
Innocorp, Ltd.	Fatal Vision Google Event Kit	\$1,872.00

Purchasing Agent, Mr. Joe Lopez stated that item #34 should read as "Discussion and possible action to authorize payment for the following item:". He also stated that the language regarding the Texas Local Government Code does not apply to this situation and that it only applies to items that exceed \$50,000 when going out for competitive bids.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve item #34 as amended

**Vote:** 5 - 0 Motion Carried - Unanimously

**Honorable Marco Montemayor, County Attorney**

36. **Discussion and possible action to enter into a Non-Financial Memorandum of Understanding (MOU) between the Federal Bureau of Investigation (F.B.I.) and Webb County Constable's Office, Precinct 1. This MOU delineates the responsibilities of the Rio Grande Valley Safe Streets Task Force personnel, formalize relationships between participating agencies for policy guidance, planning, training, public and media relations; and maximizes inter-agency cooperation. The term of the MOU shall be for the duration of the Safe Streets Task Force's operations and authorizing the County Judge to sign and execute all relevant documents. [Requested by Rodolfo "Rudy" Rodriguez, Webb County Constable, Precinct 1]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

**Honorable Martin Cuellar, Sheriff**

37. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 11, 2016; and any other matters incident thereto:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
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**0385 Jailer/Officer I-V \$20.43 Collective Bargaining Agreement (CBA)**

**Issue:** Need to fill slot #0385 of employee who was promoted effective 07/08/2016. This position is required due to the need for the Webb County jail to maintain needed security/safety measures and to sustain compliance with state/federal laws regulating the required inmate-to-staffing levels as well as other management measures mandated at penitentiaries. Furthermore, this position provides needed manpower to support the continuous (24 hours-a-day/7-days a week) operations of the jail division.

**Solution:** Request is being made to fill slot #0385 in order for the Webb County jail to remain in compliance with mandatory officer-to-inmate ratios for the safety and security of jail inmates, visitors, correctional officers, civilian staff, jail service providers/vendors and the rest of the community.

**Result:** The Webb County Sheriff’s Office will maintain needed safety and security standards at the Webb County jail and continue to stay in compliance with Texas Commission on Jail Standards (TCJS).

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

**38. Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
<b>From:</b>	<b>001-2060-6023</b>	<b>Contracted Services</b>	<b>\$54,932</b>	<b>\$434,501</b>	<b>\$379,569</b>
<b>To:</b>	<b>001-2001-6014</b>	<b>Equipment Rental</b>	<b>\$1,200</b>	<b>\$768.31</b>	<b>\$1,968.31</b>
	<b>001-2060-6014</b>	<b>Equipment Rental</b>	<b>\$200</b>	<b>-0-</b>	<b>\$200</b>
	<b>001-2001-6401</b>	<b>Repair Maint-Building</b>	<b>\$10,000</b>	<b>-\$12.94</b>	<b>\$9,987.06</b>
	<b>001-2060-6401</b>	<b>Repair Maint-Building</b>	<b>\$8,068</b>	<b>\$1,150</b>	<b>\$9,218</b>
	<b>001-2001-5003-B</b>	<b>Overtime CBA</b>	<b>\$9,860</b>	<b>-\$4,859.37</b>	<b>\$5,000.63</b>
	<b>001-2060-5003-B</b>	<b>Overtime CBA</b>	<b>\$6,965</b>	<b>-\$1,964.95</b>	<b>\$5,000.05</b>
	<b>001-2060-5012</b>	<b>Retirement Sick Leave Buy Back</b>	<b>\$6,466</b>	<b>-\$6,465.60</b>	<b>\$0.40</b>
	<b>001-2061-5003-C</b>	<b>Overtime Nurses</b>	<b>\$12,143</b>	<b>-\$7,142.42</b>	<b>\$5,000.58</b>
			<b>\$54,932</b>		

**Issue:** The afore-listed accounts (Equipment Rental, Rental Maint-Building) require a transfer of funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year. The other accounts require a transfer of funds to cover current deficits.

**Solution:** Utilize the savings from Contracted Services to cover future expenses and cover current deficits in other accounts.

**Result:** The requested line item transfer of funds will cover the deficit accounts and estimated future expenditures. Furthermore, Webb County will be in compliance with both Department of Labor standards and contractual stipulations of the Collective Bargaining Agreement.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina

**Vote:** 5 - 0 Motion Carried - Unanimously

39. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 11, 2016; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1980	IT Technician	\$16.73-\$17.58 14/A-E

**Issue:** Need to fill Slot #1980. This position is required due to the need for different critical divisions of the Webb County Sheriff's Office, which are located in various building at different locations, to utilize varied and necessary information technology systems without interruption or disruption on a continuous basis (24-hours-a-day/7-days-a-week) in order to be able to carry on the provision of essential safety, security, and life-saving services to Laredo/Webb County citizens. These divisional operations include Patrol, Jail, Mental Health Transport, and Radio Dispatch (911 for fire and police protection and other calls for service from the public). These varied and necessary information systems can consist of hardware, cabling, operating systems, and software components and include the new mobile records management system, in-car patrol laptops, mobile/portable radios, radio dispatch communications systems components, fingerprint identification system, mobile/land line telephone equipment, specialized servers, in-car video cameras, jail surveillance cameras, jail medical/mental health records, jail booking/classification, storing/securing/redaction of electronic forensic evidence, and various interfaces with federal and state law enforcement sensitive databases/information systems.

**Solution:** Request is being made to fill Slot #1980 in order for this needed IT Technician to enable various Webb County essential divisions to remain in constant operations and continue to provide critical services to Laredo/Webb County citizens/taxpayers without disruption from technological glitches, technical failures, software/hardware breakdowns, and other Information Technology (IT) related problems.

**Result:** The IT Technician will be able to maintain current information technology systems, including their software and hardware components, in optimal working order and repair/replace components when they eventually break down.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to approve item #39 with the caveat of following policy which is 14/A

**Vote:** 5 - 0 Motion Carried - Unanimously

Judge Tijerina stated that item #41 would be left till the end.

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

43. Discussion an possible action to unencumber capital outlay funds in the amount of \$11,000.00 previously allocated for Las Blancas Park under Account #605-6505-8801; and to authorize Auditor's office to create an additional sub account under Fund 605 to transfer these funds for repairs and renovations to the Law Enforcement Rifle & Pistol Range; and any other matters incident thereto. [Co-Sponsored by Tano E. Tijerina, County Judge]

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

**Honorable John C. Galo, Webb County Commissioner Pct. 3**

45. **Discussion and possible action to approve the transfer of employee from Slot #2348 in Department 6114 - Santa Teresita Community Center, to Slot #0032 in Department 0106 - Building Maintenance; subject to qualification and approvals from administrative services; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

**Honorable Tano E. Tijerina, Webb County Judge**

48. **Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between Webb County and U.S. Customs and Border Protection (CBP) to allow access to Mexican customs liason officers deployed by Mexico's Servicio de Administracion Tributaria (SAT), designated as U.S. Customs officers to use the Webb County rifle and pistol firing range for CBP to provide joint firearms training.**

**Issue:** U.S. Customs and Border Protection (CBP) needs permission from Webb County to allow Mexico's S.A.T. deployed Customs Officers to use the Webb County rifle and pistol range in order to provide them with firearms training.

**Solution:** Approve a Memorandum of Understanding ("MOU") between U.S. Customs and Border Protection ("CBP") and The County of Webb to grant access to SAT Customs Officers to utilize Webb County property (firing range) to conduct joint firearms training.

**Result:** The firearms training provided by C.B.P. to the Mexican SAT Customs Officers will enhance the services they provide at the Laredo International Airport, for Customs pre-inspection activities thereby further strengthening U.S. and Mexico relations.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried - Unanimously

**Budget Officers**

41. **Discussion and possible action to review and evaluate the County proposed fiscal year 2016-2017 budget; with discussion and possible action to recommend any changes, if necessary; and any other matters incident thereto.**

Judge Tijerina stated no action taken for item #41.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to go to Executive Session on items #46 and #47

**Vote:** 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)  
Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

**(Executive Session 1:01 - 1:15 p.m.)**

No action taken.

**Closed Session/Executive Session**

46. **Discussion and possible action to approve and authorize a proposed settlement agreement of the pending enforcement action/litigation between the Texas Commission on Environmental Quality (“TCEQ”) and Webb County regarding the Webb County Water Treatment Plant in Docket No. 2015-1428-MLM-E, by and between “TCEQ” and Webb County, and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. [Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071(1) (a) & (b) (Consultation with Attorney regarding pending litigation and about a settlement offer)] [Requested by Luis Perez Garcia, P.E., Webb County Engineer]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

47. **Discussion and possible action to approve the contingency fee contract regarding retaining attorneys for contemplated litigation pursuant to Texas Water Code Sec. 7.351 regarding underground storage tanks identified in the records of the Texas Commission on Environmental Quality; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 1(A) (Consultation With Attorney to discuss contemplated litigation)]**

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by County Judge Tano E. Tijerina

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by County Judge Tano E. Tijerina to bring back item #43

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

**Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2**

43. **Discussion an possible action to unencumber capital outlay funds in the amount of \$11,000.00 previously allocated for Las Blancas Park under Account #605-6505-8801; and to authorize Auditor's office to create an additional sub account under Fund 605 to transfer these funds for repairs and renovations to the Law Enforcement Rifle & Pistol Range; and any other matters incident thereto. [Co-Sponsored by Tano E. Tijerina, County Judge]**

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to transfer \$10,000 instead of \$11,000 on item #43

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 1 Frank Sciaraffa (OUT OF THE COURTROOM)

**49. Communications**

Communications were led by Commissioner Jaime Alberto Canales, Commissioner John C. Galo, Commissioner Rosaura "Wawi" Tijerina, Commissioner Frank Sciaraffa had no comments, and Judge Tano E. Tijerina.

**50. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adjourn

**Vote:** 5 - 0 Motion Carried - Unanimously