



# WEBB COUNTY COMMUNITY ACTION AGENCY



MAIN OFFICE 520 REYNOLDS ST. 2<sup>ND</sup> FLOOR  
LAREDO, TEXAS 78040 TELEPHONE (956) 523-4182

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October 27, 2017

Ms. Gloria J. Mitchell  
Community Affairs Division  
Texas Department of Housing and Community Affairs  
P.O. Box 13941  
Austin, Texas 78711-3941

Re: PY 2017 Contract # 61170002648 – Community Services Block Grant Program - Contract  
Extension Request

Dear Ms. Mitchell:

Webb County is formally notifying TDHCA of our intent to request a 90 day extension or until March 31, 2018 pending authorization of Webb County Commissioner's Court (governing board) to allow the necessary time for the Webb County Community Action Agency to complete all program activities under the PY 2017 CSBG Program Contract # 61170002648.

Webb County is confident that with this extension, the Webb County CAA will be able to complete all required contract activities in a timely manner. Should you require any additional documentation, please do not hesitate to contact me at (956) 523-4182.

Sincerely,

James Flores  
Interim Executive Director  
Webb County Community  
Action Agency