

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, August 28, 2017 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 24th day of August 2017. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to excuse Cmr. Canales

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

2. Pledge of Allegiance/Invocation

3. Approval of Bills, Payroll, and Monthly Report

County Treasurer, Ms. Delia Perales presented the Recap of Checks and the monthly report for July 2017.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Business Office, Ms. Laura Govea presented a summary of the Accounts Payable Invoice Activity.

Sheriff Martin Cuellar stated that he has been in communication with the Harris County Sheriff's Office and asked the Commissioners Court to help bring relief to the residents of Houston. Sheriff Cuellar mentioned that a box trailer would be parked in front of the Sheriff's Office in hopes to have it filled up with water and other non-perishable items to aid the individuals being affected by Hurricane Harvey.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

- a. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1030-001-458000	Administrative Travel	\$395	\$395.06	\$0
	1001-1030-001-456205	Training & Education	\$120	\$120	\$0
	1001-1030-001-410000	Payroll Cost	\$6,869	\$24,375.84	\$17,506.84
			\$7,384		
To:	1001-1030-001-461000	Materials & Supplies	\$515	\$1,901.07	\$2,416.07

	1001-6320-001-422000	FICA	\$2,554	-\$1,931.20	\$622.80
	1001-6320-001-423000	Retirement	\$4,315	-\$3,322.48	\$992.52

Issue: There are insufficient funds to cover the cost of payroll expenses at the Rio Bravo Activity Center for the remainder of the fiscal year.

Solution: A transfer of funds into the accounts that are at a deficit.

Result: There will be enough funds to cover payroll expenses for the Rio Bravo Activity Center until the end of the fiscal year.

6. Auditor

- a. Discussion and possible action to approve the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	3135-1250-361100	Interest Income Series 2008A	\$54.60	\$91.13	\$37
To:	4100-1250-361100	Debt Service Depository Interest	\$54.60	\$11,348.21	\$11,402.81

Issue: To transfer the remaining balances of completed projects and accumulated interest income from Certificates of Obligation Series 2008A.

Solution: This will close the account at the bank.

Result: To will eliminate any bank charges.

7. Community Action Agency

- a. Discussion and possible action to contract with the Texas Department of Health and Human Services Commission (HHSC) Meals on Wheels contract for Home-Delivered Meals services. Contractor will provide an estimated 68,857 units of which are Title XX Social Service Block Grant/Home-Delivered Meals for October 1, 2017 through September 30, 2018 (budget period). The unit rate for each meal is \$4.95, and the approved budget for the budget period is \$335,334.00. There is will be no impact to the general fund. [Grant Funds]
- b. Discussion and possible action to approve the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2371-5260-521-458090	Travel	\$480.10	\$2,480	\$1,999.90
To:	2371-5260-521-443000	Repairs and Maint. Vehicles	\$480.10	\$.64	\$480.74

Issue: The Repair and Maintenance Vehicle account requires a transfer of funds to cover expenditures.

Solution: Utilize savings from Travel account to cover cost as quoted by vendor.

Result: The requested line item transfer will cover expenditures to repair Unit #30-03 and Unit #30-05

- c. Discussion and possible action to accept an award in the amount of \$5,000.00 from FEMA 2017 Emergency Food & Shelter Program, Phase #34 and authorizing the County Judge to sign all relevant documents. Webb County Community Action Agency will utilize these funds for Emergency Food Services. There is no County Match and will not have impact on the County's General Fund. Dates of grant August 01, 2017 through July 31, 2018. [Fund #2473-5170-330300]

Issue: The Emergency Food & Shelter Program Phase # 34 will award \$5,000.00 to the Webb County CAA for Emergency Food Services.

Solution: Place the Agenda item in order to obtain Commissioner's Court approval to accept award in the amount of \$5,000.00.

Result: This would allow Webb County Community Action agency to assist 500 eligible Webb County constituents with food.

- d. Discussion and possible action to approve Amendment No. 6 Contract #58160002358 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2016. Contract start date January 01, 2016 through August 31, 2017.

Issue: Approve Amendment No. 6 for the CEAP Program from TDHCA for PY-2016.

Solution: The Comprehensive Energy Assistance Program (CEAP) provides direct client services to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents with up to 8 highest remaining calendar months of energy consumption.

- e. Discussion and possible action to approve Amendment No. #3 Contract #61170002648 for the Community Services Block Grant (CSBG) from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2017. Allocation received as per contract in the amount of \$128,567.00. Contract start date January 01, 2017 through December 31, 2017.

Issue: Approve Amendment No. 3 for the Community Services Block Grant from TDHCA for PY-2017.

Solution: The CSBG Program provides Case Management services and Skills Training to eligible and low income residents of Webb County.

Result: The Agency will end contract funds on December 31, 2017. Contract starts on January 1, 2017 through December 31, 2017.

- f. Discussion and possible action to approve the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2021-6360-521-410000	Payroll Cost	\$400	\$17,347.24	\$16,947.24

To:	2021-6360-521-425000	Unemployment Tax	\$400	\$509.87	\$909.87
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Issue: Additional funds are needed to adequately fund this account through the end of the fiscal year.

Solution: Transfer funds from Payroll Cost to Unemployment Tax in order to cover underestimated cost.

Result: All Payroll line items are adequately funded through the end of the fiscal year.

g. Discussion and possible action to approve the following budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2661-7110-521-460028	Repairs & Maint. Vehicle	\$21,841	\$31,752.12	\$9,911.12
	2661-7110-521-461000	Materials & Supplies	\$7,834	\$7,834.00	\$0.00
	2661-7100-521-454000	Advertising	\$1,802	\$1,802.00	\$0.00
	2661-7100-521-432001	Professional Services	\$4,700	\$4,700.00	\$0.00
	2661-7100-521-460030	Marketing Expense	\$3,000	\$3,000.00	\$0.00
	2661-7100-521-444500	Equipment Rental	\$875	\$875.00	\$0.00
	2661-7110-521-412000	Part Time	\$3,100	\$7,290.00	\$4,190.00
	2661-7110-521-421000	Health Life Insurance	\$1,300	\$13,887.43	\$12,587.43
			\$44,452		
To:	2661-7100-521-460000	Office Supplies	\$1,802	\$0.04	\$1,802.04
	2661-7110-521-460105	Minor Tools & Apparatus	\$7,834	\$3,136.05	\$10,970.05
	2661-7110-521-460105-015	Minor Tools & Apparatus-Equip	\$18,792	\$5,996.40	\$24,788.40
	2661-7110-521-460028	Janitorial Supplies	\$2,725	\$1.70	\$2,726.70
	2661-7110-521-456305	Uniforms	\$324	\$0.54	\$324.54
	2661-7100-521-460105	Minor Tools & Apparatus	\$8,575	\$(-.91)	\$8,574.09
	2661-7100-521-421000	Health Life Insurance	\$100	\$395.50	\$495.50
	2661-7100-521-423000	Retirement County Share	\$1,200	\$(267.90)	\$932.10
	2661-7110-521-410000	Payroll Cost	\$600	\$16,911.59	\$17,511.59
	2661-7110-521-413000	Overtime	\$2,500	\$333.60	\$2,833.60
			\$44,452		

Issue: Funds available in the account cannot cover cost needed to continue operating of service and finalizing the grants awarded.

Solution: Monies transferred will allow the department to request purchase orders and execute all pending.

Result: Continuation of operation for department to meet its grant expiration date and expend all monies.

- h. Discussion and possible action to enter into a Rural State Funds RUR 1802 (30) Grant Agreement No. 51218023018 with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County Community Action Agency accepts a grant amount not to exceed TWO HUNDRED FORTY SIX THOUSAND TWO HUNDRED EIGHTY SIX DOLLARS (\$246,286.00) for El Aguila Rural Transportation Program, and authorizing the Webb County Judge to execute all relevant documents.

Issue: El Aguila is a grant funded agency.

Solution: State funds will benefit operations budget plan as well as monies will be used to cover county match expenses.

Result: Continuation of service throughout the rural areas of Webb County and savings on county match monies provided by the county.

8. Honorable Rudy Rodriguez, Constable Pct. 1

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3150-001-456205	Training & Education	\$2,600	\$2,668	\$68
	1001-3150-001-461000	Materials & Supplies	\$1,000	\$1,963	\$963
			\$3,600		
To:	1001-3150-001-443000-075	Repairs & Maint. Vehicles	\$2,000	\$633	\$2,633
	1001-3150-001-462605	Fuel & Lubricants	\$1,600	\$1,562	\$3,162
			\$3,600		

Issue: Department is predicting a shortfall in line items.

Solution: Transfer of funds.

Result: Balanced accounts.

9. Honorable Adrian Cortez, Constable Pct. 3

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3160--001-456305	Uniforms	\$3,500	\$3,599.50	\$99.50
To:	1001-3160-001-443000-075	Repairs & Maint. Vehicles	\$3,500	\$73.42	\$3,573.42

Issue: Vehicle Maintenance account does not have sufficient funds for Tires and brakes etc. needed in order for patrol units to be in proper working condition.

Solution: Approving line item transfer would allow us to purchase tires and brakes.

Result: Patrol units will be working properly.

10. Honorable Marco Montemayor, County Attorney

- a. **Discussion and possible action to enter into a non-financial Memorandum of Understanding between United Independent School District and the Webb County Juvenile Department relating to the assignment of teachers from United Independent School District to the Webb County Juvenile Department to serve students who reside at the Webb County Youth Village, and authorizing the County Judge to execute all relevant documents. There will be no impact to the County budget. [Requested by Melissa Mojica, Juvenile Probation Director]**

Issue: The Texas Education Code (TEA) and Family Code requires the district to provide admission to its schools to students that are over ten (10) years of age and younger than eighteen (18) years of age if delinquent conduct was committed by a student before seventeen years of age and who reside in the detention facility located in the District. United Independent School District will provide educational services for the juvenile offenders using United Independent School District personnel who will be assigned to the Webb County Juvenile Department and who will provide appropriate public education for children residing in the Webb County Juvenile Department.

Solution: Approve Memorandum of Understanding with the United Independent School District.

Result: Approval of Memorandum of Understanding will ensure that students residing at the Webb County Juvenile Department will participate in and receive instructional services of United Independent School District pursuant to the United Independent School District and Juvenile Department policies and subject to the requirement of the TEA.

- b. **Discussion and possible action to enter into a Thirty Eight (38) month (August 28, 2017 through September 30, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and the Webb County Clerk's Office for (2) Toshiba E-Studio 8508A Copiers and a KIP 770 CPCS Wide Formate at a cost of One Thousand Sixty Dollars (\$1,060.00) per month for a total amount of Forty Thousand Two Hundred Eighty Dollars (\$40,280.00) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Margie Ibarra, Webb County Clerk; Account #1001-2310-001-444500 (Equipment Rental)]**
- c. **Discussion and possible action to extend a Two (2) year lease option (from September 1, 2017 to August 31, 2019) between Webb County for the Webb County Head Start/Early Head Start Program and First Christian Church for classroom space located at 2409 Guerrero St., Laredo, Texas at a cost of Five Hundred Dollars (\$500.00) a month for a total cost of Six Thousand Dollars (\$6,000.00)/year for a total of Twelve Thousand (\$12,000) the term of the agreement, subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100]**

11. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for August 3, 2017 and August 14, 2017

12. Honorable Hugo Martinez, County Court at Law 1 Judge

- a. Discussion and possible action to approve the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2355-2070-001-461000	Materials & Supplies	\$1,258	\$1,883	\$625
To:	2355-2070-001-432001	Professional Services	\$1,258	\$1,442	\$2,700

Issue: There is insufficient funds to cover the remainder of the fiscal year.

Solution: Transfer money to be able to cover expenses.

Result: Invoices will be paid in a timely manner.

13. Honorable Tano E. Tijerina, Webb County Judge

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1020-001-461000	Materials & Supplies	\$350	\$3425.32	\$3075.32
To:	1001-1020-001-443000-075	Repairs & Maint. Vehicles	\$350	\$144.15	\$494.15

Issue: 2012 Suburban Unit #5903 recently had two blow outs and were replaced by with used tires. All four tires are used up and due for replacement.

Solution: The transfer will allow the purchase of four new tires for Unit #5903.

Result: The Commissioners and other departments will be able to travel in Unit #5903 upon requesting the vehicle.

15. Business Office

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1380-001-443000-035	Repairs & Maint. Equipment	\$461	\$461.04	\$.04
	1001-1380-001-456005	Postage & Courier Services	\$476	473.00	\$23.75
	1001-1380-001-456205	Training & Education	\$500	500.00	\$0
	1001-1380-001-458000	Administrative Travel	\$239	239.08	\$.08
	1001-1380-001-464005	Books & Subscriptions	\$500	500.00	\$0
	1001-1380-001-464010	Dues & Memberships	\$265	265.00	\$0
To:	1001-1380-001-461000	Materials & Supplies	\$2,441	\$674.46	\$3,115.46

Issue: The Business Office is now fully staffed and given the infancy of the department, many of the office furniture including desk chairs are hand-me downs from other departments and are not in ideal condition. The funding in the Materials & Supplies account would be used to purchase desk chairs, carpet mats among other smaller items.

Solution: Use remaining funding from other accounts within the budget to purchase items under materials & supplies.

Result: Properly equip employee areas.

16. Economic Development

- a. Discussion and possible action to authorize the acceptance of a Region 2 Border Prosecution Unit grant from the Office of the Governor Homeland Security Grants Division (HSGD) in the amount of \$435,000; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require matching funds. [Requested by Isidro "Chilo" Alaniz, District Attorney]**

Issue: There is a need for resources to prosecute felony cases, provide technical assistance and training to law enforcement agencies and to prosecute border crime cases along the "Texas-Mexican Border". The Office of the Governor of Texas Homeland Security Grants Division has provided available resources through a grant opportunity to enhance prosecution in the area of organized crime / criminal enterprise cases.

Solution: Authorize the acceptance of the grant award as set forth above to ensure that the District Attorney's Office Border Prosecution Unit can continue to successfully prosecute border crime cases along the "Texas-Mexican Border".

Result: The District Attorney's Office will have the opportunity to receive additional resources to continue prosecuting cases, specifically in the area of organized crime / criminal enterprises along the "Texas-Mexican Border".

- b. Discussion and possible action to ratify and authorize the acceptance of an Other Victims Assistance Grant (OVAG) from the Office of the Texas Attorney General in the amount of \$42,000 for a victims assistance coordinator position; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require a match. [Requested by Isidro "Chilo" Alaniz, District Attorney] [Grant Fund 2714]**

Issue: Over the last couple of years, Webb County has seen a rise in domestic violence cases. These cases involve victims of crime that suffer emotional trauma and physical injuries. The State of Texas has set up a Victim of Crime Compensation Fund that provides benefits to victims of these types of crimes; however, the system is complex and normally victims have to document their benefit eligibility while still under emotional trauma and physical distress.

Solution: The District Attorney's Office has been awarded a grant that funds the position of a victims assistance coordinator. The victims assistance coordinator will act as a first point of contact for the victims of crime and will also work closely with prosecutors, investigators and counselors to meet the needs of crime victims. The victims assistance coordinator main objective will

be to provide critical support and to facilitate filling out the necessary paperwork so that victims of crime can have access to eligible benefits.

Result: Victims of violent crime will have a point of contact that will provide them with direct victim services.

- c. **Discussion and possible action to authorize the acceptance of a Fiscal Year 2018 "No Refusal" grant award from the Texas Department of Transportation in the amount of \$21,000; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires a 35% match (23% cash match, 12% in Kind). Forfeiture funds will be utilized to cover the cash match requirement. [Requested by Isidro "Chilo" Alaniz, District Attorney]**

Issue: Drinking and driving remains a serious public safety concern that tragically affects many victims and their families every year. Webb County remains one of the five counties in South Texas to have a high number of alcohol-related crashes. Webb County District Attorney's Office records show that the number of DWI cases filed remains high. In 2013, 479 cases were filed, 597 cases were filed in 2014 and 335 cases were filed in 2015. From January 1, 2016 to November 30, 2016, a total of 365 DWI cases have already been filed with the District Attorney's Office. According to data requested from the Texas Department of Transportation, in Webb County, out of the 133 alcohol-related crashes that occurred in 2015, 88 of them occurred during weekends (Friday-Sunday).

Solution: As part of a continuous commitment to reduce and prevent impaired driving, the Webb County District Attorney's Office would like to continue and implement the "No Refusal" program in Webb County, which brings together public awareness, stronger enforcement and effective prosecution.

Result: Reduce the number of DWI offenses and prevent alcohol-related crashes throughout Webb County through the implementation of the "No Refusal Program" resulting in arrests on weekends, targeted holidays and special events.

- d. **Discussion and possible action to authorize the acceptance of the Fiscal Year 2018-2019 Biennium State Aid and Targeted Grants Contract from the Texas Juvenile Justice Department in the total amount of Two Million Two Hundred Eight Thousand Four Hundred Forty (\$2,208,440.00) Dollars, as follows: \$2,081,883.00 State Aid; \$26,294.00 Targeted Grant B (Border Children' Justice Projects); \$14,218.00 Targeted Grant R (Regional Service Enhancement Project); and \$86,045 Targeted Grant S (Prevention and Intervention), for the Webb County Juvenile Department. [Requested by Melissa Mojica, Chief Juvenile Probation Officer]**

Issue: The Texas Juvenile Justice Department has made available and offered state financial assistance monies to the Webb County Juvenile Probation Department to assist in the provision of basic juvenile probation services and/or the operation of a pre-adjudication secure detention facility.

Solution: Approval and acceptance of the grant will allow the Webb County

Juvenile Probation Department to continue providing, developing, and supporting community-based juvenile probation services and programs and meet program objectives.

Result: Approval of grant will enhance the department's capabilities to expand and supplement services available to and provided for juveniles under the jurisdiction of the juvenile department, assist in reducing delinquency, increase offender accountability, and rehabilitate juvenile offenders through a comprehensive, coordinated, community-based juvenile probation system.

- e. Discussion and possible action to approve the continuation of a tax abatement agreement under the Webb County Neighborhood Empowerment Zone (NEZ), Number One Program as previously approved by Commissioners Court on December 8, 2014 for Mr. Roberto Vela/individual sole proprietor of 1920 San Bernardo; due to property converting to a limited liability corporation under the name of San Bernardo & Park LLC under the same owner; and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto.

Issue: A tax abatement was previously approved for Mr. Roberto Vela/1920 San Bernardo on December 8, 2014; however it was denied by the Webb County Tax Appraisal District due to property being converted from Roberto Vela, sole proprietor, to San Bernardo and Park LLC. Mr. Vela has provided supporting documentation identifying him as the individual/sole owner of San Bernardo & Park LLC and continuation of this tax abatement has been approved by City of Laredo.

Solution: Approval for conversion of this tax abatement under the name of San Bernardo and Park LLC is necessary for the Webb County Tax Appraisal District to issue the respective tax abatement previously approved under the (NEZ) Number One Program and as approved by City of Laredo.

Result: Approval of this tax abatement conversion to San Bernardo & Park LLC will allow the Webb County Tax Appraisal District to issue the respective tax abatement under the NEZ, Number One Program.

18. Extension Agent

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-7130-001-458000	Adm. Travel	\$700	\$840.12	\$140.12
	1001-7130-001-458010	Local Mileage	\$1,200	\$1,766.00	\$566.00
			\$1,900		
To:	1001-7130-001-460105	Tools & Apparatus	\$700	\$110.00	\$810.00
	1001-7130-001-461000	Materials & Supplies	\$1,200	\$67.00	\$1,267.00
			\$1,900		

Issue: Insufficient funds are available to purchase needed office equipment.

Solution: Transfer funds from Administrative Travel and Local Mileage into Minor Tools & Apparatus and Materials & Supplies accounts to purchase needed office equipment.

Result: The funds transfer would allow the necessary purchases without the line item going into a deficit.

19. Fernando A. Salinas Community Center

- a. **Discussion and possible action to approve the following General Fund budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6290-001-462605	Fuel & Lubricants	\$800	\$1,160.33	\$360.33
To:	1001-6290-001-461000	Materials & Supplies	\$800	\$19.29	\$819.29

Issue: Materials and supplies are needed for the new facility to accommodate services being provided to an increasing number of visitors and constituents visiting the center.

Solution: Approval of line item transfer

Result: Funds will be available for the purchase of materials and supplies needed.

20. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. **Discussion and possible action to approve the posting and filling of the following Slots:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1665	Teacher - Bachelor Degreed	\$15.82	20
1033	Teacher Assistant - Associate Degreed	\$11.98	20
1350, 1353, 1354	Teacher Assistant - Child Development Certificate	\$10.49	20
1612	Teacher Assistant	\$9.76	20
1701, 2192	Part Time Substitute Teacher	\$8.73	20
1103	Part Time Classroom Aide	\$8.73	20
2563	Early Head Start Teacher - Associate Degreed	\$11.78	26
2559	Part Time Early Head Start Teacher Floater	\$10.15	26

- b. **Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2303-5210-531-410000	Payroll Cost	\$10,370	\$46,577.44	\$36,207.44
	5303-5210-531-421000	Health Life Insurance	\$2,125	\$8,272.53	\$6,147.53
	2303-5210-531-42300	Retirement County Share	\$2,125	\$5,689.22	\$3,564.22
		Total:	\$14,620		
To:	2303-5150-531-410000	Payroll Cost	\$10,370	\$699.52	\$11,069.52
	2303-5150-531-421000	Health Life Insurance	\$2,902	\$(1,027.22)	\$1,874.78

	2303-5150-531-422000	FICA County Share	\$195	\$497.68	\$692.68
	2303-5150-531-423000	Retirement County Share	\$1,102	\$16.09	\$1,118.09
	2303-5150-531-426000	Worker Compensation	\$51	\$28.27	\$79.27
			\$14,620		

Issue: Funds are needed in Payroll and Fringe Benefits line items to cover costs.

Solution: Approve the line item transfer / Budget Amendment request.

Result: The Payroll and Fringe Benefits line items will be appropriately funded.

- c. **Discussion and possible action to approve the following budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2357-5200-531-410000	Payroll Cost	\$34,290.00	\$274,697.88	\$240,407.88
	2357-5200-531-421000	Health Life Insurance	\$12,131.00	\$110,442.95	\$98,311.95
	2357-5190-531-470000	Capitol Outlay	\$9,442.37	\$9,442.37	\$0.00
	2357-5230-531-456201	College Tuition	\$6,280.00	\$6,280.00	\$0.00
			\$62,143.37		
To:	2357-5150-531-410000	Payroll Cost	\$34,290.00	\$4,867.86	\$39,157.86
	2357-5150-531-421000	Health Life Insurance	\$3,624.00	\$(584.01)	\$3,039.99
	2357-5150-531-423000	Retirement County Share	\$6,245.00	\$(1,790.33)	\$4,454.67
	2357-5200-531-423000	Retirement County Share	\$2,168.00	\$15,334.66	\$17,502.66
	2357-5200-531-426000	Worker Compensation	\$94.00	\$2,333.11	\$2,333.11
	2357-5190-531-460026	Playground Supplies	\$9,442.37	\$0.00	\$9,442.37
	2357-5230-531-460029	Recognition Supplies	\$6,280.00	\$234.49	\$6,514.48
			\$62,143.37		

Issue: Funds are needed in Payroll, Fringe Benefits, Playgrounds Supplies, and Recognition Supplies line items.

Solution: Approve Line Item Transfer / Budget Amendment request.

Result: Payroll, Fringe Benefits, Playground Supplies, and Recognition Supplies line items will be appropriately funded.

- d. **Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2361-5200-531-4260000	Worker Compensation	\$5,000	\$10,921.05	\$5,921.05
	2367-5190-531-470000	Capitol Outlay	\$2,061	\$2,061.00	\$0.00
			\$7,061		
To:	2361-5200-531-422000	FICA County Share	\$2,000	\$(629.05)	\$1,370.95
	2361-5200-531-423000	Retirement County Share	\$3,000	\$(1,082.00)	\$1,918.00
	2367-5190-531-460026	Playground Supplies	\$2,061	\$0.00	\$2,061.00
			\$7,061		

Issue: Funds are needed in Fringe Benefits and Playground Supplies line items.

Solution: Approved Line Item Transfer / Budget Amendment request.

Result: Fringe Benefits and Playground Supplies line items will be appropriately funded.

- e. **Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2361-5200-531-421000	Health Life Insurance	\$2,320	\$27,514.84	\$25,194.84
	2361-5190-531-470000	Capitol Outlay	\$3,470	\$3,470.00	\$0.00
			\$5,790	\$	\$
To:	2361-5150-531-421000	Health Life Insurance	\$150	\$31.97	\$181.97
	2361-5150-531-423000	Retirement County Share	\$150	\$151.00	\$301.00
	2361-5200-531-422000	FICA County Share	\$2,000	\$720.44	\$2,720.44
	2361-5200-531-426000	Unemployment Tax	\$20	\$155.98	\$175.98
	2361-5190-531-460026	Playground Supplies	\$3,470	\$0.00	\$3,470.00
			\$5,790		

Issue: Funds are needed in the Fringe Benefits and Playground Supplies line items.

Solution: Approve the line item / budget amendment request.

Result: The Fringe Benefits and Playground Supplies line items will be appropriately funded.

21. **Information Technology**

- a. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 28, 2017:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2386	Application Support Analyst	\$22.50 - 20/A

Issue: Slot is now vacant

Solution: Request is being made to fill the vacant slot.

Result: The filling of the slot will allow department to continue to function efficiently and effectively.

- b. **Discussion and possible action to approve the following General Fund budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1130-001-444100	Space Rental	\$4,000	\$56,549	\$52,549
	1001-1280-001-443000	Repairs & Maint. Software	\$10,520	\$49,867	\$39,347
			\$14,520		

To:	1001-1280-001-464005	Books & Subscription	\$4,000	\$390.12	\$4,390.12
	1001-1280-001-460105	Minor Tools & Apparatus	\$10,000	\$877.76	\$10,877.76
	1001-1280-001-441010	Cell Phone Cost	\$520	\$27.84	\$547.84
			\$14,520		

Issue: On May 8, 2017 Commissioners Court approved item #21a subject to budget appropriating but budget amendment (line item transfer) never took place. Additional funds are needed to accounts to cover scheduled and projected expenses

Solution: Request line item transfers.

Result: Ensure funding for the remainder of the current Fiscal Year.

22. Juvenile Probation Department

a. Discussion and possible action to approve the following budget amendment (line item transfers) within grant funds:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2825-2460-001-432071	Individual Counseling	\$1,150.00	\$1,150.00	\$-0-
	2825-2460-001-458090	Travel	\$1,464.72	\$1,464.72	\$-0-
	2825-2460-001-456205	Training & Education	\$2,975.00	\$2,975.00	\$-0-
	2825-2460-001-46000	Office Supplies	\$400.00	\$709.01	\$309.01
	2825-2460-001-461000	Materials & Supplies	\$157.78	\$157.78	\$-0-
	2825-2460-001-443000-020	Repair & Maintenance Building	\$674.91	\$674.91	\$-0-
	2825-2460-001-443000-035	Repair & Maintenance Equipment	\$570.98	\$570.98	\$-0-
	2825-2460-001-443000-075	Repair & Maintenance Vehicle	\$1,977.76	\$1,977.76	\$-0-
	2825-2470-001-460024	Medical/Dental Supplies	\$223.44	\$223.44	\$-0-
	2825-2470-001-461000	Materials & Supplies	\$159.41	\$159.41	\$-0-
	2825-2470-001-432090	Individual Counseling	\$14,000.00	\$26,885.00	\$12,885.00
	2825-2470-001-421000	Health Life Insurance	\$851.00	\$2,315.37	\$1,464.37
	2825-2470-001-422000	Fica County Share	\$508.00	\$1,957.18	\$1,449.18
	2825-2470-001-423000	Retirement County Share	\$381.00	\$2,626.03	\$2,245.03
	2825-2470-001-425000	Unemployment Tax	\$1,076.00	\$1,245.70	\$169.70
	2825-2470-001-426000	Worker Compensation	\$551.00	\$1,622.49	\$1,071.49
	2825-2470-001-458060	In-Town Mileage	\$550.00	\$3,295.50	\$2,745.50
	2825-2470-001-458090	Travel	\$2,808.87	\$2,808.87	\$-0-
	2825-2470-001-456205	Training & Education	\$5,060.00	\$5,060.00	\$-0-
	2825-2470-001-460000	Office Supplies	\$1,149.78	\$1,149.78	\$-0-
	2825-2490-001-432071	Psychological Exams	\$1,700.00	\$1,700.00	\$-0-
	2825-2490-001-432063	Medical Services & Exams	\$349.66	\$349.66	\$-0-
	2825-2490-001-460024	Medicines	\$650.00	\$650.00	\$-0-
	2825-2490-001-461000	Materials & Supplies	\$200.00	\$200.00	\$-0-
			\$39,589.31		
To:	2825-2460-001-457010	Residential Services/External Contracts	\$9,371.15	\$-0-	\$9,371.15
	2825-2470-001-410000	Payroll Cost	\$1,244.00	\$19,162.09	\$20,406.09

	2825-2470-001-457009	Residential Services/Inter-County Contracts	\$21,294.50	\$9,300.00	\$30,594.50
	2825-2470-001-457001	Electronic Monitoring	\$4,780.00	\$1,050.00	\$5,830.00
	2825-2490-001-457009	Residential Services/Inter-County Contracts	\$1,300.00	\$49,171.23	\$50,471.23
	2825-2490-001-457010	Residential Services/External Contracts	\$1,599.66	\$14,696.55	\$16,296.21
			\$39,589.31		

Issue: Additional grant funds are needed to cover expenses in residential services accounts for juveniles in placement, and for electronic monitoring services.

Solution: Approval of line item transfers.

Result: Transfers will cover expenses.

- b. Discussion and possible action to enter into a One (1) year (September 1, 2017 - August 31, 2018) Software Hosting Agreement between Noble Software Group, L.L.C. and the Webb County Juvenile Department for software that will provide assessment tools, case planning tools, and interactive reporting at a cost of Ten Thousand Six Hundred Sixteen Dollars and Eighty-Seven Cents (\$10,616.87). Training for all users will also be a part of the agreement that will be provided by Noble Software Group, L.L.C. at a cost of Three Thousand Six Hundred One Dollars and Fourteen Cents (\$3,601.14). All costs will be paid through State Grant Funds; and any other matters incident thereto. [Fund #2825]

Issue: The Webb County Juvenile Department and Noble Software Group, L.L.C. wish to enter into an agreement wherein the Noble Software Group, L.L.C. will provide assessment tools, case planning tools, and interactive reporting software and training to the Webb County Juvenile Department.

Solution: Approve software agreement.

Result: Approval of agreement will ensure necessary software services to the Webb County Juvenile Department as required and approved by the State.

- c. Discussion and possible action to approve the following budget amendment (line item transfer) within grant funds:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2901-2450-001-461000	Materials & Supplies	\$500	\$5,597.40	\$5,097.40
To:	2901-2450-001-443000-075	Repairs & Maint. Vehicles	\$500	\$-0-	\$ 500.00

Issue: Additional grant funds are needed to cover expenses.

Solution: Approval of line item transfer.

Result: Transfer will cover expenses.

23. La Presa Community Center

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6310-001-462605	Fuel/Lubricants	\$200	\$504.28	\$304.28
	1001-6310-001-461003	Goods for Public Events	\$140	\$361.35	\$221.35
	1001-6310-001-443000-075	Repairs & Maint. Vehicles	\$100	\$179.77	\$79.77
To:	1001-6310-001-461000	Materials & Supplies	\$440	\$16.09	\$456.09

Issue: The La Presa Community Center is in need of new supplies, but there are not enough funds in the account to cover the expenses.

Solution: A transfer of funds in the amount of \$440 from other accounts that have a surplus.

Result: There will be enough funds in the Materials and Supplies account to complete the necessary purchases.

24. Medical Examiner

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3100-001-443000-035	Repairs & Maint. Equipment	\$3,300	\$5460.35	\$2160.35
To:	1001-3100-001-461000	Materials & Supplies	\$3,000	\$1138.69	\$4138.69
	1001-3100-001-460000	Office Supplies	\$300	\$291.41	\$591.41
			\$3,300		

Issue: Due to high volume of cases the department is in need of additional materials and supplies items.

Solution: Transfer of funds from accounts.

Result: There will be enough funds to cover the much needed materials and supplies.

25. Planning & Physical Development

- a. Discussion and possible action to issue a “Certificate of No-Plat Required” pursuant to Section 232.0015(f), Texas Local Government Code and the provisions of the Webb County Subdivision Regulations Section XVI.1B(2) to a 17.61 acre tract of land out of a 34.61 acre tract being the eastern portion of Tract 27 and the southeastern portion of Tract B, Laredo Ranchettes Subdivision, as described in Volume 565, Page 104 of the Webb County Deed Records. (ID 8212).

26. Purchasing

- a. **Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage County property in accordance with the Texas Local Government Code (LGC); Section 263.152 (Disposition), competitive bid or auction (A.)(3.)(4.), (6.)(c.) for approximately 5 vehicles, school equipment and school furniture for the Head Start Program, water damaged desks for the Fire Department, and authorize the Purchasing Agent to publish Notice to public as per Local Government Code Section 263.153 (Notice). [Requested by Aliza Oliveros, Head Start Director and Ricardo Rangel, Fire Chief]**

Issue: Excess County property for the Head Start Department that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because it's deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property and/or make room for future surplus turned in by the Head Start Department.

- b. **Discussion and possible action to approve the following General Fund budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1310-001-44300-110	Repairs & Maint. Software	\$5,000	\$5,000	\$0
To:	1001-1310-001-460105	Minor Tools and Apparatus	\$5,000	\$602	\$5,602

Issue: Funds needed to cover cost of replacing computer unit on loan from IT as well as other computers and printers needing replacement.

Solution: Transfer of funds into the Minor Tools & Apparatus account.

Result: Proposed budgeted funds will ensure there is budget availability for cost of PC replacement and accessories.

27. Rio Bravo Activity Center

- a. **Discussion and possible action to approve the following General Fund budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6320-001-461003	Goods for Public Events	\$159	\$159	\$0
To:	1001-6320-001-46100	Materials & Supplies	\$159	\$259.18	\$418.18

Issue: The Rio Bravo Activity center is in need of new supplies.

Solution: Create a line item transfer to cover the expenditure.

Result: The Rio Bravo Activity Center will be able to purchase the supplies it

needs for daily operations.

28. Rio Bravo Community Center

- a. Discussion and possible action to approve the following General Fund budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6210-001-441205	Utilities	\$5,000	\$6,328.50	\$1,328.50
To:	1001-6210-001-461000	Materials & Supplies	\$2,000	\$2,464.82	\$4,464.82
	1001-6170-001-461000	Materials & Supplies	\$3,000	\$609.70	\$3,609.70
			\$5,000		

Issue: The Rio Bravo and El Cenizo Community Centers are in need of new equipment but there are currently not enough funds in their respective Materials and Supplies accounts to cover these expenses.

Solution: A transfer of funds from the Rio Bravo Community Center Utilities account, which is at a surplus, into the Materials and Supplies account of each center.

Result: There will be enough funds in the Materials and Supplies accounts of the Rio Bravo and El Cenizo Community Centers to complete the necessary purchases.

29. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following budget amendment (line item transfers); and any other matters incident thereto:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2022-4100-001-432001	Professional Services	\$4,900	\$5,000	\$100
To:	2022-4100-001-461000	Materials & Supplies	\$4,900	\$(1,827)	\$3,073

Issue: There is currently a deficit in the budget line item of Materials & Supplies.

Solution: A transfer is required from another budget category.

Result: There will be sufficient funds under Materials & Supplies.

- b. Discussion and possible action to approve the following General Fund budget amendment (line item transfers); and any other matters incident thereto:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-4090-001-463005	Groceries	\$17,126	\$65,429	\$48,303
	1001-4090-001-460028	Janitorial	\$15,000	\$20,400	\$5,400
	1001-4070-001-456305	Uniforms	\$30,000	\$37,945	\$7,945
	1001-4090-001-461000	Materials & Supplies	\$10,000	\$16,414	\$6,414
			\$72,126		
To:	1001-3050-001-414000	Longevity Pay	\$250	\$(148.03)	\$101.97
	1001-3010-001-413000	Overtime	\$23	\$(23)	-0-
	1001-3190-001-413000-010	Overtime CBA	\$115	\$(115)	-0-

	1001-3190-001-461000	Materials & Supplies	\$665	\$(665)	-0-
	1001-4070-001-413000	Overtime	\$573	\$(573)	-0-
	1001-4070-001-413000-010	Overtime CBA	\$65,000	\$(4,600)	\$60,400
	1001-3010-001-432089	Forensic Examination	\$3,500	\$117	\$3,617
	1001-3010-001-460105	Minor Tools	\$2,000	\$484	\$2,484
			\$72,126		

Issue: The accounts listed above (Longevity Pay, Overtime, Overtime CBA , Forensic Examination, Minor Tools & Material & Supplies) require a transfer of funds to cover estimated forecasted expenditures and account deficits.

Solution: Utilize the savings from selected accounts to cover overtime and purchase order expenditures.

Result: These requested line item fund transfers will cover the estimated future expenditures.

- c. **Discussion and possible action to approve the following budget amendment (line item transfers); and any other matters incident thereto:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2153-3010-001-456205	Training & Education	\$5,000	\$8,782	\$3,782
	2153-3010-001-460105	Minor Tools	\$1,500	\$6,567	\$5,067
	2153-3010-001-458000	Administrative Travel	\$9,000	\$15,749	\$6,749
			\$15,500		
To:	2153-3010-001-441010	Cell Phone	\$15,500	\$793	\$16,293

Issue: Federal Forfeiture account line item transfer required to cover estimated forecasted expenditures.

Solution: Utilizing the savings from selected accounts.

Result: These requested line item transfers will cover estimated expenditures.

- d. **Discussion and possible action to approve the following budget amendment (line item transfer); and any other matters incident thereto:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2152-3010-001-463701	Support Assistance	\$6,250	\$19,500	\$13,250
To:	2152-3010-001-432001	Professional Service	\$6,250	\$1,000	\$7,250

Issue: Forfeiture account line item transfer required to cover estimated forecasted expenditures.

Solution: Utilizing the savings from selected accounts.

Result: This requested line item will cover future expected expenditures.

- e. **Discussion and possible action to authorize the acceptance of a Fiscal Year 2018 Local Border Security Program (FY 18 LBSP) grant award in the amount of \$132,000 from the Office of Homeland Security Grants Division (HSGD) as specifically developed, written, and submitted by and for the Webb County Sheriff's Office for its peace officers' overtime and applicable fringe benefits to provide enhanced border security in the Laredo/Webb County area, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund.**

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

Solution: Grant award to the Webb County Sheriff's Office provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: Enhanced/increased patrol and investigative capacity for certified peace officers through a grant developed, written, and submitted by and for the Webb County Sheriff's Office.

- f. **Discussion and possible action to approve the submission of a grant application to the U.S. Department of Justice as coordinated, developed, and written by the Webb County Sheriff's Office in conjunction with the City of Laredo for an Edward Byrne Memorial Justice Assistance Grant (JAG) (1) to cover the partial salary costs of a Criminal Justice Division (CJD Grant Operation Border Star) state grant funded peace officer; and (2) to pay for supplemental equipment/supplies and training/travel for the Webb County Sheriff's Office for a total grant amount estimated at \$38,187; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund.**

Issue: The local council of governments (COG) has informed the Webb County Sheriff's Office that there will be a continued reduction in the state grant funding available to pay for a grant funded peace officer larger than the minimum funding amount needed to pay for the officer's full base pay. Also, supplemental equipment and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.

Solution: Grant application to allow for the leveraging of federal grant JAG funds in order to cover the anticipated shortfall of a state funding for the currently deployed grant funded officer and to provide supplemental equipment/supplies for the Webb County Sheriff's Office.

Result: The certified peace officer currently funded by a state grant will

continue to be deployed on a full time basis through the leveraging of Justice Assistance Grant (JAG) funds. The Webb County Sheriff's Office and its staff will be equipped with needed equipment and supplies.

- g. Discussion and possible action to authorize the submission of a grant application to the NRA Foundation for firearms and ammunition estimated at \$43,193 as developed, written, and submitted by and for the Webb County Sheriff's Office for firearms equipment, ammunition, and supplies for its certified peace officers, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund.

Issue: The Webb County Sheriff's Office must continually equip its sworn officer force with an important array of duty gear, other critical safety equipment, and essential, but costly expendable supplies, such as ammunition, utilizing limited local funds. Moreover, the vast majority of federal and state grants do not allow for the purchase of firearms and/or ammunition as an eligible grant expense.

Solution: Grant application to the National Rifle Association (NRA) Foundation by the Webb County Sheriff's Office to provide firearms, magazines, and training ammunition as a supplemental source of this needed equipment and consumable supplies/materials.

Result: The Webb County Sheriff's Office's sworn officer force will be provided with additional firearms, magazines, and training ammunition.

30. Honorable Patricia A. Barrera, Tax-Assessor- Collector

- a. Discussion and possible action to enter into an Annual Application Software User-Based Annual Renewal Support Services Agreement with Hamer Enterprises and Webb County for the Webb County Tax Office for a period of Twelve (12) months (September 9, 2017 through September 8, 2018) for an annual cost of FIFTEEN THOUSAND FIVE HUNDRED THIRTY SEVEN DOLLARS (\$15,537.00) subject to annual budget appropriation, and authorizing the County Judge to sign and execute all relevant documents. [Account #1001-1280-001-443000-110]

- b. Discussion and possible action to approve the following General Fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1320-001-458000	Admin Travel	\$1,000	\$2,422.44	\$1,422.44
	1001-1320-001-461000	Materials & Supplies	\$3,984	\$8,189.85	\$4,205.85
			\$4,984		
To:	1001-1320-001-443000-110	Repair & Maint Software	\$1,000	\$2,701.77	\$3,701.77
	1001-1320-001-460105	Minor Tools & Appar	\$3,984	\$444.10	\$4,428.10
			\$4,984		

Issue: Pending invoices need to be settled. The line item transfer is needed to avoid short-falls in these accounts.

Solution: Approve the line item transfer.

Result: The aforementioned accounts will have sufficient funds to settle the pending invoices.

31. Honorable Delia Perales, Treasurer

a. Discussion and possible action to approve the following General Fund budget amendment (line item transfers):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1250-001-458000	Administrative Travel	\$221	\$221.83	\$.83
	1001-1250-001-465005	Books & Subscriptions	\$165	165.00	0
	1001-1250-001-464010	Dues & Membership	\$430	430.00	0
	1001-1250-001-458010	Local Mileage	\$300	300.00	0
			\$1,116		
To:	1001-1250-001-461000	Materials & Supplies	\$1,116	\$651.09	\$1,767.09

Issue: Funds are needed to purchase supplies for the Treasury Department.

Solution: Transferring the funds will allow our department to order the supplies needed.

Result: Monies will be available when purchases are ordered.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve all Consent Agenda items except items #14.a. and #17.a.

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up items #14.a. and #17.a.

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to bring up item #28.a.

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

14. Carlos Aguilar Activity Center

a. Discussion and possible action to approve the following General Fund budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6330-001-441205	Utilities	\$2,500	\$4,939.02	\$2,439.02

To:	1001-6330-001-461000	Materials & Supplies	\$2,500	\$533.09	\$3,033.09
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Issue: The Carlos Aguilar Activity Center is in need of new sporting equipment.

Solution: Create a line item transfer to cover the expenditure.

Result: The Carlos Aguilar Activity Center will be able to purchase new sporting equipment.

17. Ernesto J. Salinas Community Center

- a. **Discussion and possible action to approve the following General Fund budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6160-001-443000-75	Repair & Maint. Vehicles	\$1,000	\$1320.54	\$320.54
	1001-6160-001-461003	Good for Public Events	\$251	\$251.97	\$.97
	1001-6160-001-441205	Utilities	\$1,200	\$3,437.82	\$2,237.82
	1001-1030-001-461000	Utilities	\$2,000	\$2,288.43	\$288.43
			\$4,451		
To:	1001-6160-001-461000	Materials & Supplies	\$4,451	\$873.98	\$5,324.98

Issue: The Ernesto J. Salinas Community Center is in need of new materials, but there are insufficient funds in the Materials and Supplies account to cover the expenses.

Solution: Transfer of funds in the amount of \$4,450.

Result: There will be enough funds in to cover the necessary expenses.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve items #14.a. and #17.a. less the utility transfers

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

28. Rio Bravo Community Center

- a. **Discussion and possible action to approve the following General Fund budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-6210-001-441205	Utilities	\$5,000	\$6,328.50	\$1,328.50
To:	1001-6210-001-461000	Materials & Supplies	\$2,000	\$2,464.82	\$4,464.82
	1001-6170-001-461000	Materials & Supplies	\$3,000	\$609.70	\$3,609.70
			\$5,000		

Issue: The Rio Bravo and El Cenizo Community Centers are in need of new equipment but there are currently not enough funds in their respective Materials and Supplies accounts to cover these expenses.

Solution: A transfer of funds from the Rio Bravo Community Center Utilities account, which is at a surplus, into the Materials and Supplies account of each center.

Result: There will be enough funds in the Materials and Supplies accounts of the Rio Bravo and El Cenizo Community Centers to complete the necessary purchases

No action taken.

3. Approval of Bills, Payroll, and Monthly Report

Risk Management Interim Director, Mrs. Alexandra Colessides Solis presented an insurance claims report.

REGULAR AGENDA

Honorable Oscar Hale, 406th District Court Judge

- 32. Discussion and possible action to authorize the payment of 100 hours of compensation time in the amount of \$2,710.00 from Account #1001-2040-001-413000 (Overtime), to Slot #2296 from the 406th District Court. A line item was requested and funds were allocated and approved by Commissioners Court specifically for the purpose of reducing this employee's compensation time accrual balance. The 100 hours represent a portion of the compensation time accrued by employee while employed with the Sheriff's department. If approved, this payment will allow employee to significantly reduce his compensation time accrual balance, as requested by Commissioners Court.**

Issue: Approval from Commissioners Court is required to process the partial payment of compensation time.

Solution: The Commissioners Court approving the partial payment of 100 hours of compensation time.

Result: The compensation time accrual balance of the employee in question will be significantly reduced.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Honorable Hugo Martinez, County Court at Law 1 Judge

33. Discussion and possible action to approve the following General Fund budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	3075-7050-001-470000-075	Capital Outlay Water Utility	\$98,000	\$730,00	\$632,000
To:	1001-2060-001-451158	Juvenile Misdemeanor	\$8,000	\$450	\$8,450
	1001-2060-001-451157	Adult Misdemeanor	\$90,000	\$350	\$90,350

Issue: There is insufficient funds to pay outstanding bills for services that have already been rendered.

Solution: Transfer monies to be able to cover expenses.

Result: Pending invoices will be paid in a timely manner.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve item #33 with the amended Acct.#3015 from the Contingency Fund

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Purchasing

34. Discussion and possible action to award Invitation to Bid # 2017-001 "Rio Bravo Water Treatment Plant - Valve and Actuator Improvements" to JMJ Constructors in an amount not to exceed \$589,000.00 to install replacement valves and actuators for the Rio Bravo Water Treatment Plant in order to comply with the Texas Commission on Environmental Quality (T.C.E.Q.) requirements, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Requested by Adrian Montemayor, Water Utilities Director and Joe Lopez, Purchasing Agent; Account #7220-7280-474501 (Construction Water, Construction in Progress)]

Issue: Current valve and actuator sets are pneumatic and have not been working for approximately Seven (7) years. This has led to material degradation and stoppage of pneumatic. Therefore the plant cannot operate under automatic backwash conditions as originally designed. Technical Specifications were completed by LNV Engineering in May of 2017.

Solution: Approve the sole bid submitted by JMJ Constructors to proceed with plant improvements.

Result: Replace Twenty (20) pneumatic valve and actuator sets with newly functioning electrical sets including installation. Upon completion of this project, violation can be cleared and electrical control will reduce the need for air compressor services.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Honorable Adrian Cortez, Constable Pct. 3

35. Discussion and possible action to re-approve and keep modification in hourly pay that was approved on September 26, 2016 subject to the availability of payroll funds and applicable Civil Service guidelines. Approved on September 26, 2016 part time slot #9121 Deputy Constable was approved at the hourly rate from \$25.00 decreased to \$18.50.

Issue: Position was vacant and was posted and new employee has been hired at \$18.50 an hour, as approved on September 26, 2016. However Treasurer's office has paid \$15.00 an hour as stated in Webb County Policy.

Solution: Re-approving to keep the hourly rate at \$18.50 will allow part time employee to get paid at the hourly rate that the position was posted.

Result: Part time employee will get paid the hourly rate (\$18.50) that slot #9121 was approved.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Honorable Patricia A. Barrera, Tax-Assessor- Collector

36. Discussion and possible action to allow for a change in job description for Slot #2115 which was transferred from Road & Bridge Department to the Tax Assessor's Department to be taken before the Civil Service Commission for approval of new job description and following approval by the Civil Service Commission, and vacancy of said slot and availability of payroll funds, posting and filling of said slot; and any other matters incident thereto.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2115	Accounting Technician	\$31,518.75 - \$33,124.48 - 12/A-E

Issue: Our department is currently understaffed.

Solution: Change job description and fill the vacant slot for Accounting Technician.

Result: It will alleviate the workload for the existing Bookkeeping employees allowing the office to function more effectively and efficiently.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

9:57 a.m. - Cmr. Canales present.

Honorable Delia Perales, Treasurer

37. Discussion and possible action to approve and file the Annual Webb County Investment Policy.

Issue: It is mandatory for the County to file an annual Investment Policy.

Solution: To be in accordance with the Public Investment Act and presented to Commissioners Court for approval.

Result: Once approved by the Commissioners' Court it will be filed on a timely manner. This policy has been reviewed by our County Attorney.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to defer item #38 to the end

Vote: 5 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

39. Discussion and possible action to reconvene the annual performance review from August 21, 2017 of Webb County Department Head who is subject to the authority of the Webb County Commissioners Court, to wit:

Human Resources Director, Cynthia Mares

Action to be taken by Commissioners Court may include continuation of employment, reassignment, and modification of duties, disciplinary action, dismissal or other actions. The Commissioners Court may take such other action as may be necessary to implement its decisions including, but not limited to, appointment of interim department heads and/or permanent appointment of department heads; and any other matters incident thereto.

[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 ((A)(B) Consultation with Attorney) and 551.074 (Personnel Matters)]

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to terminate Ms. Mares effective immediately and place Mr. Leroy Medford as interim HR director

Vote: 4 - 1 Motion Carried

NAY: Commissioner, Pct. 4 Jaime Alberto Canales

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #38

Vote: 5 - 0 Motion Carried - Unanimously

- 38. Status report with discussion and possible action to consider additional funding for the Webb County Regional Mobility Authority (RMA) for annual operating expenses; and any other matters incident thereto.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to approve item #38 using Road & Bridge or Hotel Motel if possible

Vote: 5 - 0 Motion Carried - Unanimously

Honorable John C. Galo, Webb County Commissioner Pct. 3

- 40. Discussion and possible action to ratify all wage and pay scale policy amendments made to the county personnel general orders for fiscal year 2016-2017 and re-authorize as budget amendments; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

- 41. Discussion and possible action to authorize the Human Resources department to initiate a bi-weekly (every two weeks) report regarding all wage and pay scale policy amendments made to the county personnel general orders for court approval as budget amendments; effective August 28, 2017; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

- 42. Discussion and possible action to change the county policy that requires new hires to start at the beginning of a pay period, without waiving the penalties in place for compliance with pre-employment qualifications and procedures; and any other matters incident thereto.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo to approve item #42 effective immediately

Vote: 5 - 0 Motion Carried - Unanimously

- 43. Discussion and possible action to reaffirm that any department or elected official that cannot provide proof for exemption by statute with county policy regarding (TCP) biometric system will not be entitled to accruals and/or receive an electronic paycheck; and any other matters inciadent thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve item #43 effective October 1

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Tano E. Tijerina, Webb County Judge

44. **Discussion with possible action to assist the City of Laredo with funding assistance in the amount of \$125,000.00 for the use of resurfacing the City of Laredo Health Department's parking lot which is being shared with the County of Webb's Fernando A. Salinas Community Center and authorizing the County Judge to amend the current Memorandum of Understanding to include the above and sign all relevant documents; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

45. **Discussion and possible action to enter into negotiations for a possible Memorandum of Understanding (MOU) between Webb County and City of Laredo Police Department for the use of the old Webb County Detention Center for active shooter training; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up item #44 again

Vote: 5 - 0 Motion Carried - Unanimously

44. **Discussion with possible action to assist the City of Laredo with funding assistance in the amount of \$125,000.00 for the use of resurfacing the City of Laredo Health Department's parking lot which is being shared with the County of Webb's Fernando A. Salinas Community Center and authorizing the County Judge to amend the current Memorandum of Understanding to include the above and sign all relevant documents; and any other matters incident thereto.**

No action taken.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #45 again

Vote: 5 - 0 Motion Carried - Unanimously

45. **Discussion and possible action to enter into negotiations for a possible Memorandum of Understanding (MOU) between Webb County and City of Laredo Police Department for the use of the old Webb County Detention Center for active shooter training; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #45 with the amendment and clarification that it is the old Youth Village on Juarez and Chicago

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

47. **Recognition and presentation of plaques to Scissors Palace and Next Level Barbershop for providing over 100 free hair cuts to the children of Precinct 1 during Commissioner Gonzalez's 2nd Annual Back Pack and School Supply Giveaway. [Requested by Jesse Gonzalez, Webb County Commissioner Pct. 1]**
46. **Status Report to Webb County Commissioners Court by Judge Victor Villarreal who presides over County Court at Law II regarding the monthly report on results and statistics of the court. [Requested by Victor Villarreal, CCL #2 Judge]**

(Recess 11:23 - 11:28 a.m.)

PUBLIC HEARING ON TAX INCREASE

1. **Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
2. **Open Public Hearing on Tax Increase (pursuant to Chapter 26, Tax Code) by Honorable Tano E. Tijerina, Webb County Judge.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to open up Public Hearing

Vote: 5 - 0 Motion Carried - Unanimously

Judge Tijerina asked if anyone was for or against.

No one responded.
3. **Public Hearing on Tax Increase. Last year, the Webb County property tax rate was 0.414700. That rate raised \$70,374,192 in revenues, a portion of which was used to fund maintenance and operations such as for road and bridge, law enforcement, judicial functions, county government, health and welfare, recreation and culture, community service, and other sources and uses. This year, Webb County Commissioners Court is proposing a property tax rate of 0.414700. This rate will raise \$78,259,758 which is \$7,885,566 more in revenues than that raised by taxes imposed last year.**
4. **Announcement of the date, time and place of the 2nd Public Hearing to consider the tax increase. The Second Public Hearing will be held on Friday, September 1, 2017 at 9:00 a.m., at the Webb County Courthouse, Second Floor, 1000 Houston St., Laredo, TX 78040. Members of the public are encouraged to attend the hearings and express their views.**
5. **Close Public Hearing**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to close Public Hearing

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to adjourn the Public Hearing on Tax Increase

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to reconvene the regular agenda

Vote: 5 - 0 Motion Carried - Unanimously

48. Communications

Comr. Gonzalez read communications on behalf of the Commissioners Court. Additional communications were made by Comr. Tijerina, Comr. Galo, Comr. Canales, and Judge Tijerina.

49. Adjourn

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to adjourn

Vote: 5 - 0 Motion Carried - Unanimously