



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2017 JUN -8 PM 4:07

WEBB COUNTY, TEXAS

BY VmR DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JUNE 12, 2017
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Approval of Bills, Payroll, and Monthly Report
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Honorable Oscar Hale, 406th District Court Judge

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2353-2040-001-410000	Payroll Costs	\$7,000	\$68,822.23	\$61,822.23
To:	2353-2040-001-458000	Travel and Training	\$7,000	\$3,032.00	\$10,032.00

Issue: Additional funds are needed to cover travel expenses for training purposes that require traveling out of the state for the Substance Abuse and Mental Health Administration Grant (SAMHSA) Grant No. TI026096-02 for the 406th Adult Drug Court Program.

Solution: Approve line item request.

Result: National Association for Drug Court Professionals Annual Conference (NADCP) will be held in Washington, DC July 8-12, 2017. This training conference will provide educational courses and workshops to 5 staff members working directly with the 406th Adult Drug Court Program

- b. Discussion and possible action to modify the current Substance Abuse Treatment Services Operation Agreement to the current awarded on May 23, 2016 between People with Ideas of Love, Liberty, Acceptance, and Respect (P.I.L.L.A.R.) and Webb County for the 406th Judicial District Court - Adult Drug Court Program for professional services. Additional Substance Abuse Treatment Services were added at an additional cost of \$1,667.67 per month beginning May 1, 2017 - September 29, 2017 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Margarita Herrera, 406th Adult Drug Court Program Administrator; Account #2353-2040-001-432001 (Grant Funds)]**

6. **Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3150-001-464005	Book & Subscriptions	\$595	\$595	\$0
	1001-3150-001-44300-035	Repairs & Maint. Equipment	\$58	\$58.56	\$.56
	1001-3150-001-46410	Dues & Memberships	\$215	\$215	\$0
	1001-1370-001-443000-035	Repairs & Maint. Equipment	\$1,000	\$1,000	\$0
	1001-1370-001-456005	Postage & Courier Service	\$500	\$500	\$0
	1001-1390-001-461000	Materials & Supplies	\$3,000	\$4,600	\$1,600
	1001-1370-001-464005	Books & Subscriptions	\$500	\$500	\$0
	1001-1370-001-464010	Dues & Memberships	\$430	\$460	\$0
	1001-1370-001-456205	Training & Education	\$500	\$500	\$0
	1001-1370-001-458000	Administrative Travel	\$200	\$200	\$0
			\$6,998		
To:	1001-3150-001-462605	Fuel & Lubricants	\$6,998	\$-1,484.30 (as of 05/30/17)	\$5,514.65

Issue: Department has a shortfall in the Fuel & Lubricants account.

Solution: Transfer funds in order to address shortfall.

Result: Funded line item to avoid any future shortfalls

- b. Discussion and possible action to approve a budget amendment by increasing the Training and Education Account under Federal Forfeiture (seized funds) in the amount of \$5,000.00. **[Account #2180-3150-001-470000 (Federal Forfeiture)]**

Line Item Description	Line Item Account	Amount	Justification
Training and Education	2180-3150-001-456205	\$5,000	To cover law enforcement training expenses.

Issue: Making Federal Forfeiture funds available for law enforcement training expenses that department may incur.

Solution: Authorizing budget amendment/increase to cover expenses.

Result: Law enforcement officers will be able to attend trainings.

- c. Discussion and possible action to approve a budget amendment by increasing the Firearms & Ammo Account under Federal Forfeiture (seized funds) in the amount of \$5,000.00. **[Account #2180-3150-001-470000 (Federal Forfeiture)]**

Line Item Description	Line Item Account	Amount	Justification
Firearms and Ammo	2180-3150-001-460140	\$5,000	For law enforcement purposes.

Issue: Making Federal Forfeiture funds available for Firearms and Ammo for law enforcement purposes.

Solution: Authorizing budget amendment/increase to cover expenses.

Result: Providing deputies with required ammo.

- d. Discussion and possible action to approve a budget amendment by increasing the Vehicle Repairs and Maintenance Account under Federal Forfeiture (seized funds) in the amount of \$5,000.00. **[Account #2180-3150-001-470000 (Federal Forfeiture)]**

Line Item Description	Line Item Account	Amount	Justification
Vehicle Repairs and Maint.	2180-3150-001-443000-075	\$5,000	To cover repairs and maintenance of vehicles in current Constable Pct. 1 fleet.

Issue: Making Federal Forfeiture funds available to cover repairs and maintenance of vehicles in current Constable Pct. 1 fleet.

Solution: Authorizing budget amendment/increase to cover expenses.

Result: Repaired vehicles to be used by deputies.

7. **Honorable Adrian Cortez, Constable Pct. 3**

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3160-001-414040	Uniforms	\$3,000	\$4,720	\$1,720
To:	1001-3160-001-462605	Fuel & Lube	\$3,000	\$0	\$3,000

Issue: Department has no monies for fuel to continue to carryout daily department operations.

Solution: By approving line item our department will continue to perform our daily operations without being affected.

Result: Department will continue to perform our daily operations with funds for fuel

8. **Honorable Margie Ibarra, County Clerk**

- a. Approval of Minutes for May 22, 2017

9. **Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1020-001-456005	Postage & Courier	\$250	\$500	\$250
	1001-1020-001-464005	Books & Subscriptions	\$250	\$284.58	\$34.58
	1001-1020-001-464010	Dues & Membership	\$1,000	\$10,749	\$9,749
	1001-1050-001-412000	Part Time	\$2,500	\$9,842	\$7,342
			\$4,000		
To:	1001-1020-001-456205	Training & Education	\$1,500	\$268.64	\$1,768.64
	1001-1020-001-412000	Part Time	\$2,500	\$62.30	\$2562.30
			\$4,000		

Issue: Shortfall for traveling and part time expenses.

Solution: Transfer will cover expenses until the end of the fiscal year.

Result: Employees will be able to attend conferences and further education, and part time employees will be able to continue to assist at Business Office

10. **Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$30,769; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Fund #2160-2260-001]**

Line Item Description	Line Item Account Number	Amount	Justification
Jurors Other Expenses	2160-2260-001-451038	\$3,000	Payments related to Jurors and witnesses
Uniforms	2160-2260-001-456305	\$2,000	To purchase uniforms for the DA Investigators
Law Enforcement - Other	2160-2260-001-457006	\$10,000	Payments related to Billboards PSA (e.g. make the right call, report domestic violence)
Administrative Travel	2160-2260-001-458000	\$6,000	Various trainings for ADA's, Investigators and Support Personnel
Materials & Supplies	2160-2260-001-461000	\$6,899	To purchase supplies used on a daily basis (e.g. toners, paper etc.)
Support Assistance	2160-2260-001-463701	\$2,870	Financial support to non-profits that have a direct law enforcement nexus with the DA's Office

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his office.

- b. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2161-2260-001-410000	Payroll Cost	\$200	\$9,526	\$9,326
To:	2161-2260-001-426000	Worker Compensation	\$200	\$(16.80)	\$183.20

Issue: The workers compensation rate increase in January causing a deficit in the account.

Solution: Create a line item transfer to cover the deficit and the estimated expenditures for the remainder of the fiscal year.

Result: The workers compensation line item will have enough funds to cover the

estimated expenditures for the remainder fo the fiscal year

11. Honorable Marco Montemayor, County Attorney

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2171-2270-001-463701	Support Assistance	\$4,500	\$13,500	\$9,000
To:	2171-2270-001-462605	Fuel and Lubricants	\$4,500	\$ 0.00	\$4,500

Issue: Transfer is needed for fuel for all County Attorney Investigators to carry out their duties and responsibilities for the remainder of the current fiscal year.

Solution: Approve Line Item Transfer request.

Result: To ensure funding for the remainder of the current fiscal year

12. Community Action Agency

- a. Discussion and possible action to enter into a Memorandum of Understanding between Laredo Community College (LCC) and Webb County Community Action Agency (CAA) to include Community Services Block Grant (CSBG) Contract Number #61170002691 for the Discretionary Funds of a CDL Truck Driving Training classes. This project is funded through the Texas Department of Community Affairs (TDHCA) Community Services Block Grant (CSBG) Program, effective February 01, 2017 and to end December 31, 2017. **[Account #2368-5170-521-457008-010 (Contractual Skills Training)]**

Issue: As a Texas Department of Housing Community Affairs requirement, the agency must assist qualifying Webb County residents to transitioning out of poverty.

Solution: Webb County Community Action Agency would enter a Memorandum of Understanding and fund the Truck Driver Training Classes with Laredo Community College.

Result: By providing the training to qualifying Webb County residents, it would increase the resident's probability of transitioning out poverty.

13. **Information Technology**

- a. Discussion and possible action to purchase Microsoft Office Professional Plus License and SQL Server License from SHI Government Solutions DIR-SDD-2503 and a PowerEdge R330 DIR-SDD-1951 in the amount of \$8,612.60. Funding was allocated by Commissioners Court on April 11, 2016, Agenda item #19; and any other matters incident thereto. **[Account #3015-1280-001-47000 (Capital Outlay)]**

SHI: Microsoft Office Professional Plus License (1)	\$327.62
Microsoft SQL Server Licenses (2)	\$4,623.02
Dell: PowerEdge R330 Server (1)	\$3,661.96

Issue: Current database software limits the amount of resources available to be allocated to database servers.

Solution: Purchase license that will allow Webb County to utilize available resources.

Result: Additional resources will enhance performance to database servers.

14. **Elections Administration**

- a. Discussion and possible action to approve a payment to VOTEC Corporation (Votec Election Management and Compliance Systems) in an amount of Forty-Nine Thousand Six Hundred Sixty Dollars (\$49,660.00) for field system software support and Oracle License Support, the amount is in the department's budget the payment covers from October 1, 2016 through September 30, 2017, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #1001-1110-001-443000-035 (Repairs and Maintenance Equipment)]**
- b. Discussion and possible action to approve a payment of Twenty Thousand Forty-Seven Dollars and Twenty-Six Cents (\$20,047.26) payable to Elections Systems and Software, LLC. This is for the Firmware License and Hardware Maintenance. The maintenance agreement will cover from December 1, 2016 through November 30, 2017; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. The amount is in the department's budget. **[Account #1001-1110-001-443000-035 (Repairs and Maintenance Equipment)]**

15. Head Start

- a. Discussion and possible action to extend pay periods for One (1) Licensed Vocational Nurse, Two (2) Education Assistants, Three (3) Specialized Services Assistants, One (1) Bus Driver Supervisor, Four (4) Bus Drivers, One (1) Handy Man, One (1) Food Transporter, One (1) Classroom Aide, and Twelve (12) Area Service Managers for the 2016 - 2017 Fiscal Year.

Issue: Due to payroll savings from leave without pay, vacant positions, FMLA, and the like, funds are available in the Personnel and Fringe Benefits line items that will be returned to the Federal government if not used for payroll purposes.

Solution: Authorize the extension of pay periods for the above mentioned staff for the remainder of the current fiscal year to benefit program operations in the summer months.

Result: The Head Start program will have additional staff support in the summer months to assist with Pre-Service planning, staff trainings, curriculum packets, child folders, classroom cleaning and set up, and playground maintenance.

- b. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2557	Early Head Start Home Visitor	\$10.58	26

- c. Discussion and possible action to approve the following line item transfers:

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Amount</u>	<u>Bal.</u>	<u>End Bal.</u>
From:	2361-5190-531-460028	Janitorial Supplies	\$10,000	\$10,431	\$431
	2361-5190-531-463040	Non-Food	\$4,000	\$4,729	\$729
	2361-5190-531-462605	Fuel and Lube	\$4,000	\$5,000	\$1,000
	2361-5190-531-452001-030	Child Insurance	\$3,640	\$3,640	\$0.00
			\$21,640		
To:	2361-5190-531-44300-020	Center Repairs	\$17,000	\$12.45	\$17,012.45
	2361-5190-531-TBA	Training and Registration	\$4,640	\$0.00	\$4,640
			\$21,640		

Issue: Due to operational savings, funds are available that will be returned to the Federal Government if not used for allowable grant expenses.

Solution: Approve Line Item Transfer request.

Result: The Early Head Start program will use all grant funds for allowable

expenses

- d. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2357-5200-531-410000	Payroll Savings	\$15,000	\$875,104	860,104
	2357-5190-531-470000	Capital Outlay	\$3,000	\$12,442	\$9,442
	2357-5190-531-456305	Uniforms	\$3,455	\$3,455	\$0.00
	2357-5190-531-462605	Fuel and Lube	\$6,000	\$10,661	\$4,661
	2357-5190-531-463040	Non USDA	\$2,000	\$3,807	\$1,807
	2357-5190-531-460028	Janitorial	\$25,000	\$29,216	\$4,216
	2357-5190-531-460025	Kitchen Supplies	\$3,700	\$4,793	\$1,093
			\$58,155		
To:	2357-5190-531-432088	Mental Health Observations	\$1,100	\$20.00	\$1,120
	2357-5190-531-460005	Disability Supplies	\$1,100	\$1,284	\$2,384
	2357-5190-531-456205	Training and Registration	\$2,955	\$6,250	\$9,205
	2357-5190-531-443000020	Center Repairs	\$43,000	\$29,282	\$72,282
	2357-5200-531-426000	Workers Comp	\$10,000	\$-1,525.58	\$8,474.42
			\$58,155		

Issue: Due to payroll and operational savings, funds are available that will be returned to the Federal Government if not used for allowable grant expenses.

Solution: Approve Line Item Transfer request.

Result: The Head Start program will use all grant funds for allowable expenses

- e. Discussion and possible action to ratify the authorization of the submission of a Texas School Ready Comprehensive grant application to the Children's Learning Institute of the University of Texas Health Science Center at Houston in the amount of One hundred Sixty-Eight Thousand Nine Hundred Twenty Dollars (\$168,920); and authorizing the County Judge, as the County's Executive Officer to act as the Authorized Representative in all matters pertaining to the County's participation in the Texas School Ready Grant.

Issue: The Teaching and Mentoring Communities (TMC) program recently declined to apply for a Texas School Ready Refunding grant.

Solution: Approve the ratification of grant submission by the Economic Development Department for the Texas School Ready Comprehensive grant.

Result: The community of Webb County will not be denied participation in the Texas School Ready project.

16. **Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1**

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2160-001-45800	Administrative Travel	\$200	\$200.87	\$.87
	1001-2160-001-456205	Training & Education	\$1,500	\$1,500.00	\$.00
			\$1,700		
To:	1001-2160-001-461000	Materials & Supplies	\$1,700	\$862.00	\$2,562.00

Issue: Need to transfer money to help cover the remaining of the fiscal year.

Solution: Requesting line- item transfer to be approved

Result: Transfer will help cover the incoming expenses for Materials and Supplies for the remaining of the fiscal year 2016-201

17. **Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4**

- a. Discussion and possible action to approve the following line item transfer within the Grant Fund 2734 budget in order to minimize the amount of funds left in the grant unused; and any other matters incident thereto.

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2734-2180-001-410000	Payroll	\$800	\$48,126	\$47,326
To:	2734-2180-001-458090	Training	\$800	\$-0-	\$800

Issue: The state funding agency has indicated in writing that due to federal-level date changes, the start date of the continuation grant to fund the juvenile case manager will be delayed one (1) month. As a new employee, the grant-funded juvenile case manager seeks to increase knowledge through needed training in order be able to better assist at-risk juveniles and their families.

Solution: Utilize grant funds forecasted to be remain unused after 12-month grant performance period for (1) an additional 1-month grant extension and (2) needed training for grant-funded personnel.

Result: It is anticipated that a gap in needed services and employment of the grant-funded juvenile case manager will be averted. In addition, the grant-funded juvenile case manager would increase knowledge and ability to serve the at-risk youth of Laredo/Webb County

18. Juvenile Probation Department

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 12, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2435	Juvenile Supervision Officer	\$15.73 12/D

Issue: Due to a resignation, we have difficulty managing the staffing ratios for the continuous (24 hours-a-day/7 days-a-week) operations of the Juvenile Detention Center.

Solution: Approve posting and filling of vacated positions.

Result: Compliance with required supervision ratios

19. Pre-Trial Services

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 12, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2095	Administrative Clerk	\$27,178.52 - \$28,563.14 - Grade 9 A/E

Issue: The position became vacant 5/31/2017.

Solution: Fill the slot as soon as possible with a skillful and qualified candidate.

Result: Filling the slot will result having a fully staffed department for un-interrupted service.

20. Public Defender

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2280-001-461000	Materials & Supplies	\$2,400	\$19,343.46	\$16,943.46
To:	1001-2280-001-462605	Fuel & Lubricants	\$1,200	\$488.15	\$1,688.15
	1001-2280-001-464010	Dues & Memberships	\$1,200	\$867.00	\$2,067.00

Issue: The Fuel & Lubricants account has a balance of \$488.15 and the Dues & Memberships account has a balance of \$867.00; however, extra monies are needed to cover future expenses from both of these accounts.

Solution: The transfer of funds will allow us to cover necessary expenses.

Result: The transfer of these funds will allow for our department to cover future expenses

21. Risk Management

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	6200-1090-001-457502-010	Safety Fair Safety Education Program	\$3,800	\$6,615.30	\$2,815.30
To:	6200-1090-001-461001	Loss Control Program	\$3,800	\$0.00	\$3,800.00

Issue: AED machines require routine maintenance every 4 years. Webb County has an obligation to reduce loss, and provide a safe work environment for all.

Solution: Approving the line item transfer will allow Risk Management to purchase necessary equipment for AED upkeep.

Result: AED's are important because they strengthen the Chain of Survival. They can restore a normal heart rhythm in victims of sudden cardiac arrest. When a person suffers a sudden cardiac arrest, their chances of survival decreases by 7% to 10% for each minute that passes without defibrillation. AED's save lives

22. Purchasing

- a. Discussion and possible action to approve payment of memberships for a non-profit state association as required by Local Government Code Section §89.002 for the the County Attorney, Public Defender, District Attorney, Business Office, Commissioner's Court, County Court at Law 1 & 2, and the 49th, 111th, 341st and 406th District Court in the amount of \$13,768 for the State Bar of Texas; and authorizing immediate release of checks upon approval and any other matters incident thereto. The annual memberships fees will be added to the Master List.

Issue: Local Government Code §89.002 requires that the Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and
- (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

Solution: Obtain Court approval as required

Result: Purchase Orders for associations approved by the Court will be processed for payment.

23. Santa Teresita Community Center

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 12, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2470	Community Center Assistant	\$13.07 - \$13.73 9/A-E

24. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3050-001-456205	Training & Education	\$2,000	\$2,000	\$-0-
	1001-3050-001-456305	Uniforms	\$2,000	\$2,000	\$-0-
	1001-3050-001-464010	Dues & Memberships	\$225	\$225	\$-0-
	1001-3190-001-458000	Administrative Travel	\$1,500	\$1,500	\$-0-
	1001-4070-001-456305	Uniforms	\$32,000	\$73,255	\$41,255.00
	1001-3010-001-443000-110	Repairs & Maint. Software	\$11,775	\$26,600	\$14,825.00
	1001-4070-001-413000-005	Overtime Holiday CBA	\$30,000	\$76,443	\$46,443
			\$79,500		
To:	1001-3010-001-461006	Canine Expenditures	\$7,000	\$354	\$7,354.00
	1001-4070-001-443000-020	Repairs Maintenance Buildings	\$10,000	\$-0-	\$10,000.00

	1001-4070-001-458040	Special Travel	\$28,000	\$500	\$28,500.00
	1001-4070-001-432001-005	Prof. Service Pre/Post Employees Test	\$4,500	\$59.00	\$4559.00
	1001-4070-001-414070	Retirement Buy Back	\$30,000	-\$14,321.00	\$15,679.00
			\$79,500		

Issue: The following accounts: Canine Expenditures, Repair Maintenance Buildings, Special Travel, Professional Service Pre/Post Employees Test and Retirement Buy Back accounts need funds to cover estimated expenditures that are forecasted for the remainder of the fiscal year.

Solution: A Line Item Transfer will help the accounts not reach a deficit and clear account under deficit status.

Result: The transfer of funds will cover the estimated expenditures for the remainder of the fiscal year

25. Water Utilities

- a. Discussion and possible action to approve the following line item transfer for the Utilities Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	7220-7270-001-474501	Construction in Progress	\$8,974	\$3,410,048	\$3,401,074.
To:	7210-7080-001-470000-80	Capital Outlay Wastewater	\$8,974	\$25,226.00	\$34,200

Issue: Amount transferred in prior meeting was incorrect or insufficient.

Solution: Submit additional transfer of funds.

Result: Provide for initial funding of project change order

- b. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	7200-7050-001-454000	Advertising	\$850	\$850	\$0
	7200-7050-001-456305	Uniforms	\$4,000.	\$5,762.00	\$1,762.00
	7200-7050-001-444500	Equipment Rentals	\$5,000	\$6,449.00	\$1,449.00
	7200-7060-001-454000	Advertising	\$850	\$850	\$0
	7200-7060-001-441205	Utilities	\$15,000	\$46,054.00	\$31,054.00
	7200-7080-001-441205	Utilities	\$10,000	\$46,046.00	\$36,046.00
	7200-7080-001-444500	Equipment Rentals	\$3,400	3,400.00	0
			\$39,100		
To:	7200-7050-001-456205	Training & Education	\$5,000	\$111.26	\$5,111.26

	7200-7050-001-460000	Office Supplies	\$1,000	\$146.00	\$1146.00
	7200-7050-001-460105	Minor Tools & Apparatus	\$10,700	\$30.00	\$10,730.
	7200-7050-001-461000	Materials & Supplies	\$9,000	\$609.00	\$9,609.00
	7200-7080-001-443000-20	Repair & Maintt. - Building	\$5,000	\$274.00	\$5274.00
	7200-7080-001-432001-085	Professional Services Lab Testing	\$5,000	\$137.00	\$5,137.00
	7200-7080-001-456205	Training & Education	\$3,400	\$695.00	\$4,095.00
			\$39,100		

Issue: Accounts need money to cover expenses and avoid shortfalls.

Solution: Approve line item transfer.

Result: Department prevents shortfalls

REGULAR AGENDA

Economic Development

26. Discussion and possible action to authorize a tax abatement agreement under the Webb County Neighborhood Empowerment Zone (NEZ), Number One Program for the following residential/commercial properties as approved by the City of Laredo, and in accordance to the previously adopted NEZ Webb County Policy and Basic Incentive Guidelines. This agreement will be for abating taxes on new improvements only for the purpose of economic development. Tax abatement amount will be determined on total construction costs; and authorizing the County Judge to sign all relevant documents.

1312 Houston St - 10 years

1001 Musser St - 5 years

Issue: Each applicant is applying for a tax abatement agreement under the NEZ, Number One Program as approved by the City of Laredo.

Solution: Approval of the tax abatement agreement is necessary to participate in the NEZ, Number One Program.

Result: Approval of these agreements will allow the Webb County Tax Appraisal District to issue the respective tax abatement under the NEZ, Number One Program.

27. Discussion and possible action to approve the rental of 14 portable restrooms with clean out services from South Texas Waste Systems in the amount of \$3,512 to be utilized by the residents of Webb County for the upcoming Innovative Readiness Training (IRT) Mission. **[Account #001-1130-001-432001]**

Issue: Texas A & M University Colonia's Program and the US Army North are requesting the provision of fourteen (14) portable restrooms for the upcoming Innovative Readiness Training (IRT) Mission from June 15th to June 30th, 2017.

Solution: Obtain Commissioner's Court approval to provide adequate access to portable restrooms for the serviced Webb County communities during the Innovative Readiness Training Mission by the US Army North.

Result: Service will ensure there are enough restrooms in the area for in the Innovative Readiness Training Mission. Portable restrooms will be located at the El Cenizo Community Center, La Presa Community Center, Santa Teresita Community Center and Larga Vista Community Center

Human Resources

28. Discussion and possible action to modify Webb County Personnel Policies, specifically Section 6.04 (Number of Hours Worked); Section 6.05 (Overtime and Compensatory Time); and Section 7.00 (Webb County Government Classification /Step Increase Policy).

Issue: Policies need to be updated to properly reflect recent court actions, as well as modifying new areas that need to address issues that have developed.

Solution: Modify policies of the aforementioned sections.

Result: Clarification will bring about a better understanding of the intent of policies.

29. Discussion and possible Action to amend the Drug and Alcohol Policy to provide clarification (Definitions - page 3); Applicability of the policy, with expansion on the listing of drugs to be tested (page 8); Prescribed Drugs and consequences for non-compliance (page 9); expanding the list of types of drugs we will be testing on (page 10); Verified Positive Drug Test (expansion on the process and results of non-compliance (page 16); Positive Alcohol test (expansion on the process and results of non-compliance (page 17); expand and clarify the role of the Medical Review Officer (page 18); and any other matters incident thereto, and authorizing the County Judge to sign all relevant documents.

Issue: The Drug and Alcohol policy is in need of revision/updates. The changing times of the drug situation across the country has necessitated the updates to the policy.

Solution: With these Updates and revisions , we will be in compliance with the needs of the county as well as the Law Enforcement component.

Result: Efficiency and effectiveness in running the Pre-Employment, Random, and Reasonable Suspicion programs of Webb County.

Pre-Trial Services

30. Discussion and possible action to approve an extension to the existing service operations agreement that will expire on July 8, 2017, with Recovery Health Care Corporation to provide monitoring GPS, alcohol and drug testing services for defendants released on bond through pre-trial services for a monthly fee of \$217 per person. The present agreement shall be extended from July 9, 2017 - September 30, 2017, and continue for one year from October 1, 2017 - September 30, 2018, and shall continue for a period not to exceed Three (3) total years expiring on September 30, 2022, subject to annual budget appropriations.
[Account #1001-2390-432001]

Issue: The current contract with Recovery Health Care will expire on July 8, 2017.

Solution: Continue services with Recovery Health Care if contract is approved.

Result: Approval of the contract will result in uninterrupted services.

Public Defender

31. Discussion and possible action to approve the filling of the following vacant slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0270	Assistant Public Defender II	\$73,955.87 - 23 N-V

Issue: Slot #0270 is vacant.

Solution: Request is being made to fill the vacant attorney slot.

Result: The filling of slot #0270 will allow our department to continue to function efficiently and effectively

Purchasing

32. Discussion and possible action to authorize the Purchasing Agent to solicit for Competitive Bids in accordance with the Texas Government Code; Subchapter C. Competitive Bidding Method, Section 2269.101 for Espejo Gates roadway improvements to include but not limited to roadway reconstruction, grading, lime treatment, reworking sub-grade, other related road improvements and to approve rescinding all proposals for RFP 2016-04. This is a Texas Department of Transportation funded project (Infrastructure Fund Grant Agreement #CTIF-01-240) which allows up to 90% of allowable project costs to be reimbursed to the County, the remaining 10% is a local match by Webb County. **[Account #3720-7230-001-470000 (Capital Outlay)]**

Issue: On May 22, 2017 the Court rescinded the award to Martinez Paving. Contractor informed Webb County that they could no longer commit to the project. In addition, on May 23rd TXDOT notified Webb County that the deadline to perform work and seek reimbursement for construction work has been extended until June 20, 2021.

Solution: Authorize the Purchasing Agent to solicit for competitive bids in accordance with State procurement laws.

Result: Start the formal solicitation process for this project based on competitive bids.

33. Discussion and possible action to approve the purchase of Six (6) 2017 Chevrolet Tahoe - Police Pursuit Vehicles from Freedom Chevrolet in an amount not to exceed \$344,850.00 pursuant to Texas Local Government Code; Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Programs, State of Texas Buy-Board Contract #524-17, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Capital Outlay Accounts #1001-3010-001-470000, #1001-3180-001-470000, #1001-3160-001-470000, #1001-3170-001-470000]**

Department	Description	Unit Cost	Ext. Cost
Sheriff's Office	3 Police Units	\$57,475.00	\$172,425.00
Constable Pct. 2	1 Police Unit	\$57,475.00	\$57,475.00
Constable Pct. 3	1 Police Unit	\$57,475.00	\$57,475.00
Constable Pct. 4	1 Police Unit	\$57,475.00	\$57,475.00
		Grant Total:	\$344,850.00

Issue: Police Pursuit Units were authorized to be funded through a resolution to finance the purchase through Government Capital Corporation.

Solution: Authorize the Purchasing Agent to proceed with the purchase in

accordance with LGC 271.101 & 271.102.

Result: Issuance of official purchase order to Freedom Chevrolet for 6 Police Package units.

34. Discussion and possible action to approve the purchase of Six (6) APX 7500 Dual Band High Power mobile radios from Motorola Solutions in an amount not to exceed \$37,629.78 pursuant to Texas Local Government Code; Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Programs, State of Texas HGAC Contract #RA05-16, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Capital Outlay Accounts #1001-3010-001-470000, #1001-3180-001-470000, #1001-3160-001-470000, #1001-3170-001-470000]**

Department	Description	Unit Cost	Ext. Cost
Sheriff's Office	3 Mobile Radios	\$6,271.63	\$18,814.89
Constable Pct. 2	1 Mobile Radio	\$6,271.63	\$6,271.63
Constable Pct. 3	1 Mobile Radio	\$6,271.63	\$6,271.63
Constable Pct. 4	1 Mobile Radio	\$6,271.63	\$6,271.63
		Grand Total:	\$37,629.78

Issue: Mobile radios for Police Units were authorized to be funded through a resolution to finance the purchase through Government Capital Corporation.

Solution: Authorize the Purchasing Agent to proceed with the purchase in accordance with LGC 271.101 & 271.102.

Result: Issuance of official purchase order to Motorola for 6 APX 7500 Dual Band High Power Mobile Radios.

35. Discussion and possible action to approve the purchase of a 14 passenger Para-transit Bus (885-CPT Ford E-450) from Creative Bus Solutions in an amount not to exceed \$85,384.50 pursuant to Texas Local Government Code; Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Programs, State of Texas Contract #072-A1 contingent upon budget appropriation of grant award and local match availability; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by CAA Director; Grant Account #2661-7230-521-470000]**

Issue: El Aguila Transportation Division needs a new Para-transit bus. This expense is allowable under the grant.

Solution: Utilize grant funds to purchase new transit bus for El Aguila transportation operations.

Result: Continue to provide eligible County residents with needed transportation services.

Risk Management

36. Discussion and possible action to submit request for proposals (RFP) for any and all insurances related to property and casualty and to workman's compensation third party administration, and authorizing the Webb County Judge to sign any relevant documents and any other matters incident thereto.
37. Discussion and possible action to rescind any and all broker/agent letters of representation for property and casualty insurance related products, and authorizing the Webb county Judge to sign any relevant documents; and any other matters incident thereto.

Water Utilities

38. Discussion and possible action to approve the revised Plant Operator Licensure Policy providing for the modification of incentive pay rate from a flat \$1.00 per hour to a rate determined by the newly achieved grade.

Issue: Pay incentives has been part of our Licensure policy for the water and wastewater plant operator for approximately two (2) years now and has been effective in licensing our operators. The policy in which was based on a \$1.00 per hour increase when the next license level is acquired has created a conflict in the placement of the next grade and step scale approved by Webb County.

Solution: Revise policy to establish the employee acquiring their license ill obtain the pay of the first step of the established grade for Operator II, Grade 14 or Operator III, Grade 16 respectively.

Result: Compensate accurately within position grade and step.

39. Discussion and possible action to approve rate adjustment revision alternatives to the Webb County Water Dispensing Stations Program consisting of Colorado Acres existing water dispensing station, and the future La Presa community water dispensing station.

Issue: Water delivery costs for outlying colonia communities has long been much higher than revenue recovery for this service. In addition, these significantly low rates continue to provide incentive for prohibited water use by commercial entities as well as non-conservative practices by the consumers. Current investments by the County has established the drastic need to increase rates of water volumetric sales.

Solution: Utilization of non-coin and account development methods of water sales, with effective water sale rates that provides for our ability to provide water service.

Result: Sufficient rate allocation to different water consumers providing for sufficient review to continue to provide water to customers and provide the necessary maintenance and equipment replacement to continue providing water to the families that drastically need it.

Honorable Rudy Rodriguez, Constable Pct. 1

40. Discussion and possible action to approve a budget increase in the amount of \$1,991 to be distributed as follows, as per the County Auditor's Office: FICA/Medi \$615.00, Retirement \$855.00, Workers Comp \$421.00, Unemployment \$100.00; and any other matters incident thereto. **[Account #2180-3150-001413000]**

Issue: Funds needed to cover fringe for overtime pay for task force employee.

Solution: Budget appropriation to increase budget line item.

Result: The increased budget categories will have sufficient funds to cover future forecasted expenditures.

41. Discussion and possible action to authorize the Purchasing Agent to secure pricing for One (1) Chevrolet Tahoe - Police Package for Constable Pct. 1 contingent upon funding appropriation and final approval by Commissioners Court; and any other matters incident thereto.

Issue: All Constable's Departments in Webb County will receive a vehicle to their fleet as previously approved by the County Commissioners Court. Constable Pct. 1 was the only Constable's Department not included in the previous acquisition of vehicles.

Solution: Authorizing the acquisition of vehicle for department use.

Result: Law enforcement officers will have a vehicle available to conduct everyday operations. Constable Pct. 1 will relinquish a vehicle in the current fleet that is no longer suitable and safe for operation which has a mileage in the excess of 100,000 miles.

Honorable Adrian Cortez, Constable Pct. 3

42. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	3015-7050-001-470000-075	Contingency Reserve Fund	\$15,000	\$121,055	\$106,055
To:	1001-3160-001-462605	Fuel & Lubricant	\$15,000	\$-0-	\$15,000

Issue: There is a shortage in funding for fuel.

Solution: This transfer will cover for end of year expenses and make up for shortfalls from previous years.

Result: Shortfalls should no longer occur for fuel expenditures

Honorable Delia Perales, Treasurer

43. Discussion and possible action to pass a resolution amending authorized representatives for the TexPool Investment Entity.

Issue: It is required by the entity (TexPool) to have new form signed with the proper names and signatures whenever there are any additions or changes.

Solution: Once these signatures are approved by the entity, the respective people will be able to view inquires online.

Result: There will be an updated signed form at all time.

Commissioners Court Administrator

44. Discussion and possible action to allow department heads and officials to elect to implement summer work hours for Webb County employees beginning July 1, 2016 through August 18, 2017; and any other matters incident thereto.
[Co-Sponsored by Tano E. Tijerina, Webb County Judge]

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

45. Status report from the Solid Waste Committee regarding the implementation and current progress of the county solid waste collection program; with discussion and possible action to approve a possible customer rate adjustment; and any other matters incident thereto.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

46. Discussion and possible action to enter into a Memorandum of Understanding between Workforce Solutions for South Texas and Webb County - Larga Vista Community Center for a Teacher Externship Program, and any matters incident thereto.

47. Discussion and possible action to enter into a Memorandum of Understanding between the Health & Human Services Commission and Webb County - Larga Vista Community Center, for Online Community-Based Application Assistance Services through the YourTexasBenefits.com for Supplemental Nutrition Assistance Program, Temporary Assistance for Needy Families, Medicaid, CHIP, Long-Term Care Services programs; and any other matters incident thereto.

Honorable John C. Galo, Webb County Commissioner Pct. 3

48. Discuss and possible action to review, extend or add to our existing vehicle lease program with Enterprise Fleet Management, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

Issue: Review current vehicle lease agreement, fees and all pertinent information.

Solution: take necessary action allowable by State and local procurement laws to extend, add to our existing lease program.

Result: Update current leasing program for County vehicles.

Closed Session/Executive Session

49. Discussion and possible action to approve the personal injury settlements to Diana M. Garcia De La Cruz, Juan Marquez and Emmy Marquez, on behalf of Jayden Flores, as a result of a motor vehicle accident involving a Webb County employee, that occurred on December 4, 2015, at the intersection of US highway 59 with Casa del Sol Blvd, in Laredo, Texas; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(1)(B) (consultation with attorney about a settlement offer)]**

Presentations

50. Presentation by Victoria Palacios, Social Studies teacher at Harmony Science Academy - Laredo, regarding the Street Law's Supreme Court Summer Institute for Teachers, which she was selected to attend at Georgetown University Law Center in Washington, D.C. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
51. Recognition of Mr. Victor D. Trevino Jr. for his selection to the 2017 Ironman World Championships and his contributions to the Laredo-Webb County community. **[Requested by Jaime Canales, Commissioner Pct. 4]**

52. Presentation by Jose A. Garcia, representative for Veterans Forgotten, regarding a project of Pvt. Anastacio Barrera, who served in the Vietnam War and has written a book entitled "The True Stories of a Vietnam Foot Soldier". **[Requested by John Galo, Commissioner Pct. 3]**

53. **Communications**

54. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 8th DAY OF JUNE, 2017

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

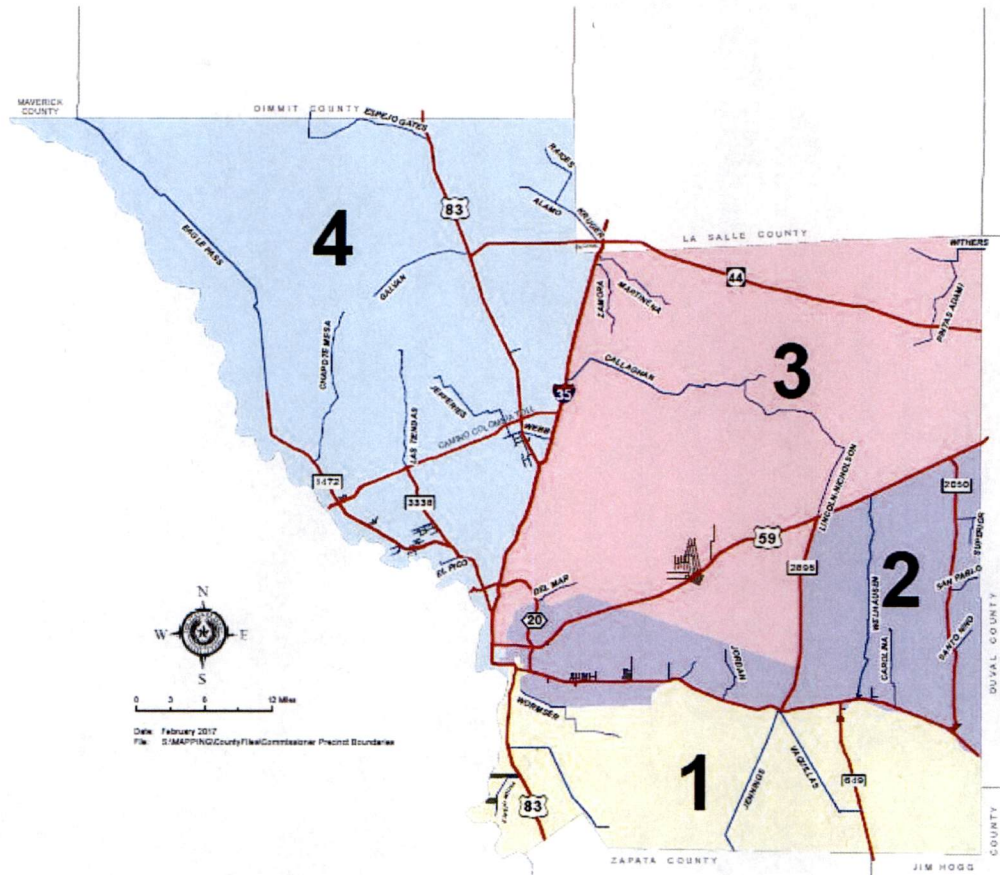
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 8th day of June, 2017 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 8th DAY OF JUNE, 2017

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS






BY: Virginia M. Rodriguez Virginia M. Rodriguez,
for Margie Ramirez-Ibarra, County Clerk Recording Secretary





Date: February 2017
 File: S:\MAPPING\Courts\Final\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

- | | | |
|---|--------------------------------------|--------------|
|  | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Jesse Gonzalez | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Jaime A. Canales | Precinct 4 |

**Webb County, Texas
 Commissioner Precinct Boundaries**