

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, September 12, 2016 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 8th day of September 2016. Present also were Ms. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Ms. Brigette Garay, Co-Chief Deputy County Clerk on behalf of the Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to excuse Cmr. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)

2. Pledge of Allegiance/Invocation

3. Approval of Bills, Payroll, and Monthly Report

Chief Deputy County Treasurer, Mr. Cesar Guerra presented the Recap of Checks pending approval.

Judge Tijerina asked if any of the commissioners had any questions regarding the items being presented by the Treasurer's Office.

On behalf of the County Treasurer, Mr. Guerra mentioned that they did not receive the authorization for that one day travel to leave early for the conference from Auditor's and asked if it could be reviewed and voted on. Also, Mr. Guerra asked the Commissioners Court if an immediate release of payment could be accomplished for the golf carts as soon as it's received from Auditor's.

Mr. Guerra asked the Commissioners Court if they had voted on the approval of bills.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for August 2016.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to reject the County Auditor's proposed budget

Judge Tijerina rescinded his second.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

1) Cornell Mickley spoke in regards to item #55.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Community Action Agency**

- a. Discussion and possible action to amend the Texas Department of Aging and Disability Services (DADS) Meals on Wheels contract for Community Care for Aged and Disabled (CCAD) Home Delivered Meals services. Contractor will provide an estimated 68,857 units which are Title XX Community Care for Aged and Disabled/Home Delivered Meals for October 1, 2016 through September 30, 2017 (budget period). The unit rate for each meal is \$4.95, and the approved budget for the budget period is \$340,842.00. The Fiscal Year - 2016-2017 budget worksheet includes an increase in salaries as follows. Meals on Wheels Grant Fund Account #952-4200-3501. There will be no impact on the General Fund.

<u>Slot #</u>	<u>Position</u>	<u>Proposed Hrly Wage</u>	<u>Previous Hrly Wage</u>
1220	Head Cook	\$11.73	\$9.73
2209	Food Service Wkr PT	\$12.04	\$10.04
1215	Food Transporter PT	\$14.77	\$12.77
1219	Food Transporter PT	\$14.77	\$12.77
1855	Asst. Program Mgr.	\$17.60	\$15.60
1213	Program Manager	\$23.42	\$21.42
1149	Food Service Wkr PT	\$10.36	\$9.36

Issue: The Webb County Community Action Agency Meals on Wheels program will end the current fiscal year on September 30, 2016. The Meals on Wheels Program Community Care for the Aged and Disabled (CCAD) Contract has renewed and accepted by the state office to provide Home-Delivered meals. The Meals On Wheels program staff are not a part of the county's wage plan.

Solution: The discussion and possible action is to amend the current Community Care for the Aged and Disabled (CCAD) contract to provide Home Delivered Meals to the elderly, who are qualified home-bound residents of Webb County. The Meals on Wheels program is proposing staff's hourly wage increase based on job duties and job performance as per each employee's evaluation.

Result: The Community Care for the Aged and Disabled (CCAD) contract will provide an estimated 68,857 Home Delivered Meals from October 1, 2016 through September 30, 2017. This will effectively adjust the general order in accordance as adopted for the fiscal year 2016-2017.

- b. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215). Election will be held on Tuesday, September 20, 2016 for a Representative and Alternate for the Area IX-Rio Bravo in the Rio Bravo Community Center, 1600 Orquidia Lane from 9:00 a.m. till 5:00 p.m.

Issue: To hold Election to fill current vacancy for Representative and Alternate for Area IX-Rio Bravo.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215.

Result: Once the Election is held CAA will comply with the Texas Administrative Code Rule 5.215.

6. Honorable Harold Devally, Constable Pct. 4

- a. **Discussion and possible action to approve the continued payment of overtime and fringe benefits of the grant funded State and Local Overtime and Authorized Expense/Strategic Initiative Program under the Organized Crime Drug Enforcement Task Forces for Thirty (30) days, until receipt of the agreement with the signature by the Organized Crime Drug Enforcement Task Forces (OCDETF) or his designee. Webb County has already been notified of said agreement and returned it to OCDETF with the required signature by the authorized official for Webb County, the Webb County Judge, in reference to this agreement. There will be no impact to the general fund. [Fund Source 357 (fringe benefits will be covered by Constable Pct. 4 Federal Forfeiture Fund #171-2502-3351)]**

Issue: Approval from Commissioners Court to continue providing fringe benefits covered by the Constable Pct. 4.

Solution: Approval by Commissioners Court.

Result: Constable Pct. 4 continue providing fringe benefits to the designee.

7. Honorable Marco Montemayor, County Attorney

- a. **Discussion and possible action to enter into a Two (2) year rental agreement by and between the County of Webb and Scofflaw Centralized Collections, LLC. Scofflaw LLC will provide 10 android tablets with internet service at a monthly rental rate of \$364.99 per month with added insurance coverage, plus a non-refundable deposit of \$510.00 due at signing, to the Webb County Tax Assessor-Collector to be used solely for the Scofflaw program at Five (5) HEB subcontractor locations for the enforcement of collections of delinquent court fees and fines for violation of traffic laws. The tablets will be used in conjunction with the County Tax Assessor-Collector's Scofflaw vehicle registration denial program, and authorizing the County Judge to sign all relevant documents with further action authorizing to set up the fee account as determined by the Auditor; and any and all other matters incident thereto. [Requested by Patricia A. Barrera, Tax Assessor-Collector; Account #001-0700-6224]**
- b. **Discussion and possible action to approve the Judicial Systems, Inc. Technical Support and Software Maintenance Agreement with Webb County. The agreement will be for Twelve (12) months and begins on January 1, 2017. The full cost is Six Thousand Four Hundred Sixty-Two Dollars and 37 Cents (\$6,462.37) payable when the invoice is received, subject to annual budget appropriation, and authorizing the Webb county Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Rafael**

Pena, Information Technology Director; Account #001-0500-6411 (Repairs & Maintenance Software]

- c. **Discussion and possible action to accept the dedication of One (1) Roadway Right-of-Way easement out of Tract "K", a 57.4571 acre tract of land off highway 59, and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto..[Requested by Rhonda Tiffin, Planning Department Director]**

Property

Grantor

A strip of land 30 foot wide containing 6.66 acres

Jose Edmundo Ramirez

- d. **Discussion and possible action to approve Two (2) rental agreements with HOLT TEXAS Limited, a Texas Limited partnership and Webb County. The rental agreements will be for Two (2) backhoe loaders. The rental rate is set at \$18.63 per hour and will be in effect from August 17, 2016 and end on December 17, 2016. The lease will be for Four (4) months at a total cost not to exceed FIFTEEN THOUSAND DOLLARS (\$15,000), and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto and applicable to record the required budget adjustments for the debt service and road bridge fund. [Requested by Jose Luis Rodriguez, Road & Bridge Department Superintendent, Account #010 (Road & Bridge)]**

Issue: The County is waiting for 2 new backhoe loaders

Solution: A new lease has been approved.

Result: This meets the temporary needs of Road and Bridge Department.

- e. **Discussion and possible action to approve a One (1) year (October 1, 2016 through September 30, 2017) software support agreement with PAPCON, as a licensor and Webb County, as a client, for the District Clerk's Office for child support software at a cost of One Thousand Thirty-Five Dollars (\$1,035.00), subject to annual budget appropriation. The amount is due when billed, and authorizing the County Judge to execute all relevant documents. [Requested by Rafael Pena, Information Technology Director, Account #001-0500-6411 (Repairs & Maintenance Software)]**
- f. **Discussion and possible action to approve a Non-Financial Memorandum of Understanding (MOU) between Texas A&M International University (TAMIU) and Webb County to provide Criminal Justice students credit by completing 160 hours of internship work with the Webb County Sheriff's Office and the Webb County Juvenile Probation Department. The term of the MOU will be for the scholastic year 2016-1017, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.**
- g. **Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2016 through September 30, 2017) Preventative Maintenance & Service Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30762) located in the Webb County Public Defender's Office at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00), and authorizing the County Judge to execute all relevant**

documents. [Requested by Virginia Aranda, Public Defender; Account #001-1102-6402]

- h. Discussion and possible action for Webb County to enter into a One (1) year (October 1, 2016 through September 30, 2017) Preventative Maintenance & Service Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30413) located in the Webb County Treasury at an annual cost of ONE THOUSAND THREE HUNDRED SEVENTEEN DOLLARS AND THIRTY-ONE CENTS (\$1,317.31), and authorizing the County Judge to execute all relevant documents. [Requested by Delia Perales, Treasurer; Account #001-0300-6402]**
- i. Discussion and possible action to enter into a Twelve (12) month (June 03, 2016 through June 2, 2017) Maintenance Agreement between Nevill Solutions and Webb County for the Webb County Court at Law #2 for a Kyocera 6030 Copier at a cost of Eight Hundred Seventy-Eight Dollars (\$878.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Judge Jesus Garza, Court at Law #2; Acct. # 001-1011-6402]**
- j. Discussion and possible action to enter into a two (2) year (October 1, 2016 thru September 30, 2018) State Case Registry Cooperative Agreement between the Office of the Attorney General of the State of Texas (OAG) and Webb County, Texas. The OAG and Webb County agree to cooperate to create or update Registry-Only Case(s) on the OAG Case Management System with Child Support court order and Family Violence information and gather and enter sufficient information on the OAG Case Management System to satisfy the requirements for State Case Registry, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Ester Degollado, District Clerk]**
- k. Discussion and possible action to enter into a Twelve (12) month (October 1, 2016 through September 30, 2017) Self-Service Storage Rental Agreement between Store It All Storage and Webb County for the Webb County Tax Assessor's Office for Storage Unit CC83 at a cost of ONE HUNDRED SIXTY-SEVEN DOLLARS (\$167.00) per month for a total amount of TWO THOUSAND FOUR DOLLARS AND 00/100 (\$2,004.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia Barrera, County Tax Assessor Collector; Account #001-0700-6014]**
- l. Discussion and possible action to enter into a Twelve (12) month (October 1, 2016 through September 30, 2017) Self-Service Storage Rental Agreement between Store It All Storage and Webb County for the Webb County Tax Assessor's Office for Storage Unit CC89 at a monthly rental rate of \$164.00 per month plus a \$10.00 per month protection plan for a combined total amount of ONE HUNDRED SEVENTY-FOUR DOLLARS (\$174.00) per month and an annual total amount of TWO THOUSAND EIGHTY-EIGHT DOLLARS (\$2,088.00) over the One (1) year term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia Barrera, County Tax Assessor Collector; Account #001-0700-6014]**

m. Discussion and possible action to enter into an Independent Contractor Agreement with Todd Russell, Ph.D., to provide needs assessment, evaluation and consulting services for the Webb County Court at Law #2 Juvenile Drug Court Program for a term of One (1) year, that shall commence on September 30, 2016 and expire on September 29, 2017 at a monthly cost of Nine Hundred Dollars (\$900.00), for a total cost of Ten Thousand Eight Hundred Dollars (\$10,800.00); and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Judge Jesus Garza, County Court at Law #2; Account #359-1011-6022 (Webb County Juvenile Drug Treatment Program)]

8. Honorable Margie Ibarra, County Clerk

a. Approval of Minutes for August 22, 2016

9. Honorable Isidro Alaniz, District Attorney

a. Discussion and possible action to approve the transfer of a 2006 Chevrolet Impala Unit 9-52 VIN: 2G1WS55R779300202 from the Webb County District Attorney's Office to the Webb County Constable Precinct 1, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: Constable Precinct 1 has demonstrated a need for an unmark unit to be used for law enforcement purposes.

Solution: Transfer the vehicle from the District Attorney's Office to Constable Precinct 1.

Result: Constable Precinct 1 will obtain a vehicle to support their law enforcement activities.

b. Discussion and possible action to authorize the purchase of commercial advertisement with Fox 39 and Mundo Fox by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be One Hundred Thirty Eight (138) slots, starting August, 2016 thru January, 2017, with a total cost of Twenty Two Thousand Six Hundred Dollars (\$22,600.00). The Webb County District Attorney's Office will be featured in the advertisement and authorizing the Webb County Judge to execute all relevant documents; and any other matters thereto. [Account #169-1100-6708 (Federal Forfeiture Funds)]

c. Discussion and possible action to authorize the purchase of commercial advertisement with KGNS-TV by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be Twenty-Six (26) slots, starting August, 2016 thru January, 2017, with a total cost of Thirteen Thousand Seven Hundred Dollars (\$13,700.00). The Webb County District Attorney's Office will be featured in the advertisement and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Account #169-1100-6708 (Federal Forfeiture Funds)]

- d. Discussion and possible action to approve the following line item transfer within the following forfeiture funds:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	169-1100-6204	Fuel & Lubricants	\$4,000	\$5,500	\$1,500
To:	169-1100-6022	Professional Services	\$4,000	\$6,365	\$10,365

Issue: Professional Services account requires a transfer of funds to cover estimated expenditures that are forecasted for the remainder of the fiscal year.

Solution: Create a line item transfer to cover the estimated expenditure(s).

Result: The account will have enough funds to cover the expenditure(s) for the remainder of the fiscal year.

10. Engineering

- a. Discussion and possible action to approve and execute Advance Funding Agreement (AFA) amendment 1 for CSJ 0086-14-058 to decrease total federal authorized amount by \$50,000.00 and Advance Funding Agreement (AFA) amendment 2 for CSJ 0086-14-051, to increase total Federal authorized amount by \$50,000.00; and authorize the County Judge to sign all relevant documents contingent upon final approval by the Texas Department of Transportation (TxDOT). [Accounts #644-8001-6022 and #737-8001-6022 (Professional Services)]

Issue: With the anticipation of another round of work on the I-35 at Loop 20 Project, as per TxDOT, this added work will exceed the Federal authorized amount in the AFA for CSJ 0086-14-051, approximately \$50,000.00. Additionally, the approval of Supplemental Work Authorization No. 1 to Work Authorization No. 2 and Supplemental Agreement No. 5 to the Main Contract on Commissioner Court dated August 22, 2016, will further exceed the maximum amount.

Solution: Reduce the maximum Federal amount from AFA CSJ 0086-14-058 (I-69) by \$50,000 and increase the maximum Federal amount of AFA CSJ 0086-14-051 by \$50,000.

Result: Funds will be available in the appropriate AFA and the maximum amount will not exceed when performing the required work.

11. Head Start

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1043	Associate Degreed Teacher Assistant School District	\$11.80	21
2040	Associate Degreed Teacher Assistant	\$11.68	20

12. Planning & Physical Development

- a. Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements” to authorize an electrical utility connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 6.8820 acre tract of land, designated as Parcel A, comprised of Tracts 10 & 19 in Laredo Ranchettes Subdivision, as further described in Vol. 581, Pgs. 306-309, Webb County Deed Records. (ID 5083).

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court’s approval of this certificate.

Result: If approved, applicant may connect property to electrical utility services. If not approved, an electrical connection to property is prohibited.

13. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to solicit for the following contracts:

**RFQ 2017-32 - Mental Health Care Services to Inmates
Bid 2017-39 - Welding Repair & Fabrication Services
Bid 2017-37 - Substance Abuse Treatment Services (TAIP)**

Issue: The contracts listed above will expire September 30, 2016

Solution: Solicit new contracts

Result: Purchasing efficiency, compliance of the law.

- b. Discussion and possible action to award the following contract(s):

**Bid 2017-56 - Annual Contract for Instrument Control Maintenance & Emergency Response Repairs for The Utilities Department - Square E. Services, LLC
RFQ 2017-54 - Annual Contract for Drug Court Out Patient Treatment Provider - People with Ideas of Love, Liberty, Acceptance, & Respect (P.I.L.L.A.R.)
Bid 2017-83 - Annual Contract for Alarms (Monitoring, Inspection, Repairs, & Installation) - TCR- The Best Alarm Company
Bid 2017-85 - Annual Contract for Motor Rewinds - Delta House Electric & Motor Rewinds
Bid 2017-100 - Annual Contract for Uniforms - AI & Robs & Cintas**

Issue: The contracts listed above will expire September 30, 2016

Solution: Solicit new contracts

Result: Purchasing efficiency, compliance of the law

- c. Discussion and possible action to rectify the March 29, 2016 approval to repair 50 golf carts for an estimated cost of \$58,759.94 for incident claims of November 23, 26, 27 & 28, 2015, December 4 and 5, 2015, wherein a total of 50 carts were vandalized and damaged, an informal bidding process was completed to contract Comal Golf & Battery; formal bids are required for purchases of goods or services exceeding \$50,000.00. County staff is also seeking authorization to release final payment(s) in the amount of \$61,603.04 for repairs (PO #16-0005386) and \$9,900.00 (PO#16-0005506) for golf cart rentals. Claims have been processed with insurance carrier and the County was reimbursed a total of \$72,919.00 minus the deductible of \$2,000.00. [Account 001-0114-9201]

Issue: County staff is requesting Court approval to authorize release of payments, subject to Auditor's approval owed to Vendor for services rendered and to rectify the procurement process that was used to contract vendor.

Solution: Secure Court approval to release payment(s) due to Vendor for repairs to 50 golf carts and for rental of Golf carts.

Result: Pay vendor for services and close out purchase orders.

14. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 12, 2016; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0494	Jailer/Officer I-V	\$20.43 Collective Bargaining Agreement (CBA)

Issue: Need to fill slot #0494. This position is required due to the need for the Webb County jail to maintain needed security/safety measures and to sustain compliance with state/federal laws regulating the required inmate-to-staffing levels as well as other management measures mandated at penitentiaries. Furthermore, this position provides needed manpower to support the continuous (24 hours-a-day/7-days a week) operations of the jail division.

Solution: Request is being made to fill slot #0494 in order for the Webb County jail to remain in compliance with mandatory officer-to-inmate ratios for the safety and security of jail inmates, visitors, correctional officers, civilian staff, jail service providers/vendors and the rest of the community.

Result: The Webb County Sheriff's Office will maintain needed safety and security standards at the Webb County jail and continue to stay in compliance with Texas Commission on Jail Standards (TCJS).

- b. **Discussion and possible action to authorize the acceptance of a Body-Worn Camera Program grant award from the Criminal Justice Division (CJD) Office of Governor (OOG) in the amount of \$22,707 for equipment and associated accessories/supplies for patrol officers working at the Webb County Sheriff's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires a Twenty-Five (25%) percent cash match. [Account #170-9501-9301 (Transfer out from Forfeiture Funds)]**

Issue: Tragic local and national events have eroded public trust in law enforcement agencies and their officers. Recent violence has again focused attention on controversial confrontations between certain citizens and law enforcement officials; and, this violence has further fomented distrust between community members and the officers sworn to protect them.

Solution: Grant application to leverage federal resources so that the Webb County Sheriff's Office will be able increase transparency and accountability through the grant-funded implementation of a comprehensive, holistic body-worn camera system for its sworn officer force.

Result: The Webb County Sheriff's Office will be able to achieve greater transparency and accountability in its service and protection of the Laredo/Webb County public and taxpayers while leveraging federal grant funding to implement a complex technological system that would otherwise require substantial initial start-up costs to be paid through the Webb County budget.

15. Commissioners Court Administrator

- a. **Discussion and possible action to approve a resolution authorizing the assignment, transfer, conveyance and assumption of an ad-valorem tax abatement agreement previously approved by the Commissioners Court on January 19, 2016, from El Portal Center, LLC., d/b/a The Outlet Shoppes at Laredo to Laredo Outlet Shoppes, LLC., and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. [Requested by Leroy Medford, Commissioners Court Administrator]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve all the Consent Agenda items

Vote: 4 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #48

Vote: 4 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

- 48. Consideration and approval of an order authorizing the issuance of "Webb County, Texas Certificates of Obligation, Series 2016"; authorizing a purchase contract and a paying agent/registrars agreement; and approving other matters related thereto.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo to table item #48

Vote: 4 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Honorable Isidro Alaniz, District Attorney

- 16. **Discussion and possible action to continue paying grant funded personnel under CJD Grant No. 2466305, Region 2 Border Prosecution Unit Grant, for Thirty (30) days, until notification about grant continuation award from the Homeland Security Grants Division of the Governor's Office. All personnel cost will be reimburse with grant funds.**

Issue: Current grant funding expired August 31, 2016. The District Attorney's Office has not received notice of award for new grant. Unless this item is approved, prosecutors working under said grant will not be paid after August 31, 2016.

Solution: Grant a 30-day payroll extension for employees working under this grant.

Result: The District Attorney's Office will continue to improve quality of prosecuting criminals charged with border crimes as defined by Texas Government Code 772.007(a)(1).

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve item #16 with the caveat if it's not approved they will reimburse the County for those thirty (30) days

Vote: 4 - 0 Motion Carried - Unanimously

- 17. **Discussion and possible action to enter into a One (1) year (October 1, 2016 thru September 30, 2017) High Intensity Drug Trafficking Task Force Agreement between the United States Department of Justice, Drug Enforcement Agency, and the Webb and Zapata County District Attorney's Office. The purpose of this agreement is to disrupt the illicit drug traffic in the Laredo, Texas area by immobilizing targeted violators and trafficking organizations, with no impact to the General Fund and any other matters incident thereto.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Honorable Rebecca Palomo, 341st District Court Judge

- 18. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1003-6205	Materials & Supplies	\$350	\$3501.81	\$3151.81
To:	001-1003-6005	Postage	\$350	\$-0-	\$350.00

Issue: Postage & Courier Service needs funds to cover expenses for the remainder of the year.

Solution: Transfer of funds will keep the account not to reach deficit.

Result: Expenses for remainder of the year will be paid.

Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1

19. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1040-5601	Administrative Travel	\$700	\$2,382	\$1,682
To:	001-1040-6010	Books & Subscriptions	\$700	\$270.50	\$970.50

Issue: Outstanding invoices must be paid and the available funds in for this account can not cover the balance.

Solution: Transfer of funds from the administrative travel account will solve the issue.

Result: Department will be able to pay the outstanding invoices and this will assist us on the day to day operations.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #18 and #19

Vote: 4 - 0 Motion Carried - Unanimously

Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4

20. Discussion and possible action to authorize Commissioners Court to approve the continued payment of salary and fringe benefits for Thirty (30) days for the Justice of the Peace, Precinct 4 Juvenile Case Manager working on juvenile delinquency prevention, intervention, and diversion pending the receipt of grant continuation award (Grant Application No. 2904902) by the funding agency, effective at start of next pay period; and any other matters incident thereto. [Account #314]

Issue: Juvenile delinquency is a nationwide problem that negatively affects not only the delinquent youth and their families but also adversely impacts schools, neighborhoods, and the local community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

Solution: Authorize the Office of the County Auditor to continue to pay the salary and fringe benefits of the juvenile case manager so that she may continue to provide needed prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

Result: The Office of the Justice of the Peace, Precinct 4 will continue to provide constituents/citizens, families, and their at-risk youth with the needed case management services and diversion strategies to steer these at-risk juveniles from the juvenile and criminal justice system and keep the Laredo/Webb County community safer, help alleviate the overwhelmed juvenile/criminal justice system, and allow these youth to grow up to be more productive, successful citizens.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried - Unanimously

Medical Examiner

- 22. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 12, 2016:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2615	Medical Death Investigator	\$20.38 - 18/A

Issue: Permission required to fill slot #2615 that became vacant on August 23, 2016.

Solution: Fill job opening of vacant position.

Result: The filling of Slot #2615 will alleviate overload and allow for efficiency and productivity of work with in the Medical Examiner's Office.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried - Unanimously

Administrative Services

- 23. Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	816-0105-6038	Administrative Fees	\$3,223	\$3,223	\$0
	816-0105-6040	Cobra Administration	\$900	\$1,480	\$580
	816-0105-9201	Claims Paid Medical	\$60,000	\$2,179,843	\$2,119,843
			\$64,123		
To:	816-0105-9202	Claims Paid Dental	\$64,123	\$25,099	\$89,222

Issue: There will not be enough funds to continue to pay dental claims for the remainder of the 2015-2016 fiscal year.

Solution: By transferring funds to the Dental Claims paid account we will be able to pay any pending bills.

Result: The account will not be in a deficit.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to bring up item #55

Vote: 4 - 0 Motion Carried - Unanimously

Honorable Tano E. Tijerina, Webb County Judge

- 55. Discussion and possible action to rescind prior commissioners court action taken on August 22, 2016 (Item #25) approving the 2017 employee benefit plan rate adjustment for all eligible full-time employees and implement the 2016 employee benefit plan rate that was approved on September 28, 2015 (Item #65); and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to rescind the prior action of all the adoptions that were done before and to go back to last year's rates

Cmr. Canales rescinded his second.

Motion died for lack of second.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to table item #55 and bring it back

Vote: 4 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #54

Vote: 4 - 0 Motion Carried - Unanimously

- 54. Discussion and possible action to proclaim the month of September as National Childhood Cancer Awareness Month in Webb County, Texas.**

Judge Tijerina read the proclamation declaring September as National Childhood Cancer Awareness Month in Webb County, Texas.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #53

Vote: 4 - 0 Motion Carried - Unanimously

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

53. **Presentation by Jennifer E. Roby, Case Manager, Housing and Urban Development/Veteran Affairs Supportive Housing (HUD-VASH) on the National Stand Down; with discussion and possible action to support the City of Laredo with this project by allowing the Veterans Transportation Program to provide assistance to local veterans to and from this event.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to approve the use of the Veterans Transportation Program including the Veterans Service Officer's and El Aguila

Vote: 4 - 0 Motion Carried - Unanimously

Purchasing

35. **Presentation by Certified Public Accounting firms for RFQ 2016-003 "Financial Audit Services" with discussion and possible action to award based on qualifications, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto**

CPA Firms:

- a) **Garza/Gonzalez & Associates**
- b) **Pattillo, Brown & Hill, LLP**
- c) **Whitley Penn, LLP**

Issue: Three (3) firms have submitted Request for Qualification documents to Webb County. All parties met the Purchasing deadline set through RFQ 2016-003.

Solution: Allow firms to present their qualifications to Commissioners Court for consideration.

Result: Evaluate and tabulate scores based on criteria in RFQ document and award to the most qualified firm on September the 12th or at a future regularly scheduled meeting.

The Commissioners Court heard presentations from the CPA Firms in the order as follows:

- 1. **Garza/Gonzalez & Associates**
- 2. **Pattillo, Brown & Hill, LLP**

Purchasing Agent, Mr. Joe Lopez stated that the Whitley Penn, LLP firm was not present.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to select Pattillo, Brown & Hill, LLP

Vote: 4 - 0 Motion Carried - Unanimously

(Recess 1:45 - 1:52 p.m.)

Building Maintenance

24. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0106-6502	Janitorial Supplies	\$5,835	\$7,600.28	\$1,765.28
To:	001-0106-6401	Repairs & Maint. Bldg.	\$5,835	\$555.16	\$6,390.16

Issue: The Justice Center is currently operating with only one elevator. It is urgent to transfer funds to the Repairs and Maintenance of Building account to repair the Justice Center Elevator #1 so that it can be fully operable.

Solution: Authorize ThyssenKrupp Elevator Corporation to perform service to install submersible hydraulic pump motor, perform necessary wiring connections and mechanical adjustments. Test equipment for proper operation and return elevator to "Automatic" Service. Request Purchasing Department to issue an emergency purchase order to repair and replace hydraulic pump motor.

Result: Restore Justice Center Elevator #1 to full "Automatic" operation.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 4 - 0 Motion Carried - Unanimously

Elections

25. Discussion and possible action to approve a Resolution authorizing and establishing the main, temporary branch, and mobile temporary branch early voting sites for the November 8, 2016 Joint General/Special Elections within Webb County, pursuant to Chapter 85, Texas Election Code

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to have the director take his two (2) weeks off or switch him to La Presa Community Center for those two (2) weeks

Vote: 4 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up items #48, #49, and #50

Vote: 4 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

48. Consideration and approval of an order authorizing the issuance of "Webb County, Texas Certificates of Obligation, Series 2016"; authorizing a purchase contract and a paying agent/registrar agreement; and approving other matters related thereto.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

49. **Consideration and approval of an order authorizing the issuance of “Webb County, Texas Limited Tax Refunding Bonds, Series 2016A”; entering into an escrow agreement, a purchase contract, and a paying agent/registrar agreement; and approving other matters related thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

50. **Consideration and approval of an order authorizing the issuance of “Webb County, Texas Limited Tax Refunding Bonds, Series 2016B (forward delivery)””; entering into an escrow agreement, a purchase contract, and a paying agent/registrar agreement; and approving other matters related thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Engineer

26. **Discussion and possible action to purchase network products, cabling and installation from Intercom Communications Co. (Best value from quotes) in the amount of \$6,340.00, for the new Fire Station. [Account #740-0200-8801 (Capital Outlay)]**

Issue: When the New Fire Station (7210 E. Saunders Hwy 59) was designed, the network cabling and hardware were not part of the Construction contract, this is always provided by the county. The cables need to be in place in order for computers and telephones to be connected.

Solution: Approval of selected vendors for the cabling/installation and purchase of hardware.

Result: Building will be ready for connection of all telephones and computers.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

27. **Discussion and possible action to approve the following line item transfers for the Utilities Department:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	801-3001-6204	Fuel & Lubricants	\$8,000	\$20,747	\$12,747
To:	801-3002-6204	Fuel & Lubricants	\$6,000	\$0	\$6,000
	801-3004-6204	Fuel & Lubricants	\$2,000	\$75	\$2,075

			\$8,000		
--	--	--	---------	--	--

Issue: Funds for Fuel & Lubricants have been exhausted due to increased water delivery to Colorado Acres via two tractor trucks operating 7 days per week. Requesting transfer of funds to have fuel available for the months of August and September 2016.

Solution: Approve transfer to make funds available.

Result: Continue operation.

28. **Discussion and possible action to approve the following line item transfers for the Utilities Department:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	801-3001-6407	Repair & Maint. Water	\$8,400	\$8,405	\$5.00
	801-3004-6402	Repair & Maint. Equip.	\$12,500	\$12,920	\$420
			\$20,900		
To:	801-3001-6402	Repair & Maint. Equip.	\$20,900	\$1,118	\$22,018

Issue: On July 25, 2016 Commissioners Court approved the contract to provide a three year extended warranty and preventive maintenance project to operate the UV Disinfection System including providing replacement bulbs; however, insufficient funds were identified in the Capital Outlay Water Utility Fund.

Solution: Transfer funds from the Infrastructure Environment Fund to the Capital Outlay Water Utility fund to provide for issuing of Purchase Order for the maintenance project.

Result: Issue PO to vendor, order materials and supplies to have them available when the UV Reactor installation has been completed.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #27 and #28

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

29. **Discussion and possible action to authorize the ratification of an emergency services contract agreement with Enhance Environmental & Emergency Services, Inc., in the estimated amount of \$3,500.00 (Emergency Purchase Order 16-0009092) for packing, pickup, storage, and disposal services associated with illegal dumping of hazardous chemicals on a county road that was reported on August 18, 2016; with further action to approve payment in the estimated amount of \$3,500.00, subject to auditor's review. [Account #001-0109-6022 (Professional Services)]**

Issue: Three drums that contained a corrosive chemical were illegally dumped on Wormser Road. In order to prevent contamination and comply with the Texas Commission of Environmental Quality requirements, pick up

and disposal services were requested on an emergency basis from the Enhance Environmental & Emergency Services, Inc. A short form service contract had to be signed by County Judge Tijerina in order for the company to complete the services and provide final invoice.

Solution: Ratify the short form service contract.

Result: Follow proper procurement and contractual procedures.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

30. **Discussion and possible action to approve the purchase of hardware from Insight Public Sector (DIR #TSO-2542) in the amount of \$8,585.38; pursuant to the Texas Local Government Code, Section 271.101; Subchapter F, Cooperative Purchasing Programs, for the New Fire Station. [Account #740-0200-8801 (Capital Outlay)]**

Issue: When the New Fire Station (7210 E. Saunders Hwy 59) was designed, the network cabling and hardware were not part of the Construction Contract, this is always provided by the county. The cables need to be in place in order for computers and telephones to be connected.

Solution: Approval of selected vendors for the cabling/installation and purchase of hardware.

Result: Building will be ready for connection of all telephones and computers.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Pre-Trial Services

31. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1205-6402	Repairs & Maint.	\$400	\$940.00	\$540.00
To:	001-1205-6014	Equipment Rental	\$400	\$151.20	\$551.20

Issue: There is not enough funds to cover the monthly expense for August and September 2016, due to the new Toshiba contract rate.

Solution: Transferring the funds will finish the fiscal budget year for line item 001-1205-6014.

Result: Transferring the funds will allow for us to finish the budget year.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Purchasing

- 32. Discussion and possible to approve a Ninety (90) day extension to our current fuel provider, Arguindegui Oil (Bid 2016-01).**

Issue: Our contract for Fuel expires September 30, 2016. The Purchasing Department is currently in the process of soliciting bids for a new contract.

Solution: Grant Thirty (30) day extension period, until a new contract is secured.

Result: Purchasing efficiency; compliance of the law.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 33. Discussion and possible action to offer a One (1) year extension to the following annual contracts:**

RFP 2015-98 - Annual Contract for Advertising on Buses - Hachar Bus Ads

RFP 2015-31 - Annual Contract for Advertising (Outdoor Billboards) - Lamar Outdoor

Bid 2016-68 - Annual Contract for Auctioneer's Services - Cabello Auctioneering Service. & Rod Robertson Enterprises

RFP 2016-60 - Annual Contract for Food Commodities - Ben E. Keith & Labatt Food Service

Bid 2016-96 - Annual Contract for Meats - Ben E. Keith & Labatt Food Service

Bid 2016-38 - Annual Contract for Office Supplies - Executive Office Supplies, Patria Office Supplies, Office Depot, San Antonio Lighthouse for the blind.

Bid 2016-93 - Annual Contract for Plumbing Repairs - Chavarria's Plumbing Inc.

Bid 2016-26 - Annual Contract for Plumbing Supplies - Clark Hardware

Bid 2016-57 - Annual Contract for Refuse Collection - Trashco

Bid 2015-61 - Annual Contract for Tortillas - Exquisita Tortillas & Tortillas Santos

Issue: Contracts listed above will expire September 30,2016

Solution: Extend contracts

Result: Purchasing efficiency; compliance of the law

Purchasing Agent, Mr. Joe Lopez asked the Commissioners Court to add language of a thirty (30) day extension to item #33.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa with the thirty (30) day amendment to agenda item #33

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

34. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 12, 2016:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0112	Purchase Order Payables Coordinator	\$16.73 14/A

Issue: Employee resigned effective August 22, 2016. Effective October 2, 2016/16 the Purchasing department will be understaffed by 3 employees due to recent resignation and two (2) upcoming retirements effective September 30, 2016.

Solution: Seek authorization from the Court to fill Slot #0112 (Purchase Order Payables Coordinator) effective October 1, 2016.

Result: Fill Slot 0112 to help support Purchasing Department Operation.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Santa Teresita Community Center

36. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	011-6114-6205	Materials & Supplies	\$460	\$1,842.28	\$1,382.28
To:	001-6114-6403	Repairs & Maint. Vehicles	\$460	\$158.58	\$618.58

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Marco Montemayor, County Attorney

37. **Discussion and possible action to approve the payment of fringe benefits for overtime paid by Department of Homeland Security, Immigration and Customs Enforcement (ICE), in the amount of THREE THOUSAND TWO HUNDRED FIFTEEN DOLLARS (\$3,215.00) based on the maximum reimbursement of FIFTEEN THOUSAND DOLLARS (\$15,000.00) per officer, per fiscal year from federal forfeiture fund 163 pursuant to the Memorandum of**

Understanding between Homeland Security Investigations and the Webb County Attorney; and any other matters incident thereto. [Requested by Marco A. Montemayor, County Attorney; Account #163-1101-6708 (Federal Forfeiture Funds)]

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 38. Discussion and possible action to enter into an Annual Application Software User-Based Annual Renewal Support Service Agreement with Hamer Enterprises and Webb County for the Webb County Tax Office for a period of Twelve (12) months (September 9, 2016 through September 8, 2017) for an annual cost of FOURTEEN THOUSAND SEVEN HUNDRED NINETY-SEVEN DOLLARS (\$14,797.00) subject to annual budget appropriation, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia A. Barrera, County Tax Assessor Collector; Account #001-0500-6411]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 39. Discussion and possible action to ratify Master Grant Agreement #MGA-2017-2021WEBB CO. with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts said Agreement for and on behalf of Webb County C.A.A El Aguila Rural Transportation program and to accept a federal grant in an amount of TWO HUNDRED EIGHTY-SEVEN THOUSAND, FIVE HUNDRED, THIRTY-TWO DOLLARS (\$287,532.00) and a state grant in an amount of TWO HUNDRED EIGHTY-THREE THOUSAND, ONE HUNDRED, TEN DOLLARS (\$283,110.00) pursuant to said Master Grant Agreement, and authorizing the County Judge to execute all relevant documents.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to open up Public Hearing

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Margie Ibarra, County Clerk

OPEN PUBLIC HEARING

40. **Public hearing to consider and discuss Archival Plan Fiscal Year 2016-2017 for funding the automation project and records management and preservation services performed by the Webb County Clerk pursuant to Texas Local Government Code Section 118.0216. [Account #005-1120]**

Judge Tijerina asked if anyone was for or against.

No one responded.

CLOSE PUBLIC HEARING

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to close Public Hearing

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

41. **Discussion and possible action to approve the Fiscal Year 2016-2017 County Clerk's Archival Plan for funding the automation project and records management and preservation services performed by the Webb County Clerk pursuant to Texas Local Government Code Section 118.0216. [Account #005-1120]**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to open up Public Hearing

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Esther Degollado, District Clerk

OPEN PUBLIC HEARING

42. **Public hearing pursuant to Texas Government Code 51.305 to consider and discuss a plan for the preservation and restoration of the District Court records archive pursuant to Texas Government Code Chapter 51, Subchapter D. The plan includes a provision to impose a Records Archive Fee \$10.00 to preserve and restore district court records, effective January 1, 2017.**

Judge Tijerina asked if anyone was for or against.

No one responded.

CLOSE PUBLIC HEARING

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to close Public Hearing

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 43. Discussion and possible action to approve the Preservation and Restoration Records Archive Plan for the District Clerk of Webb County, including the imposition of a \$10.00 fee for documents filed with the District Clerk, effective January 1, 2017; and any other matters incident thereto.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Harold Devally, Constable Pct. 4

- 44. Discussion and possible action to enter into a Memorandum of Understanding (MOU) for the year (2016-2017) with HSI/ICE Enforcement Task Force for payment of overtime fringe benefits associated with Constable Harold Devally's, Pct. 4, Deputy assigned to the HSI/ICE Task Force. The fringe benefits of \$3,698.00 will be covered by Constable Pct. 4 Federal Forfeiture Fund #171-2502-3351. HSI/ICE will cover \$15,000.00 in overtime.**

Issue: Approval from Commissioners Court to provide fringe benefits covered by Constable Pct.4.

Solution: Approval by Commissioners Court to pay fringe benefits.

Result: Constable Pct.4 will provide fringe benefits to the designee.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 45. Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2502-6011	Training & Education	\$500	\$1,180.30	\$680.30
To:	001-2502-6004-2	Cell Phone Cost	\$500	\$31.51	\$531.51

Issue: The following account # 001-2502-6004-2 (Cell Phone Cost) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

Solution: A line item transfer will assist in account not reaching a deficit.

Result: The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Martin Cuellar, Sheriff

46. **Discussion and possible action to approve acceptance of a tan female Belgian Malinois canine (K-9) named Milka X417 (Birthday 02-20-2014; Microchip Numbers: 900085000239662 and 642090000534463) from the U.S. Department of the Army for narcotics and currency detection purposes; with authorization to utilize forfeiture funds to cover veterinary care, materials, and supplies; and any other matters incident thereto. The canine (K9) was donated, the training was provided at no expense, and veterinary care, food costs, and needed materials/supplies are to be paid utilizing forfeiture funds.**

Issue: The Laredo/Webb County area is designated as part of the South Texas High Intensity Drug Trafficking Area (HIDTA), which is considered, "one of the most strategically significant cross-border drug smuggling corridors" (U.S. Department of Justice National Drug Intelligence Center South Texas High Intensity Drug Trafficking Area Drug Market Analysis 2011). The 2011 report by the U.S. Department of Justice National Drug Intelligence Center further states that, South Texas HIDTA region has a greater influence on national-level drug trafficking and drug availability than does any area along the U.S.-Mexico border" (Drug Market Analysis 2011).

Solution: Acceptance of the donation of a Canine (K9) from the U.S. Military to acquire the K9's services to assist Webb County Sheriff's Office deputies with interdiction and other crime-fighting services in the Laredo/Webb County area.

Result: Requested K9 will assist the Webb County Sheriff's Office to fight crime and in securing evidence to build narcotics and money-laundering cases.

47. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-2001-6011	Training & Education	\$3,000	\$4,479	\$1,479
	001-2060-6411	Repair Maint.-Software	\$1,500	\$3,286	\$1,786
	001-2062-6224	Minor Tools	\$2,000	\$2,000	\$0.00
	001-2060-5601	Administrative Travel	\$1,000	\$3,597	\$2,597
			\$7,500		
To:	001-2001-6402	Repair Maint. - Equip.	\$5,000	\$1,033	\$6,033
	001-2001-6202	Uniforms	\$2,500	\$2.28	\$2,502.28
			\$7,500		

Issue: During the recent thunderstorms, one of Webb County's radio communications towers was damaged when it was struck by lightning, leaving various Webb County first responders, including the Webb County Sheriff's Office patrol division, and other law enforcement departments without the proper communications. This is a significant safety issue for the Webb County Sheriff's Office patrol division and the citizens/taxpayers they serve. In addition, the Account #001-2060-6205 (Materials and Supplies) needs funds to cover committed expenses that are forecasted for the remainder of the year.

Solution: In order to pay for the needed repairs to the radio tower, funds need to be transferred to account number 001-2001-6402 (Repair Maint.-Equip). Furthermore, the line item transfers will prevent the accounts from reaching a deficit.

Result: The services and parts for the repair of the radio communication tower will be paid, and the line item transfers will cover forecasted expenses to cover the department's anticipated expenditures for the remainder of the fiscal year.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina to approve items #46 and #47

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

- 51. Discussion and possible action to accept the Self-Help Center (SHC) Program Contract #7216013 from the Texas Department of Housing and Community Affairs, Office Office of Colonia Initiatives in the amount of One Million Dollars (\$1,000,000), and authorizing the Webb County Judge to sign all relevant documents. Contract Period: September 1, 2016 - September 1, 2020.**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

- 52. Status and progress report from the Engineering department and staff regarding the Espejo-Gates road project funded primarily from State grant funds; with discussion and possible action to approve the required next steps in an effort to complete project and utilize monies prior to expiration of funding; and any other matters incident thereto. Report to include list of current project expenses paid and funds available for completion.**

Honorable Tano E. Tijerina, Webb County Judge

- 56. Discussion and possible action to submit a notice of tentative non-renewal of the Administrative Services Agreement (ASA) with the Texas Association of Counties (TAC), effective January 1, 2017; and any other matters incident thereto.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Closed Session/Executive Session

- 57. Discussion and possible action to approve a settlement offer to Renato Medina as a result of a motor vehicle accident involving the operator of a Webb County vehicle, that occurred on October 20, 2015, at the intersection of Victoria and Flores in Laredo, Texas, and any matter incident thereto. [Executive Session is requested pursuant to Texas Government code Title 5, Subchapter D, §551.071(1)(B)(Consultation with attorney regarding a settlement offer)].**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

- 58. Communications**

Communications were led by Commissioner Jaime Alberto Canales, Judge Tano E. Tijerina, and Commissioner Frank Sciaraffa had no comments.

County Engineer, Mr. Luis Perez Garcia stated that on item #28 the Solution states the funds being used are from Infrastructure Environment Fund but they are coming from internal line items from the Water Utilities budget.

- 59. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)