

# **DRAFT**

## **Official Minutes for Webb County Commissioners Court Meeting**

**Monday, March 12, 2018 at 9:00 AM  
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 8th day of March 2018. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

**(Recess 9:03 - 9:09 a.m.)**

#### **1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to excuse Cmr. Galo and Cmr. Canales

**Vote:** 3 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 3 John C. Galo (ABSENT)  
Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

#### **2. Pledge of Allegiance/Invocation**

**3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Treasurer, Human Resources, Tax-Assessor-Collector); and any other matters incident thereto.**

County Treasurer, Ms. Delia Perales presented the Recap of Checks, Ratification of Checks, and Disbursements of Payroll for March 9.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

HR Director, Mr. Ernesto Guajardo presented the Wage and Pay Scale Budget Amendments Report from 02/26/18 to 03/09/18.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

Tax Assessor-Collector, Ms. Norma Farabough introduced Ms. Cindy Narvaez as the new Chief Deputy for the Tax Office.

**4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

1) Mr. Jesus Segovia spoke in regards to item #5.b.

2) Mr. Barry Bernier spoke in regards to item #5.a., #5.b., and #8.a.

3) Mr. Ed Ramirez, Jr. spoke in regards to item #25.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the

opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Honorable Oscar Hale, 406th District Court Judge**

- a. **Discussion and possible action to approve the following budget amendment (line item transfer) within the following grant funds. Financial information has been certified by the Auditor's office. No impact to General Fund.**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2872-2040-001-421000	Health Life Insurance	\$300	\$18,630	\$18,330
To:	2872-2040-001-426000	Workers Comp.	\$300	(\$29.77)	\$270.23

**Issue: Currently, there are insufficient funds to cover the Workers Compensation expenses for the Texas Veteran Commission Grant.**

**Solution: Approve line item request to be able to cover the Workers Compensation benefits and avoid a deficit on the account.**

**Result: Ensure funds are available.**

- b. **Discussion and possible action to approve the following budget amendment (line item transfer) by increasing the expense account in the amount of \$6,000 from revenues received from the Drug Court Program Fees and Court Costs (Code Crim. Proc., Art. 102.0178) that have been collected. These expenditures are allowable as costs for the "development and maintenance of drug**

**court programs operated within the county" as required under this Code.**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2736-259700	Fund Balance	\$6,000	\$6,336.00	\$336.00
To:	2736-4050-001-432001	Professional Services	\$6,000	\$0.00	\$6,000.00

**Issue: Frequent Drug and and Alcohol testing is part of the 10-Key components of a Drug Court Program as indicated by the National Association for Drug Court Professionals Organization. Drug testing services are rendered to all participants of the Drug Court Program.**

**Solution: The Drug Court Program Fees allows funds to be utilized for services provided to the Drug Court Program participants, specifically, drug and alcohol testing services.**

**Result: Continue drug testing all participants for drug and alcohol to monitor abstinence and compliance while participating in the 406th Judicial District Adult Drug Court Program.**

**6. Casa Blanca Golf Course**

- a. **Discussion and possible action to approve the following budget amendment (line item transfers). No impact to General Fund.**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	7100-6130-001-454000	Advertising	\$8,000	\$8,000.00	\$0.00
	7100-6080-001-444001-010	Fertilizers	\$3,000	\$11,000.00	\$8,000.00
	7100-6080-001-444000-005	Chemical	\$2,000	\$11,000.00	\$9,000.00
			\$13,000		
To:	7100-6080-001-443000-035	Equipment	\$11,430	\$(9,318.15)	\$1,111.85
	7100-6130-001-441705	Cable	\$1,000	\$469.68	\$1,469.68
	7100-6140-001-441905	Trash	\$570	\$850.00	\$1,420.00
			\$13,000		

**Issue: Budget for Equipment, Cable, and WiFi are over budget.**

**Solution: Transfer funds to cover.**

**Result: Pay off bills until Sept 2018.**

**7. Civil Legal Division**

- a. **Discussion and possible action to approve a One (1) year renewal agreement with GovernmentJobs.com, Inc. d/b/a NEOGOV, Inc. for the continued provision of online services for job announcements, descriptions, employment applications, etc., the term of said renewal agreement is from March 14, 2018 through March 12, 2019 at a cost of Fifteen Thousand Four Hundred Seventy-Nine Dollars and Ten Cents (\$15,479.10); and authorizing the County Judge to sign any relevant documents. [Requested by Ernest Guajardo, Human Resources Director; Account #1001-1230-001-443000-110 (Repairs and Maintenance Software)]**
  
- b. **Discussion and possible action to approve One (1) year manufacture warranty extension for the Webb County Sheriff's Office Strongwatch Freedom on the Move (FOTM) system from the Strongwatch Corporation for the Webb County Sheriff's Office for \$19,000. [Requested by Sheriff Martin Cuellar; Account #2468-3010-001-452012 (Stonegarden Grant Funds FY 2016) (\$9,500) and Account #1001-3010-001-444500 Equipment Rentals (\$9,500)]**

**Issue: Strongwatch FOTM (Freedom on the Move) is a complex mobile scope truck. This is for border interdiction operations and scene security/crowd control-over-watch. Preventive Maintenance includes lubrication of pneumatic system, moving parts on skid plate, and all of the electronic /software updates needed to keep system running properly.**

**Solution: Purchase of extension warranty and preventive maintenance so that there is an uninterrupted use of the asset as well as securing the service and warranty at a lower rate than the ON CALL Rate.**

**Result: Strongwatch Freedom on the Move (FOTM) system will have coverage for all issues that arise out of the asset, pneumatic system, computer systems, and imaging system. As well as preventive maintenance scheduling to keep system in order. Strongwatch is a sole source provider for the service and repair of their systems.**

**8. Community Action Agency**

- a. **Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual vendor agreement with Retail Energy Providers (list below) for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendors agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.**

**List of Retail Energy Providers**

**TARA ENERGY  
 AMIGO ENERGY  
 TRI EAGLE ENERGY  
 JUST ENERGY INC.  
 AP GAS & ELECTRIC**

**Issue: The Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).**

**Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.**

**Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.**

- b. **Discussion and possible action to approve the following budget amendment (line item transfers) within the following grant funds. No impact to general fund.**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2368-5170-521-463801	Emergency Services	\$15,000	\$25,082.51	\$10,082.51
To:	2368-5170-521-458000	Administrative Travel	\$7,000	\$830.89	\$7,830.89
	2368-5170-521-456205	Training Education	\$3,000	\$2,000.00	\$5,000.00
	2368-5170-521-454000	Advertising	\$2,000	\$474.11	\$2,474.11
	2368-5170-521-441001	Telephone	\$650	\$600.17	\$1,250.17
	2368-5170-521-456224	Meeting & Conference	\$350	\$721.19	\$1071.19
	2368-5170-521-462605	Fuel & Lubricants	\$2,000	\$3,943.56	\$5,943.56

**Issue: As per the State CAA must use both grant CEAP and CSBG for expenses: space rental, materials & supplies, office supplies, equipment rental and postage.**

**Solution: To have enough funds in CEAP account to pay necessary expenses.**

**Result: To unsure funding for the remainder of the current fiscal year.**

**9. Honorable Marco Montemayor, County Attorney**

- a. Discussion and possible action to approve the addition of a 2006 Ford Expedition VIN: 1FMPU7579LA28973, as part of the Webb County Attorney's Office fleet inventory, including but not limited to revising Webb County vehicle inventory to reflect this addition, provide the necessary insurance coverage; and any other matters incident thereto.**

**Issue: The Webb County Attorney's Office is requesting to add this vehicle as part of its inventory to be used for official law enforcement purposes. It was obtained by judicial forfeiture at the 49th Judicial District Court and was awarded to Webb County.**

**Solution: Approve the addition of this vehicle as part of the Webb County Attorney's Office vehicle inventory.**

**Result: Utilization of this vehicle for law enforcement operations that will assist in identifying and dismantling organized crime within Webb County.**

**10. Honorable Margie Ibarra, County Clerk**

- a. Approval of Minutes for February 26, 2018**

**11. Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$16,069; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. [Fund #2160-2260]**

Description	Account #	Amount	Justification

State Forfeitures	2160-2260-352100	\$16,069.00	Chapter 59 Forfeiture Proceeds
Other Law Enforcement Expense	2160-2260-352100	\$11,569.00	Storage of Evidence and Public Service Announcements
Minor Tools & Apparatus	2160-2260-352100	\$4,500.00	Welding Machine and Plasma Cutter to be used for law enforcement purposes

**Issue:** New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

## 12. Economic Development

- a. Discussion and possible action to approve the following budget amendment (line item transfer); and any other matters incident thereto. This budget line item transfer is for a grant; and, therefore, no impact on the general fund. Moreover, this does not need an actual budget amendment request to the funding agency since, under the actual grant budget, funding does not need to be moved from one line item budget to another. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by the Judge Jose R. Salinas, Justice of the Peace, Pct. 4; Fund #2733]

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2733-2180-001-410000	Payroll Cost	\$3,225	\$22,184.12	\$18,959.12
To:	2733-2180-001-421000	Health Life Insurance	\$3,225	(\$87.18)	\$ 3,137.82

**Issue:** Currently, there is a deficit in the health/life insurance line item.

**Solution:** The court's approval of a no-cost line item transfer.

**Result:** There will be sufficient funds in all budget line items.



- b. Discussion and possible action to authorize the submission of a grant application submitted by the Webb County Sheriff's Office to the Bureau of Justice Assistance (BJA) for a State Criminal Alien Assistance Program (SCAAP) grant for reimbursement of costs already incurred for the incarceration of undocumented criminal aliens at the Webb County jail; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match; and, in fact, is a reimbursement of costs already incurred. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by Martin Cuellar, Webb County Sheriff]**

**Issue: Although immigration matters, including illegal immigration, are constitutionally established as existing under the legal jurisdiction and regulation of the federal government, state prisons and local detention facilities, such as the Webb County jail, incurs significant costs incarcerating undocumented foreign aliens who commit crimes in the United States. This includes but is not limited to supervision, housing, feeding, clothing, any medical and transportation expenses, and other associated detention costs.**

**Solution: Grant application to obtain reimbursement of a small percentage of the incurred correctional officer salary costs associated with detaining undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law and who were incarcerated at the Webb County jail for at least four (4) consecutive days during the reporting period of July 1, 2015 through June 30, 2016.**

**Result: Webb County will be reimbursed by the federal government a limited percentage of the amount of its already incurred costs of detained foreign criminals incarcerated at the Webb County jail.**

- c. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Homeland Security Grants Division for the Border Prosecution Grant estimated at \$500,000 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no cash match required for this grant. All required documents were**

**sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2018 to August 31, 2019. [Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2739-2260]**

**Issue: There is a need for resources to prosecute felony cases, provide technical assistance and training to law enforcement agencies and prosecute border crime cases along the Texas-Mexico Border. The Office of the Governor of Texas has provided available resources through a grant opportunity to enhance prosecution in the area of organized crime/criminal enterprise cases.**

**Solution: Authorize the submission of the grant application as set forth above to ensure that the Border Prosecution Unit at the District Attorney's Office can continue to successfully prosecute border crime cases along the Texas-Mexico Border.**

**Result: The District Attorney's Office will have the opportunity to receive additional resources to continue prosecution specifically in the area of organized crime / criminal enterprise cases.**

- d. Discussion and possible action to approve a supplemental award in the amount of \$60,000 from the Office of the Governor Homeland Security Grants Division for the Border Prosecution Grant. The supplemental award will be utilized to create a criminal investigator position. There is no matching funds required for this grant. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2017 to August 31, 2018. [Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2739-2260]**

**Issue: There is a need for resources to prosecute felony cases, provide technical assistance and training to law enforcement agencies and prosecute border crime cases along the Texas-Mexico Border. The Office of the Governor of Texas has provided available resources through a grant opportunity to enhance prosecution in the area of organized crime/criminal enterprise cases.**

**Solution: Authorize the submission of the grant application as set forth above to ensure that the Border Prosecution Unit at the District Attorney's Office can continue to successfully prosecute**

**border crime cases along the Texas-Mexico Border.**

**Result: The District Attorney's Office will have the opportunity to receive additional resources to continue prosecution specifically in the area of organized crime / criminal enterprise cases.**

- e. Discussion and possible action to authorize the acceptance of the first allocation of the High Intensity Drug Trafficking Areas Grant (HIDTA Program) from the Executive Office of the President, Office of National Drug Control Policy in the amount of \$166,966 of the total \$477,046 grant number for the continued salary and fringe benefits of seven Task Force Investigators; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Matching funds have already been committed for this grant in the amount of \$100,121 through the budgetary process. [Requested by Isidro "Chilo" Alaniz, District Attorney; Account #1001-1160-001-463903-025]**

**Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.**

**Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.**

**Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.**

- f. Discussion and possible action to approve the submission of a grant application to the Office of National Drug Control Policy for the continuation of a High Intensity Drug Trafficking Area (HIDTA) Grant estimated at \$477,046 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no cash match requirement for this grant; however, the District Attorney's Office requests matching funds to cover expenditures in excess of the grant award. The cash match in the amount of \$100,121 is requested each year through the county's**

**budget process. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: January 1, 2019 to December 31, 2020. [Requested by Isidro "Chilo" Alaniz, District Attorney]**

**Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.**

**Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.**

**Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.**

- g. Discussion and possible action to authorize the submission of a Fiscal Year 2019 Local Border Security Program (FY 19 LBSP) grant application as developed, written and submitted by Webb County Constable Pct. 3 Department to the office of Homeland Security Grants Division (HSGD) in the amount estimated at \$50,000.00 for peace officers' overtime/applicable fringe benefits, fuel/vehicle maintenance and equipment. Grant funds shall be utilized to help provide enhanced border security in Webb County and the Precinct 3 area, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. This grant does not require a match; and thus, will not have and impact on the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by Adrian Cortez, Webb County Constable Pct. 3]**

**Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.**

**Solution: Grant application to provide enhanced border security in Webb County and the Precinct 3 area in order fulfill State of Texas Local Border Security Program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.**

**Result: Enhanced/increased patrol for certified peace officers working at Webb County Constable Pct. 3.**

- h. Discussion and possible action to authorize the Economic Development Department to develop and submit a U.S. Department of Homeland Security, Fire Prevention and Safety grant application under the FY 2017 Assistance to Firefighters Grant Program for up to \$50,000.00, and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for Assistance to Firefighters Grant Program funding. If awarded this grant, Webb County Volunteer Fire Department will work in conjunction with the Texas A&M Colonias program to implement the goals of the grant. This application requires a five percent (5%) match, this will be in-kind provided by Webb County Volunteer Fire Department. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by Ricardo A. Rangel, Fire Chief]**

**Issue: Fire safety campaign development to promote life safety initiatives by assisting rural households with early evacuation during home fires by providing smoke alarms.**

**Solution: Community risk reduction and education with the distribution of smoke alarms purchased through the AFG: FP&S grant and distributed to rural households.**

**Result: A more knowledgeable and better prepared rural population, aware of fire hazards, and provided an additional system for faster evacuation.**

**13.**

**Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1638	Associate Degreed Teacher	\$15.59	20

14. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

Judge Tijerina stated that on item #11.a. the account # under Law Enforcement Expense should read as 457006 instead of 352100 and under Minor Tools & Apparatus the # should read as 001-460105 instead of 352100.

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve all the Consent Agenda items with the corrections from the District Attorney's Office

**Vote:** 3 - 0 Motion Carried - Unanimously

**REGULAR AGENDA**

**Civil Legal Division**

15. Discussion and possible action to authorize Webb County to execute an Order of Acceptance for the dedication of Two (2) Roadway Right-of-Way easements out of Ranchitos Los Arcos subdivision and Eight (8) Roadway Right-of-Way easements out of Ranchitos Los Mesquites subdivision for the purpose of acquiring these necessary easements to perform road maintenance and improvements to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Luis Perez Garcia, Webb County Engineer]

<b>Ranchitos Los Mesquites</b>	
<b>Property</b>	<b>Grantor(s)</b>
Lot 21	Julia Cantu, Trustee
Lot 25	Jose Carlos Chapa
Lots 28 & 29	Alan Gamboa
Lot 30	Evangelina Villegas, Trustee
Lot 31	J. Pedro Castilleja
Lot 35	Pablo Lemos, Jr.
Lot 53	Juan Jose Cervantes and Tanila Cervantes
<b>Ranchitos Los Arcos</b>	
<b>Property</b>	<b>Grantor(s)</b>
Lot 31	Anita L. Pederson
Lot 36	Jose E. Lopez, Jr. and Vanessa N. Lopez

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 3 - 0 Motion Carried - Unanimously

### Head Start

**Disclaimer:** All Head Start monies are 100% Federal funds

16. **Discussion and possible action to convert Slot #1830 (Full Time Kitchen Aide) with an hourly rate of \$9.41 to one (1) Part-time Classroom Aide and one (1) Part-time Substitute Teacher, each with an hourly rate of \$8.73 for 20 Pay Periods, and to post and fill these two (2) new slots, subject to availability of payroll funds.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

### Human Resources

17. **Discussion and possible action to select a permanent or interim Risk Management Director; and any other matters incident thereto. [Executive Session may be requested pursuant to Texas Government Code, Title 5 Subchapter D, Section 551.075 (Personnel Matters)]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to appoint Mr. Adan Perez, Jr. as the Risk Manager

**Vote:** 3 - 0 Motion Carried - Unanimously

18. **Discussion and possible action to authorize the transfer of employee from Sheriff's department #4070 (Slot #463) to Constable Pct. 1 department #3150 (Slot #2373) at same rate of pay, with further action to clarify personnel policies regarding the transfer of law enforcement officers from Collective Bargaining Association (CBA) positions to wage and pay classification scale; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to table item #18 until we get the full court here and allow legal and Mr. Guarjardo to bring back the recommendation for us



**Vote: 3 - 0 Motion Carried - Unanimously**

## **Engineer**

- 19. Discussion and possible action to accept a reimbursement in the amount of \$33,345.87 for a Supplemental Joint Agreement between Webb County, Texas and the Texas Mexican Railway Company and the Kansas City Southern Railway Company approved October 5, 2016 to permanently close the existing Vaquillas Road crossing railroad track and to route motor vehicle traffic to Jennings Road. With further action to assign an account number and a contact person to receive funds and distribute accordingly and; authorize the Webb County Judge to execute all relevant documents; and any other matters incident thereto.**

**Issue: Due to public safety this railroad crossing had to be closed.**

**Solution: Completed project for the safety of community. Receive reimbursement and apply accordingly to assigned account.**

**Result: Enhanced safety.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote: 3 - 0 Motion Carried - Unanimously**

## **Purchasing**

- 20. Discussion and possible action to authorize the purchase of Seven (7) scanners, Two (2) computers and software from Connection, Dell & SHI to be used for Justice of the Peace Pct. 4, Judge Jose R. Salinas, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program NCPA 01-44, DIR-TSO-3763, DIR-SDD-2503 respectively in the amount of Thirty-Three Thousand Eight Hundred Sixty Nine Dollars and Eighty-Six cents (\$33,869.86). [Account #2009-2180-001-460105 (Technology Fund)]**

**Issue: Department is in need of additional updated computers and scanners for their department court operations.**

**Solution: By using available Technology funds, the department can procure computer equipment and scanners needed for daily court operation.**

**Result: Obtained equipment will better equip department for all court needs.**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by County Judge Tano E. Tijerina

**Vote: 3 - 0 Motion Carried - Unanimously**

- 21. Discussion and possible action to authorize the purchase of routers with accessories, installation and network support from Insight to be used for Justice of the Peace Pct. 3, Judge Alfredo Garcia, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR-TSO-2542 in the amount of Seven Thousand Six Hundred Forty-Nine Dollars and Thirty-Six cents (\$7,649.36). [Account #2009-2170-001-460105 (Technology Fund)]**

**Issue: Department is in need for adequate internet access in order for better communication with other departments within Webb County.**

**Solution: Purchase and installation of routers will provide the tools needed to obtain faster and more reliable internet access in order to facilitate more efficient operations and communication.**

**Result: Faster internet services will be available with the hardware tools obtained and installed.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote: 3 - 0 Motion Carried - Unanimously**

- 22. Discussion and possible action to award Request for Qualifications (RFQ) #2017-003 "Hachar Reuthinger Road Project" to Dannenbaum Engineering Corporation for preliminary engineering services under Contract Number CSJ: 0922-33-166; Hachar Reuthinger Road Project - Northern N.D. Hachar Tract Boundary to I-35 and authorize the Civil / Legal division to negotiate contractual terms and conditions and all related engineering fees pursuant to the award of the RFQ. [Requested by Commissioners Court; Account No. 3721-7230-001-432001 Hachar RD Extension - Construction In Progress - Administration - Professional Services]**

**Issue: The multiphase process to evaluate the firms who submitted a proposal for this project is complete. The top three**

**(3) engineering firms were interviewed by the assigned evaluation team and final scores have been submitted to the Purchasing Agent. The top firm scored is Dannenbaum Engineering Corporation.**

**Solution: Award the engineering contract in accordance with the adopted procurement rules for projects funded by the US Department of Transportation - Federal Highway Administration and monitored by TXDOT.**

**Result: Authorize legal staff to negotiate contractual terms and conditions and all related engineering fees prior to securing Commissioners Court approval on contract dollar amount.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote: 3 - 0 Motion Carried - Unanimously**

### **Commissioners Court Administrator**

- 23. Status report regarding the proposed corrective action plan in response to the Office of Court Administration's technical assistance report, with requested action to approve a task force committee comprised of key officials and departments who will work together to develop and implement a revised county Collections Improvement Program; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to approve item #23 authorizing Mr. Medford to take the lead and appoint that committee

**Vote: 3 - 0 Motion Carried - Unanimously**

### **Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

- 24. Discussion and possible action to to approve the following Clean-Up Campaigns on the indicated dates and to authorize the Road & Bridge Department to operate their equipment.**

**La Presa Clean-Up March 13, 2018  
Rio Bravo Clean-Up April 10, 2018  
El Cenizo Clean-Up April 17, 2018  
Mirando City Clean-Up May 8, 2018**

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by County Judge Tano E. Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

**Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2**

- 25. Discussion and possible action regarding an Interlocal Government Agreement between the City of Laredo and Webb County which provides for water and waste water services for certain designated colonia subdivisions along State Highway 359 and F.M. 1472 (Mines Rd.); with further action to direct county staff and civil legal division to resolve certain customer application requests that appear to qualify for the program but are not being honored by the City of Laredo; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to instruct Mr. Medford and the Legal Division to take action

**Vote:** 3 - 0 Motion Carried - Unanimously

**26. Communications**

Cmr. Tijerina read communications on behalf of the Commissioners Court.

Additional communications were made by Cmr. Gonzalez.

**27. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina to adjourn

**Vote:** 3 - 0 Motion Carried - Unanimously