

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, May 14, 2018 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 10th day of May 2018. Present also were Mrs. Virginia M. Rodriguez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to excuse Cmr. Canales

Vote: 4 - 0 Motion Carried - Unanimously

Other: Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

2. Pledge of Allegiance/Invocation

3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Treasurer, Human Resources, Tax Assessor-Collector); and any other matters incident thereto.

Chief Deputy Treasurer, Mr. Raul Reyes presented the Recap of Checks and Ratification of Checks.

9:04 a.m. - Cmr. Canales present.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

HR Director, Mr. Ernesto Guajardo presented the Wage and Pay Scale Budget Amendments.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the budget amendments

Vote: 5 - 0 Motion Carried - Unanimously

Tax Assessor-Collector, Ms. Norma Farabough presented a Monthly Collection Report.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

1) Ms. Julie Bazan spoke in regards to the upcoming Education & Information Forum - The Creation of a Veterans Museum to be held on May 16, 2018.

2) Ms. Rosie Cuellar spoke in regards to item #24.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Auditor**

- a. **Discussion and possible action to approve the following budget amendment (line item transfer) within Federal funds. [Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2367-5200-531-463809	CCS-Subsidy	\$10,000	\$10,000	\$10,000	\$0.00
To:	2367-5200-531-463810	CCS-Co-Pays	\$26,000	\$10,000	\$ 0.00	\$10,000

Issue: Funds are need in the Child Care Co-Pay line item to complete the fiscal year for the Child Care program.

Solution: Transfer funds from the Child Care Subsidy line item into the Child Care Co-Pay line item.

Result: The Child Care Co-Pay line item will have sufficient funds to complete the fiscal year.

- b. **Discussion and possible action to ratify the following budget amendment (line item transfers) within Federal funds. [Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2303-5150-531-410000	Payroll Cost	\$65,395	\$16,750	\$33,515	\$16,765
	2303-5150-531-421000	Health Life Insurance	\$9,312	\$2,511	\$2,511	\$0.00
	2303-5150-531-422000	FICA County Share	\$5,003	\$1,281	\$2,852	\$1,571
	2303-5150-531-423000	Retirement County Share	\$7,193	\$1,971	\$3,759	\$1,788
	2303-5150-531-425000	Unemployment Tax	\$543	\$127	\$283	\$156
	4303-5150-531-426000	Worker Compensation	\$438	\$22	\$232	\$210
	2303-5210-531-410000	Payroll Cost	\$173,048	\$26,587	\$71,926	\$45,339
	2303-5210-531-421000	Health Life Insurance	\$58,818	\$8,319	\$19,751	\$11,432
	2303-5210-531-422000	FICA County Share	\$13,238	\$2,034	\$6,183	\$4,149
	2303-5210-531-423000	Retirement County Share	\$19,035	\$3,130	\$8,843	\$5,713
	2303-5210-531-425000	Unemployment Tax	\$1,436	\$202	\$790	\$588
	2303-5210-531-426000	Worker Compensation	\$2,440	\$294	\$925	\$631
			\$355,899	\$63,228	\$151,570	\$88,342
To:	2303-5210-531	Bulk Food	\$282,786	\$63,228	\$70	\$63,298

Issue: The program had a cost savings with the resignation of three employees (Nutrition Assistant, Head Cook I, and Head Cook II). Due to the expansion of integrated classrooms with LISD and UISD, these positions will be eliminated from the budget. There is a need for additional funds in the Bulk Food line item to complete the fiscal year.

Solution: Ratify the Line Item Transfer of the cost savings to the Bulk Food line item.

Result: The Bulk Food line item will be properly funded for the remainder of the fiscal year.

- c. **Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$5,000.00 for new revenues received for the Adult Drug Court program in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). [Requested by 406th District Court; Fund #2736 (Adult Drug Court Program)]**

Other Revenue	2736-4050-357420	\$5,000
Professional Services	2736-4050-001-432001	\$5,000

Issue: New revenue receipts received as a result of a contribution from other Law Enforcement Agency

Solution: Appropriate new revenues and expenditures to be used for the purpose of program expenditures.

Result: Finalize special budget using proceeds for the purpose stated on this agenda item.

6. Civil Legal Division

- a. **Discussion and possible action to authorize Webb County to execute an Order of Acceptance for the dedication of One (1) Roadway Right-of-Way Easement out of Ranchitos Los Nopalitos Subdivisions and Nine (9) Roadway Right-of-Way Easements out of Ranchitos Los Mesquites Subdivision for the purpose of acquiring these necessary easements by Webb County to perform road maintenance and improvements to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and to authorize the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Luis Perez Garcia, County Engineer]**

Ranchitos Los Nopalitos	
Property	Grantor(s)
Lot 86	Maricela Samaniego, a/k/a Maricela Moreno and Paula Crystal Moreno

Ranchitos Los Mesquites	
Property	Grantor(s)
Lot 22	Luis Calderon and wife, Paula C. Calderon
Lots 23 & 24	Eulogio Gonzalez, Jr. and wife, Francisca E. Gonzalez
Lot 32	Rosa E. Coronado, a widow
Lot 39	Eduardo J. Juarez
Lot 42	Nora Elda Martinez
Lot 43	Elias Moreno and wife, Maria Dolores Moreno, Trustee's
Lot 45	Aida A. De La Torre
Lot 52	Andres Valadez

- b. Discussion and possible action to approve a two (2) year hunting and grazing lease renewal term extension between Webb County as Lessor, and James E. Kainer, Lessee, commencing October 13, 2018 thru October 12, 2020, with annual rent of \$37,290.84 or \$16.27 per acre per year, pursuant to prior award of No. 2015-3 "Lease of Cuchillas and Lomas Pastures," as approved by the Commissioners Court on September 14, 2015. These 2 pastures combined contain approximately 2,292.00 acres of land as granted to Webb County School Lands by the State of Texas being out of Abstract 1890, survey 1687, containing 2111.39 acres and abstract 911, survey 577, containing 174.61 acres, and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto.

7. Community Action Agency

- a. Discussion and possible action to authorize Webb County Community Action Agency to enter into an annual vendor agreement with Retail Energy Providers (Listed below) for the implementation of Community Services Block Grant (CSBG) and Comprehensive Energy Assistance Program (CEAP). These vendor agreements are at Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

List of Retail Energy Providers

ENTRUST ENERGY

Issue: The Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation fo the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreement are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

- b. Discussion and possible action to approve the following budget amendment (line item transfers) within the Grant funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2661-7100-521-443000-020	Repair and Maint. Bldg.	\$1,500	\$727	\$1,477	\$750
	2661-7100-521-444500	Equipment Rental	\$2,922	\$609	\$709	\$100
	2661-7100-521-46410	Dues and Memberships	\$1,093	\$1,093	\$1,093	\$ 0
	2661-7110-521-462605	Fuel and Lubricants	\$120,575	\$8,854	\$81,424	\$72,570
		Total		\$11,283		
To:	2661-7100-521-46000	Office Supplies	\$1,500	\$2,429	\$472	\$2,901
	2661-7110-521-460105	Minor Tools & Apparatus	\$1,146	\$8,854	\$1,146	\$10,000
		Total		\$11,283		

Issue: Funds available in the account cannot cover cost of purchasing new security cameras, fare boxes and fare box stands needed to improve fleet operations and to continue services.

Solution: Approve line item transfer request.

Result: There will be sufficient funds in all budget line items which will allow continuation of operation for department to meet its rural transit service.

8. Honorable Margie Ibarra, County Clerk

- a. **Approval of Minutes for April 24, 2018**

9. Honorable Isidro Alaniz, District Attorney

- a. **Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$39,417; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. The County Auditor has certified the \$39,417 in receipts to the Commissioner Court according to the Local Government Code, Section 111.0706. [Fund #2160-2260]**

Line Item Description	Line Item Account #	Amount	Justification
Fund Balance unreserved	2160-259700	\$32,417.00	Chapter 59 Forfeiture Proceeds
Payroll Cost	2160-2260-001-410000	\$8,165.00	Personnel cost
Health Insurance	2160-2260-001-421000	\$2,075.00	Fringe Benefits related to personnel cost
FICA	2160-2260-001-422000	\$625.00	Fringe Benefits related to personnel cost
Retirement	2160-2260-001-423000	\$1,346.00	Fringe Benefits related to personnel cost
Unemployment	2160-2260-001-425000	\$63.00	Fringe Benefits related to personnel cost
Workers Compensation	2160-2260-001-426000	\$143.00	Fringe Benefits related to personnel cost
Drug Free Campaign	2160-2260-001-455501	\$3,500.00	To purchase items for school events and Domestic Violence conference
Materials & Supplies	2160-2260-001-461000	\$3,000.00	To purchase paper, toners and other miscellaneous items
Law Enforcement Other	2160-2260-001-457006	\$20,500.00	To pay storage fees

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his office.

- b. **Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2714-2260-001-410000	Payroll Cost	\$31,000	\$162	\$13,394	\$13,232
	2714-2260-001-422000	FICA	\$6,210	\$1,046	\$2,027	\$981
	2714-2260-001-425000	Unemployment	\$257	\$16	\$116	\$100
				\$1,224		
To:	2714-2260-001-423000	Retirement	\$1,953	\$1,224	\$(1,224)	\$0.00

Issue: Additional funds are needed in the accounts to cover scheduled expenses for the remainder of the grant period.

Solution: Approve line item transfer request.

Result: Ensure available funds for the remainder of the current fiscal year.

10. Economic Development

- a. **Discussion and possible action to accept a grant from the Texas Department of Transportation in the amount of \$30,000.00 for the 2018 Click It Or Ticket Campaign, designating the Webb County Judge as the authorized official in all matters related to this grant, and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by Rodolfo “Rudy” Rodriguez, Jr., Constable Pct. 1; Account #2660-3150-330300]**

Issue: Texas Law requires drivers and passengers regardless of where they are seated in a vehicle to be secured by a safety belt or a safety seat for children under the age of 8, unless they are 4 feet 9 inches tall. However many drivers and passengers off all ages continue to ride in a motor vehicle without a safety belt or safety seat.

Solution: Constable Pct. 1 has been awarded a state grant so it can join forces with other State and Local Law Enforcement Agencies to aggressively enforce the seat belt laws in Webb County.

Result: To increase occupant restraint use in all passenger vehicles and trucks by conducting an intense occupant protection enforcement and public information and education effort during the enforcement period.

- b. **Discussion and possible action to approve the submission of a grant application as prepared and submitted by the Webb County Head Start and Early Head Start Program to the Department of Health and Human Services Administration for Children & Families for a Fiscal Year 2018 - 2019 Refunding grant in the amount of \$10,068,938 (Federal) and \$2,517,235 (Non Federal) for a Total Amount of \$12,586,173 for services to 1,290 eligible children and their families; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and other matters thereto. Furthermore, this grant does not require a cash match; and, thus will have no impact to the general fund. All required documents were sent for review through the**

Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by Aliza Oliveros, Head Start Director]

- c. Discussion and possible action to approve the submission of a grant application as prepared and submitted by the Webb County Head Start and Early Head Start Program to the Department of Health and Human Services Administration for Children & Families for a Fiscal Year 2018 - 2019 Refunding grant for the Child Care Partnership Program in the amount of \$770,138 (Federal) and \$192,535 (Non Federal) for a Total Amount of \$962,673 for services to 72 eligible children and their families at two Partner locations; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and other matters thereto. Furthermore, this grant does not require a cash match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by Aliza Oliveros, Head Start Director]

11. Human Resources

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1230-001-432001-005	Professional Pre/Post Employee Test	\$48,000	\$3,000	\$32,319	\$29,319
To:	1001-1230-001-460105	Minor Tools & Apparatus	\$2,000	\$3,000	\$2,000	\$5,000

Issue: The department is in need of upgrading and replacing three (3) of it's computer and License.

Solution: Approve line item transfer.

Result: Department will continue to perform operational task more efficiently and effectively.

12. Juvenile Probation Department

- a. Discussion and possible action to approve the following budget amendment (line item transfers) as authorized by the Juvenile Board on May 2, 2018 meeting; and any other matters incident thereto.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve	\$-0-	\$33,200	\$849,500	\$816,300
To:	1001-2450-001-443000-020	Repair & Maint-Bldg	\$22,100.00	\$10,000	\$6,282.03	\$16,282.03
	1001-2450-001-443000-030	Repair & Maint-Veh	\$ 6,500.00	\$ 5,000	\$5,715.83	\$10,715.83
	1001-2450-001-458030	Transportation Juvenile	\$ 500.00	\$ 500	\$ 254.20	\$ 754.20

	1001-2450-001-460028	Janitorial Supplies	\$ 4,250.00	\$ 700	\$ 280.35	\$ 980.35
	1001-2450-001-460105	Minor Tools & Apparatus	\$ 2,125.00	\$ 12,000	\$ 1,099.79	\$13,099.79
	1001-2450-001-463005	Groceries	\$ 40,998.89	\$ 5,000	\$ 1,998.89	\$ 6,998.89
		Total		\$33,200		

Issue: Transfer needed to cover expenses and avoid shortfall.

Solution: Approve line item transfer.

Result: Transfer will cover expenses.

13. Purchasing

- a. **Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.**

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. **Discussion and possible action to approve the proposed Purchasing Code of Ethics Policy as presented by the Purchasing Agent effective May 14, 2018; in accordance with the Texas Local Government Code, Subchapter B (Purchasing Agents); Section 262.011 (o) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.**

14. Water Utilities

- a. Discussion and possible action to authorize the Purchasing Agent to solicit for Competitive Bids in accordance with the Texas Government Code 2269.101; Sub-Chapter C. (Competitive Bids) to furnish and install above grade motor operated butterfly valve and other appurtenances associated with the El Cenizo Control Valve Improvements project in order to provide compliance with the Texas Commission on Environmental Quality (T.C.E.Q.) requirements, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Requested by Adrian Montemayor, Water Utilities Director and Joe Lopez, Purchasing Agent]

Issue: Although water service meets all TCEQ standards regards to pumping capacities, requirements set forth by TCEQ required sufficient operational Elevated Water Storage Capacity in which the El Cenizo requires distribution system modifications.

Solution: Furnish and install above grade motor operate butterfly valve, electromagnetic flow meter, piping and appurtenances, as shown on the plans and specifications.

Result: Improved operations of the water distribution for the community of El Cenizo and meeting TCEQ compliance requirements.

15. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-432001-005	Professional Services	\$4,000	\$3,000	\$4,000	\$1,000
	1001-3010-001-443000-020	Repair Maint Bldg.	\$41,000	\$3,000	\$12,347	\$9,347
	1001-3010-001-443000-035	Repair Maint. Equip.	\$25,000	\$7,500	\$17,136	\$9,636
	1001-3010-001-455502	Narcotics	\$5,000	\$5,000	\$5,000	-0-
	1001-3010-001-460000	Office Supplies	\$25,000	\$2,500	\$12,233	\$9,733
	1001-3010-001-461000	Material & Supplies	\$35,000	\$2,500	\$15,546	\$13,046
	1001-3050-001-458040	Special Travel	\$20,000	\$2,500	\$14,595	\$12,095
	1001-4070-001-4500001-030	Contracted Services-Jim Hogg	\$6,000	\$6,000	\$6,000	-0-
		Total		\$32,000		
To:	1001-4070-001-461000	Materials & Supplies	\$40,000	\$8,000	\$141	\$8,141
	1001-4070-001-443000-020	Repair Maint. Building	\$75,000	\$12,000	\$3,600	\$15,600
	1001-3010-001-460105	Minor Tools	\$25,000	\$12,000	\$112	\$12,112
		Total		\$32,000		

Issue: Line item transfer to cover future expenditures and to avoid deficit on account. These include pending requisitions to process for the jail under Materials & Supplies and Repair Maint. Building. The transferred funds for minor tools will provide for life-saving tools, including Automated External Defibrillators (AEDs) and QuickClot Belt Trauma Kits (BTKs).

Solution: Transfer of money.

Result: Funds will be available for official use to meet needs of the office.

- b. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$7,820.00 for new revenue received as donations for the Webb County Sheriff's Office Safe Haven Program in accordance with Texas Code, Section 111.07075 (Special Budget or Revenue Received after Start of Fiscal Year) in order to set up needed Safe Haven expenditure accounts to utilize said donations to benefit the program, including \$7,820 and any other future donations; and any other matters incident thereto.

Acct. Number	Acct. Name	Request	End Bal.
2028-1150-357270	Donations	\$7,820	\$7,820
2028-1150-001-443000-020	Repair Maint. Building	\$2,500	\$2,500
2028-1150-001-460105	Minor Tools	\$2,500	\$2,500
2028-1150-001-461000	Materials & Supplies	\$1,820	\$1,820
2028-1150-001-460000	Office Supplies	\$1,000	\$1,000
		\$7,820	

16. **Honorable Norma Farabough, Tax-Assessor- Collector**

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1320-001-441035	Cell Phones OPF	\$1,800	\$1,124.00	\$1,124.46	\$0.46
From:	1001-1320-001-444500	Equipment Rental	\$31,000	\$7,196.00	\$7,196.98	\$0.98
From:	1001-1320-001-461000	Materials & Supplies	\$35,000	\$174.00	\$3,627.37	\$3,453.37
From:	1001-1320-001-456205	Training & Education	\$3,000	\$355.00	\$2,700.00	\$2,345.00
		Total		\$8,849.00		
To:	1001-1320-001-443000-075	Repair & Maintenance Vehicles	\$500	\$600.00	\$22.58	\$622.58
To:	1001-1320-001-464005	Books & Subscriptions	\$4,000	\$2,700.00	\$4.00	\$2,704.00
To:	1001-1320-001-432001	Professional Services	\$1	\$174.00	\$1.00	\$175.00
To:	1001-1320-001-460105	Minor Tools & Apparatus	\$5,950	\$5,375.00	\$1,621.08	\$6,996.08
		Total		\$8,849.00		

Issue: The Repair & Maintenance Vehicles, Books & Subscriptions, Professional Services, and Minor Tools & Apparatus accounts all had unforeseen expenses. Repair & Maintenance Vehicles funds were depleted when one of the vehicles needed extensive repairs. Books & Subscriptions funds were also depleted when additional users were added to the LexisNexis, Accurint, program. Professional Services funds are needed to pay an invoice to International Bank of Commerce for research they conducted on the bank accounts of the previous administration. Minor Tools & Apparatus funds are needed to pay an invoice to Hamer Enterprises for teller scanners. The line item transfers are needed on all accounts to avoid shortfalls for the remainder of the fiscal year.

Solution: Approve the line item transfers.

Result: All accounts will have sufficient funds for the remainder of the fiscal year.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve all Consent Agenda items except item #6.c.

Vote: 5 - 0 Motion Carried - Unanimously

6. Civil Legal Division

- c. Discussion and possible action by the Webb County Commissioners Court authorizing the Webb County Judge to execute an Order approving, authorizing and directing the Webb County Clerk to waive the payment of recording fees for filing of real property documents and records in order to assist qualified persons of low or moderate income who are selected to participate in the Webb County Community Action Agency Self-Help Center Housing Rehabilitation/Reconstruction Loan Program only, as per Texas Local Govt. Code Section 118.0135 (a) & (b), and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. [Requested by Javier Ramirez, Community Action Agency (C.A.A.) Director]**

Issue: The high cost and financial burden of real property document recording fees can be an obstacle to affordable home ownership for qualified persons of low or moderate income who have been selected to participate in the Webb County Community Action Agency Self-Help Center Housing Rehabilitation/Reconstruction Loan Program only.

Solution: Approve a waiver of recording/filing fees for real property records as authorized by Texas Local Govt. Code Section 118.0135 for qualified persons of low or moderate income.

Result: Reduced costs and fees for qualified persons of low or moderate income helps to promote affordable housing and home ownership in our community.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to waive the fee only for those people that are prescreened by Mr. Ramirez of CAA and the state

Vote: 5 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Civil Legal Division

17. **Discussion and possible action to authorize the Webb County Purchasing Agent to issue and publish a formal request for qualifications (R.F.Q) from an experienced golf course management company as needed to maintain and operate the day to day operations of the Webb County Casa Blanca Golf Course and Clubhouse facility commencing November 1, 2018, in order to negotiate the terms, management fees, conditions, and/or other matters as needed to enter into a new golf course management agreement, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Webb County Commissioners Court]**

Issue: The current term of the Webb County Casa Blanca Golf Course Management agreement with Southern Golf Management, LLP., expires on October 31, 2018.

Solution: Authorize the Webb County Purchasing Agent to issue and publish a formal request for qualifications (R.F.Q) from an experienced golf course management company to negotiate the terms, management fees, conditions and/or other matters as needed to enter into a new golf course management agreement to maintain and operate the daily operations of the Webb County Casa Blanca Golf Course and clubhouse facility commencing November 1, 2018.

Result: Webb County will have a qualified and experienced golf course management company to negotiate the terms, management fees, conditions and/or other matters as needed to enter into a new golf course management agreement to maintain and operate the daily operations of the Webb County Casa Blanca Golf Course and clubhouse facility commencing November 1, 2018.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

18. **Discussion and possible action to approve a non-financial memorandum of understanding between Webb County and GenCure to allow for and provide tissue recovery services and the use of a surgical suite within the Webb County Medical Examiner's Office for the recovery of tissues from appropriately identified organ donors, and authorizing the County Judge to sign all relevant documents, and any other matters incident thereto. [Requested by Dr. Corinne Stern, Medical Examiner]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Community Action Agency

19. **Discussion and possible action to approve the revisions to the existing El Aguila Drug and Alcohol Policy, pursuant to the new federal DOT drug and alcohol test standards; and any other matters incident thereto.**

Issue: New federal Department of Transportation Drug & Alcohol addendum needed to be approved by Commissioners' court to comply with new federal DOT drug and alcohol test standards, and implemented to the existing El Aguila Drug and Alcohol Policy.

Solution: The drug & alcohol addendum was approved by Commissioners Court on April 24, 2018. The existing El Aguila Drug & Alcohol policy was revised and the addendum has been implemented within said policy.

Result: To comply with federal DOT test standards and have the current drug and alcohol policy up to date.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Purchasing

20. **Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQs) for material testing under the TCDP Contract # 7217491 Pueblo Nuevo Colonia – Street Improvements Project in accordance with the Texas Government Code; Chapter 2254 (Professional and Consulting Services). This action will have no impact on the County's General Fund Budget. (Funding Source: Texas Department of Agriculture; Account No 3521-7230-001-432001)**

Issue: Colonia Pueblo Nuevo has streets that are aged and deteriorated, resulting in a potential threat to public safety and frequent maintenance issues.

Solution: Webb County shall reconstruct streets to remove a potential threat to public safety and to improve access. Webb County shall reconstruct approximately four thousand linear feet (4,000 l.f.) of street utilizing a six-inch (6") caliche base, two-inch (2") HMA, and all associated appurtenances. Roadway construction shall take place in Colonia Pueblo Nuevo.

Result: The performance of the roadway improvements in Colonia Pueblo Nuevo shall remove a potential threat to public safety and improve roadway access for area residents.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried - Unanimously

21. **Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ) for surveying services under the TCDP Contract #7217491 Pueblo Nuevo Colonia – Street Improvements Project in accordance with the Texas Government Code; Chapter 2254 (Professional and Consulting Services). This action will have no impact on the County’s General Fund Budget. (Funding Source: Texas Department of Agriculture; Account No. 3521-7230-001-432001)**

Issue: Colonia Pueblo Nuevo has streets that are aged and deteriorated, resulting in a potential threat to public safety and frequent maintenance issues.

Solution: Webb County shall reconstruct streets to remove a potential threat to public safety and to improve access. Webb County shall reconstruct approximately four thousand linear feet (4,000 l.f.) of street utilizing a six-inch (6”) caliche base, two-inch (2”) HMAC, and all associated appurtenances. Roadway construction shall take place in Colonia Pueblo Nuevo.

Result: The performance of the roadway improvements in Colonia Pueblo Nuevo shall remove a potential threat to public safety and improve roadway access for area residents.

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to bring back item #17

Vote: 5 - 0 Motion Carried - Unanimously

Civil Legal Division

17. **Discussion and possible action to authorize the Webb County Purchasing Agent to issue and publish a formal request for qualifications (R.F.Q) from an experienced golf course management company as needed to maintain and operate the day to day operations of the Webb County Casa Blanca Golf Course and Clubhouse facility commencing November 1, 2018, in order to negotiate the terms, management fees, conditions, and/or other matters as needed to enter into a new golf course management agreement, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Webb County Commissioners Court]**

Issue: The current term of the Webb County Casa Blanca Golf Course Management agreement with Southern Golf Management, LLP., expires on October 31, 2018.

Solution: Authorize the Webb County Purchasing Agent to issue and publish a formal request for qualifications (R.F.Q) from an experienced golf course management company to negotiate the terms, management fees, conditions

and/or other matters as needed to enter into a new golf course management agreement to maintain and operate the daily operations of the Webb County Casa Blanca Golf Course and clubhouse facility commencing November 1, 2018.

Result: Webb County will have a qualified and experienced golf course management company to negotiate the terms, management fees, conditions and/or other matters as needed to enter into a new golf course management agreement to maintain and operate the daily operations of the Webb County Casa Blanca Golf Course and clubhouse facility commencing November 1, 2018.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to authorize a Request for Proposal but within the proposal request qualifications

Vote: 5 - 0 Motion Carried - Unanimously

Veteran's Office

- 22. Status report by David Garza regarding Webb County Veterans Service Office progress within the past six months, including total services provided by both, Veterans Transportation Program and Veterans Office.**

Honorable Norma Farabough, Tax-Assessor- Collector

- 23. Discussion and possible action to approve a Resolution for the collection of an additional penalty to defray costs of collection of ad valorem taxes that remain delinquent on July 1, 2018, and all subsequent years, by the attorney contracted to collect for Webb County, and authorizing the County Judge to sign all relevant documents.**

Issue: Pursuant to Section 33.07 of the Texas Property Tax Code, official action by the governing body needs to be taken in order to collect attorney's fees for ad valorem taxes that remain delinquent on July 1st.

Solution: Approve and sign the resolution.

Result: The County will be compliant with state law and be able to impose the additional penalty of attorney's fees.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

- 24. Discussion and possible action to modify the job description of the following Three (3) slots, Slot #0120 - Motor Vehicle Investigation Supervisor, Slot #0127 - Motor Vehicle Supervisor, and Slot #0881 - Records & Reports Supervisor, from "*not covered by Civil Service*" to "*covered by Civil Service*," subject to the Webb County Civil Service Commission approval and any applicable guidelines; and any other matters incident thereto.**

Issue: The aforementioned slots are currently not covered by Civil Service.

Solution: Approve the change in job descriptions.

Result: The aforementioned slots will be covered by Civil Service pending approval from the Webb County Civil Service Commission.

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried - Unanimously

25. **Discussion and possible action to rescind action taken by Commissioners Court on March 26, 2018 and April 9, 2018 on the following two (2) items at the request of the Auditors Department, Agenda Item #7207 - "Technique Data Systems Agreement" at a cost of Thirty One Thousand Two Hundred Forty Three Dollars (\$31,243.00), and Agenda Item #7262 - "Ricoh Agreement" at a cost of Twenty Three Thousand Seventy Five Dollars and Ninety Cents (\$23,075.90); and any other matters incident thereto.**

Issue: The Auditors Department requested the aforementioned items be rescinded due to improper funding source.

Solution: Approve the rescission of the items.

Result: The Webb County Tax Assessor-Collector's Office may request allocation of funds on Item #7380.

26. **Discussion and possible action to approve the allocation of funds for the following amounts: Thirty One Thousand Two Hundred Forty Three Dollars (\$31,243.00) to Technique Data Systems for hardware and software, Twenty Three Thousand Seventy Five Dollars and Ninety Cents (\$23,075.90) to Ricoh for software, and Thirteen Thousand Eight Hundred Thirty Dollars and Twenty Four Cents (\$13,830.24) to SHI for a Microsoft SQL Server Software License, for a total of Sixty Eight Thousand One Hundred Forty Nine Dollars and Fourteen Cents (\$68,149.14) all for the financial operation for the Webb County Tax Assessor - Collector's Office. [Account #1001-1130-001-431007-010]**

Issue: Previous items were submitted with improper funding sources.

Solution: Approve the allocation of funds for these items from operational reserve.

Result: The Webb County Tax Assessor-Collector's Office may proceed with acquiring the hardware and software programs to improve the operations of the department.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo to approve items #25 and #26

Vote: 5 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to bring up item #35

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

- 35. Recognition and presentation of plaques to our local nurses for their accomplishments and efforts in the health care system. [Requested by Tano E. Tijerina, County Judge]**

Commissioners Court Administrator

- 27. Discussion and possible action to approve a governmental letter of support for United Med Care Ambulance LLC, for the provision of the adoption of ambulance services to Webb County, Texas; and any other matters incident thereto. [Requested by Jaime Canales, Commissioner Pct. 4]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to table item #27

Vote: 5 - 0 Motion Carried - Unanimously

- 28. Discussion and possible action to enter into an Interlocal Agreement between Lubbock County, Texas, acting through the Regional Public Defender for Capital Cases and Webb County to provide court-appointed counsel for individuals charged with capital murder offenses; and authorizing the civil legal division to review and finalize proposed agreement for fiscal Year 2018-2019, in an amount not to exceed \$83,000 annually; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to accept that and negotiate that contract

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- 29. Discussion and possible action to approve a donation of two (2) tracts of land from Webb County to the City of Rio Bravo and described as follows; Situated in Webb County, Texas and being to wit; "The Surface Estate Only" of Lots 89 & 90, Block 1, Rio Bravo Annex Subdivision, a subdivision of Webb County, Texas, according to the map or plat thereof recorded in Volume 9, Page 24, Plat Records of Webb County, Texas, located in the City of Rio Bravo, Texas, for the public purpose of constructing a public park on the property being donated and the adjacent property already owned by the City of Rio Bravo; together with a Deed restriction limiting the use of the property for "public purpose uses only" and a reversionary right to be retained and reserved in the Deed from Webb County in the event that said property is not used for the public purpose intended, and authorizing the Webb County Civil Legal Division to prepare and finalize the documents necessary to complete this donation of property; and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto.**

[Co-Sponsored by Tano Tijerina, County Judge]

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

- 30. Discussion and possible action to accept a donation in the amount of \$1,250.00 from Medina Electric Cooperative, Inc. for the Bruni Community Center to benefit programs and activities sponsored by the center. Funds to be deposited into Bruni Community Center's Goods for Public Events, Account #1001-6240-001-461003. Funds to remain in said account until completely exhausted.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

- 31. Discussion and possible action to nominate and seek court approval of a qualified Precinct 4 candidate to fill the vacancy on the Webb County-City of Laredo Regional Mobility Authority (RMA); and any other matters incident thereto.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina to table item #31

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to bring up item #34

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

- 34. Discussion and possible action to proclaim the month of May, 2018 as Elder Abuse Prevention Month. [Requested by Tano E. Tijerina, County Judge]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to bring up item #37

Vote: 5 - 0 Motion Carried - Unanimously

- 37. Communications**

The Commissioners Court recognized the Sheriff's Department in honor of National Police Week - Law Enforcement Week.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #36

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

- 36. Discussion and possible action to proclaim the week of May 14-18 as Juror Appreciation Week, in accordance with Senate Bill No. 565, Section 662.155. Jury Appreciation Week is in recognition of the outstanding and important contributions made by Texas citizens who serve as jurors. [Requested by Tano E. Tijerina, County Judge]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring up items #32 and #33

Vote: 5 - 0 Motion Carried - Unanimously

(Executive Session 11:11 a.m. 12:00 p.m.)

No action taken.

Closed Session/Executive Session

- 32. Status report by outside counsel with discussion and possible action regarding the Laredo Exposition Center and issues concerning the license with Laredo International Fair and Exposition, Inc. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)] [Co-Sponsored by Tano E. Tijerina, County Judge and Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

No action taken.

- 33. Status report by outside counsel with discussion and possible action regarding case entitled Cynthia Mares v. Webb County, Texas, Cause No. 2016-CVQ-02952-D2, in the 111th Judicial District Court of Webb County, Texas. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

No action taken.

- 37. Communications**

Cmr. Galo read communications on behalf of the Commissioners Court.

- 38. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adjourn

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE
COURTROOM)