

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

2017 JUL -7 AM 8:24

WEBB COUNTY, TEXAS

BY \_\_\_\_\_ DEPUTY



## WEBB COUNTY, TEXAS COMMISSIONERS COURT

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JULY 10, 2017  
9:00 a.m.

#### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Approval of Bills, Payroll, and Monthly Report
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion and possible action to approve the following line item transfers and directing the Budget Officers to carry out said line item transfer contingent on, in adherence with, and immediately upon the approval of budget adjustment by the funding agency; and any other matters incident thereto:

<b>Constable, Pct. 1</b>	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	2467-3150-001-413000	Overtime	\$279.00	\$279	-0-
	2467-3150-001-422000	FICA-Co. Share	\$21.45	\$21.45	-0-
	2467-3150-001-423000	Retirement-Co. Share	\$30.35	\$30.35	-0-
	2467-3150-001-425000	Unemployment Tax	\$2.65	\$2.65	-0-
	2467-3150-001-426000	Worker's Comp.	\$14.72	\$14.72	-0-
	2467-3150-001-462605	Fuel & Lube (Mileage)	\$986.09	\$5,085.65	\$4,099.56
	2467-3150-001-470000	Capital Outlay	\$10,972.07	\$12,793.07	\$1,821.00
		Total	\$12,306.33		
To:	2467-3150-001-460105	Minor Tools & Apparatus	\$12,306.33	\$3,360	\$15,666.33

**Issue:** The Offices of the Constable, Pct. 1 require line item transfers to continue to effectively and efficiently carry out operations for the FY 2015 Operation Stonegarden.

**Solution:** Submission and approval of line item transfers for the FY 2015 Operation Stonegarden grant.

**Result:** The Offices of the Constables Pct. 1 will be able to carry on FY 2015 OPSG operations in a timely, efficiently, and effectively manner

**6. Honorable Adrian Cortez, Constable Pct. 3**

- a. Discussion and possible action to approve the following line item transfer:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	2467-3160-001-470000	Capital Outlay (Equipment)	\$4,826.37	\$4,826.37	\$0
To:	2467-3160-001-413000	Overtime	\$4,826.37	\$8,347.98	\$13,174.35

**Issue:** Our office requires line item transfers to continue to effectively and efficiently carry out operations for the FY 2015 Operation Stonegarden.

**Solution:** Submission and approval of line item transfers for the FY 2015 Operation Stonegarden grant.

**Result:** Our office will be able to carry on FY 2015 OPSG operations in a timely, efficiently, and effective manner

**7. Honorable Harold Devally, Constable Pct. 4**

- a. Discussion and possible action to approve the following line item transfers:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	2467-3170-001-462605	Fuel & Lube (Mileage)	\$8.80	\$8.80	-0-
	2467-3170-001-470000	Capital Outlay (Equip.)	\$1,610.37	\$1,610.37	-0-
			\$1,619.17		
To:	2467-3170-001-413000	Overtime	\$1,619.17	\$15.92	\$1,635.09

**Issue:** OPSG 2015 money left over from grant.

**Solution:** Transfer remaining funds to be spent in overtime.

**Result:** Funds available to be depleted for overtime and to continuing support for securing border

8. **Honorable Marco Montemayor, County Attorney**

- a. Discussion and possible action to approve an advertisement contract between El Manana, Inc. and the Webb County Sheriff for public service announcements with service dates of June 2017 through September 2017 at a cost of Four Thousand Dollars (\$4,000.00), and authorizing the Webb County Judge to sign all relevant documents; and any other matters incident thereto. There is no impact on the general fund. **[Requested by Martin Cuellar, Webb County Sheriff; Account #2151-3010-001-454000-030 (State Forfeiture)]**
- b. Discussion and possible action to approve an advertisement contract between El Manana, Inc. and the Webb County Attorney for drug free campaign announcements with service dates of July 2017 through July 2018 at a cost of Six Thousand Dollars (\$6,000.00), and authorizing the Webb County Judge to sign all relevant documents; and any other matters incident thereto. There is no impact on the general fund. **[Account #2171-2270-001-455501 (Federal Forfeiture)]**
- c. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (UISD) and Webb County Head Start/Early Head Start Program. This MOU establishes the terms and conditions under which UISD and Webb County Head Start/Early Head Start Program will relocate Head Start campus facilities in case of an emergency. The term of the MOU shall be for a period of 1 year beginning when the MOU is fully executed, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Head Start Director]**
- d. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Laredo Independent School District (LISD) and Webb County Head Start/Early Head Start Program. This MOU establishes the terms and conditions under which LISD and Webb County Head Start/Early Head Start Program will relocate Head Start campus facilities in case of an emergency. The term of the MOU shall be for a period of 1 year beginning when the MOU is fully executed, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Head Start Director]**

9. **Honorable Margie Ibarra, County Clerk**

- a. Approval of Minutes for June 26, 2017

**10. Honorable Hugo Martinez, County Court at Law 1 Judge**

- a. Discussion and possible action to approve the following line item transfers:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	1001-2060-001-432001	Professional Services	\$2,000	\$2,300.00	\$300.00
	1001-2060-001-433001	Court Appointed Attorney	\$5,000	\$8,575.00	\$3,575.00
	1001-2060-001-451158	Juvenile Misdemeanor	\$6,000	\$9,950.00	\$3,950.00
	1001-2060-001-451159	Juvenile Felony	\$10,000	\$13,785.00	\$3,785.00
	1001-2060-001-451160	Detention Hearing	\$3,000	\$3,850.00	\$850.00
	1001-2060-001-456205	Training & Education	\$2,000	\$3,113.59	\$1,113.59
			\$28,000		
To:	1001-2060-001-451157	Adult Misdemeanor	\$28,000	\$150.00	\$28,150.00

**Issue:** There is insufficient funds to cover expenses for services that have already been rendered.

**Solution:** Transfer monies from other line items to pay pending accounts.

**Result:** Accounts will be able to be paid in a timely manner

**11. Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$32,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Fund #2160-2260-001]**

<b>Line Item Description</b>	<b>Line Item Account Number</b>	<b>Amount</b>	<b>Justification</b>
Professional Services	2160-2260-001-432001	\$6,000.00	Payments related to expert witnesses, court transcripts
Law Enforcement Other	2160-2260-001-457006	\$20,000.00	Storage Fees, Law Enforcement PSA
Administrative Travel	2160-2260-001-458000	\$5,000.00	Training for ADA's, Investigators and Support Personnel.
Dues & Memberships	2160-2260-001-464010	\$1,000.00	Payments to TDCAA for all DA Personnel

**Issue:** New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his office.

- b. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2260-001-456005	Postage & Courier Service	\$500	\$824.00	\$324.00
	1001-2260-001-464010	Dues & Memberships	\$4,020	\$4,020.00	\$0.00
To:	1001-2260-001-462605	Fuel & Lubricants	\$4,520	\$56.00	\$4,576.00

**Issue:** The Fuel & Lubricants line item has been exhausted. Additional funds are needed to cover the fuel expenditure for the remainder of the fiscal year.

**Solution:** Make a line item transfer to cover the cost of fuel.

**Result:** Ensure funding to cover the fuel expenditure for the remainder of the fiscal year

12. **Casa Blanca Golf Course**

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	7100-6130-001-441001	Telephone	\$1540	\$1540	\$0
	7100-6080-001-441001	Telephone	\$400	\$400	\$0
			\$1,940		
To:	7100-6130-001-441705	Cable	\$1540	\$31.24	\$1571
	7100-6080-001-443000-135	Club House	\$400	\$173	\$573
			\$1,940		

**Issue:** Cable and WiFi bill is over budget.

**Solution:** Line item transfer to finish the fiscal year.

**Result:** The bill will paid for the remainder of the fiscal year

13. **Economic Development**

- a. Discussion and possible action to authorize the acceptance of a High Intensity Drug Trafficking Areas Grant (HIDTA Program) from the Executive Office of the President Office of National Drug Control Policy in the amount of \$203,699 for the continued salary and fringe benefits of seven Task Force Investigators, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Grant Fund Source 2592] [Requested by Isidro Alaniz, District Attorney]**

**Issue:** There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.

**Solution:** Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.

**Result:** Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.

- b. Discussion and possible action to accept a check in the amount of FIVE THOUSAND DOLLARS (\$5,000.00) in support of the 2017 Reliant CARE Program. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy clients. Reliant Assistant Account #2923-5170-521-441210.

**Issue:** Webb County Community Action Agency has received a check in the amount of \$5,000.00 from Reliant Energy Retail Services, LLC.

**Solution:** The contribution will provide funding for energy assistance payment to Reliant Energy customers under the CARE Program.

**Result:** Webb County Community Action Agency will accept enrollment applications from potential clients and qualify Reliant Energy customers as eligible recipients in accordance with Reliant Energy program requirements.

- c. Discussion and possible action to apply for an emergency food grant in the amount of \$5,000.00 from Emergency Food and Shelter Program (EFSP) 2017 Phase# 34 and authorizing the County Judge to sign all relevant documents. Single Point of Contact (SPOC) procedures were followed and approved. There is no County Match and will not have impact on the County's General Fund. Dates of grant July 01, 2017 through December 31, 2017. **[Requested by James Flores, Interim CAA Director]**

**Issue:** There is a greater demand for food assistance in the area of Webb

County than there is funding.

**Solution:** By applying to the emergency food grant provided by Emergency Food and Shelter Program, Webb County Community Action Agency seeks to address the hunger needs of the community using a partnership method with the local food banks.

**Result:** If awarded the grant, Webb County Community Action Agency will be able to assist 500 eligible households with emergency food items.

14. **Engineering**

- a. Discussion and possible action to rescind Dannenbaum Engineering Corporation's Supplemental Agreement No. 7 to the Main Contract which was approved in Commissioner Court, December 12, 2016. This Supplemental Agreement was for the addition of Engineering Services and fees on new (TxDOT CSJ: 0086-14-910) defined as R.O.W. / Utilities and PS&E for Loop 20 Main Lanes and Frontage Roads to Just North of Loop 20/US 59 Overpass as per the Texas Department of Transportation (TxDOT) revisions. At this time we are rescinding as per the Texas Department of Transportation's non- approval after further review. **[Account #644-8001-6022 (Professional Services)]**

**Issue:** Agreement not approved by TxDOT.

**Solution:** Rescind Supplemental Agreement No. 7 to the Main Contract.

**Result:** Approval of new Supplemental Agreement No. 7 to the Main Contract.

- b. Discussion and possible action to approve revised Dannenbaum Engineering Corporation's Supplemental Agreement No. 7 to Main Contract. This Supplemental No. 7 is adding Supplemental Work Authorization No. 4 to Work Authorization No. 2 for additional Advanced Planning Services for TxDOT CSJ: 0086-14-058. All other provisions of the Main Contract are unchanged and remain in full force and effect. Additional scope of services of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT) contingent on their approval and; authorize the County Judge to sign all relevant documents. **[Account #644-8001-6022 (Professional Services)]**

**Issue:** Amend scope of services which will increase as per Supplemental Work Authorization No. 4 to Work Authorization No. 2 for PS&E (TxDOT CSJ: 0086-14-058).

**Solution:** Approve revised Supplemental Agreement No. 7 to the Main Contract which is being increased by Supplemental Work Authorization No. 4 to Work Authorization No. 2 in the amount of \$74,347.69 increasing the total Main Contract to \$2,817,972.74.



**Result:** Include all additional necessary services as required and approved by the Texas Department of Transportation. Execute Supplemental No. 7 to Main Contract and continue with project.

- c. Discussion and possible action to approve Dannenbaum Engineering Corporation's Supplemental Work Authorization No, 4 to Work Authorization No. 2 in the amount of \$74,347.69. Supplemental Work Authorization No. 4 to Work Authorization No. 2 is adding Engineering Services/Fee for reduction of Frontage Road (TxDOT CSJ: 0086-14-058). All other provisions of the Main Contract are unchanged and remain in full force and effect. Additional scope of services of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT) contingent on their approval and authorize the County Judge to sign all relevant documents. **[Account #644-8001-6022 (Professional Services)]**

**Issue:** Amend scope of services: Adding Engineering Services/Fee for reduction of Frontage Road.

**Solution:** Approve Supplemental Work Authorization No. 4 to Work Authorization No. 2. The Contract is being increased by \$74,347.69.

**Result:** Include all additional necessary services as required and approved by the Texas Department of Transportation. Execute Supplemental Work Authorization No. 4 to Work Authorization No. 2 and continue with project.

**15. Head Start**

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1613	Part Time Child Care Teacher Floater	\$9.16	26
2520	Part Time Child Care Classroom Aide	\$8.64	26
2061	Part Time Early Head Start Classroom Aide	\$8.64	26

**16. Information Technology**

- a. Discussion and possible action to enter into a Custom Module Development Agreement between Data Management, Inc. and Webb County for the Webb County Information Technology Department for New World Systems Time Clock Plus Version v7 at a cost of Three Hundred Forty Seven Dollars and Sixty Cents (\$347.60), and authorizing the County Judge to sign and execute all relevant documents. **[Account #1001-1280-001-443000-110 (Repair and Maintenance Software)]**

**Issue:** To acquire custom software development to create a support module to

allow Time Clock Plus to coincide with New World Systems.

**Solution:** The module will allow to better utilize the services.

**Result:** It will enhance performance to the software development.

17. **Juvenile Probation Department**

- a. Discussion and possible action to approve the acceptance of Fiscal Year 2016-2017 Amendment FIFTEEN supplemental grant award in the amount of TWENTY THOUSAND ONE HUNDRED SEVENTY-TWO (\$20,172.00) DOLLARS for the Juvenile Justice Alternative Education Program (JJAEP): conversion to the Iowa Test of Basic Skills (ITBS) and the Iowa Test of Educational Development (ITED) assessments, to meet required state standards.

**Issue:** The JJAEP has been awarded supplemental grant funds in the amount of \$20,172.00 to be budgeted and utilized within the parameters described in the contract.

**Solution:** Amendments are awarded through grant awards to enable continuance of services to juveniles at JJAEP and meet state standards.

**Result:** Funds in the amount of \$20,172.00 be budgeted and used within the parameters described in the contract.

- b. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 10, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1493	Teacher Aide	\$27,178.52 - 9/A
2803	Certified Teacher	\$40,346.66 - 17/A

**Issue:** Vacant positions need to be filled for school year 2017-2018.

**Solution:** Fill vacant positions.

**Result:** By filling the Slot, it will allow JJAEP to continue to function effectively and efficiently for the incoming school year

- c. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2825-2460-001-432055	Audit	\$1,750	\$1,750.00	\$-0-
	2825-2470-001-422000	Fica/Medi	\$4,000	\$4,672.36	\$672.36
	2825-2470-001-423000	Retirement	\$4,000	\$4,643.09	\$643.09
	2825-2470-001-421000	HltLifeln	\$14,700	\$14,800.62	\$100.62
	2825-2470-001-426000	Workers Comp	\$2,300	\$2,933.14	\$633.14
	2825-2470-001-425000	Unemployment	\$300	\$398.10	\$98.10
	2825-2470-001-41000	Salaries	\$16,700	\$17,811.74	\$1111.74
			\$43,750		
To:	2825-2460-001-443000-035	Repair & Maint - Equip.	\$1,750	\$ 1,000.00	\$ 2,750.00
	2825-2470-001-461000	Materials & Supplies	\$4,000	\$-0-	\$4,000.00
	2825-2470-001-46000	Office Supplies	\$4,000	\$-0-	\$4,000.00
	2825-2470-001-432090	Indiv. Counseling	\$15,000	\$21,635.00	\$36,635.00
	2825-2470-001-458090	Travel	\$2,000	\$3,028.00	\$5,028.00
	2825-2470-001-457009	Residential Serv. / Inter-County	\$15,000	\$-0-	\$15,000.00
	2825-2470-001-460024	Drug Kits	\$2,000	\$61.72	\$2,061.72
			\$43,750		

**Issue:** The accounts listed above are Grant funds and require a transfer of funds to cover estimated forecasted expenditures - for performing repair of equipment, as needed; purchasing of office supplies, materials & supplies and drug kits; individual counseling, increase in travel for staff to attend upcoming trainings; and to cover costs for juveniles in inter-county placement.

**Solution:** Approve line item transfers requested.

**Result:** Transfers will cover expenses

- d. Discussion and possible action to approve a budget amendment to increase the JJAEP Other Revenue Account by \$1,598.34 (Account #2827-2450-357420) and to increase the Expense Account by \$1,598.34 (Account #2827-2450-001-460105 - Minor Tools & Apparatus) said amount is available from the Texas Education Agency (TEA) for the purchase of technology equipment.

**Issue:** New proceeds from TEA have been awarded to the JJAEP and may be spent by the JJAEP after a budget amendment to the Other Revenue Account and Expense Account is approved by Commissioners Court.

**Solution:** A budget amendment by Commissioners Court for requested expenditures.

**Result:** JJAEP can utilize the new proceeds for the purchase of technology equipment.

**18. Pre-Trial Services**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 10, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2096	Judicial Bond Officer	\$31,518.75 - \$33,124.48 12 A/E

**Issue:** Slot #2096 became vacant on June 29, 2017. The employee submitted her letter of resignation.

**Solution:** The approval of this agenda item will grant our department to search for a skilled and qualified candidate.

**Result:** The filling of this position will allow this department to operate with a full staff

**19. Public Defender**

- a. Discussion and possible action to approve the filling of the following Slot, subject to the availability of payroll funds and adhering to any and all Civil Service Rules and Regulations, as well as any Wage Plan Policies:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2299	Administrative Clerk	\$27,178.52 - 9 A-E

**Issue:** Slot #2299 is now vacant.

**Solution:** Request is being made to fill the vacant slot.

**Result:** The filling of slot # 2299 will allow our department to continue to function efficiently and effectively

**20. Public Information Office**

- a. Discussion and possible action to approve the following line item transfers:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	1001-1130-001-432064	Appraisal District Cost	\$33,585	\$33,587	\$2
	1001-1130-001-441050	Video Conferencing	\$915	11,045	10,130
			\$34,500		
To:	1001-4070-001-441205-005	311 System Service Cost	\$34,500	\$0	\$34,500

**Issue:** County has MOU with the City of Laredo for 311 System Services.

**Solution:** Payment will re-new services for one year.

**Result:** Compliance with Inter local MOU

**21. Risk Management**

- a. Discussion and possible action to authorize Webb County to enter into a Memorandum of Understanding with Texas A&M International University (TAMIU) and Webb County for an internship program to promote quality public administration education and training for the Criminal Justice and Sociology students for the term of August 20, 2017 through May 28, 2018 and authorizing the County Judge to sign all relevant documents. No impact to the general fund.  
**[Requested by Alexandra Colessides, Interim Director, Webb County Risk Management]**

**22. Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4**

- a. Discussion and possible action to approve the following line item transfers:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	1001-2180-001-462605	Fuel & Lube	\$850	\$850.00	0
	1001-2180-001-443000-075	Repairs & Maint Vehicle	\$1,275	\$1,275.00	0
	1001-2180-001-461000	Materials & Supplies	\$2,875	\$10,676.01	\$7,801.01
			\$5,000		
To:	1001-2180-001-456005	Postage & Courier	\$5,000	\$242.44	\$5,242.44

**Issue:** Currently Postage account balance is not sufficient to mail out necessary court notices.

**Solution:** Transfer unused money to Postage account.

**Result:** Mail out necessary court notices

**REGULAR AGENDA**

**Honorable Martin Cuellar, Sheriff**

23. Discussion and possible action to approve the following line item transfer; and any other matters incident thereto:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	3015-7050-001-470000-075	Contingency Fund	\$151,000	\$	\$151,000
To:	1001-3010-001-443000-075	Fuel & Lubricant	\$148,000	\$43,459	\$191,459
	1001-3010-001-461006	Canine Expenditures	\$3,000	\$6,552	\$9,552
		Total	\$151,000		

**Issue:** These accounts do not have sufficient funds to cover forecasted expenses for the rest of the fiscal year.

**Solution:** The submission and approval of needed line item transfers.

**Result:** There will be sufficient funds in these budget line items to cover anticipated expenses for the remainder of the fiscal year.

24. Discussion and possible action to authorize the budget officers, pursuant to the Webb County Deputy Associations' Collective Bargaining Agreement (CBA) Article XXIII Section 3, to identify options within the general operating budget to fund a sergeant slot for the officer specifically named in the collective bargaining agreement for the remaining fiscal year and to ensure to fully fund a sergeant slot in the 2017-2018 Webb County budget; and any other matters incident thereto. Please see attachments for the relevant sections from the current collective bargaining agreement.

**Issue:** Law enforcement officer requires to be funded through county funds during the current fiscal year and for a slot to be budgeted for the 2017-2018 Webb County budget. Pursuant to the Webb County Deputy Sheriffs' Association Collective Bargaining Agreement (CBA) Article XXIII (Miscellaneous Provisions) at the conclusion of Commander Rolando Elizalde's service as a Webb County Sheriff's Office Commander, he shall resume the Non-Exempt position (Sergeant) from which he was appointed. His salary will be adjusted in accordance with the said Non-Exempt Position. As per Article XXIII Section 3, the County shall fund the position until the new budgetary process adopts the

position into the General Order.

**Solution:** Direct the budget office to find funding within the general operating budget utilizing salary savings or other viable options to continue to fund this slot for this specific law enforcement officer and place this specific slot on the upcoming 2017-2018 Webb County budget.

**Result:** Webb County will remain in compliance with contractual stipulations in the collective bargaining agreement. Law enforcement officer who has faithfully served with the Webb County Sheriff's Office since 1987 will continue to serve the citizens of Webb County.

#### **Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4**

25. Discussion and possible action to approve the acceptance of a Truancy Prevention Grant Program award in the amount of \$50,000 to continue to pay the grant-funded salary and fringe benefits for a juvenile truancy case manager in order to continue to divert at-risk truant juveniles from entering the juvenile justice system in Laredo/Webb County; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match.

**Issue:** Studies have shown that, if not addressed correctly, juvenile truancy functions as stepping stone to more serious juvenile delinquency problems. Furthermore, juvenile delinquency and truancy are nationwide problems that negatively affect not only the delinquent youth and their families but also adversely impacts schools, neighborhoods, and the local community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

**Solution:** Grant award to continue to fund a current grant-funded case manager in order to continue to provide prevention, diversion, and intervention strategies for truancy through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

**Result:** Increased focus on diversion strategies to steer at-risk juveniles from truancy and the juvenile and criminal justice system.

26. Discussion and possible action to transfer the following vehicles from Justice of the Peace, Pct. 4 to District Attorney's Office and Constable Harold DeVally:

District Attorney

2001 Ford Crown Victoria (white) VIN# 2FAFP72W21X156551, License Plate #N33-MGG

2003 Chevy Impala (black) VIN# 2G1WF55K539317064, License Plate #243-DVS

Constable Harold Devally, Pct. 4

2006 Chevy Impala (gray) VIN# 2G1WS551469386903, License Plate #DY3-P868

**Issue:** In 2011 our department was issued three county vehicles by the District Attorney's office of which none is currently used by our department. Two of these vehicles are parked at our office and have not been used for approximately 4 years and one vehicle is currently being used by Constable Pct. 4 Harold DeVally's department.

Parked at our office:

Vehicle #1: 2001 Ford Crown Victoria/white/VIN# 2FAFP72W21X156551  
License Plate# N33-MGG

Vehicle #2: 2003 Chevy Impala/black/VIN# 2G1WF55K539317064 License Plate # 243-DVS

Currently being used by Constable Pct. 4 - Harold Devally's department:

Vehicle #3: 2006 Chevy Impala/gray/VIN# 2G1WS551469386903 License Plate # DY3-P868

**Solution:** Transfer the 2 vehicles back to the District Attorney's Office and transfer vehicle #3 to Constable Pct. 4 Harold Devally's department:

**Result:** With the approval of this request all vehicles could be better put to use in other department(s).

**Economic Development**

27. Discussion and possible action to approve the creation of two slots under the County Court at Law II, DWI Court Program, Grant Number TI-026095. The slots will be for a Project Director and a Case Manager. The Project Director will be listed under a salary of \$50,980.02, with fringe benefits of \$16,482.57, totaling \$67,462.59 for salary and fringe, and the Case Manager will be listed under a salary of \$26,000.00, with fringe benefits of \$11,449.10, totaling \$37,449.10 for salary and fringe. Also, discussion and possible action to approve the creation of an insurance account in fund #2356. The account will be listed as #2356-2070-001-421000. The purpose of this account would be to cover complete fringe benefits for the two slots. Currently, there is enough money under the payroll line item of the DWI Court Grant to cover these two slots from pay period 07/21/2017 - 09/29/2017, which would cover any salary and fringe for fiscal year 2 of the grant. **[County Court at Law II DWI Court Program, Account 362-1011-6022] [Requested by Victor Villarreal, County Court at Lw 2 Judge]**

**Issue:** Since the implementation of the DWI court grant in County Court at Law II in 2015, there has not been any personnel hired at one-hundred percent effort



under the grant. Previously, the county was providing funding for salary and fringe for employees who were working and operating the grant.

**Solution:** By approving the implementation of these two (2) slots, the personnel to be hired under these slots will be funded completely by SAMHSA to cover salary and fringe benefits.

**Result:** The county will no longer need to pay out of pocket to fund salary and fringe for personnel hired specifically to operate a SAMHSA funded grant.

28. Discussion and possible action to finalize the Engineering Contract with Porras Nance Engineering for an amount not to exceed \$84,000.00 for preparations of the design plans and related construction documents for the Mirando Water Tank Project (TCDP #7216115); contract terms will include the acceptance of funding in the amount of \$37,900 from Mirando City Water Supply Corporation to cover engineering services and construction costs subject to approval of funding by Mirando City Water Supply Corporation Board and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

**[Requested by Juan Vargas, Economic Development] [Co-Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**

Engineering Fee	\$84,000	Porras Nance Engineering
Less Grant Engineering Budget	\$45,000	Webb County Grant
Sub-Total	\$39,000	
Less Testing fees	\$11,100	Porras Nance Engineering
Remaining Balance for Eng. Fees:	\$27,900	Mirando City Water Supply Corporation (MCWSC)

\*Remaining balance committed by MCWSC will be applied to construction costs - \$10,000.00

**Issue:** Project Engineer's contract needs to be finalized in order to proceed with the construction of an Elevated Water Storage Tank.

**Solution:** Plans and specs need to be prepared and approved by TCEQ before soliciting for a contractor to construct an Elevated Water Storage Tank.

**Result:** Will have better drinking water for Mirando City Texas residents and will comply with Texas Commission on Environmental Quality (TCEQ) regulations.

## Human Resources

29. Discussion and possible to approve a classification change for Slot #1716 (Court Administrator - Justice of the Peace, Pct. 1, Place 1), from Non-Exempt to Exempt, and further applying Section 6.05 (Overtime and Compensatory Time), and instructing that the employee take off the accrued Comp Time "prior" to classification taking place, or in the alternative, pay out the accrued hours (228.50), at rate of \$30.71/hr. for a total pay out of \$7,017.24; and any other matters incident thereto.

**Issue:** A request was submitted for this slot to be moved from hourly to salary. Careful and thorough evaluation was done by applying the Fair Labor Standards Act (FLSA) and Wage and Hour (DOL) federal guidelines and requirements. Having done this, the issue of accrued comp time by the employee was also reviewed and discussed with the department. The department stated that they could not afford for the employee to be out for that amount of time (228.50 hours).

**Solution:** Approve the classification change (hourly to salary); and court to mandate that the employee take time off, or approve the pay out

**Result:** Follow court order and move forward on the classification.

## Community Action Agency

30. Discussion and possible action for Webb County to enter into a month to month Storage Rental Agreement with Store It All Storage Del Norte at a monthly cost of ONE HUNDRED FIFTY SIX DOLLARS (\$156.00) with a one-time administrative fee of FIFTEEN DOLLARS (\$15.00), and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #2368-5170-521-444100]**

**Issue:** Commissioner's Court approval is required in order to enter into a month to month Storage Rental Agreement.

**Solution:** Place the agenda item in order to obtain Commissioner's Court authorization to enter into a month to month storage Rental Agreement with Store It All Storage Del Norte at a monthly cost of \$156.00 with one-time administrative fee of \$15.00.

**Result:** The Agreement will be utilized to pay month to month Storage Rental Agreement in the amount of \$156.00.

## Elections

31. Discussion and possible action to approve a Resolution and Order authorizing and establishing the Main and Temporary Branch Early Voting Polling Sites for the November 7, 2017 Special Election Pursuant to Chapter 85, Texas Election Code.

**Issue:** The 85th Legislature approved seven (7) proposed Constitutional Amendments to appear on the November Uniform Election Day ballot. Additionally, Webb County ordered one proposition for a new Jail Facility appear on said ballot. The county is responsible for all expenses to be incurred in conducting this election but typically, not many voters participate in these types of elections.

**Solution:** Create one early voting site in each commissioner's precinct will allow all voters the opportunity to cast their ballots at any one of these sites.

**Result:** Creating the main and the four branch early voting sites will give voters throughout the county access to cast their ballots for a two week period during early voting including one Saturday.

32. Discussion and possible action to approve a Resolution and Order authorizing and establishing Election Day Polling Sites for the November 7, 2017 Special Election Pursuant to Section 42.008 and Chapter 43, Texas Election Code.

**Issue:** The 85th Legislature approved seven (7) proposed constitutional amendments to appear on the November uniform election day ballot. Additionally, Webb County ordered that a proposition for a new Jail Facility also appear on said ballot. Webb County is responsible for all expenses to be incurred in conducting said election but typically, not many voters participate in these types of elections.

**Solution:** Open thirty three (33) election day sites throughout the county, as in 2015, to reduce the cost of conducting the election and consolidate the others into these polling sites. This will allow all election day voters the opportunity to cast their ballots either at their regular polling site or at the consolidated polling site.

**Result:** Since most voters will cast their ballots during the early voting period as opposed to voting on election day, consolidating sites on election day will reduce the cost of conducting this election yet still allow voters to cast their ballots at their usual polling place or a polling place that is close to them.

33. Discussion and possible action to approve a Resolution and Order authorizing and establishing a Central Counting Station; Appointment of the Central Counting Station Manager; Tabulation Supervisor; Assistant Tabulation Supervisors; Central Counting Station Presiding Judge; and their Respective Salaries for the November 7, 2017 Special Election Pursuant to Section 127, Texas Election Code.
34. Discussion and possible action to approve a Resolution and Order authorizing and establishing the Salaries for Election Day Presiding Judges and Clerks; Appointing Election Day Presiding Judges and Alternates; and Establishing the Maximum Number of Clerks for each Polling Site for the November 7, 2017 Special Election Pursuant to Sections 32.091(a), 32.005 and 32.033, Texas Election Code.

### **Engineer**

35. Discussion and possible action to authorize payment and release of check, immediately, to Hydroworks, Inc., for 75% of the retainage for the Webb County Fire Station and Administration Building Project in the amount of \$73,520.97, leaving a balance of \$24,507.00. **[Accounts #3020-206000, #3150-206000, #3195-206000 (Retainage Payable)]**

**Issue:** Project is 99% completed. Contractor is requesting 75% of retainage.

**Solution:** Approve release of retainage.

**Result:** Release payment to vendor.

36. Discussion and possible action to approve the Federal Off-system Bridge Program for Bridges located on Espejo Gates Road at Valenzuela Creek 5.20 Mi West of US83 NBI Structure #222400AA0115102 and #222400AA0115103 Federal Highway Administration (CSJ 0922-33-176); with further action to approve local match in the amount of \$40,294.00 payable to the Texas Department of Transportation (TxDOT) as part of the Local Government match fund participation, which will be due 60 days prior to letting; and authorizing the County Judge to execute all relevant documents needed at this time. This Project will commence October 1, 2017 as approved by the Texas Department of Transportation (TxDOT).

**Issue:** Funds needed for an Off State System Bridge Agreement with Webb County for the replacement and/or rehabilitation of the bridges located at Espejo Gates Road at Valenzuela Creek 5.20 Mi West of US83.

**Solution:** The Local Government will be responsible for all the costs associated with the preliminary engineering work on the approved Federal Off-system Bridge

Program. Local Government will submit plans, specifications and estimates (PS&E) signed and sealed by a professional Engineer.

**Result:** Replacement or rehabilitation of the bridges identified in the recitals of the Agreement will be accomplished in the manner described in the plans, specifications, and estimates developed in accordance with this Agreement. After the project has been completed, Webb County shall accept full ownership, and operate and maintain the facilities authorized by this agreement.

37. Discussion and possible action to authorize payment and release of check, immediately, to Zertuche Construction for Pay Application No. 30 for the Fernando Salinas Community Center in the amount of \$31,587.11; and status report regarding any other pending invoices; any any other matters incident thereto. **[Accounts #3040-6290-001-474501 (Construction in Progress) and #3040-206000]**

**Issue:** Contractor has progressed with items of work towards the completion of this project..

**Solution:** Authorize payment.

**Result:** Approve, ratify payment and release check to vendor.

38. Discussion and possible action to authorize Change Order #2 in the amount of \$19,573.65 for the New Fire Station and Administration Building to Hydroworks, Inc. **[Accounts #3195-3140-001-470000-125 and #3195-20600]**

**Issue:** Change Order #2: Relocation of Meter Loop as per A.E.P.-\$7,000.00, Main sign extra cost-\$4,769.65 (over project allowance of \$3,500.00), Install interceptor for rain run-off from Life Downs (labor only-\$9,200.00, less credit on plaque-\$1,396.00. Total Change Order amount \$19,573.65.

**Solution:** Increase contract by \$19,573.65.

**Result:** All corrective actions and shortages resolved.

**Purchasing**

39. Discussion and possible action to approve the following line item transfers:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	3015-7050-001-470000-075	Contingency Reserve Fund	\$21,267	\$62,644.00	\$41,377.00
To:	2007-7140-001-469001-005	Road & Bridge Operating Lease	\$15,502	\$7,758.00	\$23,260.00
	7200-7050-001-469001-005	Water Utility Operating lease	\$145	\$163.00	\$308.00
	1001-1130-001-469001-005	General Fund Operating lease	\$5,620	\$17,281.00	\$22,901.00

**Issue:** Additional funds are required to pay Enterprise lease for remaining months of fiscal year ending 9/30/2017. PO 17-1432, PO 17-1433, and PO 17-1441. Water Utilities, Road & Bridge, and General Operating Fund.

**Solution:** Approve transfer from Contingency Reserve Account/fund.

**Result:** Pay invoices due for remaining fiscal year to cover lease agreement for County vehicles

**Honorable Marco Montemayor, County Attorney**

40. Discussion and possible action to approve a negotiated contract for the Webb County Jail Inmate Telephone, Equipment, Recording and Monitoring System with Inmate Calling Solutions LLC, d/b/a ICSolutions, ("ICS") who was selected pursuant to RFP-2016-008 on 02/13/2017, by the Webb County Commissioners Court (for a for a primary term of (3) three years commencing August 1, 2017 through July 31, 2020) and authorizing the County Judge to sign any and all relevant documents, and any and all other matters incident thereto. **[Requested by Webb County Sheriff, Martin Cuellar]**

41. Discussion and possible action to enter into a Memorandum of Understanding and Field Agreement among U.S. Department of Agriculture, Animal and Plant Health Inspection Services, and Texas AgriLife Extension Service – Wildlife Services and Texas Wildlife Damage Management Association, Inc. collectively known as the Texas Wildlife Services Program (TWSP) and Webb County for a wildlife damage management program activities, for the protection of crops, livestock, and wildlife; and the control of predatory and problem wildlife. Commencing January 1, 2018, at a monthly rate \$3,200.00 per month until terminated, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by the Webb County Judge, Tano E. Tijerina]**

### Commissioners Court Administrator

42. Discussion and possible action to designate a budget officer as authorized by Texas Local Government Code §111.062 (a); and any other matters incident thereto. **[Requested by Business Office]**

### Honorable John C. Galo, Webb County Commissioner Pct. 3

43. Discussion and possible action to set the compensation of an acting interim director of a county department under the purview of commissioners court; and any other matters incident thereto.

### Closed Session/Executive Session

44. Status report by outside counsel with discussion and possible action regarding case entitled Cynthia Mares v. Webb County, Texas, Cause No. 2016-CVQ-02952-D2, in the 111<sup>th</sup> Judicial District Court of Webb County, Texas. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
45. Status report by outside counsel with discussion and possible action regarding case entitled Patricia Barrera v. Tano E. Tijerina, et al., Cause No. 2017-CVK-000994-D1, in the 49<sup>th</sup> Judicial District Court of Webb County, Texas. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
46. Status report by outside counsel with discussion and possible action regarding case entitled In Re: Tano Tijerina, Cause No. 2017-CVK-000609-D4, in the 406<sup>th</sup> Judicial District Court of Webb County, Texas. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
47. Status report by outside counsel with discussion and possible action regarding case entitled In Re: The State of Texas Ex Rel. Isidro R. Alaniz, Cause No. 2017-CVK-001136-D1, in the 49<sup>th</sup> Judicial District Court of Webb County, Texas. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
48. Status report by outside counsel with discussion and possible action regarding the Laredo Exposition Center and issues concerning the license with Laredo International Fair and Exposition, Inc. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

49. **Communications**

50. **Adjourn**



The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF JULY, 2017

By: Melinda Mata  
Melinda Mata  
Court Administrator

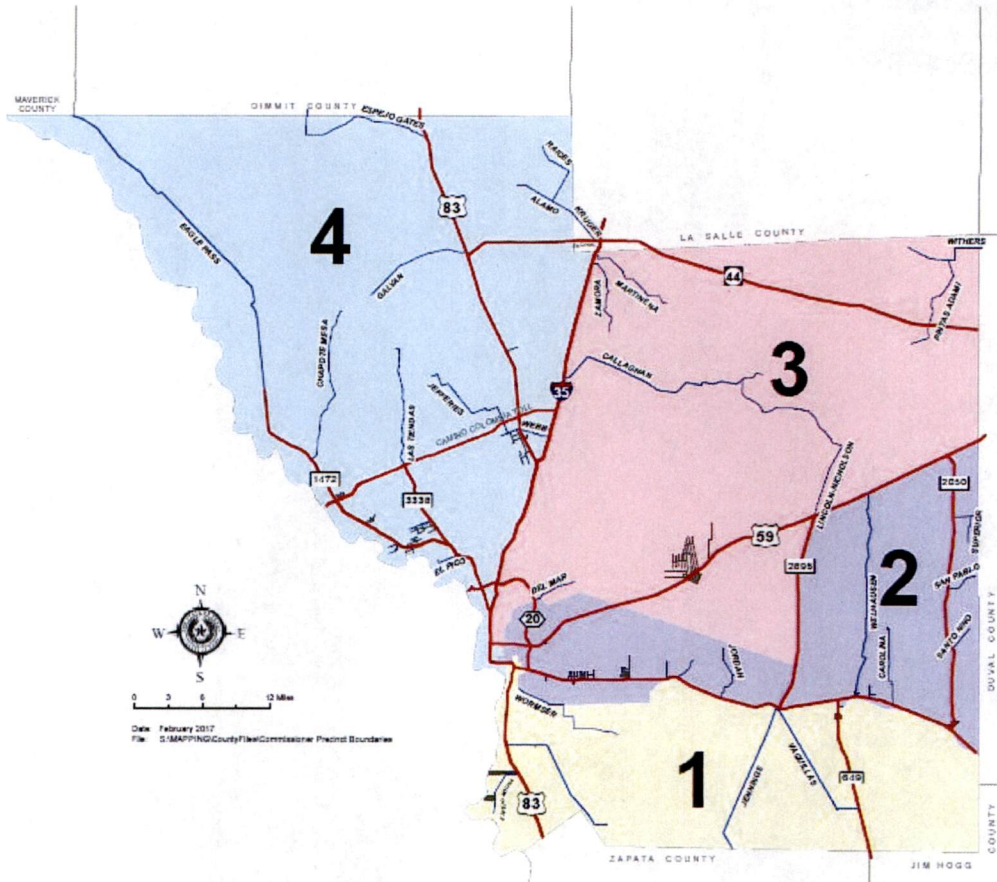
CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of July, 2017 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS 7th DAY OF JULY, 2017

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Kassandra L. Cavazos Kassandra L. Cavazos,  
for Margie Ramirez-Ibarra, County Clerk Administrative Coordinator



Date: February 2017  
 File: S:\MAPPING\County\Files\Commissioner Precinct Boundaries

<b>COUNTY COMMISSIONERS</b>	
	<b>Honorable Tano E. Tijerina</b> County Judge
	<b>Commissioner Jesse Gonzalez</b> Precinct 1
	<b>Commissioner Rosaura "Wawi" Tijerina</b> Precinct 2
	<b>Commissioner John C. Galo</b> Precinct 3
	<b>Commissioner Jaime A. Canales</b> Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries