

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

Monday, July 9, 2018 at 9:00 AM
(Approved DATE)

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 5th day of July 2018. Present also were Ms. Kassandra L. Cavazos, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. **Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Cmr. Galo mentioned that Cmr. Canales will be arriving late.

2. **Pledge of Allegiance/Invocation**

3. **Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources); and any other matters incident thereto.**

Treasurer's Office, Mr. Sergio Ramirez presented the Recap of Checks, Ratification of Checks, and Payroll for June 29, 2018.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

HR Director, Mr. Ernesto Guajardo presented the Wage and Pay Scale Budget Amendments Report from 06/25/18 to 07/06/18.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve the budget amendments

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

9:07 a.m. - Cmr. Canales present.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Honorable Monica Notzon, 111th District Court Judge**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2020-001-432001	Professional Services	\$5,000	\$1,200	\$1,772.00	\$572.00
To:	1001-2020-001-461000	Materials & Supplies	\$10,000	\$1,200	\$-134.86	\$1,065.14

Issue: Funds in the Materials & Supplies account have been depleted, an unforeseen expense has put this account in the negative.

Solution: Transfer funds to cover the negative amount and the expenses for the remainder of the fiscal year.

Result: The funds will cover any current and future expenditures for the remainder of the fiscal year.

6. Honorable Oscar Hale, 406th District Court Judge

- a. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2300-001-451147-025	Jurors-Other Expenses -CCL1	\$2,500	\$1,000	\$2,500	\$1,500.00
	1001-2300-001-451147-030	Jurors-Other Expenses -CCL2	\$2,500	\$1,000	\$2,400	\$1,400.00
				\$2,000		
To:	1001-2300-001-451147-020	Jurors-Other Expenses -406th	\$5,000	\$2,000	\$386.37	\$2,386.37

Issue: Allocated funds are about to be exhausted due to expenses incurred during first term of grand jury meetings and to the department presiding over several criminal and civil jury trials. Additional funds are necessary to cover the expenses of jury trials and the second term of grand jury meetings expected to be held during the last trimester of FY 2017-2018.

Solution: Allocate additional funds from the County Court at Law No. 1 and No.2 Jurors-Other Expenses accounts.

Result: The department will be able to cover expenses which will be incurred during the second term of grand jury meetings and jury trials expected to be held during the last trimester of FY 2017-2018.

7. Auditor

- a. Discussion and possible action to approve a budget amendment to create a Special Revenue Fund for the Veteran's Museum capital project, and to approve the transfer of \$492,047.92 held in the General Fund Account #1001-259550 Committed for Veteran's Museum.

Issue: The Veteran's Museum capital project needs funding for this project.

Solution: The Veteran's Museum capital project will have available monies to

fund this project.

Result: The Veteran's Museum capital project will have the funds available.

- b. **Discussion and possible action to approve the following budget amendments to transfer interest income to capital outlay by series:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3055-259700	Interest Income Series 2010	\$0	\$4,118.45	\$4,118.45	\$0
	3065-259700	Interest Income Series 2003	\$0	\$1,124.08	\$1,124.08	\$0
	3095-259700	Interest Income Series 2006	\$0	\$7,737.55	\$7,737.55	\$0
	3200-259700	Interest Income Series 2010	\$0	\$89,441.59	\$89,441.59	\$0
				\$102,421.67		
To:	3050-7380-001-470000	Capital Outlay Series 2010	\$450,000	\$4,118.45	\$38,251.77	\$42,370.22
	3075-7380-001-470000	Capital Outlay Series 2003	\$0	\$1,124.08	\$140.28	\$1,264.36
	3115-7380-001-470000	Capital Outlay Series 2006	\$1,800,000	\$7,737.55	\$545,200.78	\$552,938.33
	3190-7220-001-470000	Capital Outlay Series 2013	\$1,000,000	\$89,441.59	\$25,142.79	\$114,584.38
				\$102,421.67		

Issue: Increase budget to cover current and future expenditures for the bond series capital outlay.

Solution: Appropriate expenditures to be used for the purpose of capital outlay.

Result: The capital outlay accounts will have the available funds for the projects.

- c. **Discussion and possible action to approve the budget amendments (line item transfers) to reflect the approved budget by the Juvenile Board and Auditor's Board of District Judges:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-005	Oper. Reserve Payroll		\$18,276.58	\$293,459.69	\$275,183.11
				\$18,276.58		
To:	1001-1260-001-410000	Payroll Cost	\$1,422,366.	\$14,699.13	\$525,657.79	\$540,356.92
	1001-2450-001-410000	Payroll Cost	\$2,500,232.	\$3,577.45	\$807,619.09	\$811,196.54
				\$18,276.58		

Issue: To reflect the approved budget by the Juvenile Board and Auditor's Board of District Judges.

Solution: The departments will have the available funds.

Result: The funds will be available.

- d. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds. [Requested by Community Action Agency - El Aguila Rural Transportation]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2661-7110-521-462605	Fuel & Lubricants	\$50,000	\$6,000	\$59,090.83	\$53,090.83
To:	2661-7110-521-460105-105	Minor Tools & Apparatus Equip.	\$24,788	\$6,000	\$1,298.50	\$7,298.50

Issue: Funds available in the account cannot cover cost needed to continue operation of service through to the end of the budget year.

Solution: Approve the line transfer.

Result: There will be sufficient funds above mentioned line items which will allow for purchasing of fare boxes and upgrades on cellular communication devices/equipment.

- e. Discussion and possible action to approve the following budget amendments (line item transfers) within Forfeiture funds. [Requested by Mike Villarreal, Constable Pct. 2]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2468-3180-001-425000	Unemployment Tax	\$640.87	\$21	\$46.56	\$25.56
	2468-3180-001-426000	Worker Compensation	\$4,052.20	\$2,667	\$2,726.00	\$59.00
				\$2,688		
To:	2468-3180-001-413000	Overtime	\$77,182.52	\$1,921	\$1,398.50	\$3,319.50
	2468-3180-001-422000	FICA County Share	\$5,904.33	\$148	\$106.89	\$254.89
	2468-3180-001-423000	Retirement County Share	\$8,490.09	\$619	(\$227.12)	\$391.88
				\$2,688		

Issue: Transfer needed to cover any negative balance in the line items.

Solution: Transfer funds from the Unemployment Tax and Workers Compensation Account. Workers Compensation account will have an overage as a result of a rate decrease.

Result: Overage funds will be distributed to accounts where the funds are needed or where they can be utilized.

- f. Discussion and possible action to approve the following budget amendments (line item transfers) within Grant funds. [Requested by Martin Cuellar, Sheriff]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2468-4070-001-426000	Worker Compensation	\$1,164.23	\$779	\$780.43	\$1.43

To:	2468-4070-001-413000	Overtime	\$21,911.82	\$625	(\$550.14)	\$74.86
	2468-4070-001-422000	FICA County Share	\$1,678.25	\$47	(\$40.11)	\$6.89
	2468-4070-001-423000	Retirement County Share	\$2,408.85	\$88	(\$78.44)	\$9.56
	2468-4070-001-425000	Unemployment Tax	\$167.25	\$19	(\$17.68)	\$1.32
				\$779		

Issue: There are surplus balances in certain accounts and negative balances in other ones.

Solution: Seek authorization to transfer surplus funds to cover negative balances.

Result: The budget deficit will be resolved positively.

- g. Discussion and possible action to approve the following budget amendments (line item transfers) within Forfeiture funds. [Requested by Isidro "Chilo" Alaniz, District Attorney]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2160-2260-001-414060	Sick Leave Buy Back	\$45,000	\$18,000	\$18,153	\$153
	2160-2260-001-456305	Uniforms	\$10,500	\$2,000	\$6,270	\$4,270
				\$20,000		
To:	2160-2260-001-412000	Part Time	\$-0-	\$15,000	\$15,313	\$30,313
	2160-2260-001-455501	Drug Free Campaign	\$8,000	\$1,000	\$3,793	\$4,793
	2160-2260-001-460105	Minor Tools & Apparatus	\$-0-	\$4,000	\$5,270	\$9,270
				\$20,000		

Issue: The District Attorney's Office is projecting additional expenditures for the remainder of the fiscal year under the following accounts: Part Time, Drug Free Campaign and Minor Tools & Apparatus.

Solution: Create a line item transfer.

Result: The line item transfer will add sufficient funds to cover the projected expenditures.

- h. Discussion and possible action to approve the following budget amendments (line item transfers) within the Child Welfare fund. [Requested by Juvenile Probation Department]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2909-5050-001-456325	Clothing Allowance	\$2,000	\$2,000	\$2,000	\$-0-
	2909-5050-001-459008	Foster Care	\$550	\$320	\$550	\$230
				\$2,320		
To:	2909-5050-001-454000-030	Advertising Awareness & Activities	\$1,500	\$2,290	\$1,500	\$3,790
	2909-5050-001-432083	Medical/Dental Exams	\$-0-	\$30	\$-0-	\$30
				\$2,320		

Issue: Additional funds are needed to cover expenses.

Solution: Approval of requested line item transfers.

Result: Line item transfers will cover expenditures that need to be reclassified.

- i. **Discussion and possible action to approve the following budget amendment (line item transfer) within Forfeiture funds. [Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2152-3010-001-456305	Uniform	-0-	\$10,000	\$18,000	\$8,000
To:	2152-3010-001-463701	Support Assistance	-0-	\$10,000	-0-	\$10,000

Issue: Domestic violence is a pernicious, complex, pervasive, and deadly social problem throughout the world, including Laredo/Webb County. Casa Misericorida Domestic Violence Shelter is the only shelter provider in the local South Texas area which delivers services to help prevent, mitigate, and disrupt the domestic violence cycle in the local community and, like many non-profits, struggles with limited financial resources to provide an array of often life-saving services to victims of domestic violence and their families.

Solution: Transfer funds to provide support assistance to Casa Misericorida Domestic Violence Shelter.

Result: The community will be provided expanded services with this support assistance. Additional prevention, diversion, and intervention efforts by the domestic violence shelter can provide life-saving services to families in the local community and will help to reduce required high risk, often dangerous, and exceedingly costly intervention and response by member agencies of the local criminal justice system.

- j. **Discussion and possible action to approve the following budget amendments (line item transfers). [Requested by Adrian Cortez, Constable Pct. 3]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2468-3160-001-426000	Unemployment Tax	\$416.56	\$22	\$170.58	\$148.58
	2468-3160-001-256000	Worker Compensation	\$2,633.20	\$1,734	\$2,075.66	\$341.66
				\$1,756		
To:	2468-3160-001-413000	Overtime	\$50,148.65	\$1,180	\$18,288.70	\$19,468.70
	2468-3160-001-422000	FICA County Share	\$3,835.23	\$92	\$1,397.92	\$1489.92
	2468-3160-001-423000	Retirement County Share	\$5,516.31	\$484	\$1,808.75	\$2,292.75
				\$1,756		

Issue: Funds need to be allocated from the Workers Compensation Account as a result of a rate decrease.

Solution: By approving the transfer the allocation will prevent any negative balance as a result of the rate change.

Result: The allocation will prevent any negative balance as a result of the rate

change.

8. Civil Legal Division

- a. **Discussion and possible action to enter into a Twenty Six (26) month (June 09, 2018 through September 30, 2020) lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for two (2) Lexmark XM1242 Copiers at a monthly cost of One Hundred Sixty Eight Dollars and Sixty-Five Cents (\$168.65) for a total amount of Four Thousand Three Hundred Eighty Four Dollars and Ninety Cents (\$4,384.90) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Director, Webb County Head Start; Acct # 2357-5200-531-444500 (Equipment Rental)]**
- b. **Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2018 through May 31, 2019) lease agreement with the City of Laredo regarding lease space located at 2200 Zacatecas Street (Tatangelo Head Start Center), Laredo, Texas at a monthly cost of SIX HUNDRED THIRTY FIVE DOLLARS AND SEVENTY ONE CENTS (\$635.71) and a total cost of SEVEN THOUSAND SIX HUNDRED TWENTY EIGHT DOLLARS AND FIFTY TWO CENTS (\$7,628.52) over the term of the agreement and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100 (Space Rental)]**
- c. **Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2018 through May 31, 2019) lease agreement with the City of Laredo regarding lease space located at 2518 Cedar Ave. (Jesus Garcia Head Start Center), Laredo, Texas at a monthly cost of NINE HUNDRED TWENTY EIGHT DOLLARS (\$928.00) and a total cost of ELEVEN THOUSAND ONE HUNDRED THIRTY SIX DOLLARS (\$11,136.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100 (Space Rental)]**
- d. **Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2018 through May 31, 2019) lease agreement extension with the City of Laredo regarding lease space located at 3501 Eagle Pass Avenue (Villa Alegre Head Start Center), Laredo, Texas at a monthly cost of NINE HUNDRED TWENTY ONE DOLLARS AND FIFTY EIGHT CENTS (\$921.58) and a total cost of ELEVEN THOUSAND FIFTY EIGHT DOLLARS AND NINETY SIX CENTS(\$11,058.96) over the term of the agreement and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100 (Space Rental)]**

- e. Discussion and possible action to approve Webb County Head Start's Application for Special Risk Accident Insurance with Ameritas Life Insurance Corporation for 1,282 participants who are enrolled children in Webb County Head Start/Early Head Start/Child Care Partnership. The term of coverage will be for One (1) year, effective on October 1, 2018 and shall expire on October 1, 2019 at a total cost of SIX THOUSAND FOUR HUNDRED TEN DOLLARS (\$6,410.00), and authorizing the county Judge to sign all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Accounts #'s 2357-5200-531-452001-030; 2361-5200-531-452001-030]**
- f. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between the Webb County Community Action Agency (W.C.C.A.A.) and Holding Institute Community Center, to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing July 2, 2018 through July 1, 2020, in order to provide for and help facilitate low income citizen/student program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizen/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by providing qualified applicants financial assistance in an amount not to exceed Five Thousand Dollars (\$5,000.00) per individual, to be paid by Webb County to Holding Institute Community Center, and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. [Requested by Javier Ramirez, Director, Webb County Community Action Agency; Account #2368-5170-521-457008-010 (CSBG Grant Transition Out of Poverty Case Management Program)]**
- g. Discussion and possible action to contract with The Texas Department of Health and Human Services Commission (HHSC) Meals on Wheels contract for Home Delivered Meals services. Contractor will provide an estimated 68,860 units of which are Title XX Social Service Block Grant/Home Delivered Meals for October 1, 2018 through September 30, 2019 (budget period). The unit rate for each meal is \$4.95, and the approved budget for the budget period is \$340,857.00. There will be no impact to the General Fund. [Requested by Javier Ramirez, Executive Director for C.A.A.; Fund #2371)]**
- h. Discussion and possible action to approve a resolution for the purpose of authorizing and establishing a Governing Authority Resolution Business Organization for The Webb County Community Action Agency – Meals on Wheels program under the Texas Department of Health and Human Services Commission. There will be no impact to the General Fund. [Requested by Javier Ramirez, Executive Director for C.A.A.; Fund 2371]**
- i. Discussion and possible action to authorize Webb County to execute an Order of Acceptance for the dedication of Five (5) Roadway Right-of-Way Easements out of Ranchitos Los Arcos Subdivision for the purpose of acquiring these necessary easements by Webb County to perform road maintenance and improvements to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and to authorize the Webb County Judge to execute all relevant**

documents; and any other matters incident thereto. [Requested by Luis Perez Garcia, Webb County Engineer]

Ranchitos LosArcos

Property	Grantor(s)
Lot 61	Javier R. Sandoval
Lot 89	Margarito Garcia
Lot 90	Javier Mata
Lot 91	Ignacio Martinez & wife, Beatriz Martinez
Lot 94	Manuel Cedillo, Jr.

9. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1030-001-456005	Postage & Courier Service	\$650	\$650	\$650.00	\$0.00
To:	1001-1030-001-461000	Materials & Supplies	\$5,000	\$650	\$135.71	\$785.71

Issue: Additional funds are needed to cover expenses for upcoming events and to purchase materials needed for office use.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

10. Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

- a. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6240-001-443000-035	Repairs & Maint. Equip.	\$2,600	\$2,600	\$2,600	\$-0-
	1001-6240-001-443000-020	Repairs & Maint. Bldg.	\$1,000	\$1,000	\$1,000	\$-0-
				\$3,600		
To:	1001-1100-001-443000-210	Repairs & Maint. Bldg.	\$2,056	\$3,600	\$298.16	\$3,898.16

Issue: Funds being transferred to building fund to be used for the replacement of flooring for the offices at the Bruni Community Center.

Solution: Transfer of funds from Bruni Community Center accounts to building maintenance department.

Result: Funds transferred to contribute to costs associated for the much needed replacement of flooring at the Bruni Community Center offices.

11. Honorable Mike Villarreal, Constable Pct. 2

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3180-001-443000-075	Repairs & Maint. Vehicles	\$15,000	\$1,200	\$4,989.74	\$3,789.74
To:	1001-3180-001-462605	Fuel & Lubricants	\$20,000	\$1,200	\$1,015.77	\$2,215.77

Issue: Fuel & Lubricants funds have been depleted and require a line item transfer to continue daily operations.

Solution: Process line item transfer to pay vendor and have enough funds until OPSG funds are transferred to fuel & lubricants account.

Result: Department will be able to conduct daily operations.

- b. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3180-001-443000-075	Repairs & Maint. Vehicles	\$15,000	\$600	\$3,789.74	\$3,189.74
	1001-3180-001-461000	Materials & Supplies	\$7,500	\$1,000	\$2,037.17	\$1,037.17
				\$1,600		
To:	1001-3180-001-456205	Training & Education	\$8,000	\$1,600	\$506.18	\$2,106.18

Issue: Department wants to send 6 Deputies to continuing education training.

Solution: Line item transfer will allow the training account to have adequate funds to cover the training expenses.

Result: The Deputies will be able to attend the training.

12. Honorable Margie Ibarra, County Clerk

- a. Commissioners Court Meeting Minutes for June 25, 2018

13. Honorable Victor Villarreal, County Court at Law 2 Judge

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2070-001-433011	Visiting Judge	\$5,800	\$3,221	\$3,221	\$0.00
	1001-2070-001-451003	Court Reporter/Interpreter	\$1,000	\$358	\$358	\$0.00
	1001-2070-001-433001	Court Appointed Attorney	\$10,000	\$3,630	\$9,000	\$5,370
				\$7,209		
To:	1001-2070-001-412000	Part Time	\$100	\$7,209	\$100	\$7,309

Issue: Due the upcoming leave of the court translator under the Family Medical Leave Act (FMLA). A part time Court Translator is needed to perform the duties during court proceedings, to provide equal access to justice in the court. A department staff member will be out on leave under FMLA whose duties as a Court Translator are needed during the courts established dockets.

Solution: Approve the line item transfer .

Result: If approved, part time Court Translator will perform the duties during court proceedings, providing equal access to justice in the court.

14. Economic Development

- a. **Discussion and possible action to authorize the acceptance of a grant award in the amount of \$5,100 as submitted by the Webb County Sheriff's Office to the Office of the Texas Attorney General (OAG) for training for the Webb County Sheriff's Office Internet Crimes Against Children (ICAC) task force; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus, is at no cost to the county. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. [Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The psychological, emotional, and physical damage caused by child predators and inflicted on innocent victims, their families, and communities can be deeply destructive and have far-reaching consequences that can last a lifetime. Furthermore, throughout the United States, criminal cases built against child predators can be extremely complex, technologically challenging, and legalistically complicated.

Solution: The Webb County Sheriff's Office cyber crimes law enforcement unit has successfully worked with multiple federal, state, and local law enforcement agencies, including the Office of the Attorney General, to arrest numerous child predators in the Laredo/Webb County area. Grant award to supplement the successful endeavors of the Webb County Sheriff's Office cyber crimes against children task force to protect the children and youth of the Laredo/Webb County community against child predation.

Result: The Webb County Sheriff's Office will continue to enhance its ability to work proactively not only to catch individual child predators, but to produce an overall inhospitable environment for cybercrimes against children in Laredo/Webb County for the further prevention of child predation in our community.

- b. **Discussion and possible action to authorize the development and submission of a "Better Utilizing Investment to Leverage Development" or (BUILD) application under the Office of the Secretary of Transportation (DOT) in an amount not to exceed \$3,000,000 for the paving and associated infrastructure improvements to Ranch Road 6073A/B located in Colonia La Presa adjacent to the Magana-Hein Road and authorizing the Webb County Judge to execute all relevant documents. All required documents were sent for review through the Economic Development Department and are compliant with the Webb County Single Point of Contact (SPOC) policy. This application does not require a County Match. Therefore, there will be no impact to the General Fund.**

Issue: Ranch Road 6073A/B located in Colonia La Presa adjacent to the Magana-Hein Road is in dire need of repair and is impassable during inclement weather conditions.

Solution: Submit a BUILD application under the Office of the Secretary of Transportation (DOT) that proposes to address the identified issue regarding Ranch Road 6073A/B.

Result: If funded, Webb County shall pave Ranch Road 6073A/B and perform associated roadway infrastructure improvements that will make it a safe alternative roadway that transverses the length of Colonia La Presa.

- c. **Discussion and possible action to authorize the development and submission of a "Better Utilizing Investment to Leverage Development "or (BUILD) application under the United States Office of the Secretary of Transportation (DOT) in an amount not to exceed \$3,000,000 for the paving and associated infrastructure improvements to the roadways Rosaura Tijerina Road, Los Altos Road, Estrella Road and Enlace Road located adjacent to State Highway 359 and authorizing the Webb County Judge to execute all relevant documents. All required documents were sent for review through the Economic Development Department and is compliant with the Webb County Single Point of Contact (SPOC) policy. This application does not require a County Match. Therefore, there will be no impact to the General Fund.**

Issue: The roadways - Rosaura Tijerina Road, Los Altos Road, Estrella Road and Enlace Road located adjacent to State Highway 359 are in dire need of improvements. The proposed roadway paving and roadway infrastructure improvements will create exit routes and serve as an alternate route during inclement weather events.

Solution: Submit a BUILD application under the Office of the Secretary of Transportation (DOT) that proposes to address the identified issue regarding the roadways - Rosaura Tijerina Road, Los Altos Raod, Estrella Road and Enlace Road located adjacent to State Highway 359.

Result: If funded, Webb County shall pave the roadways - Rosaura Tijerina Road, Los Altos Road, Estrella Road and Enlace Road located adjacent to State Highway 359 and perform associated roadway infrastructure improvements that will make it a safe alternative roadway.

15. El Cenizo Community Center

- a. Discussion and possible action to approve the following budget amendments (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6170-001-443000-035	Repairs & Maint. Equip.	\$500	\$500	\$500.00	\$0.00
To:	1001-6170-001-462605	Fuel & Lubricant	\$1,750	\$500	\$243.02	\$743.02

Issue: Additional funds are needed to cover expenses for upcoming events and to purchase materials needed for office use.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

16. Elections Administration

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1110-001-451201	Election Expense	\$151,000	\$2,500	\$12,370.03	\$9,870.03
To:	1001-1110-001-456005	Postage	\$39,000	\$2,500	\$ - 0 -	\$2,500

Issue: The account is negative due to all the elections held.

Solution: Make the line item transfer to cover the zero balance and to have money to the end of the fiscal year.

Result: Have a positive balance and have money on the account.

17. Ernesto J. Salinas Community Center

- a. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6160-001-464005	Books & Subscriptions	\$680	\$520	\$520.05	\$.05
	1001-6160-001-443000-035	Repairs & Maint. Equip.	\$500	\$150	\$150.00	\$0.00
	1001-6160-001-462605	Fuel & Lubricants	\$4,000	\$1,350	\$2,580.67	\$1,230.67
				\$2,020		
To:	1001-6160-001-441205	Utilities	\$35,000	\$2,020	\$8,033.43	\$10,053.43

Issue: Additional funds are needed to cover shortfalls in utility line item.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

18. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1643	Child Care Partnership Part Time Classroom Aide	\$8.73	26

19. Fire Suppression & EMS Services

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-470000	Capital Outlay	\$30,000	\$27,448	\$27,448	\$28,423.33
To:	1001-3140-001-461000	Materials & Supplies	\$6,800	\$27,448	\$2,127.63	\$29,575.63

Issue: Purchase of personal protective gear does not meet capital outlay equipment threshold of \$5,000 per item. Items must be purchased with materials & supplies line item. This line item does not have sufficient funds.

Solution: Transfer funds from capital outlay to materials and supplies to complete purchase of necessary personal protective gear.

Result: Equipped personnel that meet Texas Commission on Fire Protection requirements.

20. Planning & Physical Development

- a. Discussion and possible action to grant Preliminary and Final Plat Approval to Block 1, Lot 1 of Alarcon Phase II Plat being a 29.65 acre tract out of a 706.45 acre tract of land out of Porcion 33, Abstract 3084, as described in Vol. 1100, Pgs. 840-842 (ID 8968). Planning staff recommends approval.
- b. Discussion and possible action to grant Preliminary Plat approval to Lots 18, 19, 20 and 21, Block 3, Old Milwaukee Subdivision being a 0.6852 acre tract of land out of the A.M. Bruni Estate Partition and further described in Vol. 219, Pgs. 521-534 of the Webb County Deed Records (ID 8318). Planning Department staff recommends preliminary approval.

21. Public Information Office

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1300-001-461000	Materials & Supplies	\$5,000	\$100	\$2394.35	\$2,294.35
To:	1001-1300-001-456005	Postage & Courier Service	\$85	\$100	\$40.78	\$140.78

Issue: Additional funds needed to finish off budget year.

Solution: Transfer funds to Postage and Courier Service account.

Result: Funds will be available for future expenses.

22. Purchasing

- a. **Discussion and possible action to approve the following budget amendments (line item transfers) within the General Fund:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1310-001-460105	Minor Tools & Apparatus	\$6,000	\$1,225	\$1,950.00	\$725.00
	1001-1310-001-461000	Materials & Supplies	\$9,000	\$1,225	\$1,688.93	\$463.93
	1001-1310-001-462605	Fuel & Lubricants	\$800	\$200	\$527.63	\$327.63
				\$2,650		
To:	1001-1310-001-443000-035	Repairs & Maint. Equip.	\$7,300	\$2,000	\$258.95	\$2,258.95
	1001-1310-001-456205	Training and Education	\$4,816	\$650	\$1,673.54	\$2,323.54
				\$2,650		

Issue: The Purchasing Department needs to appropriate funding for their copier lease and maintenance for the rest of the fiscal year. The Purchasing Department also needs to adequately fund their training and education account to facilitate their staff for a training and certification test from the Texas State Comptroller in order for their staff to obtain certification as Certified Texas Contract Developers.

Solution: Transfer of funds to Repairs & Maintenance of Equipment and Training and Education accounts to cover impending costs.

Result: Proposed budgeted funds will ensure there is budget availability for pending expenses that will be incurred.

- b. **Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.**

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected,

separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- c. **Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for the following contracts for fiscal year 2018-2019.**

Annual Contract for Outdoor Advertising
Annual Contract for Auto Parts
Annual Contract for Electrical Supplies
Annual Contract for Flexible Base
Annual Contract for Fuel
Annual Contract for Janitorial Supplies
Annual Contract for Machine Shop Repair
Annual Contract for Milk, Bread, Meat
Annual Contract for Motor Rewinds
Annual Contract for Office Supplies
Annual Contract for Pharmaceutical Supplies
Annual Contract for Processed Foods
Annual Contract for Produce
Annual Contract for Uniforms (Civilian Personnel Only)
Annual Contract for Water Plant Chemicals

Issue: The Contracts listed above are set to expire 09/30/2018.

Solution: Authorize the Purchasing Agent to solicit for new contracts.

Result: Annual Contracts will provide stable, lowest available and cost efficient prices from responsible bidders for Webb County.

23. Road & Bridge

- a. **Discussion and possible action to approve the following budget amendment (line item transfers) within Road & Bridge funds:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-456305	Uniforms	\$25,500	\$8,000	\$9,552.59	\$1,552.59
	2007-7150-001-432001	Professional Services	\$10,000	\$5,000	\$7,772.76	\$2,772.76
	2007-7150-001-443000-045	Repair & Maint. Bridges	\$76,500	\$16,500	\$21,177.56	\$4,677.56
	2007-7150-001-462605	Fuel & Lube	\$336,000	\$71,500	\$142,881.25	\$71,381.25
				\$101,000		
To:	2007-7150-001-443000-100	Repair & Maint. Roads	\$127,500	\$61,000	-\$41,570.84	\$19,429.16
	2007-7150-001-443000-075	Repair & Maint. Vehicles	\$127,500	\$40,000	\$6,334.84	\$46,334.84
				\$101,000		

Issue: Additional funds are needed to cover scheduled and projected expenses.

Solution: Request a line item transfer.

Result: Ensure funding for the remainder of the Fiscal Year.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 9, 2018.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2355	Maintenance Worker	\$13.07 - 9/A

Issue: Slot 2355 became vacant after employee was transferred to another position.

Solution: Fill vacant position.

Result: New employee will assist with the daily operations of Road & Bridge Department.

24. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-460000	Office Supplies	\$29,500	\$8,100	\$12,738	\$4,638
	1001-3050-001-456205	Training & Education	\$2,000	\$2,000	\$2,000	-0-
	1001-3010-001-460000	Office Supplies	\$25,000	\$2,500	\$7,714	\$5,214
				\$12,600		
To:	1001-3010-001-464005	Books & Subscriptions	\$7,000	\$100	\$563	\$663
	1001-4070-001-443000-020	Repair Maint. Building	\$75,000	\$6,500	\$3,298	\$9,798
	1001-4070-001-461000	Materials & Supplies	\$40,000	\$6,000	\$4,238	\$10,238
				\$12,600		

Issue: Line item is needed to purchase books and subscriptions to cover the remaining fiscal year, to pay for unexpected repairs, and purchase pending but needed supplies for the jail.

Solution: Request a line item transfer.

Result: Needed supplies, subscriptions, and repairs will be attained and duly paid.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to approve all consent agenda items

Vote: 5 - 0 Motion Carried - Unanimously

REGULAR AGENDA

Economic Development

25. Discussion and possible action to authorize the continued payment of salary and fringe benefits of the Texas Veterans Commission (TVC) grant funded Regional Coordinator, Regional Case Manager and UA Technician until the formal Notice of Grant Award is received and executed by Webb County and TVC, for a period not to exceed ninety (90) days. Webb County and the 406th District Court Veterans Treatment Program received notification of grant award on May 10, 2018 in the amount of \$300,000 effective July 1, 2018 through June 30, 2019. All required documents were sent for review through the Economic Development Department and the award documentation is compliant with the Webb County Single Point of Contact (SPOC) policy. [Requested by 406th District Court]

Issue: The salaries and fringe benefits of the personnel funded by the Texas Veterans Commission grant need to continue to be paid while the official Notice of Grant Award for the period of July 1, 2018 thru June 30, 2019 is received from the Texas Veterans Commission.

Solution: The Webb County Commissioners' Court approving the continued payment of salary and fringe benefits of the Texas Veterans Commission grant funded personnel until the official Notice of Grant Award is received and executed by Webb County and the Texas Veterans Commission.

Result: The Texas Veterans Commission grant funded personnel will continue to be paid for performing their duties and responsibilities to meet program goals.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Cmr. Galo stated that item #26 will be left to the end.

Road & Bridge

27. Discussion and possible action to authorize the modification of the following job description slot within the Road and Bridge department; subject to approval by Civil Service Commission; and any other matters incident thereto.

Slot #	Title	Pay Rate	Grade/Step
49	Motor Pool Manager	\$21.41	19/A

Issue: The Road & Bridge department would like have the court modify the job description for the above mentioned slot in an effort to qualify more potential candidates within the department that have extensive county experience but lack certain minimum qualifying criteria.

Solution: Request for the court and civil service commission to consider making certain minimum criteria in job description preferred rather than required.

Result: Help encourage the advancement of county employees who possess years of experience in a particular position but are unable to progress due to certain restrictive qualification criteria in job description.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Carlos Aguilar Activity Center

28. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6330-001-458020	Car Allowance	\$600	\$600	\$600	\$0.00
	1001-6330-001-443000-035	Repairs and Maint. Equip	\$500	\$500	\$500	\$0.00
				\$1,100		
To:	1001-6330-001-461003	Goods for Public Events	\$1,000	\$900	\$137.45	\$1,037.45
	1001-6330-001-461000	Materials and Supplies	\$1,000	\$200	\$202.90	\$402.90
				\$1,100		

Issue: Additional funds are needed to cover expenses for upcoming events and to purchase materials needed for office use.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried - Unanimously

Engineer

29. Discussion and possible action to approve a Contingency Fund Expense from the Energy Services Construction Contract and the Energy Savings Performance Assurance Support Contract with Schneider Electric Building Americas Inc., in the amount of \$166,500.00 for the replacement of the Main Switchboard, coordination and arc flash study for the Webb County Justice Center, using funds encumbered as per Contract and Purchase Order

2018-00000606, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #3865-7420-001-474501-045 (Construction in Progress-Chiller Water Plant-Contingency Fund)]

Issue: Replacement of existing main switchboard is needed at the Justice Center. Arch flash study coordination is needed to apply the proper settings and labels once the new board is installed.

Solution: Price of \$166,500.00 will cover \$19,500.00 for the coordination and arc flash study and \$147,000.00 for the replacement of the existing main switchboard, as per attached quote. Lead time for this new board is 12 weeks. Due to recent tariffs being imposed by the President on imports, an increase in costs is expected. It is imperative to lock in the price as soon as possible. This work is proposed to get done October 5 October 8. This falls in line with the county’s shut down for Columbus Day. Please note verbiage on Purchase Order 2018-00000606. Customer has the option of using all or part of this fund to add other additional scope items during the construction period.

Result: Proceed with project.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to table item #29

Vote: 5 - 0 Motion Carried - Unanimously

La Presa Community Center

30. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6310-001-458020	Car Allowance	\$600	\$600	\$600.00	\$0.00
	1001-6310-001-443000-035	Repairs & Maint. Equip.	\$425	\$425	\$425.00	\$0.00
				\$1,025		
To:	1001-6310-001-461000	Materials & Supplies	\$1,250	\$600	\$322.45	\$922.45
	1001-6310-001-461003	Goods for Public Events	\$1,250	\$425	\$354.81	\$779.81
				\$1,025		

Issue: Additional funds are needed to cover expenses for upcoming events and to purchase materials needed for office use.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

Motion by Commissioner, Pct. 2 Rosaura “Wawi” Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

Purchasing

31. Discussion and possible action to approve the awarding of RFP 2018-003 "Building Lease for Constable Precinct 4" to sole proposer Godot, LTD. The lease agreement is for the office space of 1,724 square feet in area and is located at 9901 McPherson, Suite 102. The proposed lease agreement is for Three (3) years with monthly rental fee of \$3,161.00 for year one (1) and year two (2), and a monthly rental fee of \$3,275.00 for year three (3) of the lease. [Requested by Constable Harold Devally, GL Account 1001-1130-001-444100 (General Operating-Space Rental)]

Issue: The current lease agreement for the office space located at 9901 McPherson, Suite 102 is expired and is currently being paid on a month-to-month basis.

Solution: Approve lease agreement provided by Godot, LTD.

Result: With the new lease agreement, daily operations of the Constable's Office Precinct 4 shall not be interrupted.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Rio Bravo Community Center

32. Discussion and possible action to approve the following budget amendments (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-458020	Car Allowance	\$600	\$600	\$600.00	\$0.00
To:	1001-6210-001-461000	Materials & Supplies	\$1,000	\$300	\$60.85	\$360.85
	1001-6210-001-461003	Goods for Public Events	\$1,000	\$300	\$79.98	\$379.98
				\$600		

Issue: Additional funds are needed to cover expenses for upcoming events and to purchase materials needed for office use.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Commissioners Court Administrator

33. **Report from Commissioners Court Administrator regarding annual performance review of Webb County Department Heads who are subject to the authority of the Webb County Commissioners Court; with discussion and possible action to accept the report and/or request an individual performance review for any specific department head to be conducted at a future court meeting; and any other matters incident thereto.**

34. **Discussion and possible action to enter into a professional services contract with Hanson Professional Services, Inc. at a cost of One Hundred Ninety Three Thousand Dollars (\$193,000.00) for RFQ-2016-002 "Master Plan for Webb County Property (Known as) "L.I.F.E." Laredo International Fair and Exposition." [Account #2004-1010-001-463567-005 (LIFE Downs Repairs)]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

35. **Discussion and possible action to authorize the purchase of a Type III 16-18 passenger bus from the El Aguila Rural Transportation program in the amount of Five Hundred (\$500.00) Dollars, for the Webb County Precinct I community centers to assist with the transportation of elderly or children from the centers to community based events; and any others matters incident thereto. [Account #1001-1030-001-443000-035 (Repairs & Maintenance- Equipment)]**

Issue: Current center vans are not up to par with transporting participants.

Solution: The purchase of bus through the cooperation of TXDot and Webb Co. El Aguila.

Result: With the purchase of this bus we will be able to transport participants safely and efficiently and to eliminate high maintenance costs associated with current van(s).

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #35 subject to the granting agency's approval

Vote: 5 - 0 Motion Carried - Unanimously

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

36. **Presentation with discussion and possible action to enter into a Memorandum of Understanding with Ramiro Hernandez, d/b/a Rams Nutritional Services to provide year-round hot meals through a U.S.D.A. sponsored program. The program would provide meals at Webb County community centers, and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Honorable John C. Galo, Webb County Commissioner Pct. 3

37. **Discussion and possible action to authorize the Human Resources department and Purchasing Agent to solicit a request for professional service proposals to update the current county wage and pay classification scale, and any other matters incident thereto.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried - Unanimously

Presentations

38. **Discussion and possible action to proclaim July 2018 as the 20th Anniversary of Casa De Misericordia and designating Casa De Misericordia as an agency to fight against Domestic Violence in Webb County and surrounding communities. [Requested by Tano E. Tijerina, County Judge]**
39. **Discussion and possible action to proclaim the week of July 15 – 21, 2018 as "Probation, Parole, and Community Supervision Week". [Requested by Tano E. Tijerina, County Judge]**
40. **Recognition of the Laredo Pony 8U Red All-Stars baseball team who were named 2018 Pinto Champions during recent competition in Portland, Texas. The team consists of seven and eight year olds and will now be traveling to the Pony World Series in Youngsville, Louisiana on July 11, 2018. [Requested by Tano E. Tijerina, County Judge]**

Human Resources

26. **Discussion and possible action to review the final list of qualified applicants for the Risk Management Director position and to decide whether to schedule interviews and/or select a candidate now, including setting the salary; or take additional action proposing to reorganize the department completely, and any other matters incident thereto. (Selection of a candidate will be contingent on successful pre-employment process). [Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.017 (A) (B) (Consultation with Attorney) and Section 551.075 (Personnel Matters)]**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to have Mrs. Alexandra Colessides Solis continue to manage Risk Management and instead of hiring a director, hire an Assistant Director

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to award the position to Mr. Pedro Alfaro as the Assistant Director of Risk Management

Vote: 5 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to send the re-classification for Assistant Director to the Civil Service Commission

Vote: 5 - 0 Motion Carried - Unanimously

41. Communications

Cmr. Canales read communications on behalf of the Commissioners Court.

42. Adjourn

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina to adjourn

Vote: 5 - 0 Motion Carried - Unanimously