

MARGIE R. IBARRA
COUNTY CLERK
FILED

2016 OCT 20 PM 4:24

WEBB COUNTY, TEXAS

BY *Sandra Mabry* DEPUTY



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
OCTOBER 24, 2016
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Approval of Bills, Payroll, and Monthly Report
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Honorable Oscar Hale, 406th District Court Judge

- a. Discussion and possible action to authorize the 406th Judicial District Court Veterans Treatment Program to submit a continuation grant application for the "Veterans Treatment Court Grant" offered by the Texas Veterans Commission which will continue to enhance the services currently being provided by the Veterans Treatment Program. There are no matching funds required.

Issue: The Texas Veterans Commission has been authorized to issue grants, from funds appropriated under the Fund for Veterans' Assistance, in support of Veterans Treatment Courts in order to address the needs of veteran participants and their families. This grant will provide necessary resources to assist with the drug testing and other regional services.

Solution: The 406th Veterans Treatment Program's fiscal responsibility and obligation to submit a Request for Application to the Texas Veterans

Commission Fund for Veterans' Assistance 2017-2018 Veterans Treatment Court Grant.

Result: Enabling the 406th Veterans Treatment Program to provide additional services and/or enhance the services currently being provided.

- b. Discussion and possible action to authorize the expansion of the 406th Veterans Treatment Court Program by teaming up with other South Texas counties and establishing a Regional Veterans Treatment Court Program pursuant to the Texas Government Code Section 124.004 to provide a greater population of South Texas veterans, including veterans in the counties of Duval, Jim Hogg, Jim Wells, Maverick, Starr, Webb, and Zapata, with the necessary services to address their ongoing battles with issues involving alcohol and substance abuse, post-traumatic stress disorder (PTSD), and addiction. There will be no impact to the General Fund.

Issue: The South Texas Regional Veterans Treatment Court Program will work on addressing some of the common mental health issues that our veterans are enduring and will utilize its joint resources to ensure that all of the treatment sources available to our veterans are provided.

Solution: For the County of Webb to join forces with the counties of Duval, Jim Hogg, Jim Wells, Maverick, Starr, and Zapata to establish a South Texas Regional Veterans Treatment Court Program to bring more awareness regarding issues affecting our veterans, including alcohol and substance abuse, post-traumatic stress disorder (PTSD), and addiction.

Result: The South Texas veterans, including veterans of Duval, Jim Hogg, Jim Wells, Maverick, Starr, Webb, and Zapata counties will receive much needed assistance to be able to address and treat symptoms associated with alcohol and substance abuse, post-traumatic stress disorder (PTSD), and addiction.

6. Auditor

- a. Discussion and possible action to approve Membership/Dues of \$900 for the Texas Commission on Fire Protection (TCFP) as required by Local Government Code §89.002. This membership is for the Fire Chief.
[Funding Source #001-2203-6007]

Issue: Local Government Code §89.002 requires that:

The Commissioners Court may spend, in the name of the county, money

from the county's membership fees and dues of nonprofit State Association of Counties if:

(1) a majority of the court votes to approve membership in the association;

Solution: Obtain court approval as required.

Result: Purchase Orders for associations approved by the court will be processed for payment.

7. Community Action Agency

- a. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code Rule 5.215). Election will be held on Wednesday, October 26, 2016 for a Representative and Alternate for the Area IX- Rio Bravo in the Rio Bravo Community Center, 1600 Orquidia Lane from 9:00 a.m. till 5:00 p.m.

Issue: To hold Election to fill current vacancy for Representative and Alternate for Area IX- Rio Bravo.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant -Texas Administrative Code Rule 5.215.

Result: Once the Election is held CAA will comply with the Texas Administrative Code Rule 5.215.

- b. Discussion and possible action to accept a grant award for the Community Services Block Grant Program (CSBG) from the Texas Department of Housing & Community Affairs (TDHCA) for Program Year 2017, in the amount of (\$518,709.00) FIVE HUNDRED EIGHTEEN THOUSAND SEVEN HUNDRED AND NINE DOLLARS, and 2017 CSBG Community Action Plan (CAP) and authorizing the County Judge to sign all relevant documents. Community Services Block Grant (CSBG), Grant #920-4200-3501. This action will not have impact on the General Fund.

Issue: Approve funding for the Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for Program Year 2017 in the amount of \$518,709.00.

Solution: The Community Services Block Grant Program (CSBG) provides support services to eligible elderly, disabled and low income residents of Webb County.

Result: The support services are intended to assist eligible Webb County residents to transition out of poverty.

8. **Honorable Adrian Cortez, Constable Pct. 3**

- a. Discussion and possible action to authorize the acceptance of a 2017 Local Border Security Program (LBSP), Grant number 344042 from Office of the Governor Homeland Security Grants Division (HSGD) in the amount of \$30,000.00 for overtime for Deputies and any applicable fringe benefits to provide enhanced border security for the Webb County Constable Pct. 3 Department; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match.

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies. These socio-economic pressures place increased demand on law enforcement services and intensify the need for augmented public safety resources within Webb County and Precinct 3.

Solution: Grant will allow deputies within Webb Constable Pct. 3 to work overtime (OT) to help suppress, deter, and reduce criminal activity in Webb County Precinct 3.

Result: By approving the grant it will enhance/increase patrol and investigative capacity for deputies working at the Webb County Constable Pct. 3 Department.

9. **Honorable Marco Montemayor, County Attorney**

- a. Discussion and possible action to enter into an Educational Services Agreement between Sandra S. Morales, M. ED and Webb County for the Webb County Head Start/Early Head Start Program, to assure that educational services to the Head Start children and families are in compliance with federal, state and local laws and regulations. The term of this agreement is for Two (2) years (September 1, 2016 through August 31, 2018), at a cost set forth in the fee schedule within the agreement; and any other matters incident thereto. **[Requested by Aliza Oliveros, Director-Webb County Head Start/Early Head Start Program; Accounts #903-4211-6083 (Regular Head Start), #909-4207-6083 (EHS), and #918-4211-6083 (Child Care Partnership)]**

- b. Discussion and possible action to enter into a Educational Services Agreement between Yolanda Rodriguez, M.ED and Webb County for the Webb County Head Start/Early Head Start Program, to assure that educational services to the Head Start children and families are in compliance with federal, state and local laws and regulations. The term of this agreement is for two (2) years (September 1, 2016 through August 31, 2018), at a cost set forth in the fee schedule within the agreement; and any other matters incident thereto. **[Requested by Aliza Oliveros, Director-Webb County Head Start/Early Head Start Program; Accounts #903-4211-6083 (Regular Head Start), #909-4207-6083 (EHS), and #918-4211-6083 (Child Care Partnership)]**

- c. Discussion and possible action to enter into a Thirty-Six (36) month (October 1, 2016 through August 31, 2019) Professional Services Contract between Ana Maria Pena – Registered Dietician and Webb County for the Webb County Head Start/Early Head Start Program to secure dietician services for the Webb County Head Start /Early Head Start Program population at a cost set forth in the fee schedule within the agreement, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #903-4211-6083]**

- d. Discussion and possible action to enter into a Forty-Eight (48) month (October 24, 2016 through October 23, 2020) Lease with Maintenance Agreement between Nevill Solutions and Webb County for the Webb County Sheriff's Office for a Kyocera TASK alfa 8001i at a monthly cost of Four Hundred Fifteen Dollars and Twenty-Nine Cents (\$415.29) and a total cost of Nineteen Thousand Nine Hundred Thirty-Three Dollars and Ninety-Two Cents (\$19,933.92) over the term of the agreement, subject to annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Martin Cuellar, Webb County Sheriff; Account #001-2060-6014]**

- e. Discussion and possible action to enter into a Thirty-Nine (39) month (October 24, 2016 through January 23, 2020) Lease with Maintenance Agreement between Nevill Solutions and Webb County for the Webb County Sheriff's Office for a FS-4300DN SMART Laser Printer at a monthly cost of Sixty-Eight Dollars and Thirty-Four Cents (\$68.34) and at a total cost of Two Thousand Six Hundred Sixty-Five Dollars and Twenty-Six Cents (\$2,665.26) over the term of the agreement, subject to annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Martin Cuellar, Webb County Sheriff; Account #001-2001-6014]**

- f. Discussion and possible action to enter into a Professional Services Agreement between Dr. Rolando Salazar and Webb County for the Webb County Sheriff's Office, to provide dental health services to the Webb County Adult Detention Facility at a monthly cost of Three Thousand Five Hundred Dollars (\$3,500.00) and a total cost of One Hundred Twenty-Six Thousand Dollars (\$126,000.00). The term of this agreement is for Thirty-Six (36) months and will commence on October 1, 2016 and end on September 30, 2019, subject to annual budget appropriations; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Account #001-2060-6022]**

- g. Discussion and possible action to enter into a Professional Services Agreement between Dr. Arturo G. Garza-Gongora, M.D. and Webb County for the Webb County Sheriff's Office, to provide medical health services to the Webb County Adult Detention Facility at a monthly cost of Thirteen Thousand Nine Hundred One Dollars and Fifty-One Cents (\$13,901.51) and a total cost of Five Hundred Thousand Four Hundred Fifty-Four Dollars and Thirty-Six Cents (\$500,454.36). The term of this agreement is for Thirty- Six (36) months and will commence on October 1, 2016 and end on September 30, 2019, subject to annual budget appropriations; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Account #001-2062-6022]**
- h. Discussion and possible action to enter into a Forty-Eight (48) month (October 24, 2016 through October 23, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Attorney's Office for a Toshiba E-Studio 8508A Copier at a cost of One Hundred Eighty-Seven Dollars and Thirty-Five Cents (\$187.35) per month and a total amount of Six Thousand Seven Hundred Forty-Four Dollars and Sixty Cents (\$6,744.60) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Marco A. Montemayor, Webb County Attorney; Account #001-1101-6402]**
- i. Discussion and possible action to enter into an Independent Contractor Agreement with Todd Russell, Ph. D. to provide needs assessment, evaluation, and consulting services for the Webb County Court at Law #2 DWI Drug Court Program for a term of One (1) year that shall commence on September 30, 2016 and expire on September 29, 2017 at a monthly cost of Nine Hundred Dollars (\$900.00), with a total cost of Nine Thousand Three Hundred Seventy-Five Dollars (\$9,375.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Jesus Garza, Webb County Court at Law #2; Account #359-1011-6022 (Webb County DWI Drug Court Program)]**

- j. Discussion and possible action to enter into a One (1) year (November 1, 2016 through October 31, 2017) Maintenance Agreement between Destiny Software and the Webb County Public Information Office for a software license maintenance and streaming video service at a cost of ELEVEN THOUSAND SIX HUNDRED DOLLARS (\$11,600.00) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Larry Sanchez, Public Information Officer, Account #001-0550-6411]**

10. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for October 11, 2016

11. Honorable Isidro Alaniz, District Attorney

- a. Discussion and possible action to approve the following line item transfers within federal forfeiture funds:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	169-1100-5003	Overtime	\$5,000	\$34,388	\$29,388
	169-1100-6708	Law Enforcement - Other	\$5,000	\$25,779	\$20,779
			\$10,000		
To:	169-1100-6224	Minor Tools & Apparatus	\$1,000	\$5,000	\$6,000
	169-1100-6228	Fire Arms & Ammunition	\$2,000	\$0.00	\$2,000
	169-1100-7211-06	Bullet Proof Vests	\$7,000	\$0.00	\$7,000
			\$10,000		

Issue: The following accounts need funds to cover estimated expenditures that are forecasted for the 1st quarter of Fiscal Year 2017. Minor Tools & Apparatus, Firearms & Ammunition and Bullet Proof Vests.

Solution: Create a line item transfer.

Result: The accounts will have sufficient funds to cover the estimated expenditures

12. Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4

- a. Discussion and possible action to accept a grant award in the amount of \$48,126 (CJD Grant No. 2904902) from the Office of the Governor Criminal Justice Division (CJD) to pay the salaries and fringe benefits of a Juvenile Delinquency Diversion Case Manager to continue to provide prevention, intervention, and diversion strategies for juveniles served by the court of the Justice of the Peace, Precinct 4, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus, will have no impact to the general fund. **[Grant Fund #314]**

Issue: Juvenile delinquency is a nationwide problem that negatively affects not only the delinquent youth and their families but also adversely impacts schools, neighborhoods, and the local community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

Solution: Grant award to continue to staff a juvenile delinquency diversion case manager in order to provide prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

Result: Increased focus on diversion strategies to steer at-risk juveniles from the juvenile justice and criminal justice system.

13. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following contracts:

Bid 2017-47 - Annual Contract for Ammunition
Bid 2017-48 - Annual Contract for Welding Services

Issue: Funds currently being spent on ammunition is nearing the \$50,000.00 threshold, and therefore requires the Purchasing Department to seek competitive, sealed bids.

Solution: Solicit bids for ammunition.

Result: Purchasing Efficiency, Compliance of the Law, Compliance of Purchasing Policy.

14. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to accept a grant award from the Bureau of Justice Assistance (BJA) for Fiscal Year (FY) 2016 State Criminal Alien Assistance Program (SCAAP) in the amount of \$113,890 for reimbursement of costs already incurred for the incarceration of undocumented criminal aliens at the Webb County jail; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant is a reimbursement of expenses already incurred at the Webb County jail, does not require any cash match, and, thus, will have no impact to the general fund.

Issue: Although immigration matters, including illegal immigration, are constitutionally established as existing under the legal jurisdiction and regulation of the federal government, state prisons and local detention facilities, such as the Webb County jail, incur significant costs incarcerating undocumented foreign aliens who commit crimes in the United States. This includes but is not limited to supervision, housing, feeding, clothing, any medical and transportation expenses, and other associated detention costs.

Solution: Grant award for reimbursement of a small percentage of the incurred correctional officer salary costs associated with detaining undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law and who were incarcerated at the Webb County jail for at least four (4) consecutive days during the reporting period of July 1, 2014 to June 30, 2015.

Result: Webb County will be reimbursed by the federal government a limited percentage of the amount of its already incurred costs of detained foreign criminals incarcerated at the Webb County jail.

15. Veteran's Service Office

- a. Discussion and possible action to change the job title and description for Slot #2707 from Center Aid to Veterans Transportation Driver/Assistant Veteran Service Officer and approve the posting and filling. If approved by Commissioners Court modification for job title and description will be taken to Civil Service for certification.

Issue: Current job title reads, "Center Aide". Since our office is not a Community Center, the job title and job description need to change to accommodate the Veterans Office's requirements.

Solution: Changing the job title to "Veterans Transportation Driver/Assistant Veteran Service Officer", and job description to allow for the slot to be better suited for the Veterans Service Office.

Result: Job title will accommodate the requirements of the Webb County Veterans Service Office and position will meet the required Condrey Scale.

- b. Discussion and possible action to authorize the Economic Development Department to develop and submit a General Assistance Grant application to the Texas Veterans Commission on behalf of the Veterans Service Office in the amount of One Hundred Thousand Dollars (\$100,000) for the purpose of addressing the transportation needs of Webb County Veterans (and their eligible dependents); and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. There will be no impact to the General Fund.

Issue: Many Webb County Veterans (and dependents) do not have transportation means.

Solution: A transportation program implemented by the Webb County Veterans Service Office will aid in addressing the transportation issues faced by many local Veterans.

Result: The development and submission of a General Assistance Grant application to the Texas Veterans Commission for a transportation program.

16. Head Start

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1701, 2155	Substitute	\$8.64	20
2555	EHS Home Visitor	\$10.58	26
1613	EHS Teacher Floater	\$9.16	26

- b. Discussion and possible action to convert Slot #1103 (Full time Classroom Aide) with an hourly rate of \$8.64 to Part time Classroom Aide, with an hourly rate of \$8.64 for 20 pay periods, and to post and fill this Slot, subject to the availability of payroll funds.

17. **Human Resources**

- a. Discussion and possible action to authorize the Purchasing Agent to solicit Professional Services from a licensed attorney in the State of Texas, in an amount not to exceed One Thousand Five Hundred Dollars (\$1,500.00) as a retainer, for outside counsel to the Civil Service Commission, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #001-0140-6022 (Professional Services)]**

Issue: The Commission would like to have outside counsel for hearings that come up. County Attorney currently represents the County and Elected Officials and Department Heads. They feel that independent counsel will assist them in making the proper decision.

Solution: Assist the Civil Service Commission when and if they need to deliberate in executive session, over hearings that come before them related to employee disciplinary issues.

Result: Commission will benefit from outside counsel.

REGULAR AGENDA

Indigent Healthcare Services

18. Discussion and possible action to authorize Inter-Governmental Transfers (IGTs) to the State of Texas in connection with the Texas Healthcare Transformation and Quality Improvement Program/1115 Waiver in amounts not to exceed a total of \$900,000 for Fiscal Year 2016-2017. **[Accounts #001-4100-6714-3 (Hospital Inpatient) and #001-4100-6714-4 (Hospital Outpatient) from Fiscal Year 2016-2017 Budget]**

Issue: Since 2006, Webb County has participated as the Inter-Governmental Transfer (IGT) entity for Laredo Medical Center and Doctors Hospital of Laredo. The IGT submitted allows our local hospitals to receive matching funds from the federal government that is used to offset the uncompensated care that both hospitals provide.

Solution: The Commissioners Court may approve (quarterly, bi-annually, or yearly) contribution amounts that Webb County will submit on behalf of both hospitals.

Result: The authorization of IGT will allow local hospitals to access matching federal funds for FY 2016-2017 to offset uncompensated care costs as well as receive incentive payments from the State of Texas for successful completion of 1115 Waiver project milestones and metrics.

Water Utilities

19. Staff report by the Utilities Department regarding Capital Improvement Project Plan, Enforcement Status, and Rate Adjustment progress to be presented by Adrian Montemayor from the Water Utilities Department; with discussion and possible action; and any other matters incident thereto.

Issue: Communication of project status of the Utilities Department.

Solution: Short presentation regarding issues of concern and beneficial progress.

Result: Understanding of Departments progress and objectives.

Tax Attorney

20. Discussion and possible action to change the current location of the Sheriff Tax Sales of property pursuant to Section 34.01(r) of the Texas Tax Code and designate an area where sales under this section will now take place so long as it is in a public place within a reasonable proximity of the county courthouse as determined by the commissioners court; and any other matters incident thereto.
21. Discussion and possible action on the consideration and acceptance of amounts received from City of Laredo (accounts listed below) on foreclosure sale pursuant to Section 34.05 of the Texas Tax Code; and any other matters incident thereto.

<u>Account #</u>	<u>Address</u>	<u>Amount</u>
111-00516-020	Part 516 WD between 516 and 517 (3.51 Acres)	\$15,290
223-00009-020	1905 San Leonardo	\$870

Auditor

22. Discussion and possible action to approve the following line item transfers to eliminate deficit expenditures in the accounts listed:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0109-6012	Space Rental	\$8,500	\$33,408.66	\$24,908.66
To:	001-0109-6003	Bank Charges	\$8,500	\$0.00	\$8,500.00
From:	001-1001-5601	Administrative Travel	\$1,730.00	\$1,730.00	\$0.00
	001-1001-6011	Training & Education	\$1,903.00	\$5,506.00	\$3,603.00
To:	001-1001-6022	Professional Services	\$3,181.00	\$1,319.00	\$4,500.00
	001-1001-6010	Books & Subscriptions	\$451.50	\$1,066.50	\$1,518.00
From:	001-1050-6031	Capital Murder	\$17,899.00	\$66,383.01	\$48,484.01
To:	001-1050-6029-01	Court Interpreter/Reporter	\$786.20	\$213.80	\$1,000.00
	001-1050-6900	Expert Witness	\$9,925.00	\$4,475.00	\$14,400.00
	001-1050-6029-03	Court Interpreter/Reporter	\$6,399.88	\$213.80	\$6,613.68
From:	001-1002-6205	Materials & Supplies	\$1,125.00	\$ 1,445.79	\$320.79
To:	001-1002-6024	Court Appointed Attorney	\$1,125.00	\$900.00	\$2,025.00
From:	001-1004-5601	Administrative Travel	\$503.00	\$1,582.82	\$1,079.82
To:	001-1004-6024	Court Appointed Attorney	\$502.22	\$258.08	\$760.30
From:	001-1010-6022	Professional Services	\$3,000.00	\$3,000.00	\$0.00
	001-1010-6024	Court Appointed Attorney	\$3,936.00	\$4,014.70	\$78.70
	001-1010-7052	Juvenile Felony	\$250.00	\$1,400.00	\$ 1,150.00
To:	001-1010-7050	Adult Misdemeanor	\$6,935.50	\$255.00	\$7,190.50
	001-1010-6713	PD	\$250.00	\$1,550.00	\$1,800.00
From:	001-6100-6204	Fuel & Lubricants	\$851.00	\$1,429.82	\$578.82
To:	001-6100-6201	Utilities	\$850.36	\$39.64	\$890.00
From:	001-1040-6205	Materials & Supplies	\$18.00	\$756.83	\$738.83
	001-1040-6004-2	Cellphone Cost	\$17.60	\$37.84	\$55.44
From:	001-2060-6023	Contract Services	\$6,125.00	\$250,197.00	\$244,072.00
	001-2060-6201-2	Water	\$4,593.70	\$12,977.24	\$17,570.94
	001-2001-6402	Repairs & Maintenance- Equip.	\$1,530.81	\$3,117.81	\$4,648.62
From:	800-6011-6201	Electric	\$91.00	\$15,845.96	\$15,754.96
To:	800-6011-6205-MSHOP	Materials & Supplies Main	\$38.54	\$4.07	\$42.61
	800-6011-6502	Janitorial Supplies	\$41.17	\$151.97	\$193.14
	800-6011-6412-CLUBH	Repairs & Maintenance- Clubhouse	\$11.27	\$3.55	\$14.82
From:	801-3001-6014	Equipment Rental	\$2,174.00	\$5,821.52	\$3,647.52
	801-3001-6201	Utilities	\$2,173.65	\$7,050.94	\$9,224.59

Community Action Agency

23. Discussion and possible action to approve an hourly wage increase for Two employees of Webb County Community Action Agency. The Webb County Community Action Agency is proposing these salary increases based on job duties and job performance as per each employee's evaluation. CAA is not part of the County's Wage plan, salaries are paid 100% from grant funds Community Services Block Grant (CSBG), Account #920-4202-5001, and Comprehensive Energy Assistance Program Grant (CEAP) Account #911-4200-5001. There will be no impact to the General Fund.
[Co-Sponsored by John Galo, Commissioner Pct. 3]

<u>Slot #</u>	<u>Position</u>	<u>Current Wage</u>	<u>Proposed Wage</u>
1162	Administrative Assistant	\$17.29 hourly	\$18.76 hourly
1157	Case Worker	\$11.53 hourly	\$13.00 hourly

Issue: The Webb County Community Action Agency staff are not part of the county's wage plan.

Solution: The Webb County Community Action Agency is proposing staff's wage increases based on job duties and job performance as per each employee's evaluation.

Result: The proposed salary increases will benefit the Community Action Agency staff maintain a high level of job performance and efficiency.

Engineer

24. Discussion and possible action authorizing the Engineering Department to use funds from Account #712-7101-6022 (Professional Services-Bond Series 2006) in the amount of \$20,000.00 for Title Search Reports, Surveys, limited fence relocation and other professional services as needed on Webb County Colonias Roadway Right of Way and Public Utility Easement acquisitions. **[Account #712-7101-6022 (Professional Services-Bond Series 2006)]**

Issue: In order to proceed with the project improvements and/or construction of existing roads, the County must acquire the right-of-way from parcels adjacent to these roads.

Solutions: Obtain the ownership of lots or tracts adjacent to the existing county roads to proceed with the preparation of necessary legal

documentation.

Result: Residents of Webb County Colonias will have a better access.

Planning

25. Presentation, with discussion and possible action, to consider recommendations in the creation of a proposed county ordinance under §364.012, Health and Safety Code identifying areas of the county suitable for the disposal of municipal or industrial solid waste; authorizing the preparation and publication of a proposed county ordinance under §364.012, Health and Safety Code together with associated public notices and assessments as prescribed by State law; setting of a public hearing; and any other matters incident thereto.

Issue: In conformance with the Commissioners Court action of September 26, 2016 (Item 53), staff has prepared recommendations for the Court's consideration for the development of a proposed county ordinance under the authority of §364.012, Health and Safety Code to identify areas of the county that may be suitable for municipal or industrial solid waste disposal. While the adoption of such an ordinance will not affect existing permitted sites or sites in which an application is currently pending before the TCEQ, such an ordinance can guide the placement of future disposal sites.

To finalize the draft of the proposed ordinance and required publications, staff needs direction from the Court regarding the acceptance, rejection, modification, deletion or addition of controlling factors that will establish the basis of the proposed ordinance and authorization to proceed with publications and the setting of the public hearing.

Solution: Evaluate recommendations to approve, reject, modify, delete or add criteria to prepare a proposed county ordinance to identify areas of the county which may be suitable for municipal or industrial solid waste disposal and grant/deny authorization to proceed with required publications and the setting of a public hearing necessary for the Court's adoption of an ordinance under §364.012, Health and Safety Code.

Result: If implemented by the Commissioners Court, an ordinance established under the authority of §364.012, Health and Safety Code could enhance local measures for the protection of environmentally and socio-politically sensitive areas that could be adversely impacted by the effects of future municipal or industrial solid waste disposal sites.

Purchasing

26. Discussion and possible action to award construction contract for RFP 2016-04 "Webb County Roadway Improvements - Espejo Gates" to include but not limited to roadway reconstruction, grading, lime treatment, reworking sub-grade and other related road improvements and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #726-8001-8801]**

Issue: Four (4) Contractors have submitted proposals for this project. They are as follows: Anderson Columbia, REIM Construction, Angel Brothers, and Martinez Paving.

Solution: Select contractor based on criteria stipulated under RFP 2016-04.

Result: Start construction on grant funded roadway improvements.

27. Discussion and possible action to enter into an annual agreement with Simplex Grinnell for fire alarm monitoring services beginning on October 25, 2016 for the Webb County Casa Blanca Golf Course. The annual amount for monitoring service will be \$319.80 plus a one-time programming fee of \$325.00, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code (TXMAS-5-03FAC010). **[Account #800-6011-6201, Requested by Jorge Flores, Casa Blanca Golf Course Director]**

Issue: The fire alarm panel installed at the Casa Blanca Golf Course is proprietary equipment owned by Simplex Grinnell. Simplex Grinnell is the only vendor that can monitor that particular panel. Webb County currently has a contract for alarm monitoring services with the Best Alarm Company. In order to contract the awarded vendor, the County will have to allocate funds to install a conventional panel.

Solution: Enter into an agreement with Simplex Grinnell to avoid the costly expense of installing a new fire alarm panel.

Result: The Golf Course can receive fire alarm monitoring service without having to replace the existing panel.

28. Discussion and possible action to award the following Annual Contracts:

RFP 2017-06 Contract Substance Abuse Aftercare Treatment Services- Yuri Avalos, M.A.

Bid 2017-14 - Contract for Janitorial Supplies-AHI Enterprises, LLC (Approved), Gulf Coast Paper Co. (Approved), Hillyard Texas (Approved), Executive Office Supplies (Approved), Patria Office Supplies (Approved), TexChem Corp (Approved)

Bid 2017-26 - Contract for Plumbing Supplies- Clark Hardware Ltd, (Primary), Lowe's (Secondary)

RFP 2017-31 - Contract for Outdoor Billboard Advertising-Lamar Outdoor Advertising

Bid 2017-38 - Contract for Office Supplies- AHI Enterprises, LLC (Approved), Executive Office Supplies (Approved), Patria Office Supplies (Approved), Office Depot (Approved)

Bid 2017-57 - Contract for Refuse Collection - Trashco

RFP 2017-60 - Contract for Food Commodities- Ben E. Keith (Approved), Labatt Food Service (Approved)

Bid 2017-61 - Contract for Tortillas- Exquisita Tortilla (Primary), Tortillas Santos (Secondary)

Bid 2017-68 - Contract for Auctioneer's Services- Cabco Auctioneering Services (Approved), Rod Robertson Enterprises (Approved)

RFP 2017-74 - Contract for Printing Services- Litho Business Forms

Bid 2017-93 - Contract for Plumbing Repairs- Arellano's Plumbing, LLC

RFP 2017-96 - Contract for Meats- Ben E. Keith (Approved), Labatt Food Service (Approved)

RFP 2017-98 - Contract for Advertising on Buses- Hachar Bus Ads Laredo

Issue: The extension period for the above stated contracts will expire soon.

Solution: solicit new contracts for these services

Result: purchasing efficiency, compliance of the law, compliance of purchasing policy

29. Discussion and possible action to authorize a bank signatory agreement with International Bank of Commerce (IBC) for the issuance of One credit card to procure goods or services that do not accept purchase orders or checks; the Purchasing Agent would be assigned as the custodian of the credit card and Commissioner Court approval would be required prior to use per transaction and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

Issue: Employees at times use there own credit cards to purchase work related items and request reimbursement. Purchases are made by

employee since Vendor does not accept any purchase orders or checks. Mainly online purchase such as domain addressees for MIS use, reservation of airline tickets, hotel or other uses that may require a credit card prior to making purchase.

Solution: Authorize Purchasing Agent to secure one credit card through the County's financial institution; International Bank of Commerce. Similar to the credit cards currently issued to the Sheriff's Office for transportation of inmates.

Result: Employees will no longer have to use their personal credit cards for County business. Use of credit card will require Commissioner Court approval prior to Purchasing Agent releasing card for County related expense.

30. Discussion and possible action to award RFP 2017-78 "Self Funded Medical Plan Third Party Administration (TPA), Preferred Provider Organization (PPO) Network, Stop Loss Insurance (Medical and Rx), Pharmacy Benefits Manager (PBM), and Self Funded Dental Plan Administration" and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: Webb County secured proposals for TPA and related services.

Solution: Evaluate, score and select proposal that is in the best interest for Webb County.

Result: Finalize selection of TPA.

31. Presentation of recommended delivery methods with discussion and possible action to select best value approach in accordance with the Texas Government Code; Chapter 2269 (Contracting and Delivery Procedures for Construction Projects) or Texas Local Government Code; Chapter 302(Energy Savings Performance Contracts for Local Governments) to proceed with the upgrades to the Central Plant Facility to replace existing downtown chiller system and related components; subject to the annual appropriations from the Certificate of Obligations Series 2016 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Funding Source - Bond Series 2016]**

Issue: Upcoming Certificate of Obligations Series 2016 projects includes funding for upgrades to the Central Plant facility to replace existing chiller system and related components for downtown facilities such as the Billy Hall building, Justice Center, Court House and other County buildings

currently tied into main system. The current system is over 15 years old and replacing existing system with a more energy efficient system will save the County money by reducing electricity and maintenance expenditures.

Solution: Authorize the solicitation of best value delivery method for the removal of existing system and installation of a new HVAC system for County facilities located downtown.

Result: Finalize HVAC system upgrades. Contracting and delivery procedures for this construction project will be in accordance with Government code; Chapter 2269 or Local Code; Chapter 302 as authorized by Commissioners Court on 10/24/2016.

Risk Management

- 32.** Discussion and possible action to approve issuance of a new bond for the temporary appointee to the Director of Risk Management position, appointed by Commissioners Court on October 11, 2016. **[Account #001-0114-6033]**

Name: Alexandra Colessides - Interim Director of Risk Management
Amount: \$3,000 (Public Official)

- 33.** Discussion and possible action to have the Director of Risk Management designated as the Sick Leave Pool Administrator and to amend the Sick Leave Pool policy to reflect the name of the administrator as the Director of Risk Management and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto.
- 34.** Discussion and possible action to approve the 2017 proposed employee benefit plan rate adjustment for all eligible full-time employees and dependents, retirees and dependents, as recommended by the insurance committee, effective January 1, 2017. Rates will be calculated on an annual basis and adjusted to the 26 week pay period only, as presented in supporting attachment; and any other matters incident thereto.

Honorable Marco Montemayor, County Attorney

35. Discussion and possible action to approve the payment of fringe benefits for overtime paid by Department of Homeland Security, U.S. Immigration and Customs Enforcement (ICE), in the amount of THREE THOUSAND SIX HUNDRED NINETY-EIGHT DOLLARS (\$3,698.00) based on the maximum reimbursement of FIFTEEN THOUSAND DOLLARS (\$15,000.00) per officer, per fiscal year from federal forfeiture fund 163 pursuant to the Memorandum of Understanding between U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) and the Webb County Attorney's Office; and any other matters incident thereto. **[Federal Forfeiture Account #163-1101-6708]**

Honorable Rudy Rodriguez, Constable Pct. 1

36. Discussion and possible action to accept and approve the terms of the Memorandum of Understanding (MOU) authorized by the Juvenile Board of Judges on September 14, 2016 which provides for the following transfer of funds for the Hon. Rodolfo Rodriguez, Jr., Constable Pct. 1, for security services to be provided at the Webb County Youth Village building and J.J.A.E.P.; and any other matters incident thereto. **[Co-Sponsored by Commissioner Rosaura "Wawi" Tijerina, Pct. 2]**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1301-6708-02	Juvenile Security Cost	\$56,500	\$56,500	\$0
To:	001-2500-5005	Part Time	\$36,000	\$100	\$36,100
	001-2500-6205	Materials & Supplies	\$10,500	\$7,000	\$17,500
	001-2500-6011	Training & Education	\$10,000	\$8,500	\$18,500

Issue: Constable Pct. 1 provides security services for the J.J.A.E.P. and Youth Village. Subsequently, \$56,500 are transferred to the Constable Pct. 1 Part Times, Materials & Supplies, and Training & Education accounts.

Solution: Transfer of funds in accordance to the MOU.

Result: Satisfaction and compliance with MOU terms

Honorable Martin Cuellar, Sheriff

37. Discussion and possible action to authorize the acceptance of a Homeland Security Grant Program (HSGP) Law Enforcement Terrorism Prevention Activities (LEPTA) grant award in the amount of \$92,603.72 (HSGD Grant No. 3010701) from the Office of the Governor (OOG) Homeland Security Grants Division (HSGD) to provide needed interoperability upgrades in the form of an upgraded radio dispatch console and other interoperable equipment/supplies, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus, will have no impact to the general fund.

Issue: Since the tragedy of 9/11, the urgent need for expanded and enhanced interoperable communications for first responders in the United States was understood to help save the lives of both first responders and the citizens they serve.

Solution: Grant award to provide enhance interoperable communications for the Webb County Sheriff's Office Dispatch Communications Center and the many law enforcement agencies and other first responders they serve and assist.

Result: The Webb County Sheriff's Office Dispatch Center, its 911 operators, the Webb County Sheriff's Office, other local law enforcement agencies, and other first responders will have increased interoperability capacities.

38. Discussion and possible action to authorize the submission of a grant application to the Office for Victims of Crime, U.S. Department of Justice in the amount estimated at \$5,000 for community awareness project activities to take place during the 2017 National Crime Victims' Rights Week; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund.

Issue: The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

Solution: Grant application to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2017 National Crime Victims' Right Week.

Result: The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

39. Discussion and possible action to authorize the modification of the job descriptions for the following slots:

<u>Job Title</u>	<u>Slot #</u>
Maintenance Technician	2305
Maintenance Technician	0567
Building Service Worker	0577

Issue: As articulated by members of the Webb County Commissioners' Court and other Webb County officials at the court meeting held on September 26, 2016, certain modifications are needed to the job descriptions developed by the Condrey and Associates, Inc. Specifically, it was articulated at the meeting that many applicants for maintenance positions were highly skilled and experienced, but did not meet certain criteria set by the job descriptions written by Condrey and Associates, Inc. and, thus, were not eligible for employment for these low-paying positions. This made it difficult to fill these positions and/or retain personnel in these low-paying positions.

Solution: Approve the modification of these afore-mentioned job descriptions so that a larger pool of skilled and experienced personnel may be eligible to apply for these types of positions.

Result: A modified job description with more suitable employment screening criteria for these types of jobs will allow for more qualified applicants to be considered for employment at the Webb County Sheriff's Office.

Budget Officers

40. Discussion and possible action to request the following information from the County Auditor's Office no later than October 28, 2016 by 5:00 p.m. in order to finalize and publish the 2016-2017 Adopted Budget and make available to the county departments and the public; and any other matters incident thereto:

Transmittal Letter required by statute
Tax Rate Analysis and Estimated Collections (Updated, if necessary)
Tax Rate History (Updated, if necessary)
Annual Amended Budgets
Property Tax Levies and Collections
Debt Service for Certificates of Obligation
Statement of Bonded Indebtedness (Updated, if necessary)
General Fund Expenditures by Category & Function
Road & Bridge Fund Expenditures by Category & Function
Water Utility and Gold Course Fund Expenditures by Category
Debt Service Expenditures
Letter from Auditor
Certified Revenues (Updated if necessary)
Statement of Cash Receipts & Disbursements
Statement of Accounts Receivables and Liabilities
Budget Summary

(If items DO NOT need updating, please ADVISE the budget officers to included the same files presented in proposed budget)

Commissioners Court Administrator

41. Discussion and possible action to approve, renew and extend the Webb County Casa Blanca Golf Course Management agreement by and between Webb County and Southern Golf Management, LLP., for an additional Two (2) year term commencing November 1, 2016 thru October 31, 2018, at a monthly management fee of **FIVE THOUSAND DOLLARS (\$5,000.00)** per month. **[Account #800-6016-6049 (Director's fees/Management)]**

Issue: The current term of the Webb County Casa Blanca Golf Course Management agreement with Southern Golf Management, LLP., expires on October 31, 2016. The agreement has a two (2) year term renewal option, and Southern Golf Management, LLP., has requested Webb County to approve, renew and extend the agreement for two (2) more years.

Solution: Obtain Webb County Commissioner's Court approval of Southern Golf Management, LLP.'s, request to renew the Webb County Casa Blanca Golf Course management agreement for an additional two (2) year term.

Result: Continued management and operation of the Webb County Golf course on a daily basis.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

42. Discussion and possible action to approve a Resolution for the purpose of authorizing a contract with Government Capital Corporation (GCC) and Webb County for the purpose of financing Five (5) 2016 Chevrolet Tahoe - Police Pursuit Vehicles, Two (2) 2016 Chevrolet Tahoe Police Vehicles, One (1) Toyota Mini Van, Five (5) APX 7500 Duel Band High Power mobile radios and Three (3) APX 1500 VHF mobile radios in an amount not to exceed \$425,670.04, with a proposed financing term of Five (5) years with an annual payment of \$90,871.15 and authorizing the County Attorney's office to prepare and finalize all related documents with final authorization from the County Judge; and any other matters incident thereto. **[Requested by Rosaura Waw Tijerina, Commissioner Pct. 2]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

43. Discussion and possible action to require that the county auditor and staff provide legal justification or adopted county policy, in writing, to department heads and elected officials when denying any and all requests; and any other matters incident thereto.

Presentations

44. Presentation of plaque to Webb County employees by Nadia De Leon of the United Way of Laredo for outstanding service to the people of our community. **[Requested by Tano E. Tijerina, Webb County Judge]**
45. Presentation by Ricardo Vera and committee members to extend an invitation to the Court and the public to their 28th annual H.E.B. Feast of Sharing dinner being held on November 5, 2016. **[Requested by Tano E. Tijerina, Webb County Judge]**
46. Presentation of plaques to Luis Javier Ramirez and Joshua Mercado in recognition of their extraordinary heroism for saving a life at the risk of their own; and any other matters incident thereto. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
47. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF OCTOBER, 2016

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

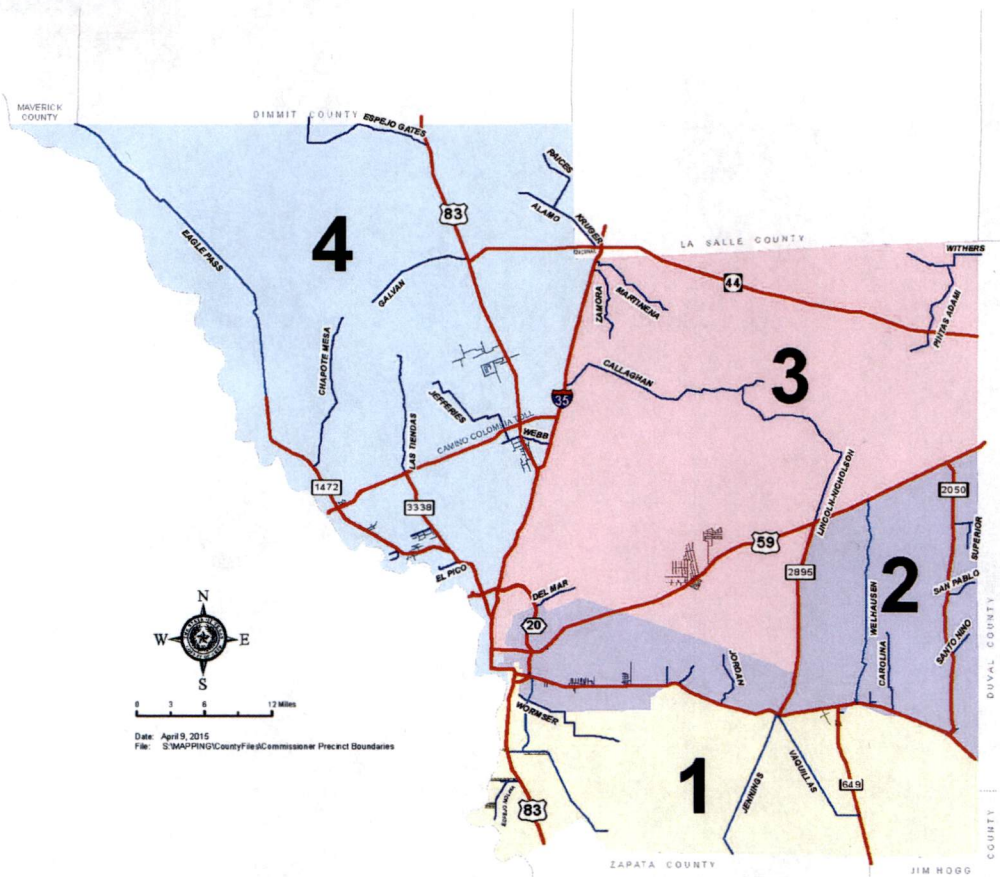
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of October, 2016 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF OCTOBER, 2016

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS






BY: Sandra Mendoza
For Margie Ramirez-Ibarra, County Clerk, Sandra Mendoza Deputy Clerk





Date: April 9, 2015
 File: S:\MAP\PRNG\CountyFile\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

- | | | |
|---|---|---------------------|
|  | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Frank J. Sciaraffa | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Jaime A. Canales | Precinct 4 |

**Webb County, Texas
 Commissioner Precinct Boundaries**