

# **DRAFT**

## **Official Minutes for Webb County Commissioners Court Special Meeting**

**Thursday, November 17, 2016 at 11:30 AM  
(Approved DATE)**

Let it be remembered that a special meeting of the Webb County Commissioners Court was held at 11:30 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 14th day of November 2016. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

## **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

### **Commissioners Court Administrator**

- 4. Discussion and possible action to adopt the State Legislative Agenda 2017 for Webb County as recommended by the Legislative Affairs Committee, and to authorize the County Judge to execute a Resolution recognizing the official action of Commissioners Court; and any other matter incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve item #4 with the correction of the typo and to add language which would be "#11 Judge's set salary, unless the county has a pay and wage scale plan"

**Vote:** 5 - 0 Motion Carried - Unanimously

### **Human Resources**

- 5. Discussion and possible action to authorize Budget Office to modify general orders for the positions listed (see attached), which are currently below the new standard salary level of \$47,476.00, from an "exempt" status to "non-exempt" status in order to be in compliance with the new FLSA mandates set out by the Department of Labor by December 1, 2016, and any other matters incident thereto. Changes to the general orders will be made by the Budget Officers.**

**Issue:** These positions are currently salaried positions but they fall under the Threshold set out in the mandates (\$47,476.00).

**Solution:** Modify the classification of these slots to "Non-Exempt" and all Webb County hourly employees shall now be required to electronically register their work attendance on a daily basis, utilizing Day Prix, Bio Metric, and/or any other electronic approved method.

**Result:** Webb County will be in compliance with the new mandates.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #5 with the addition of having every Department Head keep accountability of the employees not to over exceed a lot of comp time/overtime effective November 25

**Vote:** 5 - 0 Motion Carried - Unanimously

**(Recess 12:05 - 3:30 p.m.)**

## Addendum

Call to order by the Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

### **1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Roll Call by Mrs. Virginia M. Rodriguez, Recording Secretary on behalf of the Honorable Margie Ramirez Ibarra, Webb County Clerk

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to excuse Judge Tijerina and Cmr. Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

Other: County Judge Tano E. Tijerina (ABSENT)

Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)

### **2. Pledge of Allegiance**

### **3. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

## Elections

### **4. Discussion and possible action to canvass the election results of the November 8, 2016 Joint Elections in Webb County pursuant to Section 67.003, Texas Election Code.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 3 - 0 Motion Carried - Unanimously

Other: County Judge Tano E. Tijerina (ABSENT)

Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)

### **6. Adjourn**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by  
Commissioner, Pct. 3 John C. Galo to adjourn

**Vote:** 3 - 0 Motion Carried - Unanimously

Other: County Judge Tano E. Tijerina (ABSENT)

Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)