



## **Equipment Transporter**

Road and Bridge

RB/9  
Pay Grade: 13

### **JOB SUMMARY**

This position is responsible for transporting machinery and equipment to and from work sites.

### **MAJOR DUTIES**

- Performs daily check of tires and fluid levels on vehicle and equipment; performs minor repairs and maintenance as needed.
- Operates a winch truck and low bed trailer to transport equipment and supplies to work sites.
- Secures equipment for transport.
- Responds to after-hours emergencies.
- Operates other vehicles and equipment as needed.
- Attends safety, administrative, and training classes.
- Reports vehicle or equipment malfunctions to supervisor.
- Perform any other duties as assigned.

### **KNOWLEDGE REQUIRED BY THE POSITION**

- Knowledge of departmental and county policies and procedures, including safety rules and regulations.
- Knowledge of vehicle and equipment maintenance and operation procedures.
- Knowledge of road construction materials, principles, tools and practices.
- Skill in the operation of a variety of vehicles and motorized equipment.
- Skill in the use of assigned tools.
- Skill in oral and written communication.
- Ability to communicate in English and Spanish.

## SUPERVISORY CONTROLS

The Road and Bridge Supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

## GUIDELINES

Guidelines include county policies and procedures, vehicle and equipment operation manuals, and traffic laws. These guidelines are generally clear and specific, but may require some interpretation in application.

## COMPLEXITY/SCOPE OF WORK

- The work consists of related duties in the transport of equipment to and from work sites. Heavy traffic and inclement weather contribute to the complexity of the position.
- The purpose of this position is to operate transport equipment. Success in this position contributes to a safe and well-maintained county infrastructure.

## CONTACTS

- Contacts are typically with other county employees and members of the general public.
- Contacts are typically to provide services, to give or exchange information, or to resolve problems.

## PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, stooping, walking, bending, or crouching. The employee frequently lifts light and heavy objects and uses tools or equipment requiring a high degree of dexterity.
- The work is typically performed outdoors, where the employee may be exposed to cold or inclement weather. The work exposes the employee to noise, dust, dirt, grease, and machinery with moving parts. The work requires the use of protective devices such as masks, goggles, or gloves.

## SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

- Must possess a valid and current Texas driver's license for the type of vehicle or equipment operated.
- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing, Motor Vehicle Record (MVR) and criminal background checks are required.
- This position *is covered* by Civil Service; therefore, is subject to the Civil Service Rules and Regulations in addition to all other Webb County policies.

**MINIMUM QUALIFICATIONS**

- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Must have a high school diploma or GED from an accredited institution.

**ACKNOWLEDGEMENT**

The undersigned have read, discussed and understand the full meaning of this job description and agree to abide by all terms and conditions herein expressed or implied.

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Employee's Signature	Print Name	Date
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Supervisor's Signature	Print Name	Date
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