

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, December 11, 2017 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 7th day of December 2017. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to excuse Cmr. Tijerina

Vote: 3 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)
Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to excuse Cmr. Canales

Vote: 3 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)
Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

2. Pledge of Allegiance/Invocation

3. Discussion and possible action for Approval/Ratification of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Business Office); and any other matters incident thereto.

Treasurer's Office Accounting Manager, Mr. Sergio Ramirez presented the Recap of Checks and two (2) Invoices from the Bruni Rural Water Supply due on the 16th for a total amount of \$217.58 pending approval.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 3 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the release of checks for the month of December, accounts payable, and payroll

Vote: 3 - 0 Motion Carried - Unanimously

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for November 2017.

9:07 a.m. - Cmr. Canales present.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried - Unanimously

Business Office, Ms. Rebecca Garcia presented the Accounts Payable Invoice Activity Analysis as of December 7, 2017.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried - Unanimously

Interim HR Director, Mr. Leroy Medford presented a Wage and Pay Scale Policy Budget Amendments Report dating from 11/27/17 thru 12/08/17.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the budget amendments for the departments listed but also to authorize as budget amendments the previous action taken at the last meeting to change the personnel general orders and reflect the correct amount

Vote: 4 - 0 Motion Carried - Unanimously

- 4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

- 5. Civil Legal Division**

- a. **Discussion and possible action to enter into a Thirty Three (33) month (December 11, 2017 through September 11, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Youth Village for three (3) Toshiba E-Studio 8508A Digital Copiers, and a Lexmark XM5270 Digital Copier, Texas DIR Contract # DIR-TSO-3042, at a cost of Nine Hundred Ninety Eight Dollars and Ninety Six Cents (\$998.96) per month for a total amount of Thirty Two Thousand Nine Hundred Sixty-Five Dollars and Sixty-Eight Cents (\$32,965.68) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Melissa Mojica, Director, Webb County Youth Village; Acct #1001-2450-001-443000-035 (Equipment Repairs and Maintenance)]**

- b. **Discussion and possible action to enter into a Forty-Two (42) month (April 28, 2017 through September 30, 2020) AIMS Maintenance Contract between Toshiba Business Solutions and Webb County for the Webb County Constable, Precinct 1, for a Toshiba E-Studio 3540c Copier at a cost of Two Hundred Nineteen Dollars and Eighty Cents (\$219.80) annually, for a total amount of Seven Hundred Sixty Nine Dollars and Thirty Cents (\$769.30) over the term of the agreement, subject to annual budget appropriating, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Rodolfo Rodriguez, Webb County Constable, Precinct 1; Account #1001-3150-001-461000 (Materials & Supplies)]**

- c. **Discussion and possible action to enter into a Three (3) year Hospital Services Agreement with Laredo Texas Hospital Company, L.P. d/b/a Laredo Medical Center. The term of the Hospital Services Agreement shall begin December 1, 2017 and will end November 30, 2020. The purpose of the agreement is to provide the medical examiner basic diagnostic histology and laboratory services. Services will be charged at One Hundred Five Percent (105%) of the 2014 Medicare Fee Schedule, subject to annual budget appropriation, and any other matters incident thereto. [Requested by Dr. Corinne Stern, Medical Examiner; Account #1001-3100-001-432001 (Professional Services)]**

- d. **Discussion and possible action to enter into a Twelve (12) month (September 30, 2017 through September 29, 2018) Professional Services Agreement between Jesse Gerardo Hernandez and Webb County for the 406th District Court Veteran's Treatment Program to evaluate and monitor program participants at a**

monthly cost not to exceed Three Thousand Dollars (\$3,000.00) and a total cost not to exceed Thirty Six Thousand Dollars (\$36,000.00), and authorizing the County Judge to sign and execute all relevant documents. [Requested by Judge Oscar Hale, 406th District Court; Account #2872-2040-001-432001 (Professional Services)]

- e. Discussion and possible action to enter into a Twelve (12) Month (September 1, 2017 through August 31, 2018) Software License, Maintenance and Support Agreement between Advanced Computer Technologies, LLC and Webb County for the 406th District Veteran's Treatment Program for case management software for a total cost of Twelve Thousand Five Hundred Dollars (\$12,500.00), and authorizing the County Judge to sign and execute all relevant documents. [Requested by Judge Oscar J. Hale, 406th District Court; Account #2872-2040-001-432001 (Professional Services)]
- f. Discussion and possible action to approve an addendum to the existing lease license agreement between the Webb County Sheriff's Office and Mall del Norte, L.L.C. to include the operation of the Safe Haven program at the Webb County substation located at 5300 San Dario, Laredo, Texas 78041 (Mall del Norte property), and authorizing the County Judge to sign any relevant documents and any other matters relevant thereto with no impact to the general fund balance. [Requested by Webb County Sheriff's Office]
- g. Discussion and possible action to enter into a Twelve (12) month (September 1, 2017 through August 31, 2018) Maintenance Agreement between Xerox and Webb County for the Webb County Auditor's Office for a WC PRO M2128 Copier at a cost of One Thousand Four Hundred Twenty Four Dollars and Sixteen Cents (\$1,424.16) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Conrado Hein, Webb County Interim Auditor; Account #1001-1260-001-443000-035 (Repairs & Maintenance-Equipment)]

6. Community Action Agency

- a. **Discussion and possible action to accept a check from 2017 Reliant Energy Retail Services. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy Retail Services clients. [Account #2923-5170-521-441210]**

Issue: Webb County Community Action Agency received a check from Reliant Energy Retail Services in the amount of \$980.17.

Solution: Webb County CAA will utilize these funds to assist qualified Reliant Energy customers.

Result: The clients will be assisted to pay their utility assistance bills from this donation.

7. Honorable Margie Ibarra, County Clerk

- a. **Approval of Meeting Minutes for November 16, 2017 and November 27, 2017.**

8. Honorable Isidro Alaniz, District Attorney

- a. **Discussion and possible action to approve a reimbursement agreement between Webb County District Attorney's Office and the United States Marshals Services for overtime expenses. The period of performance for this agreement is October 1, 2017 through September 30, 2018 for an amount not to exceed \$16,000.00, in support of Joint Law Enforcement Operations - Project JLEOTFS4. The applicable fringe benefits for the overtime will be covered utilizing forfeiture funds. [Fund #2580 (US Marshals-District Attorney)]**

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along the Texas border and within our Community.

Solution: Accept Federal assistance to continue local participation in USMS investigations, strategic initiatives and prosecution of organized crime.

Result: Disruption of organized criminal activity in Webb County and along the Texas border.

9. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1106, 1108, 1110	Part Time Substitute	\$8.73	20

10. Planning & Physical Development

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 11, 2017.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1507	GIS Tech II	\$16.73 14/A-E

Issue: Permission to fill a slot which recently became vacant due to disciplinary termination. Position is needed to fulfill mandated regulatory inspection services as well as mapping and other field services.

Solution: Authorize the filling of this position.

Result: Department will be able to meet mandated obligations and fulfill needed taxpayer services.

11. Risk Management

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 11, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2461	Safety Coordinator	\$16.73 - 14/A-E

Issue: The employee that is in slot #2461 transferred to another position in the County on 11/29/2017.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: Fill the vacancy to assist the department with the day to day operations of the Risk Management Department.

12. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to authorize the Webb County Sheriff's Office to apply to the Office on Violence Against Women (OVW) for a Fiscal Year (FY) 2018 Justice for Families Program grant as coordinated, developed, written, and submitted by the Webb County Sheriff's Office in conjunction with the 406th District Court and the Casa Misericordia Domestic Violence Shelter in the amount roughly estimated at \$550,000 for full-time/part-time personnel, training/travel, leasing, utilities, contractual services, equipment/supplies, and other needs to support the Webb County Sheriff's Office Safe Haven Program, and designating the Webb County Judge as the authorized official in all matters pertaining to this grant; and any other matters incident thereto. This grant requires no cash and/or in-kind match. However, this grant only funds the provision of supervised visitation and safe visitation exchange of children and youth by and between parents in situations involving domestic violence, dating violence, child sexual abuse, sexual assault, or stalking (i.e. not cases of contentious divorces and/or general familial discord/strife regarding custodial legal matters that do not involve these types of violence crimes against women and/or children). Moreover, Webb County has assured the Webb County Sheriff's Office that a minimum of \$55,000 of necessary funding per year will be provided through the Webb County budget to support the Safe Haven Program adequately.**

Issue: The announcement of the closing of Safe Haven's doors (currently averted) was recent and unforeseeable, leaving the Sheriff's Office and the rest of Webb County scrambling to find the necessary resources to support the program and the families who have come to rely on its services. Thus, there is extremely limited funding now available to supply the staff and other needs for the Safe Haven Program, which provides for secure and supervised visitations and safe exchanges of minor children in the Laredo/Webb County community. This is a crucial need in the local community for families who have experienced contentious custody disputes, allegations of child abuse/neglect, a documented history of family/domestic violence, and other allegations of physical confrontations and/or severe familial discord.

Solution: Apply for grant funds to help secure funding to help fund the needs of the program and its participants from the community.

Result: If grant funded, the Webb County/Laredo community's needs for this type of service will be met. Serious familial violence can be diminished and/or prevented through this program.

- b. Discussion and possible action to approve the following budget amendment (line item reduction) contingent upon and in strict adherence with the approval of said budget adjustment by the grant funding agency; and any other matters incident thereto. This no cost budget adjustment is being requested in order to match actual expenditures so that the grant accountant at the Webb County Auditor's Office will be able to submit the final financial status report (FSR). The financial information below has been certified y the Webb County Auditor's Office; please see attachment. Violence Against Women Act (VAWA) grant for Sept. 2016- Oct. 2017 has been closed out programmatically, the final financial status report (FSR) needs to be submitted with actual expenditures. However, as with the majority of grants, the actual expenditures does not match the initial budget exactly; and, the final financial status report (FSR) will not be accepted if it does not exactly match the grant budget. [Grant Fund 2605 (F364 Violence Against Women Act (VAWA)- Sheriff Grant)]**

Acct. Number	Acct. Name	Amount	Balance	End Balance
2605-3010-001-458090	Travel	(\$357.51)	\$6,292.00	\$5,934.49
2605-3010-001-460000	Office Supplies	(\$0.83)	\$150.00	\$149.17
2605-3010-001-460105	Minor Tools & Apar.	(\$0.07)	\$2,647.00	\$2,646.93
2605-3010-001-460105-015	Minor Tool & Apar.-Equip.	\$0.38	\$2,156.00	\$2,156.38
2605-3010-330300	Grant Revenue	\$232.47	\$7,309.00	\$7,076.53
2605-9080-391000	Transfer In	\$125.56	\$3,936.00	\$3,810.44

Issue: Although this Violence Against Women Act (VAWA) grant for Sept. 2016- Oct. 2017 has been closed out programmatically, the final financial status report (FSR) needs to be submitted with actual expenditures.

Solution: Submit a no-cost budget adjustment so that the grant budget matches actual expenditures.

Result: The final financial status report will be submitted on a timely basis.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve all Consent Agenda items

Vote: 4 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

- 13. Discussion and possible action to approve a professional services contract with Sigifredo Gonzalez, Jr. to provide specialized training for law enforcement personnel and other law enforcement services, pursuant to Local Government Code 262.024 (a) (4) Discretionary exemption, for a performance period of Six (6) months at a cost of One Thousand Five Hundred Dollars (\$1,000.00) per month, effective December 1, 2017 through May 30, 2016, for an amount not to exceed \$6,000.00. [Account # 2152-3010-001-432001 (Professional Services)]**

Issue: Webb County Sheriff requests specialized law enforcement training and other law enforcement services.

Solution: Contract services to assist with specialized training for members of the Sheriff's Office.

Result: Secure recommendations on standard operating procedures, specialized training, and any other matters that pertain to the mission and goals of the Webb County Sheriff's Office as directed and approved by the Webb County Sheriff.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #13 not to exceed six (6) months

Vote: 4 - 0 Motion Carried - Unanimously

- 14. Discussion and possible action to authorize the continued payment of salary and fringe benefits of the Office of Violence Against Women (OVW) grant funding investigator (Slot #2830) for a period not to exceed Ninety (90) days, until notification of Webb County's ability to drawdown funds by grant funding agency.**

This grant was awarded by the OVW on September 26, 2017. However, as sometime occurs, a fiscal review has yet to be completed and thus funds are not available to be drawn down until this fiscal review is completed. [Fund #2604 Office on Violence against Women (OVW) Domestic Violence Initiative]

Issue: This grant was awarded on September 26, 2017. However, the Webb County has not received official notification of the ability to draw down funds.

Solution: The Webb County Commissioners' Court approve the continued payment of salary and fringe benefits until the funding agency makes funding available for draw downs.

Result: The investigator will be able to continue to provide necessary services to the domestic violence victims of the Laredo/Webb County community until the funding agency makes grant funding available for draw downs.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried - Unanimously

- 15. Discussion and possible action to pay for professional services to A&M Forensics and Engineering, Inc. in the amount of \$10,117.84 for engineering and reconstruction, case production, scene inspection and survey, travel time, mileage, drafting, trailer inspection, tractor inspection, and other necessary costs. This is in reference to litigation for a car accident in Cause Number 2017 CVA000356D3. This expert was hired by Webb County to preserve and analyze needed evidence for the defense of Webb County. [Account Numbers #1001-3010-001-432089 (Forensic Examination) in the amount of \$3,000 and #2152-3010-001-432001 (Professional Services) in the amount of \$7,118]**

Issue: Services have been rendered in a pending litigation.

Solution: Authorization to pay professional services rendered.

Result: Webb County will be meeting its financial obligations.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried - Unanimously

Civil Legal Division

16. **Discussion and possible action to approve Memorandum of Understanding for the Texas Work-Study Program between Laredo Community College and Webb County. The Agreement provides that Laredo Community College will prepare and place work study employees with Webb County offices fully paid under the Texas Work-Study Funding. Webb County will supervise the work assigned to the student employees. The Agreement will be effective December 1, 2017 through January 31, 2018. The parties may mutually agree to renew the MOU for successive one (1) year term. There is no financial impact on the County's General Fund, and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. [Requested by Alexandra Colessides, Interim Director of Risk Management].**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried - Unanimously

Economic Development

17. **Discussion and possible action to authorize the acceptance of a unilateral written amendment from the Texas Commission on Environmental Quality (TCEQ) to extend the Webb County – Local Emergency Planning Committee (LEPC) Grant Program #582-17-71563 contract period up to 180 days; and authorizing the County Judge to sign all relevant documentation. This action will not impact the county general fund.**

Issue: The contract period for this program expires December 31, 2017.

Solution: This contract period amendment will enable the purchase of the necessary goods and services under the LEPC Grant Program.

Result: The approval of this contract amendment will enable the county to purchase the necessary goods and services that will allow the County LEPC to establish, maintain, and/or improve their implementation of Emergency Planning and Community Right-to-Know Act (EPCRA).

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 1 Jesse Gonzalez (OUT OF THE COURTROOM)

18. **Discussion and possible action to approve the reclassification, posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 11, 2017:**

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2804	Grant Writer/Project Manager	\$55,694.68 - 19/S

Issue: The employee that was previously in slot #2804 was promoted to slot #15. At the time of promotion, slot #2804 was at the maximum Grade/Step 17/AH - \$60,791.62. The vacating of the position reset the Step to the initial Grade/Step 17/A at \$40,346.66. The reclassification of this position will allow the Economic Development Department to establish a higher starting salary at Grade/Slot 19/S - \$55,694.68. The reclassification shall better compliment the job duties and attract qualified applicants for hiring consideration. The job duties of this salaried position includes County grant writing, program planning, project implementation and supervisory responsibilities.

Solution: Request to reclassify and fill this vacant slot to allow the department to continue to operate effectively.

Result: The filling of slot #2804 will allow the department to run on a full staff if the court grants approval.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #18 at 19 as per policy

Vote: 4 - 0 Motion Carried - Unanimously

Human Resources

19. **Discussion and possible action to authorize the policy committee to review and consider making recommended changes to personnel policies in place regarding minimum educational criteria for certain county positions wherein county experience may be considered as a substitute to qualify for employment; and any other matters incident thereto. [Requested by Leroy Medford, Human Resources Interim Director]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried - Unanimously

Community Action Agency

20. **Discussion and possible action to apply for 2018 Community Services Block Grant (CSBG) Discretionary funds for Direct Client Assistance in the amount of \$14,750.00 and authorizing the County Judge to sign all relevant documents. There is no County Match and will not have impact on the General Fund. Dates of grant January 1, 2018 through December 31, 2018.**

Issue: Discretionary funds from the CSBG grant will award \$14,750.00 to Webb County CAA to transition clients out of poverty.

Solution: Approve funding for the Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for Program Year 2018 in the amount of \$14,750.

Result: These funds are intended to assist eligible Webb County residents to transition out of poverty.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Purchasing

21. Status report on the Youth Village Rehabilitation Project with possible action to approve the reallocation of bond series money to fund the base bid amount submitted by AOC Calton, Ltd., DBA Summit Building and Design in the amount of \$3,840,000.00. The Project Architect (Ausland Architects) is proposing two (2) valued engineering (VE) options for the Court's consideration to lower the project cost and authorizing the County Judge to sign all relevant documents and any other matters incident thereto [Requested by Joe Lopez III, Purchasing Agent; 2013 Bond Series Accounts; 3140-2450-001-470000-030 Capital Outlay Construction; 3145-4020-001-470000-030 Capital Outlay Construction; 3175-7220-001-470000-100 Land & Bldg Purchase].

Issue: Current base bid exceeds project funding. Project Architects have met with contractor to explore possible cost saving options and also provided the contractor with VE recommendations.

Solution: Present two (2) VE options to Commissioners Court for their consideration. Option one (1) requires an additional \$1,488,075.00 and option two (2) requires an additional \$462,896.70. Staff is recommending to reallocate funding from within the same bond series to fund the additional dollar amount required for either option 1 or 2.

Result: Finalize construction contract with Summit Building and Design and provide a Notice to Proceed to start the construction of the Webb County Youth Village Rehabilitation Center Project.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to approve option 1 with zero scaping, any value engineering that could be added at a later time, use our oldest bonds first including the veterans museum and pledge general funds to replenish the money as needed

Vote: 4 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to open item #21

Vote: 4 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to start construction once the County Judge has signed all the relevant documents and all approvals have been completed by all the proper channels

Vote: 4 - 0 Motion Carried - Unanimously

Risk Management

- 22. Discussion and possible action to terminate the relationship between Valley Risk Consulting and Webb County and to provide written, 30 (thirty) days effective notice of termination, effective date of notice to be January 1, 2018 and authorizing County Judge to sign any relevant documents and any other matters incident thereto. [Requested by Alexandra Colessides, Interim Director-Risk Management].**

Issue: The contract between the consulting firm and the County expired at the end of fiscal year 2016/2017. Since the expiration of said agreement, no new contract has ever been executed by the County and the current relationship between the County and Valley Risk Consulting is presently on a month-to-month basis. The County has had the same insurance consultant for approximately five years. The County has experienced millions of dollars' worth of shortfalls in the self-insured health plan for several years, no solutions that have been offered and utilized have curbed the annual losses beyond budgeted amounts, and the County employees have seen their rates increase significantly.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSTAIN)

- 23. Discussion and possible action to authorize a payment in the amount of \$8,000.00 (Eight Thousand Dollars) to Guerra Communications for the Webb County Employee Christmas Dance scheduled for Saturday, December 16, 2017, with further action to release check upon court approval; and any other matters incident thereto. [Vending Machine Commissions Account #1001-209285 (\$2,420.00) and Flexible Spending Account #1001-209250-075 (\$5,580)] .**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried - Unanimously

Honorable Margie Ibarra, County Clerk

24. Discussion and possible action to approve the following budget amendment (line item transfer) from the Cost Recovery Fee Fund Account #2015-2310-341122-005 in the amount of \$10,000 to purchase computer equipment necessary to continue the e-filing process for all criminal, probate, and civil cases:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2015-2310-341122-005	Cost Recovery Fee	\$10,000	\$10,840	\$840
To:	1001-2310-001-460105	Minor Tools & Apparatus	\$10,000	\$1,000	\$11,000

Issue: New computers and software is required to continue implementing the e-filing process in our Courts Division.

Solution: Approval of line item transfer and purchase of six (6) OptiPlex 7450 AIO computers from Dell and six (6) Software Licenses from SHI Government Solutions not to exceed \$10,000.00.

Result: The Webb County Clerk's Office will be able to continue accepting electronic filing for civil, probate, and criminal cases.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried - Unanimously

Honorable Norma Farabough, Tax-Assessor- Collector

25. Discussion and possible action to record into the Commissioners Court minutes the Tax Assessor Collector's certification of the appointment of lawful deputies to perform any and all acts pertaining to the office of the Tax Assessor Collector.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 4 - 0 Motion Carried - Unanimously

Budget Officers

26. Discussion and possible action to approve the following budget amendments (line item transfers) in order to carry over required open purchase orders for fiscal year 2018 capital outlay financed by lease purchase proceeds [Requested by Auditor]:

	Acct. Number	Acct. Name	Amount
From:	1001-259700	Fund Balance	\$ 607,509
To:	1001-3010-001-470000	Capital Outlay- Sheriff	\$293,024
	1001-3150-001-470000	Capital Outlay- Constable Rodriguez	\$57,475
	1001-3160-001-470000	Capital Outlay- Constable Cortez	\$63,747
	1001-3170-001-470000	Capital Outlay- Constable Devally	\$63,747
	1001-3180-001-470000	Capital Outlay- Constable Villarreal	\$63,747
	1001-4070-001-470000	Capital Outlay- Sheriff	\$65,769

Issue: Open purchase orders are required to be carried over to fiscal year 2018 for capital outlay finance by lease purchase proceeds.

Solution: The fiscal year 2017-2018 budget require budget amendments for these departments in order to pay for capital outlay finance by lease purchase.

Result: Expenditures will be reported and paid in the proper fiscal year.

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

27. Discussion and possible action to fill the following County Extension Agent position serving Webb County; and any other matters incident thereto. [Requested by Texas A&M AgriLife Extension Service]

Slot #607 - County Extension Agent - Landen R. Gulick, 4-H

Youth Development, effective December 11, 2017. (County portion of agent salary \$22,307.00)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried - Unanimously

Honorable John C. Galo, Webb County Commissioner Pct. 3

- 28. Discussion and possible action to approve a Telematics Services Agreement between Enterprise Fleet Management, Inc. and Webb County for the use of in-vehicle telematics devices (GPS-Global Positioning System) and ancillary products to be utilized in all eligible county vehicles; and authorizing the civil legal division to review and finalize the agreement, and further authorizing the county judge to sign all relevant documents; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #28 and have the funding come from the original \$300,000 appropriated for the vehicles in accordance with local government code 271.102 (c) and TIPS #2072816

Vote: 4 - 0 Motion Carried - Unanimously

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

- 29. Discussion and possible action to authorize the Purchasing Agent to purchase furniture for the Webb County Fernando Salinas Community Center in an amount not to exceed \$45,298.21 to include delivery, assemble and installation from Workplace Resource (Cooperative Purchasing Agreements with US Communities #4400003403, National IPA #P15-150, #R142205 & NCPA #07-18) in accordance with the Texas Local Government Code; Section 271.102 (C.), Cooperative Purchasing Program Participation and authorizing the County Judge to sign all relevant documents and any other matters incident thereto [Requested by Jaime Canales, Commissioner Pct. 4; Bond Series 2010 Account No. 3040-6290-001-474501 Construction in Progress].**

Issue: The facility currently lacks the proper furnishing for multiple areas of the building including but not limited to the classroom, corridor, dining, multi-purpose, and library areas.

Solution: Seek approval from Commissioners Court to utilize available funding within the bond series to purchase furniture from Workplace Solutions a cooperative purchasing vendor.

Results: Complete the furnishing of the Community center to better service the Citizens of Webb County visiting the center and utilizing the services provided by Center.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried - Unanimously

(Recess 10:36 - 10:47 a.m.)

Presentations

- 30. Status report to Webb County Commissioners Court by Judge Victor Villarreal who presides over County Court at Law II regarding the monthly report on results and statistics of the court. [Requested by Victor Villarreal, County Court at Law #2 Judge]**
- 31. Recognition and presentation of plaques to Mr. Jose Luis Neira (Director of Building Maintenance and Road & Bridge Interim), and Mr. Ernie A.Salinas who traveled to Panama City to earn their Sandan Third Degree black belt in Okinawa Gogu – Ryu, martial art style. These are the only two individuals in Laredo that have achieved this honor [Co-Sponsored by Honorable Tano E. Tijerina, Webb County Judge, Requested by Honorable Martin Cuellar, Webb County Sheriff]**
- 32. Communications**

Cmr. Gonzalez, Cmr. Galo, Cmr. Canales, and Judge Tijerina all read communications on behalf of the Commissioners Court.
- 33. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to adjourn
Vote: 4 - 0 Motion Carried - Unanimously

