From: Rafael Perez
To: Virginia M. Rodriguez

Cc: <u>Maria G. De Los Reyes</u>; <u>Margarita Ibarra</u>

Subject: RE: Cost Recovery Fee Fund - Line Item Transfer, 12-11-2017 item #25

Date: Wednesday, December 20, 2017 8:40:22 AM

Attachments: cost recovery fees earned and create appropriations.msg

image002.png image003.png

Please review email for proper costing accounting within cost recovery fund.

County Clerk YTD receipts \$ 10,840

District Clerk YTD receipts \$ 226,279

thanks

Rafael Pérez Chief Deputy Auditor Webb County Auditor's Office 1110 Washington St., Suite 201 Laredo, Texas 78040 Webb County, Texas Telephone 956.523.4016 Fax 956.523.5001



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From: Virginia M. Rodriguez

Sent: Tuesday, December 19, 2017 9:42 AM

To: Rafael Perez <rafaelperez@webbcountytx.gov>

Cc: Maria G. De Los Reyes <mgdelosreyes@webbcountytx.gov>; Margarita Ibarra

<mibarra@webbcountytx.gov>

Subject: Cost Recovery Fee Fund - Line Item Transfer, 12-11-2017 item #25

Importance: High

Good morning Mr. Perez,

After speaking to Ms. Betty Ortiz from the County Judge's Office she was able to verify why our line item transfer was not posted.

She explained that your office can not make budget amendments to the general fund and suggest that we add an expense account under the Cost Recovery Fund. I would like for you to confirm this for us and also give us guidance as to what we should do next. I'm only assuming we need to go back to Commissioners Court to create the expensive account under Fund 2015 for County Clerk.

Please let me know when you have a chance.

Thank you,



Virginia Martinez Rodriguez

Recording Secretary Webb County Clerk's Office 1110 Victoria St., Suite 201 Laredo, Texas 78040

Tel: 956-523-4251 Fax: 956-523-5035

vimartinez@webbcountytx.gov