

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, August 14, 2017 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 10th day of August 2017. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance/Invocation**
- 3. Approval of Bills, Payroll, and Monthly Report**

County Treasurer, Ms. Delia Perales presented the Recap of Checks, Recap of Released Immediate Payments, Ratification of two (2) checks in the amount of \$1,134.73, and Ratification of Payroll for August 11, 2017 pending approval.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Chief Executive Administrator, Mr. Lalo Uribe stated that the meeting was not on Public Access.

Judge Tijerina stated that the court would take a five minute recess.

(Recess 9:05 - 9:10 a.m.)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #44

Vote: 5 - 0 Motion Carried - Unanimously

Judge Tijerina stated that the meeting was not being aired on Public Access but it was live streaming online.

Honorable Delia Perales, Treasurer

- 44. Discussion and possible action to reclassify Slot #2678 job title from Receptionist to Accounting Technician and modifying budgeted amount to reflect the wage plan grade/step from 7E to 12E subject to Civil Service Commission approval and any applicable Civil Service guidelines, effective October 1, 2017; and any other matters incident thereto.**

Issue: Due to recent modification to the Treasury Department personnel and county procedures, we are requiring further assistance in the accounting department to perform the duties of the Treasurer.

Solution: Converting the receptionist to accounting technician to properly identify the duties performed.

Result: To continue to provide efficiency within the department.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #44 with the designation that it is a Grade 12 with the discretion to go from A to E subject to Civil Service approval

Vote: 5 - 0 Motion Carried - Unanimously

- 3. Approval of Bills, Payroll, and Monthly Report**

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for July 2017.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

Business Office, Ms. Rebecca Garcia presented a summary of the Accounts Payable Invoice Activity.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Honorable Rebecca Palomo, 341st District Court Judge**

0. **Discussion and possible action to approve the following General fund budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2030-001-451000	Materials & Supplies	\$800	\$1600	\$800
	1001-2030-001-464005	Books & Subscription	\$333	\$333	\$0
			\$1,133		
To:	1001-2030-001-443000	Equipment & Maintenance	\$300	\$0	\$300
	1001-2030-001-458000	Administrative Travel	\$833	\$748	\$1581
			\$1,133		

Issue: Additional funds are needed to cover forecasted expenses.

Solution: Submission and approval of line item transfer.

Result: Transfer will cover forecasted expenses.

6. **Honorable Oscar Hale, 406th District Court Judge**

a. **Discussion and possible action to approve a budget amendment (line item transfer) to cover a deficit on the Texas Veterans Commission Grant Workers Compensation.**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2872-2040-001-422000	FICA County Share	\$41.00	\$10,022.88	\$9,981.80
To:	2872-2040-001-423000	Workers Compensation	\$41.00	\$<33.26>	\$7.74

Issue: Texas Veterans Commission grant's budget was submitted prior to a rate increase on the Workers Compensation Fringe and Benefits.

Solution: Approve line item transfer.

Result: Funding for the closeout of FY 2016-2017 will be ensured.

7. **Casa Blanca Golf Course**

a. **Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	7100-6080-001-432001-090	Pro. Service Water Rights	\$3,000	\$3,000	\$0
	7100-6080-001-444001-005	Chemicals	\$3,000	\$6,653.14	\$3,653.14
	7100-6080-001-444001-010	Fertilizers	\$3,000	\$6,629.04	\$3,629.04
	7100-6080-001-444001-020	Sand & Gravel	\$394	\$394.50	\$0.50
	7100-6080-001-444500	Equipment Rentals	\$2,500	\$2,500	\$0

	7100-6090-001-443000-115	Repairs & Maint. Cart Barn	\$261	\$261.08	\$0.08
	7100-6100-001-444001-010	Fertilizers	\$600	\$600	\$0
	7100-6130-001-454000	Advertising	\$8,000	\$9,424	\$1,484
	7100-6130-001-456005	Postage & Courier	\$86	\$86.50	\$0.50
	7100-6130-001-459017	Credit Card Fees	\$7,000	\$7,219.79	\$219.79
	7100-6140-001-441001	Telephone- Pro Shop	\$1,000	\$1,000	\$0
	7100-6140-001-441001-015	Telephone- Restaurant	\$1,000	\$1,000	\$0
	7100-6140-001-441205-010	Utilities Electricity	\$2,000	\$7,899.19	\$5,899.19
	7100-6140-001-441305-010	Utilities Landfill Water	\$6,000	\$8,084.42	\$2,084.12
		Total	\$37,841		
To:	7100-6130-001-441001	Telephone	\$300	\$0.40	\$300.40
	7100-6130-001-457005-005	Reimbursement Labor	\$12,500	\$4,002.25	\$16,502.25
	7100-6080-001-457005-005	Reimbursement Labor	\$15,500	\$24,984.78	\$40,481.78
	7100-6130-001-432065	Director Fees/Mgmt	\$9,000	\$1,000	\$10,000
	7100-6080-001-460000	Office Supplies	\$270	\$37.85	\$308.48
	7100-6080-001-460028	Janitorial Supplies	\$271	\$207.28	\$478.28
		Total	\$37,841		

Issue: Labor cost, director fees, telephone and supply budget are short.

Solution: Transfer funds to cover end of year costs.

Result: The golf course will have enough money transferred to finish the fiscal year.

8. Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

a. Discussion and possible action to approve the following General fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1060-001-461003	Goods for Public Events	\$1,200	\$1,272.93	\$72.93
	1001-1060-001-456205	Training & Education	\$300	\$800	\$500
			\$1,500		
To:	1001-1060-001-458000	Administrative Travel	\$500	\$606.72	\$1,106.72
	1001-1060-001-461000	Materials & Supplies	\$700	\$291.26	\$991.26
	1001-1060-001-458000	Administrative Travel	\$300	\$1106.72	\$1,406.72
			\$1,500		

Issue: Additional funds are needed to cover travel expenses for upcoming educational conferences and to purchase materials needed for office use

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered

9. Community Action Agency

- a. Discussion and possible action to accept a check in the amount of FIVE THOUSAND DOLLARS (\$5,000.00) in support of the 2017 Reliant CARE Program. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy clients. Reliant Assistant Account #2923-5170-521-441210.**

Issue: Webb County Community Action Agency has received a check in the amount of \$5,000.00 from Reliant Energy Retail Services, LLC.

Solution: The contribution will provide funding for energy assistance payment to Reliant Energy customers under the CARE Program.

Result: Webb County Community Action will accept enrollment applications from potential clients and qualify Reliant Energy customers as eligible recipients in accordance with Reliant Energy program requirements.

10. Honorable Mike Villarreal, Constable Pct. 2

- a. Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3180-001-464010	Dues & Memberships	\$90	\$90.00	\$0.00
	1001-3180-001-461000	Materials & Supplies	\$1,000	\$2,276.47	\$1,276.47
			\$1,090		
To:	1001-3180-001-443000-075	Repairs & Maint. Vehicle	\$1,090	\$75.00	\$1,165.00

Issue: Departments Repairs & Maintenance Vehicles account is depleted due to aging fleet.

Solution: To transfer funds from Dues & Memberships and Materials & Supplies. so the department may continue to perform

Constitutional Duties.

Result: The Department will have funds available to maintain its fleet, to continue performing its Constitutional duties.

11. Honorable Adrian Cortez, Constable Pct. 3

- a. Discussion and possible action to approve the following budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3160-001-46100	Materials & Supplies	\$240	\$933.41	\$693.41
To:	1001-3160-001-456205	Training & Education	\$240	\$.96	\$240.96

Issue: funds are needed to pay for mandated training needed to be in compliance with TCOLE.

Solution: The line item transfer will help pay for training needed

Result: Approval of line item transfer will funds to available for needed training to be in compliance with TCOLE.

12. Honorable Harold Devally, Constable Pct. 4

- a. Discussion and possible action to approve the following General fund budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3170-001-456305	Uniforms	\$400	\$6,405.42	\$6,005.42
To:	1001-3170-001-443000-075	Repairs & Maint. Vehicles	\$400	\$66.56	\$466.56

Issue: The following account# 10-3170-001-443000-075 (Repairs & Maintenance Vehicles) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

Solution: A line item transfer will assist in account not reaching a deficit.

Result: The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

13. Honorable Marco Montemayor, County Attorney

- a. **Discussion and possible action to enter into a Twelve (12) month (September 1, 2017 to August 31, 2018) Child Care Partnership Agreement between Dr. Miroslava Vargas D/B/A Education Center Aura., Inc. and Webb County for the Webb County Head Start/Early Head Start Program wherein Education Center Aura., Inc. will set up, implement, and operate Seven (7) classrooms at a cost determined by student population, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Director; Webb County Head Start Program]**
- b. **Discussion and possible action to enter into a Twelve (12) month (September 1, 2017 to August 31, 2018) Child Care Partnership Agreement between Anna Guerra D/B/A Regina’s School House and Webb County for the Webb County Head Start/Early Head Start Program wherein Regina’s School House will set up, implement, and operate Two (2) classrooms at a cost determined by student population, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Director; Webb County Head Start Program]**
- c. **Discussion and possible action to approve the following budget amendment (line item transfers) within Forfeiture funds:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2171-2270-001-463701	Support Assistance	\$ 5,000	\$9,000	\$4,000
	2171-2270-001-455501	Drug Free Campaign	\$12,000	\$27,119.60	\$15,119.60
			\$17,000		
To:	2171-2270-001-443000-035	Repairs and Maintenance	\$3,000	\$0.00	\$3,000
	2171-2270-001-456320	Bullet Proof Vest	\$4,000	\$5,000	\$9,000
	2170-2270-001-443000-075	Repairs & Maint. Vehicles	\$3,000	\$1,952	\$4,952
	2171-2270-001-456205	Training & Education	\$2,000	\$100.63	\$2,100.63
	2170-2270-001-460140	Firearms & Ammunition	\$5,000	\$1,000	\$6,000
			\$17,000		

Issue: Transfer is needed to cover repairs and maintenance for equipment for the County Attorney’s Office.

Solution: Approve Line Item Transfer request

Result: To ensure funding for the remainder of the current fiscal year.

- d. **Discussion and possible action to approve the final negotiated contract for the web based e-Procurement software commonly used by other Counties our size or larger. That was approved on June 26, 2017 by the Webb County Commissioners Court, and authorizing the County Judge to sign any and all relevant documents; and any and all other matters incident thereto. [Requested by Joe Lopez, Purchasing Agent]**
- e. **Discussion and possible action to enter into a Thirty Eight (38) month (August 14, 2017 through September 30, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Public Defender’s Office for a Toshiba E-Studio 7506ACT Digital Color Copier at a cost of Four Hundred Twenty Seven Dollars and Ninety-Six Cents (\$427.96) per month and a total amount of Sixteen Thousand Two Hundred Sixty Two Dollars and Forty-Eight Cents (\$16,262.48) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Virginia Aranda, Public Defender; Account #1001-2280-001-444500]**

14. Honorable Margie Ibarra, County Clerk

- a. **Approval of Minutes for July 17, 2017 and July 24, 2017**
- b. **Discussion and possible action to approve an addendum to the “Comprehensive eRecording and Document Management Software Services agreement with Kofile Technologies, Inc. formally known as PropertyInfo Corporation pursuant to previous award of Request For Proposal (RFP-2015-13) in order to provide for the implementation of credit card payments for Web copy fee charges into Webb County via the internet.**

Issue: Webb County needs to provide an addendum to the agreement in order to provide for the implementation of credit card payments for Web copy fee charges from provider via the internet for the comprehensive e-recording and document management software services provided to the Webb County Clerk’s Office.

Solution: Provide for approval of the addendum to the agreement in order to provide for the implementation of credit card payments for Web copy fee charges

Result: The Webb County Clerk’s Office will continue to provide

025	Custodian	\$24,622.40 - 7 A/E
2860	Groundskeeper	\$27,178.52 - 9 A/E

Issue: Slots # 025 and # 2860 are now vacant.

Solution: Request is being made to fill the vacant slot.

Result: The filling of slot 025 and 2860 will allow department to continue to function efficiently and effectively.

18. Economic Development

- a. Discussion and possible action to authorize the acceptance of the 2018 Local Border Security Grant from the Texas Governor's Office in the amount of \$18,500.00 for overtime, applicable fringe benefits and vehicle maintenance and fuel reimbursement for Webb County Constable Pct. 3 and designating the Webb County Judge in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match. [Requested by Adrian Cortez, Constable Pct. 3]

Issue: Webb County Constable Pct. 3 was approved for \$18,500.00 in grant funding from Local Border Security for overtime, applicable fringe benefits and vehicle maintenance and fuel reimbursement.

Solution: Grant acceptance will add extra funding for deputies to work overtime.

Result: Webb County Constable will have extra funding to work overtime to help deter criminal activity within Pct. 3 and Webb County.

19. Fred & Anita Bruni Community Center

- a. Discussion and possible action to approve the following General fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6200-001-461000	Materials & Supplies	\$1,300	\$1,844.83	\$544.83
	1001-6200-001-461003	Goods for Public Events	\$1,000	\$1,128.10	\$128.10
	1001-6200-001-458000	Administrative Travel	\$500	\$500	\$0
	1001-6200-001-443000-075	Repairs and Maint. Vehicle	\$200	\$418.00	\$218.00
			\$3,000		
To:	1001-6200-001-441205	Utilities	\$3,000	\$22.18	\$3,022.18

Issue: Additional funds are needed to pay utilities bill for the department for the remainder of 2016-2017 budget year.

Solution: Approval of line item transfer to Utilities account.

Result: The department will be able to pay pending and forthcoming utility bills for the remainder of the 2016-2017 budget year.

20. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2357-5190-531-452012	Property Casualty Insurance	\$2,375	\$17,020	\$14,645
	2361-5190-531-452001-015	Insurance Vehicle	\$3,694	\$4,000	\$306
	2361-5200-531-421000	Health Life Insurance	\$4,500	\$37,105	\$32,605
			\$10,569		
To:	2357-5190-531-452001-015	Insurance Vehicles	\$76	\$14,000	\$14,076
	2357-5190-531-463040	Non-USDA Food	\$2,299	\$1,806.95	\$4,105.95
	2361-5190-531-452012	Property Casualty Premium	\$1,123	\$1,000	\$2,123
	2361-5190-531-463040	Non-USDA Food	\$2,571	\$729.28	\$3,300.28
	2361-5200-531-422000	FICA County Share	\$4,500	\$1,564.66	\$6,064.66
			\$10,569		

Issue: Funds are needed in Non-Food and Insurance line items.

Solution: Approved line item transfer request.

Result: Non-Food and Insurance line items will be appropriately funded

b. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2367-5190-531-461000	Materials/Supplies	\$2,162	\$13,147.92	\$10,985.92
	2367-5190-531-462605	Fuel/Lube	\$230	\$1,000.00	\$770.00
			\$2,392		
To:	2367-5190-531-460105	Minor Tools & Apparatus	\$2,162	\$258.57	\$2,420.57
	2367-5190-531-461000	Mental Health Observations	\$230	\$0.00	\$230.00

			\$2,392		
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Issue: Surplus funds are available in the Materials and Supplies line item and the Fuel/Lube line item.

Solution: Approve line item transfer request.

Result: Funds will be available in the Mental Health Observation and the Minor Tools & Apparatus line items.

- c. Discussion and possible action to approve the posting and filling of the following Slot, effective September 1, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2905	Office Clerk	\$9.78	26

- d. Discussion and possible action to approve the conversion of Slot #1663 from Part Time to Full Time and approve the transfer of employee from Part Time to Full Time status, with salary changes, subject upon the availability of payroll funds.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1663	Part Time Education Aide	\$9.67
To:	163	Full Time Education Aide	\$9.78

21. Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1

- a. Discussion and possible action to approve the following General fund budget amendment (line item transfer):

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Amount</u>	<u>Bal.</u>	<u>End Bal.</u>
From:	1001-2160-001-410000	Payroll Cost	\$6,500	\$116,251	\$109,751
To:	1001-2160-001-412000	Part Time	\$6,500	\$(1,947)	\$4,553.00

Issue: Need to cover to pay part-timer employee for last pay period and until the end of September.

Solution: Doing the line item transfer will help cover the deficit that we have and will resolved to continue a smooth payroll processing.

Result: Part timer will be able to continue working until the end of September.

22. Juvenile Probation Department

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 14, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
352	Juvenile Supervision Officer	\$15.73 -12/D
2439	Juvenile Supervision Officer	\$15.73 -12/D
338	Juvenile Supervision Officer	\$15.73 -12/D

Issue: Due to resignations, we have difficulty managing the staffing ratios for the continuous (24-hours-a-day; 7 days-a-week) operations for the Juvenile Detention Center.

Solution: Approve posting and filling of vacated positions.

Result: Compliance with required supervision ratios.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 14, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1776	Certified Teacher	\$40,346.66 - \$42,402.14 17/A-E

Issue: Position will be vacant by 8/10/2017 and needs to be filled for school year 2017-2018.

Solution: Fill vacant position.

Result: By filling the slot, it will allow JJAEP to continue to function effectively and efficiently for the incoming school year.

23. Public Defender

a. **Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2280-001-432001	Professional Services	\$2,000	\$2,550.00	\$550.00
	1001-2280-001-443000-075	Repairs and Maint. Vehicle	\$750	\$1,513.00	\$763.00
	1001-2280-001-444500	Equipment Rental	\$1,000	\$4,382.62	\$3,382.62
	1001-2280-001-451002	Transcripts	\$500	\$850.00	\$350.00
	1001-2280-001-456005	Postage & Courier	\$750	\$1,208.74	\$458.74
	1001-2280-001-458010	Local Mileage	\$500	\$850.00	\$350.00
			\$5,500		
To:	1001-2280-001-458000	Administrative Travel	\$200	\$1,350.00	\$1,550.00
	1001-2280-001-461000	Materials & Supplies	\$5,300	\$5,230.67	\$10,530.67
			\$5,500		

Issue: The Administrative Travel account has a balance of \$1,350.00 and the Materials & Supplies account has a balance of \$5,230.67; however, extra monies are needed to cover future expenses from both of these accounts.

Solution: The transfer of funds will allow us to cover necessary expenses.

Result: The transfer of these funds will allow for our department to cover future expenses.

24. Public Information Office

a. **Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1300-001-456205	Training & Education	\$1,000	\$1,000	\$ 0
	1001-1300-001-458000	Administrative Travel	\$1,000	\$1,500	\$500
To:	1001-1300-001-460105	Minor Tools and Apparatus	\$2,000	\$312	\$2,312

Issue: Laptop currently used for Commissioners Court meetings and pre-agenda meetings is over six years old.

Solution: Minor Tools & Apparatus account does not have enough funds to purchase laptop and transferring the funds would allow us to purchase new laptop.

Result: We will have backup computer for Commissioners Court and pre-agenda meetings as well as other events.

25. Rio Bravo Community Center

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 18, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2142	Community Outreach Coordinator	\$16.47-\$17.58 14/A-E

Issue: Need to fill slot of employee who resigned her post effective August 3, 2017, leaving the center short-staffed.

Solution: Request is being made to fill slot #2142 in order to continue with expedient and effective services to the population we service.

Result: Filling slot #2142 will allow our community center to continue to function efficiently and effectively.

26. Road & Bridge

- a. Discussion and possible action to approve the following General fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1120-001-443000-035	Uniforms	\$1,000	\$1,165.52	\$165.52
	1001-1120-001-460105	Minor Tools & Apparatus	\$500	\$7001.01	\$200.01
	1001-1120-001-462605	Fuel & Lubricants	\$4,000	\$50,547.93	\$46,547.93
			\$5,500		
To:	1001-1120-001-461000	Materials & Supplies	\$1,500	\$1.62	\$1,501.62
	1001-1120-001-443000-025	Repairs & Maintenance of Fuel Pumps	\$4,000	\$2,068.41	\$6,068.41
			\$5,500		

Issue: Additional funds are needed in accounts to cover scheduled and projected expenses.

Solution: Request line item transfer.

Result: Ensure funding for the remainder of the Fiscal Year.

- b. **Discussion and possible action to approve the following budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2007-7150-001-443000-045	Repairs & Maint. of Bridges	\$7,000	\$46,500	\$39,500
To:	2007-7150-001-443000-170	Repairs & Maint. of Traffic Signs	\$7,000	-\$1,709	\$5,291

Issue: Additional funds are needed to cover scheduled and projected expenses.

Solution: Request line item transfer.

Result: Ensure funding for the remainder of the Fiscal year.

27. Honorable Martin Cuellar, Sheriff

- a. **Discussion and possible action to approve the following budget amendment (line item transfers); and any other matters incident thereto. [Grant Fund #2593 (JAG 2015)]**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2593-3010-001-410000	Payroll	\$5,285.02	\$5285.02	-0-
	2593-3010-001-421000	Health Ins.	\$772.89	\$772.89	-0-
	2593-3010-001-422000	FICA/Medi	\$516.55	\$516.55	-0-
	2593-3010-001-423000	Retirement	\$783.30	\$783.36	\$0.06
	2593-3010-001-425000	Unemployment	\$73.89	\$73.89	-0-
	2593-3010-001-421004	Worker's Comp.	\$158.35	\$158.35	-0-
		Total	\$7,590		
To:	2593-3010-001-460105-015	Minor Tools/Apparatus	\$138	(\$136.42)	\$1.58
	2593-3010-001-470000	Capital Outlay	\$6,119	-0-	\$6,119
	2593-3010-001-460105	Minor Tools/Apparatus	\$1,333	-0-	\$1,333
		Total	\$7,590		

Issue: Funding was required for the purchase of needed patrol equipment.

Solution: Utilize currently unused grant funds for the purchase of said equipment by making a no-cost grant adjustment/line item transfer from payroll and associated fringe benefits to relevant budget categories.

Result: Currently unused funds will be used in a timely and effective manner after this needed budget line item transfer.

- b. **Discussion and possible action to approve the following budget amendment (line item transfer); and any other matters incident thereto. [Grant Fund #2593 (JAG 2016)]**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2593-3010-001-460105	Minor Tools/Apparatus	\$1,264	\$3,777	\$2,513
To:	2593-3010-001-461000	Materials and Supplies	\$1,264	\$4,772	\$6,036

Issue: Saving from the purchase of video cameras meant that the same originally budgeted amount of funds were available for the purchase of an additional eight (8) cameras from the same original amount. Furthermore, the administration of the Webb County Sheriff's Office determined that a smaller size of fire extinguisher would be a better purchase; and, therefore, a larger number of fire extinguishers for the same budgeted amount could be purchased. In addition, certain items, such as car jacks and tool boxes, were also determined to be no longer needed and, therefore, no longer required acquisition.

Solution: A no-cost budget adjustment and associated line item transfers would be able to adjust the grant budget to this new determination of needs and required reallocation of grant funds.

Result: The Webb County Sheriff's Office will be able to obtain the necessary supplies and equipment in accordance with their most recently updated priorities and determined needs.

- c. **Discussion and possible action to approve the following budget amendment (line item transfers); and any other matters incident thereto. According to grant guidelines, this is not a budget amendment as it does not rise to the threshold of requiring a budget adjustment to be approved by the funding agency. [Grant Fund #2604 (OVW)]**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2604-2520-001-425000	Unemployment	\$100	\$246.30	\$146.30
To:	2604-2520-001-410000	Payroll	\$20	\$10,087.88	\$10,107.88
	2604-2520-001-421000	Health Ins.	\$20	\$1,388.54	\$1,408.54
	2604-2520-001-422000	FICA	\$20	\$701.13	\$721.13
	2604-2520-001-423000	Retirement	\$20	\$1,116.56	\$1,136.56
	2604-2520-001-426000	Worker's Comp.	\$20	\$530.68	\$550.68
			\$100		

Issue: According to the calculations of the Webb County Auditor's Office, a line item transfer is required in order to cover fringe benefit costs. Furthermore, due to the fact that these minor budgetary changes do not rise to any threshold requiring a budget modification grant adjustment request/approval, no actual budget adjustment is needed to be submitted to the funding agency.

Solution: Submission and approval of a line item transfer.

Result: The budget categories will have sufficient funds to pay the required fringe benefits.

- d. **Discussion and possible action to approve the following budget amendment (line item transfers) within Forfeiture funds; and any other matters incident thereto:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2151-3010-001-455501	Drug Free Campaign	\$7,000	\$11,449	\$4,449
To:	2151-3010-001-458000	Administrative Travel	\$7,000	(\$1,627)	\$5,373

Issue: The State Forfeiture account listed above (Administrative Travel) requires a transfer of funds to cover the deficit on the estimate forecasted expenditure.

Solution: Utilizing the savings from the selected account will cover the purchase order and request for payments that are pending.

Result: This requested line item transfer of funds will cover the estimate future expenditures.

- e. **Discussion and possible action to approve the following budget amendment (line item transfer); and any other matters incident thereto:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2153-3010-001-456205	Training & Education	\$4,000	\$16,782	\$12,782
To:	2153-3010-001-441805	Internet Service	\$4,000	\$655	\$4,655

Issue: The Federal Forfeiture account listed above (Internet Service) requires a line item to cover existing and future invoices.

Solution: Utilize the savings from selected account to cover invoices.

Result: This request will cover existing and future payments.

f. **Discussion and possible action to approve the following General Fund budget amendment (line item transfers); and any other matters incident thereto:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-4090-001-463005	Groceries	\$85,000	\$150,429	\$65,429
	1001-4090-001-461000	Materials & Supplies	\$3,609	\$21,975	\$18,366
	1001-3010-001-4445000	Equipment Rental	\$2,000	\$15,551	\$13,551
	1001-3010-001-456305	Uniforms	\$9,830	\$31,724	\$21,724
	1001-3050-001-460000	Office Supplies	\$561	\$561	-0-
	1001-4070-001-458040	Special Travel	\$7,000	\$23,055	\$16,055
	1001-3050-001-458040	Special Travel	\$8,000	\$18,833	\$10,833
			\$116,000		
To:	1001-4070-001-450001	Contract Services	\$60,000	-0-	\$60,000
	1001-3050-001-456305	Uniforms	\$8,000	-0-	\$8,000
	1001-3010-001-460105	Minor Tools & Apparatus	\$15,000	\$1,134	\$16,134
	1001-3010-001-460140	Firearms & Ammo	\$5,000	(\$4,170)	\$830
	1001-4070-001-443000-020	Repair Maint Bldg	\$20,000	\$13	\$20,013
	1001-3010-001-443000-020	Repair Maint Bldg	\$8,000	\$4,120	\$12,120
			\$116,000		

Issue: The accounts listed above (Contracted Services, Uniforms, Minor Tools, Repair-Maint. Building, & Firearms & Ammo) require a transfer of funds to cover estimated forecasted expenditures.

Solution: Utilize the savings from selected accounts to cover requests for payments and purchase orders in order to avoid accounts from reaching deficits.

Result: These requested line item fund transfers will cover the estimated future expenditures.

Cmr. Galo stated that all line items are budget amendments for county purposes and they may only be line item transfers for grant purposes.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve all the Consent Agenda items and for all line item transfers to be considered budget amendments for county purposes in accordance with sections 111.0709 and 111.070 C1

Vote: 5 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Economic Development

28. Discussion and possible action to authorize the development and submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Colonia Fund Construction Program in an amount not to exceed \$500,000.00 for water accessibility improvements in Colonia La Presa; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Colonia Fund Construction Program. This grant application will not require a cash match and will not impact the Webb County General Fund, but will require at least a 5% in-kind contribution from Webb County. [Requested by Juan Vargas, Economic Development] [Co-Sponsored by Jesse Gonzalez, Commissioner Pct. 1]

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

29. Discussion and possible action to approve the Engineering Contract with Porras Nance Engineering for an amount not to exceed \$84,000.00 for the designing of the Mirando Water Tank Project (TCDP #7216115); current funding in place will be supplemented to complete the funding for the total contract amount, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

Engineering Fee	\$84,000.00	Porras Nance Engineering
Less Grant Engineering Budget	\$56,100.00	Webb County Grant
Remaining Balance for Eng.Fee	\$27,900.00	Mirando City Water Supply Corporation (MCWSC)

Issue: Project Engineer's contract needs to be finalized in order to proceed with the construction of an Elevated Water Storage Tank.

Solution: Plans and specs need to be prepared and approved by TCEQ before soliciting for a contractor to construct an Elevated Water Storage Tank.

Result: Will have better drinking water for Mirando City Texas residents and will comply with Texas Commission on Environmental Quality (TCEQ) regulations.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to defer item #30

Vote: 5 - 0 Motion Carried - Unanimously

Juvenile Probation Department

- 31. Discussion and possible action to grant an exception to the hiring date policy and ratify the filling of Slot #1493 effective August 14, 2017. Slot #1493 has been approved by Commissioners Court to be filled on July 10, 2017.**

Issue: As per County Procedure the beginning hire date for new employees begins at the beginning of a pay period, August 18, 2017.

Solution: Granting an exception to the hiring date will ensure all staff to begin on August 14, 2017 for trainings and staff developments.

Result: By granting an exception, J.J.A.E.P. will be fully staffed and ready to begin the 2017-2018 school year on August 21, 2017.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

County Engineer, Mr. Luis Perez Garcia asked the Commissioners Court if item #32 could be postponed until the presentation section of the agenda.

Engineer

- 33. Discussion and possible action to approve revised Dannenbaum Engineering Corporation's Supplemental Agreement No. 8 to Main Contract. This Supplemental No. 8 is adding Supplemental Work Authorization No. 5 to Work Authorization No. 2 for Siting of Detention Basins for the Loop 20 from Sta. 554+00 to Just North of Loop 20/US 59 Overpass - TxDOT CSJ: 0086-14-058. All other**

provisions of the Main Contract are unchanged and remain in full force and effect. Additional scope of services of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT) contingent on their approval and; authorize the County Judge to sign all relevant documents. [Account #644-8001-6022 (Professional Services)]

Issue: Amend scope of services which will increase as per Supplemental Work Authorization No. 5 to Work Authorization No. 2 for Detention Pond Siting (TxDOT CSJ: 0086-14-058).

Solution: Approve revised Supplemental Agreement No. 8 to the Main Contract which is being increased by Supplemental Work Authorization No. 5 to Work Authorization No. 2 in the amount of \$253,660.11 increasing the total Main Contract to \$3,071,632.85.

Result: Include all additional necessary services as required and approved by the Texas Department of Transportation. Execute Supplemental No. 8 to Main Contract and continue with project.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

- 34. Discussion and possible action to approve Dannenbaum Engineering Corporation's Supplemental Work Authorization No. 5 to Work Authorization No. 2 in the amount of \$253,660.11. Supplemental Work Authorization No. 5 to Work Authorization No. 2 is for the scope and fee required to Site nine (9) detention basins required for the construction of the Loop 20 Extension Project as required by the Texas Department of Transportation (TxDOT CSJ: 0086-14-058). All other provisions of the Main Contract are unchanged and remain in full force and effect. Additional scope of services of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT) contingent on their approval and; authorize the County Judge to sign all relevant documents. [Account #644-8001-6022 (Professional Services)]**

Issue: Amend scope of services: scope and fee required to Site nine (9) detention basins required for the construction of the Loop 20 Extension Project.

Solution: Approve Supplemental Work Authorization No. 5 to Work Authorization No. 2. The Contract is being increased by \$253,660.11.

Result: Include all additional necessary services as required and approved by the Texas Department of Transportation. Execute Supplemental Work Authorization No. 5 to Work Authorization No. 2 and continue with project.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Purchasing

- 35. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage County property in accordance with the Texas Local Government Code (LGC); Section 263.152 (Disposition), competitive bid or auction (A.)(3.)(4.), (6.)(c.) for approximately 2 vehicles, school equipment and school furniture for the Head Start Program and authorize the Purchasing Agent to publish Notice to public as per Local Government Code Section 263.153 (Notice). [Requested by Aliza Oliveros, Head Start Director]**

Issue: Excess County property for the Head Start Department that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because it's deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property and/or make room for future surplus turned in by the Head Start Department.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #35 and to include the disposing of the additional list presented by Mr. Joe Lopez, Purchasing Agent

Vote: 5 - 0 Motion Carried - Unanimously

Risk Management

36. **Discussion and possible action to enter into a One (1) year (September 1, 2017 through August 31, 2018) non-financial senior job skills training program by and between Webb County ("Host Agency") and AARP (American Association of Retired Persons) Foundation Senior Community Service Employment Agency Program, to provide job training to senior citizen volunteers at NO COST to Webb County, and authorizing the Webb County Judge to execute all relevant documents. [Requested by Alexandra Colessides, Interim Risk Management Director]**

Issue: An agreement with AARP (American Association of Retired Persons) is needed in order to allow job skills training to senior citizens.

Solution: Approval of the agreement with AARP.

Result: Provide job training skills to senior citizen volunteers.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

37. **Discussion and possible action to approve the following Annual Bond Renewal for County Auditor in the amount of Five Thousand Dollars (\$5,000) commencing on July 24, 2017 - October 6, 2017 according to the Texas Local Government Code 262-011 (a) (c). [Account #1001-1180-001-452001-010 (Bonds & Insurance)]**

<u>Name</u>	<u>Department</u>
Leo Flores	Auditor

Issue: Renewal Yearly bond

Solution: Obtain the bonding document.

Result: Webb County will be in compliance with State Statue.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

- 38. Discussion and possible action to utilize payroll funds from Slot #0574 within Risk Management, Dept. 1090 for the purpose of hiring a part-time employee, which will be temporarily assigned to the Business Office, Dept. 1380; with additional action to process budget amendment if necessary; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Marco Montemayor, County Attorney

- 39. Discussion and possible action to approve a design-build construction contract by and between Webb County and Hydroworks, Inc., pursuant to award of RFQ 2017-002 "Botines Webb County Fire Station No. 3" in a total amount of \$800,000.00 for Phases I & II of this project in accordance with the Texas Government Code; Section 2269.303 (Contracts for Building: Design Build). Phase I of the construction project in the sum of \$625,000.00 shall be funded with proceeds available from current fiscal year 2017. Phase II of the project in the sum of \$175,000.00 shall be funded with proceeds to be budgeted for in fiscal year 2018, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Funding Source Phase I - Bond Series 2013 Accounts #3150-1020-001-470000; 3150-1060-001-470000] and Funding Source for Phase 2 to be budgeted for and made available in fiscal year 2018] [Co-Sponsored by Tano E. Tijerina, County Judge] [Co-Sponsored by Jaime A. Canales, Commissioner Pct. 4]**

Issue: Bond Series 2013 allows for construction of new fire station. Two RFQ proposals were submitted within the required date & time.

Solution: Approve design-build construction contract between Webb County and Hydroworks, Inc. for construction of the new "Botines Webb County Fire Station No. 3, pursuant to prior award of RFQ 2017-002, "Botines Webb County Fire Station No. 3,.

Result: Constructing a new fire station on HWY 83 North will provide for faster response time to nearby communities.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Assistant County Attorney, Mr. Ramon Villafranca asked the Commissioners Court if they could defer item #40 until after they hear the presentation and act upon item #32.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to defer item #40

Vote: 5 - 0 Motion Carried - Unanimously

Commissioners Court Administrator, Mr. Leroy Medford stated that Tax Assessor Collector, Ms. Patricia Barrera was on her way and asked if her items could be deferred.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to defer items #41, #42, and #43

Vote: 5 - 0 Motion Carried - Unanimously

Budget Officers

- 45. Status report from the budget office regarding the fiscal year 2017-2018 budget with discussion and possible action to recommend any changes from the court before the proposed budget is filed; and any other matters incident thereto.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales to allow the Budget Officers to include whatever needed in the budget as long as we don't go over budget

Judge Tijerina asked to add to the motion to have a 10 step discretion on any grades above 20 and an 8 step discretion on grade 16.

No action taken.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to adopt the new personnel general order proposed by Cmr. Galo

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to reject the Auditor's budget in full

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to allow the Budget Officers to look into a 3 step longevity increase, a \$500 - \$1,000 bonus on December 1st, step discretion increase from A - H for grades 16 - 20, not give the Elected Officials the bump and provide it to the employees, and a Civil Division

Vote: 5 - 0 Motion Carried - Unanimously

- 46. Discussion and possible action to approve and process budget amendment to transfer and allocate county personnel savings funds available as of July 28, 2017 in the amount of \$774,342.86 into the Contingency Reserve Fund (Acct. #3015-7050-001-470000-075); and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #46 in accordance with sections 111.0709 and 111.070 C1 and any other sections of the code that may apply

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #45

Vote: 5 - 0 Motion Carried - Unanimously

- 45. Status report from the budget office regarding the fiscal year 2017-2018 budget with discussion and possible action to recommend any changes from the court before the proposed budget is filed; and any other matters incident thereto.**

Judge Tijerina stated a clarification for the motion taken under item #45. He mentioned that "bonus" might not be the proper terminology. Judge Tijerina stated that we might have to do an incentive or supplement pay of \$500 or \$1,000 and that this was just a directive to the Budget Officers. Lastly, he mentioned that we're not adopting any legal wordings.

Judge Tijerina stated that item #47 would be left until the end.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to bring up items #41, #42, and #43

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Patricia A. Barrera, Tax-Assessor- Collector

- 41. Discussion and possible action to approve the 2017 Certification of the Tax Roll.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

- 42. Discussion and possible action to approve the anticipated collection for 2017 of 100%.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

- 43. Discussion and possible action on Tax Rate; if proposed tax rate will exceed the effective tax rate, take record vote (to consider the tax increase) and schedule public hearings (date, time, and place).**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #43 and to set the dates of August 28 and September 1, 2017 at 9:00 a.m.

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #30

Vote: 5 - 0 Motion Carried - Unanimously

Judicial General District Courts

- 30. Discussion and possible action to allocate money for the following accounts in deficit and to end Fiscal Year September 30, 2017:**

Accounts on Deficit:

341st District Courts

1001-2030-001-43302 Indigent Defense (\$35,000)

Judicial General District Courts

1001-2230-001-433001 (\$30,000)

1001-2230-001-451006 (\$5000.00)

1001-2230-001-451003 (\$7000.00)

Issue: Additional funds are needed to pay outstanding bills and any other incoming invoices for the remainder of FY 09/30/2017

Solution: Approve to fund the accounts on deficit and allocate additional funds to end FY 09/30/2017

Result: Funding will pay outstanding invoices and any other invoices to end FY 09/30/201

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Judge Tijerina withdrew his motion.

Comr. Tijerina withdrew her second.

No action taken.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up items #54, #55, and #56

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

- 54. Recognition and presentation of certificates to the Lady Dribblers Basketball team and their coaches for winning the 3rd Place National Award at the 2017 Youth Basketball of America National Championship in Orlando, Florida. [Requested by Jesse Gonzalez, Commissioner Pct. 1]**
- 55. Recognition of Ms. Julianne Gamez and Ms. Alexis Flores on being selected to take part in the prestigious San Antonio Spurs Silver Dance Team and proudly representing the City of Laredo and County of Webb. [Recognition requested by Jaime A. Canales, Webb County Commissioner Pct. 4]**
- 56. Recognition of community partners who came together to make the "Fitness 4 Me" 7th Annual Educational Summer Camps possible for Webb County students. [Requested by Jaime A. Canales, Webb County Commissioner Pct. 4]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

48. Discussion and possible action to initiate a Voluntary Separation Plan for county employees for proposed fiscal year 2017-2018 budget; and any other matters incident thereto.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina to initiate the exact same plan as last year

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

49. Discussion and possible action to approve the following budget amendment (line item transfer). [Requested by the Santa Teresita Community Center]:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6300-001-461000	Materials & Supplies	\$1,500	\$2,225.04	\$725.04
To:	1001-6300-001-441205	Utilities	\$1,500	\$499.77	\$1,999.77

Issue: Funds for utilities account have been exhausted and a line item transfer is required.

Solution: Process line item transfer to make monies available for current & future utility requisitions for the remainder of the fiscal year.

Result: Ensure payment for all pending purchase orders and confirm funds for future utility purchase orders.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Honorable Tano E. Tijerina, Webb County Judge

50. Status report with discussion and possible action to select a candidate for the Webb County Community Action Agency Director position from the list of qualified applicants; and any other matters incident thereto.

51. **Discussion and possible action to approve the Imposition of Optional Fees by the Texas Department of Motor Vehicles as per Chapter 502 of the Transportation Code, County Road & Bridge Fee (Section 502.401) \$10.00 and Transportation Project Fee (Section 502.402) \$10.00, for calendar year 2017. Fees will remain the same as previous year; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

52. **Discussion and possible action to approve the re-appointment of Commissioner Rosaura "Wawi" Tijerina and Commissioner Jaime A. Canales to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2017. [Requested by Border Region Behavioral Health Center]**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Engineer

32. **Presentation with discussion and possible action to approve Texas Energy Engineering Services, Inc. (TEESI) Engineering, 3rd Party Engineer Review and Certification by Saleem Khan, P.E., of the Schneider Electric Buildings America's Inc. (ESCO) Investment Grade Audit (IGA) and technical engineering review of the proposed energy savings performance contract (ESPC) between ESCO and Webb County for the Webb County chiller plant renovations at the downtown Webb County campus and utility cost reductions measures (UCRM'S) and county-wide building automations system (BAS) upgrades, as required by chapter 302.005, Sections (b 1-3) & (c) of the Texas Local Government Code, and authorizing payment in the sum of \$24,920.00 for professional services rendered, and any matters incident thereto and authorizing the Webb County Judge to execute all relevant documents. [Requested by Luis Perez Garcia,**

**Webb County Engineer-Account No. 3865-7420-001-474501-045
(Bond Series 2016)]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to give the judge the discretion to hire outside counsel for review of this specific contract being presented if he deems it necessary

Cmr. Galo withdrew his motion.

Cmr. Tijerina withdrew her second.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Marco Montemayor, County Attorney

- 40. Discussion and possible action to approve, award, and enter into an Energy Services Construction Contract and an Energy Savings Performance Assurance Support Services Contract Agreement (ESPC) and Energy Savings Performance Guarantee between Webb County and Schneider Electric Building Americas Inc. (ESCO), (TIPS #2032714) in the amount of \$7,773,809.00, for upgrades to the Central Chiller Plant facility to replace existing chiller system and related components for downtown facilities and to install upgraded building automation system (BAS) for Webb County Buildings, in accordance with Texas Local Government Code; Section 271.102 (C.), (Cooperative Purchasing Program Participation) and in accordance with Texas Local Government Code Section 302 (Energy Savings Performance Contracts for Local Governments) Chapter 302 is exempt from Texas Government Code, Chapter 2269 (Contracting and Procedures for Construction Projects), and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.[Accounts #3865-7420-001-474501-045 (Bond Series 2016), #7220-7270-474501 in the amount of \$877,000 (Construction Wastewater, Construction in Progress) and #7220-7280-474501 in the amount of \$475,000 (Construction Water, Construction in Progress)]**

Issue: The current Webb County central plant facility chiller system is over 15 years old and is approaching the end of its service life. Upgrading and replacing existing chiller system with a more energy efficient system, and installing an upgraded

building automation system (BAS) on Webb County Buildings will save the County money by reducing electricity and system maintenance expenditures. Certificate of Obligation Series 2016 projects includes funding for upgrades to the Central Plant facility to replace existing chiller system and related components for downtown facilities such as the Billy Hall building, Justice Center, Court House, Jail and other County buildings currently tied into main system, as well as funding for the installation of upgraded building automation energy savings system on Webb County Buildings.

Solution: Approve and award energy savings construction contract and energy savings performance assurance support services contract agreement and performance guarantee between Webb County and Schneider Electric Building Americas Inc. (ESCO) in accordance with LGC Chapter 302. Chapter 302 is exempt from Texas Government Code; Chapter 2269 (Contracting and Procedures for Construction Projects).

Result: Replacing existing chiller system with a more energy efficient system and installing upgraded building automation system will save the County money by reducing electricity and system maintenance expenditures by entering into energy savings performance contract (ESPC).

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #40 and to give the Judge the discretion to have the authority to hire outside counsel if he deems necessary for review of this contract

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #46

Vote: 5 - 0 Motion Carried - Unanimously

Budget Officers

- 46. Discussion and possible action to approve and process budget amendment to transfer and allocate county personnel savings funds available as of July 28, 2017 in the amount of \$774,342.86 into the Contingency Reserve Fund (Acct.#3015-7050-001-470000-075); and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo for the record to reflect that the correction amount on item #46 is \$725,034.63

Vote: 5 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

- 47. Report from Commissioners Court Administrator regarding annual performance review of Webb County Department Heads who are subject to the authority of the Webb County Commissioners Court; with discussion and possible action to accept the report and/or request an individual performance review for any specific department head to be conducted at a future court meeting; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to collaborate with Mr. Leroy Medford and have him reach out to each member of the Commissioners Court whenever they need to bring somebody up making sure they give the directors ample time, to evaluate the Human Resources Director and Veterans Service Officer, and anyone else the Commissioners Court may recommend to Mr. Medford by Thursday

Vote: 5 - 0 Motion Carried - Unanimously

(Executive Session 12:26 - 12:32 p.m)

No action taken.

Closed Session/Executive Session

- 53. Discussion and possible action to adopt an Order providing for waiver by Webb County of only certain claims not relevant to Webb County's cause of action under Chapter 7 of the Texas Water Code, in cause # D-1-GN-000370, entitled In re: Volkswagen Clean Diesel Litigation, pending in the 353^d Judicial District Court, Travis County (originally filed in the 406th District Court under cause # 2016 CVT 0000 55D4 and transferred and consolidated with Volkswagen Clean Diesel Texas Multi District Litigation proceedings) and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A)(consultation with attorney regarding pending litigation)]**

Assistant County Attorney, Mr. Jorge Trevino stated that their recommendation is to sign the waiver on behalf of the County with no effect on the current litigation.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #40

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Marco Montemayor, County Attorney

- 40. Discussion and possible action to approve, award, and enter into an Energy Services Construction Contract and an Energy Savings Performance Assurance Support Services Contract Agreement (ESPC) and Energy Savings Performance Guarantee between Webb County and Schneider Electric Building Americas Inc. (ESCO), (TIPS #2032714) in the amount of \$7,773,809.00, for upgrades to the Central Chiller Plant facility to replace existing chiller system and related components for downtown facilities and to install upgraded building automation system (BAS) for Webb County Buildings, in accordance with Texas Local Government Code; Section 271.102 (C.), (Cooperative Purchasing Program Participation) and in accordance with Texas Local Government Code Section 302 (Energy Savings Performance Contracts for Local Governments) Chapter 302 is exempt from Texas Government Code, Chapter 2269 (Contracting and Procedures for Construction Projects), and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.[Accounts #3865-7420-001-474501-045 (Bond Series 2016), #7220-7270-474501 in the amount of \$877,000 (Construction Wastewater, Construction in Progress) and #7220-7280-474501 in the amount of \$475,000 (Construction Water, Construction in Progress)]**

Issue: The current Webb County central plant facility chiller system is over 15 years old and is approaching the end of its service life. Upgrading and replacing existing chiller system with a more energy efficient system, and installing an upgraded building automation system (BAS) on Webb County Buildings will save the County money by reducing electricity and system maintenance expenditures. Certificate of Obligation Series 2016

projects includes funding for upgrades to the Central Plant facility to replace existing chiller system and related components for downtown facilities such as the Billy Hall building, Justice Center, Court House, Jail and other County buildings currently tied into main system, as well as funding for the installation of upgraded building automation energy savings system on Webb County Buildings.

Solution: Approve and award energy savings construction contract and energy savings performance assurance support services contract agreement and performance guarantee between Webb County and Schneider Electric Building Americas Inc. (ESCO) in accordance with LGC Chapter 302. Chapter 302 is exempt from Texas Government Code; Chapter 2269 (Contracting and Procedures for Construction Projects).

Result: Replacing existing chiller system with a more energy efficient system and installing upgraded building automation system will save the County money by reducing electricity and system maintenance expenditures by entering into energy savings performance contract (ESPC).

Assistant County Attorney, Mr. Ray Rodriguez mentioned that they were authorized to enter into the energy savings contract with Schneider and recommended the exclusion of the Parks and Wild Life Building and not to do the building automation services because of the expansion of the loop.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to exclude the Texas Parks and Wild Life Building from the scope of services due to the expansion of the loop so we won't have to spend those monies for the building automation system for that building

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (ABSTAIN)

57. Communications

Mr. Lalo Uribe's son Mr. Adelaido Uribe, IV read communications on behalf of the Commissioners Court.

Additional communications were made by Cmr. Galo, Cmr. Canales, and Cmr. Gonzalez.

58. Adjourn

Motion by Commissioner, Pct. 3 John C. Galo, seconded by
Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adjourn

Vote: 5 - 0 Motion Carried - Unanimously