

## David Sanchez

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**From:** Gina Hinojosa <ghinojosa@stxhidta.net>  
**Sent:** Tuesday, February 27, 2018 9:10 PM  
**To:** David Sanchez  
**Subject:** FW: 2018 SWB STX HIDTA Award Letter  
**Attachments:** 0017\_SWBSouthTexas\_2018 By Awards ONLY for SF 424 Forms\_WDA.pdf; InitialAward\_G18SS0017A.PDF

Good afternoon [David](#),

We are happy to announce that part of the 2018 budget has been approved. Attached please find the 2018 SWB STX HIDTA Award Letter for 35% of baseline approved for release. Also attached is the 2018 Budget which, for your convenience was run by Category (all TFs merged, if, there is more than one). Please complete the SF 424 ([forms previously sent](#)) using the full budget amount. Use the 2017 as a guideline.

Note that the categories are as follow:

<b>SF 424A-V1.0</b>	<b>HIDTA</b>
<b>6. Object Class Categories Total</b>	<b>Notes</b>
a. Personnel	Add Personnel <b>and</b> Overtime
b. Fringe Benefits	Fringe
c. Travel	Travel
d. Equipment	Equipment
e. Supplies	Supplies
f. Contractual	is Services for HIDTA
g. Construction	None –Leave blank
h. Other	Other
<b>i. Total Direct Charges (sum of 6a-6h)</b>	Add above
j. Indirect Charges	None –Leave blank
<b>k. TOTALS (sum of 6i and 6j)</b>	Add above

Return the signed Award letter and SF 424 via email (retain the originals at the agency) to our office. The 2018 funds will not be available for draw until the documents are returned and activated.

If you have any questions please call me.

Regards,

*Gina Fuentes*  
*Financial Manager*

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