



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region VI | 1301 Young Street, Room 937, Dallas, TX 75202 | www.eclkc.ohs.acf.hhs.gov

March 16, 2018

Tano E. Tijerina, Webb County Judge
Webb County Commissioners
P.O. Box 2397
Laredo, TX 78044

Re: Grant No. 06CH7137

Dear Judge Tijerina:

A grant application must be completed for the upcoming budget period. Please consult the grant application instructions to determine the type of application required. The application for the Head Start grant is due 06/01/2018.

The following table reflects the projected funding and enrollment levels for the 09/01/2018 – 08/31/2019 budget period.

Funding Type	Funding Level	Funded Federal Enrollment
Head Start Program Operations	\$9,044,977	1218
Head Start Training and Technical Assistance	\$95,829	
Early Head Start Program Operations	\$906,376	72
Early Head Start Training and Technical Assistance	\$21,756	
TOTAL	\$10,068,938	1290

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)*. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

The *Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the “Instructions” section of the HSES.

Judge Tijerina
Webb County Commissioners

Page 2

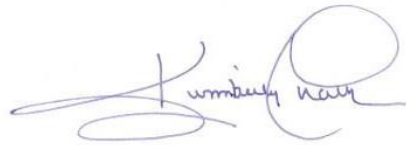
Please contact Alfredo Huerta, Head Start Program Specialist, at (214) 767-8847 or alfredo.huerta@acf.hhs.gov or Cathy Criner, Grants Management Specialist, at (214) 767-8130 or cathy.crinier@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kimberly Chalk". The signature is stylized with a large, looping initial "K" and a large "C" at the end.

Kimberly Chalk
Regional Program Manager
Office of Head Start

cc: Aliza Oliveros, Executive Director
Aliza Oliveros, Head Start Director

