

Webb County Head Start

Tel. (956)795-1515 Fax (956)791-2149 P.O. Box 2397 Laredo, Texas 78044



Letter of Intent to Apply REVISED 01/08/2018

June 4, 2018

Honorable Tano Tijerina Webb County Judge Webb County Courthouse 1000 Houston Street (3rd Floor) Laredo, Texas 78040

Re: Letter of Intent to apply for Early Head Start Child Care Supplemental Funds (COLA)

Dear Judge Tijerina:

In accordance with the Webb County Single Point of Contact (SPOC) Policy and Procedures – revised 3/29/17, please accept this "Letter of Intent to Apply" for grant funds under the Department of Health and Human Services. The Head Start Policy Council and the Webb County Head Start/Early Head Start Program request authorization to apply for a grant of \$19,548 (Federal) and \$4,887 (Non Federal In-Kind) for a total amount of \$24,435 from September 1, 2018 through August 31, 2019 for a cost-of-living adjustment (COLA) of 3% to all employees. Your favorable review of the following information required under the SPOC policy and authorization to develop and submit the grant proposal shall be appreciated.

General Information:

A. Project Title: Early Head Start Child Care Partnership (EHS-CCP)

Project Description: The Consolidated Appropriations Act, 2018, contains an increase of

approximately \$610 million for programs under the Head Start Act for Fiscal Year 2018. A portion of the increase provides a cost-of-living adjustment to assist grantees in increasing staff salaries and fringe benefits and offsetting higher

operating costs.

C. Contact Person: Aliza Oliveros

D. Department/Office Telephone number: (956) 795-1515

E. All departments that request grant application authorization from the County Commissioner's Court are required to participate in the County Biometric Time Clock Plus system in order to ensure compliance with existing County policy. Please acknowledge compliance with the signature of the designated Contact Person:

Aliza Oliveros/Signature

F. For all grant-funded projects involving current county employees that propose grant funding for overtime will be required to use the County Biometric Time Clock Plus system and have GPS monitors in their

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K. A rep Comr propo	missioner's Cou	n the Department rart meeting to respond	nd to any quest	ions from Comm	issioner's Court re	garding the
Aliza O	Oliveros/Signature)				

L. Project Time Frames:

Start Date:

September 1, 2018

Ending Date:

August 31, 2019

Project Duration:

12 months

L. Project Area:

Webb County

Project Analysis:

1) What County needs, services or problems will be addressed by this project? Early childhood education, health, mental health, disability, nutrition, and social service needs. Specifically:

- Early learning: Children's readiness for school and beyond is fostered through individualized learning experiences. Through relationships with adults, play, and planned and spontaneous instruction, children grow in many aspects of development. Children progress in social skills and emotional well-being, along with language and literacy learning, and concept development
- **Health**: Each child's perceptual, motor, and physical development is supported to permit them to fully explore and function in their environment. All children receive health and development screenings, nutritious meals, oral health and mental health support. Programs connect families with medical, dental, and mental health services to ensure that children are receiving needed services.
- Family well-being: Parents and families are supported in achieving their own goals, such as housing stability, continued education, and financial security. Programs support and strengthen parent-child relationships and engage families around children's learning and development.
- The Long Term Outcomes of the EHS-CCP program are:
 - o Sustained, mutually respectful, and collaborative EHS-CCP;
 - o A more highly educated and fully qualified workforce to provide high-quality infant/toddler care and education;
 - o Increased community supply of high-quality early learning environments and infant/toddler care and education;
 - o Well-aligned early childhood policies, regulations, resources, and quality improvement support at national, state, and local levels; and
 - o Improved family and child well-being and progress toward school readiness.
- 2) What is the grant matching amount of local funds or in-kind that will be proposed?

 All in-kind will come from parents and community providers. Projections are as follows:

Source	Service			Rate	Projected In Kind		
Volunteers	Various cla	ssroom activitie	es and	\$15.83/ hour	\$ 4,887		
	curriculum/educational material.			Based on average			
	An estimate	ed 308.72 volur	nteer	CC Teacher Salary			
	hours.			@ \$10/hour plus			
				benefits (\$12,130)			

3) Will this proposed project add cost, services or any financial responsibility to the County's General Fund after the project ends? No.

- 4) Will this project add employees to the county payroll if and when the grant is terminated? No.
- 5) Does this project propose any monetary grant-funded stipends, incentive pay, supplement pay or any other pay that exceeds County General Fund salary? No.
- 6) What are the operating and maintenance costs of the grant funded project activities that will be funded by the county? None.
- 7) How many citizens will be served and in what way? 72 Early Head Start Child Care Partnership children and their families.
- 8) Please provide the name of the department representative responsible for providing the Economic Development staff with the copy of the submitted grant application. Aliza Oliveros

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A.	Type	of Req	uest: Grant	$t(\sqrt{\ })$ Loan () Combination ()	1
		::		Amount of Request: \$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	::
				Amount of Cash Match/In-Kind \$ 4,887	
				Total Project Costs: \$\ 24,435	
				New () Continuation ($\sqrt{}$)	:::
				Funding Agency: Department of Health and Human Servi	ces

- B. Is there any assurance that the grant will be continued/refunded by the funding agency? Yes. This Refunding application is for the fourth year of a four year funding cycle.
- C. What wording or commitments will be included in the grant application for 'continuity of activities', 'project sustainability plan' or 'funding of activities' after the grant has ended? The Early Head Start Child Care Partnership grant is funded on a four year cycle with a "Full Application" required for year one of each four year cycle.

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