



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2018 JUN 22 AM 8:25

WEBB COUNTY, TEXAS

BY  .DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JUNE 25, 2018
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Honorable Oscar Hale, 406th District Court Judge

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds:

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2353-2040-001-410000	Payroll Costs	\$6,000	\$58,150.19	\$52,150.19
To:	2353-2040-001-459020	Other Expenses	\$6,000	\$4,285.86	\$10,285.86

Issue: Additional funds are needed to cover the purchase of Vivitrol shots for qualifying Drug Court Participants through the Substance Abuse and Mental Health Administration (SAMHSA) Grant.

Solution: Approve line item request.

Result: The Drug Court Program opioid and alcohol dependent participants will receive Medication Assisted Treatment (MAT) as allowed by the Substance

Abuse and Mental Health Administration (SAMHSA) Grant.

6. Auditor

- a. Discussion and possible action to approve the following request for budget appropriation transfer (line item transfer) within Forfeiture funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2180-3150-001-460140	Fire Arms & Ammunition	\$3,000	\$2,000	\$3,000	\$1,000
To:	2180-3150-001-461006	Canine Expenditures	\$5,035	\$2,000	\$366.52	\$2,366.52

Issue: This line item transfer pertains to the Constable Pct. 1 Forfeiture Account. Funds are needed for the Canine Expenditures account.

Solution: Transfer of funds.

Result: Balanced budget.

- b. Discussion and possible action to approve the following budget amendment (line item transfer) within Forfeiture funds: **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2152-3010-001-461006	Canine Expenditure	\$2,000	\$1,000	\$2,000	\$1,000
To:	2152-3010-001-432001	Professional Services	\$43,000	\$1,000	\$398	\$1,398

Issue: Need funding in professional services to pay for contractual services.

Solution: Request line item transfer.

Result: Professional services will be paid.

- c. Discussion and possible action to approve the following budget amendment (line item transfer) within Forfeiture funds: **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2151-3010-001-410000	Payroll Cost	\$3,500	\$49	\$3,500	\$3,451
To:	2151-3010-001-422000	FICA Co. Share	-0-	\$17	-0-	\$17
	2151-3010-001-423000	Retirement Co. Share	-0-	\$26	-0-	\$26
	2151-3010-001-425000	Unemployment Tax	-0-	\$2	-0-	\$2
	2151-3010-001-426000	Worker's Compensation	-0-	\$4	-0-	\$4
				\$49		

Issue: Line item transfer is needed to cover small budget deficit.

Solution: Seek line item transfer.

Result: Small budget deficit will be eliminated.

- d. Discussion and possible action to approve the following request for budget appropriation transfer (line item transfers) within Grant funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2468-3150-001-425000	Unemployment Tax	\$848	\$48	\$69	\$21
	2468-3150-001-426000	Worker Compensation	\$5,365	\$3,534	\$3,581	\$47
				\$3,582		
To:	2468-3150-001-413000	Overtime	\$102,173	\$2,372	\$259	\$2,361
	2468-3150-001-422000	FICA County Share	\$7,815	\$184	\$18	\$202
	2468-3150-001-423000	Retirement County Share	\$11,239	\$1,026	(\$714)	\$311
				\$3,582		

Issue: Accounts currently have negative balances.

Solution: To cover the negative balance on the accounts and distribute the remaining funds among the accounts to cover overtime and fringe.

Result: Balanced line items.

- e. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2661-7100-521-432001	Professional Services	\$3,000	\$480	\$1950	\$1470
To:	2661-7100-521-441001	Telephone	\$3,000	\$480	\$245	\$725

Issue: Funds available in the account cannot cover cost needed to continue operation of service through to the end of budget year.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in both mentioned line items which will allow for continuation of rural transit service.

- f. Discussion and possible action to approve a budget amendment from funds available by increasing the expenditure budget in the amount of \$4,449.60 from the U.S. Department of Justice in accordance with Texas Local Government Code, Section 111.0706 (Special Budget for Grant or Aid Money); and any other matters incident thereto. No financial impact to the general fund. **[Fund 2202][Requested by Harold DeVally, Constable Pct. 4]**

From:	Revenue Account Number	Rev. Account Name	Amount
	2202-259700	Fund Balance	\$4,449.60
To:	Expenditure Account Number	Exp. Account Name	Amount
	2202-3170-001-457006	Law Enforcement Other	\$4,449.60

Issue: Proceeds from equitable shared funds from the U.S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body. These funds will be used to cover a one time payment for one year GPS service fee effective July 13,2018.

Solution: Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

7. Building Maintenance

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1100-001-461000	Materials & Supplies	\$85,300	\$9,500	\$37,919.28	\$28,419.28
To:	1001-1100-001-443000-205	Rio Bravo Center	\$2,500	\$4,000	\$725.76	\$4,725.76
	1001-1100-001-462605	Fuel & Lubricants	\$25,300	\$5,500	\$5,310.52	\$10,810.52
				\$9,500		

Issue: Funds are needed in the account to cover expenses for the remainder of the fiscal year. Fire alarm deficiency repairs to Rio Bravo Center.

Solution: Repair deficiencies is important to the proper operation of the life-safety system.

Result: Transfer will cover expenses for the remainder of the fiscal year.

8. Civil Legal Division

- a. Discussion and possible action to approve a Non-Financial Memorandum of Understanding (MOU) between Texas A&M International University (TAMIU) and Webb County to provide Criminal Justice and Sociology students credit by completing 160 hours of internship work with Webb County. The term of the MOU will be for the scholastic year 2018-2019, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.
- b. Discussion and possible action to approve an annual (July 14, 2018 through July 13, 2019) GPS hardware and monitoring system agreement between Novastar Communications and Webb County for Constable Precinct 4 at a cost of Four Thousand Four Hundred Forty Nine Dollars and Sixty Cents (\$4,449.60), and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Harold Devally, Constable Pct. 4; Account #2202-3170-001-457006 (Law Enforcement-Other)]**

- c. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (U.I.S.D.) and Webb County Head Start-Early Head Start Program at Prada Elementary. This MOU establishes the terms and conditions under which U.I.S.D. and Webb County Head Start will share in the operation and monitoring of two (2) full day pre-kindergarten classrooms at a yearly cost of Fifty Thousand Dollars (\$50,000.00) to be paid by Webb County Head Start. The term of the MOU shall be for a period of 5 scholastic calendar years beginning with the 2018-2019 school year through the 2022-2023 school years and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #2357-5200-531-463-701-820 (Support Assistance-UISD)]**

- d. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (U.I.S.D.) and Webb County Head Start-Early Head Start Program at Arndt Elementary. This MOU establishes the terms and conditions under which U.I.S.D. and Webb County Head Start will share in the operation and monitoring of two (2) full day pre-kindergarten classrooms at a yearly cost of Fifty Thousand Dollars (\$50,000.00) to be paid by Webb County Head Start. The term of the MOU shall be for a period of 5 scholastic calendar years beginning with the 2018-2019 school year through the 2022-2023 school years and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #2357-5200-531-463-701-820 (Support Assistance-UISD)]**

- e. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (UISD) and Webb County Head Start. This MOU establishes the terms and conditions under which UISD And Webb County Head Start will relocate Head Start campus facilities in case of an emergency. The term of the MOU shall be for a period of one (1) year beginning when the MOU is fully executed and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start]**

- f. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between the Webb County Community Action Agency (C.A.A.) and LHCT Training Center, to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing July 2, 2018 thru July 1, 2020, in order to provide for and help facilitate low income citizen/student program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizens/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by providing qualified applicants financial assistance in an amount not to exceed \$5,000.00 per individual, to be paid by Webb County to LHCT

Training Center, subject to annual budgetary appropriation, and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Javier Ramirez, Director, Webb County Community Action Agency (C.A.A.) Funding Source Account #2368-5170-521-457008-010 - CSBG Grant Transition Out of Poverty Case Management Program]**

- g. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between the Webb County Community Action Agency (C.A.A.) and Brightwood College, to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing July 2, 2018 thru July 1, 2020, in order to provide for and help facilitate low income citizen/student program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizens/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by providing qualified applicants financial assistance in an amount not to exceed \$5,000.00 per individual, to be paid by Webb County to Brightwood College, subject to annual budgetary appropriation, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Javier Ramirez, Director, Webb County Community Action Agency (C.A.A.) Funding Source Account#2368-5170-521-457008-010 - CSBG Grant Transition Out of Poverty Case Management Program]**
- h. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between the Webb County Community Action Agency (C.A.A.) and Laredo Community College's (L.C.C.'s) Fort McIntosh Campus and South Campus, to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing July 2, 2018 thru July 1, 2020, to provide for and help facilitate low income citizen/student program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizens/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by providing qualified applicants financial assistance in an amount not to exceed \$5,000.00 per individual, to be paid by Webb County to L.C.C., subject to annual budgetary appropriation, and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Javier Ramirez, Director, Webb County Community Action Agency (C.A.A.) Funding Source Account #2368-5170-521-457008-010 - CSBG Grant Transition Out of Poverty Case Management Program]**
- i. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between the Webb County Community Action Agency (W.C.C.A.A.) and Laredo Beauty College, Inc., to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing July 2, 2018 through July 1, 2020, in order to provide for and help facilitate low income citizen/student

program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizen/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by providing qualified applicants financial assistance in an amount not to exceed Five Thousand Dollars (\$5,000.00) per individual, to be paid by Webb County to Laredo Beauty College, subject to annual budgetary appropriation, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Javier Ramirez, Director, Webb County Community Action Agency; Account #2368-5170-521-457008-010 (CSBG Grant Transition Out of Poverty Case Management Program)]**

9. Commissioners Court Administrator

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1010-001-458000	Administrative Travel	\$5,000	\$1,000	\$2,967.43	\$1,967.43
	1001-1010-001-456205	Training & Education	\$5,000	\$1,000	\$2,820.00	\$1,820.00
				\$2,000		
To:	1001-1010-001-461000	Materials & Supplies	\$7,500	\$2,000	\$1,910.41	\$3,910.41

Issue: Needing to update computer equipment and software for an amount not to exceed \$2,000.00

Solution: Transfer funds to materials & supplies line item to process requisition.

Result: Sufficient funds necessary for purchase of updated computer equipment and software.

10. Community Action Agency

- a. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215). Election will be held on Thursday, June 28, 2018 for a Representative and Alternate for the Area-III- El Cuatro in the Senior Citizen Home, 700 Juarez from 9:00 a.m. till 5:00 p.m.

Issue: To hold Election to fill current vacancy for Representative and Alternate

for Area III- El Cuatro.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215.

Result: Once the Election is held CAA will comply with the Texas Administrative Code Rule 5.215.

- b. Discussion and possible action to accept Amendment Number 2 to Contract #61180002873 to the Program Year 2018 Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA). This Amendment is to accept the Third Allocation for the Program Year - 2018- Contract start date from January 01, 2018 through December 31, 2018 in the amount of TWO HUNDRED NINETY TWO THOUSAND FIVE HUNDRED SIXTY SEVEN (\$292,567.00) This Amendment will increase funding from (\$264,903.00) to (\$557,470.00) and authorizing the County Judge to sign all relevant documents. This action will not have an impact on the General Fund. **[Grant Account #2368-5170-330300]**

Issue: Approve Amendment # 2 for the CSBG Block Grant from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2018. This Amendment Number # 2 will increase funding to the grant award total is \$557,470.00 to be spent from January 1, 2018 through December 31, 2018.

Solution: The Community Services Block Grant Program (CSBG) provides support services to eligible elderly, disabled and low income residents of Webb County.

Result: The support services are intended to assist eligible Webb County residents to transition out of poverty.

- c. Discussion and possible action to approve Amendment No. 6 Contract #58170002607 to the Program Year 2017 - Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA). This Amendment Number 6 will increase the PY-2017 -Contract start date January 01, 2017 through June 30, 2018 in the amount of SEVEN THOUSAND FOUR HUNDRED SEVENTY SEVEN (\$7,477.00). This Amendment will increase funding from (\$1,293,910.00) to (\$1,301,387.00) and authorizing the County Judge to sign all relevant documents. This action will not have an impact on the General Fund. Account #2362-5150-330300.

Issue: Approve amendment No. 6 will increase contract funding to the CEAP Program from Texas Department of Housing and Community Affairs for Program Year 2017 through June 30, 2018.

Solution: The Comprehensive Energy Assistance Program from (CEAP) provides direct client services to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents up to 8 highest remaining calendar months of energy consumption. The CEAP allocation for this contract is for twelve months.

- d. Discussion and possible action approve Amendment No.1 Contract Number #58180002804 to the Program Year 2018- Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA). This amendment will increase the PY-2018-Contract start date January 01, 2018 through December 31, 2018 in the amount of FIVE HUNDRED AND FIFTY THOUSAND FIVE HUNDRED AND ELEVEN (\$550,511.00) This Amendment will increase funding from (\$1,144,925.00) to (\$1,695,436.00) and authorizing the County Judge to sign all relevant documents. This action will not have an impact on the General Fund. Grant Account # 2362-5150-3303000.

Issue: Approve Amendment Number 1 for the CEAP Program from Texas Department of Housing and Community Affairs for Program Year 2018.

Solution: The Comprehensive Energy Assistance Program provides direct client services to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents up to 8 highest remaining calendar months of energy consumption. The CEAP allocation for this contract is for twelve months.

11. Honorable Rudy Rodriguez, Constable Pct. 1

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1370-001-443000-035	Repairs & Maint. Equip.	\$500	\$500	\$500	\$0
	1001-1370-001-464005	Books & Subscriptions	\$500	\$500	\$500	\$0
	1001-1370-001-464010	Dues & Memberships	\$500	\$500	\$500	\$0
	1001-1370-001-456005	Postage & Courier	\$500	\$500	\$500	\$0
				\$2,000		

To:	1001-1370-001-458000	Administrative Travel	\$1,000	\$2,000	\$56.97	\$2,056.97
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Issue: Projected shortfall in Administrative Travel.

Solution: Transfer of funds.

Result: Balanced budget.

- b. Discussion with possible action to retire Canine (K-9) "Jager", a male Malinois Belgian in color black and brown due to age and other health conditions and to approve the adoption and rehoming of said K-9 by a Constable Pct. 1 Deputy; and any other matters incident thereto.

Issue: K-9 Jager is need of retirement due to age and health condition.

Solution: Retirement of K-9 and allowing adoption by law enforcement officer.

Result: Successful retirement and rehoming with law enforcement officer.

- c. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3150-001-443000-035	Repairs & Maint. Equip.	\$425	\$192	\$192	\$0
	1001-3150-001-464005	Books & Subscriptions	\$1,275	\$595	\$595	\$0
	1001-3150-001-464010	Dues & Memberships	\$1,500	\$650	\$680	\$30
	1001-3150-001-461000	Materials & Supplies	\$7,000	\$7,396	\$7,396	\$0
				\$8,833		
To:	1001-3150-001-443000-075	Repairs & Maint. Vehicles	\$30,000	\$4,979	\$1,044	\$6,023
	1001-3150-001-456305	Uniforms	\$18,000	\$3,854	\$411	\$4,265
				\$8,833		

Issue: Some line items will result in a deficit if transfers are not made.

Solution: Transfer of funds.

Result: Balanced line items.

12. Honorable Mike Villarreal, Constable Pct. 2

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3180-001-461000	Materials & Supplies	\$7,500	\$2,000	\$4,037.17	\$2,037.17
To:	1001-3180-001-462605	Fuel & Lubricant	\$20,000	\$2,000	\$1,116.37	\$3,116.37

Issue: Fuel & Lubricants funds have been depleted and require a line item transfer to continue daily operations.

Solution: Process line item transfer to pay vendor and have enough funds until the end of the fiscal year.

Result: Department will be able to conduct daily operations.

13. Honorable Marco Montemayor, County Attorney

- a. Discussion and possible action to approve invoices in the amount of \$8,975.00 from Juris Medicus for expert review of medical records and preparation of narrative report and Counter-Affidavits by Dr. Robert Johnson, orthopedic surgeon, in defense of the matter of Alma Duarte and Jennifer Duarte v. Webb County and LMS Material Supply, Inc., Cause number 2017CVA001651 D2, pending in the 111th Judicial District Court of Webb County. **[Account #1001-1180-001-4520-07 (Funding source is Claims Paid)]**

14. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for June 5, 7, and 11, 2018

15. Honorable Isidro Alaniz, District Attorney

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2260-001-432001	Professional Services	\$7,500	\$1,500	\$2,881.00	\$1,381
	1001-2260-001-464005	Books & Subscriptions	\$15,000	\$4,062	\$4,062.00	\$-0-
				\$5,562		

To:	1001-2260-001-456005	Postage & Courier Service	\$1,000	\$600	\$46.00	\$646
	1001-2260-001-461000	Materials & Supplies	\$25,000	\$2,516	\$17.00	\$2,533
	1001-2260-001-443000-075	Repairs & Maint. Vehicles	\$6,300	\$2,446	\$4.00	\$2,450
				\$5,562		

Issue: The District Attorney's Office is projecting additional expenditures for the remainder of the fiscal year under the following accounts: Postage, Materials & Supplies and Repairs & Maintenance Vehicles.

Solution: Create a line item transfer.

Result: The accounts will have funds to cover the projected expenditures.

16. Economic Development

- a. Discussion and possible action to initiate Application process for State- R- 2018-WEBB CO- 0046 for Webb County Community Action Agency to the State of Texas through eGrant (TxDOT website), in the amount of TWO HUNDRED EIGHTY NINE THOUSAND TWO HUNDRED SEVENTY THREE DOLLARS (\$289, 273.00) with a County Match of FORTY FIVE THOUSAND ONE HUNDRED DOLLARS (\$45,100.00) acting through the Texas Department of Transportation wherein Webb County El Aguila Rural transit will be applying by meeting desired deadlines. All required documentation has been sent for review to the Economic Development Department and the solicitation is compliant with the Webb County SPOC procedures. **[Account #2661-5150-337800 - Revenue Matching Funds]**

Issue: El Aguila is a grant funded agency.

Solution: Federal budget will increase and therefore be able to operate by continuing services to assist the rural areas of Webb County with transportation services.

Result: Continuation of services throughout the rural areas of Webb County.

- b. Discussion and possible action to initiate application process for Section 5311 (VM) Vehicle Miles Amendment for Webb County Community Action Agency to the State of Texas through eGrants (Tx DOT website) in the amount of EIGHTY THOUSAND EIGHT HUNDRED SIXTY DOLLARS (\$80,860.00) with a County Match of FORTY FIVE THOUSAND ONE HUNDRED DOLLARS (\$45,100.00) acting through the Texas Department of Transportation wherein Webb County El Aguila Rural Transit will be applying by meeting desired deadlines. All required

documentation has been sent for review to the Economic Development Department and the solicitation is compliant with the Webb County SPOC procedures. **[Account #2661-5150-337800- Revenue Matching Funds]**

Issue: El Aguila is a grant funded agency.

Solution: Federal budget will increase and therefore be able to operate by continuing services to assist the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County.

17. Fire Suppression & EMS Services

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-470000	Capital Outlay	\$30,000	\$2,552	\$30,000	\$27,448
To:	1001-3140-001-461000	Materials & Supplies	\$6,800	\$2,552	\$2,127	\$4,679

Issue: Purchase of personal protective equipment does not meet Capital Outlay equipment threshold of \$5000. Items must be purchased with Materials & Supplies line item. This line item does not have sufficient funds.

Solution: Transfer funds from Capital outlay to materials and supplies to complete purchase of necessary personal protective gear.

Result: Equipped personnel that meet Texas Commission on Fire Protection requirements.

18. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
978, 1106, 1799, 1913	Part Time Substitute	\$8.73	20
1931	Education Assistant	\$16.95	20
2557	Early Head Start Home Visitor	\$10.85	26
1613, 1614	Child Care Partnership Teacher Floater	\$9.25	26

- b. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2524	Child Care Partnership Family Service Worker	\$16.11
To:	2018	Head Start Family Service Worker	\$16.62
To Fill:	2524	Child Care Partnership Family Service Worker	\$16.11

19. Juvenile Probation Department

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve	\$ -0-	\$21,000	\$45,844.00	\$ -0-
	1001-1130-001-431007-005	Operational Reserve		\$24,844		
				\$45,844		
To:	1001-2450-001-443000-020	Repair & Maint. - Bldg.	\$22,100	\$18,000	\$6,119.05	\$24,119.05
	1001-2450-001-442001	Laundry & Linen	\$1,275	\$3,000	\$986.50	\$3,986.50
	1001-2450-001-410000	Payroll	\$2,500,232	\$24,844	\$807,619.09	\$832,463.09
				\$45,844		

Issue: Line item transfers needed to cover projected expenses and avoid shortfalls.

Solution: Approve line item transfer.

Result: Transfer will cover expenses.

20. Public Defender

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2280-001-461000	Materials & Supplies	\$22,950	\$2,500	\$13,509.31	\$11,009.31
To:	1001-2280-001-464005	Books & Subscriptions	\$8,650	\$2,500	\$1,309.38	\$3,809.38

Issue: The Books & Subscriptions account currently has \$1,309.38; however, extra monies are needed to cover future expenses from this account.

Solution: The transfer of funds will allow us to cover necessary expenses.

Result: The transfer of these funds will allow for our department to cover future expenses.

21. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals (RFPs), for the following contracts:

RFP 2018-005 - 3 year contract for Drug Court Out Patient Treatment Provider

RFP 2018-006 - 3 year contract for Aftercare Substance Abuse Treatment

RFP 2018-007 - 3 year contract for Treatment Alternative to Incarceration Program (TAIP)

Issue: The dollar amount of these proposed contracts require Webb County to follow a competitive sealed bid process.

Solution: Solicit request for proposals (RFPs)

Result: Compliance of State Grants Requirements.

22. Road & Bridge

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within Road & Bridge fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-443000-045	Repair & Maint. Bridges	\$76,500	\$15,000	\$36,321.56	\$21,321.56
	2007-7150-001-462605	Fuel & Lubricants	\$336,000	\$15,000	\$170,122.46	\$155,122.46
				\$30,000		
To:	2007-7150-001-443000-035	Repair & Maint. Equip.	\$95,000	\$30,000	\$629.24	\$30,629.24

Issue: Additional funds are needed to cover scheduled and projected expenses.

Solution: Request a line item transfer.

Result: Ensure funding for the remainder of the Fiscal Year.

23. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-458000	Administrative Travel	\$20,000	\$3,000	\$10,575	\$7,575
	1001-4070-001-458000	Administrative Travel	\$15,000	\$3,630	\$14,654	\$15,337
	1001-4070-001-458040	Special Travel	\$50,000	\$3,500	\$15,337	\$11,837
				\$10,130		
To:	1001-4070-001-461000	Materials & Supplies	\$40,000	\$6,000	\$1,074	\$7,074
	1001-3010-001-461040	Dues & Memberships	\$425	\$1,630	\$270	\$1,900
	1001-4070-001-443000-035	Repair & Maint. Equip.	\$45,000	\$2,500	\$4,674	\$7,174
				\$10,130		

Issue: A line item transfer is needed to pay for certain pending requisitions for the jail and for required membership dues for training division personnel.

Solution: Request a needed line item transfer.

Result: Jail requisitions will be paid; training division personnel will be able to conduct their duties and functions.

24. Veteran's Service Office

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-5410-001-458000	Administrative Travel	\$3,500	\$220	\$3,045.04	\$2825.04
	1001-5410-001-460105	Minor Tools & Apparatus	\$100	\$90	\$100.00	\$10.00
	1001-5410-001-464010	Dues & Memberships	\$200	\$190	\$200.00	\$10.00
				\$500		
To:	1001-5410-001-458010	Local Mileage	\$100	\$500	\$23.70	\$523.70

Issue: Most of the funds in account #1001-5410-001-458010 have been exhausted due to an increase of outreach performed by the Veterans Service Office.

Solution: Approval of the line item transfer will allocate the funds to cover local mileage expenses for employees performing outreach.

Result: Veterans Service Office should have enough funds to perform more outreach with local veteran group entities.

25. Water Utilities

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the Water Utility funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7050-001-443000-105	Repair & Maint. Water lines	\$51,000	\$8,500	\$29,862	\$21,362
	7200-7080-001-441405	Landfill Fees	\$34,000	\$13,000	\$13,140	\$140
				\$21,500		
To:	7200-7060-001-443000-035	Repair & Maint. Equip.	\$ 25,550	\$4,000	\$8,802	\$12,802
	7200-7050-001-444500	Equipment Rental	\$8,500	\$4,500	\$4,051	\$8,551
	7200-7080-001-443000-035	Repair & Maint. Equip.	\$85,500	\$13,000	\$978	\$13,978
				\$21,500		

Issue: Additional unforeseen expenses related to emergency issue have resulted in needed repair and equipment rental. Colorado Acres Dispenser service repair. Pump rental for raw water delivery to plant for treatment purposes. Sewer pump repair for continued operation of collection system lift stations.

Solution: Transfer funds for line items we have been able to save funds in changes made to operations.

Result: Complete needed repair and rental service.

REGULAR AGENDA

Honorable Rebecca Palomo, 341st District Court Judge

26. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2030-001-461000	Materials & Supplies	\$10000	\$600	\$5600.54	\$5000.54
From:	1001-2030-001-464010	Dues & Memberships	\$895	\$595	\$895.00	\$300.00
From:	1001-2030-001-456005	Postage & Courier Service	\$1645	\$700	\$1167.83	\$467.83
				\$1,895		
To:	1001-2030-001-443000-035	Repairs & Maint. Equip.	\$4250	\$1,000	\$215.62	\$1215.62
To:	1001-2030-001-458000	Administrative Travel	\$10,000	\$895	\$1864.57	\$2759.57
				\$1,895		

Issue: Increase budget to cover current and future expenditures.

Solution: Approve line item request.

Result: There will be sufficient funds in the accounts.

Human Resources

27. Discussion and possible action to review the final list of qualified applicants for the Risk Management Director position and to schedule interviews and/or select a candidate now, set the salary; and any other matters incident thereto. (Contingent on successful pre-employment process). **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.017(A)(B) (Consultation with Attorney) and Section 551.075 (Personnel Matters)]**

Civil Legal Division

28. Status report and discussion with possible action regarding the findings and recommendations issued by the Webb County Civil Service Commission on June 21, 2018 in relation to the grievance filed by employee #7140, slot #2811 against Margarita Ibarra, Webb County Clerk, and authorizing the County Judge to sign any relevant documents, and any other matters incident thereto.

[Executive session is requested pursuant to §551.074 (Personnel Matters) Texas Government Code] [Co-sponsored by Alexandra Colessides, Civil Legal Division Director and Ernesto Guajardo, Human Resources Director]

29. Status report and with discussion and possible action regarding the findings and recommendations issued by the Webb County Civil Service Commission on June 21, 2018 in relation to the grievance filed by employee #010462, slot #0315 against Margarita Ibarra, Webb County Clerk, and authorizing the County Judge to sign any relevant documents; and any other matters incident thereto.
[Executive session is requested pursuant to §551.074 (Personnel Matters) Texas Government Code] [Co-sponsored by Alexandra Colessides, Civil Legal Division Director and Ernesto Guajardo, Human Resources Director]

Engineer

30. Discussion and possible action to approve a change order in the construction contract of the Webb County Fire Station (Los Botines) between Webb County and Hydroworks, Inc., for the installation of an On-site Sewage Facility at a cost of Twenty-Eight Thousand Four Hundred Twenty Three Dollars and Thirty Three Cents (\$28,423.33), with additional action to process a line item transfer from Accounts #1001-1130-001-431007-010 (\$13,423.33) and #1001-3140-001-431009 (\$15,000), and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-470000]**

Issue: Soil contains large amounts of clay which will not work well with a conventional Septic System. The General Contractor's allowance for wastewater disposal was exceeded.

Solution: An anaerobic sprinkler system will have to be installed in order to work well with clay materials.

Result: Proceed with project.

Planning

31. Discussion and possible action to approve a temporary increase in the weekly work hours of a current temporary part-time employee to authorize said position to work as a temporary full-time position (without benefits) as needed to off-set increased demands for public services triggered by the absence a regular full-time employee out on "leave-without-pay" under the Family Medical Leave Act (FMLA). Funding to be provided through the payroll savings of the Administrative Assistant (Slot #1292) currently out on "leave-without-pay" status. Said action is effective immediately and will revert upon the return of the Administrative Assistant to regular, full-time duty.

Issue: A department staff member is currently out on leave-without-pay under FMLA causing a critical disruption and backlog of office and administrative functions.

Solution: Allow the current part-time employee to work full-time temporarily as needed to off-set the public service demands until such time as the regular, full-time staff member returns to regular, full-time duty.

Result: If approved, the increased workloads and interruptions to departmental operations prompted by the absence of the Administrative Assistant will be lessened without additional financial burden.

Purchasing

32. Discussion and possible action to approve an order and resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Government Capital Corporation and Webb County for the purpose of financing law enforcement equipment and heavy equipment with a proposed financing term of Five (5) annual payments of \$304,460.48 at an interest rate of 3.877%, with first annual payment due 12 months after signing; and authorizing the Civil/Legal division to prepare and finalize all related documents with final authorization from the County Judge; and any other matters incident thereto. **[Requested by Commissioners Court]**

Description	Qty.	Cost
Marked & Unmarked Police Packages	20	\$557,743.22
Mobile Radios APX 8500	17	\$114,006.25
120M2 Motor Graders - Caterpillar	2	\$557,137.42
John Deere Tractor w/cutter and loader (JD5100 E & JD 5075M Utility	2	\$131,226.54
Total Equipment Cost:		\$1,360,113.43

Issue: Commissioners Court authorized the Purchasing Agent to secure a financing option to purchase the necessary law enforcement equipment for 20 leased units for Sheriff and Constable Offices and Heavy Equipment.

Solution: Approve the recommended financing option being provided by Government Capital Corporation for law enforcement equipment and heavy equipment for Road and Bridge Department.

Result: Proceed with final purchase orders to outfit all 20 units and to purchase the motor graders and tractors required for Road and Bridge.

33. Discussion and possible action to authorize the purchase of two (2) 2017 Caterpillar Motor Graders - 120M2 with a 5 year warranty from Holt Texas Ltd., DBA Holt CAT, for Road and Bridge operations, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program Texas Buy-Board # 424-13 in the amount of \$557,137.42 **[Requested by Jose Luis Neira, Road & Bridge Director; Account #2007-7150-001-470000 (Capital Outlay)]**

Issue: Motor graders are needed for Road and Bridge operation. Previous leased units were returned to Holt Cat. End of lease.

Solution: Purchase 2 motor graders. Funding will be provided through a finance contract with Government Capital Corporation. Cost of graders will be paid in 5 annual payments.

Results: Obtain the needed equipment to run operation.

34. Discussion and possible action to authorize the purchase of law enforcement equipment for twenty (20) leased vehicles for the Webb County Sheriff and Constables from Fleet Safety, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program Texas Buy-Board # 524-17 in the amount of \$557,743.22. **[Requested by Commissioners Court; Accounts #1001-3010-001-470000, #1001-3150-001-470000, #1001-3160-001-470000, #1001-3170-001-470000 and #1001-3180-001-470000]**

Issue: 20 leased units designated for law enforcement use require police package equipment.

Solution: Consider approval of equipment required for law enforcement use.

Result: Obtain the needed equipment to run law enforcement operations.

35. Discussion and possible action to authorize the purchase of one (1) John Deere 5075M Utility Tractor with cutter and loader and one (1) John Deere 5100E Utility Tractor with Flex wing /cutter and loader from Deere and Company, for Road and Bridge operations, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program Texas Buy-Board # 529-17 in the amount of \$131,226.54. **[Requested by Jose Luis Neira, Road & Bridge Director; Account #2007-7150-001-470000 Capital Outlay]**

Issue: Tractors are needed for Road and Bridge operation. Currently a John Deere tractor will be expiring in July so a replacement will be needed to continue with maintenance.

Solution: Purchase 2 John Deere Tractors. Funding will be provided through a finance contract with Government Capital Corporation. Cost of Tractors will be paid in 5 annual payments.

Result: Obtain the needed equipment to run operation.

36. Discussion and possible action to authorize the purchase of Seventeen (17) APX8500 All Band MP Mobile radios from Motorola Solutions, Inc. for the Webb County Sheriff and Constables, pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program HGAC #RA05-17 in the amount of \$114,006.25. **[Requested by Commissioners Court; Multiple Capital Outlay accounts]**

Issue: Radios are needed for law enforcement communication for new leased units.

Solution: Purchase APX 8500 model for law enforcement use. Funding will be provided through a finance contract with Government Capital Corporation.

Result: Obtain the needed equipment to run law enforcement operations.

Honorable Rudy Rodriguez, Constable Pct. 1

37. Discussion and possible action to provide additional funding for Fuel & Lubricant line item in the amount of \$7,500; and any other matters incident thereto.

Issue: Account for Fuel & Lube has a negative balance and need additional funds to carry department until the end of fiscal year.

Solution: Provide additional funds so line item can be positive and add funds till end of fiscal year.

Result: Fuel & Lube line item will have enough funds so department can operate accordingly.

Honorable Norma Farabough, Tax-Assessor- Collector

38. Discussion and possible action to approve a resolution to impose an additional penalty for collection costs on ad valorem taxes that were due on or after June 1st and remain delinquent on August 1st, 2018, and all subsequent years, by the attorneys contracted to collect for Webb County and all other taxing entities for which Webb County collects ad valorem taxes, and authorizing the County Judge to sign all relevant documents.

Issue: Pursuant to Section 33.08 of the Texas Property Tax Code, official action by the governing body must be taken in order to collect attorney's fees for ad valorem tax accounts that have the Split Payment Option and remain delinquent on August 1st.

Solution: Approve and sign the resolution.

Result: The County will be compliant with state law and be able to impose the additional penalty of attorney's fees.

Commissioners Court Administrator

39. Discussion and possible action to authorize the purchase of an advertisement in the ByGeorge Magazine to promote tourism in Webb County during the Washington's Birthday Celebration festivities in the amount of \$2,395. The Webb County Commissioners Court would be featured on said advertisement.
[Account #1001-1310-001-45400]
40. Discussion and possible action to amend the contractual agreement for rental of the community centers owned by Webb County to include the reconsideration of the hours of operation, deposits for clean-up and damages and rental fees for the use of the facilities' chairs and tables; and any other matters incident thereto.

Honorable John C. Galo, Webb County Commissioner Pct. 3

41. Status report from county staff regarding current progress and timeline for completion of the following pending county projects; with discussion and possible action; and any other matters incident thereto:

Fernando Salinas Community Center
Espejo Gates/Mines Road Project
Elevator replacements
ADA- compliance items
Parking lots on county properties
HEB- TX-Mex Building
Fire Station Septic System
ROW acquisitions
Colorado Acres
Law Library

Presentations

42. Recognition of local high school seniors who were selected to receive \$250 merit based scholarships on behalf of Commissioner Jesse Gonzalez and the Giving Tree of South Texas Foundation. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

43. **Communications**

44. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 22nd DAY OF JUNE, 2018

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

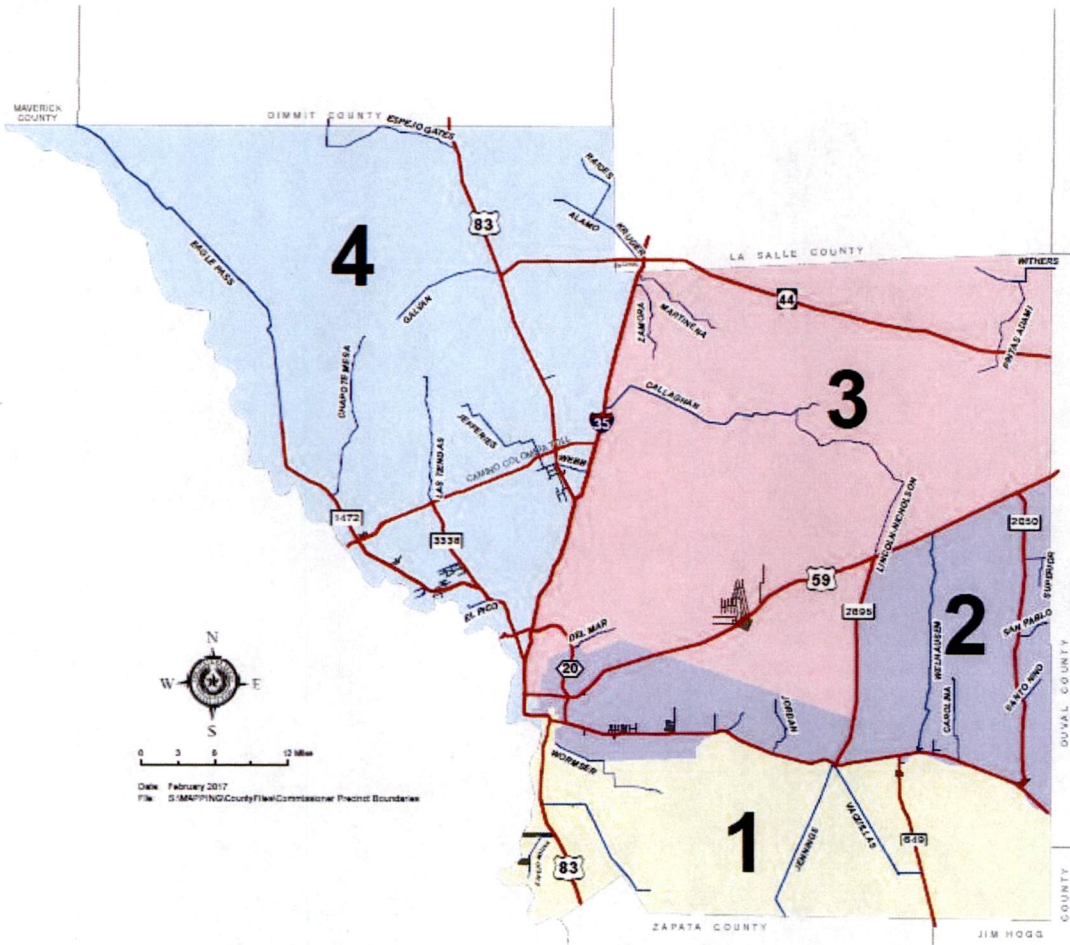
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 22nd day of June, 2018 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS 22nd DAY OF JUNE, 2018

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Brigette Garay, Co-Chief Deputy
For: Margie Ramirez-Ibarra, County Clerk





COUNTY COMMISSIONERS		
	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Jaime A. Canales	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries