

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, June 26, 2017 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
John C. Galo,	Commissioner, Pct. 3

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 23rd day of June 2017. Present also were Ms. Kassandra L. Cavazos, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Roll Call by Ms. Brigette Garay, Co-Chief Deputy County Clerk on behalf of the Honorable Margie Ramirez Ibarra, Webb County Clerk.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to excuse Cmr. Tijerina and Cmr. Canales

Vote: 3 - 0 Motion Carried - Unanimously

2. Pledge of Allegiance/Invocation

3. Approval of Bills, Payroll, and Monthly Report

County Treasurer, Ms. Delia Perales presented the Recap of Checks, Recap of Released Immediate Payments, Ratification of six (6) Checks, Ratification of Released Checks, Ratification of Payroll Disbursements for June 16, 2017, Separate Payroll for three (3) employees, and Side Bills.

Ms. Perales also presented the monthly report for May 2017.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

Risk Management Interim Director, Ms. Alexandra Colessides Solis and Ms. Tina Cerda from Laurel Insurance were both in attendance to present a medical and pharmacy claims monthly report.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

- 1) Mr. William C. Bryant spoke in regards to item #30.
- 2) Mr. Ricardo Jaime spoke in regards to item #46.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Building Maintenance**
 - a. **Discussion and possible action to enter into a Thirty Six (36) month (June 1, 2017 through May 31, 2020) Maintenance Service Agreement with ThyssenKrupp Elevator Corporation for the maintenance of Ten (10) elevators located at the Webb County Justice Building, Webb County Engineering/Indigent Healthcare Building, Webb County Justice of the Peace Precinct #2, Webb County Courthouse, 1000 Houston Street, and the Webb County Administrative Building, at a cost of Two Thousand Two Hundred Forty Three Dollars and Sixteen Cents (\$2,243.16) per month over the term of the agreement. The agreement will become effective on the date of execution**

by both parties, subject to annual budget appropriations, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #1001-1100-001-443000-020 (Repairs & Maintenance - Bldg.)]

- b. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1100-001-461000	Materials & Supplies	\$3,400	\$26,410.00	\$23,010.00
To:	1001-1100-001-444500	Equipment Rental	\$2,400	\$1,142.00	\$3,542.00
	1001-1100-001-443000-75	Repairs & Maint. - Vehicles	\$1,000	\$12.00	\$1,012.00

Issue: Funds are needed to cover preventive maintenance repairs to County vehicles and County buildings.

Solution: Approve line item request.

Result: Ensure funding for the remainder of the current fiscal year.

6. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1030-001-443000-035	Repairs & Maint. - Equipment	\$425	\$ 425.00	\$ 0.00
	1001-1030-001-456005	Postage & Courier Service	\$638	\$ 638.00	\$ 0.00
	1001-1030-001-461003	Goods for Public Events	\$1,500	\$ 3,286.75	\$ 1,786.75
To:	1001-1030-001-461000	Materials & Supplies	\$2,563	\$ 1,430.33 (as of 06/19/17)	\$ 3,993.33

Issue: Current balance in materials & supplies is not sufficient for proposed purchase of employee uniforms.

Solution: Approve the transfer to have funds necessary for purchase.

Result: Complete requisition process and purchase.

7. Community Action Agency

- a. Discussion and possible action to approve conducting Category "B" Elections to fill vacancy as per the Governing Regulations of the Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215. Election will be held on Wednesday, July 5, 2017 for a Representative and Alternate for Area VIII- Mirando, Oilton & Bruni, in the Ernesto J. Salinas Community Center located at 917 North Main Avenue from 9:00 a.m. till 5:00 p.m.

Issue: TDHCA completed a review of the final results for FFY-2016 of the CSBG Organizational Standard documentation. To comply with the CSBG Act the board membership totals has to be divisible by three (3) categories. The

Advisory Board consists of a minimum of seventeen (17) members delineated into three (3) distinct categories of membership: **Category "A"**: Shall consist of six (6) members appointed by the Webb County Commissioners Court. **Category "B"**: Shall consist of seven (7) who are elected by residents from different designated service areas of Webb County. Members and Alternates shall be elected from these designated service area through the Webb County Community Action Agency Community Centers. **Category "C"**: Shall consist of four (4) members appointed by the Webb County Commissioner's Court from nonprofit organizations, civics clubs, or private interests. To be in compliance the total membership should be 21 board members. Once we have this election the total membership would be eighteen (18). Pending three (3) board members.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215.

Result: To be in compliance the total membership should be 21 board members. Currently by-laws state board membership total is 17.

- b. Discussion and possible action to approve a budget line item transfer in the amount of SIXTEEN THOUSAND ONE HUNDRED FIFTY SEVEN (\$16,157.00) for fund 2661 Rural Transportation CAA El Aguila to increase funds under several accounts; and any other matters incident thereto. No Impact on General Fund.

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2661-259700	FUND BALANCE	\$16,157	\$42,000	\$25,843
To:	2611-7100-521-410000	PAYROLL (ADMIN)	\$4,561	\$21,109	\$25,670
	2661-7100-521-426000	WORKER COMPENSATION	\$45	\$133	\$178
	2661-7100-521-460105	MINOR TOOLS & APP	\$1,550	\$988	\$2,538
	2661-7110-521-410000	PAYROLL (OPER)	\$10,000	\$49,254	\$59,254
	2661-7110-521-456305	UNIFORMS	\$1.00	\$-.46	\$0.45
		Total	\$16,157		

Issue: Funds available in the account cannot cover cost needed to continue administrative and operating of service.

Solution: Monies transferred will allow the department to continue operating in it's daily service routine.

Result: Continuation of both administration and operation to meet its grant expiration date.

- c. Discussion and possible action to grant authorization to the Webb County Community Action Agency El Aguila Rural Transportation to submit the Internal Ethics and Code of Conduct Compliance Program & Policy to the Federal Transit Administration (FTA) Region Office and the Texas Department of Transportation; document has been reviewed and approved by CAA Advisory Board and Webb County Attorney's Office. No Impact on General Fund.

Issue: FTA requires that every three (3) years transit system receiving federal financial assistance to update their Internal Ethics and Code of Conduct Compliance program and Policy in the form of a revised Internal Ethics and Code of Conduct Compliance program and Policy to grant recipients, which requires careful evaluation fo the impact of proposed services.

Solution: Obtaining approval by all respective designated board/court, submit the Internal Ethics and Code of Conduct Compliance program and Policy to FTA.

Result: Compliance with FTA with proper documentation fully executed with approvals that secures grant funding.

- d. **Discussion and possible action to grant authorization to the Webb County Community Action Agency El Aguila Rural Transportation to submit the Title VI Program that includes the Limited English Proficiency Plan (LEP) to the Federal Transit Administration (FTA) Region Office; document has been reviewed and approved by Webb County CAA Advisory Board and Texas Department of Transportation. No Impact on General Fund.**

Issue: FTA requires that every three (3) years transit systems receiving federal financial assistance to update their Title VI Program (LEP included) in the form of a revised Title VI circular to grant recipients, which requires careful evaluation of the impact of proposed services and fare changes on minority riders.

Solution: Obtaining approval by the all respective designated board/court, submit Title VI Program/LEP Plan to FTA to continue grant funding.

Result: Compliance with FTA with proper documentation fully executed with approvals that secures grant funding for the next three years.

- e. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2368-1160-521-410000	Payroll	\$120	\$18,224.00	\$18,104
To:	2368-1160-521-426000	Worker's Comp	\$120	\$ - 37.00	\$83

Issue: Additional funds are needed in accounts to cover schedule and unexpected expenses.

Solution: Approve line item transfer request.

Result: To ensure funding for the remainder of the current fiscal year.

- f. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2362-5150-521-410000	Administrative Payroll	\$2,200.00	\$2,200.00	\$ -0-
	2362-5150-521-458000	Travel	\$123.11	\$123.11	\$ -0-
	2362-5350-521-410000	Assurance 16 payroll	\$29,836.19	\$29,836.19	\$ -0-

To:	2362-5360-521-463804	Client Utility Assistance	\$32,159.30	\$1,011,908.00	\$1,044,067.30
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Issue: Texas Department of Housing and Community Affairs (TDHCA) approve Budget Adjustment Amendment #5 for the Comprehensive Energy Assistance Program (CEAP) Contract Number #58160002358 for PY-2016. Agency needs to close out the program contract CEAP-PY-2016. It is a grant, there will be no impact to the General Fund.

Solution: Approve line item transfer request. The CEAP Program provides direct client services to eligible, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents with up to 8 highest remaining calendar months of energy consumption.

- g.** Discussion and possible action to approve and use Amendment number One (1) RUR 1702 (22), for fiscal year 2016 Biennial State Rollover monies wherein Webb County Community Action Agency - El Aguila Rural Transportation is awarded federal funds in the amount of TWENTY EIGHT THOUSAND ONE HUNDRED FORTY NINE DOLLARS (\$28,149.00); increasing budget in operation in the amount of TWELVE THOUSAND ONE HUNDRED FORTY NINE DOLLARS (\$12,149.00) and SIXTEEN THOUSAND DOLLARS (\$16,000.00) in Capital to the original grant amount of TWO HUNDRED EIGHTY THREE THOUSAND ONE HUNDRED TEN DOLLARS (\$283,110.00) for the "El Aguila Rural Transportation Program and authorizing the County Judge to sign all relevant documents. No Impact on General Fund.

Issue: El Aguila is a grant funded agency.

Solution: Amendments are awarded through funding source, therefore able to increase budget and/or budget for capital for purchases needed.

Result: Funds in the amount of \$16,000.00 were budget as capital and will be used to cover match on bus purchase and budget will be adjusted by \$12,149.00 in operations.

- h.** Discussion and possible action to initiate application for Rural State Program 2017 Cycle for Webb County Community Action Agency to the State of Texas thru eGrants (TxDOT), acting through the Department of Transportation wherein Webb County El Aguila Rural Transit will be applying by meeting desired deadlines. No Impact on General Fund.

Issue: El Aguila is a grant funded agency.

Solution: Federal budget will increase, therefore able to operate by continuing services to assist the rural areas of Webb County.

Result: Funds will be assigned in operations to cover expenses, payroll, etc.

- i. **Discussion and possible action to ratify and enter into contract, 5311-2017-WEBB CO-00030 effective June 06,2017 to expire on August 31,2018, Federal fund agreement with the State of Texas, acting through the Texas Department of Transportation wherein Webb County accepts a grant amount not to exceed TWO HUNDRED SIXTY SEVEN THOUSAND FOUR HUNDRED SIXTEEN DOLLARS (\$267,416.00) for El Aguila Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents.**

Issue: El Aguila is a grant funded agency.

Solution: Federal Funds' financial plan will benefit both the Administrative and Operations, therefore able to continue services in assisting the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County.

- j. **Discussion and possible action to enter into a Twelve (12) month agreement with EcoLab for pest elimination services. The cost will be seventy (\$70) per month. The starting month of service to begin July 1, 2017 - ending on June 30, 2018. Agenda item will not have an impact to the General Fund. [Account #2371-5260-521-441205]**

Description	Account #	Amount	Justification
Pest Elimination Service Agreement	2371-5260-521-441205, 2025-5320-521-441205, 2928-5160-521-441205	\$840	To eliminate pest control services.

Issue: The elimination of pest control around the Nutrition programs kitchen facility.

Solution: The Meals on Wheels/Elderly Nutrition programs must contract a pest elimination service to comply with state/federal laws and regulations.

Result: The pest elimination services will provide a clean, pest-free kitchen facility.

8. Honorable Mike Villarreal, Constable Pct. 2

- a. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3180-001-461000	Materials & Supplies	\$2,600	\$5,133.25	\$2,533.25
To:	1001-3180-001-462605	Fuel & Lubricants	\$2,000	\$0.00	\$2,000.00
	1001-3180-001-456305	Uniforms	\$600	\$140.25	\$740.25

Issue: Fuel account has been exhausted. Uniform account is almost exhausted and department has to purchase uniforms for new employee.

Solution: To transfer funds from Materials & Supplies account to Fuel & Lubricants, and Uniform's accounts.

Result: There will be funds available to perform Law Enforcement duties.

9. Honorable Adrian Cortez, Constable Pct. 3

- a. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3160-001-461000	Materials & Supplies	\$532	\$1,575.41	\$1,043.41
To:	1001-3160-001-456205	Training & Education	\$532	\$468.54	\$1,000.54

Issue: Funds are needed in account to purchase ammo needed for a training.

Solution: If approved we will have sufficient funds to purchase the ammo needed for training for all four deputies.

Result: Deputies will be able to complete the training which requires tactical patrol procedures which includes shooting techniques.

10. Honorable Harold Devally, Constable Pct. 4

- a. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3170-001-461000	Materials & Supplies	\$562	\$3,561.85	\$2,999.85
To:	100-3170-001-443000-075	Repairs & Maint. Vehicles	\$562	\$0.00	\$562

Issue: The following account #100-3170-001-443000-075 (Repairs & Maintenance Vehicles) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

Solution: A line item transfer will assist in account not reaching a deficit.

Result: The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

11. Honorable Marco Montemayor, County Attorney

- a. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2170-2270-001-455501	Drug Free Campaign	\$10,000	\$44,619.60	\$34,619.60
To:	2171-2270-001-400105	Minor Tools & Apparatus	\$10,000	\$0.00	\$10,000.00

Issue: Transfer is needed to purchase needed equipment for County Attorney's Office Investigators.

Solution: Approve line item transfer request.

Result: To ensure safety for County Attorney Investigators.

b. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2171-2270-001-455501	Drug Free Campaign	\$5,000	\$34,619.60	\$29,619.60
To:	2171-2270-001-456320	Bullet Proof Vest	\$5,000	\$0.00	\$5,000.00

Issue: Transfer is needed to purchase bullet proof vest for County Attorney's Office Investigators.

Solution: Approve line item transfer request.

Result: To ensure safety for County Attorney Investigators.

c. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2171-2270-001-455501	Drug Free Campaign	\$2,500	\$29,619.60	\$27,119.60
To:	2171-2270-001-458000	Administrative Travel	\$2,500	\$1,038.00	\$3,538.00

Issue: Transfer is needed for Assistant County Attorney's and Investigators to attend various trainings for the remainder of the current fiscal year.

Solution: Approve line item transfer request.

Result: To ensure funding for the remainder of the current fiscal year.

d. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2171-2270-001-443000-035	Repairs & Maint. Equipment	\$2,000	\$2,000	\$0.00
To:	2171-2270-001-458000-075	Repairs & Maint. Vehicles	\$2,000	\$0.00	\$2,000

Issue: Transfer is needed to cover repairs and maintenance of vehicles for the County Attorney's Office.

Solution: Approve line item transfer request.

Result: To ensure funding for the remainder of the current fiscal year.

e. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2270-001-464005	Books & Subscriptions	\$3,000	\$6,908.00	\$3,908.00
To:	1001-2270-001-456205	Training & Education	\$3,000	\$1,160.38	\$4,160.63

Issue: Transfer is needed for Assistant County Attorney's, Investigators and Support Personnel to attend various trainings.

Solution: Approve line item transfer request.

Result: To ensure funding for the remainder of the current fiscal year.

- f. Discussion and possible action to approve an advertising contract with Lamar Advertising of Laredo for service dates – June 26, 2017 through December 10, 2017 in the amount of Twenty Eight Thousand Five Hundred Sixty Dollars (\$28,560) for public service announcements. There is no financial impact on the general fund. [Requested by Martin Cuellar, Sheriff; Account #2151-3010-001-454000-030 (State Forfeiture Funds)]

12. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for May 30, 2017 and June 12, 2017

13. Honorable Hugo Martinez, County Court at Law 1 Judge

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2060-001-433011	Visiting Judge	\$4,000	\$6,177.96	\$2,177.96
To:	1001-2250-001-451003-025	Interpreter/Court Reporter	\$4,000	\$597.40	\$4,597.40

Issue: Insufficient funds to cover current and future expenses such as sick and vacation leave for Interpreter and Court Reporter.

Solution: Transfer money to cover shortfall.

Result: Current and future invoices will be paid in a timely manner.

14. Head Start

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2303-5210-531-410000	Payroll	\$15,767	\$73,346	\$57,579
	2303-5210-531-421000	Health Life Insurance	\$6,210	\$16,669	\$10,459
	2303-5210-531-422000	FICA	\$1,206	\$6,743	\$5,537
	2303-5210-531-423000	Retirement	\$1,640	\$7,891	\$6,251
	2303-5210-531-425000	Unemployment	\$153	\$952	\$799
	2303-5210-531-426000	Worker Comp	\$175	\$745	\$570
			\$25,151		
To:	2303-5210-531-463030	Bulk Food	\$25,151	\$25,228	\$50,379

Issue: Due to the removal of a vacant position from the Child and Adult Care Food Program General Order, there is a savings in the Payroll line item. The removal of this position has been approved by the granting agency (United States Department of Agriculture - Child and Adult Care Food Program).

Solution: Approve line item transfer request.

Result: Payroll savings will be moved into the bulk food line item.

- b. Discussion and possible action to approve the Head Start and Early Head Start Cost of Living Adjustment (COLA) grant applications for the 2017 - 2018 Fiscal Year in the amounts of \$89,554 (Federal) and \$22,389 (Non Federal) for Head Start and \$8,974 (Federal) and 2,244 (Non Federal) for Early Head Start. The Total grant award for COLA is \$98,528 (Federal) and \$24,633 (Non Federal).
- c. Discussion and possible action to approve the Early Head Start - Child Care Partnership Cost of Living Adjustment (COLA) grant application for the 2017 - 2018 Fiscal Year. The amount of COLA is \$7,444 (Federal) and \$1,861 (Non Federal) for a Total COLA grant award of 9,305.

15. **Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1**

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2140-001-458000	Administrative Travel	\$1,800	\$1,869.56	\$69.56
	1001-2140-001-456205	Training & Education	\$ 500	\$ 500.00	\$ 0.00
			\$2,300		
To:	1001-2140-001-456005	Postage & Courier Serv.	\$600	\$ 0.00	\$ 600.00
	1001-2140-001-464010	Dues & Memberships	\$100	\$ 69.00	\$ 169.00
	1001-2140-001-464005	Books & Subscriptions	\$1,400	\$ 338.00	\$ 1,738.00
	1001-2140-001-44300-035	Rep. & Maint. Equip.	\$200	\$ 38.00	\$ 238.00
			\$2,300		

Issue: Transfers are needed to cover expenses for the remainder of the current fiscal year.

Solution: Approve Line Item transfer request.

Result: To ensure funding for the remainder of the current fiscal year.

16. **Juvenile Probation Department**

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2825-2460-001-432090	Counseling	\$4,000	\$ 4,000.00	\$-0-
	2825-2460-001-457010	Residential Services/External Contracts	\$20,000	\$20,000.00	\$-0-
	2825-2460-001-410000	Payroll Cost	\$25,450	\$36,445.71	\$10,995.71
	2825-2460-001-458090	Travel	\$7,000	\$ 9,318.43	\$2,318.43
	2825-2460-001-460000	Office Supplies	\$1,000	\$ 2,250.00	\$1,250.00
	2825-2460-001-443000-035	Repair&Maint - Equipment	\$1,000	\$ 2,000.00	\$1,000.00
	2825-2490-001-432071	Psychological Exams & Testing	\$15,000	\$ 16,700.00	\$1,700.00
	2825-2490-001-432063	Medical Services&Exams	\$4,500	\$ 5,000.00	\$500.00
	2825-2490-001-460024	Medicines	\$2,350	\$ 3,000.00	\$650.00
	2825-2490-001-461000	Materials & Supplies	\$1,800	\$ 2,000.00	\$200.00
	2825-2470-001-410000	Payroll Cost	\$20,500	\$164,249.00	\$143,749.00

			\$102,600		
To:	2825-2460-001-432071	Psychological Evaluation	\$4,000	\$3,950.00	\$7,950.00
	2825-2460-001-457009	Residential Services/Inter-County Contract	\$52,450	\$10,887.41	\$63,337.41
	2825-2460-001-463005	Groceries	\$1,000	\$1,406.35	\$2,406.35
	2825-2460-001-443000-020	Repair & Maint - Building	\$1,000	\$4,000.00	\$5,000.00
	2825-2490-001-457009	Residential Services/Inter-County Contract	\$23,650	\$40,000.00	\$63,650.00
	2825-2470-001-432090	Counseling	\$18,000	\$3,635.00	\$21,635.00
	2825-2470-001-458090	Travel	\$2,500	\$2,492.00	\$4,992.00
			\$102,600		

Issue: The accounts listed above (Psychological Evaluation, Residential Services/Inter-County, Groceries, Repair & Maint./Building, Counseling, and Travel) require a transfer of funds to cover estimated forecasted expenditures. Additional funds in Residential Placement/Inter-County will cover for placement of juveniles currently in Post Adjudication (Secure) placements (Account #2825-2460) and in Mental Health Placements (Account #2825-2490), through end of FY 2017. Additional funds will also cover forecasted psychological evaluations and counseling services through end of FY 2017. The increase in Travel is needed to cover the cost of staff to attend upcoming community based programs and trainings, i.e. Post-legislative conference, budget workshop, handle-with-care certifications. Transfers are also needed in Groceries for residents in detention, and Repair & Maint./Building for performing repairs of building and preventive maintenance, as needed.

Solution: Approve line item transfer request.

Result: Transfer will cover expenses.

- b. **Discussion and possible action to approve a Three-Week employment extension for JJAEP personnel, a teacher and the principal, from June 7, 2017 thru June 21, 2017 for conducting the Student Success Initiative Program (SSI); and any other matters incident thereto.**

Issue: As part of the MOU with LISD, we are required to provide SSI for those eighth graders that did not pass their TAKS/STAAR test. I had to ask Principal and a teacher to return to work so that we could begin the program on June 7th. Their compensation will be their hourly rate for the total number of hours worked during this time. Total compensation should not exceed \$5,000. Attached MOU (Page 11 Number 8)

Solution: I had to ask Principal and a teacher to return to work to begin SSI Program.

Result: Compensate staff for extra duties performed.

17. Planning & Physical Development

- a. Discussion and possible action to issue a “Certificate of No-Plat Required” pursuant to Section 232.0015 (f), Texas Local Government Code and the provision of the Webb County Subdivision Regulations Section XVI.1B(2) to the Plat of Barrera Subdivision, Block 1, Lot 1, containing approximately 10.22 acres, more or less, out of an 88.688 acre tract in Abst. 523, Surv. 1555 as described in Vol. 4124, Pgs. 223-228 of the Webb County Deed Records (8023).

18. Purchasing

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1310-001-462605	Fuel and Lubricants	\$100	\$273	\$173
	1001-1310-001-443000-075	Repairs & Maint. Vehicles	\$200	\$264	\$64
	1001-1310-001-464010	Dues and Memberships	\$120	\$120	\$0
	1001-1310-001-461000	Materials and Supplies	\$451	\$1,012	\$561
			\$871		
To:	1001-1310-001-460105	Minor Apparatus & Tools	\$871	\$331	1,202

Issue: Funds needed to cover the cost of access control equipment needed for the department front entrance to ensure the safety of the department by providing the ability in electronically scheduling of times the front entrance is opened to the public.

Solution: Transfer of funds into department Minor Apparatus and Tools account in order to procure the access control equipment and installation of the access control equipment.

Result: Proposed budgeted funds will ensure there is budget availability for the equipment needed to secure the department front entrance.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 26, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
116	Buyer	\$15.15 - 12/A

Issue: In-house promotion left Slot 116 (Buyer) vacant.

Solution: Approve filling of Slot 116 (Buyer) effective immediately to minimize the impact to work flow efficiencies.

Result: Fill vacancy and have adequate staffing to meet County wide requests for goods and services.

19. Honorable Martin Cuellar, Sheriff

a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2605-3010-001-460105-015	Minor Tools & Apparatus Equip.	\$679	\$2,836	\$2,157
	2605-3010-001-460105	Minor Tools & Apparatus	\$259	\$2,906	\$2,647
			\$938		
To:	2605-3010-001-458090	Training & Travel	\$938	\$5,353	\$6,291

Issue: Two (2) previously approved grant-funded training were canceled by host agency.

Solution: Utilize a no-cost grant adjustment in order to use remaining grant funds from other grant budget line item categories in order to send investigators to a replacement training while simultaneously and effectively leveraging all available grant revenue.

Result: Grant revenue forecasted to remain unused will be effectively utilized; investigators will increase their skills, knowledge, and abilities utilizing grant funds in order to provide more enhanced and augmented services to the crime victims of Laredo/Webb County.

20. Honorable Patricia A. Barrera, Tax-Assessor- Collector

a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1320-001-444500	Equipment Rental	\$3,700	\$3,786.01	\$86.01
To:	1001-1320-001-443000-035	Repair & Maintenance	\$100	\$136.74	\$236.74
	1001-1320-001-461000	Materials & Supplies	\$3,600	\$4,143.53	\$7,743.53

Issue: Additional funds are needed in Account #001-0700-6205 to repair faulty printers. Furthermore, additional funds are needed in Account #001-0700-6205 to purchase envelopes and paper to begin preparing for the upcoming tax year.

Solution: Transfer the above-mentioned funds to both accounts to have the sufficient amount for the repairs and supplies needed to perform office duties.

Result: With these line item transfers, our office can repair the printers that will allow our department to continue to be able to run efficiently. Furthermore, we would have the necessary supplies to send taxpayers their yearly tax statements.

21. Commissioners Court

- a. **Discussion and possible action to ratify/approve the use of water by the Army Corp. of Engineers from the county water dispenser located off Hwy 359 at the self-help center facility for the public purpose of facilitating the Army Corp. with a temporary water supply for the La Presa road project and Las Blanca park improvements; and any other matters incident thereto. The Corp. is providing these services at no cost to the county.**

Judge Tijerina stated that item #11.a. goes from 2170 to 2171.

Executive Administrator, Mr. Leroy Medford stated that County Treasurer, Ms.Perales also pointed out that item #7.b. under the Community Action Agency has a typo. The first line item should be 2661 instead of 2611.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve all of the Consent Agenda Items as amended

Vote: 3 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Honorable Rebecca Palomo, 341st District Court Judge

22. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2030-001-433002	Indigent Defense	\$2,500	\$9685.00	\$7185.00
	1001-2030-001-461000	Materials & Supplies	\$1,500	\$6714.49	\$5214.49
			\$4,000		
To:	1001-2030-001-458000	Administrative Travel	\$1,450	\$43.90	\$1543.90
	1001-2030-001-456205	Training & Education	\$1,200	\$43.20	\$1243.20
	1001-2030-001-432001	Professional Services	\$1,000	\$1,350.00	\$2,350.00
	1001-2030 -001-443000	Repairs & Maint. Equip.	\$350	\$173.36	\$523.96
			\$4,000		

Issue: Department has a shortfall to cover estimated expenditures for the remainder of fiscal year.

Solution: Provide initial funding to cover expenses.

Result: To avoid any future shortfalls.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to get \$4,000.00 from Material and Supplies

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Oscar Hale, 406th District Court Judge

23. Discussion and possible action to approve the acceptance of a 2017-2018 grant for Veterans Treatment Courts from the Texas Veterans Commission Fund for Veterans Assistance in the amount of \$300,000.00 for the 406th Judicial District Court's Veterans Treatment Program which will continue to enhance the services currently being provided, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: The Texas Veterans Commission has been authorized to issue grants from funds appropriated under the Fund for Veterans Assistance in support of Veterans Treatment Courts in order to address the needs of veterans participants and their families. This grant will provide resources to assist with the current provisions and other regional services necessary. Left untreated, mental health and substance use disorders common among veterans can directly lead to involvement in the criminal justice system.

Solution: Securing funding through grant awards to enable continuance of services to veterans in the 406th District Court's Veterans Treatment program and regional services.

Result: Justice System involved veterans in the 406th Judicial District Court's Veterans Treatment program as the South Texas Regional Program will continue to be provided with services that address their mental health and substance use disorders.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Victor Villarreal, County Court at Law 2 Judge

24. Discussion and possible action to approve the Warrant Officer position (Slot #2468) be transferred from County Court at Law #2 (Dept. #2070) to the Webb County Sheriff's Office (Dept. #3010), effective June 26, 2017; and any other matters incident thereto.

Issue: After careful and thorough evaluation of County Court at Law No. 2 and due to no warrants being executed during this fiscal year, a request is being submitted to have said slot overseen by the Sheriff's department.

Solution: Transfer said slot to Sheriff's Department.

Result: Ensure slot is utilized efficiently and effectively.

Judge Tijerina stated that item #24 will be deferred to the end of the agenda.

Honorable Martin Cuellar, Sheriff

25. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-4070-001-450001-030	Jim Hogg	\$6,000	\$6,000	\$0

	1001-4090-001-461000	Materials & Supplies	\$4,000	\$50,579	\$46,579
To:	1001-4070-001-441605-005	Gas	\$7,000	\$0	\$7,000
	1001-3010-001-460105	Minor Tools	\$3,000	\$221.80	\$3,221.80

Issue: There are insufficient funds in the budget line items for requisitions pending to be processed for minor tools/apparatus and for the gas needed for the jail's kitchen.

Solution: A line item transfer is needed.

Result: There will be sufficient funds for both budget line items.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

26. **Discussion and possible action to purchase four (4) border surveillance cameras from Tri-M Group in the amount of \$180,000 for the Sheriff's Office pursuant to Section 262.24 discretionary exemption (a) (7)(A) item for which competition is precluded because of the existence of patents, copyrights, secret processes, propriety intellectual property, or monopolies. [Requested by Martin Cuellar, Sheriff; Account #2468-3010-001-470000] [Co-Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**

Issue: Border security is a complex national security matter which requires significant manpower and other resources.

Solution: Surveillance cameras have been recognized and utilized by federal, state, and local agencies as important force multipliers for border security.

Result: Utilizing Operation Stonegarden grant funds, the Webb County Sheriff's Office will be better able to leverage its limited manpower.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Business Office

27. **Discussion and possible action to approve the purchase of 3 Optiplex 7040 Computer systems and 3 licensing and software packages in an amount not to exceed \$5,800.00; and any other matters incident thereto. [Account #3015-7050-001-470000-075 Contingency Fund]**

Issue: Due to the high volume of invoicing and software upgrade, Business office staff is in need of new computers and software/licenses.

Solution: Approve request to properly equip the business office staff.

Result: Adequate operational equipment to ensure the business office can be as efficient as possible.

Business Office, Ms. Rebecca Garcia stated for clarification purposes that the department number is 1380 instead of 7050.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #27 as amended

Vote: 3 - 0 Motion Carried - Unanimously

Purchasing

28. **Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals for the donation and/or purchase of a tract of land containing at minimum Fifty (50) acres up to Eighty (80) acres for the construction of the Webb County Jail and Law Enforcement Complex Center. The process to accept donation and/or to purchase land for the construction of a new Webb County Jail and Law Enforcement Complex Center is contingent upon the availability of funding and final approval by Commissioners Court. [Requested by Martin Cuellar, Sheriff]**

Issue: The current Jail facility was built in 1986/1987 and is quickly reaching 30 years of service, with the rapid growth in our Community in the past decades the increase in criminal justice system demands due to crime and subsequent arrests tend to grow with population spikes. Since 1990 Webb County/City of Laredo population figures have increased by more than 100% from 122,899 to our current census figure from 2010 at 250,304. Combining our neighboring Sister City (Nuevo Laredo, Mexico) the estimated population is 636,516. These population spikes contribute to the demand of additional Jail bed spaces as criminals await trial, serve sentences at the local level or wait to be transferred to the States custody.

Solution: Securing land proposals for a new Jail facility site will provide options for jail site, access availability to major interstates, access to utilities, existing infrastructure and other costs associated with selecting a land site such as cost per acreage.

Result: Final selection of a land site for future construction of a new jail will provide the needed information on what additional costs will be required to move this project forward.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to amend to one-hundred (100) acres, with the minimum of fifty (50) acres and maximum of one-hundred (100) acres

Vote: 3 - 0 Motion Carried - Unanimously

29. **Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ) for the design and construction of the Webb County Jail and Law Enforcement Complex in accordance with Chapter 2269, Sub-Chapter G. (Building Using Design Build Method) a project delivery method that would allow Webb County to contract with a single entity to provide both design and construction services. [Requested by Martin Cuellar, Sheriff]**

Issue: On May 8, 2017, Commissioners Court authorized the order to call an

election in November of 2017 so Webb County Citizens can vote on approving a referendum to fund the construction of a new County Jail. In 2014, Commissioners Court also selected an architect to represent Webb County for the duration of the project under this same Sub-Chapter.

Solution: Approve the request to solicit for Qualified firms to Design and Construct the new County jail. This process will involve first selecting based on qualifications of firms in accordance with Texas Government Code; Chapter 2269.307 (Evaluation of Design Build Firms).

Results: Start the RFQ process and finalize the selection of a design build firm in order to finalize project costs and design documents to present to Commissioners Court and to disseminate to the general public.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to table item #29

Vote: 3 - 0 Motion Carried - Unanimously

30. **Discussion and possible action to award RFP 2017-002 "Webb County Agricultural Grazing and Hunting lease" to the highest ranking proposer, Rafter D. Cattle, Co. and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.**

Issue: Current lease expires June 22, 2017. Two proposers responded to RFP 2017-002 "Webb County Agricultural Grazing and Hunting Lease".

Solution: Scoring Committee scored in accordance with criteria published on RFP.

Result: Scoring Committee is recommending award to the highest ranking proposer. Rafter D. Cattle, Co.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

31. **Discussion and possible action to approve the proposed amendments to the Webb County Purchasing manual effective June 26, 2017; in accordance with the Local Government Code, Sec. 262.011(O) Purchasing Agents. Amendments were previously approved by the Webb County Purchasing Board on June 14, 2017.**

Issue: Proposed amendments are required to help purchasing functions operate more efficiently and effectively.

Solution: Proposed amendments recently approved by the Webb County Purchasing Board on 06/14/2017. Recommending approval by Commissioners Court to finalize amendments effective 06/26/2017.

Result: Implement new changes to policy and improve the efficiency of purchasing operation.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

- 32. Discussion and possible action to approve a Resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Government Capital Corporation (GCC) and Webb County for the purpose of financing Four (4) 2017 Chevrolet Passenger Vans - Non-Pursuit Vehicles and Four (4) APX 6500 Duel Band High Power mobile radios and one (1) Chevrolet Tahoe - Police Package in an amount not to exceed \$271,897.52, with a proposed financing term of Five (5) annual payments of \$59,139.17 at an interest rate of 3.17%, with first annual payment due March of 2018; further to authorize the Purchasing Agent to purchase approved vehicles/equipment from Motorola, Holiday Ford and Holiday Chevrolet (DBA Johnson Grayson Automotive, Inc.), and Freedom Chevrolet; HGAC Contract # RA05-15, State of Texas Contract # 071-A1, and State of Texas Buy-Board Contract #524-17 respectively and authorizing the County Attorney's office to prepare and finalize all related documents with final authorization from the County Judge and any other matters incident thereto. [Requested by Commissioner Rosaura "Wawi" Tijerina, Pct. 2]**

Issue: The Sheriff's Office is in need of prisoner vans and mental health vans to support those operations and to replace aging vehicles with high mileage.

Solution: Consider approval of a finance agreement with GCC to finance the purchase of 4 units and 4 mobile radios. 2 units will be assigned to Jail and 2 units to Mental Health Division. In addition, one unit (Tahoe Police Pkg.) will be assigned to Constable Pct. 1.

Result: Replace old units with high mileage and improve safety for Officer and for the general public.

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

- 33. Discussion and possible action to approve a professional service contract between Webb County and IONWAVE Technologies for a web based e-Procurement software program effective July 1, 2017 through September 30, 2022 for a total amount not to exceed \$77,500.00 subject to annual appropriations; item was presented and approved by the Webb County Purchasing Board on June 14, 2017, and authorizing the County Judge to sign all relevant documents; and any other other matters incident thereto. [Account #1001-1310-001-443000-110 Repairs & Maintenance to Software]**

Annual SaaS Subscription	Fast Track (7/1/17 - 9/30/17)	FYE 2018	FYE 2019	FYE 2020	FYE 2021	FYE 2022	Overall Total
IWT Sourcing	\$20,000.00	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
10/1/17, 5 yr. Discounts	(\$15,000)	(\$6,500)	(\$6,000)	(\$5,500)	(\$5,000)	(\$4,500)	

Annual Support & Maintenance	Included	Included	Included	Included	Included	Included	
Annual Hosting	Included	Included	Included	Included	Included	Included	
Implementation Services	Waived						
Total:	\$5,000	\$13,500	\$14,000	\$14,500	\$15,000	\$15,500	\$77,500

Issue: Need to streamline the process of publication of formal solicitations through automation.

Solution: Approve recommended web based e-Procurement software commonly used by other Counties our size or larger. Software will help manage all formal solicitations such as RFP, RFQ, annual Bids. Software also handles vendor registration for auto notifications for increased participation, reverse auctions, auto tabulations for Court backup, and other features beneficial to Webb County.

Result: Increase productivity, better management of formal solicitations and reallocate man hours to other tasks that normally would be required for posting solicitations, addendums, tabulations, etc.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

- 34. Discussion and possible action to rescind the authorization to solicit Request for Proposals to install replacement valves and actuators for the Rio Bravo Water Treatment Plant dated January 25, 2016, item 29 and authorize the Purchasing Agent to solicit for Competitive Bids in accordance with the Texas Government Code 2269.101; Sub-Chapter C. (Competitive Bids) to install replacement valves and actuators for the Rio Bravo Water Treatment Plant in order to provide compliance with the Texas Commission on Environmental Quality (T.C.E.Q.) requirements, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Requested by Adrian Montemayor, Water Utilities Director and Joe Lopez, Purchasing Agent]**

Issue: Current valve and actuator sets are pneumatic and have not been working for approximately Seven (7) years. This has led to material degradation and stoppage of pneumatic. Therefore the plant cannot operate under automatic backwash conditions as originally designed. Technical Specifications were completed by LNV Engineering in May of 2017.

Solution: Replace Twenty (20) pneumatic valve and actuator sets with newly functioning electrical sets including installation.

Result: Upon completion of this project, violation can be cleared and electrical control will reduce the need for air compressor services. Competitive Bid process will allow an award based on lowest and responsible BID.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to bring back item #31

Vote: 3 - 0 Motion Carried - Unanimously

Purchasing

31. **Discussion and possible action to approve the proposed amendments to the Webb County Purchasing manual effective June 26, 2017; in accordance with the Local Government Code, Sec. 262.011(O) Purchasing Agents. Amendments were previously approved by the Webb County Purchasing Board on June 14, 2017.**

Issue: Proposed amendments are required to help purchasing functions operate more efficiently and effectively.

Solution: Proposed amendments recently approved by the Webb County Purchasing Board on 06/14/2017. Recommending approval by Commissioners Court to finalize amendments effective 06/26/2017.

Result: Implement new changes to policy and improve the efficiency of purchasing operation.

Mr. Joe Lopez, Purchasing Agent stated that he would like to strike out Statement of Facts and Guardianship under item #6 in the backup.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #31 as amended

Vote: 3 - 0 Motion Carried - Unanimously

Risk Management

35. **Discussion and possible action to approve the Master Services Agreement (MSA) between Aetna and Webb County for the administration of Webb County self-insured employee health insurance program effective January 1, 2017 through December 31, 2017, to authorize the immediate release of any and all administrative fees currently due, and authorizing the County Judge to sign all relevant documents thereto; and any other matters incident thereto. [Account #6100-1090-001-432056-020 and #6300-1090-001-432056-020 (Administration Fees)]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 3 - 0 Motion Carried - Unanimously

36. **Discussion and possible action to approve the Stop Loss Agreement between Aetna and Webb county provision of Stop Loss insurance for protect the Webb County self-insured health insurance plan against catastrophic loss effective January 1, 2017 through December 31, 2017, to authorize the immediate release of any and all administrative fees currently due, and authorizing the County Judge to sign all relevant documents thereto; and any**

other matters incident thereto. [Account #6100-1090-001-432056-025 and #6300-1090-001-432056-025 (Administration Fees - Stop Loss)]

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 3 - 0 Motion Carried - Unanimously

- 37. Discussion and possible action to authorize the Purchasing Agent to solicit quotes from firms capable of performing actuarial studies for the mandated Governmental Accounting Standard Board (GASB) 45 for the accounting and financial reporting for the Retiree Fund Program; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

- 38. Discussion and possible action to authorize the Purchasing Agent to solicit quotes from firms capable of performing actuarial studies to provide the necessary actuarial report for Webb County's Self-Funded Workers' Compensation Program; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Water Utilities

- 39. Discussion and possible action to approve a contract with WEDECO-Xylem Water Solution in the amount of \$55,694.00 for Three (3) years of maintenance and replacement of all materials and parts involving the newly installed UV Disinfection system to include one (1) full day on site service every 6 months, pursuant to section (7)(C) Discretionary Exemption, Texas Government Code, subject to annual budget appropriations, and authorizing the County Judge to sign all relevant documents. [Account #7200-7050-001-443000-035 (Repairs & Maint. of Equipment)]**

Issue: Upon completion of the UV Disinfection Unit at the Water Plant, it is highly recommended that a maintenance contract with the vendor be awarded to ensure the equipment is running effectively and in a correct manner as well as training of staff to incorporate these maintenance process.

Solution: the manufacture provides levels of maintenance packages which we are recommending. All on-location consumables, parts for repairs, and training is included.

Result: Appropriate maintenance and training.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

40. **Discussion with possible action to award a contract in the amount of \$48,000 to Porras and Nance Engineering to complete a Hydraulic Model and distribution system mapping system for El Cenizo and Rio Bravo. [Account #7220-7280-001-432001; 2016 Bond Series, Professional Services]**

Issue: Due to aging system and unusual installation of the water systems in Rio Bravo and El Cenizo operational conditions are not documented and operational sequences is estimated.

Solution: With completing a proposed Hydraulic Model the best operational practices are can be determined improving water delivery and quality to our customers.

Result: Improved consistently, efficiency, and quality of water service to our customers.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

41. **Discussion and possible action to authorize the Utilities Department to set work summer hours for all staff for exception of Plant Operators and Stand-By personnel from 7:00 am to 5:30 pm, Monday through Thursday from June 30th through September 30, 2017.**

Issue: Due to the long hot summer days required from our work force, as well as continued service calls occurring at the 5:30 pm work day and adjustment of our work schedule has been evaluated and determined to be beneficial in various conditions.

Solution: This schedule would allow our staff an additional day of rest and recovery from summer work assignments. Additional hours available each four day week would allow us to respond to customer calls after 5:00 pm without accrual of compensatory times. Office will be open for an additional hour in the morning and afternoon to provide access to customers who wish to take care of bill payment before or after work. Administrative duties can be addressed in meeting schedules and necessary.

Result: Establish new work schedule.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Marco Montemayor, County Attorney

42. **Discussion and possible action to approve an annual (July 14, 2017 through July 13, 2018) GPS hardware and monitoring system agreement between Novastar Communications and Webb County for Constable Precinct 4 at an amount not to exceed Four Thousand Five Hundred Dollars (\$4,500.00), and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Requested by Rafael Pena, MIS Director; Account**

#2202-3170-001-457006]

Ray Rodriguez, Assistant County Attorney stated that item #42 is for Harold Devally, Constable Pct. 4 not for Mr. Pena.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to table item #42

Vote: 3 - 0 Motion Carried - Unanimously

Budget Officers

- 43. Discussion and possible action to approve the budget amendment for the pending allocation of funds in the amount of \$27,500 for a 3rd party contract recipient, Safe Haven Program; and any other matters incident thereto. [Account #3015-7050-001-470000-075 Contingency Fund]**

Issue: Commissioners Court approved the 50% funding for all 3rd party vendors, however, one particular vendor did not have funds allocated due to issue with application.

Solution: Approve budget amendment to transfer the remaining amount needed to complete contractual agreement. Transfer \$27,500 from Acct. 3015-7050-001-470000-075 Contingency Fund to Acct. 1001-1140-001-463591 Safe Haven Program.

Result: Process payment for 3rd party vendor pending monies for FY 2016-2017.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to move it to Account #1001-1140-001-463591, Safe Haven Program

Vote: 3 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

- 44. Discussion and possible action to approve a One (1) year lease extension by and between Webb County and the Texas Parks and Wildlife Department for boat storage space located at the county Road and Bridge department, for \$100.00 month, effective September 1, 2017; and any other matters incident thereto.**

No action taken.

- 45. Discussion and possible action to ratify and expand the scope of legal services provided to the county by the law firm of Allison, Bass & Magee, LLP to include legal representation in Cause No. 2017-CVK-001136-D1; Isidro Alaniz v. Webb County Commissioners Court; Tano Tijerina; John Galo; Rosaura "Wawi" Tijerina; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve item #45 and to have Allison, Bass & Magee, LLP take care of anything having to do with the budget process

Vote: 3 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #45

Vote: 3 - 0 Motion Carried - Unanimously

45. **Discussion and possible action to ratify and expand the scope of legal services provided to the county by the law firm of Allison, Bass & Magee, LLP to include legal representation in Cause No. 2017-CVK-001136-D1; Isidro Alaniz v. Webb County Commissioners Court; Tano Tijerina; John Galo; Rosaura “Wawi” Tijerina; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to amend the previous motion and include to read as October 1st

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

46. **Discussion and possible action to approve the late submission of a 3rd party funding application for the LULAC #12 organization; and any other matters incident thereto.**

Issue: LULAC #12 council has received 3rd party funds from Webb County for several years, however, this year time constraints prevented the organization from submitting the application on time. They have requested to submit a late application.

Solution: Allow the submission of application.

Result: Continued support for LULAC #12 council.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 2 - 1 Motion Carried

NAY: Commissioner, Pct. 3 John C. Galo

Honorable Tano E. Tijerina, Webb County Judge

47. **Discussion and possible action to enter into a Memorandum of Agreement between the City of Laredo and Webb County for cooperation between the two governmental entities to provide a public health emergency response to the heightened alert on Zika prevention and authorizing the County Judge to sign and execute all relevant documents.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

48. **Discussion and possible action to enter into an agreement with the City of Laredo for the North Laredo Wastewater Treatment Plant Effluent Re-Use Contract for Irrigation of the Webb County Casa Blanca Golf Course, and authorizing the County Judge to sign any relevant documents; and any other matters incident thereto. [Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Closed Session/Executive Session

49. **Discussion and possible action to approve settlement offer in the case entitled Ame Reyes v. Webb County, cause number 2014CVT001748 D3, pending in the 341st Judicial District Court of Webb County, Texas, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(B) (consultation with attorney regarding a settlement offer)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

(Recess 10:28 - 10:44 a.m.)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring back item up item #42

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Marco Montemayor, County Attorney

42. **Discussion and possible action to approve an annual (July 14, 2017 through July 13, 2018) GPS hardware and monitoring system agreement between Novastar Communications and Webb County for Constable Precinct 4 at an amount not to exceed Four Thousand Five Hundred Dollars (\$4,500.00), and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Requested by Rafael Pena, MIS Director; Account #2202-3170-001-457006]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Presentations

51. **Presentation of a Distinguished Service Award (DSA) certificate to Webb County Historical Commission by the Texas Historical Commission to commend Webb County Historical Commission's dedicated service and stewardship of Texas' unique cultural and historic sites. [Requested by Tano E. Tijerina, County Judge]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #24 and item #50

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Victor Villarreal, County Court at Law 2 Judge

24. **Discussion and possible action to approve the Warrant Officer position (Slot #2468) be transferred from County Court at Law #2 (Dept. #2070) to the Webb County Sheriff's Office (Dept. #3010), effective June 26, 2017; and any other matters incident thereto.**

Issue: After careful and thorough evaluation of County Court at Law No. 2 and due to no warrants being executed during this fiscal year, a request is being submitted to have said slot overseen by the Sheriff's department.

Solution: Transfer said slot to Sheriff's Department.

Result: Ensure slot is utilized efficiently and effectively.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve the transfer

Vote: 3 - 0 Motion Carried - Unanimously

Presentations

50. **Status Report to Webb County Commissioners Court by Judge Victor Villarreal who presides over County Court at Law II regarding the monthly report on results and statistics of the court.**
52. **Presentations by Texas A&M AgriLife Extension Service to Senior Recipients for the 2016-2017 Webb County 4-H Adult Leader & Parent Association Scholarship; and recognition to top 3 teams from Webb County for surpassing the 834 mile goal - Walk Across Texas. [Requested by Tano E. Tijerina, County Judge]**
53. **Presentation of the Webb County audit for the Fiscal Year ended September 30, 2016 by Pattillo, Brown & Hill, L.L.P., Certified Public Accountants, and action to accept the Audited Financial Statements for Webb County for the Fiscal Year ended September 30, 2016. [Requested by County Auditor]**
54. **Communications**

Judge Tijerina read communications on behalf of the Commissioners Court. Additional communications were made by Cmr. Galo.

55. Adjourn

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to adjourn

Vote: 3 - 0 Motion Carried - Unanimously