

**Purchase Requisition
County of Webb**

**E-Mail Standard
Purchase Requisition**

E-Mail Capital Outlay Requisition



Department: BUILDING MAINTENANCE
 Requisitioned By: Mr. Jose Luis Neira
 Phone No.: (956) 523-5295

Req. Number: 04/25/2016
 Req. Date: 7209 E. Saunders St., Suite 2
 Deliver To:

Capital Outlay (Attach Minutes)	
Court	Item #
Approval Date	

SKH
DIR-500-1503

Official's Affidavit
 I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.
 Submitting this form from Appropriate Official's E-Mail Constitutes Signature
 Elected / Appointed Official's Signature

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
	08-208-110	MICROSOFT OFFICE PROFESSIONAL PLUS	1	\$328.20		Purchase Laptop Computer	\$328.20
		2016 SINGLE LANGUAGE MICROSOFT				Inspiron 15 3000 Series to assist	
		VOLUME LICENSE (MVLV)				Master Electrician daily work order	
		MICROSOFT PART 79P-05582				and work projects, manage building	
	08-208-110	MICROSOFT WINDOWS SERVER 2012	1	\$24.70		blueprints, research and order	\$24.70
		LICENSE -1 USER CAL - SELECT,				during the installation and repair of	
		SELECT PLUS-SINGLE LANGUAGE,				electrical equipment throughout	
		MICROSOFT-PART R18-04302	1	\$56.80		County buildings.	\$56.80
	08-208-110	MICROSOFT EXCHANGE STANDARD CAL					
		2016 SINGLE LANGUAGE MICROSOFT VOL.					
		LICENSE (MVLV) MICROSOFT-PART 381-04					
TOTAL AMOUNT							\$409.70



Pricing Proposal
 Quotation #: 11459356
 Created On: 4/27/2016
 Valid Until: 5/13/2016

WEBB CO

Gus Ornelas
 1110 WASHINGTON ST
 LAREDO, TX 78040
 United States
 Phone: (956) 523-4893
 Fax:
 Email: gornelas@webbcountytx.gov

Account Representative

Kerri Fitzmorris
 1301 South Mo-Pac Expressway
 Suite 375
 Austin, TX 78746
 Texas@shi.com*
 Phone: 1-800-870-6079
 Fax: 512-732-0232
 Email: Kerri_Fitzmorris@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus 2016 Single Language Microsoft Volume License (MVLP) Microsoft - Part#: 79P-05582	1	\$328.20	\$328.20
2 Microsoft Windows Server 2012 - License - 1 user CAL - Select, Select Plus - Single Language Microsoft - Part#: R18-04302	1	\$24.70	\$24.70
3 Microsoft Exchange Standard CAL 2016 Single Language Microsoft Volume License (MVLP) Microsoft - Part#: 381-04439	1	\$56.80	\$56.80
		Total	\$409.70

Additional Comments

Thank you for choosing SHI Government Solutions.

The Products and Services above are available from SHI Government Solutions via DIR Contract # DIR-SDD-2503.

Thank You for choosing SHI-GS! To ensure the best level of service, please provide End User Name, Phone Number, and E-Mail Address when submitting a Purchase Order. For any additional information including Hardware and Software Contract Numbers, please contact an SHI-GS Sales Representative at 800-870-6079.

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



Pricing Proposal
 Quotation #: 11428343
 Created On: 4/21/2016
 Valid Until: 4/29/2016

WEBB CO

Gus Ornelas
 1110 WASHINGTON ST
 LAREDO, TX 78040
 United States
 Phone: (956) 523-4893
 Fax:
 Email: gornelas@webbcountytx.gov

Account Representative

Kerri Fitzmorris
 1301 South Mo-Pac Expressway
 Suite 375
 Austin, TX 78746
 Texas@shi.com*
 Phone: 1-800-870-6079
 Fax: 512-732-0232
 Email: Kerri_Fitzmorris@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus 2016 Single Language Microsoft Volume License (MVL) Microsoft - Part#: 79P-05582	1	\$328.20	\$328.20
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Total Cost of item(s) being purchased: \$ 409.70

Do you have 3 quotes for all items listed above? Yes _____ No _____

What is the purpose of each item(s) requested? Purchase of software for Laptop, Inspiron 15 3000 Series with Dell Urban 2.0 backpack

If the purchase is to replace item(s) is the item(s) being replaced currently in use?

Yes _____ No Not applicable

What is the impact or risk potential if we don't purchase item(s)? Delay in completing repairs to plumbing repairs due to the lack of working tools and equipment.

Please Circle Priority: Critical Upgrade Desirable

PRIORITY 1: CRITICAL – Required to prevent a **critical** reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.

PRIORITY 2: UPGRADE – Required for **significant upgrade** in service, operating efficiency, economy and/or safety of current operations.

PRIORITY 3: DESIRABLE – Required to introduce **desirable**, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.

Required with this form:

- Price quotes
- Pictures of item(s) to be replace



Department Head Signature

Date: 04/25/2016

**** Please note this form must be filled out in its entirety for purchase to be considered for approval ****

Purchase Requisition County of Webb



RECEIVED
2016 APR 27 AM 11:00
WEBB COUNTY
PURCHASING DEPT.

Department: BUILDING MAINTENANCE
Requisitioned By: Mr. Jose Luis Neira
Phone No.: (956) 523-5295

Req. Number: 04/25/2016
Req. Date: 7209 E. Saunders St., Suite 2
Deliver To:

Capital Outlay (Attach Minutes) Court	
Approval Date	Item #

DELL
DIR-SDD-1957

E-Mail Standard
Purchase Requisition

E-Mail Capital Outlay Requisition

Official's Affidavit

I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.

Submitting this form from Appropriate
Official's E-Mail-Constitutes Signature

Elected / Appointed Official's Signature

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
605-0106-8301	08-204-540	INSPIRON 15 3000 SERIES	1	\$505.00		Purchase Laptop Computer	\$505.00
	18-578-990	DELL URBAN 2.0 BACKPACK	1	\$34.19		Inspiron 15 3000 Series to assist Master Electrician daily work order and work projects, manage building blueprints, research and order during the installation and repair of electrical equipment throughout County buildings.	\$34.19
TOTAL AMOUNT							\$539.19

Total Cost of item(s) being purchased: \$ 539.19

Do you have 3 quotes for all items listed above? Yes _____ No _____

What is the purpose of each item(s) requested? Purchase of Laptop, Inspiron 15 3000 Series with backpack-Dell Urban 2.0, will be assigned to Jesus Orta, Master Electrician to assist in the daily work order and work projects which involved electrical equipment installation and repair throughout county buildings.

If the purchase is to replace item(s) is the item(s) being replaced currently in use?

Yes _____ No X _____ Not applicable

What is the impact or risk potential if we don't purchase item(s)? Master Electrician will have delays and difficulties receiving information on work orders to schedule and plan, research and order material during electrical work projects. Delays in receiving building architectural blueprints while working out in the field and or job site.

Please Circle Priority: Critical Upgrade Desirable

PRIORITY 1: CRITICAL – Required to prevent a **critical** reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.

PRIORITY 2: UPGRADE – Required for **significant upgrade** in service, operating efficiency, economy and/or safety of current operations.

PRIORITY 3: DESIRABLE – Required to introduce **desirable**, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.

Required with this form:

- Price quotes
- Pictures of item(s) to be replace



Department Head Signature

Date: 04/25/2016

**** Please note this form must be filled out in its entirety for purchase to be considered for approval ****



Quote 1009744586025.1

WEBB CO PURCHASING

Salesperson	Quote Details	Billing Details
Salesperson Name Marlene Silva	Quote Date 04/21/2016	Company Name WEBB CO PURCHASING
Salesperson Email Marlene_S@Dell.com	Quote Validity 05/21/2016	Customer Number 6783915
Salesperson Phone 18009993355	Solution ID -	Phone Number 1 (956) 5234125
Salesperson Extension 5138137		Address 1110 WASHINGTON ST STE 101 PO BOX 210 LAREDO TX 78040-4466 US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
Inspiron 15 3000 series	1	\$505.00	\$505.00
Dell Urban 2.0 Backpack - Fits Laptops with Screen Sizes Up to 15.6-inch	1	\$34.19	\$34.19
Subtotal			\$539.19
Tax			\$0.00
Shipping and Handling			\$0.00
Environmental Fee			\$0.00
Total			\$539.19

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

Dear Customer,

Your quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire changes, please contact me as soon as possible.

Regards,
Marlene Silva

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Product Details by Shipment

Shipping Group 1

Shipping Contact:	RECVING DEPT	Subtotal	\$539.19
Shipping Phone No:	1 (956) 7212512	Tax	\$0.00
Shipping via:	Standard Ground	Shipping and Handling	\$0.00
Shipping Address:	1110 WASHINGTON ST , STE 101 LAREDO TX 78040-4466 US	Environmental Fee	\$0.00
		Total	\$539.19

Description	Quantity	Unit Price	Subtotal Price
Inspiron 15 3000 series	1	\$505.00	\$505.00

Estimated Delivery Date: 05/05/2016
 Contract Code: 42AFU
 Customer Agreement No: DIR-SDD-1951

210-ADQP	Inspiron 15 3000 Series (Intel(R)) - 3558	1	-	-
338-BIPL	Intel(R) Core(TM) i3-5015U Processor (3M Cache, 2.10 GHz)	1	-	-
619-AHCR	Windows 10 Pro (64bit) English	1	-	-
658-BCSB	Microsoft Office 30 Day Trial	1	-	-
370-ABGH	6GB Dual Channel DDR3L 1600MHz (4GBx1 + 2GBx1)	1	-	-
400-AAZU	1TB 5400 rpm Hard Drive	1	-	-
490-BCKI	Intel(R) HD Graphics 5500	1	-	-
429-AAJV	Tray load DVD Drive (Reads and Writes to DVD/CD)	1	-	-
525-0033	McAfee LiveSafe Consumer 12 Month Subscription	1	-	-
658-BCCO	McAfee(R) 30day Trial	1	-	-
391-BBVT	15.6-inch HD (1366 x 768) Truelife LED-Backlit Display	1	-	-
555-BBTG	802.11ac + Bluetooth 4.0, Dual Band 2.4&5 GHz, 1x1	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French/Dutch)	1	-	-

583-BCCZ	Standard Keyboard	1	-	-
331-2152	65W AC Power Cord	1	-	-
998-BTHD	Fixed Hardware Configuration	1	-	-
340-AODU	Wireless 3160 driver	1	-	-
631-AAMK	Windows System Driver,3558	1	-	-
340-AVLF	Placemat (English, French, Spanish, Dutch, Brazilian Portuguese)	1	-	-
332-1530	Dell.com Order	1	-	-
332-1286	US Order	1	-	-
451-BBMG	Primary 4-cell 40W/HR Battery	1	-	-
340-AAPZ	Energy Star Compliant	1	-	-
332-1530	Dell.com Order	1	-	-
320-BBVO	LCD Back Cover for Non-Touch Screen - Black	1	-	-
328-BCBL	Shipping Material	1	-	-
658-BBTV	Cyberlink Media Suite Essentials for Windows without Media	1	-	-
338-BCZR	Intel(R) Core(TM) I3 Label	1	-	-
389-BFSV	Palmrest Label English	1	-	-
658-BCUN	Additional Software	1	-	-
450-AEHK	45 Watt AC Adaptor	1	-	-
340-ACQQ	No Option Included	1	-	-
389-BFTC	Regulatory Label, 3558	1	-	-
801-2597	Dell Limited Hardware Warranty Initial Year	1	-	-
801-2644	Onsite/In-Home Service After Remote Diagnosis, 1 Year	1	-	-
801-2645	Onsite/In-Home Service After Remote Diagnosis, 2 Years Extended	1	-	-
975-3461	Dell Limited Hardware Warranty Extended Year(s)	1	-	-

Description	Quantity	Unit Price	Subtotal Price
Dell Urban 2.0 Backpack - Fits Laptops with Screen Sizes Up to 15.6-inch	1	\$34.19	\$34.19

Estimated Delivery Date: 04/27/2016
 Contract Code: 42AFU

332-1842	CUS,CASE,BP,15.6,PLOY,UR2	1	-	-
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Important Notes

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement with Dell that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (<http://www.dell.com/CTS>), which incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version (www.dell.com/SEULA).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.** Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.