

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, April 10, 2017 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 6th day of April 2017. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance/Invocation**
- 3. Approval of Bills, Payroll, and Monthly Report**

County Treasurer, Ms. Delia Perales presented the Recap of Checks, Recap of Released Immediate Payments, Ratification of Checks Released, Ratification of Payroll for March 24, 2017, and Side Bills pending approval.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for March 2017.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Community Action Agency**
 - a. **Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual agreement with the Neighbor-to-Neighbor Program; Direct Energy, CPL Retail Energy, WTU Retail Energy, First Choice Power, and Bounce Energy. Effective as of January 1, 2017, and shall continue in effect for an initial term through December 31, 2017, and may be renewed annually each January with the signatures of both parties. The purpose of the agreement is to assist low income clients pay their electric home energy expenses thru the Neighbor to Neighbor Program. Also included is a check in the amount of Eleven Thousand Dollars (\$11,000.00) to be used in accordance with this Neighbor- to-Neighbor Program Agreement. [Account #2924-5170-521]**

Issue: Webb County Community Action Agency will enter into an annual agreement with the Neighbor to Neighbor Program.

Solution: The Neighbor to Neighbor Program will provide funding to the Retail Energy Providers low income clients pay their electric home energy expenses.

Result: Qualifying recipients will receive payment for their home energy expense for up to \$700.00 per household, per year.

- b. Discussion and possible action to approve a contract between Webb County, on behalf of Webb County Community Action Agency and Capluck, Inc. (CAP60) for the purchase and implementation of client-tracking software for social services and case management services at the Webb County Community Action Agency. The annual subscription price is Three Thousand Eight Hundred Dollars (\$3,800) which includes: Unlimited access to CAP60 Solution (Unlimited number of users) Unlimited Live technical support, Application Hosting and Bandwidth, All Updates and Enhancements, Regular Nightly Backup and Regularly scheduled on-line training. Funding shall be provided from the Texas Department of Housing & Community Affairs (TDHCA) 2017 Community Social Services Block Grant (CSBG) Program and authorize the County Judge to sign all relevant documents. The term contract will be a One (1) year term (March 27, 2017- March 24, 2018. [Account #2368-5170-521-457008]

Issue: The annual subscription price is \$3,800 which includes: Unlimited Web Access to CAP60 Solutions (Unlimited number of users). Unlimited Live technical support. Application Hosting and Bandwidth. Regular Updates and Enhancements. Regular Nightly Backup. Regularly scheduled on-line training. Access to all CAP60 Video Library.

Solution: CAP60 will be renewed to continue implementing client-tracking software for social services and case management services at the Webb County Community Action Agency.

Result: This will help Program staff have a better client-tracking system.

- c. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 10, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1856	Food Transporter	\$10.00 - 20 hours per week (no mileage claims)
1217	Food Transporter	\$9.36 - 20 hours per week (per hour) up to \$10.00
1216	Food Transporter	\$9.36 - 20 hours per week

Issue: Slot #1856 is vacant. Driver will be using a county vehicle, so mileage claims will not be allowed. Slot #1217 is vacant. The slot can pay up to \$10.00 per hour, 20 hours per week, but starting pay will be base \$9.36 per hour. Slot #1216 is vacant. Rate change in the general order-to have all slots at the same rate of \$9.36 per hour, 20 hours per week.

Solution: The request is being made to fill the vacant Food Transporter positions.

Result: The filling of slots will allow the Meals on Wheels program to

effectively continue to provide home delivers meals to qualifying program consumers.

d. Discussion and possible action to approve the following line item transfer:

	Acct.Number	Acct. Name	Amount	Bal.	End Bal.
From:	2371-2560-521-410000	Payroll Cost	\$2,500	\$110,174.79	\$107,674.79
To:	2371-2560-521-458090	Travel	\$2,480	\$0	\$2,480.00
	2371-2560-521-456205	Training & Education	\$20	\$500.00	\$520.00

Issue: Due to payroll savings from vacant positions, funds are available in the Payroll Cost line item to transfer money for allowable expenses.

Solution: Approve line item transfer requested.

Result: The Meals on Wheels Association of Texas Conference will be held in Forth Worth, Texas on April 17-20, 2017. The Training conference committee is please to provide a day by day schedule of events and workshops. The committee has prepared a tremendous line-up of top quality presenters and an array of workshop and round-table discussion topics.

6. Honorable Rudy Rodriguez, Constable Pct. 1

- a. Discussion and possible action to accept \$8,000 from the U.S. Department of Justice to be utilized for overtime pay for deputies assigned to the Organized Crime Drug Enforcement Task Forces; and authorizing the County Judge to sign and execute all relevant documents. Fringe benefits will be paid from Federal Forfeiture.

7. Honorable Adrian Cortez, Constable Pct. 3

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3160-001-443000-035	Equipment Maint.	\$710	\$710	\$0
To:	1001-3160-001-443000-075	Vehicle Maint.	\$710	\$0	\$710

Issue: Funds are needed for maintenance on patrol units. Vehicle maintenance account (001-2501-6403) is at zero balance.

Solution: By approving the line item transfer funds will be available for maintenance such as oil changes, tires etc.

Result: Funds will be available for maintenance on patrol units as needed.

8. Honorable Marco Montemayor, County Attorney

- a. Discussion and possible action to accept the dedication of Eight (8) Road Right-of-Way easements out of Ranchitos Los Arcos, and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Luis Perez-Garcia, Webb County Engineer]

Ranchitos Los Arcos	
Property	Grantors(s)
Lot 01 0.024 Acres	Ernesto R. Cavazos
Lot 02 0.024 Acres	Ernesto R. Cavazos
Lot 15 0.035 Acres	Daniel Lopez
Lot 16 0.035 Acres	Marcela Serna
Lot 17 0.035 Acres	Jose Angel Serna & Maria G. Serna
Lot 18 0.035 Acres	Loreto Martinez, Elizabeth Martinez & Eugene G. Cerda
Lot 19 0.035 Acres	Maria Nelly Navarro
Lot 20 0.035 Acres	Gelasio Gonzalez

9. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for March 20, 2017 and March 27, 2017

10. Honorable Isidro Alaniz, District Attorney

- a. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$40,000.00 for new revenues received from the U.S. Department of the Treasury from seized funds in accordance with the Equitable Share Guidelines from the U.S. Department of the Treasury. [Fund #2163 (Federal Forfeiture)]

Line Item Description	Line Item Account	Amount	Justification
Minor Tools and apparatus	2163-2260-001-460105	\$40,000.00	To purchase desktops, scanners, and computer software

Issue: New equitable shared funds have been received from the U.S Department of the Treasury. These funds have now been awarded to the District Attorney's Office to be spent in accordance with the Treasury Equitable Shared Guidelines.

Solution: Appropriate new revenues and expenditures not currently budgeted for FY 2016-2017.

Result: Utilize new equitable shared funds for law enforcement purposes and in accordance with Equitable sharing guidelines.

- b. Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$43,975; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. [Fund #2160-2260-001-412000 and related Fringe Benefits]

Line Item	Line Item Account	Amount	Justification
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Description	Number		
Part Time	2160-2260-001-412000	\$36,600.00	Payments related to Part Time employees.
FICA	2160-2260-001-422000	\$2,800.00	Fringe Benefits related to Part Time employees.
Retirement	2160-2260-001-423000	\$4,026.00	Fringe Benefits related to Part Time employees
Workers Compensation	2160-2260-001-426000	\$245.00	Fringe Benefits related to Part Time employees.
Unemployment	2160-2260-001-425000	\$304.00	Fringe Benefits related to Part Time employees.

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his office.

11. Economic Development

- a. Discussion and possible action to approve the 2017-2018 Third Party Application, set submission dates and deadlines for application for Third Party Funding and any other matters incident thereto.

Issue: Third Party Applications must be submitted with ample time in order to review and approve/deny funding for next fiscal year's budget.

Solution: Set date(s) to solicit Third Party Funding Applications in order have enough time to review and approve/deny funding and prepare for next fiscal year's budget.

Result: Provide Third Party Funding to eligible organizations that provide a purpose in the community.

12. Head Start

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 10, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2566	Early Head Start Teacher	\$11.83 - \$11.49

13. Indigent Healthcare Services

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.

From:	1001-5040-001-461000	Materials & Supplies	\$2,000	\$4,916	\$2,916
To:	1001-5040-001-432001	Professional Services	\$2,000	\$51	\$2,051

Issue: Line item transfer needed to cover expenses for the remaining fiscal year.

Solution: Approve and transfer funds.

Result: These funds will ensure that expenses will be covered.

14. Juvenile Probation Department

a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2825-2460-001-432090	Counseling	\$8,000	\$12,000	\$4,000
	2825-2460-001-457010	Residential Serv. Ext. Contr.	\$30,000	\$50,000	\$20,000
	2825-2470-001-461000	Materials & Supplies	\$5,000	\$5,000	-0-
	2825-2470-001-410000	Payroll Cost	\$5,000	\$174,675	\$169,675
	2825-2490-001-457009	Residential Services	\$40,000	\$80,000	\$40,000
	2827-2450-001-458030	Transp. Juveniles	\$1,000	\$25,000	\$24,000
			\$89,000		
To:	2825-2460-001-432071	Psychological Evaluations	\$8,000	\$5,650.00	\$13,650.00
	2825-2460-001-457009	Residential Services	\$30,000	\$13,217.00	\$43,217.00
	2825-2470-001-432090	Counseling	\$5,000	\$7,235.00	\$12,235.00
	2825-2470-001-456205	Training & Education	\$2,000	\$5,265.00	\$7,265.00
	2825-2470-001-458090	Travel	\$3,000	\$1,753.00	\$4,753.00
	2825-2490-001-457010	Residential Serv Ext. Contr	\$40,000	\$14,214.90	\$54,214.90
	2827-2450-001-461000	Materials & Supplies	\$500	\$292.66	\$792.66
	2827-2450-001-460000	Office Supplies	\$500	\$586.43	\$1,086.43
			\$89,000		

Issue: Accounts need money to cover expenses and avoid shortfalls.

Solution: The line item transfer will help the accounts not reach a deficit.

Result: Transfer will cover expenses.

15. Public Defender

a. Discussion and possible action to approve the filling of the following Slot, subject to the availability of payroll funds and adhering to any and all Civil Service Rules and Regulations, as well as any Wage Plan Policies:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2299	Administrative Clerk	\$27,178.52 - \$28,563.14 (9 / A-E)

Issue: Slot #2299 will become vacant on April 14th, 2017.

Solution: Request is being made to fill the vacant slot.

Result: The filling of slot #2299 will allow our department to continue to function efficiently and effectively.

16. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to authorize the acceptance of a grant award from the National Rifle Association (NRA) Foundation in the amount of \$2,800 for the purchase of rifles, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.**

Issue: The Webb County Sheriff's Office must continually equip its sworn officer force with an important array of duty gear, other critical safety equipment, and essential, but costly expendable supplies, such as ammunition, utilizing limited local funds. Moreover, the vast majority of federal and state grants do not allow for the purchase of firearms and/or ammunition as an eligible grant expense.

Solution: Grant award from the National Rifle Association (NRA) Foundation to provide a firearm as a supplemental source of this needed equipment and consumable supplies/materials.

Result: The Webb County Sheriff's Office sworn officer force will be provided with additional firearms.

- b. Discussion and possible action to approve a reimbursement agreement between Webb County Sheriff's Office and the Organized Crime Drug Enforcement Task Force (OCDETF) during the performance period of January 1, 2017 through September 30, 2017 for an amount not to exceed \$3,000 in overtime for Webb County Sheriff's Office deputies through the OCDETF Investigation/Strategic Initiative, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. Estimated applicable fringe benefits in the amount of \$741.90 for this overtime will be covered by state forfeiture funds; and, thus, this agreement will have no impact to the general fund. [Fund 2600] [Account #2153-9080-001-485005 (Federal Forfeiture Funds)]**

Issue: Collaboration between federal, state and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along the Texas border and within our community.

Solution: Accept federal assistance to continue local participation in OCDETF investigations, strategic initiatives, and prosecution of organized crime.

Result: Disruption of organized crime activity along the Texas border and in Webb County; prosecution of individuals responsible for organized crime.

c. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2152-3010-001-460105	Minor Tools	\$3,800	\$3,800	\$-0-
	2151-3010-001-457006	Law Enforcement Other	\$4,000	\$7,705	\$3,705
	2151-3010-001-464005	Books & Subscriptions	\$100	\$100	\$-0-
	2153-3010-001-456305	Uniforms	\$4,500	\$4,500	\$-0-
	2153-3010-001-460105	Minor Tools	\$17,500	\$22,562	\$5,062
	2153-3010-001-460140	Firearms & Ammo	\$5,400	\$7,625	\$2,225
	2153-3010-001-443000-035	Equipment Maintenance	\$2,000	\$2,000	\$-0-
	1001-4070-001-413000-010	Overtime CBA	\$12,000	\$19,666	\$7,666
	1001-4070-001-413000-015	Nurse Overtime	\$8,000	\$45,234	\$37,234
	2151-3010-001-470000	Capital Outlay	\$2,100	\$3,637	\$1,537
		Total	\$59,400		
To:	2152-3010-001-461006	K9	\$1,800	\$142	\$1,942
	2152-3010-001-451007	Invest. Expense	\$2,000	(\$1,500)	\$500
	2151-3010-001-458000	Administrative Travel	\$4,100	(\$13.00)	\$4,087
	2153-3010-001-458000	Administrative Travel	\$3,100	\$1,167	\$4,267
	2153-3010-001-461000	Materials & Supplies	\$5,568	(\$2,268)	\$3,300
	2153-3010-001-444400	Rents	\$8,732	(\$8,732)	\$-0-
	2153-3010-001-461006	K9 Expense	\$3,500	\$-0-	\$3,500
	2153-3010-001-455501	Drug Free Campaign	\$8,500	(\$5,079)	\$3,421
	1001-4070-001-41000	Payroll Cost	\$20,000	\$4,919,474	\$4,939,474
	2151-3010-001-460140	Firearms & Ammo	\$2,100	\$-0-	\$2,100
		Total	\$59,400		

Issue: The accounts listed above (Materials & Supplies, Rents, Drug Free Campaign, Administrative Travel, K9 and Invest. Expenses) require a transfer of funds to cover estimated forecasted expenditures. The increase on Payroll Cost fund is to cover forecasted salary increase expenditures for the Public Information Officer and Finance Director slots as previously approved on Commissioners Court on 3/27/17.

Solution: Utilize the savings from selected accounts to cover request for payments, purchase orders and payroll cost and to avoid these accounts from reaching deficits.

Result: The Line Item Transfer of funds will cover the estimated expenditures.

d. Discussion and possible action to approve a Management Control Agreement between Texas Department of Public Safety (DPS), FBI Criminal Justice Information Systems and Webb County Sheriff's Office and Informational Technology Department. Agreement will establish and enforce access and use of the Texas DPS Law Enforcement and associated systems with the assistance of a non-criminal justice governmental agency.

17. Honorable Patricia A. Barrera, Tax-Assessor- Collector

- a. **Discussion and possible action to approve a refund in the amount of \$14,503.55 to Corelogic Tax Services. Accounts #92300004108 through #99010008020 had over-payments for tax year 2016. [Account #1001-209415]**

Issue: Upon receiving payment from Corelogic Tax Services, the above-mentioned accounts had adjustments to taxable values or had been previously paid by another entity resulting in the over-payment of taxes for 2016.

Solution: Refund said amount to Corelogic Tax Services for the over-payments.

Result: The monies will be reimbursed to the appropriate taxpayers.

18. Honorable Delia Perales, Treasurer

- a. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1250-001-461000	Materials & Supplies	\$1,075	\$4,446.15	\$3,371.15
To:	1001-1250-001-458000	Administrative Travel	\$850	\$427.56	\$1,277.56
	1001-1250-001-456205	Training & Education	\$225	\$-0-	\$225.00
			\$1,075		

Issue: Treasurer needs to attend an Investment Academy Training to earn 15 hours required per year to keep proper certificate as an Investment Officer.

Solution: Treasurer will accomplish her required hours.

Result: Treasurer will receive a certificate acknowledging her hours.

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by County Judge Tano E. Tijerina to approve all Consent Agenda items

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina to bring up item #30

Vote: 5 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

30. Discussion and possible action to authorize the budget office to identify options within the general operating budget to fund the following Five (5) Slots filled with post 9/11 U.S. military veterans for the remaining fiscal year with the amount estimated below and to ensure to fully fund these Five (5) Slots in the 2017-2018 Webb County budget; and any other matters incident thereto:

Employee ID	Slot No.	Officer Level	Pay Rate	End Date	Pay Dates Remaining	Est. Needed Amount (incl. Fringe Benefits)
10071	2738	Officer I	\$20.43	3/18/2017	03/17/17-09/29/17	\$33,559
9460	2739	Officer II	\$21.52	1/22/2017	03/17/17-09/29/17	\$34,915
9688	2740	Officer I	\$20.43	6/10/2017	06/09/17-09/29/17	\$20,165
9916	2741	Officer I	\$20.43	3/18/2017	03/17/17-09/29/17	\$33,328
9462	2742	Officer I	\$20.43	1/22/2017	03/17/17-09/29/17	\$33,328
					TOTAL ESTIMATED	\$155,295

Issue: The 2016-2017 adopted budget only partially funded the officer slots filled with five (5) post 9/11 U.S. military veterans with funding termination dates ranging from 1/22/2017 to 6/10/2017. These post 9/11 U.S. military veterans will eventually lose their jobs.

Solution: Direct the budget office to find funding within the general operating budget utilizing salary savings or other viable options to continue to fund these slots and place these slots on the upcoming 2017-2018 Webb County budget.

Result: Post 9/11 U.S. Military veterans who have faithfully served with the Webb County Sheriff's Office since 2013 will continue to serve the citizens of Webb County.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to authorize the payroll sweep and to fund the prior DA motion approved at last meeting for approximately \$240,000 to fund this item #30 which is approximately \$155,000 and to put that surplus of the sweep into the 605

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Isidro Alaniz, District Attorney

19. Discussion and possible action to authorize the Webb County District Attorney's Office to submit an application to the Office of the Attorney General for an Other Victims Assistance Grant (OVAG); to designate the County Judge as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. The District Attorney's Office will utilize the grant to fund the position of Victims Coordinator for the Domestic Violence Unit. The amount of the funding request shall not exceed \$42,000.00. There is no matching funds requirement for this grant. Contract Term: September 1, 2017 to August 31, 2018.

Issue: This grant funds the position of the Webb County District Attorney's Victim Coordinator. The Coordinator works closely with prosecutors, investigators and counselors to meet the needs of crime victims including the following:

- a) Assisting victims in completing applications with the Office of the Attorney General's Crime Victims Compensation Fund.
- b) Assisting families and victims of crime with information regarding the status and the legal process of their case.
- c) Assessing and making immediate referrals to community agencies that provide needed services to victims of crime.
- d) Providing crisis intervention to victims of crime and the non-offending parent.
- e) Serving as an advocate when cases are set for trial, providing a victim impact statement, and assisting in the completion of related documents.
- f) Providing follow-up services, including reassurance and supportive listening to victims assisted in the Domestic Violence Unit.

Solution: Authorize the submission of the grant application as set forth above to ensure that the crime victims coordinator can continue to provide necessary services to victims of crime.

Result: Victims of Crime Coordinator will continue to provide the services outlined above to victims of crime in Webb County.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Monica Notzon, 111th District Court Judge

20. **Discussion and possible action to approve and fund the purchase of Audio and Video equipment for the courtroom at the 111th District Court using Capital Outlay funds in the estimated amount of \$15,500. [Account #3015-7050-001-470000-075]**

Issue: Two months ago, the downtown area was struck with a power outage while our court was beginning a Murder Trial. Our trial continued, but when the power came back up, our audio and visual equipment failed to work. Since then we have a portable monitor being used by both counsel and the jurors to use as Audio/Visuals and a battery operated microphone on the jury stand. We have had two more trials and continue to have constant audio and visual issues.

Solution: MIS has looked at the equipment, which is over 12 years old, and recommended that we upgrade as most of the current equipment has long been discontinued.

Result: Working Audio and Visual equipment in the courtroom.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Fire Suppression & EMS Services

21. **Discussion and possible action to authorize the Webb County Volunteer Fire Department to submit a Texas Forest Service Fire Department Grant Assistance application for up to \$12,500.00 for volunteer firefighter training, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's request for Texas Forest Service Fire Department Assistance funding. This application does not require County matching funds.**

Issue: To provide volunteer firefighters with reputable and cost effective fire training.

Solution: Apply for Texas Forest Service funding for training through HB2604, rural volunteer fire department assistance program.

Result: Volunteer firefighters will be provided with hands-on skills training. This will also assist Webb County Fire to motivate and retain volunteers.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Engineer

22. **Discussion and possible action to approve Work Authorization No. 4 for the Espejo-Gates Project under the County Transportation Infrastructure Fund (C.T.I.F.) in the amount of \$27,500.00 for contract between Webb County and S&B Infrastructure to make revisions and reduce project scope as directed by Webb County due to budgetary constraints. Termination date of September 22, 2017 will remain; and have the Webb County Judge sign all relevant documents. [Account #3720-7230-001-432001]**

Issue: Meet funding constraints.

Solution: Modify roadway design due to budget.

Result: Eliminate two (2) bridge crossings (as a separate project, bridge crossings will be done in the future, through other Texas Department of Transportation funding) and modify roadway design in order to meet funding available.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried - Unanimously

Information Technology

23. **Discussion and possible action to purchase Time Clock Plus hand scanners in an amount not to exceed \$12,000.00 and to authorize a transfer of funds from Fund #3015-7050-001-470000-075 (Comprehensive Contingency Fund) to Fund #3015-1280-001-470000 (Capital Outlay - Information Technology); and any other matters incident thereto. [Requested by Delia Perales, Webb County Treasurer]**

Issue: As per Commissioners Court approval on March 27, 2017, all county employees will require clocking in through the county's current biometric system. Shortage in scanners has required the additional purchase of these items.

Solution: Purchase necessary equipment to ensure all employees have access to biometric system scanning.

Result: All employees complying with court order.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Purchasing

24. **Discussion and possible action to award RFQ 2017-001 "Mirando City Water Storage Standpipe Tank Design Project" to Porras Nance Engineering, authorize County Staff to negotiate fees associated with the overall design phase, preparation of specifications and bid construction documents, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Funding Source: TCDP Contract No. 7216115 grant from the Texas Department of Agriculture under the Texas Community Development Block Grant Program]**

Issue: Mirando Rural Water Supply Corporation is under a TCEQ corrective order to improve their water system's storage capacity or face stiff fines.

Solution: Webb County has secured a formal solicitation from a qualified Engineering firm for this project in order to improve Mirando's City water system storage capacity.

Result: The approval of this award for engineering services will assist the residents of Mirando City Texas by improving their water system and will meet Texas Commission on Environmental Quality requirements.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Water Utilities

25. **Discussion and possible action to approve the purchase and installation of surveillance security system from Audio Dynamics Inc., in the amount not to exceed \$8,870.00 for Webb County Water Utilities; and other matter thereto. [Account #7220-7280-001-474501 (Construction Services)]**

Issue: Existing cameras have failed due to electrical outage.

Solution: An upgrade of the Utilities security system is recommended to provide security surveillance and digital recording during and after hours of operation and new inventory control facility.

Result: The installation of this necessary equipment will secure facilities and will deter of any potential theft.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

26. **Discussion and possible action to approve the purchase of Portable Radios from Motorola Solutions Inc., in the amount not to exceed \$13,844.24 for Webb County Water Utilities; and any other matters incident thereto. [Account #7220-7280-001-474501 (Construction Services)]**

Issue: Currently using cell phones to communicate with servicemen out in the field and calls go straight to voice mail or go into roaming.

Solution: Purchase of portable radios a better communication tool for emergencies and customer service.

Result: Utilizing this communication tool, utilities employees keep in contact among each other and the Main Office as they undertake their daily duties and deal with irate customers.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Marco Montemayor, County Attorney

27. **Discussion and possible action to authorize a Memorandum of Understanding between Webb County and Enlightening the Children of the Quad City, a Texas Nonprofit Corporation, for the continued construction of a community and educational training building located in or around Bruni, Texas. Webb County and Javelina Wind Energy, LLC, entered into a Tax Abatement Agreement that required Javelina Wind Energy to contribute \$400,000.00 to Webb County for this purpose. Webb County will assist Enlightening the Children of the Quad City by administering the funding for this project and will provide oversight necessary to ensure that the available funds are used for this specific project.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Rudy Rodriguez, Constable Pct. 1

- 28. Discussion and possible action to authorize the Webb County Constable Pct. 1 to utilize a designated and adequate space/area within the former Webb County Juvenile Detention Center on 1300 Chicago St. for law enforcement purposes; and any other matters incident thereto. [Co-Sponsored by Judge Tano Tijerina and Commissioner Rosaura "Wawi" Tijerina]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

No action taken.

(Recess 9:59 - 10:04 a.m.)

- 28. Discussion and possible action to authorize the Webb County Constable Pct. 1 to utilize a designated and adequate space/area within the former Webb County Juvenile Detention Center on 1300 Chicago St. for law enforcement purposes; and any other matters incident thereto. [Co-Sponsored by Judge Tano Tijerina and Commissioner Rosaura "Wawi" Tijerina]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 1 Motion Carried

NAY: Commissioner, Pct. 4 Jaime Alberto Canales

- 29. Discussion and possible action to allocate Two (2) Investigators for the Webb County Environmental and Gaming Division; and any other matters incident thereto.**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo to recommend for the constable to meet with the rest of the constables, the Sheriff's Office, the District Attorney's, and the County Attorney's to see if they can start up an Environment Gaming Task Force where different offices will pull in their officers to help out

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up item #38

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

- 38. Recognition and presentation of certificates for the Webb County Road and Bridge Department and the Webb County Building Maintenance Department and their employees for their hard work and participation in the La Presa and Mirando City Clean-Ups held during the month of March. [Requested by Commissioner Jesse Gonzalez, Precinct 1]**

Commissioners Court Administrator

31. **Discussion and possible action to retain the services of Allison, Bass & Magee, LLP, to provide expert advice regarding a proposed Chapter 381 Cuatro Vientos Development Agreement with Webb County; and any other matters incident thereto.**

Issue: The court authorized the county attorney's office to enter into formal contractual negotiations with Laredo Four Winds II and 4V Holdings, Ltd. for a potential Chapter 381 ad-valorem tax abatement agreement with the county. The county attorney's office is requesting outside legal counsel from Mr. Jim Allison who is an expert in these matters.

Solution: Retain the legal services of Allison, Bass & Magee, LLP to assist in this matter.

Result: Finalize legal questions surrounding request for Chapter 381 abatement agreement with the county.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

32. **Discussion and possible action to expand the scope of legal services provided to the county by the law firm of Allison, Bass & Magee, LLP, to include counsel on any disputes or inquiries related to the current county budget; and any other matters incident thereto. [Requested by Commissioner John Galo, Precinct 3]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up item #35

Vote: 5 - 0 Motion Carried - Unanimously

Honorable John C. Galo, Webb County Commissioner Pct. 3

35. **Discussion and possible action requesting the Webb County Attorney define and explain his duties of office and responsibilities as it relates to the Webb County Commissioners Court as set out and discussed in Section 45.340 of the Texas Government Code or any other law that references his office; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #32

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

33. **Discussion and possible action to authorize the purchasing agent to solicit quotes for the re-striping of Espejo-Molina Road in South Laredo; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

- 34. Discussion and possible action to accept a donation from Bruni Lion's Club in the amount of \$350.00. This donation is to be used for community events at the E.J. Salinas Community Center. Funds should be deposited into the E.J. Salinas Community Center Goods for Public Events Account #1001-6160-001-461003. [Requested by Vicenta Johnson, E. J. Salinas Community Center Director]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to bring up items #37, #39, and #40

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

- 37. Presentation by AmeriCorps Literacy and TAMU faculty representatives regarding literacy programs offered to the community. [Requested by Tano E. Tijerina, County Judge]**
- 39. Presentation by Texas Workforce Commission regarding their Subsidized Employment Program with possible action to implement program within Precinct 1 offices; and any other matters incident thereto. [Sponsored by Commissioner Jesse Gonzalez, Precinct 1]**
- 40. Presentation by Martha Ramirez, Texas A & M AgriLife County Extension Agent, inviting Webb County Commissioners and all county employees to go green for the month of April in honor of Earth Day. [Requested by Commissioner Jesse Gonzalez, Precinct 1]**

Closed Session/Executive Session

- 36. Discussion and possible action to approve settlement offer in the case involving the Plaintiffs, Maria Escamilla, Individually and as Representative of the Estate of Rafael Solis, et al v. Juan Roque et al, Defendants, Civil Action number 5:11-cv-00013, pending in the United States District Court for the Southern District of Texas, Laredo Division, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(B)(consultation with attorney regarding a pending settlement offer)]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to go to Executive Session on item #36

Vote: 5 - 0 Motion Carried - Unanimously

(Executive Session 12:10 - 12:21 p.m.)

No action taken.

Closed Session/Executive Session

- 36. Discussion and possible action to approve settlement offer in the case involving the Plaintiffs, Maria Escamilla, Individually and as Representative of the Estate of Rafael Solis, et al v. Juan Roque et al, Defendants, Civil Action number 5:11-cv-00013, pending in the United States District Court for the Southern District of Texas, Laredo Division, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(B)(consultation with attorney regarding a pending settlement offer)]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

- 41. Communications**

Cmr. Tijerina read communications on behalf of the Commissioners Court. Additional communications were made by Cmr. Canales, Judge Tijerina, and Cmr. Galo.

- 42. Adjourn**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to adjourn

Vote: 5 - 0 Motion Carried - Unanimously