

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, November 13, 2017 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
John C. Galo,	Commissioner, Pct. 3

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 9th day of November 2017. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Roll Call by Ms. Lupita De Los Reyes, Senior Accountant on behalf of the Honorable Margie Ramirez Ibarra, Webb County Clerk.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to excuse Cmr. Tijerina and Cmr. Canales

Vote: 3 - 0 Motion Carried - Unanimously

2. Pledge of Allegiance/Invocation

3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Business Office); and any other matters incident thereto.

County Treasurer, Ms. Delia Perales presented the Recap of Checks and Ratification of two (2) Checks.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for October 2017.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 3 - 0 Motion Carried - Unanimously

Business Office, Ms. Rebecca Garcia presented the Accounts Payable Invoice Activity Analysis as of November 8, 2017.

Interim HR Director, Mr. Leroy Medford presented a Wage and Pay Scale Policy Amendments Report dating from 10/23/17 to 11/09/17.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Judge Tijerina asked Sheriff Martin Cuellar to approach the podium.

Sheriff Martin Cuellar thanked the Commissioners Court for placing proposition A on the ballot and giving the choice to the people.

Judge Tijerina welcomed former Commissioner Felix Velasquez.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Building Maintenance

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 13, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
025	Custodian	\$11.84 - \$12.44 7/A-E

Issue: Slot 025 is currently vacant.

Solution: Request is being submitted to fill slot.

Result: The filling of slot #025 will allow department to continue to function efficiently and effectively.

6. Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

- a. **Discussion and possible action to approve the temporary transfer of employee in Slot #2675 into Slot #0006 in department 1040 (Commissioner Pct. 2) to perform the additional duties of said position in which employee is currently out on “leave without pay” under the Family Medical Leave Act (FMLA). Said action is effective immediately and will revert once Commissioners Assistant is back from FMLA in April 2018.**

Issue: The department’s Commissioners Assistant is currently out on “Leave without pay” under FMLA causing a critical disruption and backlog of office and the administrative functions will be added on to the Community Outreach Coordinator.

Solution: The Outreach Community Coordinator is needed to fulfill the duties of the Commissioners Assistant as well as her current duties until such time as the Commissioners Assistant returns to work.

Result: If approved, employee will allow for the continuation of workflow of the Commissioners Assistant’s duties; thereby, reducing the interruption in office operations.

7. Community Action Agency

- a. **Discussion and possible action to to approve the following carry over budget for the grant fund 2924 in the amount of \$11,870.07; and any matters incident thereto. This is required by court policy but does not impact the grant; and, therefore, does not require notification to/ approval by the funding agency. This, there is no financial impact to either the general fund or the grant.**

	Acct. Number	Acct. Name	Amount
Other Revenue	2924-5170-357420	Other Revenue	\$11,870.07
	2924-5170-521-431002	Administrative Expense	\$4,990.31
	2924-5170-521-441210	Utilities	\$6,879.76

Issue: This grant funding is available until September 30, 2018. Newly implemented procedures require year end balances to be carried over and entered in the system in order to continue the availability of these grant funds during the new fiscal year.

Solution: In order to carry over grant funds, this carry over agenda item must be approved by the court.

Result: Approval of this agenda for the continued availability of these grant funds.

- b. **Discussion and possible action to request an extension to Texas Department of Housing and Community Affairs (TDHCA) for continuing Community Action Agency operations for the Community Services Block Grant Contract #61160002398 (CSBG) Fiscal Year 2017 up to March 31, 2018.**

Issue: Approve the extension to the CSBG Grant.

Solution: This action is necessary to ensure continued CAA operations until commencement of the 2017 CSBG Program.

Result: The CSBG grant provides support services to eligible elderly, disabled and low income residents of Webb County.

8. Honorable Esther Degollado, District Clerk

- a. **Discussion and possible action to change the title and job description for the following slots subject to the Webb County Civil Service Commission approval and any applicable guidelines:**

**Slot #805, Court Clerk (10/F) to Deputy District Clerk (10/F)
Slot #1904, Administrative Assistant (12/H) to Senior Deputy District Clerk (12/H)**

Issue: Currently, the title and job descriptions of Slots #805 and #1904 are not appropriate or equivalent to the duties and responsibilities of the Webb County District Clerk deputies.

Solution: Approval of the change of the title and job description of Slots #805 and #1904.

Result: After the approval, the Webb County District Clerk's office will be presenting the change to the Webb County Civil Service Commission.

9. Honorable Margie Ibarra, County Clerk

- a. **Approval of Minutes for October 18, 2017 and October 23, 2017**

10. Honorable Victor Villarreal, County Court at Law 2 Judge

- a. **Discussion and possible action to approve the following budget amendment (line item transfer):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2356-2070-001-459020	Other / Medical Assisted Therapy	\$5,000	\$18,579.88	\$13,579.88
To:	2356-2070-001-461000	Materials & Supplies	\$5,000	\$0	\$5,000

Issue: County Court at Law II DWI Court Program (SAMHSA Grant# TI-026095) did not originally allocate funds for material and supplies when the grant was first implemented. Therefore, each fiscal year, the program director needs to line item transfer funds into the materials and supplies account in order to purchase necessary materials in order to operate the program such as office supplies, and drug testing materials. [Fund #2356]

Solution: Line item transfer necessary funds in order to purchase required supplies.

Result: County Court at Law II DWI Court Program will be able to effectively execute day to day operations of the program. There will be no impact to the General Fund.

11. Honorable Isidro Alaniz, District Attorney

- a. **Discussion and possible action to accept an award from the Homeland Security Investigations (HSI), Special Agent in Charge (SAC) for overtime expenses. The period of performance for this award is October 1, 2017 through September 30, 2018 for an amount not to exceed \$15,000.00. Forfeiture funds will be utilized to cover the fringe benefits allocated to the overtime. [Fund 2579]**

Issue: Collaboration between Federal, State, and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along Webb County and the Texas Border.

Solution: Accept Federal assistance to continue local participation in Joint Operations with Homeland Security & Investigations.

Result: Disruption of organized crime activity along the Texas border and in Webb County.

12. Civil Legal Division

- a. **Discussion and possible action for Webb County Head Start to enter into a month to month lease agreement not to exceed One (1) year (November 1, 2017 through October 31, 2018) with the Laredo Housing Authority regarding lease space located at 2801 Ireland St., Laredo, Texas (Magic Corner Head Start) at a monthly cost of Six Hundred Fifty Dollars (\$650.00) and a total cost of Seven Thousand Eight Hundred Dollars (\$7,800.00) over the term of the agreement, and authorizing the County Judge to execute all relevant documents and to issue check for payment immediately; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100]**
- b. **Discussion and possible action for Webb County Head Start to enter into a One (1) year (November 1, 2017 through October 31, 2018) lease agreement extension with the City of Laredo regarding lease space located at 6500 Springfield Avenue, Laredo, Texas (Springfield Acres Head Start Center) at a monthly cost of Five Hundred Fifty Dollars (\$550.00) and a total cost of Six Thousand Six Hundred Dollars (\$6,600.00) over the term of the agreement, and authorizing the County Judge to execute all relevant documents and to issue check for payment immediately; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100]**
- c. **Discussion and possible action to enter into a Thirty Six (36) month (October 1, 2017 through September 30, 2020) Maintenance Contract between Toshiba Business Solutions and Webb County for the Webb County Auditor's Office for a Toshiba E-Studio 6550C Copier at a cost of Ninety-Nine Dollars and Eighty-Three Cents (\$99.83) per month for a total amount of THREE THOUSAND FIVE HUNDRED NINETY-THREE DOLLARS AND EIGHTY-EIGHT CENTS (\$3,593.88) over the term of the agreement, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents. [Requested by County Auditor; Account #1001-1260-001-443000]**
- d. **Discussion and possible action to enter into a Thirty-Six (36) month (October 1, 2017 through September 30, 2020) Maintenance Contract between Toshiba Business Solutions and Webb County for the Webb County MIS Office for a Toshiba E-Studio 3555C Copier at an annual cost of Three Hundred Thirty-Five Dollars and Forty-Two Cents (\$335.42) per year for a**

total amount of ONE THOUSAND SIX DOLLARS AND TWENTY-SIX CENTS (\$1006.26) over the term of the agreement, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Rafael Pena, I.T. Director; Account #1001-1280-001-44-3000-035 (Repairs & Maintenance Equipment)]

- e. Discussion and possible action for Webb County to approve the annual consumer price index (CPI) adjustment in accordance with the lease agreement between the City of Laredo and Webb County for the Webb County Head Start Program regarding approximately 1.0128 acres of land located at 4704 Naranjo Street at the City of Laredo Airport. The new monthly rental cost will increase by Thirty Two Dollars and Twenty-Six Cents (\$32.26) for a new monthly rental cost of Two Thousand Five Hundred Thirteen Dollars and Forty-Four (\$2,513.44) over the term of the agreement (August 1, 2017 through July 31, 2018) and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100]**
- f. Discussion and possible action to enter into a Thirty-Four (34) month (November 13, 2017 through August 31, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Cooperative Extension Office for a Toshiba E-Studio 4508A at a cost of Two Hundred Thirty Four Dollars and Seventy-One Cents (\$234.71) per month for a total amount of Seven Thousand Nine Hundred Eighty Nine Dollars and Fourteen Cents (\$7,980.14) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Martha Ramirez, County Extension Agent; Account #1001-7130-001-444500]**
- g. Discussion and possible action to enter into a Sixty (60) month (December 30, 2017 through December 29, 2022) Fair Market Value Lease Agreement between Pitney Bowes and the Webb County Tax Assessor Office for Letter Opener hardware at a cost of One Hundred Thirty Two Dollars and Twenty-Two Cents (\$132.22) per month for a total amount of Seven Thousand Nine Hundred Thirty-Three Dollars and Twenty Cents (\$7,933.20) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Patricia Barrera,**

Webb County Tax Assessor, Account #1001-1320-001-443000-035]

- h. Discussion and possible action to enter into a Twenty-Four (24) month (October 1, 2017 through September 30, 2019) Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Records Management Office for a MBM 5009 Crosscut Shredder at an annual cost of Three Thousand Dollars and zero cents (\$3,000.00) per year for a total amount of SIX THOUSAND DOLLARS AND ZERO CENTS (\$6,000.00) over the term of the agreement, subject to annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents. [Requested by Rafael Peña, IT Director /Records Management; Account #2005-1010-001-443000-035]**
- i. Discussion and possible action to enter into a Thirty-Four (34) month (October 1, 2017 through September 30, 2020) Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County District Attorney's Office for a Toshiba E-Studio 6570CT copier at a per print cost of \$.00624 for black copies and a per print cost of \$.0354 for color copies to be billed monthly in accordance with the rate schedule as set forth in the agreement, subject to annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents. [Requested by District Attorney's Office, Account #2160-2260-001-44300-035]**

13. Economic Development

- a. Discussion and possible action to authorize the Economic Development Department to submit a Budget Revision Request to the Texas Commission on Environmental Quality (TCEQ) for the Webb County – Local Emergency Planning Committee (LEPC) Grant Program #582-17-71563 and authorize the County Judge to sign all relevant documentation. This action will have no impact on the county general fund. [Fund Account #2722-3120]**

Issue: The approved purchase list under the LEPC Grant Program differs from the actual quotes received by the county. Any purchases made that differ from the approved purchase list must be approved by TCEQ Grant Manager prior to purchase.

Solution: This Budget Revision Request is necessary to proceed with the purchase of the necessary goods and services under the LEPC Grant Program.

Result: The approval of this Budget Revision Request will enable the county to purchase the necessary goods and services that will allow the County LEPC to establish, maintain, and/or improve their implementation of Emergency Planning and Community Right-to-Know Act (EPCRA).

- b. Discussion and possible action to approve the following carry over budget balances as of September 2017 into October 2017 for grant fund 2722. Below is a breakdown of the carry over amounts:**

Grant Revenue	2722-3120-330300	\$92,662.80
Minor Tools & Apparatus	2722-3120-001-460105	\$21,380.00
Materials & Supplies	2722-3120-001-461000	\$490.00
Capital Outlay	2722-3120-001-470000	\$70,792.80

Issue: This grant funding is available until December 31, 2017. Newly implemented procedures require year end balances to be carried over and entered into the system in order to continue the availability of these grant funds during the new fiscal year.

Solution: The approval of this agenda item will enable the approved grant funds to carry over into the 2017-2018 fiscal year.

Result: The approval of this agenda item will allow the continuation of these grant funds.

- c. Discussion and possible action to approve and authorize the Webb County Commissioners Court the appointment of Mr. James Flores as the Labor Standards Officer and Designation for Civil Rights Officer to the Texas Community Block Program #72161115 grant, and authorize County Judge to sign all relevant documentation.**

Issue: Labor Standards & Civil Rights Officer must be appointed to be in compliance with funding agency requirements.

Solution: Appointment will allow department to oversee the labor portion of the project and allow compliance of fair housing and equal opportunity activities with contract.

Result: Department will assure compliance with requirements from funding agency.

- d. **Discussion and possible action to authorize the 406th Judicial District Court Veterans Treatment Program to ratify the submission of a continuation grant application for the "Veterans Treatment Court Grant" offered by the Texas Veterans Commission which will continue to enhance the services currently being provided by the 406th Veterans Treatment Program. There are no matching funds required. [Requested by 406th District Court]**

Issue: The Texas Veterans Commission has been authorized to issue grants, from funds appropriated under the Fund for Veterans' Assistance, in support of Veterans Treatment Courts in order to address the needs of veteran participants and their families. This grant will provide necessary resources to assist with the drug testing and other regional services.

Solution: The 406th Veterans Treatment Program's fiscal responsibility and obligation to submit a Request for Application to the Texas Veterans Commission Fund for Veterans' Assistance 2018-2019 Veterans Treatment Court Grant.

Result: The 406th Veterans Treatment Program will be able to provide additional services and/or enhance the services currently being provided.

14. Engineering

- a. **Discussion and possible action to approve the following carry over budget for Grant Fund No. 3720 - County Transportation Infrastructure Fund (CTIF) in the amount of \$5,670,008.19; and any other matters incident thereto. This is required by court policy but does not impact the grant; and, therefore, does not require notification to/approval by the funding agency. Thus, there is no financial impact to either the general fund or the grant. The Financial information has been certified by the Auditor's office. [No Financial Impact]**

Webb County - County Transportation Infrastructure Fund (CTIF)

Account Number	Account Name	Carried Over Budget
3720-7230-330300	Grant Revenue	\$5,103,007.27
3720-7230-337200	Revenue From Webb	\$567,000.92
3720-1150-001-431002-035	Administrative Expense - CERTZ	\$43,750.00
3720-7230-001-432001	Professional Services	\$443,134.19
3720-7230-001-470000	Capital Outlay	\$5,183,124.00

Issue: This grant funding is available until September 30, 2018. Newly implemented procedures require year end balances to be carried over and entered in the system in order to continue the availability of these grant funds during the new fiscal year.

Solution: In order to carry over grant funds, this carry over agenda item must be approved by the court.

Result: Approval of this agenda item for the continued availability of these grant funds.

15. Fire Suppression & EMS Services

- a. Discussion and possible action to accept state tobacco funds provided through the Seven Flags Regional Advisory Council (RAC) Trauma Service Area "T" in the amount of \$730.00, to be utilized in the purchase of EMS supplies, training, travel, personnel cost, membership to professional/technical organizations, public education, vehicle maintenance and equipment for both stations of the Webb County Volunteer Fire Department, and authorizing the County Judge to sign all relevant documents; and any other matter incident thereto. [Accounts #2929-3140-001-458000 and #2929-3140-357420-010]

Issue: State funding provided through Seven Flags RAC for EMS needs/operations.

Solution: Accept funds, and utilize monies for purchase of EMS supplies, training, travel, equipment and its maintenance.

Result: Properly stocked emergency units ready for response, and well prepared personnel.

16. Fred & Anita Bruni Community Center

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 13, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2343	Community Center Library Coordinator	\$15.73 - 12/A-E

Issue: Slot has become vacant.

Solution: Post and fill vacant slot.

Result: Filling of the slot will allow the department to continue center operations.

17. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. **Discussion and possible action to approve the posting and filling of the following Slot:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1644	Child Care Partnership Program - Part Time Classroom Aide	\$8.73	26

- b. **Discussion and possible action to approve the following budget amendment (line item transfers):**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2361-5200-531-452001-030	Children Insurance	\$589.50	\$3,680	\$3,090.50
To:	2361-5200-531-457008	Contractual	\$589.50	\$0.00	\$589.50
From:	2367-5200-531-443000-020	Repairs & Maint. Bldg.	\$589.50	\$22,399	\$21,809.50
To:	2367-5200-531-457008	Contractual	\$589.50	\$0.00	\$589.50

Issue: Funds are needed in the Early Head Start and Child Care Partnership grants to cover the cost of ChildPlus Head Start Management Software.

Solution: Transfer funds to cover cost of software.

Result: The Early Head Start and Child Care Partnership grants will have funds to cover the required software for child and staff management systems.

18. Honorable Martin Cuellar, Sheriff

- a. **Discussion and possible action to approve a reimbursement agreement between Webb County Sheriff's Office and the Organized Crime Drug Enforcement Task Force (OCDETF) during the performance period of October 1, 2017 through September 30, 2018 for an amount not to exceed \$18,042 in overtime for Webb County Sheriff's Office deputies through the OCDETF Investigation/Strategic Initiative No. SWTXS-0957H, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Fund 2600] Estimated applicable fringe benefits in the amount of \$4,590 for this overtime will be covered by federal forfeiture funds; and, thus, this agreement will have no impact to the general fund. [Account #2153-9080-001-485005 (Transfer out)] Please see attachment for breakdown of fringe benefits.**

Issue: Collaboration between federal, state and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along the Texas border and within our community.

Solution: Accept federal assistance to continue local participation in OCDETF investigations, strategic initiatives, and prosecution of organized crime.

Result: Disruption of organized crime activity along the Texas border and in Webb County; prosecution of individuals responsible for organized crime.

- b. **Discussion and possible action to approve a license agreement between Webb County Sheriff's Office and SMG, a Pennsylvania general partnership, that is the managing agent for the City of Laredo for the facility known as "Laredo Energy Arena" located at 6700 Arena Blvd., Laredo, Texas 78041. The facility is used for the sole purpose of a Drug Awareness Concert on October 25, 2017 for a total cost of \$5,459.25 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This is paid through forfeiture funds; and, thus, there is no impact to the general fund. [Account #2151-3010-001-455501 (Drug Free Campaign)]**

Issue: Owner (City of Laredo) and managing company "SMG" require a Use License Agreement to be formalized for use of facility.

Solution: Approval of Licensing agreement for Drug Free Event Concert.

Result: Compliance with City of Laredo and managing company agreement requirements for use of facility (Laredo Energy Arena).

- c. Discussion and possible action to approve a budget amendment from funds available by increasing the expenditure budget in the amount of \$78,900.00 from the U.S. Department of Justice; and any other matters incident thereto.[Fund 2152] No financial impact to the general fund.**

Acct. Number	Acct. Name	Amount
2152-3010-001-458000	Administrative Travel	\$10,000
2152-3010-001-460000	Office Supplies	\$1,000
2152-3010-001-459205	Train Education	\$7,000
2152-3010-001-444500	Rental Equipment	\$5,000
2152-3010-001-432001	Prof. Service	\$20,000
2152-3010-001-432001-005	Employ Test	\$900
2152-3010-001-456305	Uniforms	\$2,000
2152-3010-001-461000	Materials & Supplies	\$1,000
2152-3010-001-460105	Minor Tools	\$3,000
2152-3010-001-443000-020	Building Maint.	\$5,000
2152-3010-001-443000-110	Software	\$1,000
2152-3010-001-461006	K-9 Expense	\$2,000
2152-3010-001-455501	Drug Free Camp	\$15,000
2152-3010-001-463701	Support Assist.	\$5,000
2152-3010-001-451007	Invest Exp	\$1,000
	TOTAL	\$78,900

Issue: Proceeds from equitable shared funds from the U.S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a budget to the governing body that clearly lists and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- d. **Discussion and possible action to approve a budget amendment from funds available by increasing the expenditure budget in the amount of \$119,840 from the U.S. Department of Treasury; and any other matters incident thereto. No financial impact to the general fund. [Fund 2153]**

Acct. Number	Acct. Name	Amount
2153-3010-001-458000	Administrative Travel	\$5,000
2153-3010-001-441010	Cell Phone	\$65,000
2153-3010-001-441805	Internet	\$19,200
2153-3010-001-464010	Dues Membership	\$300
2153-3010-001-456205	Training/Education	\$5,000
2153-3010-001-444500	Rental Equip.	\$3,900
2153-3010-001-432001	Prof Services	\$5,000
2153-3010-001-441205-005	Electricity	\$3,000
2153-3010-001-441305-005	Water	\$2,800
2153-3010-001-460105	Minor Tools	\$200
2153-3010-001-443000-035	Equip. Maintenance	\$1,000
2153-3010-001-455501	Drug Free Campaign	\$6,000
2153-3020-001-456005	Postal Courier	\$140
2153-3020-001-456205	Training & Education	\$1,900
2153-3020-001-462605	Fuel/Lub.	\$1,400
	TOTAL	\$119,840

Issue: Proceeds from equitable shared funds from the U.S. Department of Treasury may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a budget to the governing body that clearly lists and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- e. **Discussion and possible action to approve a budget amendment from funds available by increasing the expenditure budget by \$28,345 to the Sheriff's Office State forfeiture fund; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure; and any other matters incident thereto. There is no financial impact to the general fund. [Fund 2151]**

Acct. Number	Acct. Name	Amount
2151-3010-001-458000	Admin. Travel	\$2,000
2151-3010-001-464010	Dues Membership	\$100
2151-3010-001-456205	Training & Ed.	\$2,000
2151-3010-001-432001	Professional Services	\$1,000
2151-3010-001-461000	Materials & Supplies	\$3,000
2151-3010-001-444400	Rents	\$1,045
2151-3010-001-455501	Drug Free Campaign	\$6,000
2151-3010-001-463701	Support Assist	\$2,000
2151-3010-001-451007	Invest Exp.	\$10,000
2151-3010-001-413000	Overtime	\$1,200
	TOTAL	\$28,345

Issue: Proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a budget to the governing body that clearly list and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve all the Consent Agenda items

Vote: 3 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Honorable Monica Notzon, 111th District Court Judge

- 19. Discussion and possible action to approve and fund the purchase of Audio and Video equipment for the courtroom at the 111th District Court using Capital Outlay funds not to exceed \$40,200, subject to the Webb County Purchasing Rules and Regulations and approval of purchase order. This item was previously approved by Commissioner's Court on October 23, 2017, but had the wrong Account Number, with additional action to authorize a budget amendment from Account #3015-7050-001-470000-075 to Account #3015-2020-001-470000.**

Issue: Our courtroom has not had operating Audio and Video equipment since a power outage occurred in February. Commissioner's Court approved \$15,500 that had been quoted from a vendor, but MIS realized that initial quote did not cover what the court needed. Our court has been operating on two rolling TV monitors and battery operated microphone.

Solution: MIS has been working alongside the vendor for a detailed quote and has recommended we accept it so that installation can begin.

Result: Working Audio and Visual equipment in the courtroom.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #19 with the same stipulation that we had already approved 15 and we added 25 more including both of those items

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Martin Cuellar, Sheriff

20. **Discussion and possible action to authorize a Memorandum of Understanding (MOU) between the Office of the Attorney General and the Webb County Sheriff's Office for a term of one (1) year for the continuation of Internet Against Children Crimes Task Force activities from September 1, 2017, to August 31, 2018; and authorizing the Webb County Judge to execute all relevant documents in all matters related to this agreement; and any other matters incident thereto. This is only a cooperative agreement with no financial aspects; and, thus, there is no impact to the general fund.**

Issue: Among the most pernicious and harmful cyber crimes is online child predation. The Webb County Sheriff's Office cyber crimes law enforcement unit has successfully worked with multiple federal, state, and local law enforcement agencies, including the Office of the Attorney General, to arrest over fifty (50) child predators in the Laredo/Webb County area. However, the Memorandum of Understanding (MOU) between the Office of the Attorney General and the Webb County Sheriff's Office for Internet Crimes Against Children Crimes Task Force activities expired on August 31, 2017.

Solution: Authorization of a new Memorandum of Understanding

to extend the agreement between the Office of the Attorney General and the Webb County Sheriff's Office until August 31, 2018.

Result: The children of Laredo/Webb County will be better protected from online predators through the combined law enforcement efforts of the Office of the Attorney General and the Webb County Sheriff's Office.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

- 21. Discussion and possible action to direct the budget officers to identify and allocate additional funding currently estimated at \$79,775 within the general operating budget for a budget amendment to secure this funding for the remainder of the fiscal year that is needed in the following accounts to fund the general order of personnel position for Slot #2728 in order to fulfill the necessary contractual obligation for the officer who is mandated to be paid as a sergeant and any needed back pay as required by and pursuant to the Webb County Deputy Sheriff's Association's Collective Bargaining Agreement (CBA); and any other matters incident thereto. This needed action was previously approved by the Webb County Commissioners' Court under agenda items #8 on August 3, 2017 and #28 on July 24, 2017; and any other matters incident thereto.**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	Payroll Savings				
To:	1001-3010-001-410000	Payroll	\$49,036	\$4,004,881	\$4,053,917
	1001-3010-001-422000	FICA	\$3,751	\$346,244	\$349,995
	1001-3010-001-423000	Retirement-County Share	\$5,772	\$532,558	\$538,330
	1001-3010-001-421000	Health Insurance	\$6,555	\$579,380	\$585,935
	1001-3010-001-425000	Unemployment Tax	\$373	\$35,400	\$35,773
	1001-3010-001-426000	Worker's Comp	\$8,581	\$79,543	\$88,124
	1001-3010-001-410030	Incentive Pay Peace Officer	\$265	\$162,398	\$162,663
	1001-3010-001-414030	Educational Incentive	\$3,450	\$23,852	\$27,302
	1001-3010-001-414000	Longevity	\$1,592	\$23,852	\$27,302
	1001-3010-001-414040	Uniform Allowance	\$400	\$33,600	\$34,000
		Total	\$79,775		

Issue: Law enforcement officer requires to be funded in the current 2017-2018 Webb County budget pursuant to the Webb County Deputy Sheriffs' Association Collective Bargaining Agreement (CBA) Article XXIII (Miscellaneous Provisions). This CBA articles mandates that at the conclusion of the service of the officer in Slot No. 2728 as a Webb County Sheriff's Office Commander, he shall resume the Non-Exempt position (Sergeant) from which he was appointed. His salary will be adjusted in accordance with the said Non-Exempt Position. As per Article XXIII Section 3, the County shall fund the position until the new budgetary process adopts the position into the General Order.

Solution: Direct the budget officers to find funding within the general operating budget utilizing salary savings or other viable options to continue to fund the salary and fringe benefits for this specific law enforcement officer.

Result: Webb County will remain in compliance with contractual stipulations in the collective bargaining agreement. Law enforcement office who has faithfully served with the Webb County Sheriff's Office since 1987 will continue to serve the citizens of Webb County.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to use two (2) of the three (3) slots given in the interim to fund this person so we do not get in violation of the CBA and come back to try to find some salary savings to replenish those monies in the future

Vote: 3 - 0 Motion Carried - Unanimously

Juvenile Probation Department

- 22. Discussion and possible action to accept the proposed FY-2018 budget of the Webb County Juvenile Department; and any other matters incident thereto, effective October 1, 2017.**

Issue: The Juvenile Department requires a budget to be approved for FY-2018 to continue to effectively and efficiently operate.

Solution: Commissioners Court accept the proposed budget.

Result: Acceptance of the budget will allow the department to carry on FY-2018 operations in an efficient and effective manner.

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo to table item #22

Vote: 3 - 0 Motion Carried - Unanimously

Auditor

- 23. Discussion and possible action to amend the 2018 Capital Project budgets to the 2017 available balances. The proposed Capital Project budgets were based on estimates as of August 11, 2017.**

Issue: Capital Project budgets require the correct available balances for 2018.

Solution: Capital Project budgets will have the appropriate funding to perform their intended purpose

Result: With these amendments, the Capital Project budgets will have the correct available balances.

Chief Deputy Auditor, Mr. Rafael Perez stated that amendments to the Enterprise and Water Utilities revenues were also required.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 3 - 0 Motion Carried - Unanimously

Civil Legal Division

- 24. Discussion and possible action to approve a Resolution and Order to re-adopt the “Policy Guidelines, Criteria and Methodology governing Tax Abatements by Webb County, effective November 23, 2017 through November 22, 2019, the “Policy Guidelines, Criteria and Methodology governing Tax Abatements by Webb County are attached hereto as Exhibit “A”, incorporated herein for all purposes, as authorized by Chapter 312, of the Texas Tax Code and Chapter 381 of the Texas Local Government Code, and authorizing the County Judge to execute any and all relevant documents and any other matters incident thereto.**

Issue: Texas Law requires the approval and re-adoption of the guidelines governing tax abatements every two years. The last time the tax abatement guidelines were adopted by Webb County was on November 23, 2015, and shall need to be approved and

re-adopted for 2017-2019.

Solution: The approval and re-adoption of the Policy Guidelines, Criteria and Methodology governing Tax Abatements by Webb County will comply with Texas Law which requires the re-adoption of guidelines governing tax abatements every two years.

Result: The approval of the Resolution and Order by the Webb County Commissioners Court to re-adopt the Amended Policy Guidelines, Criteria and Methodology governing Tax Abatements for 2017-2019 will comply with Chapter 312 of the Texas Tax Code.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to readopt and rephrase

Vote: 3 - 0 Motion Carried - Unanimously

Engineer

25. Discussion and possible action to approve Dannenbaum Engineering Corporation's Updated Supplemental Agreement No. 9 to Main Contract (TxDOT CSJ: 0086-14-058) in the amount of \$3,358,680.08. Supplemental Agreement No. 9 is adding Engineering Services related to the Development of PS&E for the Extension of Loop 20, Jacaman Overpass (Sta. 257+42.91 to Sta. 257+42.91) including associated offsite detention ponds and Del Mar Overpass (Sta. 319+65.24 to Sta. 319+65.24+Sta. 362+56.18) as well as prepare the Warrant Studies and Illumination Studies from International Blvd. to US 59 (Sta. 115+85.40 to Sta. 484+35) All other provisions of the Main Contract are unchanged and remain in full force and effect. This Supplemental Agreement No. 9 to the Main Contract is being increased by Work Authorization No. 3 totaling \$3,358,680.08 increasing the total Main Contract to \$6,430,312.93. Additional scope of services of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT) are contingent on their approval and; authorize the County Judge to sign all relevant document. [Account #3560-7230-001-43200]

Issue: Amend scope of services.

Solution: Approve Supplemental Agreement No. 9 to Main Contract. This Supplemental Agreement No. 9 is being increased by Work Authorization No. 3 totaling \$3,358,680.08 increasing the total Main Contract to \$6,430,312.93.

Result: Include all additional necessary services as required and approved by the Texas Department of Transportation. Execute Supplemental Agreement No. 9 to Main Contract and continue with project.

- 26. Discussion and possible action to approve Dannenbaum Engineering Corporation's Updated Work Authorization No. 3 (previously No. 4) in the amount of \$3,358,680.08. Work Authorization No. 3 is adding Engineering Services/Fee to prepare PS&E for Jacaman Overpass, (Sta. 219+25.62 to Sta. 257+42.91) and Del Mar Overpass (Sta. 319+65.24 to Sta. 362+56.18) Including Detention Ponds as Well as Prepare the Warrant Studies and Illumination Studies from International Blvd. to US 59 (Sta. 115+85.40 to Sta. 484+35), (TxDOT CSJ: 0086-14-058). Work Authorization number has changed from Work Authorization No. 4 to Work Authorization No. 3 however, all other provisions of the Main Contract are unchanged and remain in full force and effect. Additional scope of services of which 100% will be reimbursed by the Texas Department of Transportation (TxDOT) are contingent on their approval and; authorize the County Judge to sign all relevant documents. [Accounts #3560-7230-001-43200 and #3560-7230-001-432001]**

Issue: Amendment of scope of services.

Solution: Approve Supplemental Work Authorization No. 3 (previously No. 4). The Contract is being increased by \$3,358,680.08.

Result: Include all additional necessary services as required and approved by the Texas Department of Transportation. Execute Supplemental Work Authorization No. 3 and continue with project.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to table items #25 and #26

Vote: 3 - 0 Motion Carried - Unanimously

Purchasing

- 27. Discussion and possible action to enter into a Thirty Six (36) month contract with AT&T Corp. for the AT&T IP Flexible Reach Calling Plan C in the amount of One Thousand Six Hundred Sixty Four and Seventy Two Cents per month (\$1,664.72) plus applicable taxes and regulatory fees per month for a total amount**

of Fifty Nine Thousand Nine Hundred Twenty Nine and Ninety Two Cents (\$59,929.92) plus applicable taxes and regulatory fees over the term of the agreement pursuant to Section 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code; DIR TEX-AN-NG- Pricing MA #201408072642UA, subject to annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. [Various Utilities Accounts]

Issue: Current Primary Rate Interface plan for phone services is digital and at a higher price than the new IP Flexible Reach Calling Plan. Long distance is at a higher rate with Department of Information Resources.

Solution: Securing contract with AT&T Corp IP Flexible Reach Calling Plan will provide phone service that is IP instead of digital and will be better quality. Plan cost includes long distance for majority of phone lines for the County.

Result: Webb County will have better quality service phone service with an estimate savings of \$2,000 to \$2,500 per month for phone service and long distance combined.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #27 subject to legal signing off

Vote: 3 - 0 Motion Carried - Unanimously

- 28. Discussion and possible action to approve an order and resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Welch State Bank and Webb County for the purpose of financing a AZ 600-260B Reclaimer / Stabilizer (72-inch /1.8 m) with a proposed financing term of Five (5) annual payments of \$41,216.68 at an interest rate of 3.53%, with first annual payment due 12 months after delivery; further to authorize the Purchasing Agent to purchase approved equipment from Asphalt Zipper; HGAC Contract No. SM10-16 and authorizing the Civil / Legal division to prepare and finalize all related documents with final authorization from the County Judge and any other matters incident thereto. [Requested by Commissioner John Galo; Debt Service Account]**

Issue: Road and Bridge Department is in need of a reclaimer / stabilizer attachment to improve the efficiency of road maintenance repair work.

Solution: Authorize the lease/purchase of this equipment to better maintain county roads in a more effective and efficient manner.

Result: Hauling costs will be reduced by recycling the asphalt being repaired. County road improvements will be completed in a more timely manner / efficiently.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #28 subject to those conditions that Mr. Neira has to sign-off after the demonstration

Vote: 3 - 0 Motion Carried - Unanimously

Water Utilities

- 29. Discussion and possible action to award a contract in the amount of \$48,995.00 by sole source service provider HOLT CAT to modify and upgrade our current backup transfer switch sequence of operation programming for power outage generators at the Rio Bravo Water Treatment. [Account #7220-7280-001-474501 (2016 Bond Series Construction in Progress)]**

Issue: When the Rio Bravo Water Treatment Plant was built and was put online in 2006 Generators were installed and programmed as being the primary use and the electrical utility as the secondary backup source. We currently have system running with Utility because it is cheaper than running with Generators due to the cost of Natural gas but we have no capability to automatically switch from Utility to the Generators when we ever have Power outage because the system was programmed to where Utility is our Backup.

Solution: Approve and authorize the Backup Generator upgrades to our Transfer Switch Station.

Result: Department will have the ability to automatically transfer from Utility to the Backup Generators when we ever have a Power Outage and will never stop our Service for both communities of Rio Bravo and El Cenizo.

Purchasing Agent, Mr. Joe Lopez requested that the following language be included in the item: In accordance with local government code section 262.024 discretionary exceptions C for electric power.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

- 30. Discussion and possible action to amend existing rates for Colorado Acres Water Dispensing Station from \$0.50 per 150 gallons (\$3.33 per 1000 gallons) to a Two (2) tiered per event system of \$1.25 per 150 gallons (\$8.33 per 1000 gallons) for the first 300 gallons, and \$3.50 per 150 gallons (\$23.33 per 1000 gallons) for dispensing of 301 gallons and above; and instituting a new fee for multiple dispensing event violations of \$25 per violation.**

Issue: Cost of service for delivery of water for the customers of this area has been calculated to cost \$2.66 per 150 gallons (\$18.17 / 1000 gallons). Currently the County charges customers a fee of \$0.50 per 150 gallons (\$3.33 / 1000 gallons). This constitutes only a 19% recovery of revenue for cost of service.

Solution: With the completion of the newly installed dispensing system at Colorado Acres we can increase rates to effectively recover more of the cost of service in domestic water use, while incorporating the majority of the rate increase to heavy dispensers of water.

Result: With additional revenue from these rates we can allocate funding to evaluation the plants well and treatment units.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Delia Perales, Treasurer

- 31. Discussion and possible action to authorize the purchase of equipment and software from SHI & Dell to be used for the Treasury Department, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR-SDD-1951 and DIR-SDD-2503 in the amount of \$2,645.17.**

[Accounts #3015-1250-001-460105 Contingency Treasury, Minor Apparatus and Tools pending transfer]

Computer Plus Software:

1 OptiPlex 7050 SFF (Dell)	\$1,180.00
1 Dell 24 Monitor P2417H (Dell)	\$200.00
1 Dell USB Sound Bar AC511 (Dell)	\$25.00
1 Microsoft Office Professional Plus 2016 Single Language (SHI)	\$327.64
1 Microsoft Windows Server 2012 License (SHI)	\$24.70
1 Microsoft Exchange Standard CAL 2016 (MVLP) (SHI)	\$56.80
Total	\$1,814.14

Printer with Toners (Dell):

1 Dell Color Smart Multifunction Printer S2825cdn	\$376.19
1 Dell H825/S2825 Series Extra High Yield Cyan Toner Cartridge	\$120.55
1 Dell H825/S2825 Series Extra High Yield Magenta Toner Cartridge	\$120.55
1 Dell H825/S2825 Series Extra High Yield Yellow Toner Cartridge	\$120.55
1 Dell H825/S2825 Series Extra High Yield Black Toner Cartridge	\$93.19
Total	\$831.03
Combined Total	\$2,645.17

Issue: These two items are needed as they are used by my Principal Accountant who works with all the bank reconciliations of the County. IT inspected such computer and printer and agreed that they needed to be replaced. Quotes were given to us by IT.

Solution: Having this computer and printer will allow to work more efficiently at the Treasurer's office.

Result: Treasury department will be able to work efficiently.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

- 32. Discussion and possible action by Resolution of the Webb County Commissioners Court to cast all of Webb County Commissioners Court's 914 votes for (Name of Individual(s) Listed on the Ballot and Number of Votes) as Webb County Commissioners Court's action to appoint member(s) to the Webb County Appraisal District Board of Directors for the 2018-2019 term as per Section 6.033 of the Texas Property Code. [Requested by Martin Villarreal, Webb County Chief Appraiser]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

- 33. Status report from county staff regarding opioid litigation regarding certain opioid drug manufacturers, promoters and distributors responsible for causing and contributing to an epidemic of opioid addiction in Webb County, including but not limited to Purdue Pharma, L.P., Teva Pharmaceuticals USA, Inc., Cephalon, Inc., Johnson & Johnson, Janssen Pharmaceutical Company, Allergan PLC, Actavis PLC, Endo Pharmaceuticals, Cardinal Health, Inc., McKesson Corporation, AmerisourceBergen Corporation and all other related entities to these named companies; with discussion and possible action authorizing Purchasing Agent to solicit Request for Qualifications (RFQ) for professional service proposals from interested law firms to represent Webb County as lead counsel; and any other matters incident thereto. [Requested by Leroy Medford, Commissioners Court Administrator]**

(Recess 10:57 - 11:05 a.m.)

Commissioners Court Administrator

- 33. Status report from county staff regarding opioid litigation regarding certain opioid drug manufacturers, promoters and distributors responsible for causing and contributing to an epidemic of opioid addiction in Webb County, including but not limited to Purdue Pharma, L.P., Teva Pharmaceuticals USA, Inc., Cephalon, Inc., Johnson & Johnson, Janssen Pharmaceutical Company, Allergan PLC, Actavis PLC, Endo Pharmaceuticals, Cardinal Health, Inc., McKesson Corporation, AmerisourceBergen Corporation and all other related entities to these named companies; with discussion and possible action**

authorizing Purchasing Agent to solicit Request for Qualifications (RFQ) for professional service proposals from interested law firms to represent Webb County as lead counsel; and any other matters incident thereto. [Requested by Leroy Medford, Commissioners Court Administrator]

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

- 34. Discussion and possible action to authorize the distribution of funds to United Independent School District, Laredo Independent School District and Webb Consolidated School District in the amount of Three Million Two Hundred Twenty-Nine Thousand One Hundred Eighty-Two Dollars and Ninety-One Cents (\$3,229,182.91) from the reserve fund balance of the Webb County School Lands that is to be distributed on a Scholastic Basis; and any other matters incident thereto. [Requested by Webb County Auditor; Funds #5100 and #5200 (Permanent Available School Funds)]**

Percentage	GL Account	School District	Fund 5100	Fund 5200	Total
64.60 %	xxxx-8010-001-480001	U.I.S.D.	\$206.61	\$2,085,845.55	\$2,086,052.16
34.96%	xxxx-8010-001-480002	L.I.S.D.	\$111.81	\$1,128,810.53	\$1,128,922.35
0.44%	xxxx-8010-001-480003	Webb Consolidated	\$1.41	\$14,207.00	\$14,208.40

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to bring up items #38 and #39

Vote: 3 - 0 Motion Carried - Unanimously

Presentations

- 39. General presentation and update from Erika Nieto, Employer Services Representative for the Texas County & District Retirement System. [Requested by John Galo, Commissioner Pct. 3]**
- 38. Status Report to Webb County Commissioners Court by Judge Victor Villarreal who presides over County Court at Law II regarding the monthly report on results and statistics of the court. [Requested by Victor Villarreal, CCL #2 Judge]**

Commissioners Court Administrator

- 35. Discussion and possible action to schedule a meeting to conduct interviews and select a Human Resource director from the final list of qualified applicants; and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- 36. Discussion and possible action to authorize the purchase of computers / printer, software, kitchen appliances, recreational equipment and electronics for precinct one office and various community centers, pursuant to purchasing policy guidelines in an amount not to exceed \$17,991.35; with additional action to process all necessary line item transfers into appropriate accounts from contingency line item; and any other matters incident thereto. [Account #3015-7050-470000-075 (Contingency Fund)]**

	Commissioner Pct. 1	
Dell computers		\$3,603.87
Computer software		\$1,227.42
	Sub-Total:	\$4,831.29
	Rio Bravo Community Center	
Kitchen Sink		\$122.55
Printer		\$1,183.94
Commercial Stove		\$2,900.00
	Sub-Total:	\$4,206.49
	E.J. Salinas Community Center	
Restaurant Range w/6 gas burners		\$1,700.00
	Sub-Total:	\$1,700.00
	Rio Bravo Activity Center	
55" VIZIO Class 4k LED Smart TV		\$643.82
Fat Cat Original 7' Pockey Table		\$1,199.99
	Sub-Total	\$1,843.81

	El Cenizo Community Center	
Commercial Stove		\$2,900.00
Ice Machine & Accessories		\$2,509.76
	Sub-Total:	\$5,409.76
Grand Total:		\$17,991.35

Issue: Precinct 1 office and community centers are in need of several capital outlay items that are in need of replacement. Precinct 1 attempted to procure these items from last budget year's budget but was not approved to use certain accounts. These items are necessary for the continued services to the community.

Solution: Procurement of items is requested from the general fund contingency account to be transferred to respective line items within the departments making the capital outlay request.

Result: Obtain necessary capital outlay items for the precinct 1 office and centers.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

Honorable John C. Galo, Webb County Commissioner Pct. 3

37. Discussion and possible action to adopt a special budget in the amount of \$119,920.00 (General Fund / Road & Bridge only) for auction sale revenue received on September 30, 2017 and not included in the adopted budget for FY 2017-2018 in accordance with the Texas State Local Government Code, Sub-Chapter C; Section 111.07075 (Special Budget for Revenue Received After Start of Fiscal Year) for the purpose of using proceeds towards the Webb County vehicle leasing program. [Account #1001-1130-001-469001-005 - Operating lease principal; Road & Bridge Account; #2007-7040-001-4690001-005]

Issue: Auction proceeds were incurred on 9/30/2017, these revenues were not anticipated before the adoption of the FY2018 Budget.

Solution: Appropriate a portion of the proceeds to be used for the purpose of funding the vehicle leasing program for Webb County.

Result: Finalize special budget using auction proceeds incurred on 9/30/2017 for the intended purpose stated on this agenda item.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to make sure this gets added into the \$300,000 since it was from vehicles to put it back into the vehicle master plan, adopt a special budget for the \$129,000 that we received from the auctions, add to the line item with the \$300,000 for the vehicles and keep them turning over

Vote: 3 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #36 again

Vote: 3 - 0 Motion Carried - Unanimously

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- 36. Discussion and possible action to authorize the purchase of computers / printer, software, kitchen appliances, recreational equipment and electronics for precinct one office and various community centers, pursuant to purchasing policy guidelines in an amount not to exceed \$17,991.35; with additional action to process all necessary line item transfers into appropriate accounts from contingency line item; and any other matters incident thereto. [Account #3015-7050-470000-075 (Contingency Fund)]**

	Commissioner Pct. 1	
Dell computers		\$3,603.87
Computer software		\$1,227.42
	Sub-Total:	\$4,831.29
	Rio Bravo Community Center	
Kitchen Sink		\$122.55
Printer		\$1,183.94
Commercial Stove		\$2,900.00
	Sub-Total:	\$4,206.49

	E.J. Salinas Community Center	
Restaurant Range w/6 gas burners		\$1,700.00
	Sub-Total	\$1,700.00
	Rio Bravo Activity Center	
55" VIZIO Class 4k LED Smart TV		\$643.82
Fat Cat Original 7' Pockey Table		\$1,199.99
	Sub-Total	\$1,843.81
	El Cenizo Community Center	
Commercial Stove		\$2,900.00
Ice Machine & Accessories		\$2,509.76
	Sub-Total:	\$5,409.76
Grand Total:		\$17,991.35

Issue: Precinct 1 office and community centers are in need of several capital outlay items that are in need of replacement. Precinct 1 attempted to procure these items from last budget year's budget but was not approved to use certain accounts. These items are necessary for the continued services to the community.

Solution: Procurement of items is requested from the general fund contingency account to be transferred to respective line items within the departments making the capital outlay request.

Result: Obtain necessary capital outlay items for the precinct 1 office and centers.

Chief Executive Administrator, Mr. Lalo Uribe asked for the Commissioners Court to instruct the Auditor's Office to create a sub-account under Commissioner Precinct 1 and conduct a line item transfer.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to authorize the Auditor to create the sub-account and fund the \$17,991.35 from the main account

Vote: 3 - 0 Motion Carried - Unanimously

40. Communications

Cmr. Galo read communications on behalf of the Commissioners Court.

Additional communications were made by Cmr. Gonzalez and Judge Tijerina.

41. Adjourn

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to adjourn

Vote: 3 - 0 Motion Carried - Unanimously