



# **WEBB COUNTY, TEXAS**

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## **COMMISSIONERS COURT**

### **PUBLIC NOTICE COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JANUARY 8, 2018  
9:00 a.m.

#### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Tax Assessor-Collector, Business Office); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

## **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

### **CONSENT ITEMS**

#### **5. Civil Legal Division**

- a. Discussion and possible action to enter into a contract for Six (6) months from October 1, 2017 to April 30, 2018, between Mundo Publicitario and the Webb County Sheriff's Office in the amount of \$3,500 Dollars for public service announcements with drug-free and law enforcement messages; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This will be paid through forfeiture funds; and therefore, no impact to the general fund. **[Account #2151-3010-001-455501 (Forfeiture funds)]**
- b. Discussion and possible action to authorize the ratification and approval for the acceptance of the grant by the Webb County Sheriff's Office from the 2018 National Crime Victims' Right Week (NCVRW) Community Awareness Project (CAP) grant award in the amount of \$5,000 from the Office for Victims of Crime (OVC); and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This grant requires no financial match; and, therefore, will have no impact to the general fund.

**Issue:** The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated

rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

**Solution:** Grant application to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2018 National Crime Victims' Right Week.

**Result:** The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

- c. Discussion and possible action to approve a reimbursement agreement between the Webb County Sheriff's Office and the U.S. Marshals Service for the overtime expenses to conduct joint agency operations for the performance period of October 19, 2017 through September 30, 2018 for an amount not to exceed \$16,000.

**[Fund 2599]** Applicable fringe benefits in the amount estimated at \$3,483.00 and associated with this overtime are not covered through this federal funding; and, therefore, will be covered by forfeiture funds. This cooperative agreement will continue to have no impact on the general fund; and, designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. **[Account #2153-9080-001-485005 (Forfeiture Funds)]**

**Issue:** Various criminals with felonious charges, such as but not limited to murder, robberies, sexual assault of minors, all gang-related felonies, and aggravated assaults with deadly weapons, abscond from the local jurisdiction in order to avoid justice for their crimes. Due to the limited manpower and other resources of local law enforcement agencies, these criminal can sometimes continue to successfully evade arrest with impunity.

**Solution:** Through joint law enforcement overtime (OT) operations, members of the U.S. Marshal's Service Multi-Agency Task Force can continue to assist other local law enforcement agencies, such as the Laredo Police Department and the Zapata County Sheriff's Office, to conduct necessary investigations, covert surveillance and undertake in the arrests of absconders who have outstanding warrants for their felonious crimes.

**Result:** Webb County/Laredo citizens will be safer once these criminals are captured and taken out of the local community in order to face justice for their felonious crimes.

- d. Discussion and possible action to approve the acceptance of a Fiscal Year 2015 Operation Stonegarden (OPSG) Supplemental Grant Award and budget from the Federal Emergency Management Agency (FEMA) in the amount of \$119,520 for the purchase of border security equipment in the form of a license plate reader (\$49,520) for the Webb County Sheriff's Office and overtime/associated eligible fringe benefits for the Offices of the Constable, Pct. 1 (\$20,000), Pct. 2 (\$20,000), Pct. 3 (\$10,000), and Pct. 4 (\$20,000); and authorizing the Webb County Judge to execute all relevant documents in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match; and,

therefore, no impact to the general fund.

**Issue:** Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to access the latest technology and equipment to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

**Solution:** Supplemental grant award to provide supplemental equipment to assist in combating illegal drug trafficking and provide enhanced border security for the residents/citizens of Laredo/Webb County.

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed new, updated technology/equipment.

- e. Discussion and possible action to authorize the purchase of additional equipment and the installation of license plate readers (LPRs) from L3 Technologies through state contract Texas Department of Information Resources (DIR) Contract No. SDD-1348 utilizing FY 2015 Operation Stonegarden (OPSG) Supplemental Grant funding from the Federal Emergency Management Agency (FEMA) in the amount of \$49,520; and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This funding must be utilized by March 2018. This is a grant funded purchase; and, thus, there is no impact to the general fund. **[FY 2015 Operation Stonegarden (OPSG) Supplemental Funding Grant]**

**Issue:** Funding is available through Operation Stonegarden funds for the purchase of this equipment.

**Solution:** Purchase equipment for License Plate Readers (LPRs) utilizing grant funds approved through Homeland Security/Federal Emergency Management Administration (FEMA).

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed new, updated technology, equipment, and supplies for use during Operation Stonegarden (OPSG) operations.

- f. Discussion and possible action to approve a one (1) year advertising contract between Lamar Advertising of Laredo and Webb County for the Webb County District Attorney for the service dates of January 20, 2018 through January 18, 2019 in the amount of Twenty Seven Thousand Two Hundred Sixty-One Dollars (\$27,261.00) for various public service announcements in accordance with the Texas Government Code; Section 262.024 (Discretionary Exemptions) (7) (A). There is no financial impact on the general fund. **[Requested by District Attorney Isidro Alaniz, Account #2163-2260-001-457006 (Forfeiture Funds)]**

- g.** Discussion and possible action to enter into a Thirty Three (33) month (January 8, 2018 through September 30, 2020) Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Indigent Services Office for a Toshiba E-Studio 2830C Copier at a total amount of Two Thousand Five Hundred Sixty Nine Dollars (\$2,569.22) over the term of the agreement, subject to annual budget appropriating, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Nancy Cadena, Director, Webb County Indigent Health Services; Account #1001-5040-001-443000-035 (Repairs and Maintenance)]**
- h.** Discussion and possible action to correct the account number used for payment in the Professional Services Agreement between Jesse Gerardo Hernandez, that provides needs assessment, evaluation and consulting services for the Webb County 406<sup>th</sup> District Court Veteran's Treatment Program for a term of twelve (12) months, that shall commence on September 30, 2017 and expire on September 30, 2018 at a monthly cost not to exceed Three Thousand Dollars (\$3,000.00), for a total cost not to exceed Thirty Six Thousand Dollars (\$36,000.00). The correct account should be **#2352-2040-001-432001**. This item was passed by the Webb County Commissioner's Court on December 11, 2017, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Oscar Hale; Account #2352-2040-001-432001 (Professional Services)]**
- i.** Discussion and possible action to correct the account number used for payment in the Software License, Maintenance and Support Agreement between Advanced Computer Technologies, LLC, that provides case management software for the Webb County 406<sup>th</sup> District Court Veteran's Treatment Program for a term of twelve (12) months, that shall commence on September 1, 2017 and expire on August 31, 2018 for a total cost of Twelve Thousand Five Hundred Dollars (\$12,500.00). The correct account should be **# 2872-2040-001-470000-155**. This item was passed by the Webb County Commissioners Court on December 11, 2017, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Oscar Hale; Account #2872-2040-001-470000-155 (Capital Outlay Computer and Software)]**
- j.** Discussion and possible action to authorize the submission of no-cost budget adjustment for the Law Enforcement Terrorism Preparedness Activity (LETPA) grant from the Office of the Governor Homeland Security Grant Program (HSGP) to the state agency in order to increase the equipment quantities from 11 to 16 helmets and vests for the more effective use of grant funds by Webb County Sheriff's Office; and designating the Webb County Judge as the authorized official in any grant-related matters to sign any relevant documents; and any other matters incident thereto. This grant has no match; and, therefore, has no impact to the general fund. **[Requested by Sheriff Martin Cuellar; Grant Fund #2475]**

**Issue:** There were significant savings in the actual costs of the SWAT equipment than what was estimated in the grant budget. Therefore, more equipment can be purchased with the same amount of grant funds.

**Solution:** Submit a no-cost grant adjustment to the state in order to effectively utilize all grant funding.

**Result:** The Webb County Sheriff's Office will have increased capacities and enhanced capabilities.

**6. Community Action Agency**

- a. Discussion and possible action to approve the filling of the following slot and if necessary, the remaining slot, subject to available grant funds for El Aguila Rural Transportation.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1125	Lead Driver II	\$13.68

**Issue:** Slot #1125 is currently vacant.

**Solution:** Request is being made to fill the vacant slot.

**Result:** The filling of slot 1125 will allow our department to continue to function efficiently and effectively providing transportation services to the rural areas of Webb County.

**7. Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion and possible action to approve the following budget amendment and allocation from the Constable Pct. 1 Federal Forfeiture Fund: Repairs & Maintenance Bldg. (Account #2180-3150-001-44300-20) in the amount of \$8,400; and any other matters incident thereto.

**Issue:** Additional funds are needed in accounts to cover schedule and future expenses. Account currently has a balance of -\$2,311.68.

**Solution:** Approve Line Item Transfer request.

**Result:** To ensure funding for the remainder of the current fiscal year.

- b. Discussion and possible action to approve and create a line item/account for the Constable Pct. 1 Federal Forfeiture Fund as follows: Rent Expense (Account #2180-3150-001-444400) in the amount of \$4,000; and any other matters incident thereto.

**Issue:** Line item is needed for the rent of a Storage Unit.

**Solution:** Approve Line Item creation.

**Result:** Rental of storage unit.

8. **Honorable Harold Devally, Constable Pct. 4**

- a. Discussion and possible action to approve a budget amendment from funds available by increasing the expenditure budget in the amount of \$1,400.00 from the U.S. Department of Justice; and any other matters incident thereto. No financial impact to the general fund. **[Fund 2202]**

Acct. Number	Acct. Name	Amount
2200-3170-001-456205	Training and Education	\$1,400.00

**Issue:** Proceeds from equitable shared funds from the U.S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

**Solution:** Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

**Result:** These funds will be available for official use to meet the needs of the office.

- b. Discussion and possible action to authorize the Purchasing Agent to purchase Three (3) APX8000 Digital Portable Radios from Motorola Solutions in an amount not to exceed \$21,996.00; pursuant to Texas Local Government Code; Sections 271.101 and 271.102, Sub-chapter F. Cooperative Purchasing Programs, HGAC Contract #RA05-15. **[Account #2468-3170-001-470000 (2016 Operation Stone Garden Grant)]**

**Issue:** 2016 OPSG allocated funding for the purchase of three portable radios for officer use to be utilized for border security operations.

**Solution:** Proceed with approved budget and allocation of monies for the purchase of Three (3) portable radios from Motorola Solutions.

**Result:** Proper communication for the safety of Deputies and the general public.

9. **Honorable Margie Ibarra, County Clerk**

- a. Approval of Minutes for December 4, 2017 and December 11, 2017
- b. Discussion and possible action to create an expense account under the Cost Recovery Fee Fund Account #2015-2310-341122-005 and to transfer the \$10,000 previously approved on December 11, 2017 under item #25. Once the creation of the expense account and line item transfer is completed the County Clerk's Office will purchase computer equipment necessary to continue the e-filing process for all criminal, probate, and civil cases.

**Issue:** New computers and software is required to continue implementing the e-filing process in our Courts Division.

**Solution:** Approval of the expense account creation and line item transfer from Cost Recovery Fee Fund Revenue Account to Expense Account. Also, the purchase of six (6) OptiPlex 7450 AIO computers from Dell and six (60 Software Licenses from SHI Government Solutions not to exceed \$10,000.00.

**Result:** The Webb County Clerk's Office will be able to continue accepting electronic filing for civil, probate, and criminal cases.

**10. Honorable Hugo Martinez, County Court at Law 1 Judge**

- a. Discussion and possible action to approve the following budget amendment (line item transfers):

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	1001-2060-001-443000-075	Repairs & Maint. Vehicles	\$928	\$928	\$0
	1001-2060-001-462605	Fuel & Lubricants	\$700	\$700	\$0
	1001-2060-001-451160	Detention Hearings	\$2,200	\$3,000	\$800
			\$3,828		
To:	1001-2060-001-433011	Visiting Judge	\$3,828	\$4,096	\$7,924

**Issue:** Currently there is insufficient funds to cover the expenses for a visiting Judge.

**Solution:** Transfer money to be able to pay balance owed.

**Result:** Invoice will be paid in a timely manner.

**11. Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) from the materials and supplies account to cover the FY 17-18 Toshiba contract:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	1001-2070-001-461000	Materials & Supplies	\$1,980.00	\$5,500.00	\$3,520.00
To:	1001-2070-001-443000-035	Repairs & Maint. Equipment	\$1,980.00	\$185.00	\$2,165.00

**Issue:** Full monies were not allotted at the beginning of the fiscal year to cover the payments of the Toshiba contract.

**Solution:** Approval of line item transfer will allocate the funds to cover the 17-18 FY Toshiba contract.

**Result:** Compliance with the financial terms of the Toshiba contract.



**12. Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$60,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Fund #2160-2260]**

Line Item Description	Line Item Account #	Amount	Justification
State Forfeitures	2160-2260-352100	\$60,000	Chapter 59 forfeiture proceeds
Other Law Enforcement Expense	2160-2260-001-457006	\$26,000	Investigation expenses, Public service announcements
Minor Tools & Apparatus	2160-2260-001-460105	\$34,000	computers, software, & furniture

**Issue:** New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his office.

- b. Discussion and possible action to approve the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2163-2260-001-470000	Capital Outlay	\$20,970	\$30,714	\$9,744.00
To:	2163-2260-001-457006	Law Enforcement - Other	\$20,970	\$7,000.000	\$27,970.00

**Issue:** The "Law enforcement - Other" account does not have sufficient funds to pay for the leasing of the billboard currently being utilized by the District Attorney's Office to promote awareness on the dangers of drinking and driving and reporting domestic violence.

**Solution:** Create a line item transfer by moving funds from capital outlay to the Law Enforcement - Other account.

**Result:** The transfer of funds will cover the leasing of the billboard expenditure for the remainder of the fiscal year.

- c. Discussion and possible action to continue paying grant funded personnel under the High Intensity Drug Trafficking Area (HIDTA) Task Force Agreement, DEA Narcotics Task Force, for Sixty (60) days, until notification about grant continuation award from the U.S. Department of Justice Drug Enforcement Administration. **[Fund #2592]**. Available matching funds for this grant is \$100,125.00. **[Account #1001-1160-001-463903-025]**

**Issue:** Current grant funding expires after December 31, 2017. The District Attorney's Office has not received notice of award for new grant. Unless this item is approved, employees working under said grant will not be paid after December 31, 2017.

**Solution:** Grant a 60 day payroll extension for employees working under this grant.

**Result:** The DEA HIDTA Task Force will be able to continue to disrupt the illicit drug traffic in Laredo and surrounding areas.

**13. Fire Suppression & EMS Services**

- a. Discussion and possible action to accept a donation from Enterprise Texas Pipeline LLC in the amount of \$1,000.00 as per local government code 81.032, to be utilized in the acquisition of materials and supplies by department personnel; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-461000 (Materials & Supplies)]**

**Issue:** Donation check issued by Enterprise Texas Pipeline LLC to support the mission of the Webb County Volunteer Fire Department.

**Solution:** Deposit check into materials & supplies line item, Account #1001-3140-001-461000.

**Result:** Continue working relationship with Enterprise Texas Pipeline LLC and purchases needed department items.

**14. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1697, 1944	Part Time Substitute Teacher	\$8.73	20
2559	Part Time Early Head Start Teacher Floater	\$10.15	20

**15. Juvenile Probation Department**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 8, 2018. **[State Funds]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
794	Juvenile Probation Officer	\$18.46 16/A-E

**Issue:** Due to a resignation, employees are doubling up on caseloads.

**Solution:** Approve posting and filling of vacated positions.

**Result:** This position will help maintain individualize caseloads to provide adequate supervision of Juveniles in the Community.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 8, 2018. **[General Fund]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
349	Juvenile Supervision Officer	\$15.73 -12/D

**Issue:** Due to resignations, we are having difficulty managing the staffing ratios for the continuous (24 hours-a-day/7 days-a-week) operations of the Juvenile Detention Center.

**Solution:** Approve posting and filling of vacated position..

**Result:** Compliance with required supervision ratios.

**16. Planning & Physical Development**

- a. Discussion and possible action to grant Final Plat Approval to High Caliber Estates Plat (ID 7684). The Planning Advisory Board recommended approval of this item contingent upon compliance with staff comments at their meeting of September 14, 2017.

**17. Purchasing**

- a. Discussion and possible action to approve payment for memberships of non-profit state associations as required by Local Government Code Section 89.002 dependent on funding availability and pending of any association fee increases, list attached.

**Issue:** Local Government Code §89.002 requires that:

The Commissioners court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and
- (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

**Solution:** Obtain court approval as required.

**Result:** Memberships for associations approved by the Court will be processed for payment.

- b. Discussion and possible action to authorize the Purchasing Agent to process approximately 9,136 surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by Department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction

and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- c. Discussion and possible action to authorize the Purchasing Agent to transfer county supplies, materials, and equipment from a subdivision, department, officer, or employee of the County that is no longer needed or used to another subdivision, department, officer or employee requiring the supplies, materials or the use of equipment. The authorization being requested is in accordance with the Local Government Code; Section 262.011 (Purchasing Agents)(j.) and is limited to property having a value under \$5,000.00. All property transferred under this order will be furnished to the County Auditor in written form from the Purchasing Agent.

**Issue:** State law requires the Purchasing Agent to secure approval from the Commissioners Court when transferring County supplies, materials and equipment from one County department/Office to another to prevent unnecessary purchases.

**Solution:** Authorize the Purchasing Agent to transfer property, supplies, materials and equipment throughout the fiscal year for those items that have a value under \$5,000.00. All other transfers valued \$5,000.00 and over will require approval by the Court for each request.

**Result:** Improve the efficiency of transferring property, supplies, materials and equipment throughout the fiscal year for those items that have a value under \$5,000.00. Comply with State law.

- d. Discussion and possible action to approve and fund the purchase of the following equipment listed below for the Fernando Salinas Community Center in an amount not to exceed \$7,100.00, subject to the Webb County Purchasing Rules and Regulations and issuance of an official purchase order. **[Requested by Jaime Canales, Commissioner Pct. 4; Bond Series Account #3040-6290-001-474501]**

Item Description	Quantity	Unit Cost	Ext. Cost
55" Flat screen TV	4	498.00	1,992.00
Mounting Brackets for TV	4	49.31	197.24
Refrigerator 18 cu.ft.	1	499.00	499.00
Electric Range Stove	1	699.00	699.00
Range Hood & Electric cord	1	124.97	124.97
Dry Eraser Board 48" x 72"	2	155.90	311.80
Qrt Screen hanging wall	1	149.35	149.35
Overhead Projector pwr-lite 2040	1	1,175.00	1,175.00
Exercise Equipment (Nordi-Trac, Proform-460, NT T6, Crosswalk	1	1,949.96	1,949.96
Total:			\$7,098.32

**18. Honorable Norma Farabough, Tax-Assessor- Collector**

- a. Discussion and possible action to allow a change in job description for Slot #124, Chief Deputy Tax Assessor-Collector subject to the Webb County Civil Service Commission approval and any applicable guidelines; and any other matters incident thereto.

**Issue:** The current job description for the aforementioned slot does not meet the requirements as state in Sec. 31.10 of the Texas Property Tax Code.

**Solution:** Update the job description to reflect what is required by law.

**Result:** The department will be compliant with state law.

**REGULAR AGENDA**

**Business Office**

19. Discussion and possible action to approve the ratification of 2016-2017 budget amendments entered and posted before November 30, 2017 for fiscal-year-end expenditures; necessary to process payment of all invoices dated or services rendered on or before September 30, 2017.

**Issue:** Various departments and offices depleted funds within departmental budget line items yet there were invoices still pending to be processed for purchases completed during the FY 2016-2017.

**Solution:** In order to process and pay invoices, funds were identified from within departmental budget as per the approval of Commissioners Court on October 10, 2017. Additional line item transfers were entered and posted for interdepartmental budget amendments as per the November 27, 2017 Commissioners Court meeting for departments that depleted all funds.

**Result:** Funds were transferred from within and between departments to cover pending invoices and properly classify expenses for FY 2016-2017. Actual expenses for each department will be reported via the amended FY 2016-2017 budget.

## Ernesto J. Salinas Community Center

20. Discussion and possible action to approve the posting and temporary filling of the following Slot (without benefits), subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 8, 2018 and terminates upon the return of the regular full time employee:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
892	Community Center Assistant	\$13.07 9/A

**Issue:** The E. J. Salinas Community Center's assistant is currently out on "leave without pay" causing a critical disruption on the Center's productivity and every day function.

**Solution:** A temporary employee is needed to fulfill the duties of the community center assistant until such time as the permanent community center assistant returns to work.

**Result:** If approved, a temporary employee will allow for the continuation of workflow of the community center assistant duties; thereby, reducing the interruption in center operations.

## Elections

21. Discussion and possible action to authorize a Joint Primary Election Services Contract by and among the County Democratic Chair, the County Republican Chair, and the County Elections Administrator for the conduct and supervision of the Webb County Joint Primary Elections of March 6, 2018 and the Joint Primary Runoff Elections, if necessary, of May 22, 2018.
22. Discussion and possible action authorizing and establishing the main, temporary branch, and temporary mobile branch early voting polling sites for the March 6, 2018 Joint Primary Elections within Webb County, Texas, pursuant to Chapter 85, Texas Election Code.

## Purchasing

23. Discussion and possible action to interview the top three (3) highest ranking law firms and to award RFQ#2017-005 "Special Counsel for Webb County - Opioid Litigation" to provide legal services to investigate and if appropriate, initiate litigation against manufacturers and distributors of prescription opioids that have wrongfully caused opioid addiction in Webb County and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Commissioners Court]**

**Honorable Delia Perales, Treasurer**

- 24. Discussion and possible action to fill slot 0072 (Chief Deputy County Treasurer), Grade 23J, \$33.83 hrly, (\$79,371 yr.) with a temporary employee at an hourly rate of \$24.83 (\$51,647.14 yr.) and a temporary grade at 21A effective immediately subject to pre-employment procedures.

**Issue:** Slot 0072 has become vacant and will be filled permanently during the Fiscal Year.

**Solution:** Hire a temporary employee.

**Result:** This temporary employee will help my office run more efficiently.

**Budget Officers**

- 25. Discussion and possible action to establish the 2018 Budget for Fund 2015 Cost Recovery Fee Fund for District Clerk and County Clerks from the 2017 fund balance.

Acct. Number	Acct. Name	Amount
2015-2310-001-470000	County Clerk- Capital Outlay	\$10,800
2015-2290-001-470000	District Clerk- Capital Outlay	\$226,000

**Issue:** Carry over budget from 2017 cost recovery fees.

**Solution:** Establishing fund will allow District and County Clerks to make purchases.

**Result:** Offices will be able to incur expense without using general fund money.

**Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

- 26. Discussion and possible action to designate all Precinct 1 Community Centers as live Christmas tree disposal sites for the month of January 2018, with further action to assign proper disposal to the Building Maintenance Department; and any other matters incident thereto.

**Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2**

- 27. Discussion and possible action to accept the Texas Community Development Program (TCDP) contract #7217491 from the Texas Department of Agriculture (TDA) in the amount of Two Hundred Seventy-Five Thousand Dollars (\$275,000) for roadway improvements in Colonia Pueblo Nuevo and authorize Webb County Judge to sign all relevant documentation. This contract and agreement commences on December 1, 2017 and terminates November 30, 2019.



## **Presentations**

28. Presentation by Jeffrey G. Puig, President of the Washington's Birthday Celebration Association (WBCA), regarding the upcoming WBCA events with presentation of the 121st Celebration's Commemorative Poster to the Webb County Judge and Commissioners Court. **[Requested by Tano E. Tijerina, County Judge]**
29. Recognition and presentation of plaques to Alfredo Rodriguez and Carlos Pena on their completion in the 100 mile ultra marathon at the Brazo Bend 100. **[Requested by Honorable Tano E. Tijerina, Webb County Judge]**
30. Presentation by Andale Construction regarding a super slurry road hardening and pavement process to possibly be considered as a solution to roads in the colonias and other county roads damaged by erosion and years of heavy usage; with discussion and possible action to solicit proposals from interested companies on the same or similar road improvement projects in Webb County; and any other matters incident thereto. **[Requested by Tano E. Tijerina, County Judge]**
31. Presentation by Gabriel Lopez, deputy director of Texas Veterans Leadership Program, recognizing representatives of county Human Resources Department. **[Requested by Leroy Medford, Interim Human Resources Director]**
32. **Communications**
33. **Adjourn**

**The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.**



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS \_\_\_\_ DAY OF JANUARY, 2018

By: \_\_\_\_\_  
Melinda Mata  
Court Administrator

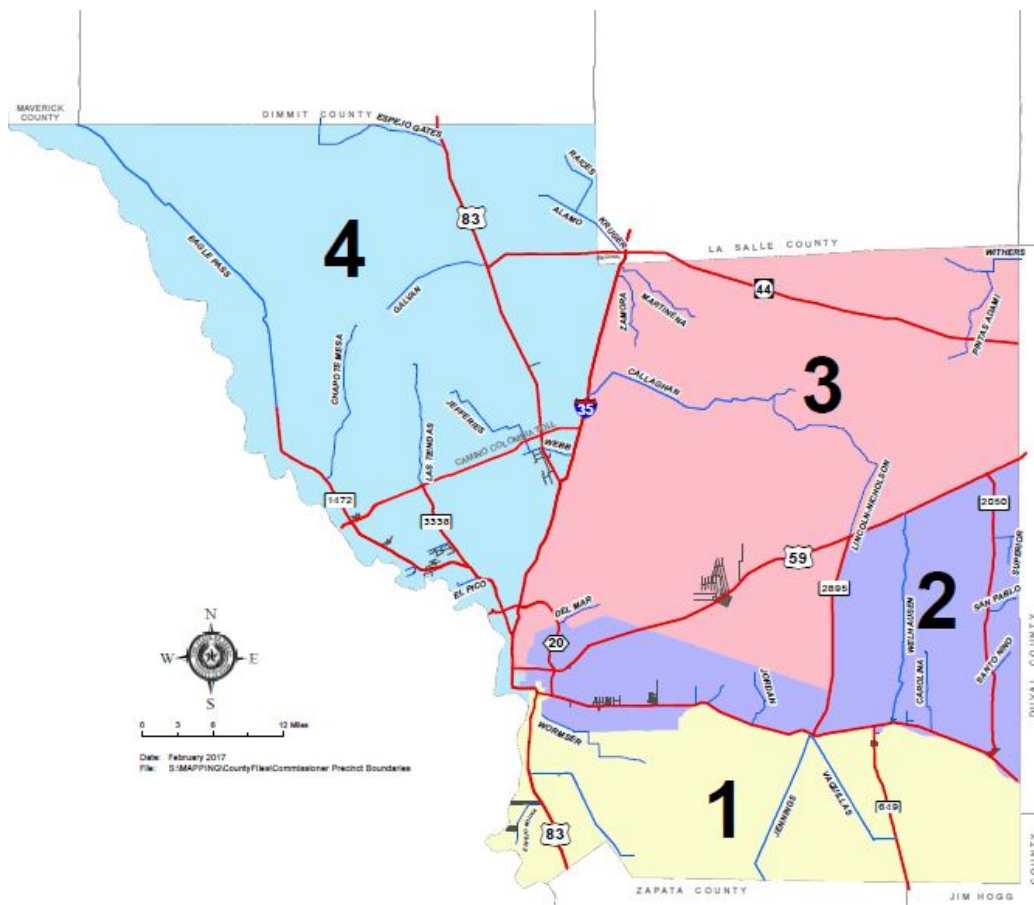
CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_ day of January, 2018 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS \_\_\_\_ DAY OF JANUARY, 2018

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_  
Margie Ramirez-Ibarra, County Clerk



Date: February 2017  
 File: S:\MAPPING\County\file\Commissioner Precinct Boundaries

<b>COUNTY COMMISSIONERS</b>		
	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Jaime A. Canales	Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries

**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Mundo Publicitario Agreement for Sheriff's Office

**Submitted for:** Erika Hernandez

**Submitted By:** Erika Hernandez

**Department:** Civil Legal Division

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**Subject:**

Discussion and possible action to enter into a contract for Six (6) months from October 1, 2017 to April 30, 2018, between Mundo Publicitario and the Webb County Sheriff's Office in the amount of \$3,500 Dollars for public service announcements with drug-free and law enforcement messages; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This will be paid through forfeiture funds; and therefore, no impact to the general fund. **[Account #2151-3010-001-455501 (Forfeiture funds)]**

**Background:**

N/A

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** See Financial Impact

**Funding Source:** Forfeiture Funds

**Balance:** 6,000

**Financial Impact:**

**Budget Account Number:** 2151-3010-001-455501

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Grant Award Acceptance 2018 National Crime Victims Right Week

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernande

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to authorize the ratification and approval for the acceptance of the grant by the Webb County Sheriff's Office from the 2018 National Crime Victims' Right Week (NCVRW) Community Awareness Project (CAP) grant award in the amount of \$5,000 from the Office for Victims of Crime (OVC); and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This grant requires no financial match; and, therefore, will have no impact to the general fund.

**Issue:** The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

**Solution:** Grant application to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2018 National Crime Victims' Right Week.

**Result:** The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

**Background:**

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As it does annually, the Webb County Sheriff's Office plans to hold As it does annually, the Webb County Sheriff's Office plans to hold different informational, educational, and commemorative activities during the forthcoming National Crime Victims' Rights Week to be held on April 8th-14th, 2018.

**Previous Court Action:**

The Webb County Commissioners' Court authorized the submission of this grant application on 10/10/2017.

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**Fiscal Impact**

<b>Budget Account Number:</b>	N/A
<b>Funding Source:</b>	Grant Revenue
<b>Balance:</b>	5,000

**Financial Impact:**

No impact to general fund.  
\$5,000 estimated grant request for advertising and promotional materials to raise awareness of crime victims' rights.

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

U.S. Marshall's Joint Task Force OT Agreement

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernandez

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to approve a reimbursement agreement between the Webb County Sheriff's Office and the U.S. Marshals Service for the overtime expenses to conduct joint agency operations for the performance period of October 19, 2017 through September 30, 2018 for an amount not to exceed \$16,000. **[Fund 2599]** Applicable fringe benefits in the amount estimated at \$3,483.00 and associated with this overtime are not covered through this federal funding; and, therefore, will be covered by forfeiture funds. This cooperative agreement will continue to have no impact on the general fund; and, designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto**[Account #2153-9080-001-485005 (Forfeiture Funds)]**

**Issue:** Various criminals with felonious charges, such as but not limited to murder, robberies, sexual assault of minors, all gang-related felonies, and aggravated assaults with deadly weapons, abscond from the local jurisdiction in order to avoid justice for their crimes. Due to the limited manpower and other resources of local law enforcement agencies, these criminal can sometimes continue to successfully evade arrest with impunity.

**Solution:** Through joint law enforcement overtime (OT) operations, members of the U.S. Marshal's Service Multi-Agency Task Force can continue to assist other local law enforcement agencies, such as the Laredo Police Department and the Zapata County Sheriff's Office, to conduct necessary investigations, covert surveillance and undertake in the arrests of absconders who have outstanding warrants for their

felonious crimes.

**Result:** Webb County/Laredo citizens will be safer once these criminals are captured and taken out of the local community in order to face justice for their felonious crimes.

**Background:**

This agreement with the U.S. Marshal's Task Force has been approved in the past in support of Joint law enforcement operations to dismantle organized crime activity.

**Previous Court Action:**

This agreement is approved by the Webb County Commissioners' Court on a yearly basis.

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**Fiscal Impact**

**Budget Account Number:** 2599

**Funding Source:** Federal Agreement

**Balance:** 16,000

**Financial Impact:**

**Financial Impact:**

\$16,000 federal agreement

Therefore, no impact to the general fund.

**Budget Account Number:** 2153-9080-001-485005

**Funding Source:** Forfeiture Funds

**Balance:** \$20,000

**Financial Impact:**

\$3,483 forfeiture funds

Therefore, no impact to the general fund.

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Operation Stonegarden Supplemental Grant Award-License Plate Reader

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernandez

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to approve the acceptance of a Fiscal Year 2015 Operation Stonegarden (OPSG) Supplemental Grant Award and budget from the Federal Emergency Management Agency (FEMA) in the amount of \$119,520 for the purchase of border security equipment in the form of a license plate reader (\$49,520) for the Webb County Sheriff's Office and overtime/associated eligible fringe benefits for the Offices of the Constable, Pct. 1 (\$20,000), Pct. 2 (\$20,000), Pct. 3 (\$10,000), and Pct. 4 (\$20,000); and authorizing the Webb County Judge to execute all relevant documents in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match; and, therefore, no impact to the general fund.

**Issue:** Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to access the latest technology and equipment to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

**Solution:** Supplemental grant award to provide supplemental equipment to assist in combating illegal drug trafficking and provide enhanced border security for the residents/citizens of Laredo/Webb County.

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed new, updated technology/equipment.

**Background:**

This funding must be utilized by March 2018. This is additional funding remaining and reallocated from other local law enforcement agencies in the South Texas area, such as adjoining border counties in the Laredo Sector (Jim Hogg/ Zapata Counties). This supplemental funding provides extra funding for equipment to enhance border security operations in the Laredo/Webb County area.

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** To be determined

**Funding Source:** Grant Revenue

**Balance:** N/A

**Financial Impact:**

\$119,520 supplemental grant funding

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Purchase of additional equip & installation of License Plate Reader

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernandez

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to authorize the purchase of additional equipment and the installation of license plate readers (LPRs) from L3 Technologies through state contract Texas Department of Information Resources (DIR) Contract No. SDD-1348 utilizing FY 2015 Operation Stonegarden (OPSG) Supplemental Grant funding from the Federal Emergency Management Agency (FEMA) in the amount of \$49,520; and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This funding must be utilized by March 2018. This is a grant funded purchase; and, thus, there is no impact to the general fund. **[FY 2015 Operation Stonegarden (OPSG) Supplemental Funding Grant]**

**Issue:** Funding is available through Operation Stonegarden funds for the purchase of this equipment.

**Solution:** Purchase equipment for License Plate Readers (LPRs) utilizing grant funds approved through Homeland Security/Federal Emergency Management Administration (FEMA).

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed new, updated technology, equipment, and supplies for use during Operation Stonegarden (OPSG) operations.

**Background:**

This funding must be utilized by March 2018. This equipment is to be purchased utilizing supplemental funding from FY 2015 OPSG. This supplemental funding provides extra funding to enhance border security operations in the Laredo/Webb County area.

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** To be determined

**Funding Source:** See Financial Impact

**Balance:** 49,520

**Financial Impact:**

\$49,520 grant-funded purchase (FY 2015 OPSG supplemental grant funding)

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Lamar Advertising District Attorney's Office

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernandez

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to approve a one (1) year advertising contract between Lamar Advertising of Laredo and Webb County for the Webb County District Attorney for the service dates of January 20, 2018 through January 18, 2019 in the amount of Twenty Seven Thousand Two Hundred Sixty-One Dollars (\$27,261.00) for various public service announcements in accordance with the Texas Government Code; Section 262.024 (Discretionary Exemptions) (7) (A). There is no financial impact on the general fund. **[Requested by District Attorney Isidro Alaniz, Account #2163-2260-001-457006 (Forfeiture Funds)]**

### **Background:**

n/a

### **Previous Court Action:**

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#### **Fiscal Impact**

**Budget Account Number:** See Financial Impact

**Funding Source:** See Financial Impact

**Balance:** N/A

#### **Financial Impact:**

Account # 2163-2260-001-457006 (Forfeiture Funds)

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#### **Attachments**

Lamar Advertising Contract-District Attorney

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Lamar Advertising of Laredo  
P.O. Box 1962  
Laredo, TX 78044  
Phone: 956-723-4152  
Fax: 956-723-2509



CONTRACT # 2904930

Date: 11/15/2017  
New/Renewal: RENEWAL  
Account Executive: Rose Gutierrez  
Phone: 956-723-4152

CONTRACTED DIRECTLY BY ADVERTISER	
Customer #	513947-2
Name	ISIDRO R. ALANIZ
Address	1110 VICTORIA STE. 401
City/State/Zip	LAREDO, TX 78040-4428
Contact	ISMAEL DELGADO/ ELIUD
Email Address	idelgado@webbcountytx.gov
Phone #	(956) 523-4900
Fax #	
P.O./ Reference #	
Advertiser/Product	VARIOUS CAMPAIGNS
Campaign	

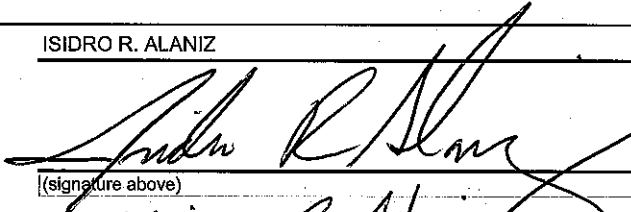
Space										
# of Panels: 1									Billing Cycle: Every 4 weeks	
Panel # TAB ID	Market	Location	Illum	Media Type	Size	Misc	Service Dates	# Billing Periods	Invest Per Period	Cost
77184 214376	078-LAREDO, TX	I-35 SO. @ 801 VICTORIA	Yes	Perm Bulletin	14' 0" x 48' 0"		01/20/18-01/18/19	13	\$2,097.00	\$27,261.00
									Total Space Costs:	\$27,261.00

Special Considerations: In order to maintain existing locations, it is necessary to have an executed contract 60-days prior to expiration. Renewal of contract #2677782.

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay Lamar all contracted amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The Agency representing this Advertiser in the contract executes this contract as an agent for a disclosed principal, but hereby expressly agrees to be liable jointly and severally and in solido with Advertiser for the full and faithful performance of Advertiser's obligations hereunder. Agency waives notice of default and consents to all extensions of payment.

The undersigned representative or agent of Advertiser hereby warrants to Lamar that he/she is the Owner (Officer/Title) of the Advertiser and is authorized to execute this contract on behalf of the Advertiser.

Customer:	ISIDRO R. ALANIZ
Signature:	 (signature above)
Name:	Isidro R. Alaniz (print name above)
Date:	12/13/17 (date above)

THE LAMAR COMPANIES	This contract is NOT BINDING UNTIL ACCEPTED by a Lamar General Manager.	
ACCOUNT EXECUTIVE: Rose Gutierrez	GENERAL MANAGER	DATE

**STANDARD CONDITIONS**

1. Late Artwork: The Advertiser must provide or approve art work, materials and installation instructions ten (10) days prior to the initial Service Date. In the case of default in furnishing or approval of art work by Advertiser, billing will occur on the initial Service Date.

INITIALS





Lamar Advertising of Laredo  
P.O. Box 1962  
Laredo, TX 78044  
Phone: 956-723-4152  
Fax: 956-723-2509



CONTRACT # 2904930

Date: 11/15/2017  
New/Renewal: RENEWAL  
Account Executive: Rose Gutierrez  
Phone: 956-723-4152

2. Copyright/Trademark: Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character contents or subject matter of any copy displayed or produced pursuant to this contract.
3. Payment Terms: Lamar will, from time to time at intervals following commencement of service, bill Advertiser at the address on the face hereof. Advertiser will pay Lamar within thirty (30) days after the date of invoice. If Advertiser fails to pay any invoice when it is due, in addition to amounts payable thereunder, Advertiser will promptly reimburse collection costs, including reasonable attorney's fees plus a monthly service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. Delinquent payment will be considered a breach of this contract. Payments will be applied as designated by the Advertiser; non designated payments will be applied to the oldest invoices outstanding.
4. Service Interruptions: If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to Advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. In the case of illumination, should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00p.m. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute space, to be reasonably approved by Advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.
5. Entire Agreement: This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.
6. Copy Acceptance: Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed. Lamar reserves the right to reject or remove any copy either before or after installation, including immediate termination of this contract.
7. Termination: All contracts are non-cancellable by Advertiser without the written consent of Lamar. Breach of any provisions contained in this contract may result in cancellation of this contract by Lamar.
8. Materials/Storage: Production materials will be held at customer's written request. Storage fees may apply.
9. Installation Lead Time: A leeway of five (5) working days from the initial Service Date is required to complete the installation of all non-digital displays.
10. Customer Provided Production: The Advertiser is responsible for producing and shipping copy production. Advertiser is responsible for all space costs involved in the event production does not reach Lamar by the established Service Dates. These materials must be produced in compliance with Lamar production specifications and must come with a 60 day warranty against fading and tearing.
11. Bulletin Enhancements: Cutouts/extensions, where allowed, are limited in size to 5 feet above, and 2 feet to the sides and 1 foot below normal display area. The basic fabrication charge is for a maximum 12 months.
12. Assignment: Advertiser shall not sublet, resell, transfer, donate or assign any advertising space without the prior written consent of Lamar.

INITIALS



Lamar Advertising of Laredo  
P.O. Box 1962  
Laredo, TX 78044  
Phone: 956-723-4152  
Fax: 956-723-2509



CONTRACT # 2904930

Invoice Schedule

Date: 11/15/2017  
New/Renewal: RENEWAL  
Account Executive: Rose Gutierrez  
Phone: 956-723-4152

Year	Invoice Date	Service Period	Total Investment
2018	1/20/2018	1/20-2/16	\$2,097.00
	2/17/2018	2/17-3/16	\$2,097.00
	3/17/2018	3/17-4/13	\$2,097.00
	4/14/2018	4/14-5/11	\$2,097.00
	5/12/2018	5/12-6/8	\$2,097.00
	6/9/2018	6/9-7/6	\$2,097.00
	7/7/2018	7/7-8/3	\$2,097.00
	8/4/2018	8/4-8/31	\$2,097.00
	9/1/2018	9/1-9/28	\$2,097.00
	9/29/2018	9/29-10/26	\$2,097.00
	10/27/2018	10/27-11/23	\$2,097.00
	11/24/2018	11/24-12/21	\$2,097.00
12/22/2018	12/22-1/18	\$2,097.00	
			<b>\$27,261.00</b>

**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Toshiba Indigent Health Care

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernandez

**Department:** Civil Legal Division

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**Subject:**

Discussion and possible action to enter into a Thirty Three (33) month (January 8, 2018 through September 30, 2020) Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Indigent Services Office for a Toshiba E-Studio 2830C Copier at a total amount of Two Thousand Five Hundred Sixty Nine Dollars (\$2,569.22) over the term of the agreement, subject to annual budget appropriating, and authorizing the County Judge to sign and execute all relevant documents[**Requested by Nancy Cadena, Director, Webb County Indigent Health Services; Account #1001-5040-001-443000-035 (Repairs and Maintenance)**]

**Background:**

n/a

**Previous Court Action:**

---

**Fiscal Impact**

**Budget Account Number:** See Financial Impact

**Funding Source:** See Financial Impact

**Balance:** N/A

**Financial Impact:**

Acct # 1001-5040-001-443000-035 (Repairs and Maintenance)

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## Commissioners Court Meeting

**Meeting Date:** 01/08/2018

406th La Familia Agreement Correction

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernandez

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to correct the account number used for payment in the Professional Services Agreement between Jesse Gerardo Hernandez, that provides needs assessment, evaluation and consulting services for the Webb County 406<sup>th</sup> District Court Veteran's Treatment Program for a term of twelve (12) months, that shall commence on September 30, 2017 and expire on September 30, 2018 at a monthly cost not to exceed Three Thousand Dollars (\$3,000.00), for a total cost not to exceed Thirty Six Thousand Dollars (\$36,000.00). The correct account should be **#2352-2040-001-432001**. This item was passed by the Webb County Commissioner's Court on December 11, 2017, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Oscar Hale; Account #2352-2040-001-432001 (Professional Services)]**

### **Background:**

n/a

### **Previous Court Action:**

---

#### **Fiscal Impact**

**Budget Account Number:** See Financial Impact

**Funding Source:** See Financial Impact

**Balance:** N/A

**Financial Impact:**

**Account #2352-2040-001-432001 (Professional Services)]**

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Advanced Computer Technologies Agreement for 406th Veterans Program

**Submitted for:** Erika Hernandez

**Submitted By:** Erika Hernandez

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to correct the account number used for payment in the Software License, Maintenance and Support Agreement between Advanced Computer Technologies, LLC, that provides case management software for the Webb County 406<sup>th</sup> District Court Veteran's Treatment Program for a term of twelve (12) months, that shall commence on September 1, 2017 and expire on August 31, 2018 for a total cost of Twelve Thousand Five Hundred Dollars (\$12,500.00). The correct account should be **#872-2040-001-470000-155**. This item was passed by the Webb County Commissioners Court on December 11, 2017, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Oscar Hale; Account #2872-2040-001-470000-155 (Capital Outlay Computer and Software)]**

### **Background:**

n/a

### **Previous Court Action:**

---

#### **Fiscal Impact**

**Budget Account Number:** See Financial Impact

**Funding Source:** See Financial Impact

**Balance:** N/A

**Financial Impact:**

**Account # 2872-2040-001-470000-155 (Capital Outlay Computer and Software)]**

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Authorization for SWAT Grant No Cost Budget Adjustment

**Submitted for:** Erika Hernandez

**Submitted By:** Erika  
Hernandez

**Department:** Civil Legal Division

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### **Subject:**

Discussion and possible action to authorize the submission of no-cost budget adjustment for the Law Enforcement Terrorism Preparedness Activity (LETPA) grant from the Office of the Governor Homeland Security Grant Program (HSGP) to the state agency in order to increase the equipment quantities from 11 to 16 helmets and vests for the more effective use of grant funds by Webb County Sheriff's Office; and designating the Webb County Judge as the authorized official in any grant-related matters to sign any relevant documents; and any other matters incident thereto. This grant has no match; and, therefore, has no impact to the general fund. **[Requested by Sheriff Martin Cuellar; Grant Fund #2475]**

**Issue:** There were significant savings in the actual costs of the SWAT equipment than what was estimated in the grant budget. Therefore, more equipment can be purchased with the same amount of grant funds.

**Solution:** Submit a no-cost grant adjustment to the state in order to effectively utilize all grant funding.

**Result:** The Webb County Sheriff's Office will have increased capacities and enhanced capabilities.

### **Background:**

This grant funds terrorism prevention activities and endeavors by law enforcement.

### **Previous Court Action:**



This grant funds terrorism prevention activities and endeavors by law enforcement.

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### **Fiscal Impact**

**Budget Account Number:** 2475

**Funding Source:** Grant Revenue

**Balance:** \$29,282

**Financial Impact:**

No cost grant budget adjustment for the Webb County Sheriff's Office  
Thus, this grant will have no impact on the general fund.

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

**Submitted for:** Liza De Leon

**Submitted By:** Liza  
De  
Leon

**Department:** Community Action Agency

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**Subject:**

Discussion and possible action to approve the filling of the following slot and if necessary, the remaining slot, subject to available grant funds for El Aguila Rural Transportation.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1125	Lead Driver II	\$13.68

**Issue:** Slot #1125 is currently vacant.

**Solution:** Request is being made to fill the vacant slot.

**Result:** The filling of slot 1125 will allow our department to continue to function efficiently and effectively providing transportation services to the rural areas of Webb County.

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**Fiscal Impact**

**Budget Account Number:** 2661-7110-521-410000

**Funding Source:** 0

**Balance:** 0

**Financial Impact:**

N/A

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**Attachments**

Job Description

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## **Lead Driver II**

Community Action Agency - Transit

CAA - TRANS/1125  
Pay Grade: \$13.68/hourly

### **JOB SUMMARY**

This position is responsible for supervising Fleet, Bus Operators II and Bus Operator IIIB in the transport of rural passengers. This position reports directly to **Transit Program Manager**.

### **MAJOR DUTIES**

- Makes sure Pre-Post inspection reports are prepared by drivers.
- See that vehicles are kept clean inside / outside.
- Check safety stickers periodically.
- Check condition on tires.
- Keep mileage log on each vehicle.
- Have mileage reports ready every 15<sup>th</sup> of the month for all vehicles.
- Check condition of body.
- Prepare requisitions immediately for parts and maintenance.
- Advice drivers to make a written report on any malfunction on vehicles.
- Check building for any maintenance needed.
- Assist Transit Program Assistant in preparing tickets to vendors.
- Coordinates with Lead Driver I in all transportation activities and to prepare weekly schedules.
- Serves as a substitute bus driver and must be accessible in all aspects of routes as needed; operates a bus along an assigned route.
- Works weekdays, weekends and holidays (if applicable).

- Coordinates with Lead Driver I, trains and certifies drivers on ***PASSENGER ASSISTANCE TRAINING***.
- Must have an open communication at all hours and outside of rural transit operations schedules.
- Picks up and drops off patrons; collects fares; transports para-transit/demand response passengers.
- Provides information to the general public regarding routes, established stops, schedules and services.
- Conducts pre- and post-trip vehicle safety inspections; checks brakes, tires, lights, wipers, and wheelchair lift.
- Conducts a walk-around vehicle inspection; reports equipment defects and problems to dispatch.
- Checks passenger ID cards to assess and collect proper fares.
- Maintains contact with dispatcher, supervisor and other drivers by way of two-way radio.
- Completes required paperwork and reports.
- Operates wheelchair lift and secures wheelchair passengers as required.
- Operates buses for outreach and special services as assigned.
- Verifies that passenger reports are prepared and turned in daily.
- Performs any other duties as assigned.

#### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of program guidelines and procedures.
- Knowledge of traffic laws and safe driving techniques.
- Knowledge of county roads and landmarks.
- Skill in the safe operation of an assigned vehicle.
- Skill in public and interpersonal relations.
- Skill in oral and written communication.
- Ability to communicate in English and Spanish.

## SUPERVISORY CONTROLS

The Transit Program Manager assigns work in terms of general instructions and spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

## GUIDELINES

Guidelines include county and program policies and procedures and traffic laws. These guidelines are generally clear and specific, but may require some interpretation in application.

## COMPLEXITY/SCOPE OF WORK

- The work consists of related supervisory, bus operation and customer service duties. Heavy traffic and inclement weather contribute to the complexity of the position.
- The purpose of this position is to supervise and drive a bus along an assigned route to provide transportation services to rural residents. Successful performance contributes to the safe and efficient provision of services.

## CONTACTS

- Contacts are typically with co-workers, other county employees, clients, and the general public.
- Contacts are typically to give or exchange information, resolve problems, and provide services.

## PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while driving a bus or while standing, walking, bending, crouching or stooping. The employee occasionally lifts light objects.
- The work is typically performed in an office, a bus, and outdoors, occasionally in cold or inclement weather.

## SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has direct supervision over Bus Operator II slot numbers:

- 1129
- 1911

Maintenance-Bus Operator II slot no.1556 and Bus Operator IIIB slot no. 1128.

## MINIMUM QUALIFICATIONS

- Must have one to three years' experience or service.
- Must have a high school diploma or GED from an accredited institution.
- Must have CDL class B with Passenger Endorsement.



**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Forfeiture Building

**Submitted for:** Alberto Torres

**Submitted By:** Alberto  
Torres

**Department:** Constable Precinct 1

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**Subject:**

Discussion and possible action to approve the following budget amendment and allocation from the Constable Pct. 1 Federal Forfeiture Fund: Repairs & Maintenance Bldg. (Account #2180-3150-001-44300-20) in the amount of \$8,400; and any other matters incident thereto.

**Issue:** Additional funds are needed in accounts to cover schedule and future expenses. Account currently has a balance of -\$2,311.68.

**Solution:** Approve Line Item Transfer request.

**Result:** To ensure funding for the remainder of the current fiscal year.

**Background:**

N/A

**Previous Court Action:**

N/A

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A





**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Forfeiture Rent Expense

**Submitted for:** Alberto Torres

**Submitted By:** Alberto  
Torres

**Department:** Constable Precinct 1

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**Subject:**

Discussion and possible action to approve and create a line item/account for the Constable Pct. 1 Federal Forfeiture Fund as follows: Rent Expense (Account #2180-3150-001-444400) in the amount of \$4,000; and any other matters incident thereto.

**Issue:** Line item is needed for the rent of a Storage Unit.

**Solution:** Approve Line Item creation.

**Result:** Rental of storage unit.

**Background:**

N/A

**Previous Court Action:**

N/A

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Budget Amendment/Fund 2202/Firearms Training

**Submitted for:** Angelita Cruz

**Submitted By:** Angelita Cruz

**Department:** Constable Precinct 4

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**Subject:**

Discussion and possible action to approve a budget amendment from funds available by increasing the expenditure budget in the amount of \$1,400.00 from the U.S. Department of Justice; and any other matters incident thereto. No financial impact to the general fund. **[Fund 2202]**

Acct. Number	Acct. Name	Amount
2200-3170-001-456205	Training and Education	\$1,400.00

**Issue:** Proceeds from equitable shared funds from the U.S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

**Solution:** Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

**Result:** These funds will be available for official use to meet the needs of the office.

**Background:**

N/A

**Previous Court Action:**

N/A

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

APX 8000 DIGITAL PORTABLE RADIOS

**Submitted for:** Angelita Cruz

**Submitted By:** Angelita Cruz

**Department:** Constable Precinct 4

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**Subject:**

Discussion and possible action to authorize the Purchasing Agent to purchase Three (3) APX8000 Digital Portable Radios from Motorola Solutions in an amount not to exceed \$21,996.00; pursuant to Texas Local Government Code; Sections 271.101 and 271.102, Sub-chapter F. Cooperative Purchasing Programs, HGAC Contract #RA05-15. **[Account #2468-3170-001-470000 (2016 Operation Stone Garden Grant)]**

**Issue:** 2016 OPSG allocated funding for the purchase of three portable radios for officer use to be utilized for border security operations.

**Solution:** Proceed with approved budget and allocation of monies for the purchase of Three (3) portable radios from Motorola Solutions.

**Result:** Proper communication for the safety of Deputies and the general public.

**Background:**

N/A

**Previous Court Action:**

N/A

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Commissioners Court Meeting Minutes for December 4 and December 11, 2017

**Submitted for:** Virginia Martinez

**Submitted By:** Virginia  
Martinez,  
County  
Clerk

**Department:** County Clerk

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**Subject:**

Approval of Minutes for December 4, 2017 and December 11, 2017

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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**Attachments**

Commissioners Court Special Meeting Minutes for December 4, 2017.pdf

Commissioners Court Meeting Minutes for December 11, 2017.pdf

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# DRAFT

## Official Minutes for Webb County Commissioners Court Special Meeting

**Monday, December 4, 2017 at 1:30 PM  
(Approved DATE)**

Let it be remembered that a special meeting of the Webb County Commissioners Court was held at 1:30 p.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 1st day of December 2017. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

**1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Roll Call by Ms. Lupita De Los Reyes, Senior Accountant on behalf of the Honorable Margie Ramirez Ibarra, Webb County Clerk.

**2. Pledge of Allegiance**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to excuse Cmr. Canales

**Vote:** 4 - 0 Motion Carried - Unanimously



- 3. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

Judge Tijerina welcomed and introduced Ms. Norma Farabough as newly appointed Webb County Tax Assessor Collector.

## **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

### **Honorable Delia Perales, Treasurer**

- 4. Approval of payroll and accounts payable; and any other matters incident thereto.**

County Treasurer, Ms. Delia Perales presented the Recap of Checks, Ratification of three (3) Checks, Disbursements of Payroll, and Side Bills.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

### **Honorable John C. Galo, Webb County Commissioner Pct. 3**

- 5. Discussion and possible action to authorize the purchasing agent to initiate a recycling of current leased vehicles for the purpose of exchanging for new leased vehicles as per the current master lease agreement with Enterprise Fleet Management, Inc. (TIP # 2072816), in order to secure lower pricing that will have a positive economic impact on the County Budget, in accordance with the Texas Local Government Code; Section 271.102 (Cooperative Purchasing Program Participation)(C.); and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #5 for whatever number they deem economically feasible

**Vote:** 4 - 0 Motion Carried - Unanimously

## Commissioners Court Administrator

6. Discussion and possible action to retain Allison, Bass, and Magee to defend Webb County and Webb County employees named in *Civil Action No. 5:17-cv-00237; Mario Alberto Andrade, Sr, and Irene Herrera vs. Webb County, Texas; Orlando Villanueva; Arturo Garza-Gongora; Hortencia Avalos; Maria Vaillancourt; and Julio Arriaga*, and authorizing the County Judge to execute relevant documents; and any other matters incident thereto.

**Issue:** The County Attorney has indicated that he will not represent Webb County on this matter despite the Commissioners Court specifically providing his office with a “Civil Litigation Specialist” and an assistant for the Civil Litigation Specialist. Consequently the County is in need of outside counsel to defend against the above referenced suit.

**Solution:** Retain outside counsel capable of defending against the claims in the lawsuit.

**Result:** Webb County and the named employees will be appropriately represented.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina

**Vote:** 4 - 0 Motion Carried - Unanimously

## Budget Office

7. Discussion and possible action to approve required corrections to the Personnel General Orders for county departments that were adopted by the commissioners court for the 2017-2018 fiscal year budget; and any other matters incident thereto.

**Issue:** Proposed changes to the general orders need to properly reflect the correct discretion/longevity amounts budgeted in the appropriate line items for county departments. The Commissioners Court adopted these changes for fiscal year 2017-2018.

**Solution:** Approve requested corrections that will not change the total amount that is currently budgeted in the line item.

**Result:** Accurately identify the correct discretion/longevity

**amounts budgeted in the appropriate line items for county departments.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve the raise for attorneys from A to N base pay and the separation of longevity

**Vote:** 4 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to amend the prior motion and approve any difference from the contingency fund

**Vote:** 4 - 0 Motion Carried - Unanimously

**8. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adjourn

**Vote:** 4 - 0 Motion Carried - Unanimously

# DRAFT

## Official Minutes for Webb County Commissioners Court Meeting

**Monday, December 11, 2017 at 9:00 AM  
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 7th day of December 2017. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

#### **1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to excuse Cmr. Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)  
Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to excuse Cmr. Canales

**Vote:** 3 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (ABSENT)  
Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

#### **2. Pledge of Allegiance/Invocation**

**3. Discussion and possible action for Approval/Ratification of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Business Office); and any other matters incident thereto.**

Treasurer's Office Accounting Manager, Mr. Sergio Ramirez presented the Recap of Checks and two (2) Invoices from the Bruni Rural Water Supply due on the 16th for a total amount of \$217.58 pending approval.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 3 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the release of checks for the month of December, accounts payable, and payroll

**Vote:** 3 - 0 Motion Carried - Unanimously

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for November 2017.

9:07 a.m. - Cmr. Canales present.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 4 - 0 Motion Carried - Unanimously

Business Office, Ms. Rebecca Garcia presented the Accounts Payable Invoice Activity Analysis as of December 7, 2017.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 4 - 0 Motion Carried - Unanimously

Interim HR Director, Mr. Leroy Medford presented a Wage and Pay Scale Policy Budget Amendments Report dating from 11/27/17 thru 12/08/17.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the budget amendments for the departments listed but also to authorize as budget amendments the previous action taken at the last meeting to change the personnel general orders and reflect the correct amount

**Vote: 4 - 0 Motion Carried - Unanimously**

- 4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

#### **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.**

**The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.**

**The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.**

#### **CONSENT ITEMS**

- 5. Civil Legal Division**

- a. **Discussion and possible action to enter into a Thirty Three (33) month (December 11, 2017 through September 11, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Youth Village for three (3) Toshiba E-Studio 8508A Digital Copiers, and a Lexmark XM5270 Digital Copier, Texas DIR Contract # DIR-TSO-3042, at a cost of Nine Hundred Ninety Eight Dollars and Ninety Six Cents (\$998.96) per month for a total amount of Thirty Two Thousand Nine Hundred Sixty-Five Dollars and Sixty-Eight Cents (\$32,965.68) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Melissa Mojica, Director, Webb County Youth Village; Acct #1001-2450-001-443000-035 (Equipment Repairs and Maintenance)]**
- b. **Discussion and possible action to enter into a Forty-Two (42) month (April 28, 2017 through September 30, 2020) AIMS Maintenance Contract between Toshiba Business Solutions and Webb County for the Webb County Constable, Precinct 1, for a Toshiba E-Studio 3540c Copier at a cost of Two Hundred Nineteen Dollars and Eighty Cents (\$219.80) annually, for a total amount of Seven Hundred Sixty Nine Dollars and Thirty Cents (\$769.30) over the term of the agreement, subject to annual budget appropriating, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Rodolfo Rodriguez, Webb County Constable, Precinct 1; Account #1001-3150-001-461000 (Materials & Supplies)]**
- c. **Discussion and possible action to enter into a Three (3) year Hospital Services Agreement with Laredo Texas Hospital Company, L.P. d/b/a Laredo Medical Center. The term of the Hospital Services Agreement shall begin December 1, 2017 and will end November 30, 2020. The purpose of the agreement is to provide the medical examiner basic diagnostic histology and laboratory services. Services will be charged at One Hundred Five Percent (105%) of the 2014 Medicare Fee Schedule, subject to annual budget appropriation, and any other matters incident thereto. [Requested by Dr. Corinne Stern, Medical Examiner; Account #1001-3100-001-432001 (Professional Services)]**
- d. **Discussion and possible action to enter into a Twelve (12) month (September 30, 2017 through September 29, 2018) Professional Services Agreement between Jesse Gerardo Hernandez and Webb County for the 406<sup>th</sup> District Court Veteran's Treatment Program to evaluate and monitor program participants at a**

monthly cost not to exceed Three Thousand Dollars (\$3,000.00) and a total cost not to exceed Thirty Six Thousand Dollars (\$36,000.00), and authorizing the County Judge to sign and execute all relevant documents. [Requested by Judge Oscar Hale, 406<sup>th</sup> District Court; Account #2872-2040-001-432001 (Professional Services)]

- e. Discussion and possible action to enter into a Twelve (12) Month (September 1, 2017 through August 31, 2018) Software License, Maintenance and Support Agreement between Advanced Computer Technologies, LLC and Webb County for the 406<sup>th</sup> District Veteran's Treatment Program for case management software for a total cost of Twelve Thousand Five Hundred Dollars (\$12,500.00), and authorizing the County Judge to sign and execute all relevant documents. [Requested by Judge Oscar J. Hale, 406<sup>th</sup> District Court; Account #2872-2040-001-432001 (Professional Services)]
- f. Discussion and possible action to approve an addendum to the existing lease license agreement between the Webb County Sheriff's Office and Mall del Norte, L.L.C. to include the operation of the Safe Haven program at the Webb County substation located at 5300 San Dario, Laredo, Texas 78041 (Mall del Norte property), and authorizing the County Judge to sign any relevant documents and any other matters relevant thereto with no impact to the general fund balance. [Requested by Webb County Sheriff's Office]
- g. Discussion and possible action to enter into a Twelve (12) month (September 1, 2017 through August 31, 2018) Maintenance Agreement between Xerox and Webb County for the Webb County Auditor's Office for a WC PRO M2128 Copier at a cost of One Thousand Four Hundred Twenty Four Dollars and Sixteen Cents (\$1,424.16) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Conrado Hein, Webb County Interim Auditor; Account #1001-1260-001-443000-035 (Repairs & Maintenance-Equipment)]

6. Community Action Agency



- a. **Discussion and possible action to accept a check from 2017 Reliant Energy Retail Services. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy Retail Services clients. [Account #2923-5170-521-441210]**

**Issue: Webb County Community Action Agency received a check from Reliant Energy Retail Services in the amount of \$980.17.**

**Solution: Webb County CAA will utilize these funds to assist qualified Reliant Energy customers.**

**Result: The clients will be assisted to pay their utility assistance bills from this donation.**

**7. Honorable Margie Ibarra, County Clerk**

- a. **Approval of Meeting Minutes for November 16, 2017 and November 27, 2017.**

**8. Honorable Isidro Alaniz, District Attorney**

- a. **Discussion and possible action to approve a reimbursement agreement between Webb County District Attorney's Office and the United States Marshals Services for overtime expenses. The period of performance for this agreement is October 1, 2017 through September 30, 2018 for an amount not to exceed \$16,000.00, in support of Joint Law Enforcement Operations - Project JLEOTFS4. The applicable fringe benefits for the overtime will be covered utilizing forfeiture funds. [Fund #2580 (US Marshals-District Attorney)]**

**Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along the Texas border and within our Community.**

**Solution: Accept Federal assistance to continue local participation in USMS investigations, strategic initiatives and prosecution of organized crime.**

**Result: Disruption of organized criminal activity in Webb County and along the Texas border.**

**9. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1106, 1108, 1110	Part Time Substitute	\$8.73	20

10. Planning & Physical Development

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 11, 2017.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1507	GIS Tech II	\$16.73 14/A-E

Issue: Permission to fill a slot which recently became vacant due to disciplinary termination. Position is needed to fulfill mandated regulatory inspection services as well as mapping and other field services.

Solution: Authorize the filling of this position.

Result: Department will be able to meet mandated obligations and fulfill needed taxpayer services.

11. Risk Management

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 11, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2461	Safety Coordinator	\$16.73 - 14/A-E

Issue: The employee that is in slot #2461 transferred to another position in the County on 11/29/2017.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

**Result: Fill the vacancy to assist the department with the day to day operations of the Risk Management Department.**

**12. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to authorize the Webb County Sheriff's Office to apply to the Office on Violence Against Women (OVW) for a Fiscal Year (FY) 2018 Justice for Families Program grant as coordinated, developed, written, and submitted by the Webb County Sheriff's Office in conjunction with the 406th District Court and the Casa Misericordia Domestic Violence Shelter in the amount roughly estimated at \$550,000 for full-time/part-time personnel, training/travel, leasing, utilities, contractual services, equipment/supplies, and other needs to support the Webb County Sheriff's Office Safe Haven Program, and designating the Webb County Judge as the authorized official in all matters pertaining to this grant; and any other matters incident thereto. This grant requires no cash and/or in-kind match. However, this grant only funds the provision of supervised visitation and safe visitation exchange of children and youth by and between parents in situations involving domestic violence, dating violence, child sexual abuse, sexual assault, or stalking (i.e. not cases of contentious divorces and/or general familial discord/strife regarding custodial legal matters that do not involve these types of violence crimes against women and/or children). Moreover, Webb County has assured the Webb County Sheriff's Office that a minimum of \$55,000 of necessary funding per year will be provided through the Webb County budget to support the Safe Haven Program adequately.**

**Issue: The announcement of the closing of Safe Haven's doors (currently averted) was recent and unforeseeable, leaving the Sheriff's Office and the rest of Webb County scrambling to find the necessary resources to support the program and the families who have come to rely on its services. Thus, there is extremely limited funding now available to supply the staff and other needs for the Safe Haven Program, which provides for secure and supervised visitations and safe exchanges of minor children in the Laredo/Webb County community. This is a crucial need in the local community for families who have experienced contentious custody disputes, allegations of child abuse/neglect, a documented history of family/domestic violence, and other allegations of physical confrontations and/or severe familial discord.**

**Solution: Apply for grant funds to help secure funding to help fund the needs of the program and its participants from the community.**

**Result: If grant funded, the Webb County/Laredo community's needs for this type of service will be met. Serious familial violence can be diminished and/or prevented through this program.**

- b. Discussion and possible action to approve the following budget amendment (line item reduction) contingent upon and in strict adherence with the approval of said budget adjustment by the grant funding agency; and any other matters incident thereto. This no cost budget adjustment is being requested in order to match actual expenditures so that the grant accountant at the Webb County Auditor's Office will be able to submit the final financial status report (FSR). The financial information below has been certified y the Webb County Auditor's Office; please see attachment. Violence Against Women Act (VAWA) grant for Sept. 2016- Oct. 2017 has been closed out programmatically, the final financial status report (FSR) needs to be submitted with actual expenditures. However, as with the majority of grants, the actual expenditures does not match the initial budget exactly; and, the final financial status report (FSR) will not be accepted if it does not exactly match the grant budget. [Grant Fund 2605 (F364 Violence Against Women Act (VAWA)- Sheriff Grant)]**

Acct. Number	Acct. Name	Amount	Balance	End Balance
2605-3010-001-458090	Travel	(\$357.51)	\$6,292.00	\$5,934.49
2605-3010-001-460000	Office Supplies	(\$0.83)	\$150.00	\$149.17
2605-3010-001-460105	Minor Tools & Apar.	(\$0.07)	\$2,647.00	\$2,646.93
2605-3010-001-460105-015	Minor Tool & Apar.-Equip.	\$0.38	\$2,156.00	\$2,156.38
2605-3010-330300	Grant Revenue	\$232.47	\$7,309.00	\$7,076.53
2605-9080-391000	Transfer In	\$125.56	\$3,936.00	\$3,810.44

**Issue: Although this Violence Against Women Act (VAWA) grant for Sept. 2016- Oct. 2017 has been closed out programmatically, the final financial status report (FSR) needs to be submitted with actual expenditures.**

**Solution: Submit a no-cost budget adjustment so that the grant budget matches actual expenditures.**

**Result: The final financial status report will be submitted on a timely basis.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve all Consent Agenda items

**Vote: 4 - 0 Motion Carried - Unanimously**

## **REGULAR AGENDA**

### **Honorable Martin Cuellar, Sheriff**

- 13. Discussion and possible action to approve a professional services contract with Sigifredo Gonzalez, Jr. to provide specialized training for law enforcement personnel and other law enforcement services, pursuant to Local Government Code 262.024 (a) (4) Discretionary exemption, for a performance period of Six (6) months at a cost of One Thousand Five Hundred Dollars (\$1,000.00) per month, effective December 1, 2017 through May 30, 2016, for an amount not to exceed \$6,000.00. [Account # 2152-3010-001-432001 (Professional Services)]**

**Issue: Webb County Sheriff requests specialized law enforcement training and other law enforcement services.**

**Solution: Contract services to assist with specialized training for members of the Sheriff's Office.**

**Result: Secure recommendations on standard operating procedures, specialized training, and any other matters that pertain to the mission and goals of the Webb County Sheriff's Office as directed and approved by the Webb County Sheriff.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve item #13 not to exceed six (6) months

**Vote: 4 - 0 Motion Carried - Unanimously**

- 14. Discussion and possible action to authorize the continued payment of salary and fringe benefits of the Office of Violence Against Women (OVW) grant funding investigator (Slot #2830) for a period not to exceed Ninety (90) days, until notification of Webb County's ability to drawdown funds by grant funding agency.**

**This grant was awarded by the OVW on September 26, 2017. However, as sometime occurs, a fiscal review has yet to be completed and thus funds are not available to be drawn down until this fiscal review is completed. [Fund #2604 Office on Violence against Women (OVW) Domestic Violence Initiative]**

**Issue: This grant was awarded on September 26, 2017. However, the Webb County has not received official notification of the ability to draw down funds.**

**Solution: The Webb County Commissioners' Court approve the continued payment of salary and fringe benefits until the funding agency makes funding available for draw downs.**

**Result: The investigator will be able to continue to provide necessary services to the domestic violence victims of the Laredo/Webb County community until the funding agency makes grant funding available for draw downs.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

**Vote: 4 - 0 Motion Carried - Unanimously**

- 15. Discussion and possible action to pay for professional services to A&M Forensics and Engineering, Inc. in the amount of \$10,117.84 for engineering and reconstruction, case production, scene inspection and survey, travel time, mileage, drafting, trailer inspection, tractor inspection, and other necessary costs. This is in reference to litigation for a car accident in Cause Number 2017 CVA000356D3. This expert was hired by Webb County to preserve and analyze needed evidence for the defense of Webb County. [Account Numbers #1001-3010-001-432089 (Forensic Examination) in the amount of \$3,000 and #2152-3010-001-432001 (Professional Services) in the amount of \$7,118]**

**Issue: Services have been rendered in a pending litigation.**

**Solution: Authorization to pay professional services rendered.**

**Result: Webb County will be meeting its financial obligations.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote: 4 - 0 Motion Carried - Unanimously**

## Civil Legal Division

16. Discussion and possible action to approve Memorandum of Understanding for the Texas Work-Study Program between Laredo Community College and Webb County. The Agreement provides that Laredo Community College will prepare and place work study employees with Webb County offices fully paid under the Texas Work-Study Funding. Webb County will supervise the work assigned to the student employees. The Agreement will be effective December 1, 2017 through January 31, 2018. The parties may mutually agree to renew the MOU for successive one (1) year term. There is no financial impact on the County's General Fund, and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. [Requested by Alexandra Colessides, Interim Director of Risk Management].

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

## Economic Development

17. Discussion and possible action to authorize the acceptance of a unilateral written amendment from the Texas Commission on Environmental Quality (TCEQ) to extend the Webb County – Local Emergency Planning Committee (LEPC) Grant Program #582-17-71563 contract period up to 180 days; and authorizing the County Judge to sign all relevant documentation. This action will not impact the county general fund.

**Issue:** The contract period for this program expires December 31, 2017.

**Solution:** This contract period amendment will enable the purchase of the necessary goods and services under the LEPC Grant Program.

**Result:** The approval of this contract amendment will enable the county to purchase the necessary goods and services that will allow the County LEPC to establish, maintain, and/or improve their implementation of Emergency Planning and Community Right-to-Know Act (EPCRA).

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 3 - 0 Motion Carried

Other: Commissioner, Pct. 1 Jesse Gonzalez (OUT OF THE COURTROOM)

18. **Discussion and possible action to approve the reclassification, posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 11, 2017:**

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2804	Grant Writer/Project Manager	\$55,694.68 - 19/S

**Issue:** The employee that was previously in slot #2804 was promoted to slot #15. At the time of promotion, slot #2804 was at the maximum Grade/Step 17/AH - \$60,791.62. The vacating of the position reset the Step to the initial Grade/Step 17/A at \$40,346.66. The reclassification of this position will allow the Economic Development Department to establish a higher starting salary at Grade/Slot 19/S - \$55,694.68. The reclassification shall better compliment the job duties and attract qualified applicants for hiring consideration. The job duties of this salaried position includes County grant writing, program planning, project implementation and supervisory responsibilities.

**Solution:** Request to reclassify and fill this vacant slot to allow the department to continue to operate effectively.

**Result:** The filling of slot #2804 will allow the department to run on a full staff if the court grants approval.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #18 at 19 as per policy

**Vote:** 4 - 0 Motion Carried - Unanimously

## Human Resources



- 19. Discussion and possible action to authorize the policy committee to review and consider making recommended changes to personnel policies in place regarding minimum educational criteria for certain county positions wherein county experience may be considered as a substitute to qualify for employment; and any other matters incident thereto. [Requested by Leroy Medford, Human Resources Interim Director]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

### **Community Action Agency**

- 20. Discussion and possible action to apply for 2018 Community Services Block Grant (CSBG) Discretionary funds for Direct Client Assistance in the amount of \$14,750.00 and authorizing the County Judge to sign all relevant documents. There is no County Match and will not have impact on the General Fund. Dates of grant January 1, 2018 through December 31, 2018.**

**Issue:** Discretionary funds from the CSBG grant will award \$14,750.00 to Webb County CAA to transition clients out of poverty.

**Solution:** Approve funding for the Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for Program Year 2018 in the amount of \$14,750.

**Result:** These funds are intended to assist eligible Webb County residents to transition out of poverty.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 3 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

### **Purchasing**

21. **Status report on the Youth Village Rehabilitation Project with possible action to approve the reallocation of bond series money to fund the base bid amount submitted by AOC Calton, Ltd., DBA Summit Building and Design in the amount of \$3,840,000.00. The Project Architect (Ausland Architects) is proposing two (2) valued engineering (VE) options for the Court's consideration to lower the project cost and authorizing the County Judge to sign all relevant documents and any other matters incident thereto [Requested by Joe Lopez III, Purchasing Agent; 2013 Bond Series Accounts;3140-2450-001-470000-030 Capital Outlay Construction; 3145-4020-001-470000-030 Capital Outlay Construction; 3175-7220-001-470000-100 Land & Bldg Purchase].**

**Issue: Current base bid exceeds project funding. Project Architects have met with contractor to explore possible cost saving options and also provided the contractor with VE recommendations.**

**Solution: Present two (2) VE options to Commissioners Court for their consideration. Option one (1) requires an additional \$1,488,075.00 and option two (2) requires an additional \$462,896.70. Staff is recommending to reallocate funding from within the same bond series to fund the additional dollar amount required for either option 1 or 2.**

**Result: Finalize construction contract with Summit Building and Design and provide a Notice to Proceed to start the construction of the Webb County Youth Village Rehabilitation Center Project.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to approve option 1 with zero scaping, any value engineering that could be added at a later time, use our oldest bonds first including the veterans museum and pledge general funds to replenish the money as needed

**Vote: 4 - 0 Motion Carried - Unanimously**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to open item #21

**Vote: 4 - 0 Motion Carried - Unanimously**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to start construction once the County Judge has signed all the relevant documents and all approvals have been completed by all the proper channels

**Vote:** 4 - 0 Motion Carried - Unanimously

## **Risk Management**

- 22. Discussion and possible action to terminate the relationship between Valley Risk Consulting and Webb County and to provide written, 30 (thirty) days effective notice of termination, effective date of notice to be January 1, 2018 and authorizing County Judge to sign any relevant documents and any other matters incident thereto. [Requested by Alexandra Colessides, Interim Director-Risk Management].**

**Issue:** The contract between the consulting firm and the County expired at the end of fiscal year 2016/2017. Since the expiration of said agreement, no new contract has ever been executed by the County and the current relationship between the County and Valley Risk Consulting is presently on a month-to-month basis. The County has had the same insurance consultant for approximately five years. The County has experienced millions of dollars' worth of shortfalls in the self-insured health plan for several years, no solutions that have been offered and utilized have curbed the annual losses beyond budgeted amounts, and the County employees have seen their rates increase significantly.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 3 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSTAIN)

- 23. Discussion and possible action to authorize a payment in the amount of \$8,000.00 (Eight Thousand Dollars) to Guerra Communications for the Webb County Employee Christmas Dance scheduled for Saturday, December 16, 2017, with further action to release check upon court approval; and any other matters incident thereto. [Vending Machine Commissions Account #1001-209285 (\$2,420.00) and Flexible Spending Account #1001-209250-075 (\$5,580)] .**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

**Honorable Margie Ibarra, County Clerk**

24. Discussion and possible action to approve the following budget amendment (line item transfer) from the Cost Recovery Fee Fund Account #2015-2310-341122-005 in the amount of \$10,000 to purchase computer equipment necessary to continue the e-filing process for all criminal, probate, and civil cases:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2015-2310-341122-005	Cost Recovery Fee	\$10,000	\$10,840	\$840
To:	1001-2310-001-460105	Minor Tools & Apparatus	\$10,000	\$1,000	\$11,000

**Issue:** New computers and software is required to continue implementing the e-filing process in our Courts Division.

**Solution:** Approval of line item transfer and purchase of six (6) OptiPlex 7450 AIO computers from Dell and six (6) Software Licenses from SHI Government Solutions not to exceed \$10,000.00.

**Result:** The Webb County Clerk's Office will be able to continue accepting electronic filing for civil, probate, and criminal cases.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 4 - 0 Motion Carried - Unanimously

**Honorable Norma Farabough, Tax-Assessor- Collector**

25. Discussion and possible action to record into the Commissioners Court minutes the Tax Assessor Collector's certification of the appointment of lawful deputies to perform any and all acts pertaining to the office of the Tax Assessor Collector.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

**Budget Officers**

26. Discussion and possible action to approve the following budget amendments (line item transfers) in order to carry over required open purchase orders for fiscal year 2018 capital outlay financed by lease purchase proceeds [Requested by Auditor]:

	Acct. Number	Acct. Name	Amount
From:	1001-259700	Fund Balance	\$ 607,509
To:	1001-3010-001-470000	Capital Outlay- Sheriff	\$293,024
	1001-3150-001-470000	Capital Outlay- Constable Rodriguez	\$57,475
	1001-3160-001-470000	Capital Outlay- Constable Cortez	\$63,747
	1001-3170-001-470000	Capital Outlay- Constable Devally	\$63,747
	1001-3180-001-470000	Capital Outlay- Constable Villarreal	\$63,747
	1001-4070-001-470000	Capital Outlay- Sheriff	\$65,769

**Issue:** Open purchase orders are required to be carried over to fiscal year 2018 for capital outlay finance by lease purchase proceeds.

**Solution:** The fiscal year 2017-2018 budget require budget amendments for these departments in order to pay for capital outlay finance by lease purchase.

**Result:** Expenditures will be reported and paid in the proper fiscal year.

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 4 - 0 Motion Carried - Unanimously

### Commissioners Court Administrator

27. Discussion and possible action to fill the following County Extension Agent position serving Webb County; and any other matters incident thereto. [Requested by Texas A&M AgriLife Extension Service]

**Slot #607 - County Extension Agent - Landen R. Gulick, 4-H**

**Youth Development, effective December 11, 2017. (County portion of agent salary \$22,307.00)**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 4 - 0 Motion Carried - Unanimously

**Honorable John C. Galo, Webb County Commissioner Pct. 3**

- 28. Discussion and possible action to approve a Telematics Services Agreement between Enterprise Fleet Management, Inc. and Webb County for the use of in-vehicle telematics devices (GPS-Global Positioning System) and ancillary products to be utilized in all eligible county vehicles; and authorizing the civil legal division to review and finalize the agreement, and further authorizing the county judge to sign all relevant documents; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #28 and have the funding come from the original \$300,000 appropriated for the vehicles in accordance with local government code 271.102 (c) and TIPS #2072816

**Vote:** 4 - 0 Motion Carried - Unanimously

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

- 29. Discussion and possible action to authorize the Purchasing Agent to purchase furniture for the Webb County Fernando Salinas Community Center in an amount not to exceed \$45,298.21 to include delivery, assemble and installation from Workplace Resource (Cooperative Purchasing Agreements with US Communities #4400003403, National IPA #P15-150, #R142205 & NCPA #07-18) in accordance with the Texas Local Government Code; Section 271.102 (C.), Cooperative Purchasing Program Participation and authorizing the County Judge to sign all relevant documents and any other matters incident thereto [Requested by Jaime Canales, Commissioner Pct. 4; Bond Series 2010 Account No. 3040-6290-001-474501 Construction in Progress].**

**Issue:** The facility currently lacks the proper furnishing for multiple areas of the building including but not limited to the classroom, corridor, dining, multi-purpose, and library areas.

**Solution: Seek approval from Commissioners Court to utilize available funding within the bond series to purchase furniture from Workplace Solutions a cooperative purchasing vendor.**

**Results: Complete the furnishing of the Community center to better service the Citizens of Webb County visiting the center and utilizing the services provided by Center.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo

**Vote: 4 - 0 Motion Carried - Unanimously**

**(Recess 10:36 - 10:47 a.m.)**

### **Presentations**

- 30. Status report to Webb County Commissioners Court by Judge Victor Villarreal who presides over County Court at Law II regarding the monthly report on results and statistics of the court. [Requested by Victor Villarreal, County Court at Law #2 Judge]**
- 31. Recognition and presentation of plaques to Mr. Jose Luis Neira (Director of Building Maintenance and Road & Bridge Interim), and Mr. Ernie A. Salinas who traveled to Panama City to earn their Sandan Third Degree black belt in Okinawa Gogu – Ryu, martial art style. These are the only two individuals in Laredo that have achieved this honor [Co-Sponsored by Honorable Tano E. Tijerina, Webb County Judge, Requested by Honorable Martin Cuellar, Webb County Sheriff]**
- 32. Communications**  
  
Cmr. Gonzalez, Cmr. Galo, Cmr. Canales, and Judge Tijerina all read communications on behalf of the Commissioners Court.
- 33. Adjourn**  
  
Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to adjourn  
**Vote: 4 - 0 Motion Carried - Unanimously**





## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Creation of Expense Account

**Submitted for:** Virginia Martinez

**Submitted By:** Virginia  
Martinez

**Department:** County Clerk

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### **Subject:**

Discussion and possible action to create an expense account under the Cost Recovery Fee Fund Account #2015-2310-341122-005 and to transfer the \$10,000 previously approved on December 11, 2017 under item #25. Once the creation of the expense account and line item transfer is completed the County Clerk's Office will purchase computer equipment necessary to continue the e-filing process for all criminal, probate, and civil cases.

**Issue:** New computers and software is required to continue implementing the e-filing process in our Courts Division.

**Solution:** Approval of the expense account creation and line item transfer from Cost Recovery Fee Fund Revenue Account to Expense Account. Also, the purchase of six (6) OptiPlex 7450 AIO computers from Dell and six (60 Software Licenses from SHI Government Solutions not to exceed \$10,000.00.

**Result:** The Webb County Clerk's Office will be able to continue accepting electronic filing for civil, probate, and criminal cases.

### **Background:**

Line item transfer previously approved on December 11, 2017, Item #25.

### **Previous Court Action:**

December 11, 2017, Item #25

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## **Fiscal Impact**

**Budget Account Number:** 2015-341122-005

**Funding Source:** 2015

**Balance:** 10,840.00

**Financial Impact:**

\$10,000.00

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## **Attachments**

Dell Quote

SHI Quote

EMAIL COMMUNICATION WITH AUDITORS.pdf

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## A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

**Total: \$7,410.00**

<b>Quote number:</b> 3000020021881.1	<b>Quote date:</b> Nov. 27, 2017	<b>Quote expiration:</b> Dec. 27, 2017	<b>Deal ID:</b> 14532971
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<b>Company name:</b> WEBB COUNTY	<b>Customer number:</b> 6614546	<b>Phone:</b> (956) 721-2530
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<b>Sales rep information:</b> Marlene Silva Marlene_S@Dell.com (800) 456-3355 Ext: 5138137	<b>Billing Information:</b> WEBB COUNTY P O BOX 593 1110 WASHINGTON ST STE 101 LAREDO TX 78040-4466 US (956) 721-2530
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## Pricing Summary

Item	Qty	Unit Price	Subtotal
OptiPlex 7450 AIO	6	\$1,235.00	\$7,410.00
<b>Subtotal:</b>			\$7,410.00
<b>Shipping:</b>			\$0.00
<b>Environmental Fees:</b>			\$0.00
<b>Non-Taxable Amount:</b>			\$7,410.00
<b>Taxable Amount:</b>			\$0.00
<b>Estimated Tax:</b>			\$0.00
<b>Total:</b>			<b>\$7,410.00</b>

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

## Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,  
Marlene Silva

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

## Shipping Group 1

<b>Shipping Contact:</b> GEORGE SANCHEZ	<b>Shipping phone:</b> (956) 721-2530	<b>Shipping via:</b> Standard Ground	<b>Shipping Address:</b> 1110 VICTORIA ST STE 101 LAREDO TX 78040 US
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SKU	Description	Qty	Unit Price	Subtotal
	<b>OptiPlex 7450 AIO</b>	6	\$1,235.00	\$7,410.00
	<b>Estimated delivery date:</b> Dec. 8, 2017			
	<b>Contract No:</b> 42AFU			
	<b>Customer Agreement No:</b> DIR-SDD-1951			
210-AKMX	BASE,AIO,OPTI,7450,CTO,WW	6	-	-
338-BHUH	Intel Core i7-6700 (QC/8MB/8T/3.4GHz/65W); supports Windows 7/8.1/10/Linux	6	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	6	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	6	-	-
370-ADJH	16GB (2x8GB) 2400MHz DDR4	6	-	-
400-AOVM	2.5 inch 512GB SATA Class 20 Solid State Drive	6	-	-
401-AADF	No Additional Hard Drive	6	-	-
817-BBBN	NO RAID	6	-	-
409-BBCF	No Intel Rapid Start or Smart Connect	6	-	-
575-BBHQ	Basic Stand for OptiPlex 7440/7450	6	-	-
490-BBFG	Intel Integrated Graphics, Dell OptiPlex	6	-	-
429-AAZF	8x Slimline DVD+/-RW Drive	6	-	-
555-BBNG	Thank You for Choosing Dell	6	-	-

555-BBFO	No Wireless	6	-	-
391-BBDM	Non-Touch LCD, Dell OptiPlex AIO	6	-	-
329-BDHU	7450 AIO 23.8, FHD NonTouch with No Camera, Integrated Graphics, Bronze PSU	6	-	-
461-AABV	No Accessories	6	-	-
580-ADJM	Dell KM636 Wireless Keyboard & Mouse English, Black	6	-	-
570-AADI	Mouse included with Keyboard	6	-	-
631-ABEU	No Out-of-Bands Systems Management	6	-	-
525-BBCL	SupportAssist	6	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	6	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	6	-	-
658-BBRB	Waves Maxx Audio	6	-	-
658-BCUV	Dell Developed Recovery Environment	6	-	-
620-AALW	OS-Windows Media Not Included	6	-	-
387-BBLW	E-Star 6.1 & TCO 5.0 Driver, Service Install Module	6	-	-
332-1286	US Order	6	-	-
340-ABJI	No Diagnostic/Recovery CD media	6	-	-
340-BJWF	MOD,PLCMT,QSG,W10,7450,DAO	6	-	-
658-BBTV	CMS Essentials DVD no Media	6	-	-
450-AAOJ	System Power Cord (Philippine/TH/US)	6	-	-
329-BBJL	TPM Enabled	6	-	-
389-BCGW	No UPC Label	6	-	-
389-BRFY	MOD,LBL,REG,JSD2,GS,7450	6	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	6	-	-
340-BJWH	MOD,SHP MTL,TAR,AIO23.8,DAO	6	-	-
389-BBUU	Shipping Label for DAO	6	-	-
389-BHGE	Intel Core i7 Processor Label	6	-	-
800-BBIO	Desktop BTO Standard shipment	6	-	-

817-BBBB	No FGA	6	-	-
997-6870	Dell Limited Hardware Warranty Plus Service	6	-	-
997-6875	Onsite/In-Home Service After Remote Diagnosis 5 Years	6	-	-
			<b>Subtotal:</b>	\$7,410.00
			<b>Shipping:</b>	\$0.00
			<b>Environmental Fees:</b>	\$0.00
			<b>Estimated Tax:</b>	\$0.00
			<b>Total:</b>	<b>\$7,410.00</b>

## Important Notes

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### Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale ([www.dell.com/learn/us/en/uscorp1/terms-of-sale](http://www.dell.com/learn/us/en/uscorp1/terms-of-sale)), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy ([www.dell.com/returnpolicy](http://www.dell.com/returnpolicy)) and Warranty (for [Consumer warranties](#) ; for [Commercial warranties](#)).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply ([Consumer](#); [Commercial](#)). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A ([www.dell.com/AEULA](http://www.dell.com/AEULA)) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S ([www.dell.com/SEULA](http://www.dell.com/SEULA)).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

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Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

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**Pricing Proposal**

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<b>Description:</b>	Microsoft Select Plus - Multiple
<b>Created On:</b>	Nov-28-2017
<b>Valid Until:</b>	Dec-15-2017

**WEBB CO**

**Gus Ornelas**

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 LAREDO, TX 78040  
 United States  
 Phone: (956) 523-4893  
 Fax:  
 Email: gornelas@webbcountytexas.gov

**Inside Account Manager**

**Jonathan Gaudet**

1301 S. MoPac Expressway, Suite 375  
 Austin, TX 78746  
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Product	Qty	Retail	Your Price	Total
1 Microsoft Office Professional Plus 2016 Single Language Microsoft Volume License (MVLP) Microsoft - Part#: 79P-05582 Contract Name: Microsoft Contract #: DIR-SDD-2503	6	\$399.00	\$327.64	\$1,965.84
2 Microsoft Windows Server 2012 - License - 1 user CAL - Select, Select Plus - Single Language Microsoft - Part#: R18-04302 Contract Name: Microsoft Contract #: DIR-SDD-2503	6	\$27.00	\$24.70	\$148.20
3 Microsoft Exchange Standard CAL 2016 Single Language Microsoft Volume License (MVLP) Microsoft - Part#: 381-04439 Contract Name: Microsoft Contract #: DIR-SDD-2503	6	\$69.00	\$56.80	\$340.80
			<b>Total</b>	<b>\$2,454.84</b>

**Additional Comments**

Service Level Agreements:

1. Quotes: Quote requests will be acknowledged within 4 business hours of each request. Under normal circumstances, quotes will be provided within 24-48 hours of the initial request. If quotes will take longer than this timeframe, status updates will be provided at reasonable intervals.
2. Orders: All valid orders will be processed within 24 hours.
3. Contract Documents: All submissions will be reviewed and responded to within 24 business hours. Actual processing time will vary based on quality and complexity of the submission.

The Products offered under this proposal are subject to the [SHI Return Policy](#), unless there is an existing agreement between SHI and the Customer.



**From:** [Rafael Perez](#)  
**To:** [Virginia M. Rodriguez](#)  
**Cc:** [Maria G. De Los Reyes](#); [Margarita Ibarra](#)  
**Subject:** RE: Cost Recovery Fee Fund - Line Item Transfer, 12-11-2017 item #25  
**Date:** Wednesday, December 20, 2017 8:40:22 AM  
**Attachments:** [cost recovery fees earned and create appropriations.msg](#)  
[image002.png](#)  
[image003.png](#)

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Please review email for proper costing accounting within cost recovery fund.

County Clerk YTD receipts \$ 10,840

District Clerk YTD receipts \$ 226,279

thanks

Rafael Pérez  
Chief Deputy Auditor  
Webb County Auditor's Office  
1110 Washington St., Suite 201  
Laredo, Texas 78040  
Webb County, Texas  
Telephone 956.523.4016  
Fax 956.523.5001



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**From:** Virginia M. Rodriguez  
**Sent:** Tuesday, December 19, 2017 9:42 AM  
**To:** Rafael Perez <rafaelperez@webbcountytexas.gov>  
**Cc:** Maria G. De Los Reyes <mgdelosreyes@webbcountytexas.gov>; Margarita Ibarra <mibarra@webbcountytexas.gov>  
**Subject:** Cost Recovery Fee Fund - Line Item Transfer, 12-11-2017 item #25

**Importance:** High

Good morning Mr. Perez,

After speaking to Ms. Betty Ortiz from the County Judge's Office she was able to verify why our line item transfer was not posted.

She explained that your office can not make budget amendments to the general fund and suggest that we add an expense account under the Cost Recovery Fund. I would like for you to confirm this for us and also give us guidance as to what we should do next. I'm only assuming we need to go back to Commissioners Court to create the expensive account under Fund 2015 for County Clerk.

Please let me know when you have a chance.

Thank you,



**MARGIE RAMIREZ IBARRA**  
**Webb County Clerk**

***Virginia Martinez Rodriguez***

*Recording Secretary  
Webb County Clerk's Office  
1110 Victoria St., Suite 201  
Laredo, Texas 78040*

*Tel: 956-523-4251*

*Fax: 956-523-5035*

*[vimartinez@webbcountytx.gov](mailto:vimartinez@webbcountytx.gov)*

**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

**Submitted for:** Sherri Lee Hernandez

**Prepared by:** Sherri Lee Hernandez

**Department:** County Court At Law #1

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**Subject:**

Discussion and possible action to approve the following budget amendment (line item transfers):

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	1001-2060-001-443000-075	Repairs & Maint. Vehicles	\$928	\$928	\$0
	1001-2060-001-462605	Fuel & Lubricants	\$700	\$700	\$0
	1001-2060-001-451160	Detention Hearings	\$2,200	\$3,000	\$800
			\$3,828		
To:	1001-2060-001-433011	Visiting Judge	\$3,828	\$4,096	\$7,924

**Issue:** Currently there is insufficient funds to cover the expenses for a visiting Judge.

**Solution:** Transfer money to be able to pay balance owed.

**Result:** Invoice will be paid in a timely manner.

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/a

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

**Submitted for:** Cesia Rodriguez

**Prepared by:** Cesia  
Rodriguez

**Department:** County Court At Law #2

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**Subject:**

Discussion and possible action to approve the following budget amendment (line item transfer) from the materials and supplies account to cover the FY 17-18 Toshiba contract:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	1001-2070-001-461000	Materials & Supplies	\$1,980.00	\$5,500.00	\$3,520.00
To:	1001-2070-001-443000-035	Repairs & Maint. Equipment	\$1,980.00	\$185.00	\$2,165.00

**Issue:** Full monies were not allotted at the beginning of the fiscal year to cover the payments of the Toshiba contract.

**Solution:** Approval of line item transfer will allocate the funds to cover the 17-18 FY Toshiba contract.

**Result:** Compliance with the financial terms of the Toshiba contract.

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**Fiscal Impact**

**Budget Account Number:** n/a

**Funding Source:** n/a

**Balance:** n/a

**Financial Impact:**

n/a

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**Attachments**

Toshiba Contract

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Commissioners Court Meeting

8. d.

Meeting Date: 10/23/2017

Toshiba Lease w Maintenance Agreement County Court 2

Department: Civil Legal Division

Subject:

Discussion and possible action to enter into a Thirty-Five (35) month (October 23, 2017 through August 22, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Court at Law #2 for a Toshiba E-Studio 6508A copier at a monthly cost of Two Hundred Eighty Two Dollars and Ninety Cents (\$282.90) for a total cost of Nine Thousand Nine Hundred One Dollars and Fifty Cents (\$9,901.50) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Judge Victor Villarreal, Webb County Court at Law #2; Account #1001-2070-001-443000-035]**

Background:

N/A

Previous Court Action:

Fiscal Impact

Budget Account Number: See Financial Impact

Funding Source: See Financial Impact

Balance: N/A

Financial Impact:

Account Number 1001-2070-001-443000-035

Attachments

Toshiba Lease w Maintenance Agreement County Court 2

# TOSHIBA

## BUSINESS SOLUTIONS

### LEASE WITH MAINTENANCE AGREEMENT

# TOSHIBA

FINANCIAL SERVICES

The words **Lessee, you, and your** refer to the customer. The words **Lessor, we, us and our** refer to Toshiba Financial Services. The Toshiba Equipment is covered by the terms of the Toshiba Quality Commitment, a copy of which may be obtained from your Toshiba Business Solutions (TBS) provider. We own the Equipment (excluding software) and you have the right to use it under the terms of this Lease.

APPLICATION NUMBER

AGREEMENT NUMBER

### CUSTOMER CONTACT INFORMATION

Legal Company Name:	<b>WEBB COUNTY</b>	Fed. Tax ID #:	<b>74-60015872</b>
Contact Person:	<b>BUSINESS OFFICE - ACCTS PAYABLE</b>	Bill-To Phone:	<b>(956) 523-4090</b>
		Bill-To Fax:	
Billing Address:	<b>1110 WASHINGTON STREET, SUITE 203</b>		
	City, State-Zip:	<b>LAREDO, TEXAS 78040</b>	
Equipment Location: (if different from above)	<b>WEBB COUNTY COURT AT LAW #2 1110 VICTORIA STREET, SUITE 404</b>	City, State-Zip:	<b>LAREDO, TEXAS 78040</b>

### TBS LOCATION

Contact Name:	<b>CHRISTOPHER YANES</b>	Subsidiary Location:	<b>LAREDO, TEXAS</b>
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### EQUIPMENT WITH CONSOLIDATED MINIMUMS

ITEM DESCRIPTION	SERIAL NUMBER	STARTING METER
1. <b>TOSHIBA E-STUIDO 6508A</b>		
2.		
3.		

### LEASE TERM & PAYMENT SCHEDULE

Number of Payments:	<b>35</b>	of		* Security Deposit:	<b>\$ 282.90</b>	<input type="checkbox"/> Received	(plus applicable taxes)
Payment includes:	<b>90,000 / YR</b>	B&W Images Per Month - Excess Images at	<b>\$0.00560</b>	Per B&W Image		<b>End-of-Lease Options:</b> You will have the following options at the end of your original term, provided the Lease has not terminated early and no event of default under the Lease has occurred and is continuing. 1. Purchase the Equipment at Fair Market Value 2. Renew the Lease per section 16 3. Return Equipment	
Payment includes:		Color Images Per Month - Excess Images at		Per Color Image			
Payment includes:	<b>NO CHARGE</b>	Scan Images Per Month - Excess Images at	<b>NO CHARGE</b>	Per Scan Image			
Payment includes:		Black Print Images Per Month - Excess Images at		Per Black Print Image			
Payment includes:		Color Print Images Per Month - Excess Images at		Per Color Print Image			
Excess Images Billed:	<input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly	Lease payment period is monthly unless otherwise indicated.					
Documentation Fee:	<b>\$75.00 (included in First Invoice)</b>		<input type="checkbox"/> See Attached form (Schedule "A") for Additional Equipment				

\* Security Deposit: The security deposit is non interest bearing and is to secure your performance under this Agreement. Any security deposit made may be applied by us to satisfy any amount owed by you in, in which event you will promptly restore the security deposit to its full amount as set forth above. If all conditions are fully completed with and provided you have not ever been in default of the Agreement in the Default section, the security deposit will be refunded to you after the return of the equipment in accordance with the Return of Equipment section.

**THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT. THIS AGREEMENT CANNOT BE CANCELLED OR TERMINATED.**

### LESSOR ACCEPTANCE

Toshiba Financial Services	Signature: X	Title:	Date:
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### CUSTOMER ACCEPTANCE

You hereby acknowledge and agree that your electronic signature below shall constitute an enforceable and original signature for all purposes. This Lease may be executed in counterparts. The executed counterpart which has Lessor's original signature and/or is in Lessor's possession shall constitute chattel paper as that term is defined in the Uniform Commercial Code ("UCC") and shall constitute the original agreement for all purposes, including, without limitation, (i) any hearing, trial or proceeding with respect to this Lease, and (ii) any determination as to which version of this Lease constitutes the single true original item of chattel paper under the UCC. If Lessee signs and transmits this Lease to Lessor by facsimile or other electronic transmission, the transmitted copy, upon execution by Lessor, shall be binding upon the parties. Lessee agrees that the facsimile or other electronic transmission of this Lease manually signed by Lessor, when attached to the facsimile or other electronic copy signed by Lessee, shall constitute the original agreement for all purposes, including, without limitation, those outlined above in this Section. Without limiting and subject to the foregoing, the parties further agree that, for purposes of executing this Lease, (a) a document signed and transmitted by facsimile or other electronic transmission shall be treated as an original document, (b) the signature of any party on such document shall be considered as an original signature, (c) the document transmitted shall have the same effect as a counterpart thereof containing original signatures, and (d) at the request of Lessor, Lessee, who executed this Lease and transmitted its signature by facsimile, or other electronic transmission shall provide the counterpart of this Lease containing Lessee's original manual signature to Lessor. No party may raise as a defense to the enforcement of this Lease that a facsimile or other electronic transmission was used to transmit any signature of a party to this Lease.

Print Name:	<b>TANO E. TIJERINA</b>	Signature: X	Title:	<b>WEBB COUNTY JUDGE</b>	Date:
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### PERSONAL GUARANTY

To induce us to enter into this Lease and any supplement, the undersigned jointly and severally unconditionally guarantees to us the prompt payment when due of all lessee's obligations to us under the Lease and any supplement. We will not be required to proceed against the lessee or the Equipment or enforce any other remedy before proceeding against the undersigned. The undersigned agrees to pay all reasonable attorney's fees and other expenses incurred by us by reason of default by lessee or the undersigned. The undersigned waives notice of acceptance hereof and of all other notices or demands of any kind to which the undersigned may be entitled. The undersigned consents to any extensions or modification granted to us and the release and/or compromise of any obligations of lessee or any other obligors and guarantors without in any way releasing the undersigned from his or her obligations hereunder. The obligations of the undersigned shall continue even if the lessee becomes insolvent or bankrupt or is discharged from bankruptcy, and the undersigned agrees not to seek to be repaid by lessee in the event the undersigned must pay us. This is a continuing Guaranty and shall not be discharged or affected by death of the undersigned, shall bind the heirs, administrators, representatives, successors and assigns of undersigned, and may be enforced by or for the benefit of any assignee or successor of us. The undersigned and we waive insofar as permitted by law any trial by jury for any action between the parties. You hereby acknowledge and agree that your electronic signature below shall constitute an enforceable and original signature for all purposes.

By providing a telephone number for a cellular phone or other wireless service, you are expressly consenting to receiving communication (for NON-Marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from lessor and its affiliates and agents. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls. The calls and messages may incur fees from your cellular provider.

Print Name of 1st Guarantor:	<b>N/A</b>	Signature: X	<b>N/A</b>	Date:	<b>N/A</b>
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## TERMS AND CONDITIONS

1. **Lease Agreement:** You agree to lease from us the equipment described under "ITEM DESCRIPTION" and on any attached Schedule (hereinafter, with all replacement parts, repairs, additions and accessories, referred to as the "Equipment") and as modified by Supplements to this Lease from time to time signed by you and us. You authorize us to insert or correct missing information on this Lease, including your accurate legal name, serial numbers and any other information describing the Equipment. You authorize us to change the amount of each lease payment by not more than 15% due to changes in the equipment configuration which may occur prior to our acceptance of this lease or adjustments to reflect applicable sales taxes. We will send you copies of any changes. You agree to provide updated annual and/or quarterly financial statements to us upon request. You authorize us or our agent to obtain credit reports and make credit inquiries regarding you and your financial condition and to provide your information, including payment history, to our assignees or third parties having an economic interest in this Lease or the Equipment. Toshiba Financial Services (TFS) is not responsible for service or maintenance of the equipment and are not party to any service maintenance agreement.
2. **Lease Commencement:** This Lease will commence upon your acceptance of the applicable Equipment. When you receive the Equipment, you agree to inspect it and verify your acceptance by telephone or, at our request, by delivery of written evidence of acceptance satisfactory to us. Upon acceptance, your obligations under this Lease will become absolute and unconditional, and are not subject to cancellation, reduction or setoff for any reason whatsoever. All payments will be made to us in accordance with the applicable Schedule at our address or at such other place as we may designate in writing. You agree to pay an interim rent payment equal to 1/30th of the monthly rental, multiplied by the number of days between rent commencement date and the date of the beginning of the first rental period. For any payment that is not received by its due date, you agree to pay a late charge equal to the higher of 10% of the amount due or \$22 (not to exceed the maximum allowed by law) as reasonable collection costs.
3. **Image Charges:** Each month during the Term of this Lease, you agree to remit to us the Lease Payment and all other sums when due and payable to the address we provide to you from time to time. In return for the Lease payment, you are entitled to produce the Minimum Number of Images for each applicable Image type each month. You also agree to pay us the Excess per Image Charge for each metered image that exceeds the applicable Minimum Number of Images. We reserve the right to estimate the number of Images used if you do not provide us with meter readings within seven days of request. We will adjust the estimated charge for excess images upon receipt of actual meter readings. Notwithstanding any adjustments, you will never remit to us less than the Minimum Payment each month. You agree that we reserve the right to increase the lease Payment and/or the Excess per Image Charge each year during the Term of the Schedule by an amount not to exceed ten percent (10%) of the Lease payment and/or the Excess per Image Charge in effect at the end of the prior annual period. At our option, you will (a) provide meter readings via an automated website when requested by us. We may charge a fee to recover the cost of meter collections if meters are requested but not submitted through the automated website. (b) Provide us by telephone or facsimile the actual meter readings when requested by us. (c) Allow us (or our agent) access to the equipment to obtain meter readings. (d) Allow us (or our agent) to attach an automatic meter reading device to the Equipment. We may audit the automatic meter reading device periodically. If you have a dispute with TFS, you continue to pay us all Lease payments and Excess per Image Charges without deductions or withholding deductions.
4. **WARRANTY DISCLAIMER:** WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABILITY. YOU AGREE THAT YOU HAVE SELECTED EACH ITEM OF EQUIPMENT AND TBS BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. YOU LEASE THE EQUIPMENT "AS IS". NO REPRESENTATION OR WARRANTY OF TBS WITH RESPECT TO THE EQUIPMENT WILL BIND US, NOR WILL ANY BREACH THEREOF RELIEVE YOU OF ANY OF YOUR OBLIGATIONS HEREUNDER. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES FOR ANY DEFAULT BY US UNDER THIS LEASE.
5. **Statutory Finance Lease:** You agree that this Lease qualifies as a statutory finance lease under Article 2A of the Uniform Commercial Code. To the extent you are permitted by applicable law, you waive all rights and remedies conferred upon a lessee by Article 2A (sections 608-622) of the Uniform Commercial Code.
6. **Security Interest:** You authorize us to file a financing statement with respect to the equipment. If this Lease is deemed to be a secured transaction, you grant us a security interest in the Equipment to secure all your obligations under this Lease.
7. **Use Maintenance and Repair of Equipment:** YOU WILL USE THE EQUIPMENT ONLY IN THE LAWFUL CONDUCT OF YOUR BUSINESS AND NOT FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES. You will not move the Equipment from the equipment location listed on the schedule without our advance written consent. You will give us reasonable access to the Equipment so that we can check the Equipment's existence, condition and proper maintenance. At your cost, you will keep the Equipment in good repair, condition and working order, ordinary wear and tear excepted. You will not make any permanent alterations to the Equipment. You will keep the Equipment free and clear of all liens. You assign to us all of your rights, but none of your obligations, under any purchase agreement for the Equipment. We assign to you all our rights under any TBS warranties, so long as you are not in default.
8. **Taxes and Lease Charges:** You agree to pay all taxes, costs and expenses incurred by us as a consequence of the ownership, sale, lease or use of the Equipment, including all sales, use and documentary stamp taxes. Any fee charged under this Agreement may include a profit and is subject to applicable taxes.
9. **Indemnity:** You will indemnify and hold us harmless from any and all liability, damages, losses or injuries including reasonable attorney's fees, arising out of the ownership, use, condition or possession of the Equipment, except to the extent directly caused by our gross negligence or willful misconduct. We reserve the right to control the defense and to select or approve defense counsel. This indemnity will survive the termination of this Lease.
10. **Risk or Loss; Insurance:** You are responsible for risk of loss or for any destruction of or damage to the equipment. No such loss or damage shall relieve you from the payment obligations under this Lease. You agree to keep the Equipment fully insured against loss until this Lease is paid in full and to have us and our assigns named as loss payee. You also agree to maintain public liability insurance covering both personal injury and property damage and you shall name us and our assigns as additional insured. Upon request, you agree to provide us certificates or evidence of insurance acceptable to us. If you do not provide evidence of acceptable insurance, (a) we have the right but no obligation to obtain insurance covering our interest (and only our interest) in the Equipment for the Lease term, and renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time. You will be required to pay us an additional amount each month for the insurance and administrative fee. The cost may be more than the cost of obtaining your own insurance and we may make a profit. You agree to cooperate with us, our insurer and our agent in the placement of coverage and with claims, or (b) we may waive the insurance requirement and charge you a monthly property damage surcharge in the amount of .0035 of the total stream of payments to cover credit risk, administrative costs and other costs and in which we may make a profit. Once an acceptable certificate or evidence of insurance is submitted, any such fees will be discontinued. If any of the Equipment is lost, stolen or damaged you will at your option and cost, either (a) repair the item or replace the item with a comparable item reasonably acceptable to us, or (b) pay us the sum set forth in the Remedies section.
11. **Right to Perform:** If you fail to comply with any provision of this Lease, we may, at our option, perform such obligations on your behalf. Upon invoice you will reimburse us for all costs incurred by us to perform such obligations.
12. **Representations:** (a) You represent and warrant to us that (1) you have the lawful power and authority to enter into this Lease, and (2) the individuals signing this Lease have been duly authorized to do so on your behalf. (3) you will provide us such financial information as we may reasonably request from time to time, (4) all financial information provided (or to be provided) is (or will be) accurate and complete in all material respects, (5) you will promptly notify us in writing if you move your principal place of business or there is a change in your name state of formation, or ownership, and (6) you will take any action we reasonably request to protect our rights in the Equipment. (b) We represent and warrant to you that (1) we have the lawful power and authority to enter into this Lease, and (2) the individuals signing this Lease have been duly authorized to do so on our behalf.
13. **Default:** You will be in default under this Lease if: (a) we do not receive any payment due under that Lease within ten (10) days after its due date, (b) you fail to meet any of your obligations in the Lease (other than payment obligations) and do not correct such default within 10 days after we send you written notice of such default, (c) you become insolvent, are liquidated or dissolved, merge, transfer a material portion of your ownership interest or assets, stop doing business, or assign rights or property for the benefit of creditors, (d) a petition is filed by or against you under any bankruptcy or insolvency law, (e) any representation made by you is false or misleading in any material respect, or (f) you default on any other agreement with us or our assigns.
14. **Remedies:** If you are in default, we may, at our option, do any or all of the following: (a) retain your security deposit, if any, (b) terminate this Lease, (c) require that you pay, as compensation for loss of our bargain and not as a penalty, the sum of (1) all amounts due and payable by you or accrued under this Lease, plus (2) the present value of all remaining payments to become due under this Lease (discounted at 6% or the lowest rate allowed by law), and (3) the amount of any purchase option and, if none is specified, 20% of the original equipment cost, which represents our anticipated residual value in the Equipment or (d) return the Equipment to a location designated by us and pay to us the excess, if any, of the amount payable under clause 3(f) above over the Fair Market Value of the returned Equipment as determined by us in our reasonable discretion, (e) recover interest on any unpaid balance at the rate of 4% per annum, and (e) exercise any other remedies available to us at law or in equity. You agree to pay our reasonable attorney's fees and actual court costs including any cost of appeal. If we have to take possession of the Equipment, you agree to pay the cost of repossession and we may sell or re-lease the equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You may remain liable for any deficiency with any excess being retained by us.
15. **Purchase Option:** At the end of the Term provided you are not in default, and upon 30 days prior written notice from you, you will either (a) return all the Equipment, or (b) purchase all the Equipment as is, without any warranty to condition, value or title for the Fair Market Value of the Equipment, as determined by us in our reasonable discretion plus applicable sales and other taxes.
16. **Automatic Renewal:** This Lease will automatically renew on a month-to-month basis after the Term unless cancelled by either party upon 30 days prior written notice, and you shall pay us the same lease payments and lease charges as applied during the Term (and be subject to the terms and conditions of this Lease) until the Equipment is returned to us or you pay us the applicable purchase price (and taxes).
17. **Return of Equipment:** If (a) a default occurs, or (b) you do not purchase the Equipment at the end of the Term pursuant to a stated purchase option, you will immediately return the equipment to any location(s) we may designate in the continental United States. The Equipment must be returned in "Average Saleable Condition" and properly packed for shipment in accordance with our recommendations or specifications, freight prepaid and insured. "Average Saleable Condition" means that all of the Equipment is immediately available for use by a third party, other than you, without the need for any repair or refurbishment. All Equipment must be free of markings. You will pay us for any missing or defective parts or accessories.
18. **Assignment:** We may, without your consent, assign or transfer any Equipment or this Lease, or any rights arising under this Lease, and in such event our assignee or transferee will have the rights, power, privileges and remedies of lessor hereunder, but none of the obligations. Upon such assignment you agree not to assert, as against our assignee, any defense, setoff, recoupment, claim or counterclaim that you may have against us. You will not assign, transfer or sublease this Lease or any rights thereunder or any Equipment subject to this Lease without our prior written consent.
19. **Personal Property Tax (PPT):** You agree at our discretion to (a) reimburse us annually for all personal property and similar taxes associated with the ownership, possession or use of the Equipment or (b) remit to us each billing period our estimate of the prorated equivalent of such taxes. You agree to pay us an administrative fee for the processing of such taxes.
20. **Tax Indemnity:** You agree to indemnify us for the loss of any income tax benefit caused by your acts or omissions inconsistent with our entitlement to certain tax benefits as owner of the Equipment.
21. **Governing Law:** BOTH PARTIES AGREE TO WAIVE ALL RIGHTS TO A JURY TRIAL. This Agreement and any supplement shall be deemed fully executed and performed in the state of Lessor or its Assignee's principal place of business and shall be governed by and construed in accordance with its laws. If the Lessor or its Assignee shall bring any judicial proceeding in relation to any matter arising under this Agreement, you irrevocably agree that all such matter may be adjudged or determined in any court or courts in the state of the Lessor or its Assignee's principal place of business, or in any court or courts of your state of residence, or in any other court having jurisdiction over you or your assets, all at the sole election of the Lessor or its Assignee. You hereby irrevocably submit generally and unconditionally to the jurisdiction of any such court so elected by Lessor or its Assignee in relation to such matters.
22. **Miscellaneous:** This Lease contains the entire agreement between you and us and may not be modified except as provided therein or in writing signed by you and us. We will not accept payment in cash. If you so request, and we permit the early termination of this Lease, you agree to pay a fee for such privilege. Notices must be in writing and will be deemed given five days after mailing to you or our mailing address. If a court finds any provision of this Lease to be unenforceable, all other terms of that Lease will remain in effect and enforceable. You agree that any delay or failure to enforce our rights under this Lease do not prevent us from enforcing any rights at a later time. In no event will we charge or collect any amounts in excess of those allowed by applicable law. Time is of the essence. You agree that a facsimile copy of the Lease with facsimile signatures may be treated as an original and will be admissible as evidence of the Lease. You hereby acknowledge and confirm that you have not received any tax, financial, accounting or legal advice from us, the manufacturer or supplier of the Equipment. It is the Lessee's sole and exclusive responsibility to assure that all data from all disk drives or magnetic media are erased of any lessee data and information.
23. **TBS OBLIGATIONS FOR MAINTENANCE AND SUPPLIES**
  - a. TBS agrees to provide full service maintenance including toner, developer and parts necessary to produce an image. TBS will provide inspections as required, which may be made in conjunction with regular or emergency service calls. If service is provided at time other than during TBS's normal business hours is furnished upon your request, you will be charged at TBS's customary rates. TBS will not be obligated to provide service for repairs made necessary by carelessness of the operator, accident, misuse (including failure to follow the manufacturer's published operating manual) abuse, neglect, theft, riot, vandalism, lightning, electrical power failure, fire, water, or other casualty, or to repairs made necessary as a result of service by personnel not authorized by TBS or the use of supplies other than those provided by TBS. Separate charges for repairs or parts replacement due to the foregoing shall be borne by you.
  - b. Except as provided below, TBS will replace all covered parts, consumables and supply items without charge. You agree to replace any parts, consumables and supply item as a result of carelessness on the part of the operator, accident, misuse (including failure to follow the manufacturer's published operating manual) abuse, neglect, theft, riot, vandalism, lightning, electrical power failure, fire, water, or other casualty.
  - c. If you are in default under this Lease, TBS has the right to deny performing any service and/or supplying any products.
  - d. Under this Lease, TBS's liability with respect to any property damage or injury (including death) to persons arising out of or connected with service performed under this Lease is strictly limited to that imposed by law and there is no contract imposing any greater degree of liability.
  - e. Title to all supplies furnished hereunder including toner and toner bags remains with TBS until you consume said supplies to the extent they may not be further utilized in the image making process. We may charge you a supply freight fee to cover the cost of shipping supplies. You agree to use the supplies provided at "no charge" on the Equipment. You will not take designated supplies from Equipment to be used in any other equipment not covered by this Agreement. You must purchase paper and staples separately.
  - f. Stated supply item yields represent 100% of manufacturer stated yields based on standard "letter size" copies with 6% image coverage. At the end of each annual billing period or billing cycle, you will be billed for any toner used in excess of that required based on yields stated above.



**Addendum  
To  
Lease with Maintenance Agreement Between  
Toshiba Business of Texas and Webb County  
For Webb County**

An Agreement made on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

BETWEEN:

Webb County ("Lessee")  
1000 Houston Street  
Laredo, Texas 78040

AND

Service Provider:  
Toshiba Business Solutions ("Lessor")  
14607 San Pedro Avenue, Suite 120  
San Antonio, Texas 78232

Now therefore, the parties agree to modify, delete and/or include the following Terms and Conditions in the above referenced "Lease with Maintenance Agreement." The following provisions and covenants supersede prior negotiations, representations or agreements, either written or oral, and where there is a conflict between provisions of this addendum and the provisions set forth in the Standard Form "Lease with Maintenance Agreement" (3 pages) between Webb County, Texas, and Toshiba Business Solutions of Texas, or any other Contract Documents, the provisions set forth herein shall supersede and have full force and effect and become a part of the above referenced contract for all intent and purpose.

**LEASE WITH MAINTENANCE AGREEMENT  
TERM AND CONDITIONS PROVISIONS**

1. Paragraph number three (3) of the Terms and Conditions entitled "Image Charges" is deleted in its entirety.
2. Paragraph number eight (8) of the Terms and Conditions entitled "Taxes and Lease Charges" is deleted in its entirety and replaced with:

"Lessor and Lessee agree that Webb County is a corporate and political body under the laws of the State of Texas and Webb County claims exemption from sales and use taxes under Taxes Tax Code Ann. § 151.309, as Amended. Webb County shall provide to Lessor Exemption Certificates, upon request. Lessor and Lessee further agree that Lessee shall pay no personal property taxes or similar taxes and governmental charges associated with the ownership, possession or use of the equipment, subject to this agreement, which Lessor is required to pay, nor reimburse Lessor for any charge"

3. Paragraph number seventeen (17) of the Terms and Conditions entitled "Return of Equipment" is deleted in its entirety and replaced with:  
  
"If Webb County does not purchase the equipment at the end of the term, the equipment will be returned at the expense of Toshiba "Lessor" to a location designated by Lessor."
4. Paragraph number twenty-one (21) of the Terms and Conditions entitled "Governing Law" is deleted in its entirety and replaced by:  
  
"BOTH PARTIES AGREE TO WAIVE ALL RIGHTS TO A JURY TRIAL. This agreement shall be governed and construed according to the laws of the State of Texas. Jurisdiction and venue for any action or claim arising out of this agreement shall be in the Federal and/or State courts of Webb County, Texas."
5. Webb County does and shall not waive or relinquish any immunity or defense on behalf of itself, its commissioners, offices, employees and agents as a result of the execution of this Agreement and performance of the functions and obligations described herein.

**WEBB COUNTY:**

**TOSHIBA FINANCIAL SERVICES**

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Tano E. Tijerina,  
Webb County Judge

---

Representative

ATTESTED:

---

Margie Ramirez Ibarra  
Webb County Clerk

**APPROVED AS TO FORM:**

---

Marc A. Montemayor  
Webb County Attorney

"By law, the county attorney's office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval of their own respective attorneys(s).

**FISCAL FUNDING ADDENDUM**

**LESSEE INFORMATION**

Full Legal Name WEBB COUNTY DBA Name (If Any) \_\_\_\_\_  
 Billing Address 1110 WASHINGTON STREET, SUITE 203 Phone (956) 523-4090  
 City LAREDO Country USA State TX Zip 78040

**EQUIPMENT INFORMATION**

Equipment Location (If not same as above) WEBB COUNTY COURT AT LAW #2  
 City LAREDO Country USA State TX Zip 78040

QUANTITY	MODEL NO.	EQUIPMENT DESCRIPTION (ATTACH SCHEDULE IF NECESSARY)
1	ES6508A	TOSHIBA DIGITAL SYSTEM

The above described WEBB COUNTY ("Lessee") warrants that it has funds available to pay rents ("Lease Payments") until the end of its current appropriation period. In the event its legislative body or funding authority does not appropriate funds to be paid to Lessor for the above described Equipment ("Equipment"), Lessee may, upon prior written notice to Lessor, effective 60 day after the giving of such notice or upon the exhaustion of the funding authorized for the then current appropriation period, whichever is later, return the Equipment to Lessor, at Lessee's expense; and thereupon, be released of its obligation to make all rental payments (Lease Payments) to Lessor due thereafter, provided: (1) The Equipment is returned to Lessor as provided for in the above described Lease ("Lease"), (2) the foregoing notice states the failure of the legislative body or funding authority to appropriate the necessary funds as reason for cancellation, and (3) the notice is accompanied by payment of all amounts then due to Lessor under the Lease.

In the event Lessee returns the Equipment pursuant to the terms of this Addendum, Lessor shall retain all sums paid hereunder by Lessee, including the Security Deposit (if any) specified in the Lease.

If the provisions of this Addendum are utilized by Lessee, Lessee agrees not to purchase, lease or rent any other functionally similar equipment for the balance of the Lease term following Lessee's exercise of its termination rights hereunder.

This Addendum will not be construed so as to permit the Lessee to terminate the Lease in order to acquire any other equipment or obtain funds directly or indirectly to perform essentially the same application for which the Equipment is intended.

**LESSEE SIGNATURE**

Signature X \_\_\_\_\_  
(MUST BE SIGNED BY AUTHORIZED AGENT, REPRESENTATIVE OR OFFICER OF GOVERNMENT ENTITY)  
 Print Name TANO E. TIJERINA  
 Title WEBB COUNTY JUDGE Date \_\_\_\_\_  
 For WEBB COUNTY Name of Government Entity

**ACCEPTED BY LESSOR**

Signature X \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_  
 For \_\_\_\_\_ Legal Name of Corporation or Partnership

SUP107

\$1.00 PURCHASE OPTION

**TOSHIBA**



ADDENDUM To Contract No. \_\_\_\_\_ between Toshiba Financial Services, Owner  
And **Webb, County of** \_\_\_\_\_, Customer  
(Full Legal Name of Customer)

Provided the lease has not terminated early, Customer shall have the following options at the end of the original term.

**BUY:** Purchase the equipment for \$1.00.

OR

**RETURN:** Return the equipment per the lease agreement.

**NOTE: SIGNATURE MUST BE SAME AS ON THE LEASE AGREEMENT.**

OWNER ACCEPTANCE			
Toshiba Financial Services	SIGNATURE:	TITLE:	DATE:

CUSTOMER ACCEPTANCE			
Webb, County of	SIGNATURE: <b>X</b>	TITLE: WEBB COUNTY JUDGE	DATE:

## Commissioners Court Meeting

**Meeting Date:** 01/08/2018

Forfeiture Fund Budget

**Submitted for:** Isidro Alaniz, District Attorney      **Submitted By:** David Sanchez

**Department:** District Attorney

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### **Subject:**

Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$60,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure.

**[Fund #2160-2260]**

<b>Line Item Description</b>	<b>Line Item Account #</b>	<b>Amount</b>	<b>Justification</b>
State Forfeitures	2160-2260-352100	\$60,000	Chapter 59 forfeiture proceeds
Other Law Enforcement Expense	2160-2260-001-457006	\$26,000	Investigation expenses, Public service announcements
Minor Tools & Apparatus	2160-2260-001-460105	\$34,000	computers, software, & furniture

**Issue:** New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his office.

**Background:**

New proceeds in the amount of \$60,000 have been awarded to the District Attorney's Office pursuant to Chapter 59 of the Texas Code of Criminal Procedure. The District Attorney would like to use the new proceeds for official use of his office. Proceeds awarded under Chapter 59 may be spent by the District Attorney's Office after a budget for the expenditures of the proceeds has been submitted to the commissioners court.

**Previous Court Action:**

N/A

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**Fiscal Impact**

**Budget Account Number:** 2160

**Funding Source:** 2260

**Balance:** N/A

**Financial Impact:**

No financial impact to the General Fund.

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**Attachments**

Forfeiture BA

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**ISIDRO R. ALANIZ**  
DISTRICT ATTORNEY  
49TH JUDICIAL DISTRICT

COUNTIES OF

WEBB



ZAPATA

**FORFEITURE EXPENDITURES – BUDGET AMENDMENT**

FUND AND DEPARTMENT NUMBER: 2160-2260-\$60,000

DEPARTMENT NAME: WEBB COUNTY DISTRICT ATTORNEY'S OFFICE

LINE ITEM DESCRIPTION	LINE ITEM ACCOUNT NUMBER	AMOUNT	JUSTIFICATION
State Forfeitures	2160-2260-352100	\$60,000.00	Chapter 59 forfeiture proceeds
Other Law Enforcement Expense	2160-2260-001-457006	\$26,000.00	Investigation expenses, PSA
Minor Tools & Apparatus	2160-2260-001-460105	\$34,000.00	Computers, software, furniture

## Commissioners Court Meeting

**Meeting Date:** 01/08/2018

**Submitted for:** Isidro Alaniz

**Prepared by:** David  
Sanchez

**Department:** District Attorney

---

### Subject:

Discussion and possible action to approve the following budget amendment (line item transfer):

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>	<b>Bal.</b>	<b>End Bal.</b>
From:	2163-2260-001-470000	Capital Outlay	\$20,970	\$30,714	\$9,744.00
To:	2163-2260-001-457006	Law Enforcement - Other	\$20,970	\$7,000.000	\$27,970.00

**Issue:** The "Law enforcement - Other" account does not have sufficient funds to pay for the leasing of the billboard currently being utilized by the District Attorney's Office to promote awareness on the dangers of drinking and driving and reporting domestic violence.

**Solution:** Create a line item transfer by moving funds from capital outlay to the Law Enforcement - Other account.

**Result:** The transfer of funds will cover the leasing of the billboard expenditure for the remainder of the fiscal year.

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### Fiscal Impact

**Budget Account Number:** 2163

**Funding Source:** 2260

**Balance:** NA

**Financial Impact:**

No financial impact to the General Fund.

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### Attachments



DA LIT

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ISIDRO R. ALANIZ  
DISTRICT ATTORNEY  
49TH JUDICIAL DISTRICT

COUNTIES OF

WEBB



ZAPATA

FORFEITURE EXPENDITURES – BUDGET AMENDMENT

FUND AND DEPARTMENT NUMBER: 2163-2260

DEPARTMENT NAME: WEBB COUNTY DISTRICT ATTORNEY'S OFFICE

LINE ITEM DESCRIPTION	LINE ITEM ACCOUNT NUMBER	AMOUNT	JUSTIFICATION
Law Enforcement – Other	2163-2260-001-457006	\$20,970.00	Payments related to LAMAR to promote “make the right call” and awareness on Domestic Violence

## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

HIDTA Grant

**Submitted for:** Isidro Alaniz, District Attorney      **Submitted By:** David Sanchez

**Department:** District Attorney

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### **Subject:**

Discussion and possible action to continue paying grant funded personnel under the High Intensity Drug Trafficking Area (HIDTA) Task Force Agreement, DEA Narcotics Task Force, for Sixty (60) days, until notification about grant continuation award from the U.S. Department of Justice Drug Enforcement Administration. **[Fund #2592]**. Available matching funds for this grant is \$100,125.00. **[Account #1001-1160-001-463903-025]**

**Issue:** Current grant funding expires after December 31, 2017. The District Attorney's Office has not received notice of award for new grant. Unless this item is approved, employees working under said grant will not be paid after December 31, 2017.

**Solution:** Grant a 60 day payroll extension for employees working under this grant.

**Result:** The DEA HIDTA Task Force will be able to continue to disrupt the illicit drug traffic in Laredo and surrounding areas.

### **Background:**

There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, and surrounding areas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the community. The DEA Task force will collaborate between state and local law enforcement agencies by conducting undercover operations lead by DEA Task force participants. The objective is to disrupt the illicit drug traffic in Laredo and surrounding areas by immobilizing targeted violators and trafficking organizations; therefore minimizing the harmful effects of illegal drugs and organized crime.

**Previous Court Action:**

Agreement between the US Department of Justice, Drug Enforcement Administration and the District Attorney's Office was approved by the Governing Body on September 11, 2017.

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**Fiscal Impact**

**Budget Account Number:** 2592

**Funding Source:** 2260

**Balance:** NA

**Financial Impact:**

No additional impact to the Webb County's General Fund.

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**Attachments**

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Enterprise Texas Donation

**Submitted for:** Araceli Perez

**Submitted By:** Araceli  
Perez

**Department:** Fire Suppression & EMS Services

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**Subject:**

Discussion and possible action to accept a donation from Enterprise Texas Pipeline LLC in the amount of \$1,000.00 as per local government code 81.032, to be utilized in the acquisition of materials and supplies by department personnel; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-461000 (Materials & Supplies)]**

**Issue:** Donation check issued by Enterprise Texas Pipeline LLC to support the mission of the Webb County Volunteer Fire Department.

**Solution:** Deposit check into materials & supplies line item, Account #1001-3140-001-461000.

**Result:** Continue working relationship with Enterprise Texas Pipeline LLC and purchases needed department items.

**Background:**

N/A

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** 1001-3140-001-461000

**Funding Source:** Materials & Supplies

**Balance:** 6734

**Financial Impact:**

\$1000 to be added to balance

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**Attachments**

Enterprise check

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Enterprise Products™

Enterprise Texas Pipeline LLC  
P.O. Box 4735  
Houston, Texas 77210

PAY TO THE ORDER OF: WEBB COUNTY  
7210 E SAUNDERS  
HWY 59 UNITS A&B  
LAREDO, TX 78041

CHECK NUMBER 56440

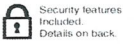
December 9, 2017

\*\*\* VOID AFTER 180 DAYS \*\*\*

56-1544  
441

CHECK AMOUNT  
**\$1,000.00**

EXACTLY \*\*\*\*\*1,000 DOLLARS AND 00 CENTS



Security features  
Included.  
Details on back.

JPMORGAN CHASE BANK, N.A.  
COLUMBUS, OH

AUTHORIZED SIGNATURE

⑈56440⑈ ⑆044115443⑆

693194698⑈

## Commissioners Court Meeting

**Meeting Date:** 01/08/2018

**Submitted By:** Aliza Oliveros

**Department:** Head Start

**Prepared by:** Aliza Oliveros

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### **Subject:**

Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1697, 1944	Part Time Substitute Teacher	\$8.73	20
2559	Part Time Early Head Start Teacher Floater	\$10.15	20

---

### **Fiscal Impact**

**Budget Account Number:** 2357 and 2361

**Funding Source:** HS and EHS

**Balance:** See Below

#### **Financial Impact:**

100% grant funded positions. No impact to the General Fund.

Head Start Account Number: 2357-5200-531-410000 = \$3,251,322

Early Head Start Account Number: 2361-5200-531-410000 =  
\$364,997.90

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### **Attachments**

Substitute  
Teacher Floater

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**WEBB COUNTY  
JOB DESCRIPTION**

**TITLE:** Teacher/Substitute 30 hrs/wk.

**DEPARTMENT:** Webb County Head Start

**REVISION DATE:** June 2, 2009

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**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

- ❖ Will assist teacher in carrying out the educational, recreational, and social program planned for children.

**QUALIFICATION STANDARDS:**

- ❖ High School Diploma or GED.
- ❖ Must be bilingual and have experience in working with pre-school age children.
- ❖ Must have a driver license and insurable transportation.
- ❖ Must maintain all local, state and federal guidelines for position on an annual basis.

**ESSENTIAL DUTIES:**

- ❖ Will attend lectures, conference and other educational programs as directed for her/his development and growth as an aide.
- ❖ Will be alert to the needs of each child in providing for their health and welfare.
- ❖ Will maintain the classroom in a neat, clean and orderly manner.
- ❖ Will be required to rotate to centers as need arise.
- ❖ Will assist with all classroom responsibilities in the absence of the teacher and teacher aide.
- ❖ Responsible for making the morning bus trip only on emergency basis.
- ❖ Will perform other related duties as needed.

**PHYSICAL REQUIREMENTS:**

- ❖ Sitting on small chair and on the floor for circle time, to document on children records, for meal times, for some classroom activities.
- ❖ Walking and pacing for supervision throughout the 8 hrs. Shift.
- ❖ Bending to sanitize tables, serving and washing dishes, cleaning child size bathrooms.
- ❖ Squatting to pick up objects, talking to children at eye level, for setting up materials in learning centers. To sanitize mats on a weekly basis.
- ❖ Pushing food carts approximately 30-40 lbs. Swings during outside children's play, for

sweeping and mopping.

- ❖ **Lifting** toys, art material, food containers, cleaning supplies and in case of an Emergency any injured or disable child.
- ❖ **Stretching** during movement/exercise activities and to put material away, take material out and decorate the classroom.
- ❖ **Climbing** on step ladder.
- ❖ Employee is required to participate during outside play if weather permits; only exceptions would be severe cold weather, high winds or rain. Staff must not take shelter under shade during outdoor participation.

**OTHER REQUIRMENTS/INFORMATION:**

- ❖ Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol and criminal background check are required.
- ❖ This position is not covered by Civil Service, therefore, is subject to all the Webb County Policies, and Webb County Head Start addendum.

**ACKNOWLEDGEMENT:**

The undersigned have read discussed, and understand the full meaning of this job description and agree to abide by all terms and conditions herein expressed or implied.

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
SUPERVISOR SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**WEBB COUNTY  
JOB DESCRIPTION**

**TITLE: Early Head Start – Teacher Floater –Part time**

**DEPARTMENT: Head Start**

**REVISION DATE: February 11, 2010**

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

Employee is under the supervision of the Early Head Start Coordinator. The Early Head Start Teacher creates and manages an attractive, warm and challenging learning environment for infants and toddlers, incorporating appropriate early intervention, learning and care activities which meet the needs, of the group as well as those of individual children and families. Provide and maintain a safe environment. Maintain regular attendance.

**QUALIFICATION STANDARDS:**

- A current CDA and willing to obtain an Infant/Toddler or Home Visitor endorsement, or a minimum of six (6) courses of study in Early Childhood Education / one year experience working with infants and toddlers.
- Must be computer literate (Microsoft Office).
- Must have a personality that is conducive to team work and working with infants/toddlers and their families.
- Must be of good moral character, professional, self-confident, and able to multi-task.
- Must have excellent communication skills (oral and written) and able to communicate effectively in English and Spanish.
- Must communicate positively and effectively with parents, children, colleagues, and other agency personnel, while maintain confidentiality regarding all facets of the program in a compliance with FERPA and other federal and state regulations.
- Must possess a valid driver's license and be insurable, a MVR is required.
- Must maintain good judgement and self-control when under stress.

**ESSENTIAL DUTIES:**

- Ensure that the safety policy is adhered to at all times.
- Provides all duties in assigned classroom(s).
- Implement the EHS curriculum and Head Start Performance Standards for Early Head Start classrooms. Prepare daily lesson plans in advance that include both indoor and outdoor activities and are individualized and based on the infants/toddlers own needs, interest and schedules; and, include multicultural educational materials and activities.
- Document volunteer activities, and parent communication regarding children's functions and activities.

- Organize classroom according to developmental levels and individual needs of the infant or toddler ensuring: the development of trust and emotional security; opportunities to explore a variety of sensory and motor experiences; opportunities for the development of self awareness, autonomy, and self expression; and opportunities for gross and fine motor development. Ensure infant and toddler classrooms are home-like, safe, sanitary, and free of clutter. Organize the toddler classroom in rudimentary learning centers that are well defined, rotating materials routinely to create a stimulating environment. Provide for diaper changing and toilet training functions in the classroom in a safe, sanitary and developmentally appropriate manner.
- Promote the development of secure relationships with infant/toddlers assigned by assuring primary and continuity of care. Relate to infants and toddlers in a calm, caring, nurturing, soothing manner, responding to all cries, babbles, and talks, using appropriate child guidance techniques at all times. Stay involved with children at all times during the day.
- Observe children and record observations in anecdotal records, making appropriate referrals. Conduct or assist with developmental screenings, as assigned. Participate in IFSP's as required. Maintain updated individual and group checklists according to program policies and procedures.
- Manage classroom operations, providing training and technical assistance to parents and volunteers, as needed. Maintain a clean, safe learning environment at all times.
- Provide meals and snacks to children according to their age, development and needs. Feed infants according to their home schedule, hold them every time they are fed, and share information about their eating with their parents daily. Begin family style dining with toddlers when they are ready and implement according to program policy and procedures, and EHS Performance Standards.
- Involve parents in all aspects of the classroom. Greet parents and children pleasantly and appropriately, ensuring a smooth transition into the center, a positive home-center connection and a family partnership. Maintain ongoing professional and appropriate communication with parents through a variety of methods and send activities home that parents can do with their children to support the curriculum and the child's learning. Encourage parents to become involved in workshops, training and other Head Start activities.
- Conduct at least two home visits and one parent conference with each child's family per year, according to the program schedule, policies and procedures.
- Maintain accurate attendance records, food reports, in-kind reports and other record keeping and reports, as required. Participate in program training, weekly staff meetings, and case management meetings. Maintain supplies and submit a list to supervisor when additional items are needed.
- Report to work at scheduled times and maintain good attendance. Perform all duties in a timely and professional manner. Participate with a positive attitude and behavior in all program activities.
- Continue professional growth by participating in ECE classes, training programs, workshops/conferences, as the budget allows.
- Perform other relevant responsibilities as required by the program.

### **PHYSICAL REQUIREMENTS:**

- **Sitting** on small chairs and on the floor for circle time, to document on children records for meal times, for some classroom activities.

- **Walking** and pacing for supervision throughout the 8 hrs shift.
- **Bending** to sanitize tables, serving and washing dishes, cleaning child size bathrooms.
- **Squatting** to pick up objects, talking to children at eye level, for setting up materials in learning centers. To sanitize mats on a weekly basis.
- **Pushing** food carts approximately 30-40 lbs. Swings during outside children’s play, for sweeping and mopping.
- **Running** for emergencies to prevent accidents that occur from a distance.
- **Lifting** toys, art materials, food containers, cleaning supplies and in case of an Emergency any injured or disable child.
- **Stretching** during movement/exercise activities and to put material away, take material out and decorate the classroom.
- **Climb** on step ladder.
- Must be able to lift 30-45 lbs ( food bags & boxes, files, and other small equipment or devices
- Must be able to work outdoors.

**OTHER REQUIRMENTS/INFORMATION:**

- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing and criminal background checks are required.
- This position is not covered by Civil Service; therefore, is subject to all other Webb County Policies.

**ACKNOWLEDGEMENT:**

**The undersigned have read discussed, and understand the full meaning of this job description and agree to abide by all terms and conditions herein expressed or implied.**

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
SUPERVISOR SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

**Submitted for:** Melissa Mojica

**Submitted By:** Melissa  
Morales

**Department:** Juvenile Probation

---

**Subject:**

Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 8, 2018. **[State Funds]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
794	Juvenile Probation Officer	\$18.46 16/A-E

**Issue:** Due to a resignation, employees are doubling up on caseloads.

**Solution:** Approve posting and filling of vacated positions.

**Result:** This position will help maintain individualize caseloads to provide adequate supervision of Juveniles in the Community.

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**Fiscal Impact**

**Budget Account Number:** 2825

**Funding Source:** 2450

**Balance:** na

**Financial Impact:**

na

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**Attachments**

Probation Officer

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## **Juvenile Probation Officer**

Juvenile Department

JD/10  
Pay Grade: 16

### **JOB SUMMARY**

This position is responsible for providing comprehensive supervision and case management of juvenile offenders.

### **MAJOR DUTIES**

- Screens and processes all assigned incoming cases through disposition.
- Supervises assigned juvenile probationers; maintains related files as required.
- Conducts office, school, employment and home visits according to department standards.
- Documents all contacts, in chronological order.
- Prepares various written reports; maintains accurate documentation, including case plans, chronological notes, exit plans, and follow-ups.
- Interviews and counsels juveniles and their families; mediates between victims and perpetrators; conducts individual and family counseling; meets with probationers.
- Transports juveniles to court, physicians appointments, and placements when necessary.
- Performs drug screening on juvenile offenders.
- Refers juveniles and their families to appropriate agencies and treatment providers.
- Submits violation reports and attends all required court hearings.
- Attends meetings with representatives of other agencies.
- Completes juvenile case plan reviews.
- Perform any other duties as assigned.

### **KNOWLEDGE REQUIRED BY THE POSITION**

- Knowledge of the juvenile justice system.
- Knowledge of case management principles.

- Knowledge of community resources.
- Knowledge of relevant local, state and federal laws.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the preparation of clear and precise reports.
- Skill in oral and written communication.
- Ability to communicate in English and Spanish.

### SUPERVISORY CONTROLS

The Director of Field Probation Services assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

### GUIDELINES

Guidelines include progressive sanction guidelines, the penal and family codes of Texas, and department policies and procedures. These guidelines require judgment, selection and interpretation in application.

### COMPLEXITY/SCOPE OF WORK

- The work consists of varied case management duties. The unique needs of each client contribute to the complexity of the position.
- The purpose of this position is to participate in the management of juvenile caseloads. Success in this position contributes to the provision of services to juvenile offenders and their families.

### CONTACTS

- Contacts are typically with co-workers, other county personnel, law enforcement personnel, court personnel, attorneys, juvenile offenders and their families, representatives of other agencies, and members of the general public.
- Contacts are typically to provide services, to give or exchange information, to resolve problems, or to motivate or influence persons.

### PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, walking, bending, crouching, or stooping. The employee occasionally lifts light objects.
- The work is typically performed in an office.

**SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

None.

- Must possess a valid and current Texas driver's license.
- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing, Motor Vehicle Record (MVR) and criminal background checks are required.
- This position *is not covered* under Civil Service; however, all other Webb County policies apply.

**MINIMUM QUALIFICATIONS**

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree from an accredited college or university in a course of study related to the occupational field.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Must have a high school diploma or GED from an accredited institution.

**ACKNOWLEDGEMENT**

The undersigned have read, discussed and understand the full meaning of this job description and agree to abide by all terms and conditions herein expressed or implied.

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Employee's Signature	Print Name	Date
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Supervisor's Signature	Print Name	Date
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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

**Submitted for:** Melissa Mojica

**Submitted By:** Melissa  
Morales

**Department:** Juvenile Probation

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**Subject:**

Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 8, 2018. **[General Fund]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
349	Juvenile Supervision Officer	\$15.73 -12/D

**Issue:** Due to resignations, we are having difficulty managing the staffing ratios for the continuous (24 hours-a-day/7 days-a-week) operations of the Juvenile Detention Center.

**Solution:** Approve posting and filling of vacated position..

**Result:** Compliance with required supervision ratios.

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**Fiscal Impact**

**Budget Account Number:** 1001

**Funding Source:** 2450

**Balance:** na

**Financial Impact:**

na

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**Attachments**

JSO

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## Juvenile Supervision Officer I

Juvenile Department

JD/18  
Pay Grade: 12

### JOB SUMMARY

This position is responsible for supervising the activities of residents of the juvenile detention center.

### MAJOR DUTIES

- Supervises the daily activities of juvenile detainees.
- Supervises daily chores assigned to detainees, including cleaning chores, recreational activities, meals and classroom periods.
- Supervises telephone calls and visits to detainees by family members, law enforcement officers, attorneys, and other authorized visitors.
- Escorts detainees to detention hearings court, medical services, and other designated locations.
- Applies non-violent restraining techniques on violent, suicidal and disruptive detainees.
- Attends the control room; operates telephones, intercoms, and radios; monitors video surveillance cameras; maintains activity logs.
- Launders bed linen.
- Maintains the general cleanliness and order of the secure detention area; provides for the proper placement of all equipment and cleaning supplies.
- Ensures the proper maintenance of all equipment, including electrical and plumbing fixtures, control panels, radios, chargers, air tanks, intercoms, etc.
- Attends mandatory staff meetings and training sessions.
- Screens and processes incoming cases according to departmental procedures.
- Prepares and maintains all necessary forms and documentation, including activity logs, observation logs, chronological logs, etc. for all detainees.
- Prepares incident reports.
- Checks detainees for lice and applies lice treatment as needed.

- Issues clean clothing to detainees daily.
- Issues meals to detainees.
- Administers medication to detainees as instructed.
- Fingerprints incoming juveniles.
- Conducts searches, pat-downs and room inspections.
- Perform any other duties as assigned.

#### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of Texas Juvenile Justice Department standards for juvenile detention center operations.
- Knowledge of juvenile detention center security principles and practices.
- Knowledge of relevant federal and state laws, county ordinances, and department policies and procedures.
- Knowledge of computers and job-related software programs.
- Skill in the management and supervision of juvenile detainees.
- Skill in problem solving.
- Skill in prioritizing and planning.
- Skill in interpersonal relations.
- Skill in oral and written communication.
- Ability to communicate in English and Spanish.

#### SUPERVISORY CONTROLS

The Facility Administrator assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

#### GUIDELINES

Guidelines include the Texas Administrative Code, the Texas Family Code, Webb County policies and procedures, and department policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

### COMPLEXITY/SCOPE OF WORK

- The work consists of related duties in supervising the activities of juvenile detainees. The unique needs of each resident contribute to the complexity of the position.
- The purpose of this position is to participate in the supervision of juvenile justice center residents. Successful performance contributes to the security and safety of residents.

### CONTACTS

- Contacts are typically with coworkers, law enforcement personnel, attorneys, community service providers, medical professionals, juveniles, parents or guardians, and the general public.
- Contacts are typically to exchange information, motivate persons, resolve problems, and provide services.

### PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, stooping or walking. The employee frequently lifts light and heavy objects, utilizes the sense of smell, and applies physical restraints.
- The work is typically performed in a juvenile detention center. The employee may be exposed to contagious or infectious diseases. Work requires the use of protective devices such as masks, goggles, gloves, etc.

### SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

- Must possess a valid and current Texas driver's license.
- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing, Motor Vehicle Record (MVR) and criminal background checks are required.
- This position *is not covered* under Civil Service; however, all other Webb County policies apply.

### MINIMUM QUALIFICATIONS

- Must have a high school diploma or GED from an accredited institution.
- No experience requirements.





## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

High Caliber Estates Plat Final Approval

**Submitted for:** Rhonda Tiffin

**Submitted By:** Jorge  
Calderon

**Department:** Planning & Physical Development

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### **Subject:**

Discussion and possible action to grant Final Plat Approval to High Caliber Estates Plat (ID 7684). The Planning Advisory Board recommended approval of this item contingent upon compliance with staff comments at their meeting of September 14, 2017.

### **Background:**

Item is a regulatory compliance matter with development provisions of state and local laws/regulations.

All pending improvements have been constructed in compliance with all rules and regulations. Please refer to the attached letter of approval and acceptance by the Engineering and Road & Bridge Department. On September 14, 2017, the Planning Advisory Board recommended approval by the Commissioners Court.

### **Previous Court Action:**

On September 25, 2017, the Commissioners Court granted preliminary approval contingent upon compliance with staff comments.

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### **Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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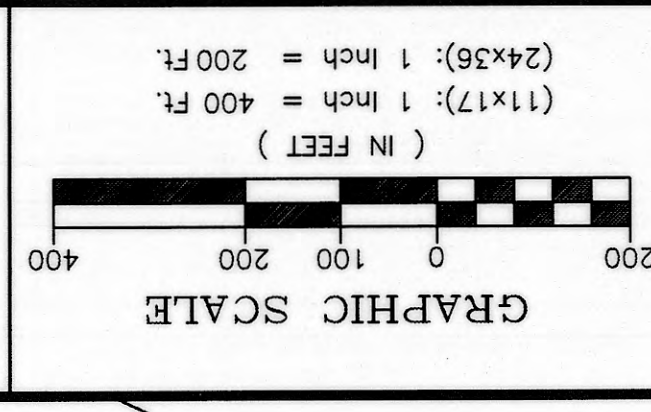
## **Attachments**

Plat

Sign off from County Engineering

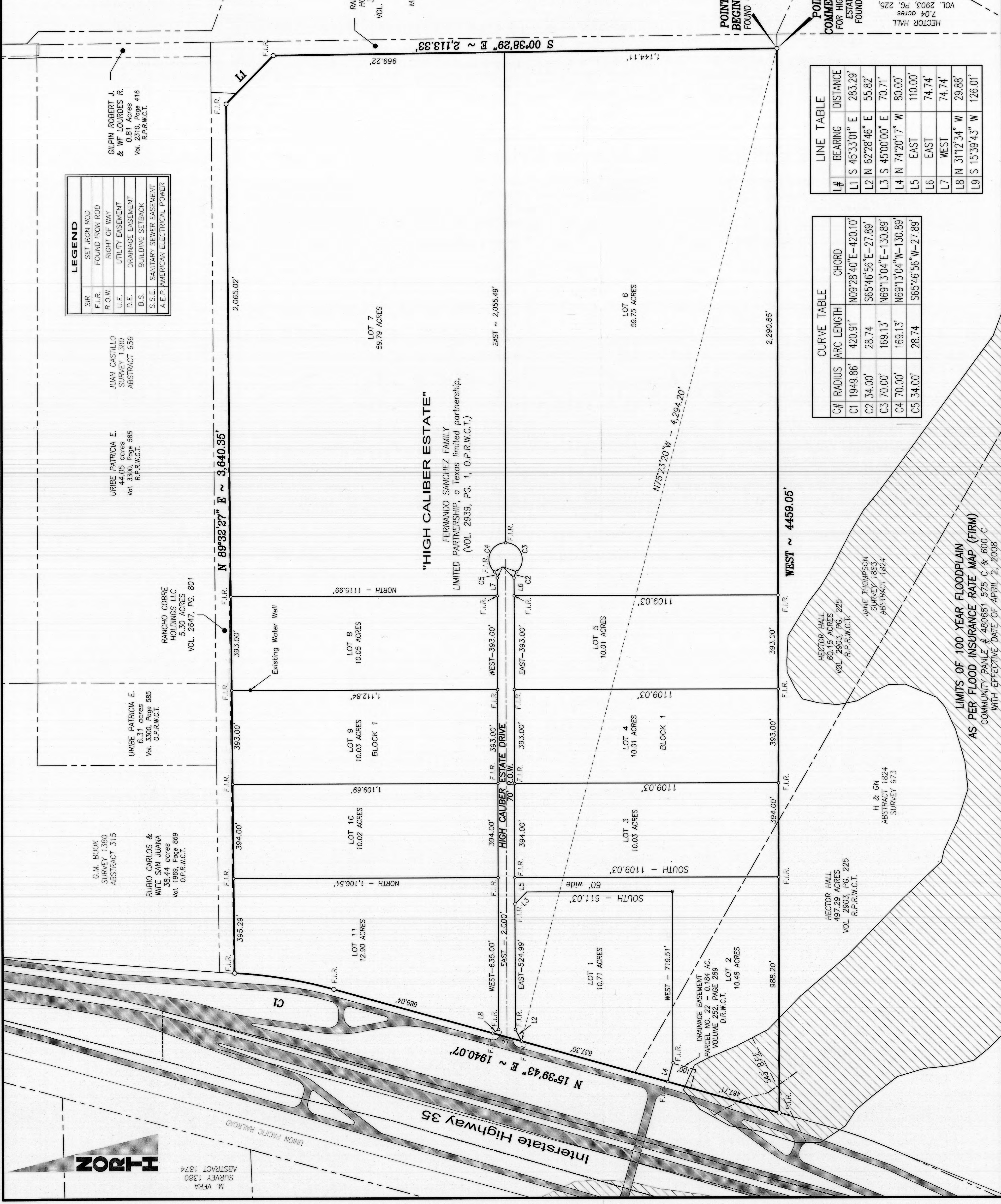
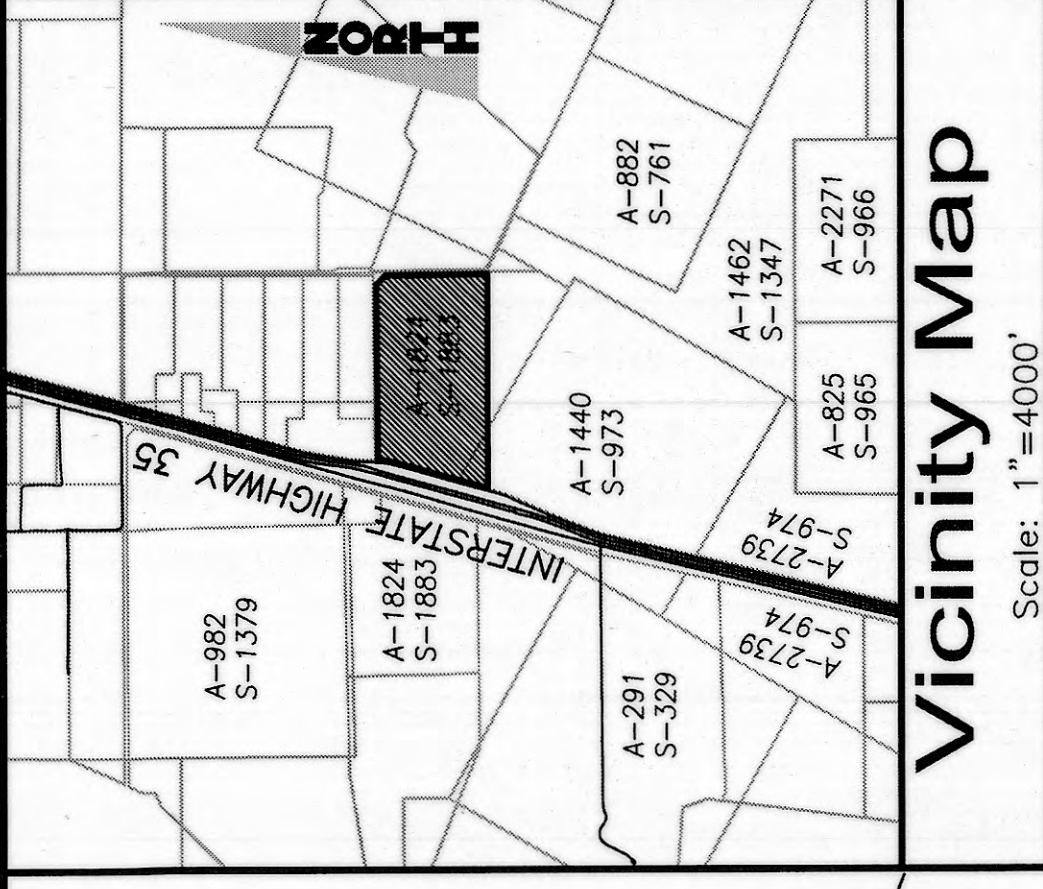
Sign off from R&B Department

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**HIGH CALIBER ESTATE**  
A TRACT OF LAND CONTAINING 217.25 ACRES OF LAND, more or less situated in Survey 1883, Jane Thompson, Original Grantee, Abstract 1824, Webb County, Texas, Being out of a 8,346.88 acre tract as described in deed from San Roman Ranch Partners Inc. To Blockstone Dilworth, Jr., filed for record on April 20, 2006 in Volume 2074, Page 533, Official Public Records of Webb County, Texas

DRAWN BY: J.C.R.
CHECKED BY: R.M.V.
DRAWN DATE: 4-18-2017
PLOTTED DATE:
JOB No. E-122-17
FILE NAME:
STATUS:
AS-BUILT:
REVISED DATE:
SCALE: ( 24"x36" ) SHEET
HOR: 1"=200' VER.
SCALE: ( 11"x17" ) SHEET
HOR: 1"=400' VER.
TOTAL: 1 OF 2



**LEGEND**

SIR	SET IRON ROD
F.I.R.	FOUND IRON ROD
R.O.W.	RIGHT OF WAY
U.E.	UTILITY EASEMENT
D.E.	DRAINAGE EASEMENT
B.S.	BUILDING SETBACK
S.S.E.	SANITARY SEWER EASEMENT
A.E.P.	A.M.P. AMERICAN ELECTRICAL POWER

**LINE TABLE**

L#	BEARING	DISTANCE
L1	S 45°33'01" E	283.29'
L2	N 62°28'46" E	55.82'
L3	S 45°00'00" E	70.71'
L4	N 74°20'17" W	80.00'
L5	EAST	110.00'
L6	EAST	74.74'
L7	WEST	74.74'
L8	N 31°12'34" W	29.88'
L9	S 15°39'43" W	126.01'

**CURVE TABLE**

C#	RADIUS	ARC LENGTH	CHORD
C1	1949.86'	420.91'	N09°28'40"E-420.10'
C2	34.00'	28.74'	S65°46'56"E-27.89'
C3	70.00'	169.13'	N69°13'04"E-130.89'
C4	70.00'	169.13'	N69°13'04"W-130.89'
C5	34.00'	28.74'	S65°46'56"W-27.89'

**LIMITS OF 100 YEAR FLOODPLAIN**  
AS PER FLOOD INSURANCE RATE MAP (FIRM)  
COMMUNITY PANLE # 480651, 575 C & 600 C  
WITH EFFECTIVE DATE OF APRIL 2, 2008

**SURVEY OF A 217.25 ACRE TRACT SURVEY 1883, JANE THOMPSON, ABSTRACT 1824, WEBB COUNTY, TEXAS**

A tract of land containing 217.25 acres of land, more or less situated in Survey 1883, Jane Thompson, Original Grantee, Abstract 1824, Webb County, Texas. Being out of a 8,346.88 acre tract as described in deed from San Roman Ranch Partners Inc. To Blackstone Dilworth, Jr., filed for record on April 20, 2006 in Volume 2074, Page 533, Official Public Records of Webb County, Texas and being more particularly described as follows:

**BEGINNING** at a 4" Pipe situated on the southeast corner of this 217.25 acre tract being a point on the easterly boundary of of said 8,346.88 acre tract, also being a point from which S 09°58'11" W - 718.94 feet directs you to the most southeasterly corner of Original Survey 1883, Jane Thompson, Original Grantee, Abstract 1824, for the **POINT OF BEGINNING** hereof;

**THENCE, WEST**, along the north boundary line of said 60.15 acre tract, a distance of **4,459.05 FEET**, to a found 1/2" iron rod with Howland cap, being a point on the east right of way of Interstate Highway 35, for the southwest corner hereof;

**THENCE, N15°39'43"E**, along the east right of way of Interstate Highway 35, a distance of **1,940.07 FEET**, to a found 1/2" iron rod with Howland cap, and being a point on a curve having a radius of 1,949.86 feet and on a chord of N09°28'40"E - 420.10 feet;

**THENCE**, along said curve, an arc length of **420.91 FEET**, to a found 1/2" iron rod with Howland cap, for the northwest corner hereof;

**THENCE, N89°32'27"E**, along the south boundary of Rancho Cobre Holdings LLC, a 5.30 acre road, also being the north boundary of this tract, a distance of **3640.35 FEET**, to found 1/2" iron rod with Howland cap, for a corner clip hereof;

**THENCE, S45°33'01"E**, along said corner clip a distance of **283.29 FEET**, to a found 1/2" iron rod with Howland cap, for a corner clip hereof;

**THENCE, S00°38'29"E**, a distance of **2,113.33 FEET**, to the **POINT OF BEGINNING** and containing 217.25 acres of land, more or less.

**SURVEY OF A RIGHT-OF-WAY DEDICATION FOR HIGH CALIBER ESTATES ROAD A 3.48 ACRE TRACT SURVEY 1883, JANE THOMPSON, ABSTRACT 1824, WEBB COUNTY, TEXAS**

A strip of land containing 3.48 acres of land, more or less situated in Survey 1883, Jane Thompson, Original Grantee, Abstract 1824, Webb County, Texas, Being out of a 8,346.88 acre tract as described in deed from San Roman, Ranch Partners Inc. to Blackstone Dilworth, Jr., filed for record on April 20, 2006 in Volume 2074, Page 533, Official Public Records of Webb County, Texas and being more particularly described as follows:

**COMMENCING** at a 4" Pipe situated on the southeast corner of a 217.25 acre tract being a point on the easterly boundary of of said 8,346.88 acre tract, also being a point from which S 09°58'11" W - 718.94 feet directs you to the most southeasterly corner of Original Survey 1883, Jane Thompson, Original Grantee, Abstract 1824, Thence, N 75°23'20" W - 4,294.22' to a point on the east right of way line of Interstate Highway 35;

**THENCE, N62°28'46"E**, a distance of **55.82 FEET**, to a found 1/2" iron rod with Howland Cap, for a corner clip hereof;

**THENCE, EAST**, a distance of **1889.73 FEET**, to a found 1/2" iron rod with Howland Cap, for a point being on a curve having a radius of 34.00 feet and a Chord of S 65°46'56" E - 27.89 feet;

**THENCE**, along said curve, an arc length of **28.74 FEET**, to a found 1/2" iron rod with Howland Cap being on a curve having a radius of 70.00 feet and a Chord of N 69°13'04"E - 130.89 feet;

**THENCE**, along said curve, an arc length of **169.13 FEET**, to a found 1/2" iron rod with Howland Cap, being on a curve having a radius of 70.00 feet and a Chord of N 69°13'04" W - 130.89 feet to a found 1/2" iron rod with Howland Cap;

**THENCE**, along said curve, an arc length of **169.13 FEET**, to a found 1/2" iron rod with Howland Cap, being on a curve having a radius of 34.00 feet and a Chord of S 65°46'56" W - 27.89 feet;

**THENCE**, along said curve, an arc length of **28.74 FEET**, to a found 1/2" iron rod with Howland Cap for a point being the north right of way of High Caliber Estate Drive hereof;

**THENCE, WEST**, along the north right of way of High Caliber Estate Drive, a distance of **1,889.73 FEET**, to a found 1/2" iron rod with a Howland Cap on a corner clip, for a point of deflection hereof;

**THENCE, N31°12'34"W**, along corner clip, a distance of **29.88 FEET**, to a found 1/2" iron rod with Howland Cap, being a point on the east right of way of Interstate Highway 35, for a point of deflection hereof;

**THENCE, S15°39'43"W** along Interstate Highway 35, a distance of **126.01 FEET**, to the **POINT OF BEGINNING** and containing 3.48 acres of land, more or less.

**NOTES & RESTRICTIONS:**

- 1.- EACH LOT SHALL ACCEPT THE ADJACENT LOTS STORM WATER RUNOFF AS IT NATURALLY DRAINS
- 2.- ACCESS TO LOT 2, BLOCK 1 IS RESTRICTED TO HIGH CALIBER ESTATE DRIVE UNLESS AN APPROVED DRIVEWAY PERMIT IS SECURED FROM TxDOT AND COUNTY (with the required H&H study for flood plain).
- 3.- LOTS 1 & 11, BLOCK 1 RESTRICTED TO HIGH CALIBER ESTATE DRIVE UNLESS AN APPROVED DRIVEWAY PERMIT IS SECURED FROM TxDOT.
- 4.- BY GRAPHICALLY PLOTTING, THIS PARCEL WAS DETERMINED TO BE WITHIN A 100 YEAR FREQUENCY FLOOD ZONE AS PER FLOOD INSURANCE RATE MAP FOR WEBB COUNTY, TEXAS COMMUNITY PANEL 48479C 0575C AND 0600 C, EFFECTIVE DATE APRIL 2, 2008.

**CERTIFICATE OF OWNER STATE OF TEXAS COUNTY OF WEBB**

I, \_\_\_\_\_, THE UNDERSIGNED OWNER OF THE LAND SHOWN ON THIS PLAT, AND DESIGNATED HEREIN AS "HIGH CALIBER ESTATES", IN THE COUNTY OF WEBB, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, HEREBY DEDICATE TO THE PUBLIC, FOR THE PURPOSES AND CONSIDERATION THEREIN STATED, GIVEN MY HAND AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

OWNER OF FERNANDO SANCHEZ FAMILY LIMITED PARTNERSHIP

**STATE OF TEXAS: COUNTY OF WEBB:**

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED \_\_\_\_\_ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FORGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN STATED, GIVEN MY HAND AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

NOTARY PUBLIC IN AND FOR THE WEBB COUNTY, TEXAS

MY COMMISSION EXPIRES: \_\_\_\_\_

**LIEN HOLDER CERTIFICATE**

THIS SUBDIVISION MAP IS HEREBY APPROVED AND ACCEPTED BY THE LIEN HOLDER. THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_ AS AN ACT AND DEED OF \_\_\_\_\_ FINANCIAL INSTITUTION \_\_\_\_\_ DATE \_\_\_\_\_

**STATE OF TEXAS: COUNTY OF WEBB:**

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED \_\_\_\_\_ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FORGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN STATED, GIVEN MY HAND AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

NOTARY PUBLIC IN AND FOR THE WEBB COUNTY, TEXAS

MY COMMISSION EXPIRES: \_\_\_\_\_

**CERTIFICATE OF ENGINEER**

**STATE OF TEXAS: COUNTY OF WEBB:**

I, HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO THE MATTERS OF STREETS, LOTS, WATER, SEWER AND APPURTENANCES AND DRAINAGE LAYOUT, AND TO THE BEST OF MY KNOWLEDGE THIS PLAT CONFORMS TO ALL THE REQUIREMENTS OF THE SUBDIVISION ORDINANCE, EXCEPT FOR THOSE VARIANCES THAT MAY HAVE BEEN GRANTED BY THE PLANNING COMMISSION OF THE CITY.

*Ricardo M. Villarreal*  
RICARDO M. VILLARREAL No. 101308  
DATE 9/12/17

**CERTIFICATE OF SURVEYOR**

**STATE OF TEXAS: COUNTY OF WEBB:**

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, HEREBY CERTIFY THAT I HAVE PERSONALLY EXAMINED THE PLAT AND AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND, THAT THE CORNER MONUMENTS SHOWN THEREON WERE FOUND OR WILL BE PROPERLY PLACED UNDER MY SUPERVISION.

*Ricardo M. Villarreal*  
RICARDO M. VILLARREAL, R.P.L.S. No. 6242  
DATE 9/12/17

**WATER AND SANITARY SEWER REQUIREMENTS**

DRINKING WATER SERVICE FACILITIES ARE NOT REQUIRED FOR THIS SUBDIVISION UNDER MODEL RULES ADOPTED UNDER SECTION 16.343 OF THE WATER CODE. SANITARY SEWER FACILITIES WILL BE PRIVATE ON-SITE SEWER SYSTEMS.

*Ricardo M. Villarreal*  
RICARDO M. VILLARREAL No. 101308  
DATE 9/12/17

**CERTIFICATE OF ENGINEER-100-YR FLOODPLAIN**

**STATE OF TEXAS: WEBB COUNTY**

I, RICARDO M. VILLARREAL, A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, HEREBY CERTIFY THAT A PORTION OF LOT 2, BLOCK 1, HIGH CALIBER ESTATES, IS BEING IMPACTED BY THE 100-YR FLOOD PLAN AS PER FLOOD INSURANCE RATE MAP WITH EFFECTIVE DATE APRIL 2, 2008, PANEL NUMBER 0575C.

*Ricardo M. Villarreal*  
RICARDO M. VILLARREAL No. 101308  
DATE 9/12/17

**PLANNING DEPARTMENT**

I HAVE REVIEWED THIS PLAT OF HIGH CALIBER ESTATES DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017, AND I HEREBY CERTIFY THAT THE PLAT IS IN COMPLIANCE WITH THE WEBB COUNTY SUBDIVISION REGULATIONS AND THIS PLAT WAS RECOMMENDED FOR APPROVAL BY THE WEBB COUNTY PLANNING ADVISORY BOARD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

RHONDA M. TIFRIN  
COUNTY PLANNING DIRECTOR

**PLAT APPROVAL - COUNTY ENGINEER**

I HAVE REVIEWED THIS PLAT OF HIGH CALIBER ESTATE PREPARED BY HOWLAND ENGINEERING AND SURVEYING CO. AND DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017 WITH THE LAST REVISION DATE ON \_\_\_\_\_, 2017. EXCEPT FOR ANY WAIVER SPECIFICALLY AUTHORIZED BY THE WEBB COUNTY SUBDIVISION REGULATIONS AND THE WEBB COUNTY MODEL RULES, FURTHERMORE, UPON COMPLETION OF THE PROPOSED PUBLIC IMPROVEMENTS, I OR MY AUTHORIZED REPRESENTATIVE, WILL MAKE AN ON-SITE INSPECTION TO ENSURE COMPLIANCE.

LUIS PEREZ GARCIA III, P.E., CFM  
COUNTY ENGINEER

DATE \_\_\_\_\_

**PLAT APPROVAL - ROAD & BRIDGE SUPERINTENDENT**

I HAVE REVIEWED THIS PLAT OF HIGH CALIBER ESTATE PREPARED BY HOWLAND ENGINEERING AND SURVEYING CO. AND DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017. EXCEPT FOR ANY WAIVER SPECIFICALLY AUTHORIZED BY THE WEBB COUNTY SUBDIVISION REGULATIONS AND THE WEBB COUNTY MODEL RULES, FURTHERMORE, UPON COMPLETION OF THE PROPOSED PUBLIC IMPROVEMENTS, I OR MY AUTHORIZED REPRESENTATIVE, WILL MAKE AN ON-SITE INSPECTION TO ENSURE COMPLIANCE.

ROAD & BRIDGE SUPERINTENDENT \_\_\_\_\_

DATE \_\_\_\_\_

**CERTIFICATE OF TCEQ DESIGNATED REPRESENTATIVE**

**STATE OF TEXAS: COUNTY OF WEBB:**

THIS PLAT OF HIGH CALIBER ESTATE, SUBMITTED BY OR BEHALF OF THE OWNER HAS BEEN SUBMITTED TO AND CONSIDERED BY THE WEBB COUNTY TCEQ DESIGNATED REPRESENTATIVE WHICH HEREBY CERTIFIES THAT SOIL CHARACTERISTICS AND LOT SIZES GENERALLY MEET THE REQUIREMENTS OF THIS DEPARTMENT. THIS CERTIFICATION IS BASED ON A GENERAL OVERVIEW OF THE PLAT AND DOES NOT CONSTITUTE A GUARANTEE OF ANY PARTICULAR LOT. THIS CERTIFICATE DOES NOT INDICATE NOR IMPLY THAT EVERY LOT IS CAPABLE OF ON-SITE SEWAGE DISPOSAL.

IN THE EVENT THAT A BUYER, OWNER, PURCHASER, LESSEE, OR RENTER DESIRES TO OBTAIN A PERMIT TO CONSTRUCT SAID FACILITY, FURTHER THAT A LICENSE TO OPERATE SHALL BE REQUIRED FOR THE OPERATION OF SUCH A PRIVATE SEWAGE DISPOSAL FACILITY. SUCH PERMIT AND LICENSE SHALL ONLY BE ISSUED AFTER CLOSE EXAMINATION OF SUBJECT LOT AS TO WHETHER IT MEETS ALL REQUIREMENTS FOR ON-SITE SEWAGE DISPOSAL. THIS IS NECESSARY IN THE EVENT THAT AN APPROVED MUNICIPAL SEWAGE DISPOSAL SYSTEM IS EXTENDED TO WITHIN 200 FEET OF ANY LOT, THE BUYER, OWNER, PURCHASER, LESSEE OR RENTER WILL BE REQUIRED TO CONNECT TO THAT SYSTEM.

DAVID GARZA, R.S., TCEQ, DESIGNATED REPRESENTATIVE

**WEBB COUNTY COMMISSIONERS COURT APPROVAL**

WE HEREBY CERTIFY THAT THIS PLAT, DESIGNATED AS THE HIGH CALIBER ESTATE, WAS APPROVED BY THE WEBB COUNTY COMMISSIONERS COURT ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017 AND MAY BE FILED IN THE PLAT RECORDS OF WEBB COUNTY BY THE COUNTY CLERK.

NOTICE IS HEREBY GIVEN THAT THE COUNTY OF WEBB DOES NOT ASSUME ANY OBLIGATIONS, NOW OR IN THE FUTURE, TO FURNISH ANY SERVICE OF FACILITIES TO ANY LAND SITUATED WITHIN THIS SUBDIVISION. THE COUNTY OF WEBB DOES NOT GUARANTEE THE PROTECTION OF PROPERTY RIGHTS IN CONNECTION WITH ANY SERVICE PROVIDED BY THE COUNTY OF WEBB. THE COUNTY OF WEBB DOES NOT GUARANTEE THE PROTECTION OF PROPERTY RIGHTS IN CONNECTION WITH ANY SERVICE PROVIDED BY THE COUNTY OF WEBB. THE COUNTY OF WEBB DOES NOT GUARANTEE THE PROTECTION OF PROPERTY RIGHTS IN CONNECTION WITH ANY SERVICE PROVIDED BY THE COUNTY OF WEBB.

HONORABLE TAND E. TIERRINA  
WEBB COUNTY JUDGE

HONORABLE JESSE GONZALEZ  
COMMISSIONER PRECINCT 1

HONORABLE ROSAURA "WAMI" TUERINA  
COMMISSIONER PRECINCT 2

HONORABLE JOHN C. CALO  
COMMISSIONER PRECINCT 3

HONORABLE JAIME CANALES  
COMMISSIONER PRECINCT 4

ATTESTED BY:

HONORABLE MARGIE RAMIREZ IBARRA  
COUNTY CLERK, WEBB COUNTY, TEXAS

APPROVED BY THE WEBB COUNTY COMMISSIONER'S COURT ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

**CERTIFICATE OF COUNTY CLERK**

**STATE OF TEXAS: COUNTY OF WEBB:**

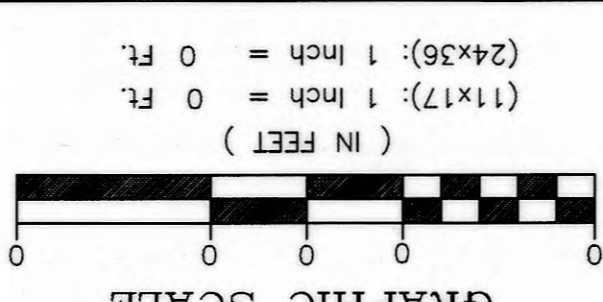
I, MARGIE RAMIREZ IBARRA, CLERK OF THE COUNTY COURT OF WEBB COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT DATED \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017, WITH THE CERTIFICATE OF AUTHENTICATION WAS FILED OF RECORD IN MY OFFICE ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017, AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M., IN VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_ OF THE MAP RECORDS OF SAID COUNTY.

WITNESS MY HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

HON. MARGIE RAMIREZ IBARRA  
COUNTY CLERK, WEBB COUNTY, TEXAS

DATE \_\_\_\_\_

TOTAL: 2 OF 2



**HIGH CALIBER ESTATE**  
A TRACT OF LAND CONTAINING 217.25 ACRES OF LAND, more or less situated in Survey 1883, Jane Thompson, Original Grantee, Abstract 1824, Webb County, Texas, Being out of a 8,346.88 acre tract as described in deed from San Roman Ranch Partners Inc. To Blackstone Dilworth, Jr., filed for record on April 20, 2006 in Volume 2074, Page 533, Official Public Records of Webb County, Texas

DRAWN BY: J.C.R.
CHECKED BY: R.M.V.
DRAWN DATE: 4-18-2017
PLOTTED DATE:
JOB No. E-122-17
FILE NAME:
STATUS:
AS-BUILT:
REVISED DATE:
SCALE: ( 24"x36" ) SHEET
HOR: N/A VER:
HOR: N/A VER:
SHEET 2 OF 2
TOTAL: 2 OF 2

**From:** [Guillermo B. Cuellar](#)  
**To:** [Jorge Calderon](#)  
**Cc:** [Bernal Slight](#); [edominguez@howlandcompanies.com](mailto:edominguez@howlandcompanies.com); [Luis Perez Garcia III](#); [Mario Santos](#); [Jose L. Neira](#); [Rhonda Tiffin](#)  
**Subject:** RE: High Caliber Estates  
**Date:** Thursday, December 21, 2017 3:38:31 PM

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Good afternoon Mr. Calderon,

As per our conversation this afternoon, the Engineering Department has verified and approved the roadway design and construction for High Caliber Estates road. You may proceed with placing this item on the next Commissioner's Court meeting.

Guillermo B. Cuellar, P.E.  
Assistant County Engineer

Webb County Engineering Department  
1620 Santa Ursula, 2nd Floor  
Laredo, Texas 78040  
(956) 523-4185 Telephone  
(956) 763-7097 Cell  
(956) 523-5158 Fax  
[gbcuellar@webbcountytx.gov](mailto:gbcuellar@webbcountytx.gov)

-----Original Message-----

**From:** Guillermo B. Cuellar  
**Sent:** Tuesday, December 19, 2017 2:19 PM  
**To:** Jorge Calderon  
**Cc:** Bernal Slight; [edominguez@howlandcompanies.com](mailto:edominguez@howlandcompanies.com); Luis Perez Garcia III; Mario Santos; Jose L. Neira  
**Subject:** RE: high caliber estates

All sheets need to be mylar and submitted. There are some blank entries on sheet 3 that need signatures too.

Guillermo B. Cuellar, P.E.  
Assistant County Engineer

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Laredo, Texas 78040  
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(956) 523-5158 Fax  
[gbcuellar@webbcountytx.gov](mailto:gbcuellar@webbcountytx.gov)

-----Original Message-----

**From:** Jorge Calderon  
**Sent:** Tuesday, December 19, 2017 10:16 AM  
**To:** Guillermo B. Cuellar  
**Cc:** Bernal Slight; [edominguez@howlandcompanies.com](mailto:edominguez@howlandcompanies.com); Luis Perez Garcia III; Mario Santos; Jose L. Neira  
**Subject:** RE: high caliber estates

Mr. Cuellar,

Please clarify, your office needs a signed mylar copy of sheet 3?

Jorge A. Calderon, CFM  
Asst. Planning Director  
Webb County Planning Department  
1110 Washington, Ste. 302  
Laredo, TX 78040  
956-523-4100

-----Original Message-----

From: Guillermo B. Cuellar  
Sent: Monday, December 18, 2017 8:09 PM  
To: Jorge Calderon  
Cc: Bernal Slight; edominguez@howlandcompanies.com; Luis Perez Garcia III; Mario Santos; Jose L. Neira  
Subject: RE: high caliber estates

Good afternoon Mr. Calderon,

I have inspected the roadway and found that it is in compliance with the approved set of plans attached in this email. The property has been graded to divert water away from High Caliber Estate Drive. Our office will need a complete mylar set with all signatures (See sheet 3) for our records.

[cid:image001.png@01D07698.064E84A0]

Guillermo B. Cuellar, P.E.  
Assistant County Engineer

Webb County Engineering Department  
1620 Santa Ursula, 2nd Floor  
Laredo, Texas 78040  
(956) 523-4185 Telephone  
(956) 763-7097 Cell  
(956) 523-5158 Fax  
gbcuellar@webbcountytx.gov <<mailto:gbcuellar@webbcountytx.gov>>

From: Ernesto Dominguez [<mailto:edominguez@howlandcompanies.com>]  
Sent: Monday, December 18, 2017 11:43 AM  
To: Guillermo B. Cuellar; Jorge Calderon  
Cc: Bernal Slight  
Subject: high caliber estates

Good morning Guillermo,  
Please see the attached As-Built Plans for the High Caliber Estates. If need be I can send a hard copy (paper or mylar) to your office at your request. Please advise.

Thank you,  
Ernesto A. Dominguez, Jr., EIT  
Construction Manager

[Description: Description: Description: Description: Description: Description: Description: logo word doc (2)]

Email: edominguez@howlandcompanies.com <<mailto:edominguez@howlandcompanies.com>>  
TBPE Firm Registration No. F-4097 / TBPLS Firm Registration No. 100464-00 Howland Engineering and Surveying Co. / 7615 N. Bartlett Avenue / Laredo, Texas 78041  
Phone: 956-722-4411 / Cell: 956-763-0834 /  
www.howlandcompanies.com <<http://www.howlandengineeringandsurveying.com/>>





**From:** [Jose L. Neira](#)  
**To:** [Jorge Calderon](#); [Guillermo B. Cuellar](#)  
**Cc:** [Mario Santos](#); [Oscar J. Rodriguez](#)  
**Subject:** High Caliber  
**Date:** Tuesday, January 02, 2018 3:32:54 PM

---

Mr. Calderon:

Upon inspection of the roadway at High Caliber Estate Drive, I found that it is in compliance with the approved set of plans. Also, it was good that the property was graded to divert water away from High Caliber Estate Dr.

Thanks;  
Jose L Neira

## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Additional Memberships Approved for Fiscal Year 2018

**Submitted for:** Joe Lopez

**Submitted By:** Cesar  
Guerra

**Department:** Purchasing

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### **Subject:**

Discussion and possible action to approve payment for memberships of non-profit state associations as required by Local Government Code Section 89.002 dependent on funding availability and pending of any association fee increases, list attached.

**Issue:** Local Government Code §89.002 requires that:

The Commissioners court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and
- (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

**Solution:** Obtain court approval as required.

**Result:** Memberships for associations approved by the Court will be processed for payment.

**Background:**

N/A

**Previous Court Action:**

N/A

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**Fiscal Impact**

**Budget Account Number:** Various

**Funding Source:** Various

**Balance:** Various

**Financial Impact:**

Memberships dependent on funds availability

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**Attachments**

Memberships 2nd advisement

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Purchasing Department  
 Department Membership Requests  
 Fiscal Year 2018  
 Commissioners' Court Meeting: January 8, 2018

Department	Vendor	Item Description	Quantity	Amount	Subtotal
Justice Of The Peace #1-1	Texas Justice Court Judges Association	Annual Membership	1	\$ 75.00	\$ 75.00
Justice Of The Peace #1-2	Justices of the Peace & Constables Association of Texas	Membership Dues for Elected Official	1	\$ 60.00	\$ 60.00
Justice Of The Peace #1-2	Texas Justice Court Judges Association	Annual Membership	1	\$ 75.00	\$ 75.00
Justice of the Peace #3	Texas Justice Court Judges Assoc.	Membership Dues	1	\$ 75.00	\$ 75.00
Justice of the Peace #3	Texas Justice of the Peace & Constable Association of Texas	Membership Dues	1	\$ 60.00	\$ 60.00
Justice of the Peace #4	Texas Justice Court Judges Assoc.	Membership Dues	1	\$ 75.00	\$ 75.00
Justice of the Peace #4	Justices of the Peace & Constables Association of Texas	Membership Dues for Elected Official	1	\$ 60.00	\$ 60.00
Juvenile Probation	Texas Probation Association	Professional Membership Fee	1	\$ 35.00	\$ 35.00
Medical Examiner	National Association of Medical Examiners	Membership Dues	1	\$ 420.00	\$ 420.00
PIO	National Association of County Information Officers	Membership Dues	1	\$ 75.00	\$ 75.00
PIO	National Association of County Information Officers	Membership Dues	1	\$ 75.00	\$ 75.00
Planning	CEAT	Membership	1	\$ 40.00	\$ 40.00
Planning	Texas Floodplain Management Assoc.	Membership	5	\$ 90.00	\$ 450.00
Pre-Trial Services	Texas Association of Pretrial Services	Pre-Trial Services Memberships	9	\$ 35.00	\$ 315.00
Public Defenders	Texas Criminal Defense Lawyers Association	Membership Dues	19	\$ 60.00	\$ 1,140.00
Public Defenders	State Bar Of Texas	Membership Fee	6	\$ 68.00	\$ 408.00
Public Defenders	State Bar Of Texas	Membership Fee	2	\$ 148.00	\$ 296.00
Public Defenders	State Bar Of Texas	Membership Fee	11	\$ 235.00	\$ 2,585.00
Purchasing	Texas Purchasing Association	Membership Dues	1	\$ 75.00	\$ 75.00
Purchasing	State of Texas Cooperative Purchasing Program	Membership Dues	1	\$ 100.00	\$ 100.00
Purchasing	National Procurment Institute	Membership Dues	1	\$ 220.00	\$ 220.00
Tax Assessor and Collector	Tax Assessor Collectors Association	Membership Dues for Staff	1	\$ 40.00	\$ 40.00
Tax Assessor and Collector	Tax Assessor Collectors Association	Membership Dues for Elected Official	1	\$ 85.00	\$ 85.00
Tax Assessor and Collector	Texas Association of Assessing Officers	Membership Dues	2	\$ 90.00	\$ 180.00
Utilities	Texas Water Utilities Association	Membership Dues	17	\$ 70.00	\$ 1,190.00

## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Surplus and/or salvage County property

**Submitted for:** Joe Lopez

**Submitted By:** Juan  
Guerrero

**Department:** Purchasing

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### **Subject:**

Discussion and possible action to authorize the Purchasing Agent to process approximately 9,136 surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by Department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

**Background:**

Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended. The Purchasing agent will attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because its deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Previous Court Action:**

Purchasing Agent has been authorized in previous meetings to manage surplus property in accordance with State law.

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**Fiscal Impact**

**Budget Account Number:** n/a

**Funding Source:** n/a

**Balance:** n/a

**Financial Impact:**

Revenue generated from auction is unknown at this point. Any expenditure anticipated may be for advertising / publication of notice.

Purchasing Department Budget has sufficient funding for any adverting expense, if any.

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**Attachments**

county wide property  
law library

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Surplus and Salvage Property  
For Auction, Disposal, Donation, or recycle

Dept.	Total item by dept.	Total by class	Count	Class	Tag#	Description	Model#	Serial#
R&B		2	1	credenza	1567	Credenza		unavailable
R&B			2	credenza	N/A	Credenza		unavailable
R&B		1	1	file cabinet	4046	File Cabinet		unavailable
R&B		7	1	chair	6215	Wood Stationery Chair		unavailable
R&B			2	chair	6227	Wood Stationery Chair		unavailable
R&B			3	chair	6260	Wood Stationery Chair		unavailable
R&B			4	chair	7244	Black Swivel Office Chair		unavailable
R&B			5	chair	15112	Green Swivel Executive Chair		unavailable
R&B			6	chair	N/A	Red Swivel Office Chair		unavailable
R&B			7	chair	N/A	Burgundy Swivel Executive Chair		unavailable
R&B		3	1	desk	9266	Office Desk		unavailable
R&B			2	desk	9350	Office Desk		unavailable
R&B			3	desk	14269	Office Desk		unavailable
R&B		1	1	table	N/A	Octagon Wood Table		unavailable
R&B		13	1	Radio	18543	Motorola Radio	MCS2000	N/A
R&B			2	Radio	15774	Motorola Radio	MCS2000	N/A
R&B			3	Radio	18546 15282	Motorola Radio	MCS2000	N/A
R&B			4	Radio	18548	Motorola Radio	MCS2000	N/A
R&B			5	Radio	13513	Motorola Radio	T74XTA7TA7BK	776TWA0533
R&B			6	Radio	15771	Motorola Radio	T74XTA7TA7BK	776TCE0571
R&B			7	Radio	18544	Motorola Radio	MCS2000	N/A
R&B			8	Radio	15770	Motorola Radio	T74XTA7TA7BK	776TCE0552
R&B			9	Radio	10290	Motorola Radio	T74XTA7TA7BK	776AUE1930
R&B			10	Radio	27099	Motorola Radio	APX6500	527CPH0791
R&B			11	Radio	13796	Motorola Radio	T74XTA7TA7BK	776TXJ1960
R&B			12	Radio	N/A	Motorola Radio	T74XTA7TA7BK	776TWA1320
R&B			13	Radio	8736	Motorola Radio	T74XTA7TA7BK	176ASA0496
R&B		1	1	Copier	N/A	Kyocera Mita Copier/Scanner/Sorter	KM-C1530	ABD30000654/ABV3000757/ABM3000052
R&B		1	1	pallet of supplies	N/A	24 boxes (approx.) tile cleaner	N/A	N/A
R&B		11	1	Phones	N/A	Nortel Network Phone	NT8B27JAAA	NNTMENT6T1HH
R&B			1	Phones	N/A	Nortel Network Phone	NT8B27JAAA	NNTMABH1209C
R&B			2	Phones	N/A	Nortel Network Phone	NT8B27JAAA	H8570
R&B			3	Phones	N/A	Nortel Network Phone	NT8B27JAAA	NNTMENT6T1H5
R&B			4	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6Y00W
R&B			5	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6XYYP
R&B			6	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6Y006
R&B			7	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6Y008
R&B			8	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT7HHMA
R&B			9	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6XYXK
R&B			10	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6XYX9
R&B		11	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6XYXW	
R&B	41	12	12	Phones	N/A	Nortel Network Phone	NT8B26AABL	NNTMENT6XYX8
SO			1	Vest	22296	Ballistic Vest	Ballistic Vest	0909223079
SO			2	Vest	22299	Ballistic Vest	Ballistic Vest	0909223080
SO			3	Vest	22303	Ballistic Vest	Ballistic Vest	0909223070
SO			4	Vest	22304	Ballistic Vest	Ballistic Vest	0909223069
SO			5	Vest	22305	Ballistic Vest	Ballistic Vest	0909223064
SO			6	Vest	22308	Ballistic Vest	Ballistic Vest	0909223063
SO			7	Vest	22312	Ballistic Vest	Ballistic Vest	0909223018
SO			8	Vest	22320	Ballistic Vest	Ballistic Vest	0909223054
SO			9	Vest	22321	Ballistic Vest	Ballistic Vest	0909223027
SO			10	Vest	22322	Ballistic Vest	Ballistic Vest	0909223032

Surplus and Salvage Property  
For Auction, Disposal, Donation, or recycle

Dept.	Total item by dept.	Total by class	Count	Class	Tag#	Description	Model#	Serial#
SO			11	Vest	22326	Ballistic Vest	Ballistic Vest	0909223035
SO			12	Vest	22329	Ballistic Vest	Ballistic Vest	0909223034
SO			13	Vest	22330	Ballistic Vest	Ballistic Vest	0909223046
SO			14	Vest	22333	Ballistic Vest	Ballistic Vest	0909223047
SO			15	Vest	22335	Ballistic Vest	Ballistic Vest	0909223060
SO			16	Vest	22338	Ballistic Vest	Ballistic Vest	0909223071
SO			17	Vest	22551	Ballistic Vest	Ballistic Vest	0909223074
SO			18	Vest	23554	Ballistic Vest	Bullet Proof Vest	0909223073
SO			19	Vest	23557	Ballistic Vest	Bullet Proof Vest	0909223025
SO			20	Vest	23558	Ballistic Vest	Bullet Proof Vest	0909223022
SO			21	Vest	23561	Ballistic Vest	Bullet Proof Vest	0909223026
SO			22	Vest	23563	Ballistic Vest	Bullet Proof Vest	0909223019
SO			23	Vest	23564	Ballistic Vest	Bullet Proof Vest	0909223020
SO			24	Vest	23569	Ballistic Vest	Bullet Proof Vest	908147153
SO			25	Vest	23576	Ballistic Vest	Bullet Proof Vest	0908147155
SO			26	Vest	23577	Ballistic Vest	Bullet Proof Vest	0908147156
SO			27	Vest	23580	Ballistic Vest	Bullet Proof Vest	0910195733
SO			28	Vest	23582	Ballistic Vest	Bullet Proof Vest	0908147151
SO			29	Vest	23584	Ballistic Vest	Bullet Proof Vest	908147140
SO			30	Vest	23587	Ballistic Vest	Bullet Proof Vest	172804
SO			31	Vest	23590	Ballistic Vest	Bullet Proof Vest	0176544
SO			32	Vest	23593	Ballistic Vest	Bullet Proof Vest	0176541
SO			33	Vest	23595	Ballistic Vest	Bullet Proof Vest	0176540
SO			34	Vest	23609	Ballistic Vest	Bullet Proof Vest	0176542
SO			35	Vest	23610	Ballistic Vest	Bullet Proof Vest	110000014854/14818
SO			36	Vest	23611	Ballistic Vest	Bullet Proof Vest	110000014850/14814
SO			37	Vest	23613	Ballistic Vest	Bullet Proof Vest	110000014849/14812
SO			38	Vest	23614	Ballistic Vest	Bullet Proof Vest	110000014842/14808
SO			39	Vest	23618	Ballistic Vest	Bullet Proof Vest	110000014863/14830
SO			40	Vest	23620	Ballistic Vest	Bullet Proof Vest	110000014858/14823
SO			41	Vest	23790	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	0908147144
SO			42	Vest	23792	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	0908147158
SO			43	Vest	23793	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	0908147152
SO			44	Vest	23797	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	120000395523
SO			45	Vest	23798	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	120000395562
SO			46	Vest	23800	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	120000395563
SO			47	Vest	24170	Ballistic Vest	Python IIIA-DX Series Level Bulletproof Vest	120000395517
SO			48	Vest	24496	Ballistic Vest	Python IIIA-DX Series Level Bulletproof Vest	120000395461
SO			49	Vest	24501	Ballistic Vest	Python IIIA-DX Series Level Bulletproof Vest	120000395583
SO			50	Vest	24502	Ballistic Vest	Python IIIA-DX Series Level Bulletproof Vest	120000395478
SO			51	Vest	24507	Ballistic Vest	Python IIIA-DX Series Level Bulletproof Vest	120000395450
SO			52	Vest	24975	Ballistic Vest	Point Black C Series Vest Level 3A Vest	12000395596
SO			53	Vest	24979	Ballistic Vest	Point Black C Series Vest Level 3A Vest	120000395498
SO			54	Vest	24981	Ballistic Vest	Point Black C Series Vest Level 3A Vest	120000395254
SO			55	Vest	24987	Ballistic Vest	Point Black C Series Vest Level 3A Vest	120000395515
SO			56	Vest	24989	Ballistic Vest	Point Black C Series Vest Level 3A Vest	120000395482
SO			57	Vest	24993	Ballistic Vest	Point Black C Series Vest Level 3A Vest	120000395526
SO			58	Vest	23455	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	120000395514
SO			59	Vest	23456	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	120000395585
SO			60	Vest	23457	Ballistic Vest	Gemini Dual Purpose Armor Spike 3 Vest	120000395528
SO			61	Vest	25988	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395416
SO			62	Vest	25989	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395484



Surplus and Salvage Property  
For Auction, Disposal, Donation, or recycle

Dept.	Total item by dept.	Total by class	Count	Class	Tag#	Description	Model#	Serial#
SO			63	Vest	25993	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395511
SO			64	Vest	25996	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395481
SO			65	Vest	25998	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395554
SO			66	Vest	25999	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395567
SO			67	Vest	26002	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395485
SO			68	Vest	26003	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395589
SO			69	Vest	26006	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395489
SO			70	Vest	26012	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395560
SO			71	Vest	26013	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395463
SO			72	Vest	26017	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395573
SO			73	Vest	26019	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395513
SO			74	Vest	26022	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395540
SO			75	Vest	26023	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395580
SO			76	Vest	26025	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395506
SO			77	Vest	26026	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395471
SO			78	Vest	26027	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395547
SO			79	Vest	26028	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395428
SO			80	Vest	26029	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395434
SO			81	Vest	26032	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395480
SO			82	Vest	26033	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395568
SO			83	Vest	26034	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395389
SO			84	Vest	26035	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395539
SO			85	Vest	26036	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395405
SO			86	Vest	26039	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395545
SO			87	Vest	26040	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395504
SO			88	Vest	26042	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395509
SO			89	Vest	26045	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395479
SO			90	Vest	26048	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395531
SO			91	Vest	26051	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395541
SO			92	Vest	26055	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395426
SO			93	Vest	26057	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395423
SO			94	Vest	26058	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395601
SO			95	Vest	26061	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395598
SO			96	Vest	26064	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395543
SO			97	Vest	26066	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395553
SO			98	Vest	26067	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395518
SO			99	Vest	26068	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395390
SO			100	Vest	26072	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395591
SO			101	Vest	26074	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395546
SO			102	Vest	26075	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395593
SO			103	Vest	26076	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	120000395496
SO			104	Vest	26078	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	110000014836
SO			105	Vest	26081	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	110000014835
SO			106	Vest	26082	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	909223027
SO			107	Vest	26084	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	SERIAL NUMBER NOT VISIBLE
SO			108	Vest	26085	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	909223041
SO			109	Vest	26090	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	110000014844
SO			110	Vest	26091	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	65633-009
SO			111	Vest	26092	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	7011699638
SO			112	Vest	26096	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	501248338
SO			113	Vest	26097	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	383B-10116028
SO			114	Vest	26100	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	601454707

Surplus and Salvage Property  
For Auction, Disposal, Donation, or recycle

Dept.	Total item by dept.	Total by class	Count	Class	Tag#	Description	Model#	Serial#
SO			115	Vest	26101	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	51316400
SO			116	Vest	N/A	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	7017001??
SO			117	Vest	N/A	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	701700514
SO			118	Vest	N/A	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	501248258
SO			119	Vest	N/A	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	65633-006
SO			120	Vest	N/A	Ballistic Vest	Point Blank Level II Spike Vest w/ Blade Plate	110000032024
SO			121	Vest	N/A	Ballistic Vest	Point Black C Series Vest Level 3A Vest	SERIAL NUMBER NOT VISIBLE
SO			122	Vest	N/A	Ballistic Vest	Point Black C Series Vest Level 3A Vest	63236-016
SO			123	Vest	N/A	Ballistic Vest	Bullet Proof Vest	RC222850
SO			124	Vest	N/A	Ballistic Vest	Bullet Proof Vest	RC222932
SO			125	Vest	N/A	Ballistic Vest	Bullet Proof Vest	RC222878
SO			126	Vest	N/A	Ballistic Vest	Point Black C Series Vest Level 3A Vest	N/A
SO			127	Vest	N/A	Ballistic Vest	US Armor	N/A
SO			128	Vest	N/A	Ballistic Vest	Galls	N/A
SO			129	Vest	N/A	Ballistic Vest	Galls	N/A
SO			130	Vest	N/A	Ballistic Vest	Point Blank	N/A
SO			131	Vest	N/A	Ballistic Vest	Galls	N/A
SO			132	Vest	N/A	Ballistic Vest	Galls	N/A
SO			133	Vest	N/A	Ballistic Vest	Galls	N/A
SO			134	Vest	N/A	Ballistic Vest	Galls	N/A
SO			135	Vest	N/A	Ballistic Vest	Galls	N/A
SO			136	Vest	N/A	Ballistic Vest	Galls	N/A
SO			137	Vest	N/A	Ballistic Vest	Point Blank	N/A
SO			138	Vest	N/A	Ballistic Vest	US Armor	N/A
SO			139	Vest	N/A	Ballistic Vest	US Armor	N/A
SO			140	Vest	N/A	Ballistic Vest	Paca	N/A
SO			141	Vest	N/A	Ballistic Vest	Paca	N/A
SO	142	142	142	Vest	N/A	Ballistic Vest	Paca	N/A
DC		1	1	Copier	N/A	Toshiba Copier	42374	CEG114465
DC		1	1	Fax	21926	Fax printer	Muratec	N/A
DC		1	1	table	9285	Conference Table	N/A	N/A
DC	4	1	1	chair	19909	maroon swivel desk chair	N/A	N/A
PURCH			1	comps	11981/1245	Hatch Celeron 800	Hatch Celeron 800	200099-02-421-01
PURCH			2	comps	13036	Hatch Celeron 800	Hatch Celeron 800	200099-02-423-01
PURCH			3	comps	12508	Hatch Celeron 600	Hatch Celeron 600	210099 CTT
PURCH			4	comps	10043	Hatch Celeron 600	Hatch Celeron 600	210099-01-213-02
PURCH			5	comps	12431	Acer	Acer	70504249627
PURCH			6	comps	12965	Acer	Acer	70504246727
PURCH			7	comps	11228	Acer	Acer	70504246827
PURCH			8	comps	22235	Dell Optiplex 330	Dell Optiplex 330	JCGV4G1
PURCH			9	comps	18246	Dell Optiplex	Dell Optiplex	BMCON11
PURCH			10	comps	15483	Dell Vostro 400	Dell Vostro 400	BT5D4F1
PURCH			11	comps	22686	Optiplex 330	Optiplex 330	5VJKGH11
PURCH			12	comps	no tag	optiplex GX240	optiplex GX240	5DYEKN11
PURCH			13	comps	21113	Optiplex 745	Optiplex 745	JH237C1
PURCH			14	comps	15161	Dell Dimension 2350	Dell Dimension 2350	BN3MP21
PURCH			15	comps	22151	Dell Precision 390	Dell Precision 390	CYFDXF1
PURCH			16	comps	18445	IBM	IBM	KCBD51W
PURCH			17	comps	12602	Dell Optiplex GX240	Dell Optiplex GX240	B0RJN11
PURCH			18	comps	22503	Optiplex 330	Optiplex 330	J1FWG1
PURCH			19	comps	646	Dell Vostro 220S	Dell Vostro 220S	5CX5DK1
PURCH			20	comps	23106	Dell Vostro 220S	Dell Vostro 220S	7XONLG1

Surplus and Salvage Property  
For Auction, Disposal, Donation, or recycle

Dept.	Total item by dept.	Total by class	Count	Class	Tag#	Description	Model#	Serial#
PURCH			21	comps	680	Dell Vostro 220S	Dell Vostro 220S	5CW4DK1
PURCH			22	comps	370	Dell Vostro 220S	Dell Vostro 220S	5CV6DK1
PURCH			23	comps	683	Dell Vostro 220S	Dell Vostro 220S	5CX2DK1
PURCH			24	comps	23366	HP dx7500 sff	HP dx7500 sff	MXL9291RL5
PURCH			25	comps	24263	HP dx7500 sff	HP dx7500 sff	MXL060VW1
PURCH			26	comps	27554	Optiplex 755	Optiplex 755	DPW6MG1
PURCH			27	comps	23322	Lenovo Thinkcentre	Lenovo Thinkcentre	MJ29655
PURCH			28	comps	23366	Lenovo Thinkcentre	Lenovo Thinkcentre	MJ29600
PURCH			29	comps	25812	Dell Optiplex 990	Dell Optiplex 990	BQJJMS1
PURCH			30	comps	22774	Dell Optiplex 755	Dell Optiplex 755	4FQBNH1
PURCH			31	comps	14194	Dell Optiplex SX280	Dell Optiplex SX280	J84HS71
PURCH			32	comps	22497	Lenovo Thinkcentre	Lenovo Thinkcentre	LKKCDPY
PURCH			33	comps	24300	Dell	Dell	DZ6FLM1
PURCH			34	comps	22891	Optiplex 755	Optiplex 755	57NDPH1
PURCH			35	comps	22667	Optiplex 755	Optiplex 755	D316GH1
PURCH			36	comps	23296	Lenovo Thinkcentre	Lenovo Thinkcentre	MJ29599
PURCH			37	comps	19918	Lenovo Thinkcentre	Lenovo Thinkcentre	LKGYW5F
PURCH		38	38	comps	23460	Dell	Optiplex 960	BWS2BK1
PURCH		1	1	Laptop	21810	IBM	Thinkpad	unreadable
PURCH			1	monitors	no tag	IBM	IBM	VRXNL01
PURCH			2	monitors	no tag	Lenovo	Lenovo	V1-V6588
PURCH			3	monitors	no tag	Lenovo	Lenovo	V1-M9599
PURCH			4	monitors	no tag	Lenovo	Lenovo	V1-84790
PURCH			5	monitors	no tag	Lenovo	Lenovo	V1-M7816
PURCH			6	monitors	no tag	Lenovo	Lenovo	V1FHR67
PURCH			7	monitors	no tag	Lenovo	Lenovo	V1FLY79
PURCH			8	monitors	no tag	Lenovo	Lenovo	V1H8322
PURCH			9	monitors	23321	Lenovo	Lenovo	45J7651
PURCH			10	monitors	no tag	IBM	IBM	V2-P8722
PURCH			11	monitors	no tag	IBM	IBM	V2-CC813
PURCH			12	monitors	no tag	IBM	IBM	VRXHA32
PURCH			13	monitors	19587	IBM	IBM	8879064
PURCH			14	monitors	no tag	HP	HP	3LQ9224LKY
PURCH			15	monitors	no tag	HP	HP	3LQ9224LQT
PURCH			16	monitors	00235 HS	Acer	Acer	ETL7108048709012E94210
PURCH			17	monitors	11823 HS	AOC	AOC	40057JA000114
PURCH			18	monitors	11208 HS	AOC	AOC	40058JA028179
PURCH			19	monitors	10780 HS	Samsung	Samsung	GS19H9NY605889
PURCH			20	monitors	13087 HS	Dell	Dell	CN-0X706H 72872-CD52015
PURCH			21	monitors	no tag	Dell	Dell	CN-OTP219-64180-7AP-46RA
PURCH			22	monitors	no tag	Dell	Dell	MX-OJO947-7605-47605-36L1-C998D
PURCH			23	monitors	no tag	Dell	Dell	MY-08R339-396EOGQ-47603
PURCH			24	monitors	no tag	Dell	Dell	MX-OP587R-70715-072-0B4L
PURCH			25	monitors	no tag	Dell	Dell	CN-04FWW6-74261-450-6C4U
PURCH			26	monitors	no tag	Dell	Dell	MX-0G283G-74262-94D-1DNS
PURCH			27	monitors	no tag	Sceptre	Sceptre	151TD001453
PURCH			28	monitors	14334 HS	Dell	Dell	no serial
PURCH			29	monitors	14450 HS	Dell	Dell	CN-061806-71618-440-ACVP
PURCH			30	monitors	13059	Acer	Acer	ETL7108048709012D64210
PURCH			31	monitors	12949	Acer	Acer	ETL7108048709012AB4210
PURCH		32	32	monitors	10133 HS	IBM	IBM	23-62749
PURCH			1	Printers	20786	HP Laserjet 3800dn	HP Laserjet 3800dn	CNWC35217

Surplus and Salvage Property  
For Auction, Disposal, Donation, or recycle

Dept.	Total item by dept.	Total by class	Count	Class	Tag#	Description	Model#	Serial#
PURCH			2	Printers	17576	HP Laserjet 1200 series	HP Laserjet 1200 series	JPLB978348
PURCH			3	Printers	no tag	HP Laserjet 2100	HP Laserjet 2100	USGH042625
PURCH			4	Printers	14945	IBM Network 12	IBM Network 12	01-A8630
PURCH			5	Printers	17817	HP Laserjet 2200	HP Laserjet 2200	JPGGN26130
PURCH			6	Printers	27223	Dell C3760dnp	Dell C3760dnp	9HMOVXS1
PURCH			7	Printers	no tag	HP Laserjet P2015	HP Laserjet P2015	CNBM22502
PURCH			8	Printers	18922	HP Laserjet 4250	HP Laserjet 4250	CNBXC08081
PURCH			9	Printers	19981	HP Laserjet 4250	HP Laserjet 4250	CNBXD23078
PURCH			10	Printers	25082	Toshiba Lexmark C734n	Toshiba Lexmark C734n	CCAHO9LP0120T6
PURCH			11	Printers	28873	HP Laserjet 4250	HP Laserjet 4250	CNGRF25481
PURCH			12	Printers	17854	HP Laserjet 1000	HP Laserjet 1000	CNBR701726
PURCH			13	Printers	no tag	HP Laserjet P2055d	HP Laserjet P2055d	CNB1C20354
PURCH			14	Printers	18923	HP Laserjet 4250	HP Laserjet 4250	CNBX1305321
PURCH			15	Printers	17509	HP Laserjet 1200 series	HP Laserjet 1200 series	CNBHJ51363
PURCH			16	Printers	18556	HP Laserjet 1300	HP Laserjet 1300	CBBKJ78815
PURCH			17	Printers	no tag	Dell Printer B2360d	Dell Printer B2360d	5TTLSS1
PURCH			18	Printers	no tag	HP Laserjet P2015	HP Laserjet P2015	CNB1N87868
PURCH			19	Printers	no tag	Lexmark T520 4520-001	Lexmark T520 4520-001	9904H6N
PURCH			20	Printers	18760	HP Laserjet 2200d	HP Laserjet 2200d	JPGGC41096
PURCH			21	Printers	no tag	HP deskjet F300	HP deskjet F300	CN66CFZOKZ
PURCH			22	Printers	20031	HP Laserjet 1320	HP Laserjet 1320	CNHCS9Q038
PURCH			23	Printers	no tag	HP Officejet Pro 8500	HP Officejet Pro 8500	CN0585Q26R
PURCH			24	Printers	no tag	Lexmark CX410de	Lexmark CX410de	CCA112F10100T0
PURCH			25	Printers	no tag	HP Color Laserjet 4650	HP Color Laserjet 4650	JKAD30593
PURCH	26		26	Printers	no tag	HP Photosmart C4780	HP Photosmart C4780	CN05EMBOFF
PURCH			1	chair	no tag	swivel chair	swivel chair	n/a
PURCH			2	chair	no tag	swivel chair	swivel chair	n/a
PURCH			3	chair	no tag	swivel chair	swivel chair	n/a
PURCH			4	chair	no tag	swivel chair	swivel chair	n/a
PURCH			5	chair	no tag	swivel chair	swivel chair	n/a
PURCH			6	chair	no tag	swivel chair	swivel chair	n/a
PURCH			7	chair	no tag	swivel chair	swivel chair	n/a
PURCH			8	chair	no tag	swivel chair	swivel chair	n/a
PURCH			9	chair	no tag	swivel chair	swivel chair	n/a
PURCH			10	chair	no tag	swivel chair	swivel chair	n/a
PURCH			11	chair	21241	swivel chair	swivel chair	n/a
PURCH			12	chair	no tag	swivel chair	swivel chair	n/a
PURCH			13	chair	no tag	stationary wooden chair	stationary wooden chair	n/a
PURCH	14		14	chair	no tag	stationary wooden chair	stationary wooden chair	n/a
PURCH			1	TV's	no tag	Sylvania 19"	TVK199K	L01012917
PURCH			2	TV's	no tag	Sylvania 20"	6720 FDG	V13625346
PURCH			3	TV's	no tag	Sanyo 19"	DS 19204	B4210304147307
PURCH			4	TV's	no tag	Sylvania 13"	SSC 130	34054218
PURCH			5	TV's	no tag	Sony 13"	KV-13M30	8021812
PURCH	6		6	TV's	no tag	Sharp 70"	Aquos LC 70C65000U	303819789
PURCH			1	audio/video	no tag	Professional Amplifier	QSC CX302	unreadable
PURCH			2	audio/video	no tag	Dig Video Recorder	C-4408	TZAOEL05500228
PURCH			3	audio/video	10136	Video Recorder	Panasonic	n/a
PURCH			4	audio/video	no tag	Visualizer	Canon RE-35	n/a
PURCH	5		5	audio/video	no tag	Visualizer	P100	167
PURCH	1		1	scanner	no tag	Canon Pixma	Pro9500 Mark II	unreadable
PURCH	1		1	type	no tag	brother typewriter	em530	unreadable

Surplus and Salvage Property  
For Auction, Disposal, Donation, or recycle

Dept.	Total item by dept.	Total by class	Count	Class	Tag#	Description	Model#	Serial#
PURCH		1	1	heater	no tag			
PURCH	125	1	1	Copier		kyocera	3060	
CCL#2		1	1	Sofa		Green Upholstered Sofa	N/A	N/A
CCL#2		1	1	Copier		Kyocera Copier	N/A	N/A
CCL#2		1	1	Fax		Fax Printer		
CCL#2		1	1	bookcase		bookcase		
CCL#2	5	2	1	bookcase		bookcase		

Depts.	
1	R&B
2	SO
3	DC
4	PURCH
5	CCL #2

Item Count		#	Item Categories
2	bookcases	1	bookcases
22	chairs	2	chairs
35	comps	3	comps
4	copier	4	copier
2	credenzas	5	credenzas
3	desks	6	desks
2	faxes	7	faxes
1	file cabinet	8	file cabinet
1	heater	9	heater
32	monitors	10	monitors
12	phones	11	phones
26	printers	12	printers
13	m. radio	13	m. radio
1	scanner	14	scanner
1	sofa	15	sofa
1	pallet of supplies	16	pallet of supplies
2	tables	17	tables
142	vests	18	vests
6	tv's	19	tv's
3	Audio/Video	20	Audio/Video
1	laptop	21	laptop
1	typewriter	22	typewriter
313	total pieces		

**Law Library Books - Inventory List**  
**Surplus Property for Disposal and/or Recycle**

Title	Series	Volume	Quantity
Federal Reporter	2d	1-136	136
Federal Reporter	2d	138-189	52
Federal Reporter	2d	191-999	809
Federal Reporter	3rd	1-550	550
Federal Supplement	n/a	1-469	469
Federal Supplement	n/a	471-503	33
Federal Supplement	n/a	505-525	21
Federal Supplement	n/a	530-550	21
Federal Supplement	n/a	552	1
Federal Supplement	n/a	555	1
Federal Supplement	n/a	557-563	7
Federal Supplement	n/a	576	1
Federal Supplement	n/a	588-598	11
Federal Supplement	n/a	600-602	3
Federal Supplement	n/a	604-666	63
Federal Supplement	n/a	676	1
Federal Supplement	n/a	679-681	3
Federal Supplement	n/a	684-999	316
Federal Supplement	2d	1-323	323
Federal Supplement	2d	326-590	265
North Western Reporter	n/a	1-300	300
North Western Reporter	2d	1-482	482
Atlantic Reporter	n/a	1-200	200
Atlantic Reporter	2d	1-604	604
Pacific Reporter	n/a	1-300	300
Pacific Reporter	2d	1-157	157
Pacific Reporter	2d	163-827	665
North Eastern Reporter	n/a	1-200	200
North Eastern Reporter	2d	1-590	590
U.S. Supreme Court Reports	n/a	1-26	26
Summers Oil and Gas	n/a	1-8	8
Shepard's U. S. Supreme Court Case Names Citator 1st edition	n/a	n/a	1
Shepard's U. S. Supreme Court Case Names Citator Supplement	n/a	n/a	1
American Law Reports	n/a	1-175	175
American Law Reports	2d	1-100	100
American Law Reports Digest	2d	n/a	1
Federal Practice and Procedure	n/a	1-31	31
U.S. Code Congressional Service 78th Congress	n/a	1-2	2
U.S. Code Congressional Service 79th Congress	n/a	1-2	2
U.S. Code Congressional Service 80th Congress 1st Session	n/a	n/a	1
U.S. Code Congressional Service 80th Congress 2nd Session	n/a	1-2	2
U.S. Code Congressional Service 81st Congress 1st Session	n/a	1-2	2
U.S. Code Congressional Service 81st Congress 2nd Session	n/a	1-2	2
U.S. Code Congressional and Administrative Service 82nd Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 82nd Congress 2nd Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 83rd Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 83rd Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 84th Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 84th Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 85th Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 85th Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 86th Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 86th Congress 2nd Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 87th Congress 1st Session	n/a	1-2	2

**Law Library Books - Inventory List**  
**Surplus Property for Disposal and/or Recycle**

Title	Series	Volume	Quantity
U.S. Code Congressional and Administrative News 87th Congress 2nd Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 88th Congress 1st Session	n/a	1	1
U.S. Code Congressional and Administrative News 88th Congress 2nd Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 89th Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 89th Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 90th Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 90th Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 91st Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 91st Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 92nd Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 92nd Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 93rd Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 93rd Congress 2nd Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 94th Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 94th Congress 2nd Session	n/a	1-5	5
U.S. Code Congressional and Administrative News 95th Congress 1st Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 95th Congress 2nd Session	n/a	1-7	7
U.S. Code Congressional and Administrative News 96th Congress 1st Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 96th Congress 2nd Session	n/a	1-6	6
U.S. Code Congressional and Administrative News 97th Congress 1st Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 97th Congress 2nd Session	n/a	1-4	4
U.S. Code Congressional and Administrative News 98th Congress 1st Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 98th Congress 2nd Session	n/a	1-5	5
U.S. Code Congressional and Administrative News 99th Congress 1st Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 99th Congress 2nd Session	n/a	1-6	6
U.S. Code Congressional and Administrative News 100th Congress 1st Session	n/a	1-5	5
U.S. Code Congressional and Administrative News 100th Congress 2nd Session	n/a	1-7	7
U.S. Code Congressional and Administrative News 101st Congress 1st Session	n/a	1-4	4
U.S. Code Congressional and Administrative News 101st Congress 2nd Session	n/a	1-8	8
U.S. Code Congressional and Administrative News 102nd Congress 1st Session	n/a	1-3	3
U.S. Code Congressional and Administrative News 102nd Congress 2nd Session	n/a	1-6	6
U.S. Code Congressional and Administrative News 103rd Congress 1st Session	n/a	1-4	4
U.S. Code Congressional and Administrative News 103rd Congress 2nd Session	n/a	1-6	6
U.S. Code Congressional and Administrative News 104th Congress 1st Session	n/a	1-2	2
U.S. Code Congressional and Administrative News 104th Congress 2nd Session	n/a	1-6	6
U.S. Code Congressional and Administrative News 105th Congress 1st Session	n/a	1-4	4
U.S. Code Congressional and Administrative News 105th Congress 2nd Session	n/a	1-5	5
U.S. Code Congressional and Administrative News 106th Congress 1st Session	n/a	1, 3	2
U.S. Code Congressional and Administrative News 106th Congress 2nd Session	n/a	1-5	5
U.S. Code Congressional and Administrative News 107th Congress 1st Session	n/a	1-4	4
Federal Reporter	n/a	1-300	300
South Eastern Reporter	n/a	1-200	200
South Eastern Reporter	2d	1-414	414
Southern Reporter	n/a	1-200	200
Southern Reporter	2d	1-595	595
<b>*This is only an estimated total amount due to subvolumes.</b>	<b>Total Quantity</b>		<b>8,823</b>

## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Transferring County Property, Supplies and materials

**Submitted for:** Joe Lopez

**Submitted By:** Joe  
Lopez

**Department:** Purchasing

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### **Subject:**

Discussion and possible action to authorize the Purchasing Agent to transfer county supplies, materials, and equipment from a subdivision, department, officer, or employee of the County that is no longer needed or used to another subdivision, department, officer or employee requiring the supplies, materials or the use of equipment. The authorization being requested is in accordance with the Local Government Code; Section 262.011 (Purchasing Agents)(j.) and is limited to property having a value under \$5,000.00. All property transferred under this order will be furnished to the County Auditor in written form from the Purchasing Agent.

**Issue:** State law requires the Purchasing Agent to secure approval from the Commissioners Court when transferring County supplies, materials and equipment from one County department/Office to another to prevent unnecessary purchases.

**Solution:** Authorize the Purchasing Agent to transfer property, supplies, materials and equipment throughout the fiscal year for those items that have a value under \$5,000.00. All other transfers valued \$5,000.00 and over will require approval by the Court for each request.

**Result:** Improve the efficiency of transferring property, supplies, materials and equipment throughout the fiscal year for those items that have a value under \$5,000.00. Comply with State law.

**Background:**



Approval is required to comply with State law. Local Government Code Section 262.011 (Purchasing Agent)(j.)

**Previous Court Action:**

None

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**Fiscal Impact**

**Budget Account Number:** n/a

**Funding Source:** n/a

**Balance:** n/a

**Financial Impact:**

No financial impact.

Seeking authorization to transfer County surplus property valued under \$5,000.00 between County departments/Offices as per State law.

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## Commissioners Court Meeting

**Meeting Date:** 01/08/2018

Equipment & Supplies for Fernando Salinas Community Center

**Submitted for:** Joe Lopez

**Submitted By:** Joe  
Lopez

**Department:** Purchasing

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### Subject:

Discussion and possible action to approve and fund the purchase of the following equipment listed below for the Fernando Salinas Community Center in an amount not to exceed \$7,100.00, subject to the Webb County Purchasing Rules and Regulations and issuance of an official purchase order. **[Requested by Jaime Canales, Commissioner Pct. 4; Bond Series Account #3040-6290-001-474501]**

Item Description	Quantity	Unit Cost	Ext. Cost
55" Flat screen TV	4	498.00	1,992.00
Mounting Brackets for TV	4	49.31	197.24
Refrigerator 18 cu.ft.	1	499.00	499.00
Electric Range Stove	1	699.00	699.00
Range Hood & Electric cord	1	124.97	124.97
Dry Eraser Board 48" x 72"	2	155.90	311.80
Qrt Screen hanging wall	1	149.35	149.35
Overhead Projector pwrlite 2040	1	1,175.00	1,175.00
Exercise Equipment (Nordi-Trac, Proform-460, NT T6, Crosswalk	1	1,949.96	1,949.96
Total:			\$7,098.32

### Background:

Requested by Mr. Jose Pantoja, Director for Community Center

### Previous Court Action:

Approval on 12/11/2017 to purchase furniture for the Fernando Salinas Community Center.

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**Fiscal Impact**

**Budget Account Number:** 3040-6290-001-474501

**Funding Source:** Bond Series Account

**Balance:** \$31,356.00

**Financial Impact:**

3040-6290-001-474501

Bond Series Account

Balance: \$31,356.00

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Change of Job Description

**Submitted for:** Jessenia Tapia

**Submitted By:** Jessenia Tapia

**Department:** Tax Assessor/Collector

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**Subject:**

Discussion and possible action to allow a change in job description for Slot #124, Chief Deputy Tax Assessor-Collector subject to the Webb County Civil Service Commission approval and any applicable guidelines; and any other matters incident thereto.

**Issue:** The current job description for the aforementioned slot does not meet the requirements as state in Sec. 31.10 of the Texas Property Tax Code.

**Solution:** Update the job description to reflect what is required by law.

**Result:** The department will be compliant with state law.

**Background:**

Back-up attached

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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**Attachments**

Slot #124 Current Job Description

Slot #124 Revised Job Description

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**Chief Deputy Tax Assessor – Collector**  
Tax Assessor - Collector

TAC/1  
Pay Grade: 22

**JOB SUMMARY**

This position assists the Tax Assessor – Collector in directing department operations.

**MAJOR DUTIES**

- Assists the Tax Assessor – Collector in the calculation of certified tax roll values for all entities.
- Submits certified tax roll values to all entities.
- Generates and submits various state-mandated tax notices and advertisements; ensures notices appear on county website and public access channel.
- Works closely with taxing entities to ensure that they have the language required for public hearings and the adoption of tax rates by governing bodies.
- Verifies the accuracy of wording and dates on tax statements.
- Obtains levy information from Programmer's reports for all entities.
- Generates list of tax rates for the five taxing entities.
- Assists in coordinating the timely running of tax statements.
- Ensures adequate staffing levels for the sorting and mailing of tax statements; develops staff schedules.
- Generate Truth in Taxation documents as required.
- Updates contact names, phone numbers, addresses and hours of operation for all taxing entities.
- Hires, trains, assigns, directs, supervises, evaluates and disciplines personnel; processes employee leave requests; maintains personnel records; processes department payroll.
- Assists the Tax Assessor – Collector to prepare for and conduct staff meetings.
- Prepares annual budget recommendations; assists in the management of approved funds.
- Develops a variety of regular and special reports.

- Performs any other duties as assigned.

#### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of tax assessment and collection principles.
- Knowledge of relevant local, state and federal laws.
- Knowledge of administrative management and planning.
- Knowledge of the preparation and interpretation of statistical, technical, and narrative reports.
- Knowledge of county budget and personnel management principles.
- Skill in planning, organizing, directing and coordinating the work of personnel.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the preparation of clear and precise financial and statistical reports.
- Skill in preparing and administering budgets.
- Skill in oral and written communication.
- Ability to communicate in English and Spanish.

#### SUPERVISORY CONTROLS

The Tax Assessor - Collector assigns work in terms of department goals and objectives. The supervisor reviews work through conferences, reports, and observation of department activities.

#### GUIDELINES

Guidelines include the Webb County Policies and Procedures Manual, Civil Service rules and regulations, the State of Texas Property Tax Code, the State of Texas Transportation Code, state legislative updates, and U.S. State Department Guidelines for Passport Agencies. These guidelines require judgment, selection and interpretation in application. This position develops department guidelines.

#### COMPLEXITY/SCOPE OF WORK

- The work consists of varied management and supervisory duties. Strict regulations contribute to the complexity of the position.
- The purpose of this position is to assist the Tax Assessor – Collector in directing department operations. Success in this position contributes to the efficiency and effectiveness of those operations.

## CONTACTS

- Contacts are typically with co-workers, other county personnel, elected and appointed officials, and members of the general public.
- Contacts are typically to provide services; to give or exchange information; to resolve problems; to motivate or influence persons; or to justify, defend or negotiate matters.

## PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing or stooping. The employee occasionally lifts light objects.
- The work is typically performed in an office.

## SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has direct supervision over Operations Administrator (1) and Administrative Assistant (1).

## MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree from an accredited college or university in a course of study related to the occupational field.
- Must have five years of related experience.
- Must be able to type 40 wpm.

## OTHER REQUIREMENT/INFORMATION

- Must possess a valid and current Texas driver's license for the type of vehicle or equipment operated.
- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing, Motor Vehicle Record (MVR) and criminal background checks are required.
- This position *is covered* by Civil Service; therefore, is subject to the Civil Service Rules and Regulations in addition to all other Webb County policies.



**ACKNOWLEDGEMENT**

The undersigned have read, discussed and understand the full meaning of this job description and agree to abide by all terms and conditions herein expressed or implied.

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Employee's Signature

Print Name

Date

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Supervisor's Signature

Print Name

Date



**Chief Deputy Tax Assessor-Collector**  
Tax Assessor - Collector

TAC/1  
Pay Grade: 22

**JOB SUMMARY**

This position assists the Tax Assessor-Collector in the supervision and management of the daily operations in the Tax Office.

**MAJOR DUTIES**

- Oversee the preparation and accuracy of deposits, refunds and reports.
- Verify the integrity of checks and balances with each system used in the tax office.
- Generates and submits various state-mandated tax notices and newspaper publications; ensures notices appear on county website and public access channel.
- Process Payments, correspondence and assist taxpayers.
- Performing bookkeeping tasks in association with the Treasurer's office to verify their monthly reports to the tax office and identify any discrepancies and take appropriate action.
- Assist the Tax Assessor-Collector with the balancing the each new tax year and review and updating accounts as necessary to assure we are in balance with the Appraisal District.
- Assists the Tax Assessor-Collector to prepare for and conduct staff meetings.
- Assist in preparing annual budget recommendations; assists in the management of approved funds.
- Develops a variety of regular and special reports through query writing.
- Assure that the staff is cross trained and that they are working in compliance with any state or local laws and regulations.
- Make sure that all Tax Office accounts are in balance and that the reconciliation of those accounts are done timely.
- Performs any other duties as assigned by the Tax Assessor-Collector.

**KNOWLEDGE REQUIRED BY THE POSITION**

- Knowledge of tax assessment and collection principles.
- Knowledge of relevant local, state and federal laws.
- Knowledge of administrative management and planning.
- Knowledge of the preparation and interpretation of statistical, technical, and narrative reports.
- Knowledge of county budget and personnel management principles.
- Skill in planning, organizing, directing and coordinating the work of personnel.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the preparation of clear and precise financial and statistical reports.
- Skill in preparing and administering budgets.
- Skill in oral and written communication.
- Ability to communicate in English and Spanish.

**SUPERVISORY CONTROLS**

The Tax Assessor - Collector assigns work in terms of department goals and objectives. The Chief Deputy reviews work through reports, and observation of department activities.

**GUIDELINES**

Guidelines include the Webb County Policies and Procedures Manual, Civil Service rules and regulations, the State of Texas Property Tax Code, the State of Texas Transportation Code, state legislative updates, and U.S. State Department Guidelines for Passport Agencies. These guidelines require judgment, selection and interpretation in application. This position develops department guidelines.

**COMPLEXITY/SCOPE OF WORK**

- The work consists of varied management and supervisory duties. Strict regulations contribute to the complexity of the position.
- The purpose of this position is to assist the Tax Assessor – Collector in directing department operations. Success in this position contributes to the efficiency and effectiveness of those operations.

**CONTACTS**

- Contacts are typically with co-workers, other county personnel, elected and appointed officials, and members of the general public.
- Contacts are typically to provide services; to give or exchange information; to resolve problems; to motivate or influence persons; or to justify, defend or negotiate matters.

**PHYSICAL DEMANDS/ WORK ENVIRONMENT**

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing or stooping. The employee occasionally lifts light objects.
- The work is typically performed in an office.

**SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

This position has direct supervision over Tax Office Staff.

**MINIMUM QUALIFICATIONS**

- College degree or college hours with experience in the Property Tax Field.
- Must have five years of related experience.

**OTHER REQUIREMENT/INFORMATION**

- Must possess a valid and current Texas driver's license for the type of vehicle or equipment operated.
- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing, Motor Vehicle Record (MVR) and criminal background checks are required.
- This position *is covered* by Civil Service; therefore, is subject to the Civil Service Rules and Regulations in addition to all other Webb County policies.

**ACKNOWLEDGEMENT**

The undersigned have read, discussed and understand the full meaning of this job description and agree to abide by all terms and conditions herein expressed or implied.

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Employee's Signature	Print Name	Date
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Supervisor's Signature	Print Name	Date
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## Commissioners Court Meeting

**Meeting Date:** 01/08/2018

**Submitted for:** Laura Govea

**Prepared by:** Laura  
Govea

**Department:** Business Office

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### **Subject:**

Discussion and possible action to approve the ratification of 2016-2017 budget amendments entered and posted before November 30, 2017 for fiscal-year-end expenditures; necessary to process payment of all invoices dated or services rendered on or before September 30, 2017.

**Issue:** Various departments and offices depleted funds within departmental budget line items yet there were invoices still pending to be processed for purchases completed during the FY 2016-2017.

**Solution:** In order to process and pay invoices, funds were identified from within departmental budget as per the approval of Commissioners Court on October 10, 2017. Additional line item transfers were entered and posted for interdepartmental budget amendments as per the November 27, 2017 Commissioners Court meeting for departments that depleted all funds.

**Result:** Funds were transferred from within and between departments to cover pending invoices and properly classify expenses for FY 2016-2017. Actual expenses for each department will be reported via the amended FY 2016-2017 budget.

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### **Fiscal Impact**

**Budget Account Number:** 0

**Funding Source:** 0

**Balance:** 0

**Financial Impact:**

attachments with details

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## **Attachments**

16-17 BAs

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FYE 2016-2017 Budget Amendments

<u>Count</u>	<u>CCt Approved Date</u>	<u>Item #</u>	<u>Date Requested</u>	<u>Invoice Count</u>	<u>Total</u>
1	10/10/2017	24	10/12/2017	55	\$ 79,424
2	10/10/2017	24	10/27/2017	76	44,069
3	10/10/2017	24	10/30/2017	1	442
4a	10/10/2017	24	11/2/2017	2	2,083
4b	10/10/2017	24	11/2/2017	3	2,228,864
5	10/10/2017	24	11/9/2017	10	9,292
6	10/10/2017	24	11/13/2017	40	20,931
7	10/10/2017	24	11/15/2017	32	51,430
8	10/10/2017	24	11/20/2017	33	10,180
9	10/10/2017	24	11/30/2017	15	22,359
10	11/27/2017	5	11/30/2017	44	39,396
				<u>311</u>	<u>\$ 2,508,470</u>

As of October 12, 2017

INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT	
1	8/22/17	10/6/17	ATTY FEE GRP	ANTHONY DE LA VINA	\$250.00	CP5	1001-2010-001-433001-040
2	VARIOUS	10/6/17	24 ATTY FEES GRPS	VARIOUS	\$14,075.50	49TH DISTRICT COURT	1001-2010-001-433002-005
3	9/27/17	9/29/17	2016CRPP001562D2	DEL RIO LAW FIRM, PLLC	\$1,000.00	111TH DISTRICT COURT	1001-2020-001-433002
4	8/28/17	9/25/17		VICTOR VILLAFRANCA	\$500.00	CCAL#1	1001-2060-001-451157
5	8/28/17	9/25/17		MARCELO GALVAN III	\$500.00	CCAL#1	1001-2060-001-451157
6	8/28/17	9/25/17		ABUNDIO RENE CANTU	\$500.00	CCAL#1	1001-2060-001-451157
7	8/28/17	9/25/17		ABUNDIO RENE CANTU	\$500.00	CCAL#1	1001-2060-001-451157
8	8/28/17	9/25/17		ABUNDIO RENE CANTU	\$500.00	CCAL#1	1001-2060-001-451157
9	8/28/17	9/25/17		ABUNDIO RENE CANTU	\$500.00	CCAL#1	1001-2060-001-451157
10	8/28/17	10/2/17		ABUNDIO RENE CANTU	\$500.00	CCAL#1	1001-2060-001-451157
11	8/28/17	10/2/17		ABUNDIO RENE CANTU	\$500.00	CCAL#1	1001-2060-001-451157
12	8/28/17	10/2/17		ABUNDIO RENE CANTU	\$500.00	CCAL#1	1001-2060-001-451157
13	9/21/17	10/3/17	824346116	AT&T	\$983.00	JP PCT 3	1001-2170-001-441010
14	9/21/17	10/3/17	824346116	AT&T	\$983.00	JP PCT 3	1001-2170-001-441010
15	9/20/17	9/27/17	170920EA2	VICENTE MENDOZA	\$7,147.70	111TH DISTRICT COURT	1001-2230-001-451002-015
16	8/29/17	9/20/17	100121AE	SERGIO OROZCO PHD	\$1,200.00	111TH DISTRICT COURT	1001-2230-001-451006-020
17	3/16/17	10/6/17	694712	TOP GUN PERFORMANCE	\$9.00	JUVENILE PROBATION	1001-2450-001-443000-075
18	4/26/17	10/6/17	474144	TOP GUN PERFORMANCE	\$9.00	JUVENILE PROBATION	1001-2450-001-443000-075
19	4/26/17	10/6/17	474146	TOP GUN PERFORMANCE	\$9.00	JUVENILE PROBATION	1001-2450-001-443000-075
20	8/23/17	10/5/17	5542	NOVASTAR	\$8,000.00	SHERIFF'S OFFICE	1001-3010-001-460105
21	9/1/17	9/26/17	NPS1278191	TEXAS FLEET FUEL	\$593.16	CONSTABLE PCT 4	1001-3170-001-462605
22	VARIOUS	10/10/17	VARIOUS	VARIOUS PROVIDERS	\$15,460.95	INDIGENT HEALTHCARE	1001-5030-001-432063-005
23	9/8/17	9/15/17		RELIANT	\$24.79	EJ SALINAS COMM. CENTER	1001-6160-001-441205
24	9/8/17	9/15/17		RELIANT	\$262.06	EJ SALINAS COMM. CENTER	1001-6160-001-441205
25	9/8/17	9/15/17		RELIANT	\$228.69	EJ SALINAS COMM. CENTER	1001-6160-001-441205
26	9/8/17	9/15/17		RELIANT	\$174.75	EJ SALINAS COMM. CENTER	1001-6160-001-441205
27	9/8/17	9/15/17		RELIANT	\$1,535.94	EJ SALINAS COMM. CENTER	1001-6160-001-441205
28	9/8/17	9/15/17		RELIANT	\$164.98	EJ SALINAS COMM. CENTER	1001-6160-001-441205
29	9/8/17	9/15/17		RELIANT	\$14.29	EJ SALINAS COMM. CENTER	1001-6160-001-441205
30	9/21/17	9/25/17	2790903-5 SEPT 2017	CENTERPOINT ENERGY	\$54.38	EJ SALINAS COMM. CENTER	1001-6160-001-441205
31	9/29/17	10/4/17		MIRANDO CITY WSC	\$120.00	MIRANDO COMM. CENTER	1001-6160-001-441205
32	9/10/17	9/18/17		TIME WARNER	\$229.03	EL CENIZO COMMUNITY CENTER	1001-6170-001-441205
33	9/29/17	10/3/17	570660-570587	CITY OF LAREDO UTILITIES	\$180.23	LARGA VISTA COMM. CENTER	1001-6190-001-441205
34	8/28/17	9/1/17		CITY OF LAREDO UTILITIES	\$303.47	FRED & ANITA COMM. CENTE	1001-6200-001-441205
35	8/1/17	9/27/17	99179083	RICOH USA	\$448.50	FRED AND ANITA BRUNI	1001-6200-001-443000-035
36	9/1/17	9/27/17	99331687	RICOH USA	\$299.00	FRED AND ANITA BRUNI	1001-6200-001-443000-035
37	8/9/17	8/15/17		RELIANT	\$778.22	BRUNI COMM CENTER	1001-6240-001-441205
38	9/8/17	9/15/17		RELIANT	\$766.06	BRUNI COMM CENTER	1001-6240-001-441205
39	9/30/17	10/5/17	ACCT. 218	BRUNII RURAL WATER SUPPLY	\$1,027.40	BRUNI COMM CENTER	1001-6240-001-441205
40	9/12/17	9/15/17		MEDINA ELECTRIC	\$417.81	SANTA TERESITA COMM. CENTER	1001-6300-001-441205
41	9/14/17	9/18/17		RELIANT	\$554.04	RIO BRAVO ACTIVITY CENTER	1001-6320-001-441205
42	9/19/17	10/5/17	9559665543	GRAINGER	\$1,141.38	PLANNING	2007-7020-001-460105
43	9/27/17	9/18/17		AT&T MOBILITY	\$816.49	DISTRICT ATTORNEY	2162-2260-001-441001
44	9/27/17	9/18/17		AT&T MOBILITY	\$46.98	DISTRICT ATTORNEY	2162-2260-001-441001
45	9/26/17	10/2/17	118	SPRINT	\$1,584.27	DISTRICT ATTORNEY	2162-2260-001-441001
46	6/6/17	9/12/17	0087543IN	AMERICAN SCREENING	\$1,216.50	CCAL#1	2355-2070-001-461000
47	9/25/17	10/3/17		AT&T	\$299.00	HEAD START	2357-5150-531-441001
48	7/13/17	9/7/17	13800221	TOSHIBA	\$182.87	CAA EL AGUILA	2661-7100-521-444500
49	7/13/17	9/7/17	13800222	TOSHIBA	\$184.89	CAA EL AGUILA	2661-7100-521-444500
50	7/13/17	9/7/17	13000223	TOSHIBA	\$192.34	CAA EL AGUILA	2661-7100-521-444500
51	8/1/17	9/7/17	13852151	TOSHIBA	\$178.75	CAA EL AGUILA	2661-7100-521-444500
52	9/5/17	9/19/17	13927804	TOSHIBA	\$181.02	CAA EL AGUILA	2661-7100-521-444500
53	9/25/17	10/3/17		AT&T	\$299.00	WATER UTILITIES	7200-7050-001-441001
54	9/22/17	9/29/17		RELIANT	\$4,067.41	WATER UTILITIES	7200-7050-001-441205
55	9/22/17	9/29/17		RELIANT	\$4,295.82	WATER UTILITIES	7200-7080-001-441205



FYE 9/30/2017 - Budget Amendment - Item #24 approved 10/10/17

To: 10/12/2017

From 10/12/2017

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
General Fund	49th District Court	Court Appointed Attorney CL	1001-2010-001-433001-040	\$ 100.00	\$ 150.00	Court Appointed Attorney CL	Professional Services	1001-2010-001-433001	\$ 715.00	\$ 150.00
General Fund	49th District Court	Indigent Defense 49th	1001-2010-001-433002-005	\$ 1,431.25	\$ 12,645.00	Indigent Defense 49th	Visiting Judge	1001-2010-001-433011	\$ 1,335.08	\$ 1,335.00
							Repairs & Maintenance Equipment	101-2010-001-443000-035	\$ 810.84	\$ 810.00
							Postage & Courier Services	1001-2010-001-456005	\$ 201.77	\$ 201.00
							Training & Education	1001-2010-001-456005	\$ 1,241.47	\$ 1,093.00
							Administrative Travel	1001-2010-001-458000	\$ 2,500.00	\$ 2,500.00
							Materials & Supplies	1001-2010-001-461000	\$ 5,996.10	\$ 5,996.00
							Books & Subscriptions	1001-2010-001-464000	\$ 489.00	\$ 489.00
							Dues & Memberships	1001-2010-001-464010	\$ 660.00	\$ 251.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-433002	\$ 89.15	\$ 91.00	Indigent Defense	Materials & Supplies	1001-2020-001-461000	\$ 1,297.66	\$ 911.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ 50.00	\$ 450.00	Adult Misdemeanor	Court Appointed Attorney	1001-2060-001-433001	\$ 212.50	\$ 212.00
							Visiting Judge	1001-2060-001-433011	\$ 627.96	\$ 238.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Visiting Judge	1001-2060-001-433011	\$ 389.96	\$ 389.00
							Repairs & Maintenance Equipment	1001-2060-001-443000-035	\$ 136.62	\$ 111.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Repairs & Maintenance Vehicles	1001-2060-001-443000-075	\$ 262.95	\$ 262.00
							Adult Misdemeanor	1001-2060-001-451157	\$ 50.00	\$ 50.00
							Juvenile Misdemeanor	1001-2060-001-451158	\$ 800.00	\$ 188.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Juvenile Misdemeanor	1001-2060-001-451158	\$ 612.00	\$ 500.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Juvenile Felony	1001-2060-001-451159	\$ 285.00	\$ 285.00
							Postage & Courier Services	1001-2060-001-456005	\$ 342.56	\$ 215.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Postage & Courier Services	1001-2060-001-456005	\$ 127.56	\$ 127.00
							Administrative Travel	1001-2060-001-458000	\$ 191.36	\$ 191.00
							Materials & Supplies	1001-2060-001-461000	\$ 147.09	\$ 147.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Fuel & Lubricants	1001-2060-001-462605	\$ 700.00	\$ 35.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Fuel & Lubricants	1001-2060-001-462605	\$ 661.00	\$ 500.00
							Fuel & Lubricants	1001-2060-001-462605	\$ 165.00	\$ 165.00
General Fund	CC#1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	Adult Misdemeanor	Books & Subscriptions	1001-2060-001-464000	\$ 378.00	\$ 335.00
							Books & Subscriptions	1001-2060-001-464000	\$ 43.00	\$ 43.00
							Dues & Memberships	1001-2060-001-464010	\$ 615.00	\$ 457.00
General Fund	IP#33 A Garcia Jr	Cell Phone Cost	1001-2170-001-441010	\$ 42.74	\$ 941.00	Cell Phone Cost	Repairs & Maintenance Equipment	1001-2170-001-443000-035	\$ 425.00	\$ 425.00
							Repairs & Maintenance Vehicles	1001-2170-001-443000-075	\$ 425.00	\$ 425.00
General Fund	IP#33 A Garcia Jr	Cell Phone Cost	1001-2170-001-441010	\$ -	\$ 983.00	Cell Phone Cost	Postage & Courier Services	1001-2170-001-456005	\$ 254.00	\$ 91.00
							Postage & Courier Services	1001-2170-001-456005	\$ 163.00	\$ 163.00
							Administrative Travel	1001-2170-001-458000	\$ 202.03	\$ 202.00
							Materials & Supplies	1001-2170-001-461000	\$ 605.50	\$ 605.00
							Fuel & Lubricants	1001-2170-001-462605	\$ 310.20	\$ 13.00
General Fund	Judicial General District Courts	Court Appointed Attorney 341st	1001-2230-001-451002-015	\$ 1,359.05	\$ 5,789.00	Court Appointed Attorney 341st	Capital Murder	1001-2230-001-451005	\$ 7,056.96	\$ 5,789.00
General Fund	Judicial General District Courts	Expert Witness 111th	1001-2230-001-451006-020	\$ 681.47	\$ 519.00	Expert Witness 111th	Capital Murder	1001-2230-001-451005	\$ 1,261.98	\$ 519.00
General Fund	Juvenile Probation	Repairs & Maintenance Vehicles	1001-2450-001-443000-075	\$ (675.32)	\$ 665.00	Repairs & Maintenance Vehicles	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 3,061.91	\$ 985.00
General Fund	Juvenile Probation	Repairs & Maintenance Vehicles	1001-2450-001-443000-075	\$ -	\$ 9.00	Repairs & Maintenance Vehicles	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 2,376.91	\$ 9.00
General Fund	Juvenile Probation	Repairs & Maintenance Vehicles	1001-2450-001-443000-075	\$ -	\$ 9.00	Repairs & Maintenance Vehicles	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 2,367.91	\$ 9.00
General Fund	Sheriff Bargaining Unit	Minor Tools & Apparatus	1001-3010-001-460105	\$ 4,053.84	\$ 3,047.00	Minor Tools & Apparatus	Materials & Supplies	1001-3010-001-461000	\$ 5,064.25	\$ 3,047.00
General Fund	Constable R14 H Develly	Fuel & Lubricants	1001-3170-001-462605	\$ 47.37	\$ 546.00	Fuel & Lubricants	Dues & Memberships	1001-3170-001-464010	\$ 425.00	\$ 425.00
							Materials & Supplies	1001-3170-001-461000	\$ 155.50	\$ 121.00
General Fund	Indigent Health Care	Medical Services Physician Services	1001-5030-001-432063-005	\$ (15,282.39)	\$ 30,744.00	Medical Services Physician Services	Medical Services Hospital Inpatient	1001-5030-001-432063-015	\$ 183,132.19	\$ 30,744.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ (92.51)	\$ 58.00	Utilities	Repairs & Maintenance Equipment	1001-6160-001-443000-035	\$ 425.00	\$ 58.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 263.00	Utilities	Repairs & Maintenance Equipment	1001-6160-001-443000-035	\$ 367.00	\$ 263.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 229.00	Utilities	Repairs & Maintenance Equipment	1001-6160-001-443000-035	\$ 104.00	\$ 104.00
							Repairs & Maintenance Vehicles	1001-6160-001-443000-075	\$ 241.87	\$ 125.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 173.00	Utilities	Materials & Supplies	1001-6160-001-461000	\$ 1,818.58	\$ 175.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 1,536.00	Utilities	Materials & Supplies	1001-6160-001-461000	\$ 1,648.58	\$ 1,536.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 163.00	Utilities	Materials & Supplies	1001-6160-001-461000	\$ 107.58	\$ 107.00
							Repairs & Maintenance Vehicles	1001-6160-001-443000-075	\$ 116.87	\$ 58.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 15.00	Utilities	Fuel & Lubricants	1001-6160-001-462605	\$ 301.28	\$ 15.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 55.00	Utilities	Repairs & Maintenance Vehicles	1001-6160-001-443000-075	\$ 58.87	\$ 55.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ -	\$ 120.00	Utilities	Fuel & Lubricants	1001-6160-001-462605	\$ 296.28	\$ 120.00
General Fund	Ernesto J. Salinas Community Center	Utilities	1001-6160-001-441205	\$ 104.11	\$ 155.00	Utilities	Repairs & Maintenance Equipment	1001-6160-001-443000-035	\$ 358.00	\$ 125.00
General Fund	El Centro Community Center	Utilities	1001-6160-001-441205	\$ 16.11	\$ 165.00	Utilities	Fuel & Lubricants	1001-6160-001-462605	\$ 281.37	\$ 165.00
General Fund	Fred & Anita Brun Community Center	Utilities	1001-6200-001-441205	\$ 81.29	\$ 223.00	Utilities	Repairs & Maintenance Equipment	1001-6200-001-443000-035	\$ 241.00	\$ 223.00
General Fund	Fred & Anita Brun Community Center	Repairs & Maintenance Equipment	1001-6200-001-443000-035	\$ 241.00	\$ 208.00	Repairs & Maintenance Equipment	Repairs & Maintenance Vehicles	1001-6200-001-443000-075	\$ 218.00	\$ 208.00
General Fund	Fred & Anita Brun Community Center	Repairs & Maintenance Equipment	1001-6200-001-443000-035	\$ -	\$ 299.00	Repairs & Maintenance Equipment	Fuel & Lubricants	1001-6200-001-462605	\$ 337.31	\$ 299.00
General Fund	Brun Community Center	Utilities	1001-6240-001-441205	\$ 143.21	\$ 636.00	Utilities	Repairs & Maintenance Equipment	1001-6240-001-443000-035	\$ 1,472.08	\$ 636.00
General Fund	Brun Community Center	Utilities	1001-6240-001-441205	\$ -	\$ 767.00	Utilities	Repairs & Maintenance Equipment	1001-6240-001-443000-035	\$ 836.08	\$ 767.00
General Fund	Brun Community Center	Utilities	1001-6240-001-441205	\$ -	\$ 1,028.00	Utilities	Local Meals	1001-6240-001-458010	\$ 750.00	\$ 750.00
							Fuel & Lubricants	1001-6240-001-462605	\$ 814.60	\$ 278.00
General Fund	Santa Teresa Community Center	Utilities	1001-6300-001-441205	\$ 272.23	\$ 146.00	Utilities	Repairs & Maintenance Equipment	1001-6300-001-443000-035	\$ 458.49	\$ 146.00
General Fund	Rio Bravo Activity Center	Utilities	1001-6320-001-441205	\$ 0.95	\$ 554.00	Utilities	Repairs & Maintenance Equipment	1001-6320-001-443000-035	\$ 425.00	\$ 425.00
							Repairs & Maintenance Equipment	1001-6210-001-443000-035	\$ 170.00	\$ 170.00
Road & Bridge	911 Addressing & GIS	Minor Tools & Apparatus	2007-7020-001-460105	\$ 600.69	\$ 541.00	Minor Tools & Apparatus	Materials & Supplies	2007-7020-001-461000	\$ 1,064.24	\$ 541.00
DA Federal Forfeiture	District Attorney	Telephone	2162-2260-001-441001	\$ 35.07	\$ 782.00	Telephone	Capital Outlay	2162-2260-001-470000	\$ 89,439.00	\$ 782.00
DA Federal Forfeiture	District Attorney	Telephone	2162-2260-001-441001	\$ -	\$ 47.00	Telephone	Capital Outlay	2162-2260-001-470000	\$ 88,657.00	\$ 47.00
DA Federal Forfeiture	District Attorney	Telephone	2162-2260-001-441001	\$ -	\$ 1,585.00	Telephone	Capital Outlay	2162-2260-001-470000	\$ 88,610.00	\$ 1,585.00
Head Start Program	Administration	Telephone	2355-2070-001-461000	\$ 625.00	\$ 592.00	Materials & Supplies	Other Expenses	2355-2070-001-459000	\$ 600.00	\$ 592.00
Head Start Program	Administration	Telephone	2357-5150-001-441001	\$ 275.47	\$ 240.00	Telephone	Postage & Courier Services	2357-5150-001-456005	\$ 640.93	\$ 240.00
El Aguilá Rural Transportation	Administration Expenditure	Equipment Rental	2661-7100-001-444500	\$ 0.62	\$ 183.00	Equipment Rental	Postage & Courier Services	2661-7100-001-456005	\$ 480.00	\$ 183.00
El Aguilá Rural Transportation	Administration Expenditure	Equipment Rental	2661-7100-001-444500	\$ -	\$ 185.00	Equipment Rental	Postage & Courier Services	2661-7100-001-456005	\$ 297.00	\$ 185.00
El Aguilá Rural Transportation	Administration Expenditure	Equipment Rental	2661-7100-001-444500	\$ -	\$ 193.00	Equipment Rental	Administrative Travel	2661-7100-001-458000	\$ 992.70	\$ 193.00
El Aguilá Rural Transportation	Administration Expenditure	Equipment Rental	2661-7100-001-444500	\$ -	\$ 179.00	Equipment Rental	Administrative Travel	2661-7100-001-458000	\$ 799.70	\$ 179.00
El Aguilá Rural Transportation	Administration Expenditure	Equipment Rental	2661-7100-001-444500	\$ -	\$ 182.00	Equipment Rental	Administrative Travel	2661-7100-001-458000	\$ 620.70	\$ 182.00
Water Utility	Water Utility	Telephone	7200-7050-001-441001	\$ 61.15	\$ 206.00	Telephone	Repairs & Maintenance Buildings	7200-7050-001-443000-020	\$ 6,939.99	\$ 206.00
Water Utility	Water Utility	Utilities	7200-7050-001-441205	\$ 1,863.83	\$ 2,004.00	Utilities	Repairs & Maintenance Buildings	7200-7050-001-443000-020	\$ 6,703.99	\$ 2,004.00
Water Utility	Rio Bravo Annex Waste Tr	Utilities	7200-7080-001-441205	\$ -	\$ 4,296.00	Utilities	Repairs & Maintenance Buildings	7200-7050-001-443000-020	\$ 4,499.99	\$ 4,296.00
									\$ 79,424.00	\$ 79,424.00

As of October 27, 2017

INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1	8/12/17	10/6/17	ELIZABETH MARTINEZ	\$700.50	49TH - CPS	1001-2010-001-433001-040
2	8/9/17	10/6/17	LETICIA MARTINEZ	\$550.00	49TH - CPS	1001-2010-001-433001-040
3	8/4/17	8/9/17	EDWARD DANCAUSE	\$500.00	111TH	1001-2020-001-433002
4	8/8/17	8/11/17	ERNEST GARZA	\$500.00	111TH	1001-2020-001-433002
5	6/16/17	10/11/17	ADRIANA ARCE-FLORES	\$500.00	111TH	1001-2020-001-433002
6	10/5/17	10/11/17	JOSE SALVADOR TELLEZ	\$750.00	111TH	1001-2020-001-433002
7	9/18/17	10/11/17	ARTURO GALLEGOS	\$500.00	111TH	1001-2020-001-433002
8	7/22/17	10/11/17	EDWARD DANCAUSE	\$500.00	111TH	1001-2020-001-433002
9	6/26/17	8/30/17	KELLY FITZGERALD	\$500.00	CCAL1	1001-2060-001-451157
10	6/26/17	8/30/17	KELLY FITZGERALD	\$500.00	CCAL1	1001-2060-001-451157
11	3/6/15	8/30/17	JESUS GUILLEN	\$500.00	CCAL1	1001-2060-001-451157
12	8/5/17	8/30/17	ERNEST GARZA	\$500.00	CCAL1	1001-2060-001-451157
13	8/8/17	8/30/17	CRISTINA ALVA	\$500.00	CCAL1	1001-2060-001-451157
14	10/4/17	10/10/17	ARTURO GALLEGOS	\$500.00	CCAL#1	1001-2060-001-451157
15	9/27/17	10/10/17	PHILIP DEL RIO	\$500.00	CCAL#1	1001-2060-001-451157
16	9/22/17	10/10/17	MELISSA SALDANA	\$500.00	CCAL#1	1001-2060-001-451157
17	10/4/17	10/10/17	ARTURO GALLEGOS	\$500.00	CCAL#1	1001-2060-001-451157
18	2/7/17	10/10/17	ADRIANA ARCE-FLORES	\$500.00	CCAL#1	1001-2060-001-451157
19	5/9/17	10/10/17	ADRIANA ARCE-FLORES	\$500.00	CCAL#1	1001-2060-001-451157
20	10/2/17	10/10/17	EDWARD DANCAUSE	\$500.00	CCAL#1	1001-2060-001-451157
21	9/6/17	10/10/17	EDWARD DANCAUSE	\$500.00	CCAL#1	1001-2060-001-451157
22	9/6/17	10/10/17	EDWARD DANCAUSE	\$500.00	CCAL#1	1001-2060-001-451157
23	10/3/17	10/10/17	PHILIP DEL RIO	\$500.00	CCAL#1	1001-2060-001-451157
24	5/11/17	9/15/17	ELIZABETH MARTINEZ	\$300.00	CCAL#1	1001-2060-001-451159
25	5/22/17	10/19/17	WGLDFL	\$269.76	CCAL # 2	1001-2070-001-458000
26	6/29/17	10/19/17	62917	\$34.34	CCAL # 2	1001-2070-001-458000
27	7/2/17	10/19/17	70217	\$3,985.00	CCAL # 2	1001-2070-001-458000
28	6/29/17		VELIA MELISSA SALDANA	\$900.00	49TH	1001-2230-001-433001-005
29	6/28/17	7/7/17	JULIO GARCIA	\$575.00	49TH	1001-2230-001-433001-005
30	8/8/17	8/18/17	JUAN FERNANDEZ	\$442.50	49TH	1001-2230-001-433001-005
31	8/16/17	9/5/17	MICHAEL T. JUMES, PHD	\$1,350.00	111TH	1001-2230-001-451006-020
32	5/24/17	7/28/17	41342	\$1,116.62	OSCAR J HALE	1001-2230-001-451006-050
33	9/30/17	10/13/17	K2476553790	\$12.63	MEDICAL EXAMINER	1001-3100-001-456005
34	8/29/17	10/17/17	89660EG	\$190.00	SHERIFF	1001-4070-001-432001-005
35	8/28/17	10/17/17	89660OL	\$190.00	SHERIFF	1001-4070-001-432001-005
36	8/22/17	10/17/17	89386AA	\$190.00	SHERIFF	1001-4070-001-432001-005
37	10/1/17	10/11/17	836950518	\$299.00	INDIGENT HEALTH	1001-5040-001-432001
38	10/2/17	10/11/17	INDIGENT HEALTHCARE SERVICES	\$41.50	INDIGENT HEALTH	1001-5040-001-432001
39	9/14/17	10/4/17	INDIGENT HEALTHCARE SERVICES	\$42.00	INDIGENT HEALTH	1001-5040-001-432001
40	10/9/17	10/17/17	1.12009E+12	\$266.27	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
41	10/9/17	10/17/17	1.12009E+12	\$87.22	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
42	10/9/17	10/17/17	112009-3969876	\$66.94	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
43	10/9/17	10/17/17	1.12009E+12	\$176.68	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
44	10/9/17	10/17/17	1.12009E+12	\$174.45	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
45	10/9/17	10/17/17	1.12009E+12	\$21.80	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
46	10/9/17	10/17/17	1.12009E+12	\$21.80	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
47	10/9/17	10/17/17	1.12009E+12	\$1,478.98	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
48	10/9/17	10/17/17	1.12009E+12	\$24.27	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
49	10/9/17	10/17/17	1.12009E+12	\$167.61	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
50	10/9/17	10/17/17	1.12009E+12	\$25.15	ERNESTO SALINAS COMM CENTER	1001-6160-001-441205
51	10/5/17	10/13/17	1.1102E+12	\$817.86	EL CENIZO COMMUNITY CENTER	1001-6170-001-441205
52	9/6/17	9/15/17	RELIANT	\$639.99	FRED & ANITA COMM. CENTE	1001-6200-001-441205
53	9/27/17	10/3/17	CITY OF LAREDO UTILITIES	\$346.77	FRED & ANITA COMM. CENTE	1001-6200-001-441205
54	9/27/17	10/3/17	CITY OF LAREDO UTILITIES	\$113.08	FRED & ANITA COMM. CENTE	1001-6200-001-441205
55	10/12/17	10/18/17	5.00739E+11	\$303.53	SANTA TERESITA COMMUNITY	1001-6300-001-441205
56	10/5/17	10/13/17	1.1102E+12	\$584.89	LA PRESA COMMUNITY CENTER	1001-6310-001-441205
57	10/1/17	10/11/17	22411017	\$29.99	RIO BRAVO COMMUNITY CENTER	1001-6320-001-441205
58	10/13/17	10/17/17	3.22E+12	\$507.60	RIO BRAVO ACTIVITY CENTER	1001-6320-001-441205
59	10/5/17	10/13/17	1.1102E+12	\$81.97	ROAD & BRIDGE	2007-7150-001-441205
60	10/5/17	10/13/17	1.1102E+12	\$152.65	ROAD & BRIDGE	2007-7150-001-441205
61	10/5/17	10/13/17	1.1102E+12	\$546.47	ROAD & BRIDGE	2007-7150-001-441205
62	10/8/17	10/13/17	1.1102E+12	\$220.31	ROAD & BRIDGE	2007-7150-001-441205
63	10/5/17	10/13/17	1.1102E+12	\$426.72	ROAD & BRIDGE	2007-7150-001-441205
64	10/5/17	10/13/17	1.1102E+12	\$359.68	ROAD & BRIDGE	2007-7150-001-441205
65	10/5/17	10/13/17	1.1102E+12	\$179.84	ROAD & BRIDGE	2007-7150-001-441205
66	10/5/17	10/13/17	1.1102E+12	\$11.39	ROAD & BRIDGE	2007-7150-001-441205
67	10/5/17	10/13/17	1.1102E+12	\$743.08	ROAD & BRIDGE	2007-7150-001-441205
68	10/5/17	10/13/17	1.1102E+12	\$1,275.65	ROAD & BRIDGE	2007-7150-001-441205
69	9/18/17	10/4/17	108432623	\$4,185.00	SHERIFF	2151-3010-001-454000-030
70	9/1/17	9/8/17	LD610	\$500.00	SHERIFF	2151-3010-001-454000-030
71	9/27/17	9/28/17	LD615	\$1,000.00	SHERIFF	2151-3010-001-454000-030
72	8/30/16	9/29/17	LD510	\$500.00	SHERIFF	2151-3010-001-454000-030
73	9/30/16	9/29/17	LD543	\$500.00	SHERIFF	2151-3010-001-454000-030
74	10/5/17	10/13/17	1.1102E+12	\$2,369.84	CASA BLANCA GOLF COURSE	7100-6080-001-441205-010
75	10/5/17	10/13/17	1.1102E+12	\$462.82	CASA BLANCA GOLF COURSE	7100-6080-001-441205-010
76	8/28/17	9/20/17	65828402	\$10,489.60	WATER UTILITIES	7200-7050-001-441205

Fund	Department	Account Description	GL Account	Available Budget	Amount	Department	Account Description	GL Account	Available Budget	Amount
General Fund	49th District Court	Court Appointed Attorney CL	1001-2010-001-493001-040	\$ -	\$ 701.00	49th District Court	Professional Services	1001-2010-001-493001	\$ 565.00	\$ 565.00
General Fund	49th District Court	Court Appointed Attorney CL	1001-2010-001-493001-040	\$ -	\$ 550.00	49th District Court	Indigent Defense	1001-2010-001-493002	\$ 176.25	\$ 136.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ 0.15	\$ 500.00	111th District Court	Dues & Memberships	1001-2010-001-464010	\$ 429.00	\$ 429.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ -	\$ 500.00	111th District Court	Indigent Defense	1001-2020-001-493002	\$ 7,970.00	\$ 81.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ -	\$ 500.00	111th District Court	Office Supplies	1001-2020-001-460000	\$ 3,287.16	\$ 500.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ -	\$ 750.00	111th District Court	Office Supplies	1001-2020-001-460000	\$ 2,787.16	\$ 500.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ -	\$ 500.00	111th District Court	Office Supplies	1001-2020-001-460000	\$ 2,387.16	\$ 500.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ -	\$ 500.00	111th District Court	Office Supplies	1001-2020-001-460000	\$ 1,787.16	\$ 750.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ -	\$ 500.00	111th District Court	Office Supplies	1001-2020-001-460000	\$ 1,037.16	\$ 500.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-493002	\$ -	\$ 500.00	111th District Court	Office Supplies	1001-2020-001-460000	\$ 537.16	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ 450.00	\$ 500.00	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ 450.00	\$ 50.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ 400.00	\$ 400.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Juvenile Misdemeanor	1001-2060-001-451158	\$ 712.00	\$ 100.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Juvenile Misdemeanor	1001-2060-001-451158	\$ 612.00	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Juvenile Misdemeanor	1001-2060-001-451158	\$ 112.00	\$ 112.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Dues & Memberships	1001-2060-001-464010	\$ 158.00	\$ 158.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 19,897.62	\$ 230.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 19,667.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 19,167.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 18,667.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 18,167.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 17,667.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 17,167.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 16,667.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 16,167.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 15,667.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 15,167.62	\$ 500.00
General Fund	CCL #1	Adult Misdemeanor	1001-2060-001-451157	\$ -	\$ 500.00	CCL #1	Court Appointed Attorney CCL1	1001-2230-001-493001-025	\$ 14,667.62	\$ 500.00
General Fund	CCL #1	Juvenile Felony	1001-2060-001-451159	\$ -	\$ 300.00	CCL #1	Juvenile Felony	1001-2070-001-451159	\$ 584.00	\$ 300.00
General Fund	CCL #2	Administrative Travel	1001-2070-001-458000	\$ (10.79)	\$ 281.00	CCL #2	Juvenile Felony	1001-2070-001-451159	\$ 900.00	\$ 281.00
General Fund	CCL #2	Administrative Travel	1001-2070-001-458000	\$ -	\$ 35.00	CCL #2	Juvenile Felony	1001-2070-001-451159	\$ 619.00	\$ 35.00
General Fund	CCL #2	Administrative Travel	1001-2070-001-458000	\$ -	\$ 8,985.00	CCL #2	Adult Misdemeanor	1001-2070-001-451157	\$ 4,075.00	\$ 3,985.00
General Fund	Judicial Gen District Courts	Court Appointed Attorney 49th	1001-2230-001-493001-005	\$ 63.17	\$ 837.00	Judicial Gen District Courts	Indigent Defense 49th	1001-2230-001-493002-005	\$ 9,625.00	\$ 837.00
General Fund	Judicial Gen District Courts	Court Appointed Attorney 49th	1001-2230-001-493001-005	\$ -	\$ 575.00	Judicial Gen District Courts	Indigent Defense 49th	1001-2230-001-493002-005	\$ 8,788.00	\$ 575.00
General Fund	Judicial Gen District Courts	Court Appointed Attorney 49th	1001-2230-001-493001-005	\$ -	\$ 443.00	Judicial Gen District Courts	Indigent Defense 49th	1001-2230-001-493002-005	\$ 8,213.00	\$ 443.00
General Fund	Judicial Gen District Courts	Expert Witness 111th	1001-2230-001-451000-020	\$ 0.47	\$ 1,350.00	Judicial Gen District Courts	Investigation Expenditure	1001-2230-001-451007	\$ 1,700.00	\$ 1,350.00
General Fund	Judicial Gen District Courts	Expert Witness 406th	1001-2230-001-451000-050	\$ -	\$ 1,117.00	Judicial Gen District Courts	Evaluation Services 406th	1001-2230-001-451051-050	\$ 18,888.00	\$ 1,117.00
General Fund	Medical Examiner	Postage & Courier Service	1001-3100-001-456005	\$ 4.87	\$ 8.00	Medical Examiner	Training & Education	1001-3100-001-456025	\$ 81.60	\$ 8.00
General Fund	Jail Bargaining Unit	Professional Services Pre/Post Employees T	1001-4070-001-493001-005	\$ 128.79	\$ 62.00	Jail Bargaining Unit	Postage & Courier Service	1001-4070-001-456005	\$ 612.60	\$ 62.00
General Fund	Jail Bargaining Unit	Professional Services Pre/Post Employees T	1001-4070-001-493001-005	\$ -	\$ 190.00	Jail Bargaining Unit	Postage & Courier Service	1001-4070-001-456005	\$ 550.60	\$ 190.00
General Fund	Jail Bargaining Unit	Professional Services Pre/Post Employees T	1001-4070-001-493001-005	\$ -	\$ 190.00	Jail Bargaining Unit	Postage & Courier Service	1001-4070-001-456005	\$ 360.60	\$ 190.00
General Fund	Indigent Health Care Assistance	Professional Services	1001-5040-001-493001	\$ 20.84	\$ 279.00	Indigent Health Care Assistance	Postage & Courier Service	1001-5040-001-456005	\$ 616.65	\$ 279.00
General Fund	Indigent Health Care Assistance	Professional Services	1001-5040-001-493001	\$ -	\$ 42.00	Indigent Health Care Assistance	Postage & Courier Service	1001-5040-001-456005	\$ 377.65	\$ 42.00
General Fund	Indigent Health Care Assistance	Professional Services	1001-5040-001-493001	\$ -	\$ 42.00	Indigent Health Care Assistance	Postage & Courier Service	1001-5040-001-456005	\$ 335.65	\$ 42.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 2.98	\$ 264.00	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 1,970.21	\$ 264.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 88.00	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 1,706.21	\$ 88.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 67.00	Ernesto J Salinas Community Ctr	Fuel & Lubricants	1001-6160-001-462605	\$ 166.28	\$ 67.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 177.00	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 1,618.21	\$ 177.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 175.00	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 1,441.21	\$ 175.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 22.00	Ernesto J Salinas Community Ctr	Fuel & Lubricants	1001-6160-001-462605	\$ 99.28	\$ 22.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 22.00	Ernesto J Salinas Community Ctr	Fuel & Lubricants	1001-6160-001-462605	\$ 77.28	\$ 22.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 1,479.00	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 1,266.22	\$ 1,266.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 25.00	Ernesto J Salinas Community Ctr	Fuel & Lubricants	1001-6160-001-462605	\$ 476.02	\$ 213.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 188.00	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 55.28	\$ 25.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 26.00	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ 293.02	\$ 168.00
General Fund	Ernesto J Salinas Community Ctr	Utilities	1001-6160-001-441205	\$ -	\$ 30.28	Ernesto J Salinas Community Ctr	Fuel & Lubricants	1001-6160-001-462605	\$ 30.28	\$ 26.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ 0.08	\$ 818.00	EI Cerizo Community Center	Repairs & Maintenance Equipment	1001-6170-001-443000-035	\$ 243.00	\$ 243.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Repairs & Maintenance Vehicles	1001-6170-001-443000-075	\$ 371.92	\$ 371.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Materials & Supplies	1001-6170-001-461000	\$ 69.70	\$ 204.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Repairs & Maintenance Equipment	1001-6200-001-443000-035	\$ 226.00	\$ 226.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Repairs & Maintenance Vehicles	1001-6200-001-443000-075	\$ 10.00	\$ 10.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Materials & Supplies	1001-6200-001-461000	\$ 161.13	\$ 161.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Goods for Public Events	1001-6200-001-461003	\$ 128.10	\$ 128.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Fuel & Lubricants	1001-6200-001-462605	\$ 38.81	\$ 38.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Goods for Public Events	1001-6350-001-461003	\$ 200.00	\$ 77.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Materials & Supplies	1001-6350-001-461000	\$ 165.09	\$ 165.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Utilities	1001-6350-001-441205	\$ 4,755.82	\$ 182.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Goods for Public Events	1001-6350-001-461003	\$ 123.00	\$ 114.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Repairs & Maintenance Equipment	1001-6350-001-443000-035	\$ 312.49	\$ 304.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Materials & Supplies	1001-6350-001-461000	\$ 456.09	\$ 251.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Materials & Supplies	1001-6170-001-461000	\$ 1,554.45	\$ 300.00
General Fund	EI Cerizo Community Center	Utilities	1001-6170-001-441205	\$ -	\$ 818.00	EI Cerizo Community Center	Materials & Supplies	1001-6210-001-461000	\$ 1,524.45	\$ 598.00
General Fund	Road & Bridge	Road Maintenance General	2007-7150-001-441205	\$ 34.25	\$ 48.00	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	\$ 5,370.10	\$ 48.00
General Fund	Road & Bridge	Road Maintenance General	2007-7150-001-441205	\$ -	\$ 153.00	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	\$ 5,322.10	\$ 153.00
General Fund	Road & Bridge	Road Maintenance General	2007-7150-001-441205	\$ -	\$ 547.00	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	\$ 5,165.10	\$ 547.00
General Fund	Road & Bridge	Road Maintenance General	2007-7150-001-441205	\$ -	\$ 221.00	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	\$ 4,622.10	\$ 221.00
General Fund	Road & Bridge									

As of October 30, 2017

	INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1	12/15/16	10/30/17	201612150800	SCOFFLAW CENTRALIZED	\$4,427.66	TAX ASSESSOR	1001-1320-001-460105

FYE 9/30/2017 - Budget Amendment - Item #24 approved 10/10/17

To: 10/30/2017

From: 10/30/2017

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
General Fund	Tax Assessor Collector	Minor Tools & Apparatus	1001-1320-001-460105	\$ 3,985.66	\$ 442.00	Tax Assessor Collector	Materials & Supplies	1001-1320-001-461000	\$ 3,271.19	\$ 442.00

As of November 2, 2017

	INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1	8/14/16	11/2/17	835077515	Thomson Reuters	\$703.50	49th District Court	1001-2010-001-464005
2	11/4/16	11/2/17	834541074	Thomson Reuters	\$1,379.50	49th District Court	1001-2010-001-464005
1	8/31/2017	10/31/2017	FYE083117	Laredo Independent School District	\$1,128,810.53	Available School Fund	5200-8010-001-480001
2	8/31/2017	10/31/2017	FYE083117	United Independent School District	\$2,085,845.55	Available School Fund	5200-8010-001-480002
3	8/31/2017	10/31/2017	FYE083117	Webb CISD	\$14,207.00	Available School Fund	5200-8010-001-480003

FYE 9/30/2017 - Budget Amendment - Item #24 approved 10/10/17

To: 11/2/2017

From: 11/2/2017

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
General Fund	49th District Court	Books & Subscriptions	1001-2010-001-4640005	\$ -	\$ 703.50	406th District Court	Books & Subscriptions	1001-2040-001-4640005	\$ 1,372.10	\$ 1,000.00
General Fund	49th District Court	Books & Subscriptions	1001-2010-001-4640005	\$ -	\$ 1,379.50	406th District Court	Materials & Supplies	1001-2040-001-4610000	\$ 1,838.26	\$ 1,083.00
					<u>\$ 2,083.00</u>					<u>\$ 2,083.00</u>
Permanent School	Available School Fund	LISD	5200-8010-001-480001	\$ 400,000.00	\$ 728,811.00					
Permanent School	Available School Fund	UISD	5200-8010-001-480002	\$ 600,000.00	\$ 1,485,846.00					
Permanent School	Available School Fund	Webb County Consolidated	5200-8010-001-480003	\$ -	\$ 14,207.00					
					<u>\$ 2,228,864.00</u>					

As of November 9, 2017

INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT	
1	9/27/17	9/29/17	2016CRP001562D2	PHILIP DEL RIO	\$1,000.00	111TH	1001-2020-001-433002
2	8/8/17	10/23/17	2016CVL000714D3	LETICIA MARTINEZ	\$550.00	341ST DISTRICT COURT	1001-2030-001-433001-040
3	8/17/17	10/19/17	2017FLD000050D3	ELIZABETH MARTINE	\$777.00	341ST DISTRICT COURT	1001-2030-001-433001-040
4	9/21/17	10/19/17	2017FLD001640D3	EDUARDO A CASTILLO	\$160.00	341ST DISTRICT COURT	1001-2030-001-433001-040
5	4/5/17	10/19/17	2014CVL001320D3	JOSEPH MICHAEL DICKERSON	\$1,245.00	341ST DISTRICT COURT	1001-2030-001-433001-040
6	9/26/17	10/18/17	2017CRK000194D3	JOSE L ARCE	\$500.00	341ST DISTRICT COURT	1001-2030-001-433002
7	10/9/17	10/18/17	2017CRI463D3	CLAUDIA Y POLENDO	\$500.00	341ST DISTRICT COURT	1001-2030-001-433002
8	9/25/17	10/18/17	2017CRM000298D3	JULIO A GARCIA	\$750.00	341ST DISTRICT COURT	1001-2030-001-433002
9	10/4/17	10/18/17	2015CRV000878D3	SILVERIO MARTINEZ	\$500.00	341ST DISTRICT COURT	1001-2030-001-433002
10	3/9/17	9/27/17	2016CRB000106L2	JULIO GARCIA	\$250.00	CCAL#2	1001-2070-001-451157





As of November 13, 2017

	INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1	5/24/17	7/12/17	2017FLD000202D3	MARCEL C NOTZON III	\$782.50	341ST DISTRICT COURT	1001-2230-001-433001-015
2	8/16/17	8/28/17	2012CVL001780D3	SERGIO LOZANO	\$543.00	341ST DISTRICT COURT	1001-2230-001-433001-015
3	4/21/17	9/6/17		MADLINE ESCOTO	\$850.06	341ST DISTRICT COURT	1001-2230-001-443001-015
4	6/14/17	10/27/17	17030	BLANCA HILL	\$200.00	49TH DISTRICT COURT	1001-2230-001-451003-005
5	9/14/17	10/31/17	17041	FRANCISCA RINCON	\$150.00	49TH DISTRICT COURT	1001-2230-001-451003-005
6	9/19/17	10/31/17	17042	FRANCISCA RINCON	\$150.00	49TH DISTRICT COURT	1001-2230-001-451003-005
7	9/20/17	10/31/17	17043	FRANCISCA RINCON	\$150.00	49TH DISTRICT COURT	1001-2230-001-451003-005
8	8/15/17	10/31/17	ABC054	ADRIANA CANAVATI	\$200.00	49TH DISTRICT COURT	1001-2230-001-451003-005
9	9/11/17	10/31/17	ABC055	ADRIANA CANAVATI	\$400.00	49TH DISTRICT COURT	1001-2230-001-451003-005
10	12/2/16	10/27/17	16079A	BLANCA HILL	\$83.33	111TH DISTRICT COURT	1001-2230-001-451003-010
11	6/15/17	10/27/17	17032	BLANCA HILL	\$250.00	111TH DISTRICT COURT	1001-2230-001-451003-010
12	8/1/17	10/27/17	17040	BLANCA HILL	\$400.00	111TH DISTRICT COURT	1001-2230-001-451003-010
13	8/2/17	10/27/17	17042	BLANCA HILL	\$200.00	111TH DISTRICT COURT	1001-2230-001-451003-010
14	8/9/17	10/27/17	17043A	BLANCA HILL	\$200.00	111TH DISTRICT COURT	1001-2230-001-451003-010
15	9/13/17	10/27/17	17051A	BLANCA HILL	\$200.00	341ST DISTRICT COURT	1001-2230-001-451003-015
16	10/11/16	10/18/17	38706	REPUBLIC SERVICES	\$216.00	406TH	1001-2230-001-451003-020
17	11/2/16	10/18/17	39188	REPUBLIC SERVICES	\$540.27	406TH	1001-2230-001-451003-020
18	12/6/16	10/27/17	16079C	BLANCA HILL	\$83.33	406TH DISTRICT COURT	1001-2230-001-451003-020
19	5/9/16	10/27/17	17026	BLANCA HILL	\$300.00	406TH DISTRICT COURT	1001-2230-001-451003-020
20	8/9/16	10/27/17	17043B	BLANCA HILL	\$200.00	406TH DISTRICT COURT	1001-2230-001-451003-020
21	9/13/17	10/27/17	17051B	BLANCA HILL	\$200.00	406TH DISTRICT COURT	1001-2230-001-451003-020
22	10/6/17	10/11/17	812100-21103009	CITY OF LAREDO UTILITIES	\$164.03	902 VICTORIA	1001-3010-001-441305-005
23	8/21/17	10/19/17	C4160	CIMS	\$4,000.00	MEDICAL EXAMINER	1001-3100-001-443000-035
24	9/26/17	10/26/17	74453894	BEN E KEITH	\$5,082.44	SHERIFF'S	1001-4090-001-463005
25	10/9/17	10/17/17	1120093969892	RELIANT	\$702.11	BRUNI COMM. CENTER	1001-6240-001-441205
26	10/6/17	10/11/17	812100-61230609	CITY OF LAREDO UTILITIES	\$105.50	919 WASHINGTON ST	2153-3010-001-441305-005
27	9/26/17	10/2/17	118	SPRINT	\$1,584.27	DISTRICT ATTORNEY	2162-2260-001-441001
28	6/21/17	6/21/17	4694	MARTINEZ WRECKER	\$95.00	DISTRICT ATTORNEY	2162-2260-001-443000-075
29	9/30/17	10/6/17	804890	POWER CARWASH	\$100.00	DISTRICT ATTORNEY	2162-2260-001-443000-075
30	7/6/17	7/27/17	773940 +6 INVOICES	POWER CARWASH	\$700.00	DISTRICT ATTORNEY	2162-2260-001-443000-075
31	5/10/17	9/5/17	160723601	FAMILY CHEVROLET	\$253.00	JP PCT 4	2180-3150-001-443000-075
32	5/10/17	9/20/17	16072358	FAMILY CHEVROLET	\$253.00	CONSTABLE PCT 1	2180-3150-001-443000-075
33	6/1/17	6/8/17	209506	TCR	\$3.80	CAA	2928-5160-521-443000-020
34	7/1/17	7/12/17	210113	TCR	\$3.80	CAA	2928-5160-521-443000-020
35	9/20/17	10/2/17	287261802809X09282017	AT&T	\$130.07	WATER UTILITIES	7200-7050-001-441010
36	9/22/17	9/29/17		RELIANT	\$4,295.82	WATER UTILITIES	7200-7080-001-441205
37	7/13/17	9/7/17	13800221	TOSHIBA	\$182.87	CAA EL AGUILA	2661-7100-521-444500
38	7/13/17	9/7/17	13800222	TOSHIBA	\$184.89	CAA EL AGUILA	2661-7100-521-444500
39	7/13/17	9/7/17	13800223	TOSHIBA	\$192.34	CAA EL AGUILA	2661-7100-521-444500
40	8/1/17	9/7/17	13852151	TOSHIBA	\$178.75	CAA EL AGUILA	2661-7100-521-444500

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
General Fund	Judicial Gen District Cts	Court Appointed Attorney 341st	1001-2230-001-433001-015	\$ 455.70	\$ 783.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 7,689.00	\$ 783.00
General Fund	Judicial Gen District Cts	Court Appointed Attorney 341st	1001-2230-001-433001-015	\$ -	\$ 543.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 6,906.00	\$ 543.00
General Fund	Judicial Gen District Cts	Court Appointed Attorney 341st	1001-2230-001-433001-015	\$ -	\$ 851.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 6,363.00	\$ 851.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003-005	\$ 3.77	\$ 197.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 5,512.00	\$ 197.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003-005	\$ -	\$ 150.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 5,315.00	\$ 150.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003-005	\$ -	\$ 150.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 5,165.00	\$ 150.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003-005	\$ -	\$ 150.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 5,015.00	\$ 150.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003-005	\$ -	\$ 200.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 4,865.00	\$ 200.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003-005	\$ -	\$ 400.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 4,665.00	\$ 400.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 111th	1001-2230-001-451003-010	\$ -	\$ 84.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 4,265.00	\$ 84.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 111th	1001-2230-001-451003-010	\$ -	\$ 250.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 4,181.00	\$ 250.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 111th	1001-2230-001-451003-010	\$ -	\$ 400.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 3,931.00	\$ 400.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 111th	1001-2230-001-451003-010	\$ -	\$ 200.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 3,531.00	\$ 200.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 111th	1001-2230-001-451003-010	\$ -	\$ 200.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 3,331.00	\$ 200.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 341st	1001-2230-001-451003-015	\$ -	\$ 200.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 3,131.00	\$ 200.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 406th	1001-2230-001-451003-020	\$ -	\$ 216.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 2,931.00	\$ 216.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 406th	1001-2230-001-451003-020	\$ -	\$ 541.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 2,715.00	\$ 541.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 406th	1001-2230-001-451003-020	\$ -	\$ 84.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 2,174.00	\$ 84.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 406th	1001-2230-001-451003-020	\$ -	\$ 300.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 2,090.00	\$ 300.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 406th	1001-2230-001-451003-020	\$ -	\$ 200.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 1,790.00	\$ 200.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 406th	1001-2230-001-451003-020	\$ -	\$ 200.00	Judicial Gen District Cts	Indigent Defense IPs	1001-2230-001-433002-140	\$ 1,590.00	\$ 200.00
General Fund	Sheriff Bargaining Unit	Utilities Water	1001-3010-001-441305-005	\$ 16.25	\$ 165.00	Sheriff Bargaining Unit	Utilities Electricity	1001-3010-001-441205-005	\$ 5,855.41	\$ 165.00
General Fund	Medical Examiner	Repairs & Maintenance Equipment	1001-3100-001-443000-035	\$ 2,331.25	\$ 1,669.00	Medical Examiner	Professional Services	1001-3100-001-432001	\$ 16,322.89	\$ 1,669.00
General Fund	Jail Purchasing	Groceries	1001-4090-001-463005	\$ 1,179.59	\$ 3,903.00	Jail Purchasing	Medical Services	1001-4090-001-432063	\$ 17,650.57	\$ 3,903.00
General Fund	Bruni Community Center	Utilities	1001-6240-001-441205	\$ 95.02	\$ 608.00	Bruni Community Center	Fuel & Lubricants	1001-6240-001-462605	\$ 536.60	\$ 536.00
						Bruni Community Center	Goods for Public Events	1001-6240-001-461003	\$ 103.42	\$ 72.00
Sheriff Federal Forfeiture	Sheriff Bargaining Unit	Utilities Water	2153-3010-001-441305-005	\$ 18.17	\$ 106.00	Sheriff Bargaining Unit	Utilities Electricity	2153-3010-001-441205-005	\$ 3,827.57	\$ 106.00
DA Federal Forfeiture	District Attorney	Telephone	2162-2260-001-441001	\$ 740.08	\$ 845.00	District Attorney	Equipment Rental	2162-2260-001-444500	\$ 12,311.99	\$ 845.00
DA Federal Forfeiture	District Attorney	Repairs & Maintenance Vehicles	2162-2260-001-443000-075	\$ (1,866.73)	\$ 1,962.00	District Attorney	Equipment Rental	2162-2260-001-444500	\$ 11,466.99	\$ 1,962.00
DA Federal Forfeiture	District Attorney	Repairs & Maintenance Vehicles	2162-2260-001-443000-075	\$ -	\$ 100.00	District Attorney	Equipment Rental	2162-2260-001-444500	\$ 9,504.99	\$ 100.00
DA Federal Forfeiture	District Attorney	Repairs & Maintenance Vehicles	2162-2260-001-443000-075	\$ -	\$ 700.00	District Attorney	Equipment Rental	2162-2260-001-444500	\$ 9,404.99	\$ 700.00
Constable Pct 1 R Rodriguez	Constable Pct 1 R Rodriguez	Repairs & Maintenance Vehicles	2180-3150-001-443000-075	\$ 181.69	\$ 72.00	Constable Pct 1 R Rodriguez	Repairs & Maintenance Buildings	2180-3150-001-443000-020	\$ 6,604.21	\$ 72.00
Constable Pct 1 R Rodriguez	Constable Pct 1 R Rodriguez	Repairs & Maintenance Vehicles	2180-3150-001-443000-075	\$ -	\$ 253.00	Constable Pct 1 R Rodriguez	Repairs & Maintenance Buildings	2180-3150-001-443000-020	\$ 6,532.21	\$ 253.00
STARPLUS Program	Home Delivered Meals	Repairs & Maintenance Buildings	2928-5160-521-443000-020	\$ 2.30	\$ 4.00	Home Delivered Meals	Janitorial Supplies	2928-5160-521-460028	\$ 50.00	\$ 4.00
STARPLUS Program	Home Delivered Meals	Repairs & Maintenance Buildings	2928-5160-521-443000-020	\$ -	\$ 4.00	Home Delivered Meals	Janitorial Supplies	2928-5160-521-460028	\$ 46.00	\$ 4.00
Water Utility	Water Utility	Cell Phone Cost	7200-7050-001-441010	\$ 49.89	\$ 81.00	Water Utility	Equipment Rental	7200-7050-001-444500	\$ 1,502.34	\$ 81.00
Water Utility	Rio Bravo Annex Waste Trt	Utilities	7200-7080-001-441205	\$ 876.06	\$ 3,420.00	Rio Bravo Annex Waste Trt	Repairs & Maintenance Buildings	7200-7080-001-443000-020	\$ 5,274.21	\$ 3,420.00
									\$ 20,191.00	\$ 20,191.00
El Aguilá Rural Transportation	Administrative Expenditure	Equipment Rental	2661-7100-521-444500	\$ 0.62	\$ 183.00	El Aguilá Rural Transportation	Administrative Travel	2661-7100-521-458000	\$ 992.70	\$ 183.00
El Aguilá Rural Transportation	Administrative Expenditure	Equipment Rental	2661-7100-521-444500	\$ -	\$ 185.00	El Aguilá Rural Transportation	Administrative Travel	2661-7100-521-458000	\$ 809.70	\$ 185.00
El Aguilá Rural Transportation	Administrative Expenditure	Equipment Rental	2661-7100-521-444500	\$ -	\$ 193.00	El Aguilá Rural Transportation	Administrative Travel	2661-7100-521-458000	\$ 624.70	\$ 193.00
El Aguilá Rural Transportation	Administrative Expenditure	Equipment Rental	2661-7100-521-444500	\$ -	\$ 179.00	El Aguilá Rural Transportation	Administrative Travel	2661-7100-521-458000	\$ 431.70	\$ 179.00
									\$ 740.00	\$ 740.00

	INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1	3/14/17	11/13/17	1001-1010-001-443000-035	TOSHIBA	\$210.51	COMMISSIONERS COURT ADMIN	1001-1010-001-443000-035
2	5/2/17	11/13/17	1001-1010-001-443000-035	TOSHIBA	\$148.92	COMMISSIONERS COURT ADMIN	1001-1010-001-443000-035
3	8/10/17	11/3/17	3	JAIME CANALES REIM	\$8.12	COMMISSIONER PCT 4	1001-1060-001-461003
4	8/8/17	11/3/17	58251733030	JAIME CANALES REIM	\$89.99	COMMISSIONER PCT 4	1001-1060-001-461003
5	10/31/17	11/14/17	2440	ALLISON, BASS & MAGEE	\$13,879.52	COMMISSIONERS COURT	1001-1130-001-432001
6	10/31/17	11/14/17	2441	ALLISON, BASS & MAGEE	\$696.00	COMMISSIONERS COURT	1001-1130-001-432001
7	10/31/17	11/14/17	2442	ALLISON, BASS & MAGEE	\$11,160.50	COMMISSIONERS COURT	1001-1130-001-432001
8	9/3/17	9/11/17	9792100690	VERIZON	\$51.50	PUBLIC INFORMATION OFFICER	1001-1300-001-441010
9	8/7/17	11/9/17	1812240	TX DMV	\$3,000.00	TAX OFFICE	1001-1320-001-444500
10	9/12/17	11/1/17	2017FLD001379D4	AL GREENE	\$250.00	406TH DISTRICT COURT	1001-2040-001-43301-040
11	9/3/17	9/11/17	9792100690	VERIZON	\$54.62	JP OSCAR LIENDO	1001-2150-001-441010
12	8/30/17	10/31/17	83017	SANTIAGO CRUZ	\$1,500.00	49TH DISTRICT COURT	1001-2230-001-451003-005
13	9/7/17	10/31/17	17050	BLANCA HILL	\$400.00	49TH DISTRICT COURT	1001-2230-001-451003-005
14	9/1/17	10/31/17	17047	BLANCA HILL	\$1,400.00	49TH DISTRICT COURT	1001-2230-001-451003-005
15 X		11/16/17	17052	BLANCA HILL	\$400.00	49TH DISTRICT COURT	1001-2230-001-451003-005
16 x		11/16/17	17053	BLANCA HILL	\$400.00	49TH DISTRICT COURT	1001-2230-001-451003-005
17	10/31/17	11/7/17	1052715-620910	CITY OF LAREDO UTILITIES	\$645.65	JUVENILE PROBATION	1001-2450-001-441205
18	10/25/17	10/31/17	2397405565940910	CITY OF LAREDO UTILITIES	\$77.67	SHERIFF'S OFFICE- PALS GYM	1001-3010-001-441305-005
19	9/1/14	11/3/17	WCCP0079114	THE PRODUCTIVITY CENTER	\$180.00	CONSTABLE PCT 3	1001-3160-001-464010
20	9/7/15	11/3/17	WCCP0079715	THE PRODUCTIVITY CENTER	\$317.00	CONSTABLE PCT 3	1001-3160-001-464010
21	9/3/17	9/11/17	9792100690	VERIZON	\$49.29	VETERAN'S OFFICE	1001-5410-001-441010
22	4/15/17	11/3/17	4907	DATASPEC INC	\$1,794.00	VETERANS SERVICE OFFICE	1001-5410-001-461000
23	10/31/17	11/7/17	812100-6236230917	CITY OF LAREDO UTILITIES	\$40.18	LARGA VISTA COMMUNITY CENTER	1001-6190-001-441205
24	10/31/17	11/7/17	762690-5846820917	CITY OF LAREDO UTILITIES	\$430.00	ROAD & BRIDGE	2007-7150-001-441205
25	10/25/17	10/31/17	2399905566180910	CITY OF LAREDO UTILITIES	\$379.59	ROAD & BRIDGE	2007-7150-001-441210-005
26	10/30/17	11/7/17	1071223-5912970917	CITY OF LAREDO UTILITIES	\$935.45	ROAD & BRIDGE	2007-7150-001-441210-005
27	10/30/17	11/7/17	1054870-6425070917	CITY OF LAREDO UTILITIES	\$715.72	ROAD & BRIDGE	2007-7150-001-441210-005
28	8/31/17	10/24/17	H703665	CORE&MAIN	\$432.50	WATER UTILITIES	7200-7050-001-443000-105
29	8/3/17	9/10/17	9790352360	VERIZON	\$37.99	WATER UTILITIES	7200-7060-001-441010
30	7/28/17	11/3/17	108	AURA	\$7,402.26	HEADSTART	2367-5190-531-457008-030
31	8/8/17	11/3/17	116A	AURA	\$2,916.84	HEADSTART	2367-5190-531-457008-030
32	9/27/17	11/3/17	118	AURA	\$9,650.44	HEADSTART	2367-5190-531-457008-030

FYE 9/30/2017 - Budget Amendment - Item #24 approved 10/10/17

To:

11/15/2017

From:

11/15/2017

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
General Fund	Commissioners Court	Repairs & Maintenance Equipment	1001-1010-001-443000-035	\$ 9.24	\$ 202.00	Commissioners Court	Materials & Supplies	1001-1010-001-461000	\$ 1,053.48	\$ 202.00
General Fund	Commissioners Court	Repairs & Maintenance Equipment	1001-1010-001-443000-035	\$ -	\$ 149.00	Commissioners Court	Materials & Supplies	1001-1010-001-461000	\$ 851.48	\$ 149.00
General Fund	Commissioner Pct 4	Goods for Public Events	1001-1060-001-461003	\$ 2.93	\$ 6.00	Commissioner Pct 4	Postage & Courier Service	1001-1060-001-456005	\$ 250.00	\$ 6.00
General Fund	Commissioner Pct 4	Goods for Public Events	1001-1060-001-461003	\$ -	\$ 90.00	Commissioner Pct 4	Postage & Courier Service	1001-1060-001-456005	\$ 244.00	\$ 90.00
General Fund	General Operating Exp	Professional Services	1001-1130-001-432001	\$ 7,230.92	\$ 6,649.00	General Operating Exp	Unlucy Cost	1001-1130-001-432067	\$ 24,832.00	\$ 6,649.00
General Fund	General Operating Exp	Professional Services	1001-1130-001-432001	\$ -	\$ 696.00	General Operating Exp	Unlucy Cost	1001-1130-001-432067	\$ 18,183.00	\$ 696.00
General Fund	General Operating Exp	Professional Services	1001-1130-001-432001	\$ -	\$ 11,161.00	General Operating Exp	Unlucy Cost	1001-1130-001-432067	\$ 17,487.00	\$ 11,161.00
General Fund	Public Information Office	Cell Phone Cost	1001-1300-001-441010	\$ 46.44	\$ 6.00	Public Information Office	Materials & Supplies	1001-1300-001-461000	\$ 1,826.20	\$ 6.00
General Fund	Tax Assessor/Collector	Equipment Rental	1001-1320-001-444500	\$ 77.82	\$ 2,923.00	Tax Assessor/Collector	Postage & Courier Service	1001-1320-001-456005	\$ 4,875.54	\$ 2,923.00
General Fund	406th District Court	Court Appointed Attorney Cl	1001-2040-001-433001-040	\$ 215.65	\$ 250.00	406th District Court	Professional Services	1001-2040-001-432001	\$ 1,700.00	\$ 250.00
General Fund	JP Pct 1 PI 2	Cell Phone Cost	1001-2150-001-441010	\$ 49.24	\$ 6.00	JP Pct 1 PI 2	Visiting Judge	1001-2150-001-433011	\$ 85.00	\$ 6.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003	\$ 2.84	\$ 1,500.00	Judicial Gen District Cts	Evaluation Services	1001-2230-001-451051	\$ 8,633.00	\$ 1,500.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003	\$ -	\$ 400.00	Judicial Gen District Cts	Evaluation Services	1001-2230-001-451051	\$ 7,133.00	\$ 400.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003	\$ -	\$ 1,400.00	Judicial Gen District Cts	Evaluation Services	1001-2230-001-451051	\$ 6,733.00	\$ 1,400.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003	\$ -	\$ 400.00	Judicial Gen District Cts	Evaluation Services	1001-2230-001-451051	\$ 5,333.00	\$ 400.00
General Fund	Judicial Gen District Cts	Court Interpreter/Reporter 49th	1001-2230-001-451003	\$ -	\$ 400.00	Judicial Gen District Cts	Evaluation Services	1001-2230-001-451051	\$ 4,933.00	\$ 400.00
General Fund	Juvenile Probation	Utilities	1001-2450-001-441205	\$ 465.27	\$ 181.00	Juvenile Probation	Laundry and Linen	1001-2450-001-442001	\$ 667.03	\$ 181.00
General Fund	Sheriff Bargaining Unit	Utilities Water	1001-3010-001-441305-005	\$ 17.22	\$ 61.00	Sheriff Bargaining Unit	Utilities	1001-3010-001-441205	\$ 5,690.41	\$ 61.00
General Fund	Constable Pct 3	Dues & Memberships	1001-3160-001-464010	\$ 68.00	\$ 180.00	Constable Pct 3	Fuel & Lubricants	1001-3160-001-462605	\$ 16,963.38	\$ 180.00
General Fund	Constable Pct 3	Dues & Memberships	1001-3160-001-464010	\$ -	\$ 317.00	Constable Pct 3	Fuel & Lubricants	1001-3160-001-462605	\$ 16,783.38	\$ 317.00
General Fund	Veterans Service Office	Cell Phone Cost	1001-5410-001-441010	\$ 23.79	\$ 26.00	Veterans Service Office	Repairs & Maintenance Equipment	1001-5410-001-443000-035	\$ 30.00	\$ 26.00
General Fund	Veterans Service Office	Materials & Supplies	1001-5410-001-461000	\$ 2.38	\$ 1,794.00	Veterans Service Office	Veterans Assistance	1001-5410-001-463584	\$ 15,526.07	\$ 1,794.00
General Fund	Larga Vista Community Ctr	Utilities	1001-6190-001-441205	\$ 0.88	\$ 41.00	Larga Vista Community Ctr	Fuel & Lubricants	1001-6190-462605	\$ 117.37	\$ 41.00
Road & Bridge Fund	Road Maintenance General	Utilities	2007-7150-001-441205	\$ 4.49	\$ 430.00	Road Maintenance General	Equipment Rental	2007-7150-001-444500	\$ 4,599.64	\$ 430.00
Road & Bridge Fund	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	\$ 22.62	\$ 357.00	Road Maintenance General	Equipment Rental	2007-7150-001-444500	\$ 4,169.64	\$ 357.00
Road & Bridge Fund	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	\$ -	\$ 936.00	Road Maintenance General	Equipment Rental	2007-7150-001-444500	\$ 3,812.64	\$ 936.00
Road & Bridge Fund	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	\$ -	\$ 716.00	Road Maintenance General	Equipment Rental	2007-7150-001-444500	\$ 2,876.64	\$ 716.00
Water Utility	Water Utility	Repairs & Maintenance Water Lines	7200-7050-001-443000-105	\$ -	\$ 433.00	Water Utility	Repairs & Maintenance Vehicles	7200-7050-001-443000-075	\$ 1,104.35	\$ 433.00
Water Utility	Colorado Acres Water Plant	Cell Phone Cost	7200-7060-001-441010	\$ 32.92	\$ 6.00	Colorado Acres Water Plant	Utilities	7200-7060-001-441205	\$ 11,402.98	\$ 6.00
				\$ 31,716.00					\$ 31,716.00	
Early HS Child Care Partnership	HS Operating	Contractual AURA Inc	2367-5190-531-457008-030	\$ 256.46	\$ 7,146.00	Early HS Child Care Partnership	Administrative Travel	2367-5190-531-458000	\$ 1,601.00	\$ 1,601.00
						Early HS Child Care Partnership	In Town Mileage	2367-5190-531-458060	\$ 1,341.31	\$ 1,341.00
						Early HS Child Care Partnership	Kitchen Supplies	2367-5190-531-460025	\$ 1,770.71	\$ 1,770.00
						Early HS Child Care Partnership	Janitorial Supplies	2367-5190-531-460028	\$ 1,411.18	\$ 1,411.00
						Early HS Child Care Partnership	Non-USDA Food	2367-5190-531-463040	\$ 2,800.20	\$ 1,023.00
Early HS Child Care Partnership	HS Operating	Contractual AURA Inc	2367-5190-531-457008-030	\$ -	\$ 2,917.00	Early HS Child Care Partnership	Non-USDA Food	2367-5190-531-463040	\$ 1,777.20	\$ 1,777.00
						Early HS Child Care Partnership	Medical/Dental Exams	2367-5190-531-432083	\$ 1,000.00	\$ 1,000.00
						Early HS Child Care Partnership	Telephone	2367-5190-531-441001	\$ 3,448.09	\$ 140.00
Early HS Child Care Partnership	HS Operating	Contractual AURA Inc	2367-5190-531-457008-030	\$ -	\$ 9,651.00	Early HS Child Care Partnership	Telephone	2367-5190-531-441001	\$ 3,308.09	\$ 3,308.00
						Early HS Child Care Partnership	Insurance Other Vehicles	2367-5190-531-452001-015	\$ 2,000.00	\$ 2,000.00
						Early HS Child Care Partnership	Training & Education	2367-5190-531-456205	\$ 5,400.00	\$ 4,343.00
				\$ 19,714.00					\$ 19,714.00	

INV DATE	RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1	8/1/17	11/8/17 0817MO	CITY OF LAREDO INTERNATIONAL AIRPORT	\$2,513.44	HEAD START	2357-5190-531-444100
	Various	11/20/2017 Breakdown below:	West Payment	\$7,962.26	IT	1001-1280-001-464005
		831546659 - \$322.11 (underpayment)		\$ -		
2		832831052 - \$483.00 (underpayment)		\$ 138.00		
3		6105326742 - \$784.00		\$ 784.00		
4		833382018 - \$16.32 (underpayment)		\$ 16.32		
5		833999959 - \$285.20		\$ 285.20		
6		833918974 - \$80.81 (underpayment)		\$ 80.81		
7		834169229 - \$186.00		\$ 186.00		
8		834262580 - \$123.00 (underpayment)		\$ 79.00		
9		834345499 - \$186.00		\$ 186.00		
10		834450533-1 - \$99.00 (underpayment)		\$ 99.00		
11		834530784 - \$186.00		\$ 186.00		
12		834707475 - \$237.58		\$ 237.58		
13		834887381 - \$227.00		\$ 227.00		
14		835067562 - \$227.00		\$ 227.00		
15		834805002 - \$724.44 (underpayment)		\$ -		
16		834984387 - \$40.92 (underpayment)		\$ 40.92		
17		835164338 - \$94.00 (underpayment)		\$ 40.00		
18		835247033 - \$227.00		\$ 227.00		
19		835348985 - \$6.15 (underpayment)		\$ -		
20		835434953 - \$227.00		\$ 227.00		
21		835528041 - \$4,136.49		\$ -		
22		835607311 - \$227.00		\$ 227.00		
23		835777569 - \$227.00		\$ 227.00		
24		835952563 - \$78.20 (underpayment)		\$ 78.20		
25		836129833 - \$338.60		\$ 338.60		
26		835868156 - \$328.00 (underpayment)		\$ 88.00		
27		836220604 - \$90.22 (underpayment)		\$ -		
28		836299091 - \$227.00		\$ 227.00		
29		836394200 - \$2,827.98 (underpayment)		\$ 2,827.98		
30		836474436 - \$227.00		\$ 227.00		
31		836646726 - \$227.00		\$ 227.00		
32		836912885 - \$4,698.54		\$ -		
33		837009406 - \$227.65		\$ 227.65		

FYE 9/30/2017 - Budget Amendment - Item #24 approved 10/10/17

To:

11/20/2017

From:

11/20/2017

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
Headstart Program	HS Operating	Space Rental	2357-5190-531-444100	\$0.00	\$2,514.00	HS Operating	Equipment Rental	2357-5190-531-444500	\$5,700.04	\$2,514.00
General Fund	Information Technology	Books & Subscriptions	1001-1280-001-464005	\$296.82	\$7,666.00	Information Technology	Repairs & Maintenance Software	1001-1280-001-443000-110	\$21,681.26	\$7,666.00

As of November 30, 2017

	INV DATE RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1	10/26/17	11/13/17 R16042	FIRST SOUTHWEST COMPANY	\$9,780.00	COMMISSIONERS COURT	1001-1130-001-432001
2	7/1/15	11/28/17 8320867571DIFF	WEST PAYMENT CENTER	\$131.11	INFORMATION TECHNOLOGY	1001-1280-001-464005
3	8/1/15	11/28/17 8322709481DIFF	WEST PAYMENT CENTER	\$246.13	INFORMATION TECHNOLOGY	1001-1280-001-464005
4	9/1/15	11/28/17 8324605421DIFF	WEST PAYMENT CENTER	\$1,099.00	INFORMATION TECHNOLOGY	1001-1280-001-464005
5	5/1/15	11/28/17 8317291231DIFF	WEST PAYMENT CENTER	\$165.59	INFORMATION TECHNOLOGY	1001-1280-001-464005
6	8/18/17	11/15/17 999999GMVTTQ	SAM'S CLUB DIRECT	\$15.00	PURCHASING	1001-1310-001-464010
7	9/6/17	9/12/17 99366722	RICOH	\$4,701.23	TAX ASSESSOR	1001-1320-001-444500
8	6/28/17	11/20/17 13762829	TOSHIBA	\$41.44	BUSINESS OFFICE	1001-1380-001-443000-035
9	10/31/17	11/7/17 1052715-620910	CITY OF LAREDO UTILITIES	\$648.65	JUVENILE PROBATION	1001-2450-001-441205
10	9/25/17	11/16/17 9257721	LABATT FOOD SERVICES	\$396.62	JUVENILE PROBATION	1001-2450-001-463005
11	9/11/17	10/6/17 9110408	LABATT FOOD SERVICES	\$613.17	JUVENILE PROBATION	1001-2450-001-463005
12	9/18/17	10/6/17 9189141	LABATT FOOD SERVICES	\$667.47	JUVENILE PROBATION	1001-2450-001-463005
13	9/25/17	10/6/17 9257721	LABATT FOOD SERVICES	\$396.62	JUVENILE PROBATION	1001-2450-001-463005
14	10/25/17	10/31/17 2399905566180910	CITY OF LAREDO UTILITIES	\$1,781.89	ROAD & BRIDGE	2007-7150-001-441210-005
15	9/22/17	9/29/17	RELIANT	\$4,295.82	WATER UTILITIES	7200-7050-001-441205



FYE 9/30/2017 - Budget Amendment - Item #24 approved 10/10/17

To:

11/20/2017

From:

11/20/2017

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
General Fund	General Operating	Professional Services	1001-1130-001-432001	\$ 0.90	\$ 9,780.00	General Operating	Telephone	1001-1130-001-441001	\$ 37,352.84	\$ 9,780.00
General Fund	Information Technology	Books & Subscriptions	1001-1280-001-464005	\$ 41.48	\$ 90.00	Information Technology	Repairs & Maintenance Software	1001-1280-001-443000-010	\$ 14,015.26	\$ 90.00
General Fund	Information Technology	Books & Subscriptions	1001-1280-001-464005	\$ -	\$ 247.00	Information Technology	Repairs & Maintenance Software	1001-1280-001-443000-010	\$ 13,925.26	\$ 247.00
General Fund	Information Technology	Books & Subscriptions	1001-1280-001-464005	\$ -	\$ 1,099.00	Information Technology	Repairs & Maintenance Software	1001-1280-001-443000-010	\$ 13,878.26	\$ 1,099.00
General Fund	Information Technology	Books & Subscriptions	1001-1280-001-464005	\$ -	\$ 166.00	Information Technology	Repairs & Maintenance Software	1001-1280-001-443000-010	\$ 12,579.26	\$ 166.00
General Fund	Purchasing	Dues & Memberships	1001-1310-001-484010	\$ -	\$ 15.00	Purchasing	Repairs & Maintenance Equipment	1001-1310-001-443000-035	\$ 35.02	\$ 15.00
General Fund	Tax Assessor/Collector	Equipment Rental	1001-1320-001-444500	\$ 1,547.98	\$ 3,154.00	Tax Assessor/Collector	Postage & Courier Service	1001-1320-001-456005	\$ 1,952.54	\$ 1,952.00
						Tax Assessor/Collector	Postage OPF	1001-1320-001-456010	\$ 314.73	\$ 314.00
						Tax Assessor/Collector	Training & Education	1001-1320-001-456205	\$ 1,680.00	\$ 888.00
General Fund	Business Department	Repairs & Maintenance Equipment	1001-1380-001-443000-035	\$ 28.65	\$ 13.00	Business Department	Postage & Courier Service	1001-1380-001-456005	\$ 24.00	\$ 13.00
General Fund	Juvenile Probation	Utilities	1001-2450-001-441205	\$ 645.27	\$ 3.00	Juvenile Probation	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 2,298.93	\$ 3.00
General Fund	Juvenile Probation	Groceries	1001-2450-001-463005	\$ 97.50	\$ 397.00	Juvenile Probation	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 2,295.93	\$ 397.00
General Fund	Juvenile Probation	Groceries	1001-2450-001-463005	\$ -	\$ 614.00	Juvenile Probation	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 1,898.93	\$ 614.00
General Fund	Juvenile Probation	Groceries	1001-2450-001-463005	\$ -	\$ 668.00	Juvenile Probation	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 1,284.93	\$ 668.00
General Fund	Juvenile Probation	Groceries	1001-2450-001-463005	\$ -	\$ 397.00	Juvenile Probation	Repairs & Maintenance Buildings	1001-2450-001-443000-020	\$ 616.93	\$ 397.00
Road & Bridge	Road Maintenance General	Utilities Vending Machine	2007-7150-001-441210-005	362.55	\$ 1,420.00	Road Maintenance General	Landfill Fees	2070-7150-001-441405	\$ 1,545.80	\$ 1,420.00
Water Utilities	Water Utility	Utilities	7200-7050-001-441205	1.23	\$ 4,295.00	Water Utility	Repairs & Maintenance Equipment	7200-7050-001-443000-035	\$ 5,017.93	\$ 4,295.00
					\$ 22,359.00					\$ 22,359.00

INV DATE RECEIVED	INV #	VENDOR	TOTAL	DEPARTMENT	G/L ACCOUNT
1 9/2/17	11/21/17 233198001 (+10)	LAREDO MORNING TIMES	\$2,476.98	PURCHASING	1001-1310-001-454000-005
2 9/13/17	11/15/17 2012CRM000767D1	ERNEST GARZA	\$750.00	49TH DISTRICT COURT	1001-2010-001-433002
3 9/13/17	11/15/17 2014CRT000802D1	ERNEST GARZA	\$500.00	49TH DISTRICT COURT	1001-2010-001-433002
4 6/9/17	11/15/17 2017CRD000080D1	JOSE L ARCE	\$500.00	49TH DISTRICT COURT	1001-2010-001-433002
5 9/13/17	11/15/17 2015CRD001118D1	ERNEST GARZA	\$750.00	49TH DISTRICT COURT	1001-2010-001-433002
6 10/4/17	11/15/17 2016CRD000836D1	ARTURO GALLEGOS	\$750.00	49TH DISTRICT COURT	1001-2010-001-433002
7 4/7/17	11/15/17 2016CRD000781D1	ADRIANA ARCE-FLORES	\$750.00	49TH DISTRICT COURT	1001-2010-001-433002
8 12/9/16	11/13/17 2015CRM001593D1	ADRIANA ARCE-FLORES	\$750.00	49TH DISTRICT COURT	1001-2010-001-433002
9 5/30/17	10/25/17 2016CRE1269D1	ERNEST GARZA	\$1,000.00	49TH	1001-2010-001-433002
10 8/9/17	10/25/17 2017CRM235D1	ERNEST GARZA	\$700.00	49TH	1001-2010-001-433002
11 8/9/17	10/25/17 2017CRO285D1	ERNEST GARZA	\$700.00	49TH	1001-2010-001-433002
12 9/26/17	10/23/17 2017CRM400D1	MARCELO GALVAN	\$500.00	49TH	1001-2010-001-433002
13 10/4/17	10/25/17 2015CRS000926D1	SILVERIO MARTINEZ	\$750.00	49TH	1001-2010-001-433002
14 9/25/17	10/25/17 2017CRI000795D1	RICHARD JAVIER GONZALEZ	\$500.00	49TH	1001-2010-001-433002
15 9/25/17	10/25/17 2017CRI000793D1	RICHARD JAVIER GONZALEZ	\$500.00	49TH	1001-2010-001-433002
16 8/7/17	10/25/17 2017CRP000124D1	RICHARD JAVIER GONZALEZ	\$500.00	49TH	1001-2010-001-433002
17 8/7/17	10/25/17 2017CRM000518D1	RICHARD JAVIER GONZALEZ	\$500.00	49TH	1001-2010-001-433002
18 4/11/17	10/25/17 2016CRD000818D1	EDWARD DANCAUSE	\$500.00	49TH	1001-2010-001-433002
19 8/22/17	10/25/17 2017CRD000089D1	URIEL DRUKER	\$500.00	49TH	1001-2010-001-433002
20 8/7/17	10/25/17 2017CRD096D1	MARC A GONZALEZ	\$500.00	49TH	1001-2010-001-433002
21 8/10/17	10/25/17 2014CRJ001603D1	RODERICK C LOPEZ	\$225.00	49TH	1001-2010-001-433002
22 8/3/17	10/23/17 2016CRD000485D1	OSCAR J PENA	\$700.00	49TH	1001-2010-001-433002
23 9/22/17	11/20/17 2017CRM000358D1	GEORGE ALTGELT	\$500.00	49TH DISTRICT COURT	1001-2010-001-433002
24 7/21/17	10/7/17 2009CRN000882D1	ROBIN NORRIS	\$12,000.00	49TH DISTRICT COURT	1001-2010-001-433002-005
25 6/3/16	10/19/17 2014CVL000778D2	LETICIA MARTINEZ	\$75.00	111TH	1001-2020-001-433001-040
26 7/31/17	10/19/17 2015CVL003283D2	LETICIA MARTINEZ	\$900.00	111TH	1001-2020-001-433001-040
27 7/27/17	10/19/17 2015CVL000035D2	JUAN F HERNANDEZ	\$593.75	111TH	1001-2020-001-433001-040
28 8/9/17	10/19/17 2011CVL000377D2	LETICIA MARTINEZ	\$450.00	111TH	1001-2020-001-433001-040
29 10/13/17	10/17/17 2016CRN000387D2	JOSE EDUARDO PENA	\$6,600.00	111TH	1001-2020-001-433002
30 7/11/17	11/20/17 2017CVL000248D2	MARC A GONZALEZ	\$120.00	111TH DISTRICT COURT	1001-2020-001-433002
31 6/28/17	11/28/17 2017CRN000329D2	FAUSTO SOSA	\$500.00	111TH DISTRICT COURT	1001-2020-001-433002
32 9/21/17	11/17/17 2016CVL001061D1	ADRIAN CHAPA III	\$347.50	341st DISTRICT COURT	1001-2030-001-433001-040
33 9/25/17	11/17/17 2014CVL001741D1	AL GREENE	\$150.00	341st DISTRICT COURT	1001-2030-001-433001-040
34 8/9/17	11/13/17 2017FLD001419D1	VELIA MELISSA SALDANA	\$162.50	341st DISTRICT COURT	1001-2030-001-433001-040
35 9/19/17	11/13/17 2016CVL002103D1	BRENDA ANDERSON	\$782.50	341st DISTRICT COURT	1001-2030-001-433001-040
36 10/27/17	10/31/17 2016CRJ000460D3	JUAN F HERNANDEZ	\$750.00	341ST DISTRICT COURT	1001-2030-001-433002
37 6/20/17	10/17/17 D2017CRM000191D3	CRISTINA ALVA	\$500.00	341ST DISTRICT COURT	1001-2030-001-433002
38 9/29/17	11/17/17 092917CCAL1	JUDGE SALDANA	\$263.47	CCAL#1	1001-2060-001-433011
39 10/31/17	11/7/17 570650-5705860917	CITY OF LAREDO UTILITIES	\$124.84	LARGA VISTA COMMUNITY CENTER	1001-6190-001-441205
40 10/31/17	11/7/17 812100-6236230917	CITY OF LAREDO UTILITIES	\$218.40	LARGA VISTA COMMUNITY CENTER	1001-6190-001-441205
41 10/9/17	10/17/17	RELIANT	70.89	FRED & ANITA COMM. CENTE	1001-6200-001-441205
42 10/9/17	10/17/17 1120093970023	RELIANT	\$546.51	FRED & ANITA COMM. CENTE	1001-6200-001-441205
43 10/30/17	11/7/17 1054870-6375030917	CITY OF LAREDO UTILITIES	\$62.86	FRED AND ANITA BRUNI	1001-6200-001-441205
44 9/7/17	10/26/17 14783	THE SPORTS CENTER	\$100.00	RIO BRAVO ACTIVITY CENTER	1001-6320-001-461000

Fund	Department	Account Description	G/L Account	Available Budget	Amount	Department	Account Description	G/L Account	Available Budget	Amount
General Fund	Purchasing	Advertising Purchasing Notices	1001-1310-001-454000-005	\$ 298.80	\$ 2,178.00	Human Resources	Professional Services Pre/Post Emp Tests	1001-1230-001-433001-005	\$ 6,899.00	\$ 2,178.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ 600.25	\$ 150.00	Judicial Gen District Cts	Court Appointed Attorney 111th	1001-2230-001-433001-010	\$ 790.75	\$ 150.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 751.00	Judicial Gen District Cts	Court Appointed Attorney 111th	1001-2230-001-433001-010	\$ 640.75	\$ 640.00
						Judicial Gen District Cts	Court Appointed Attorney 341st	1001-2230-001-433001-015	\$ 457.14	\$ 111.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 341st	1001-2230-001-433001-015	\$ 346.14	\$ 346.00
						Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 16,837.20	\$ 154.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 16,837.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 750.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 16,183.20	\$ 750.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 750.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 15,433.20	\$ 750.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 750.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 14,883.20	\$ 750.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 1,000.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 13,933.20	\$ 1,000.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 700.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 12,933.20	\$ 700.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 700.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 12,233.20	\$ 700.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 11,533.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 750.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 11,033.20	\$ 750.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 10,283.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 9,783.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 9,283.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 8,783.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 8,283.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 7,783.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 225.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 7,283.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 700.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 6,583.20	\$ 700.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 500.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 5,853.20	\$ 500.00
General Fund	49th District Court	Indigent Defense Drug Court	1001-2010-001-433002	\$ -	\$ 12,000.00	Judicial Gen District Cts	Court Appointed Attorney 406th	1001-2230-001-433001-020	\$ 5,353.20	\$ 5,358.00
						Judicial Gen District Cts	Court Appointed Attorney CCL1	1001-2230-001-433001-025	\$ 11,855.76	\$ 6,842.00
General Fund	111th District Court	Court Appointed Attorney CL	1001-2020-001-433001-040	\$ (78.00)	\$ 151.00	Judicial Gen District Cts	Court Appointed Attorney CCL1	1001-2230-001-433001-025	\$ 5,213.76	\$ 151.00
General Fund	111th District Court	Court Appointed Attorney CL	1001-2020-001-433001-040	\$ -	\$ 900.00	Judicial Gen District Cts	Court Appointed Attorney CCL1	1001-2230-001-433001-025	\$ 5,062.76	\$ 900.00
General Fund	111th District Court	Court Appointed Attorney CL	1001-2020-001-433001-040	\$ -	\$ 594.00	Judicial Gen District Cts	Court Appointed Attorney CCL1	1001-2230-001-433001-025	\$ 4,162.76	\$ 594.00
General Fund	111th District Court	Court Appointed Attorney CL	1001-2020-001-433001-040	\$ -	\$ 450.00	Judicial Gen District Cts	Court Appointed Attorney CCL1	1001-2230-001-433001-025	\$ 3,588.76	\$ 450.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-433002	\$ -	\$ 6,800.00	Judicial Gen District Cts	Court Appointed Attorney CCL1	1001-2230-001-433001-025	\$ 3,118.76	\$ 3,118.00
						406th District Court	Indigent Defense	1001-2040-001-433002	\$ 14,793.34	\$ 4,822.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-433002	\$ -	\$ 120.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 11,311.34	\$ 120.00
General Fund	111th District Court	Indigent Defense	1001-2020-001-433002	\$ -	\$ 500.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 11,191.34	\$ 500.00
General Fund	341st District Court	Court Appointed Attorney CL	1001-2030-001-433001-040	\$ -	\$ 348.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 10,691.34	\$ 348.00
General Fund	341st District Court	Court Appointed Attorney CL	1001-2030-001-433001-040	\$ -	\$ 348.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 10,343.34	\$ 348.00
General Fund	341st District Court	Court Appointed Attorney CL	1001-2030-001-433001-040	\$ -	\$ 150.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 9,995.34	\$ 150.00
General Fund	341st District Court	Court Appointed Attorney CL	1001-2030-001-433001-040	\$ -	\$ 183.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 9,845.34	\$ 183.00
General Fund	341st District Court	Indigent Defense	1001-2030-001-433002	\$ 499.50	\$ 251.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 9,682.34	\$ 251.00
General Fund	341st District Court	Indigent Defense	1001-2030-001-433002	\$ -	\$ 500.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 9,431.34	\$ 500.00
General Fund	CCL #1	Visiting Judge	1001-2060-001-433011	\$ 0.96	\$ 264.00	406th District Court	Indigent Defense	1001-2040-001-433002	\$ 8,931.34	\$ 264.00
General Fund	Larga Vista Community Ctr	Utilities	1001-6190-001-441205	\$ 1.70	\$ 125.00	Carlos Aguilar Activity Ctr	Utilities	1001-6330-001-441205	\$ 4,573.82	\$ 125.00
General Fund	Larga Vista Community Ctr	Utilities	1001-6190-001-441205	\$ -	\$ 219.00	Carlos Aguilar Activity Ctr	Utilities	1001-6330-001-441205	\$ 4,448.82	\$ 219.00
General Fund	Fred & Anita Comm Ctr	Utilities Water	1001-6200-001-441205	\$ 1.98	\$ 69.00	Carlos Aguilar Activity Ctr	Utilities	1001-6330-001-441205	\$ 4,229.82	\$ 69.00
General Fund	Fred & Anita Comm Ctr	Utilities Water	1001-6200-001-441205	\$ -	\$ 547.00	Carlos Aguilar Activity Ctr	Utilities	1001-6330-001-441205	\$ 4,160.82	\$ 547.00
General Fund	Fred & Anita Bruni Comm Ctr	Utilities	1001-6200-001-441205	\$ -	\$ 63.00	Carlos Aguilar Activity Ctr	Utilities	1001-6330-001-441205	\$ 3,813.82	\$ 63.00
General Fund	Rio Bravo Activity Ctr	Materials & Supplies	1001-6320-001-461000	\$ (28.50)	\$ 129.00	Carlos Aguilar Activity Ctr	Utilities	1001-6330-001-441205	\$ 3,550.82	\$ 129.00
										<u>\$ 39,396.00</u>

**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

**Submitted for:** Pilar De La Fuente

**Submitted By:** Pilar  
De La  
Fuente

**Department:** Commissioner Precinct 1

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**Subject:**

Discussion and possible action to approve the posting and temporary filling of the following Slot (without benefits), subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 8, 2018 and terminates upon the return of the regular full time employee:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
892	Community Center Assistant	\$13.07 9/A

**Issue:** The E. J. Salinas Community Center's assistant is currently out on "leave without pay" causing a critical disruption on the Center's productivity and every day function.

**Solution:** A temporary employee is needed to fulfill the duties of the community center assistant until such time as the permanent community center assistant returns to work.

**Result:** If approved, a temporary employee will allow for the continuation fo workflow of the community center assistant duties; thereby, reducing the interruption in center operations.

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**Fiscal Impact**

**Budget Account Number:** 1001

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

2018 Joint Primary Contract

**Submitted for:** Oscar Villarreal

**Submitted By:** Oscar  
Villarreal

**Department:** Elections Administration

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**Subject:**

Discussion and possible action to authorize a Joint Primary Election Services Contract by and among the County Democratic Chair, the County Republican Chair, and the County Elections Administrator for the conduct and supervision of the Webb County Joint Primary Elections of March 6, 2018 and the Joint Primary Runoff Elections, if necessary, of May 22, 2018.

**Background:**

N/A

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** 1001-1110-001

**Funding Source:** 451201

**Balance:** 67,000.00

**Financial Impact:**

N/A

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**Attachments**

Joint Contract Resolution

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# RESOLUTION FOR JOINT PRIMARY

## JOINT RESOLUTION

**WHEREAS**, the Democratic Party of Webb County, Texas, and the Republican Party of Webb County, Texas, desire to enter into a **2018** Joint Primary Election Services Contract with the Webb County Elections Administrator, as the County Election Officer.

**AND WHEREAS**, the Commissioners Court of Webb County, Texas, desires to give authorization for said Contract;

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS COURT OF WEBB COUNTY, TEXAS, THAT:**

Said Commissioners Court authorizes a Joint Contract by and among Alberto Torres, Jr. Democratic Party County Chair, and Randall S. Blair, Republican Party County Chair, and Oscar Villarreal, Election Officer/Elections Administrator, of Webb County, Texas, for the conduct and supervision of the Webb County Joint Primary Election on **March 6, 2018** and the Webb County Joint Primary Runoff Election, if necessary, on **May 22, 2018**.

**PASSED AND APPROVED THIS 8<sup>th</sup> DAY OF January, 2018.**

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**Hon. Tano Tijerina**  
**Webb County Judge**

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**Hon. Jesse Gonzalez**  
**County Commissioner, Pct. 1**

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**Hon. Rosaura “Wawi” Tijerina**  
**County Commissioner, Pct. 2**

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**Hon. John Galo**  
**County Commissioner, Pct. 3**

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**Hon. Jaime A. Canales**  
**County Commissioner, Pct. 4**

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**Randall S. Blair**  
**Webb County Republican Chair**

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**Alberto Torres, Jr.**  
**Webb County Democratic Chair**

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**Oscar Villarreal, C.E.R.A.**  
**Elections Administrator**

**Attest:**

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**Hon. Margie R. Ibarra**  
**Webb County Clerk**



**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

2018 Primary - EV Sites

**Submitted for:** Oscar Villarreal

**Submitted By:** Oscar  
Villarreal

**Department:** Elections Administration

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**Subject:**

Discussion and possible action authorizing and establishing the main, temporary branch, and temporary mobile branch early voting polling sites for the March 6, 2018 Joint Primary Elections within Webb County, Texas, pursuant to Chapter 85, Texas Election Code.

**Background:**

N/A

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** 1001-1110-001

**Funding Source:** 451201

**Balance:** 67,000.00

**Financial Impact:**

\$ 55,000.00

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**Attachments**

2018 Primary - EV Sites

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## RESOLUTION AND ORDER

### AUTHORIZING AND ESTABLISHING THE MAIN, TEMPORARY BRANCH, AND TEMPORARY MOBILE BRANCH EARLY VOTING POLLING SITES FOR THE MARCH 06, 2018 JOINT PRIMARY ELECTIONS WITHIN WEBB COUNTY, TEXAS, PURSUANT TO CHAPTER 85, TEXAS ELECTION CODE.

**WHEREAS** the Webb County Elections Administrator is the early voting clerk in a primary election; and

**WHEREAS** the provisions of Chapter 85, Texas Election Code, were enacted to maximize the opportunity for all of the people to exercise the right to vote; and

**WHEREAS** the Commissioners Court of Webb County, Texas desires to establish polling places for the early voting period: Tuesday, February 20 through Friday, March 2 for the Joint Republican and Democratic Primary Elections of March 6, 2018 in accordance with Chapter 85, Texas Election Code; and

**WHEREAS** the Commissioners Court of Webb County, Texas believes that the processes of our government work best when the people participate in the election process;

**THEREFORE, BE IT RESOLVED** by the Commissioners Court of the County of Webb, Texas, that in order to maximize access to the polls, the following voting sites are approved and established for the early voting period of said election:

**SECTION 1. MAIN EARLY VOTING SITE.** The main early voting site established under Sections 85.002 (a) (b), 85.005 (a) (c), and 85.006 (e), Texas Election Code, shall be as follows:

**Billy Hall, Jr. Administrative Building, 1110 Washington St.**

Tuesday,	February 20 thru Friday, Feb. 23, 2018	8:00 am to 5:00 pm
Saturday,	February 24, 2018	8:00 am to 8:00 pm
Sunday,	February 25, 2018	1:00 pm to 6:00 pm
Monday,	February 26 thru Friday, March 2, 2018	8:00 am to 8:00 pm

**SECTION 2. TEMPORARY BRANCH EARLY VOTING SITES.** The temporary branch early voting sites established under Sections 85.062 (d) (2) and 85.064 (b) (d), Texas Election Code, shall be as follows:

**Finley Elementary School, 2001 Lowry Rd.**

Tuesday,	February 20 thru Friday, Feb. 23, 2018	8:00 am to 5:00 pm
Saturday,	February 24, 2018	8:00 am to 8:00 pm
Sunday,	February 25, 2018	1:00 pm to 6:00 pm
Monday,	February 26 thru Friday, March 2, 2018	8:00 am to 8:00 pm

**Laredo Fire Dept. Administrative Ctr, 616 E. Del Mar Blvd.**

Tuesday,	February 20 thru Friday, Feb. 23, 2018	8:00 am to 5:00 pm
Saturday,	February 24, 2018	8:00 am to 8:00 pm
Sunday,	February 25, 2018	1:00 pm to 6:00 pm
Monday,	February 26 thru Friday, March 2, 2018	8:00 am to 8:00 pm

**City Hall Annex Building, 1102 Bob Bullock Loop**

Tuesday,	February 20 thru Friday, Feb. 23, 2018	8:00 am to 5:00 pm
Saturday,	February 24, 2018	8:00 am to 8:00 pm
Sunday,	February 25, 2018	1:00 pm to 6:00 pm
Monday,	February 26 thru Friday, March 2, 2018	8:00 am to 8:00 pm

**McKendrick, Ochoa, Salinas Library, 2901 Palo Pinto St.**

Tuesday,	February 20 thru Friday, Feb. 23, 2018	8:00 am to 5:00 pm
Saturday,	February 24, 2018	8:00 am to 8:00 pm
Sunday,	February 25, 2018	1:00 pm to 6:00 pm
Monday,	February 26 thru Friday, March 2, 2018	8:00 am to 8:00 pm

**SECTION 3. TEMPORARY MOBILE BRANCH EARLY VOTING SITES.** Temporary mobile branch early voting sites established under Sections 85.062 (e) and 85.064 (c), Texas Election Code, shall be as follows:

**Mobile Branch # 1**

L.C.C. - Main Campus, W End Washington St.	Feb. 20	8:00 am to 5:00 pm
L.C.C. - Main Campus, W End Washington St.	Feb. 21	8:00 am to 5:00 pm
L.C.C. – South Campus, 5500 S. Zapata Hwy.	Feb. 22	8:00 am to 5:00 pm
L.C.C. – South Campus, 5500 S. Zapata Hwy.	Feb. 23	8:00 am to 5:00 pm
E. Salinas Comm. Ctr, 917 N. Main, Mirando City	Feb. 24	9:00 am to 7:00 pm
Bruni Community Center, 303 E. 12 <sup>th</sup> St, Bruni	Feb. 25	1:00 pm to 6:00 pm
City Hall of Laredo, 1110 Houston St.	Feb. 26	8:00 am to 5:00 pm
Texas A&M Int’l, 5201 University Blvd.	Feb. 27	9:00 am to 8:00 pm
Texas A&M Int’l, 5201 University Blvd.	Feb. 28	9:00 am to 8:00 pm
Doctor’s Hospital, 10700 McPherson Rd.	Mar. 01	9:00 am to 8:00 pm
Doctor’s Hospital, 10700 McPherson Rd.	Mar. 02	9:00 am to 8:00 pm

**Mobile Branch # 2**

Senior Citizens Home, 700 Juarez St.	Feb. 20	9:00 am to 5:00 pm
Lulac Haven, 4601 Juarez St.	Feb. 21	9:00 am to 5:00 pm
Retama Manor (West), 1200 Lane St.	Feb. 22	9:00 am to 5:00 pm
Retama Manor (South), 1100 Galveston St.	Feb. 23	9:00 am to 5:00 pm
F & A Bruni Comm. Ctr, 452 Rancho Peñitas	Feb. 24	9:00 am to 7:00 pm
Santa Teresita Comm. Ctr, 15014 Hwy. 59	Feb. 25	1:00 pm to 6:00 pm
Regent Care Ctr, 7500 McPherson Rd.	Feb. 26	9:00 am to 5:00 pm
Border Region M.H.M.R., 1500 Pappas	Feb. 27	9:00 am to 5:00 pm
Laredo Nursing & Rehab Ctr, 1701 Tournament Trail	Feb. 28	9:00 am to 5:00 pm

Gateway Comm. Health Center, 1515 Pappas St.	Mar. 01	9:00 am to 8:00 pm
Laredo Specialty Hospital, 2005 Bustamante St.	Mar. 02	9:00 am to 8:00 pm

**Mobile Branch # 3**

Martin High School, 2002 San Bernardo Ave.	Feb. 20	9:00 am to 5:00 pm
Nixon High School Annex, 2900 N. Malinche Ave.	Feb. 21	9:00 am to 5:00 pm
Cigarroa High School, 2600 Zacatecas St.	Feb. 22	9:00 am to 5:00 pm
United High School, 2811 United Ave.	Feb. 23	9:00 am to 5:00 pm
Rio Bravo Community Ctr, 1607 Orquidia Ln.	Feb. 24	9:00 am to 7:00 pm
El Cenizo Community Ctr, 3519 Cecilia Ln.	Feb. 25	1:00 am to 6:00 pm
Alexander High School, 3600 Del Mar Blvd.	Feb. 26	8:00 am to 5:00 pm
United South High, 4001 Ave. Los Presidentes	Feb. 27	8:00 am to 5:00 pm
LBJ High School, 5626 Cielito Lindo Blvd.	Feb. 28	8:00 am to 5:00 pm
Laredo Medical Center, 1700 E. Saunders St.	Mar. 01	9:00 am to 8:00 pm
Laredo Medical Center, 1700 E. Saunders St.	Mar. 02	9:00 am to 8:00 pm

APPROVED AND PASSED this 8<sup>th</sup> day of January, 2018.

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**Hon. Tano Tijerina**  
**Webb County Judge**

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**Hon. Jesse Gonzalez**  
**Commissioner, Precinct 1**

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**Hon. Rosaura “Wawi” Tijerina**  
**Commissioner, Precinct 2**

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**Hon. John Galo**  
**Commissioner, Precinct 3**

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**Hon. Jaime A. Canales**  
**Commissioner, Precinct 4**

**Attest:**

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**Margie Ramirez Ibarra**  
**Webb County Clerk**

## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Award of RFQ 2017-005 "Special Counsel for Webb County - Opioid Litigation"

**Submitted for:** Joe Lopez

**Submitted By:** Joe  
Lopez

**Department:** Purchasing

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### **Subject:**

Discussion and possible action to interview the top three (3) highest ranking law firms and to award RFQ#2017-005 "Special Counsel for Webb County - Opioid Litigation" to provide legal services to investigate and if appropriate, initiate litigation against manufacturers and distributors of prescription opioids that have wrongfully caused opioid addiction in Webb County and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Commissioners Court]**

### **Background:**

n/a

### **Previous Court Action:**

On 11/13/2017, Commissioners Court authorized the Purchasing Agent to to solicit for Request for Qualifications from qualified and interested law firms to represent Webb County as lead counsel.

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### **Fiscal Impact**

**Budget Account Number:** TBD

**Funding Source:** TBD

**Balance:** TBD

**Financial Impact:**

TBD

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Filling of Slot

**Submitted for:** Melinda Mata

**Submitted By:** Melinda  
Mata

**Department:** County Judge

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**Subject:**

Discussion and possible action to fill slot 0072 (Chief Deputy County Treasurer), Grade 23J, \$33.83 hrly, (\$79,371 yr.) with a temporary employee at an hourly rate of \$24.83 (\$51,647.14 yr.) and a temporary grade at 21A effective immediately subject to pre-employment procedures.

**Issue:** Slot 0072 has become vacant and will be filled permanently during the Fiscal Year.

**Solution:** Hire a temporary employee.

**Result:** This temporary employee will help my office run more efficiently.

**Background:**

**Previous Court Action:**

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

**Submitted for:** Elizabeth Ortiz

**Prepared by:** Elizabeth Ortiz

**Department:** County Judge

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**Subject:**

Discussion and possible action to establish the 2018 Budget for Fund 2015 Cost Recovery Fee Fund for District Clerk and County Clerks from the 2017 fund balance.

<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>
2015-2310-001-470000	County Clerk- Capital Outlay	\$10,800
2015-2290-001-470000	District Clerk- Capital Outlay	\$226,000

**Issue:** Carry over budget from 2017 cost recovery fees.

**Solution:** Establishing fund will allow District and County Clerks to make purchases.

**Result:** Offices will be able to incur expense without using general fund money.

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**

N/A

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Christmas Tree Disposal

**Submitted By:** Melinda Mata

**Department:** County Judge

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**Subject:**

Discussion and possible action to designate all Precinct 1 Community Centers as live Christmas tree disposal sites for the month of January 2018, with further action to assign proper disposal to the Building Maintenance Department; and any other matters incident thereto.

**Background:**

n/a

**Previous Court Action:**

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**Fiscal Impact**

**Budget Account Number:** n/a

**Funding Source:** n/a

**Balance:** n/a

**Financial Impact:**

n/a

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## **Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

TXDP Contract

**Submitted for:** Nohely Flores

**Submitted By:** Nohely  
Flores

**Department:** Commissioners Court

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### **Subject:**

Discussion and possible action to accept the Texas Community Development Program (TCDP) contract #7217491 from the Texas Department of Agriculture (TDA) in the amount of Two Hundred Seventy-Five Thousand Dollars (\$275,000) for roadway improvements in Colonia Pueblo Nuevo and authorize Webb County Judge to sign all relevant documentation. This contract and agreement commences on December 1, 2017 and terminates November 30, 2019.

### **Background:**

Grant funds were awarded by the Texas Department of Agriculture – Community Development Program for roadway improvements in Colonia Pueblo Nuevo.

Issue: Colonia Pueblo Nuevo has streets that are aged and deteriorated, resulting in a potential threat to public safety and frequent maintenance issues.

Solution: Webb County shall reconstruct streets to remove a potential threat to public safety and to improve access. Webb County shall reconstruct approximately four thousand linear feet (4,000 l.f.) of street utilizing a six-inch (6”) caliche base, two-inch (2”) HMAC, and all associated appurtenances. Construction shall take place in the following Colonia Pueblo Nuevo roadways: West Ibarra, West Maria Elena and West Mendoza.

Result: The performance of the roadway improvements in Colonia

Pueblo Nuevo shall remove a potential threat to public safety and improve roadway access for area residents.

**Previous Court Action:**

Webb County Commissioner’s Court authorization to submit the Texas Department of Agriculture – Community Development Fund grant application was approved on January 9, 2017 – agenda item number 41.

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**Fiscal Impact**

**Budget Account Number:** N/A

**Funding Source:** N/A

**Balance:** N/A

**Financial Impact:**  
N/A

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**Attachments**

TCDP Contract

Agenda item by James Flores

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**AGREEMENT BETWEEN THE TEXAS DEPARTMENT OF AGRICULTURE  
AND  
THE COUNTY OF WEBB  
CONTRACT NO. 7217491  
FOR  
THE COMMUNITY DEVELOPMENT FUND**

**SECTION 1. PARTIES TO CONTRACT**

This contract and agreement is made and entered into by and between the Texas Department of Agriculture (herein referred to as the “Department”), an agency of the State of Texas, and the County of Webb (herein referred to as “Contractor”). The parties to this contract agree to the mutual obligations and performance of the tasks described herein.

**SECTION 2. CONTRACT PERIOD**

This contract and agreement shall commence on December 1, 2017, and shall terminate on November 30, 2019, unless otherwise specifically provided by the terms of this contract.

**SECTION 3. PURPOSE**

The Department has been designated as the state agency to administer, and the United States Government has awarded the Department funds for, the Texas Community Development Block Grant (“TxCDBG”) Program under Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et seq.), herein referred to as the “HCD Act.” Contractor has submitted, and the Department has approved, Contractor’s application for a TxCDBG award to undertake eligible community and/or economic development activities in a non-entitlement area (herein referred to as the “Application”). This contract sets forth the obligations of the parties along with the terms and conditions under which the Department will provide funds to Contractor.

**SECTION 4. CONTRACTOR PERFORMANCE**

A. Contractor shall conduct the activities approved under this award in a manner satisfactory to the Department and consistent with any standards required as a condition of providing these funds. The authorized use of TxCDBG funds is premised upon, and conditioned on, Contractor fulfilling a CDBG national objective as a result of the TxCDBG-assisted activities. Contractor shall perform all activities in accordance with the terms of the Performance Statement (Exhibit A); Budget (Exhibit B); Project Implementation Schedule (Exhibit C); Special Conditions (Exhibit D); Applicable Laws and Regulations (Exhibit E); Certifications (Exhibit F); and with all other terms, provisions, and requirements set forth in this contract. The Application, in addition to any certifications, assurances, information and documentation required to meet award conditions, are hereby incorporated into this contract.

B. Contractor shall ensure that the national program objective identified in the Performance Statement has been met and that the persons expected to benefit from the activities performed under this contract are receiving such benefit before submitting the Project Completion Report to the Department. If Contractor fails to meet a national program objective, Contractor must repay to the Department any associated disallowed costs as specified by the Department.

C. Contractor shall adhere to the Project Implementation Schedule timelines for key project activities. As described in the TxCDBG Project Implementation Manual and policy directives, the Department may require Contractor to submit written justification and take remedial action for any contract activity that is not completed by the date specified on the Project Implementation Schedule.

## SECTION 5. DEPARTMENT OBLIGATIONS

A. Payment for Allowable Costs. In consideration of full and satisfactory performance of the activities referred to in Section 4 of this contract, the Department shall be liable for actual and reasonable costs incurred by Contractor during the contract period subject to the limitations set forth in this Section.

1. The parties agree that the Department's obligations under this contract are contingent upon the actual receipt of adequate state or federal funds to meet the Department's liabilities under this contract. If adequate funds are not available to make payments under this contract, the Department shall notify Contractor in writing within a reasonable time after such fact is determined. In such event, the Department shall terminate this contract and will not be liable for failure to make payments to Contractor under this contract.

2. The Department shall not be liable to Contractor for any costs incurred by Contractor which are not allowable costs, as set forth in Section 7 of this contract. Expenses paid by or financed from other funding sources are not allowable costs under this contract.

3. The Department shall not be liable to Contractor for any costs incurred by Contractor or for any performances rendered by Contractor which are not in accordance with the terms of this contract.

4. The Department shall not be liable for costs incurred or performances rendered by Contractor before commencement of this contract or after termination of this contract. The Department may reimburse allowable administrative and engineering costs incurred by Contractor prior to this contract's execution date, if prior to the award Contractor requested and received written approval from the Department, and Contractor complied with all requirements for the release of such funds.

5. The Department shall not be liable to Contractor for any costs incurred by Contractor in the performance of this contract which have not been submitted to the Department by Contractor within 60 days following termination of this contract, with the exception of administrative costs for preparation of a Single Audit. Administration funds reserved on the Certificate of Expenditures for audit costs and eligible for reimbursement shall be billed to the Department within nine (9) months after the end of Contractor's fiscal year that follows the termination date of this contract. The Department shall deobligate all funds not requested under this paragraph.

B. Excess Payments. Contractor shall refund to the Department any sum of money which has been paid to Contractor by the Department which the Department determines has resulted in overpayment to Contractor, or which the Department determines has not been spent by Contractor in accordance with the terms of this contract. Such refund shall be made by Contractor to the Department within 30 calendar days after such refund is requested by the Department.

C. Limit of Liability. Notwithstanding any other provision of this contract, it is expressly agreed and understood that the total amount to be paid by the Department to Contractor for allowable expenses incurred under this contract shall not exceed Two Hundred Seventy-five Thousand and No/100 Dollars (\$275,000).

## SECTION 6. GENERAL CONDITIONS

A. General Compliance. Contractor agrees to comply with the requirements of Title 24 of the Code of Federal Regulations (CFR) Part 570, Subpart I (the U.S. Housing and Urban Development [HUD] regulations concerning the state CDBG program). Contractor also agrees to comply with all other applicable Federal, state and local laws, regulations, and policies as now in effect and as may be amended from time to time, including those specified in the Applicable Laws and Regulations attached to this contract. Contractor further agrees to utilize funds available under this contract to supplement rather than supplant funds otherwise available.

B. Independent Contractor. Nothing contained in this contract is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties to this contract. Contractor shall at all times remain an "independent contractor" with respect to the services to be performed under this contract.

C. Indemnification. Contractor agrees, to the extent allowed by law, to hold harmless, defend and indemnify the Department from any and all claims, actions, suits, charges and judgments whatsoever that arise out of Contractor's performance or nonperformance of the activities, services or subject matter called for in this contract.

D. Department Recognition

1. Public buildings, facilities, and centers, including infrastructure visible to the general public, constructed with funds provided under this contract shall have permanent signage placed in a prominent visible public area with the wording provided below.

2. Other construction projects, e.g., water transmission lines, sewer collection lines, drainage, roadways, housing rehabilitation, etc., utilizing funds provided under this contract shall have temporary signage erected in a prominent location at the construction project site or along a major thoroughfare within the locality as directed by the owner.

3. Wording, Size and Formatting. The signage must be legible from a distance of at least three feet and comply with the wording, size and formatting requirements set forth in the TxCDBG Project Implementation Manual.

E. Changes and Amendments

1. Except as specifically provided otherwise in this contract or the TxCDBG Project Implementation Manual, any alterations, additions, or deletions to the terms of this contract shall be by amendment in writing and executed by both parties to this contract. Such amendments shall not invalidate this contract, nor release the Department or Contractor from its obligations under this contract, except as specifically set out therein.

2. A request for an extension must be supported by documentation of extenuating circumstances beyond Contractor's control which prevented completion of the project within the contract period.

3. A request to extend the contract period should be submitted in writing to the Department as soon as a delay is foreseen. Contract extension requests must be submitted to the Department approximately 60 days but no later than 30 days prior to the expiration of the contract and include a revised implementation schedule showing when major milestones will be completed for each activity. A request for an exception to the requirements specified in this paragraph will be evaluated in accordance with the applicable section of the TxCDBG Project Implementation Manual.

4. It is understood and agreed by the parties that performances under this contract must be rendered in accordance with the HCD Act; the policies, procedures and regulations of the Department; assurances and certifications made to the Department by Contractor; and assurances and certifications made to HUD by the State of Texas with regard to the operation of the TxCDBG Program. Based on these considerations, and in order to ensure the legal and effective performance of this contract by both parties, it is agreed by the parties that performance is subject to and governed by the provisions of the TxCDBG Project Implementation Manual and any amendments thereto. Further, the Department may from time to time during the period of performance of this contract issue policy directives which serve to establish, interpret, or clarify performance requirements under this contract. Such policy directives shall be promulgated by the Department in the form of TxCDBG issuances, shall have the effect of qualifying the terms of this contract and shall be binding upon the Contractor, as if written herein, provided, however, that the policy directives and any amendments to the TxCDBG Project Implementation Manual shall not alter the terms of this contract so as to release the Department from any obligation specified in Section 5 of this contract to reimburse costs incurred by the Contractor prior to the effective date of such amendments or policy directives.

5. Any alterations, additions, or deletions to the terms of this contract which are required by changes in Federal or State laws or regulations are automatically incorporated into this contract without written amendment and shall become effective on the date designated by such law or regulation.

F. Remedies for Noncompliance. The Department may take one or more corrective or remedial actions as specified in this contract and 2 CFR 200.338, "Remedies for Noncompliance."

1. Suspension or Termination

a. The Department may suspend or terminate this contract, in whole or in part, if Contractor materially fails to comply with any term of this contract, including but not limited to:

(1) Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;

(2) Failure, for any reason, of Contractor to fulfill its obligations under this contract within the timeframes and manner as specified by the Department;

(3) Failure to complete activities in accordance with the Project Implementation Schedule;

(4) Failure to submit to the Department, within the timeframes and manner as specified by the Department, any report required by this contract;

(5) Submission of reports to the Department that are incorrect or incomplete in any material respect; or

(6) Misuse or improper use of funds provided under this contract.

b. Knowingly making false statements or providing false information on a grant application, certification, or report submitted to the Department is grounds for termination of the contract award.

c. The contract may also be terminated for convenience, in whole or in part, only as follows:

(1) by the Department with the consent of Contractor in which case the two parties shall agree upon the termination conditions, including the effective date and in the case of partial termination, the portion to be terminated; or

(2) by Contractor upon written notification to the Department, setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if, in the case of a partial termination, the Department determines that the remaining portion of the award will not accomplish the purposes for which the award was made, the Department may terminate the award in its entirety.

d. Upon termination or receipt of notice to terminate, whichever occurs first, Contractor shall cancel, withdraw, or otherwise terminate any outstanding orders or subcontracts related to the performance of this contract or the portion of this contract to be terminated, as applicable, and shall cease to incur costs thereunder. The Department shall not be liable to Contractor for costs incurred after termination of this contract.

e. Notwithstanding any exercise by the Department of its right of suspension or termination as provided in this Section, Contractor shall not be relieved of any liability to the Department for damages due to the Department by virtue of any breach of this contract by Contractor. The Department may withhold payments to Contractor until such time as the exact amount of damages due to the Department from Contractor is agreed upon or is otherwise determined.

2. If Contractor materially fails to comply with any term of the award, whether stated in a federal or state statute or regulation, an assurance, in a state plan or application, a notice of award, or elsewhere, the Department,

until it is satisfied that there is no longer any such failure to comply, will take one or more of the following actions, or impose other sanctions, as appropriate in the circumstances:

- a. Terminate payments to Contractor under this contract;
- b. Temporarily withhold payments pending correction of the deficiency by Contractor;
- c. Reduce the grant award or disallow all or part of the cost of the activity or action not in compliance;
- d. Wholly or partly suspend or terminate the current award;
- e. Withhold further awards for the program; or
- f. Take other remedies that may be legally available.

3. Reduction of Payments. In addition to, or in lieu of, any other right or remedy specified in this contract, as determined by the Department, in its sole discretion, violations or breaches by the Contractor of certain contractual and TxCDBG program requirements will result in the reduction of Administration funds awarded under this contract in accordance with the Administrative Penalty Matrixes set out in the TxCDBG Project Implementation Manual.

4. Withholding of Payments. In addition to any other remedy specified in this contract, if Contractor fails to submit to the Department in a timely and satisfactory manner any report required by this contract, the Department shall, at its sole option and in its sole discretion, withhold any or all payments otherwise due or requested by Contractor. If the Department withholds such payments, it shall notify Contractor in writing of its decision and the reasons therefore. Payments withheld pursuant to this section may be held by the Department until such time as the delinquent obligations for which funds are withheld are fulfilled by Contractor.

5. Ineligibility Period

a. Delinquent audit. If Contractor fails to comply with the single audit requirements specified in this contract and fails to submit an acceptable audit report within 90 days after the receipt of notice by the Department that the audit is past due, Contractor shall be ineligible to receive other TxCDBG grant funding opportunities for a period of one year after the 90-day period.

b. Delinquent debt. If the Department requests or requires Contractor to repay funds to the Department as a result of Contractor's noncompliance with contractual or TxCDBG program requirements and Contractor fails to repay the funds by such date as specified by the Department, Contractor shall be ineligible to receive any future TxCDBG grant funding until Contractor has repaid the entire obligation to the Department.

6. Opportunity to cure. The Department shall give Contractor an opportunity to cure a breach of contract as follows:

- a. Department shall provide written notice to Contractor, detailing all elements of the breach or noncompliance.
- b. Contractor must commence cure within 30 days of the Department's notice.
- c. Contractor must notify the Department in writing within 30 days that cure has begun and provide detailed explanation of the steps being made to cure the breach or noncompliance.
- d. Contractor must complete the cure within 90 days of the Department's notice.
- e. Failure to commence cure within 30 days, or failure to complete cure within 90 days, will result in the Department's right to immediately terminate this contract or take other remedial action that may be legally available.

## **SECTION 7. ADMINISTRATIVE REQUIREMENTS**

### **A. Financial Management**

1. Uniform Administrative Requirements and Accounting Standards. Except as specifically modified by law or the provisions of this contract, the Contractor shall comply with applicable uniform requirements in 2 CFR Part



200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," as described in 24 CFR 570.502, and, to the extent applicable, the standards promulgated by the Office of the Comptroller under the Uniform Grant and Contract Management Act (Tex. Gov't. Code Chapter 783, referred to as "UGCMS"). Contractor agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principles. The allowability of costs incurred for performances rendered under this contract shall be determined in accordance with 2 CFR Part 200 subpart E, "Cost Principles," UGCMS, and this contract.

B. Documentation and Record Keeping

1. Records to be Maintained. Contractor shall maintain all records required by the Federal regulations specified in 24 CFR 570.490 that are pertinent to the activities to be funded under this contract. Such records shall include but are not limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- c. Records required to determine the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with TxCDBG assistance;
- e. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program (Such records must include data on the racial, ethnic, and gender characteristics of persons who are applicants for, participants in, or beneficiaries of the funds provided under this contract);
- f. Financial records, including but not limited to source documentation; invoices; records pertaining to obligations, expenditures, and drawdowns;
- g. Records documenting compliance with labor standards and environmental review; and
- h. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

2. Audits & Inspections/Access to Records

a. Contractor shall give HUD, the Inspector General, the General Accounting Office, the Auditor of the State of Texas, an authorized office or agency of the State of Texas, and the Department, or any of their representatives or successors, access to all books, accounts, records, reports, files, and other papers or property pertaining to the administration, receipt and use of TxCDBG funds as may be necessary to facilitate review and audit of the Contractor's administration and use of TxCDBG funds received under this contract. Such rights to access shall continue as long as the records are retained by Contractor. Contractor agrees to maintain such records in an accessible location and to provide citizens reasonable access to such records consistent with the Texas Public Information Act (Tex. Gov't. Code, Chapter 552). Contractor shall include the substance of this clause concerning the authority to audit funds and the requirement to cooperate in all subcontracts it awards.

b. Any deficiencies noted in audit reports must be fully cleared by Contractor within 30 days after receipt by Contractor. Failure of Contractor to comply with the audit requirements will constitute a violation of this contract and will result in Contractor's ineligibility to receive other TxCDBG funding opportunities for a period of one year as provided in Section 6 of this contract.

c. Contractor understands and agrees that it shall be liable to the Department for any costs disallowed pursuant to financial and compliance audit(s) of funds received under this contract. Contractor further understands and agrees that reimbursement to the Department of such disallowed costs shall be paid by Contractor from funds which were not provided or otherwise made available to Contractor under this contract.

3. Records Retention. Contractor shall retain all financial and programmatic records, supporting documents, statistical records, and all other records required to be maintained in accordance with 24 CFR 570.490, 2 CFR 200.333, and this contract for the greater of: (i) three years after close-out of the grant from HUD to the State of Texas (not the closeout of this contract); (ii) the period required by other applicable laws and regulations described in 24 CFR 570.487 and 570.488; or (iii) other record retention obligations specific to Contractor's contract or project. Contractor may be required to meet record retention requirements greater than those specified in this Section until audit issues are resolved to the Department's satisfaction and all other pending matters are closed. The Department posts a list on its website of contracts that HUD has closed out with the State of Texas. These contracts are listed by closed Program Year, updated once a year or as needed. In the event Contractor has a question regarding the record retention requirements under this contract, it should contact the Department. Contractor shall include the substance of this clause in all subcontracts it awards.

4. Close-outs. Contractor's obligation to the Department shall not end until all close-out requirements are completed. Activities during this close-out period shall include but are not limited to: making final payments, disposing of program assets (including the return of all unspent funds, program income balances, and accounts receivable to the Department), and determining the custodianship of records. Contractor shall submit all required close-out reports to the Department, in a format prescribed by the Department, no later than 60 days after the contract termination date or at the conclusion of all contract activities as determined by the Department. Notwithstanding the foregoing, the terms of this contract shall remain in effect during any period that Contractor has control over TxCDBG funds, including program income.

#### C. Reporting and Payment Procedures

1. Program Income. In the same manner as required for all other funds under this contract, Contractor shall maintain records of the receipt, accrual, and disposition of all program income (as defined at 24 CFR 570.489(e)) generated by activities carried out with TxCDBG funds made available under this contract. The use of program income by Contractor shall comply with the requirements set forth at 24 CFR 570.489(e). Contractor shall use such income during the contract period for activities permitted under this contract prior to requesting additional funds from the Department. Contractor shall provide reports of program income to the Department with each payment request form submitted by Contractor in accordance with the payment procedures described herein, and at the termination of this contract. All unexpended program income shall be returned to the Department at the end of the contract period, unless otherwise specifically provided within this contract.

#### 2. Payment Procedures

a. The Department shall pay Contractor based upon information submitted by Contractor, consistent with the approved budget and Department policy concerning payments. Payments shall be made for allowable costs actually incurred by Contractor, not to exceed actual, properly documented, cash expenditures. Payments will be adjusted by the Department in accordance with program income balances available in Contractor accounts.

b. The Department shall not be liable to Contractor for any costs incurred by Contractor under this contract until Contractor submits to the Department a properly completed Form A202, Depository/Authorized Signatories Designation Form, found in Chapter 2 of the TxCDBG Project Implementation Manual.

c. Contractor shall submit to the Department at its offices in Austin, Texas, a properly completed Request for Payment form as specified by the Department. Contractor should submit a request for payment under each budget line item, or a written justification for the delay in drawdown of funds, at least annually or as directed by the Department. Drawdowns for the payment of eligible expenses shall be made against the line item budgets specified in the Budget and in accordance with performance. Expenses for general administration shall also be paid against the line item budgets specified in the Budget and in accordance with performance. The Department shall determine the reasonableness of each amount requested and shall not make disbursement of any such payment until the Department has reviewed and approved such Request.

d. Notwithstanding the provisions of clauses C.2.a to C.2.c of this Section, it is expressly understood and agreed by the parties to this contract that payments under this contract are contingent upon Contractor's full and satisfactory performance of its obligations under this contract.

3. Progress Reports. Contractor shall submit regular Progress Reports to the Department in the form, content, and frequency as required by the Department. Contractor shall comply with all reporting and submission requirements of the Federal Funding Accountability and Transparency Act (Public Law 109-282, as amended by section 6202 of Public Law 110-252), as well as the reporting and submission requirements of HUD as prescribed by the Department.

D. Procurement. Unless specified otherwise within this contract, Contractor shall procure all materials, property, and services in accordance with: (1) current Department policy concerning procurements, (2) the procurement standards in 2 CFR Part 200 Subpart D, and (3) Chapter 252 or 262 of the Texas Local Government Code, as applicable. Contractor shall ensure that all purchase orders and contracts include all applicable references to statutes, implementing regulations and executive orders. In addition, Contractor shall maintain records of all materials, property, and services as may be procured with funds provided herein.

E. Use and Reversion of Assets. The use and disposition of real property and equipment acquired or improved in whole or in part using TxCDBG funds shall be in compliance with the requirements of 2 CFR 200.311 and 200.313, and 24 CFR 570.489(j).

## **SECTION 8. PERFORMANCE MONITORING**

A. The Department shall monitor the performance of Contractor against the goals stated in the Performance Statement and the milestones listed in the Project Implementation Schedule. The Department reserves the right to perform periodic on-site monitoring of Contractor's compliance with the terms and conditions of this contract, and of the adequacy and timeliness of Contractor's performances under this contract. After each monitoring visit, the Department shall provide Contractor with a written report of the monitor's findings. If the monitoring reports note deficiencies in Contractor's performances under the terms of this contract, the monitoring report shall include requirements for the timely correction of such deficiencies by Contractor. Failure by Contractor to take action specified in the monitoring report may be cause for suspension or termination of this contract, as provided in Section 6 of this contract, or the Department may withhold other grant awards.

B. As stipulated in Section 4.B. of this contract, if the contract ends without any project beneficiaries resulting from the use of contract funds, Contractor shall reimburse to the Department all contract funds disbursed to Contractor, including but not limited to funds disbursed for administration and engineering services. Contractor shall be required to repay the funds within the timeframe specified by the Department.

## **SECTION 9. SUBCONTRACTS**

A. Except for subcontracts to which the federal labor standards requirements apply, Contractor may subcontract for performances described in this contract without obtaining the Department's prior written approval. Contractor shall only subcontract for work to which the federal labor standards requirements apply after Contractor has verified the subcontractor's eligibility under the federal System for Award Management and has followed the subcontracting requirements in the TxCDBG Project Implementation Manual. Contractor, in subcontracting for any performances described in this contract, expressly understands that in entering into such subcontracts, the Department is in no way liable to the subcontractor(s).

### **B. Selection Process**

1. Contractor shall insure that all subcontracts are awarded as a result of fair and open competition in accordance with applicable procurement requirements.

2. Documentation concerning the selection process, including evidence of competitive procurement as specified in the TxCDBG Project Implementation Manual, must be submitted to the Department prior to drawdown of funds relating to the appropriate subcontract.

3. Executed copies of all subcontracts shall be forwarded to the Department upon request.

C. Contractor shall ensure that the applicable prevailing wage rate is included in the advertising and solicitation of bids in accordance with the TxCDBG Project Implementation Manual.

D. Monitoring. Contractor shall monitor all subcontracted services on a regular basis to assure contract compliance. In no event shall any provision of this Section be construed as relieving Contractor of the responsibility for ensuring that all subcontracts comply with all terms of this contract, as if performed by Contractor. The Department's approval under this Section does not constitute adoption, ratification, or acceptance of Contractor's or subcontractor's performance. The Department maintains the right to insist upon Contractor's full compliance with the terms of this contract, and by the act of approval under this Section, the Department does not waive any right of action which may exist or which may subsequently accrue to the Department under this contract.

E. Content. Contractor shall insert appropriate clauses in all subcontracts to bind subcontractors to the terms and conditions of this contract insofar as they are applicable to the work of subcontractors.

F. Bonding. Contractor shall comply with the bonding requirements of Chapter 2253 of the Texas Government Code and 2 CFR 200.325, as applicable.

G. Contractor shall retain five percent (5%) of each construction or rehabilitation subcontract entered into by Contractor until the Department determines that the Federal labor standards requirements applicable to each such subcontract have been satisfied.

## **SECTION 10. LEGAL AUTHORITY**

A. Contractor assures and guarantees that Contractor possesses the legal authority to enter into this contract, receive funds authorized by this contract, and perform the services it has obligated itself to perform.

B. The person or persons signing and executing this contract on behalf of Contractor hereby warrant and guarantee that he, she or they have been duly authorized by Contractor to execute this contract and have authority to validly and legally bind the Contractor to all terms, performances, and provisions set forth herein.

C. The Department shall have the right to suspend or terminate this contract if there is a dispute as to the legal authority of either Contractor, the person signing this contract, or the party rendering services under the contract. Contractor is liable to the Department for any money it has received from the Department pursuant to this contract, if the Department has suspended or terminated this contract for reasons stated in this Section.

## **SECTION 11. LITIGATION AND CLAIMS**

Contractor shall give the Department immediate notice in writing of (1) any action, including any proceeding before an administrative agency, filed against Contractor arising out of the performance of any subcontract; and (2) any claim against Contractor, the cost and expense of which Contractor may be entitled to be reimbursed by the Department. Except as otherwise directed by the Department, Contractor shall furnish immediately to the Department copies of all pertinent papers received by Contractor with respect to such action or claim. Contractor shall provide a notice to the Department within 30 days upon filing under any bankruptcy or financial insolvency provision of law.

## **SECTION 12. AUDIT**

A. Audits shall be conducted in accordance with applicable federal, state and local laws, policies and regulations, including 2 CFR Part 200 Subpart F, "Audit Requirements," and the audit requirements set forth in the TxCDBG Project Implementation Manual.

B. Audit Certification. Within 60 days after the end of each fiscal year in which Contractor has an open contract with the Department, Contractor shall submit an Audit Certification Form (ACF) in accordance with the requirements of the current TxCDBG Project Implementation Manual. Failure by Contractor to submit a complete ACF by the required due date will adversely affect funding for all existing contracts, eligibility to apply for assistance under the TxCDBG Program, and the issuance of new contracts for funding awards.

C. Single Audit Report. If Contractor expends \$750,000 or more in Federal awards, including TxCDBG funds or other Federal financial assistance received indirectly from pass-through entities, during a fiscal year, Contractor shall be responsible for obtaining an audit in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501–7507) and other applicable federal regulations. The audit shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits.

1. Contractor shall submit required audit documentation (single audit package), as specified in the TxCDBG Project Implementation Manual, to the Department within 30 days after completion of the audit, but no later than nine (9) months after the end of the audit period (i.e., after Contractor's fiscal year end).
2. Contractor shall ensure that the audit report is made available for public inspection within 30 days after completion of the audit.
3. Failure by Contractor to submit a completed single audit package as described in the audit requirements by the required due date will adversely affect funding for all existing contracts, eligibility to apply for assistance under the TxCDBG Program, and the issuance of new contracts for funding awards.

D. Contractor shall take such action to facilitate the performance of such audit or audits conducted pursuant to this Section and Section 7 as the Department may require of Contractor. Contractor shall establish written standard operating procedures and internal controls to include the timely procurement of a CPA firm to start and complete the year end single audit report if applicable, in order to comply with contractual and regulatory requirements. The Department shall not release any funds for any costs incurred by Contractor under this contract until the Department has received a copy of any audit report required by this Section.

## **SECTION 13. ENVIRONMENTAL REVIEW REQUIREMENTS**

A. Contractor understands and agrees that it is responsible for environmental review, decision-making, and action under 42 U.S.C. 5304(g), the National Environmental Policy Act of 1969 (NEPA) [42 U.S.C. 4321 et seq.], and other provisions of law which further the purposes of NEPA, as specified in 24 CFR 58.5. Contractor shall comply with the environmental review procedures set forth in 24 CFR Part 58, the TxCDBG Project Implementation Manual, and all other applicable federal, state, and local laws insofar as they apply to the performance of this contract. Contractor must certify that it has complied with the requirements that would apply under the laws and authorities cited in 24 CFR 58.5 and must consider the criteria, standards, policies and regulations of these laws and authorities. In addition, Contractor must comply with the requirements specified in 24 CFR 58.6.

Contractor shall be responsible for complying with all applicable requirements; for issuing public notifications; for submitting a request for release of funds and related certifications, when required; and for ensuring the Environmental Review Record is complete.

## B. Limitations on Activities Pending Clearance

1. Neither Contractor nor any participant in the development process, or any of their contractors, may commit TxCDBG funds on an activity or project, or execute a legally binding agreement for property acquisition, rehabilitation, conversion, repair or construction pertaining to a specific site, until Contractor has completed the 24 CFR Part 58 environmental review process and the Department has authorized use of grant funds or approved the Contractor's request for release of funds and related certification. In addition, until Contractor's request for release of funds and related certification have been approved, neither the Contractor nor any participant in the development process may commit non-TxCDBG funds on or undertake an activity or project if the activity or project would have an adverse environmental impact or limit the choice of reasonable alternatives.

2. If an activity is exempt under 24 CFR 58.34, or is categorically excluded (except in extraordinary circumstances) under 24 CFR 58.35(b), a request for release of funds is not required but Contractor must document its determination as required in 24 CFR 58.34(b) and 58.35(d). Contractor shall comply with the requirements and procedures in the current TxCDBG Project Implementation Manual, and shall submit to the Department a Determination of Exemption or Determination of Categorical Exclusion, as applicable, and other required environmental compliance documentation as specified in the Implementation Manual. Contractor shall also comply with other applicable requirements, as specified in 24 CFR 58.6, regardless of whether the activity is exempt under 24 CFR 58.34 or categorically excluded under 24 CFR 58.35(b).

C. In accordance with 24 CFR 58.77(b), Contractor shall handle inquiries and complaints from persons and agencies seeking redress in relation to environmental reviews covered by approved certifications.

## **SECTION 14. CITIZEN PARTICIPATION REQUIREMENTS**

A. Contractor shall provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which the funds provided under this contract are used, in accordance with 24 CFR 570.486 and this contract.

B. Contractor shall hold a public hearing concerning any activities proposed to be added, deleted, or substantially changed, as determined by the Department, from the activities specified in the Application or the Performance Statement.

C. Prior to the programmatic closure of this contract, Contractor shall hold a public hearing to review its performance under this contract.

D. For each public hearing scheduled and conducted by Contractor under this Section, Contractor shall comply with the hearing requirements specified in the TxCDBG Project Implementation Manual.

E. Notwithstanding the provisions of Section 7 of this contract, Contractor shall retain documentation of public hearing notices, a list of the attendees at each hearing, and minutes of each hearing held in accordance with this section for a period of three (3) years after the termination of this contract. Contractor shall make such records available to the public in accordance with Texas Government Code, Chapter 552.

F. Complaint Procedures. Contractor shall maintain written citizen complaint procedures that provide a timely written response to complaints and grievances. Such procedures shall comply with the Department's requirements. Contractor shall ensure that its citizens are aware of the location and hours at which they may obtain a copy of the written procedures and the address and phone number for submitting complaints.

## **SECTION 15. DEBARMENT**

By signing this contract, Contractor certifies that it is not debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549 and 2 CFR Part 2424. Contractor is required to immediately report to the Department if it is debarred, suspended or otherwise excluded

from or ineligible for participation in federal assistance programs. Additionally, Contractor certifies that it will not award any funds provided under this contract to any party which is debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs. Contractor shall verify the eligibility status of each proposed subcontractor under this contract and its principals and retain documentation in the local files.

## **SECTION 16. PERSONNEL AND PARTICIPANT CONDITIONS**

### **A. Civil Rights and Anti-discrimination**

1. Contractor agrees to ensure that no person shall on the grounds of race, color, national origin, religion, sex, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity assisted in whole or in part with TxCDBG funds.
2. Contractor agrees to comply with all federal, state and local civil rights laws and ordinances, including but not limited to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*), as amended; the Fair Housing Act (42 U.S.C. 3601 *et seq.*), as amended; Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(b) and 24 CFR Part 6, respectively), as amended; Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*); the Architectural Barriers Act of 1968 (42 U.S.C. 4151 *et seq.*); the Age Discrimination Act of 1975 (42 U.S.C., 6101 *et seq.*); and Executive Order 11063 (Equal Opportunity in Housing), as amended by Executive Order 12259.
3. Contractor agrees to comply with the non-discrimination laws, regulations, and executive orders referenced in 24 CFR 570.607 in employment and contracting opportunities.
4. Contractor shall include the terms and conditions of this civil rights clause in every subcontract or purchase order so that these terms and conditions will be binding upon each subcontractor or vendor.

### **B. Employment Restrictions**

1. Prohibited Activity. Contractor agrees that no funds provided, nor personnel employed, under this contract shall be used for: political activities or to further the election or defeat of any candidate for public office; lobbying; inherently religious activities; political patronage; and nepotism activities.
2. Labor Standards
  - a. Contractor agrees to comply with the requirements of the U.S. Secretary of Labor in accordance with the Davis-Bacon Act (40 U.S.C. 3141 *et seq.*) as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 3701 *et seq.*), and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract.
  - b. Contractor agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 *et seq.*; 40 U.S.C. 3145) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 3. Contractor shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Department for review upon request.
  - c. Contractor agrees that, except with respect to the rehabilitation of residential property containing less than eight (8) units, all subcontractors engaged under contracts in excess of \$2,000 for construction, alteration or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the Department pertaining to such contracts and with the applicable requirements of the regulations of the U.S. Department of Labor, under 29 CFR Parts 1, 3, and 5 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve Contractor of its obligation, if any, to require payment of the higher wage.

Contractor shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

3. “Section 3” Clause

a. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). Section 3 requires that, to the greatest extent feasible, opportunities for training, employment, contracting and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3 be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

b. The parties to this contract will comply with HUD’s regulations in 24 CFR Part 135, which implement section 3. As evidenced by their execution of this contract, the parties certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

c. Contractor agrees to send to each labor organization or representative of workers with which Contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers’ representative of Contractor’s commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each, the name and location of the person(s) taking applications for each of the positions, and the anticipated date the work shall begin.

d. Contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. Contractor will not subcontract with any entity where Contractor has notice or knowledge that the entity has been found in violation of the regulations in 24 CFR Part 135.

e. Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after Contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent Contractor’s obligations under 24 CFR Part 135.

f. Noncompliance with HUD’s regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

C. Conflict of Interest. Contractor agrees to abide by the provisions of Chapter 171, Texas Local Government Code, 2 CFR 200.318-200.319, and 24 CFR 570.489, which include but are not limited to the following:

1. Contractor shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by TxCDBG funds.

2. No employee, officer or agent of Contractor shall participate in the selection, or in the award, or administration of, a contract supported by TxCDBG funds if a conflict of interest, real or apparent, would be involved.

3. No covered persons who exercise or have exercised any functions or responsibilities with respect to TxCDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the TxCDBG-assisted activity, or with respect to the proceeds from the TxCDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this



paragraph, a “covered person” includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Department, the Contractor, or any designated public agency.

4. Contractor shall include in all subcontracts any necessary provisions to eliminate or neutralize conflicts of interest.

**D. Lobbying**

1. No funds provided under this contract shall be used to pay any person to communicate with (a) a member of the legislative or executive branch of state government, as defined in Chapter 305 of the Texas Government Code, which includes a member-elect, officer-elect, officer or employee of the legislature or a legislative committee, and officer or employee of any state agency, department or office in the executive branch; (b) a Member of Congress; or (c) an officer or employee of Congress or a federal agency, to influence legislation or administrative action.

2. The following activities are excepted from the coverage of paragraph 1: technical and factual presentations on topics directly related to the performance of this contract in response to a documented request made by the Department.

**SECTION 17. FRAUD, ABUSE, AND MISMANAGEMENT**

Contractor must take steps, as directed by the Department, to avoid or mitigate occurrences of fraud, abuse, and mismanagement especially with respect to the financial management of this contract and procurements made under this contract. Upon the discovery of such alleged or suspected fraud or any incident of misapplication of TxCDBG funds associated with this contract, Contractor shall immediately notify the Department and appropriate law enforcement authorities, if necessary, of the theft of any assets provided for under this contract, malfeasance, abuse of power or authority, kickbacks, or the embezzlement or loss of any funds under this contract.

**SECTION 18. EFFECTIVE DATE**

This contract is not effective unless signed by the Commissioner of the Department or by his authorized designee.

**SECTION 19. WAIVER**

Any right or remedy provided for in this contract shall not preclude the exercise of any other right or remedy under this contract or under any provision of law, nor shall any action taken by the Department in the exercise of any right or remedy be deemed a waiver of any other rights or remedies. The Department’s failure to act with respect to a breach by Contractor does not waive its right to act with respect to subsequent or similar breaches. The failure of the Department to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

**SECTION 20. ORAL AND WRITTEN AGREEMENTS**

A. All oral and written agreements between the parties to this contract relating to the subject matter of this contract that were made prior to the execution of this contract have been reduced to writing and are contained in this contract.

B. The attachments specified in Section 4.A. above are hereby made a part of this contract and constitute promised performances by Contractor in accordance with Section 4 of this contract.

**SECTION 21. VENUE**

For purposes of litigation pursuant to this contract, venue shall lie in Travis County, Texas.

**Signed:**

\_\_\_\_\_  
Tano E. Tijerina, County Judge  
County of Webb

\_\_\_\_\_  
Date

Approved and accepted on behalf of the Texas Department of Agriculture.

\_\_\_\_\_  
Jason Fearneyhough, Deputy Commissioner  
Texas Department of Agriculture

\_\_\_\_\_  
Date

**EXHIBIT A**  
**PERFORMANCE STATEMENT**  
**COUNTY OF WEBB**

All activities funded with TxCDBG funds must meet one of the CDBG program’s National Objectives: benefit low- and moderate-income (LMI) persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency.

Contractor shall carry out the following activities in the target area identified in the Application. The Contractor shall ensure that the amount of funds expended for each activity described does not exceed the amount specified for such activity in the Budget.

**CURRENT NEED**

The County of Webb has streets that are aged and deteriorated, resulting in a potential threat to public safety and frequent maintenance issues.

The Contractor certifies that the activity (ies) carried out under this contract will meet the National Objective of benefitting LMI persons with at least 51% of the beneficiaries qualifying as LMI.

**ACTIVITIES**

Street Improvements Contractor shall reconstruct streets to remove a potential threat to public safety and to improve access. Contractor shall reconstruct approximately four thousand linear feet (4,000 l.f.) of street utilizing a six-inch (6”) caliche base, two-inch (2”) HMAAC, and all associated appurtenances. Construction shall take place in the following locations:

<b>STREET</b>	<b>FROM</b>	<b>TO</b>
West Ibarra	Main Street	End of W. Ibarra
West Maria Elena	Main Street	End of West Maria Elena

These activities shall benefit ninety-seven (97) persons, of which eighty-eight (88) or ninety-one percent (91%) are of low- to moderate-income.

<b>STREET</b>	<b>FROM</b>	<b>TO</b>
West Mendoza	Main Street	End of West Mendoza

These activities shall benefit thirty-one (31) persons, of which thirty-one (31) or one hundred percent (100%) are of low- to moderate-income.

**Engineering**

Contractor shall ensure that the amount of Department funds expended for all eligible project-related engineering services, including preliminary and final design plans and specifications, all interim and final inspections, and all special services does not exceed the amount specified for engineering in the Budget.

**General Administration**

Contractor shall ensure that the amount of Department funds expended for all eligible project-related administration activities, including the required annual program compliance and fiscal audit does not exceed the amount specified for administration in the Budget.

**EXHIBIT B**  
**BUDGET**  
**WEBB COUNTY**

<b><u>Project Activities</u></b>		<b><u>Contract Funds</u></b>	<b><u>Other Funds</u></b>	<b><u>Total Funds</u></b>
03K	Street Improvements - Total	\$250,000	\$0	\$250,000
	Street Improvements-Construction	\$225,000	\$0	\$225,000
	Street Improvements-Engineering	\$25,000	\$0	\$25,000
21A	General Program Administration - Total	\$25,000	\$0	\$25,000
	<b>TOTALS</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$275,000</b>

**EXHIBIT C**

**PROJECT IMPLEMENTATION SCHEDULE**

**COUNTY OF WEBB**

CONTRACT START DATE

December 1, 2017

CONTRACT END DATE

November 30, 2019

**If Contractor fails to meet milestones in accordance with this schedule, the Department will withhold payments to Contractor until such milestone has been completed.**

Activity To Be Completed by Date Specified:		<b>Milestone Date</b>
Procurement of Professional Services Completed	Month 2	2/1/2018
4-Month Conference Call / Meeting Completed <sup>(1)</sup>	Month 4	4/1/2018
Plans and Specifications Completed	Month 6	6/1/2018
Plans and Specifications Submitted for Approval (as required <sup>1</sup> )	Month 6	6/1/2018
Environmental Review Completed	Month 6	6/1/2018
Clearance of Pre-Construction Special Conditions	Month 8	8/1/2018
Wage Rate 10-Day Confirmation	Month 8	8/1/2018
Construction Contract Awarded & Executed	Month 9	9/1/2018
Construction - 50% TxCDBG project complete	Month 14	2/1/2019
Construction - 75% TxCDBG project complete	Month 17	5/1/2019
Construction - 90% TxCDBG project complete	Month 19	7/1/2019
Construction & Final Inspections Completed	Month 20	8/1/2019
End Date of Contract	Month 24	11/30/2019
Close-out documents submitted to Department (60 days after End Date)	Month 26	1/29/2020

<sup>(1)</sup> See TxCDBG Project Implementation Manual

**EXHIBIT D**  
**COMMUNITY DEVELOPMENT FUND**  
**SPECIAL CONDITIONS**  
**COUNTY OF WEBB**

A. Special Conditions for Release of Construction Funds

Funds for construction activities under this contract will not be released to Contractor by the Department until the following special conditions for release of funds are met. These special conditions must be satisfactorily completed no later than twelve (12) months after the contract start date. In accordance with Section 6 of the contract, the Department may terminate this contract twelve (12) months after the commencement date specified in Section 2 if these special conditions are not met by such date. Contractor shall submit to the Department:

1. Documentation evidencing Contractor's completion of its responsibilities for environmental review and decision-making pertaining to the project as required by Section 13 (Environmental Review) of this contract, and its compliance with NEPA and other provisions of law as specified in 24 CFR 58.5.
2. Certification that Contractor has received all required pre-construction permits or approvals from the appropriate federal, state, or local entity or regulatory agency prior to beginning construction activities under this contract.
3. Other documentation required by the Department for release of construction funds as specified in Chapter 2 of the TxCDBG Project Implementation Manual.

## EXHIBIT E

### APPLICABLE LAWS AND REGULATIONS

Contractor shall comply with the HCD Act; laws and regulations specified in this contract; and with all other federal, state, and local laws and regulations insofar as they apply to the performance of this contract, including but not limited to the laws and regulations specified in this Exhibit.

#### I. LEAD-BASED PAINT

Any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to the Lead-Based Paint laws cited in 24 CFR 570.608, and implementing regulations at 24 CFR Part 35.

#### II. ENVIRONMENTAL LAW AND AUTHORITIES

- A. Council on Environmental Quality regulations contained in 40 CFR parts 1500 through 1508
- B. Historic Properties
  - National Historic Preservation Act of 1966, as amended (54 U.S.C. 300101 *et seq.*)
  - Executive Order 11593, Protection and Enhancement of the Cultural Environment
  - Federal historic preservation regulations at 36 CFR part 800
  - Reservoir Salvage Act of 1960 as amended by the Archeological and Historic Preservation Act of 1974 (54 U.S.C 312501-312508), as amended
- C. Floodplain management and wetland protection - Executive Order 11988, Floodplain Management; Executive Order 11990, Protection of Wetlands; and HUD regulations at 24 CFR part 55
- D. Coastal Zone Management Act of 1972 (16 U.S.C. 1451 *et seq.*), as amended
- E. Water systems
  - Safe Drinking Water Act of 1974 (42 U.S.C. 300f *et seq.*) as amended
  - Sole Source Aquifers (Environmental Protection Agency - 40 CFR part 149)
- F. Endangered Species Act of 1973 (16 U.S.C. 1531 *et seq.*) as amended
- G. Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 *et seq.*) as amended
- H. Air quality
  - Clean Air Act (42 U.S.C. 7401 *et seq.*) as amended
  - Determining Conformity of General Federal Actions to State or Federal Implementation Plans (Environmental Protection Agency - 40 CFR parts 6, 51, and 93)
- I. Farmland Protection Policy Act of 1981 (7 U.S.C. 4201 *et seq.*), and implementing regulations at 7 CFR part 658
- J. HUD environmental criteria and standards at 24 CFR part 51
- K. Executive Order 12898, Environmental Justice in Minority Populations and Low-Income Populations

#### III. ACQUISITION/RELOCATION

Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601 *et seq.*, and HUD regulations at 24 CFR Part 42 and 24 CFR 570.606

#### IV. FAITH-BASED ACTIVITIES

Executive Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations, as amended by Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations, and HUD regulations at 24 CFR 570.200(j)

#### V. OTHER UNIFORM ADMINISTRATIVE REQUIREMENTS

- A. English Language - 2 CFR 200.111
- B. Mandatory Disclosures - 2 CFR 200.113

**EXHIBIT F**  
**CERTIFICATIONS**

NOTE: Certain of these certifications and assurances may not be applicable to Contractor's project or program.

As the duly authorized representative of the County of Webb, I certify that:

**Affirmatively Further Fair Housing** -- It will comply with the Fair Housing Act (42 U.S.C. 3601 *et seq.*), as amended, and HUD's implementing regulations at 24 CFR Part 100; and it will affirmatively further fair housing, as specified by the Department.

**Anti-discrimination Laws** -- It will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*) and HUD's implementing regulations at 24 CFR Part 1; Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and HUD's implementing regulations at 24 CFR Part 8; and the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107), as amended, and HUD's implementing regulations at 24 CFR Part 146.

**Anti-displacement and Relocation Plan** -- It will minimize displacement of persons as a result of activities assisted with TxCDBG funds; it will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR Part 24 and 24 CFR 42 Subpart A; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with TxCDBG funding.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraphs 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105 and the Department.

**Environmental Review** -- It will comply with environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 *et seq.*) and related Federal authorities prior to the commitment or expenditure of funds for property acquisition and physical development activities subject to implementing regulations at 24 CFR Parts 50 or 58.

**Excessive Force** -- It has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and a



policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

**Use of Funds (Special Assessments)** -- It will not attempt to recover any capital costs of public improvements assisted in whole or part with CDBG funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (A) such funds are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from other revenue sources; or (B) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, the jurisdiction certifies that it lacks sufficient CDBG funds to comply with the requirements of subclause (A).

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

These certifications are material representations of fact upon which the Department can rely when entering into and executing this contract. If it is later determined that the County of Webb knowingly made an erroneous certification, it may be subject to criminal prosecution. The Department may also terminate the award and take other available remedies.

**COMMISSIONERS COURT AGENDA ITEM**

<p><b>Date Submitted:</b> December 26, 2017</p>	<p><b>Proposed for Agenda of:</b> January 8, 2018</p>
<p><b>Initiated By:</b> <u>Mr. James Flores</u> Name</p> <p><u>Economic Development Department</u> Entity/Organization</p>	<p><b>Staff Source:</b> <u>Mr. James Flores</u> Department Head</p> <p><u>Economic Development Department</u> Department</p>
<p><b>Subject:</b></p> <p>Discussion and possible action to accept the Texas Community Development Program (TCDP) contract #7217491 from the Texas Department of Agriculture (TDA) in the amount of Two Hundred Seventy-Five Thousand Dollars (\$275,000) for roadway improvements in Colonia Pueblo Nuevo and authorize Webb County Judge to sign all relevant documentation. This contract and agreement commences on December 1, 2017 and terminates November 30, 2019.</p> <p>[Requested by: James Flores ; Account Number:</p>	
<p><b>Background:</b></p> <p>Grant funds were awarded by the Texas Department of Agriculture – Community Development Program for roadway improvements in Colonia Pueblo Nuevo.</p> <p>Issue: Colonia Pueblo Nuevo has streets that are aged and deteriorated, resulting in a potential threat to public safety and frequent maintenance issues.</p> <p>Solution: Webb County shall reconstruct streets to remove a potential threat to public safety and to improve access. Webb County shall reconstruct approximately four thousand linear feet (4,000 l.f.) of street utilizing a six-inch (6”) caliche base, two-inch (2”) HMAC, and all associated appurtenances. Construction shall take place in the following Colonia Pueblo Nuevo roadways: West Ibarra, West Maria Elena and West Mendoza.</p> <p>Result: The performance of the roadway improvements in Colonia Pueblo Nuevo shall remove a potential threat to public safety and improve roadway access for area residents.</p>	
<p><b>Previous Court Action:</b> Webb County Commissioner’s Court authorization to submit the Texas Department of Agriculture – Community Development Fund grant application was approved on January 9, 2017 – agenda item number 41.</p>	

**Financial Impact:**

Amount Requested: 0.00

**Budget Account Number:**

Fund number:

Balance:

**FOR COUNTY JUDGE OFFICE USE ONLY:**

**Proposed Agenda Number:**

\_\_\_\_\_

**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

WBCA Presentation

**Submitted for:** Melinda Mata

**Submitted By:** Melinda  
Mata

**Department:** County Judge

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**Subject:**

Presentation by Jeffrey G. Puig, President of the Washington's Birthday Celebration Association (WBCA), regarding the upcoming WBCA events with presentation of the 121st Celebration's Commemorative Poster to the Webb County Judge and Commissioners Court. **[Requested by Tano E. Tijerina, County Judge]**

**Background:**

**Previous Court Action:**

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Presentation of Plaques

**Submitted for:** Melinda Mata

**Submitted By:** Melinda  
Mata

**Department:** County Judge

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**Subject:**

Recognition and presentation of plaques to Alfredo Rodriguez and Carlos Pena on their completion in the 100 mile ultra marathon at the Brazo Bend 100. **[Requested by Honorable Tano E. Tijerina, Webb County Judge]**

**Background:**

**Previous Court Action:**

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Presentation - Andale Construction

**Submitted for:** Melinda Mata

**Submitted By:** Melinda  
Mata

**Department:** County Judge

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**Subject:**

Presentation by Andale Construction regarding a super slurry road hardening and pavement process to possibly be considered as a solution to roads in the colonias and other county roads damaged by erosion and years of heavy usage; with discussion and possible action to solicit proposals from interested companies on the same or similar road improvement projects in Webb County; and any other matters incident thereto. **[Requested by Tano E. Tijerina, County Judge]**

**Background:**

**Previous Court Action:**

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**Commissioners Court Meeting**

**Meeting Date:** 01/08/2018

Presentation

**Submitted for:** Melinda Mata

**Submitted By:** Melinda  
Mata

**Department:** County Judge

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**Subject:**

Presentation by Gabriel Lopez, deputy director of Texas Veterans Leadership Program, recognizing representatives of county Human Resources Department. **[Requested by Leroy Medford, Interim Human Resources Director]**

**Background:**

**Previous Court Action:**

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