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**Agency Name:** Webb County  
**Grant/App:** 2466308 **Start Date:** 9/1/2018 **End Date:** 8/31/2019

**Project Title:** Region 2-Border Prosecution Unit  
**Status:** Application Pending Submission

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460015872014

**Application Eligibility Certify:**  
Created on:2/7/2018 3:45:31 PM By:David Sanchez

**Profile Information**

**Applicant Agency Name:** Webb County  
**Project Title:** Region 2-Border Prosecution Unit  
**Division or Unit to Administer the Project:** Webb County District Attorney's Office  
**Address Line 1:** 1110 Victoria Street Suite 401  
**Address Line 2:**  
**City/State/Zip:** Laredo Texas 78040-4428  
**Start Date:** 9/1/2018  
**End Date:** 8/31/2019

**Regional Council of Governments(COG) within the Project's Impact Area:** South Texas Development Council  
**Headquarter County:** Webb  
**Counties within Project's Impact Area:** Webb,Zapata

**Grant Officials:**

**Authorized Official**

**User Name:** Tano Tijerina  
**Email:** judge\_tano@webbcountytx.gov  
**Address 1:** Webb County Courthouse  
**Address 1:** 1000 Houston Street, 3rd Floor  
**City:** Laredo, Texas 78040  
**Phone:** 956-523-4600 Other Phone: 956-523-4677  
**Fax:** 956-523-5065  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** Webb County Judge

**Project Director**

**User Name:** David Sanchez  
**Email:** dasanchez@webbcountytx.gov  
**Address 1:** 1110 Victoria, Suite 401  
**Address 1:**  
**City:** Laredo, Texas 78040  
**Phone:** 956-523-4487 Other Phone:  
**Fax:**  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** District Attorney Financial Officer

**Financial Official**

**User Name:** Conrado Hein  
**Email:** chein@webbcountytx.gov  
**Address 1:** 1110 Washington St. Suite 201  
**Address 1:**  
**City:** Laredo, Texas 78040  
**Phone:** 956-523-4016 Other Phone: 956-523-4007  
**Fax:** 956-523-5001  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** Interim County Auditor

**Grant Writer**

**User Name:** David Sanchez  
**Email:** dasanchez@webbcountytx.gov  
**Address 1:** 1110 Victoria, Suite 401  
**Address 1:**  
**City:** Laredo, Texas 78040  
**Phone:** 956-523-4487 Other Phone:

**Fax:****Title:** Mr.**Salutation:** Mr.**Position:** District Attorney Financial Officer**Grant Vendor Information****Organization Type:** County**Organization Option:** applying to provide homeland security services**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**  
17460015872014**Data Universal Numbering System (DUNS):** 052767030**Narrative Information****Primary Mission and Purpose**

The Texas Legislature appropriated funds to support programs that provide prosecution resources for District and County Attorneys along the Texas-Mexico border and for counties that are significantly affected by border crime.

**Funding Levels**

The anticipated funding levels for these programs are as follows:

- Minimum Award - \$10,000
- Maximum Award - None
- The program does not require a grantee to provide matching funds.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

**Note:** If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

**Program Requirements****Eligible Activities**

**Prosecution** - Prosecuting criminals charged with border crimes as defined by Texas Government Code 772.0071(a)(1).

**Training** - Training to members of the unit and to law enforcement agencies in the border region on specific issues and techniques relating to the investigation and prosecution of border crime.

**Eligibility Requirements**

**Uniform Crime Reporting** - Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

**Criminal History Reporting** - Entities receiving funds from HSGD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 60*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

**Immigration and Customs Enforcement Requests**

The full text of this certification can be found at [http://gov.texas.gov/cjd/dhs\\_detainerrequest](http://gov.texas.gov/cjd/dhs_detainerrequest). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

Applicant is not a county or municipal government.

Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time.

Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.

Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

**Training** - Eligible applicants must be in compliance with the Texas Administrative Code (37 TAC Chapters 221-225) and all rules established by the Texas Commission on Law Enforcement (TCOLE) regarding the training of law enforcement in Texas; or, contract or reimburse for services with training providers who meet this requirement.

**DUNS** - Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency.

**System for Award Management** - Eligible applicants must be registered in the federal System for Award Management (SAM) database and maintain an active registration throughout the grant application period.

**Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income to HSGD through a formal grant adjustment and to secure HSGD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after HSGD's approval of a grant adjustment and prior to requesting reimbursement of HSGD funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless HSGD authorizes otherwise. Program income shall be used to reduce the HSGD award and grantee match rather than to increase the funds committed to the project. Exceptions to the deduction method must be approved by the HSGD Director.

**Note:** Program income must be spent on project expenses before expending OOG grant funds. Program income is subject to the same statutes, rules, regulations, and guidelines applicable to the use of the OOG-funded portion of the grant.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

**Certification**

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the HSGD Funding Announcement, the eGrants application, the OOG's *Guide to Grants*, and the OOG's *Grantee Conditions and Responsibilities* to be eligible for this program.

**X I certify to all of the application content and requirements.**

**Project Summary :**

Briefly summarize the project, including proposed activities and intended impact.

The prosecutors of the Border Prosecution Unit will be available on a 24 hours a day basis to provide all law enforcement with information, expertise, and services to enhance and enable vigorous investigation into those crimes that spill across the Rio Grande into the communities within the 49th Judicial District. This effort will combat the increasing threats to the security of the U.S.-Mexico border and its residents. The border prosecutors will be designated solely to those crimes that have a nexus either to Mexican drug trafficking organizations (DTOs) or to local criminal organizations. By narrowing the scope of the prosecutor's cases, the prosecutors will be able to identify those defendants that are most likely to be able and willing to provide law enforcement with information and evidence. Such an approach will allow for the development of a much larger case originating from a case that, at first glance, may appear minor. The goal will be to use one defendant to try to catch someone higher up within the organization. The border prosecutors will also work to facilitate good working relationships between the prosecutor's office and the various law enforcement agencies in order to present a unified front against a threat that is common to all and to provide a shared view of trending patterns. Successful investigations and the arrests of members of cartel operations, local, statewide, regional and transnational criminal gangs will reduce the smuggling infrastructure and increase community safety. Additionally, the prosecutors will both attend and conduct trainings on a variety of relevant legal subjects for area and regional law enforcement agencies particularly those pertaining to search and seizure, as well as emerging investigative techniques. The BPU Region 2, 49th Judicial District, is also a member of the LAREDO UNIFIED COMMAND. The Unified Command is spearheaded by U.S. Border Patrol and includes almost every local, state, and federal law enforcement agencies, including the U. S. State Department. The Unified Command meets regularly for intelligence briefings and updates on local and area challenges along the U.S.-Mexico border. The Border Prosecution Unit encompasses several communities within two counties. The unit will continue in its mission of investigating and prosecuting cases, which have significant ties to criminal organizations along the border while fostering cooperation to reduce threats, improve border security and protect human rights.

**Problem Statement :**

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

The drug war raging along the U.S.-Mexico border has fueled violence on both sides causing a devastating impact on the American territories for more than a decade. As the cartel violence spillover increases into the nation, the image of the American border communities are unpredictable and extremely unsafe. The border communities of Webb and Zapata counties live on the front line of this drug war understanding the dynamics and the impact it has taken upon this region. This war exists as a result of the endless struggle of the drug cartels competing for control of the drug trade that feeds America's demand for Mexican and South American drugs. These communities are also first-hand witnesses to the battle over the most opportune route for the drug trafficking organizations (DTOs), which is the Interstate Highway 35 corridor. This interstate highway is the point where all major highways south of the U.S. converge into one American highway. This community has become the nation's largest inland port with warehousing, trade and transportation services as the main economic activities for this rapidly growing city due to the convergence of all land transportation systems (The Texas Border with Mexico: Opportunities and Challenges, J. Michael Patrick, Ph.D., Texas Center for Border Economic and Enterprise Development). This busy inland port, with its interstate highway, heavy influx of vehicular and tractor-trailer traffic, and vast amount of warehousing, makes this border region the perfect terminal for drug cartels to smuggle narcotics and undocumented immigrants into the United States. The ruthless DTO's fighting for control of the region continue to cause the crime rate in northern Mexico to spike while our border region has been gradually confronted with the effects of spillover violence and organized crime. Webb and Zapata counties are not immune and, in fact, have continuously confronted this mayhem. As the cartels wage war across the Rio Grande to capture the lucrative I-35 route, collateral damage is felt on our American side of the border. The level of brutality accompanied with drug production, transportation and distribution of the sale of drugs has no respect of this national boundary. The crimes created for Webb and Zapata counties are an increase in theft, kidnappings, attempted kidnappings, attempted murders and murders that are directly related to the activities of the DTO's. They engage in terroristic strategies to expand their criminal operations throughout Texas and the U.S. by working closely with transnational and Texas-based gangs. Criminal street gangs traffic narcotics, smuggle illegal immigrants and transport weapons as well as the proceeds from sales of drugs. These gangs also abduct people who have lost a load of narcotics and take them south across the border into Mexico to answer for the lost load. Once in Mexico, the individual will either be held for a ransom that replaces the value of the lost drugs or killed. They also regularly kidnap groups of illegal aliens and hold them against their will in safe houses while demanding ransom payments from their families. The problem is exacerbated because DTO crimes are planned and executed in a more sophisticated, tactical and elaborate manner in the recent years. Even though the Mexican drug war is not within our jurisdiction, our region must deal with the spillover and aftermath. Three local criminal street and prison gangs are most involved within our jurisdiction; the Mexican Mafia, the Texas Syndicate, and the Hermanos Pistoleros Latinos. These gangs have traditionally generated revenue through the sales of narcotics coming in from Mexico; however, these groups will contract with drug cartels like "Los Zetas," to carry out abductions. Mexican cartels have become multi-billion-dollar international crime syndicates that dominate the U.S. drug and human smuggling activities (Texas Department of Public Safety, Border Security Dashboard, January 7, 2015). The problem is identified and established by all local, state, and federal law enforcement agencies and we are all committed to fighting against these criminal elements. There is however, a great need for coordination among the agencies and with the prosecutor's office, as well as a

need for extensive training in order to best identify practices to disrupt and dismantle criminal enterprises in the United States.

**Existing Capability Levels :**

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds. The existing capability levels of the Webb-Zapata District Attorney's Office's Border Prosecution Unit are made possible only through grant funds. The unit functions through one regional counselor and two assistant district attorneys that collaborate with both state and federal agencies in order to effectively investigate and prosecute crimes as they relate to the U.S.-Mexico border. A criminal investigator and a legal assistant also aid in the fulfillment of the goals and performance measures of the BPU. BPU funds currently facilitate weekly meetings and briefings that aid in the collaborative effort at addressing such crimes. BPU funds also make it possible to develop, plan and coordinate the investigations and prosecutions of border crimes through trainings and technical assistance. The collaborative approach at addressing border crimes at the local, state and federal level is key in order to effectively address border violence, and is only made possible through grant funds. The project is successful at its current capacity, but would not exist without federal resources.

**Capability Gaps:**

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR). The DEA Task Force projects an increase in border-related crime due to recent lay-offs in the oil and gas industry. Unemployment can prompt an increase in border violence as it can provide fast, easy money. The BPU must be prepared to manage an increase in caseload, while maintaining its efficiency, integrity and upholding the standards stated in the State Preparedness Report. The BPU is essential towards addressing the National Preparedness Goal which is, "A secure and resilient Nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk." The BPU seeks to maintain its level of performance and continue to collaborate with other agencies to address border crimes by enhancing border security through increased intelligence gathering, cooperation, coordination and collaboration between law enforcement and state prosecutors. Further, the BPU seeks to prepare for an increase in caseload that might also affect the safety of the public.

**Impact Statement :**

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps. The goal of the Border Prosecution Unit is to accurately identify emerging threats and proactively address the threats enhancing long-term investigations of criminal organizations that threaten the security of the communities along the U.S.-Mexico border. Border prosecutors in the region continue to be involved in serving and assisting law enforcement in significant border and transnational crimes. Prosecutors will facilitate the flow of information between agencies at the local, state, and, when possible, federal levels and will be available 24 hours a day to assist law enforcement officers in the investigation and development of cases. Moreover, the BPU will continue its role in spearheading and supervising investigations and prosecutions of border related crime and continue to provide "in house" service to the Texas Department of Public Safety Criminal Investigations Division, assist local law enforcement agencies and increase participation with federal counterparts. The BPU has and will develop trainings to provide opportunities for all law enforcement agencies to further understand what is required by the state judicial system versus the federal judicial system. The BPU also expects to continue to assist and be active in the development of the Texas Anti-Gang Unit in San Antonio, Texas providing cooperation and assistance to law enforcement in combating border area criminal gang activity, much of which originates along the U.S.-Mexico border in our region. Lastly, the border prosecutors will also act as a liaison in coordinating law enforcement inquiries and requests for assistance in investigations and prosecutions across all jurisdictions regardless of geographical boundaries.

**Homeland Security Priority Actions:**

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. 1.2.3 *Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*)  
 1.3.5 Expand the program to establish full-time border prosecutor positions focused on cases involving violent crime and criminal organizations, and enhance state-federal prosecution partnerships in the border region.

**Target Group :**

Identify the target group and population expected to benefit from this project. The spillover effect of border violence has affected the U.S. as a whole. Crimes carried out by drug trafficking organizations have occurred far beyond the border region, stretching into America's heartland. While the proposed project benefits the nation as a whole, the south Texas region in which the counties of Webb and Zapata are located will benefit directly. Those expected to benefit from this project include over 264,000 residents of the 49th Judicial District that reside in Webb and Zapata Counties. These residents will benefit directly, as the border crimes that occur within the jurisdiction will be thoroughly investigated and prosecuted, making for a safer community. BPU funds, however, will undoubtedly serve the entire nation, which continues to be affected by border violence.

**Long-Term Approach:**

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable. The success of the BPU has prompted its sustainment through grant funding for several years. This funding cycle will be significant because of the projected increase in border-related crimes. The Webb and Zapata District Attorney's Office depends upon grant funds in order to successfully carry out the National Preparedness Goal through its Border Prosecution Unit. The ongoing need for funds will remain until border violence is no longer a threat to the U.S., which is not likely in the foreseeable future.

**Project Activities Information**

**Reserved**

This section left intentionally blank.

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Prosecution	100.00	Prosecution of border crime cases in Webb and Zapata Counties by two grant funded prosecutors, one investigator and a legal assistant, as well as interagency cooperation as facilitated by a grant funded Region 2 Counsel.

**Measures Information**

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
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Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
Number of border crime cases filed	75
Number of border crime cases referred by federal agencies for state prosecution	10
Number of border crime cases referred for federal prosecution.	10
Number of cases outside the jurisdiction in which prosecution assistance was provided.	50
Number of contact hours of training conducted.	60

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
Number of border crime cases dismissed.	5
Number of border crime cases prosecuted.	75
Number of border crime cases resulting in convictions or community supervision (includes probation and deferred adjudication).	75

**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** tab and following the instructions on *Uploading eGrants Files*.

### Contract Compliance

Will grant funds be used to support any contractual or professional services?

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

*Note: Pursuant to Texas Government Code §556.005, a political subdivision or private entity that receives state funds may not use the funds to pay a person required to register as a lobbyist or for lobbying expenses. A political subdivision or private entity that violates this provision is not eligible to receive additional state funds.*

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes  
 No  
 N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2018

Enter the End Date [mm/dd/yyyy]:

9/30/2019

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

20512028

Enter the amount (\$) of State Grant Funds:

5844399

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes  
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Audit Circular or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2016

### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

- I Certify  
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

## Fiscal Capability Information

### Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:  
 Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:  
 Enter the Employer Identification Number Assigned by the IRS:  
 Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes  
 No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes  
 No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes  
 No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes  
 No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes  
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes  
 No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes  
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Certified Peace Officer - All Others	Criminal Investigator. Annual Salary \$48,000 and Fringe Benefits of \$18,302 for a total of \$66,302. Criminal Investigator Position for a licensed certified peace officer to work in the border counties of Webb/Zapata Counties in order to investigate eligible border cases.	\$66,302.00	\$0.00	\$0.00	\$0.00	\$66,302.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	In-State registration fees, training or travel to attend mandatory Border prosecution meetings and the TDCAA 2018 Criminal and Civil Law Update.	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0
Equipment	Laptop System and Accessories	Purchase of a laptop system and accessories. The laptop will be utilized by the BPU personnel during	\$2,596.00	\$0.00	\$0.00	\$0.00	\$2,596.00	1



		trainings and meetings with other law enforcement agencies.						
Personnel	Paralegal	Legal Assistant. Annual Salary \$44,775 and Fringe Benefits of \$15,225 for a total of \$60,000. Perform legal secretarial duties requiring judgment and good technical skills for three Assistant District Attorneys in the Border Prosecution Unit. Complete general clerical duties including but not limited to photocopy, fax, mail and scan; answer telephone, screen and transfer phone calls; provide court dates and/or status to defendants or family members, contact other offices to provide, obtain and/or coordinate information and/or court appearances; prepare and process legal documents.	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	100
Personnel	Prosecutor	Assistant District Attorney. Annual Salary \$96,500 and Fringe Benefits of \$26,099 for a total of \$122,599. Border Prosecutor Position for a licensed attorney/prosecutor to work in the border counties of Webb/Zapata Counties in order to prosecute eligible cases.	\$122,599.00	\$0.00	\$0.00	\$0.00	\$122,599.00	100
Personnel	Prosecutor		\$119,404.00	\$0.00	\$0.00	\$0.00	\$119,404.00	100

		Regional Border Prosecutor. Annual Salary \$99,000 and Fringe Benefits of \$20,404 for a total of \$119,404. This position works collaboratively to establish a close working relationship with DPS and other law enforcement organizations throughout Region 2. This includes all levels of administration, investigative sections, patrol officers. This counsel will ensure that every law enforcement officer knows that he or she can contact and will feel comfortable in, contacting counsel as needed whether during an operation or for general advice.						
Personnel	Prosecutor	Assistant District Attorney. Annual Salary \$96,500 and Fringe Benefits of \$26,099 for a total of \$122,599. Border Prosecutor Position for a licensed attorney/prosecutor to work in the border counties of Webb/Zapata Counties in order to prosecute eligible border cases.	\$122,599.00	\$0.00	\$0.00	\$0.00	\$122,599.00	100

**Source of Match Information**

**Detail Source of Match/GPI:**

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DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$2,596.00	\$0.00	\$0.00	\$0.00	\$2,596.00
Personnel	\$490,904.00	\$0.00	\$0.00	\$0.00	\$490,904.00
Travel and Training	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$500,000.00	\$0.00	\$0.00	\$0.00	\$500,000.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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