



**Grant Number:** 5H79TI026095-03  
**FAIN:** TI026095  
**Program Director:** Minerva Villarreal

**Project Title:** Webb County Court at Law II DWI Court Program

Grantee Address	Business Address
COUNTY OF WEBB Webb County Judge 1110 Victoria Street, Suite 404 Laredo, TX 78040	Webb County 341st District Court 1110 Victoria Ste. 302 Laredo, TX 78040

**Budget Period:** 09/30/2017 – 09/29/2018

**Project Period:** 09/30/2015 – 09/29/2018

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$325,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to COUNTY OF WEBB in support of the above referenced project. This award is pursuant to the authority of Section 509 of the Public Health Service Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at [www.samhsa.gov](http://www.samhsa.gov) (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,  
Roger George  
Grants Management Officer  
Division of Grants Management

See additional information below

**SECTION I – AWARD DATA – 5H79TI026095-03**

**Award Calculation (U.S. Dollars)**

<b>Salaries and Wages</b>	\$66,980
<b>Fringe Benefits</b>	\$13,597
<b>Personnel Costs (Subtotal)</b>	\$80,577
<b>Consortium/Contractual Cost</b>	\$217,143
<b>Travel Costs</b>	\$5,280
<b>Other</b>	\$22,000
<b>Direct Cost</b>	\$325,000
<b>Approved Budget</b>	\$325,000
<b>Federal Share</b>	\$325,000
<b>Cumulative Prior Awards for this Budget Period</b>	\$0
<b>AMOUNT OF THIS ACTION (FEDERAL SHARE)</b>	\$325,000

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
3	\$325,000

\*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

**Fiscal Information:**

**CFDA Number:** 93.243  
**EIN:** 1746001587A5  
**Document Number:** 15TI26095A  
**Fiscal Year:** 2017

<b>IC</b>	<b>CAN</b>	<b>Amount</b>
TI	C96N532	\$325,000

IC	CAN	2017
TI	C96N532	\$325,000

**TI Administrative Data:**

**PCC:** DCT-AD / **OC:** 4145

**SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79TI026095-03**

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

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## SECTION III – TERMS AND CONDITIONS – 5H79TI026095-03

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

### **Treatment of Program Income:**

#### **Additional Costs**

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

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## SECTION IV – TI Special Terms and Conditions – 5H79TI026095-03

### **REMARKS:**

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted through the **Grants to Expand Substance Abuse Treatment Capacity in Adult and Family Drug Courts (SAMHSA Treatment Drug Courts)** is being continued.
2. This award reflects acceptance of the attestation letter signed and dated January 20, 2017 by the Authorized Representative of the Organization, that there are no budget changes above 25% of the total previous budget period in response to the continuation application request.
3. Recipients are expected to plan their work to ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMSHA cannot guarantee the approval of any request for carryover of remaining unobligated funding.
4. Register your Organization and Program Director/Project Director (PD) in eRA Commons: You must complete registrations in order to submit an FY18 Continuation Application in eRA Commons. You must register both the Organization and the PD. Additional information for eRA registration can be found at: [https://era.nih.gov/reg\\_accounts/register\\_commons.cfm](https://era.nih.gov/reg_accounts/register_commons.cfm).

### **STANDARD TERMS OF AWARD: (Grant)**

Refer to the following SAMHSA website for Standard Terms for All Awards for FY 2017: [Standard Terms and Conditions Webpage \(https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions\)](https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions). Please be sure to also reference the following Standard Terms:

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- \* [Standard Terms and Conditions \(PDF | 264 KB\)](#), applicable to all awards
  - \* [Continuation \(PDF | 154 KB\)](#), applicable to all awards

### **Key Staff**

Key staff (or key staff positions, if staff has not been selected) are listed below:

*Minerva Villarreal, Project Director @ 20% level of effort*

Any changes in key staff including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project, requires prior approval. Reference the Prior Approval Standard Term for additional information and instructions.

### **REPORTING REQUIREMENTS:**

#### **Programmatic Progress Reports**

Submission of a *Semi-annual* Programmatic Progress Report is due no later than the dates as follows:

*1st Report - April 30, 2018*

*2nd Report – October 30, 2018*

**Please submit your Programmatic Progress Report to [DGMPProgressReports@samhsa.gov](mailto:DGMPProgressReports@samhsa.gov) and copy your Program Official. (DO NOT SUBMIT HARD COPIES)**

#### **Annual Federal Financial Report (FFR)**

The Federal Financial Report (FFR) (SF-425) is required on an annual basis and must be submitted no later than 90 days after the end of the budget period. The annual FFR should reflect only cumulative actual federal funds authorized and disbursed, any non-federal matching funds (if identified in the FOA), unliquidated obligations incurred, the unobligated balance of the federal funds for the award, as well as program income generated during the timeframe covered by the report. The SF-425 is available at (<http://apply07.grants.gov/apply/forms/sample/SF425-V1.0.pdf>). Additional guidance to complete the FFR can be found: <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Annual FFRs must be submitted to the applicable email:

CSAT Grants (e.g., TI-12345-01): [CSATFFR@samhsa.gov](mailto:CSATFFR@samhsa.gov)

#### **Closeout**

Refer to the following SAMHSA website for Closeout Reporting Requirements for Awards in the last year of the project period: [Closeout \(PDF | 132 KB\)](#).

(<https://www.samhsa.gov/sites/default/files/grants/fy-2017-closeout-standard-terms.pdf>)

Failure to comply with the above stated terms and conditions may result in suspension, classification as Restriction status, termination of this award or denial of funding in the future.

All responses to special terms and conditions of award and post award requests may be electronically mailed to the Grants Management Specialist and to the Program Official as identified

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on your Notice of Award.

**All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.**

**It is essential that the Grant Number be included in the SUBJECT line of the email.**

**CONTACTS:**

Lloyd Roberts, Program Official

**Phone:** (240) 276-0435 **Email:** Lloyd.Roberts@samhsa.hhs.gov

Eileen Bermudez, Grants Specialist

**Phone:** (240) 276-1412 **Email:** eileen.bermudez@samhsa.hhs.gov **Fax:** (240) 276-1430