



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040

JULY 23, 2018

9:00 a.m.

BY  DEPUTY

WEBB COUNTY, TEXAS

2018 JUL 19 PM 4:41

MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources; Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds: **[Requested by Judge Jose R. Salinas, Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2742-2180-001-455100	Printing & Publishing	\$4,500	\$887.50	\$3,142.50	\$2,255
	2742-2180-001-458090-005	Out-of-state Travel	\$5,418	\$1,054.58	\$3,158.58	\$2,104
	2742-2180-001-460105	Minor Tools & Apparatus	\$3,344	\$206.88	\$206.88	-0-
				\$2,148.96		
To:	2742-2180-001-458090	Travel	\$3,182	\$663.04	\$2,531.85	\$3,194.89
	2742-2180-001-460000	Office Supplies	-0-	\$1,485.92	-0-	\$1,485.92
				\$2,148.96		

Issue: Due to cost savings on the purchase of certain supplies and travel/training, some grant funds remain unused.

Solution: Transfer grant funds so that all grant funds can be utilized effectively and efficiently within the remaining grant performance period.

Result: Remaining grant funds will be utilized efficiently, effectively, and timely.

- b. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds: **[Requested by Judge Jose R. Salinas, Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2733-2180-001-410000	Payroll Cost	\$35,939	\$2,200	\$6,517.52	\$4,317.52
	2733-2180-001-422000	FICA	\$3,953	\$1,300	\$1,997.93	\$697.93
	2733-2180-001-423000	Retirement	\$6,234	\$2,000	\$3,214.01	\$1,214.01
				\$5,500		
To:	2733-2180-001-460000	Office Supplies	-0-	\$2,000	-0-	\$2,000
	2733-2180-001-460105-015	Minor Tools & Apparatus Equip.	-0-	\$3,500	-0-	\$3,500
				\$5,500	-0-	

Issue: A line item transfer is needed in order to utilize funds effectively and efficiently.

Solution: Seek court authorization for a line item transfer.

Result: The grant funding will be utilized to further improve the juvenile truancy program and benefit juveniles within the local community.

- c. Discussion and possible action to approve the following budget amendments (line item transfers) within Forfeiture funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2160-2260-001-444500	Equipment Rental	\$4,000	\$850	\$3,298	\$2,448
	2160-2260-001-456305	Uniforms	\$10,500	\$3,550	\$3,550	\$0.00
	2160-2260-001-460105	Minor Tools & Apparatus	\$0.00	\$4,500	\$6,561	\$2,061
	2160-2260-001-462605	Fuel & Lubricants	\$6,000	\$6,000	\$6,000	\$0
				\$14,900		
To:	2160-2260-001-456305	Support Assistance	\$15,000	\$14,000	\$0	\$14,000
	2160-2260-001-464010	Dues & Memberships	\$2,000	\$900	\$81	\$981
				\$14,900		

Issue: The District Attorney's Office is projecting additional expenditures for the remainder of the fiscal year under the following account: Support Assistance and Membership Dues. The funds being transferred will be utilized to assist Casa de Misericordia with the mission of helping battered women reclaim their lives through comprehensive holistic services and to cover Memberships Dues for District Attorney's office personnel.

Solution: Create a line item transfer.

Result: The line item transfer will add sufficient funds to cover the projected expenditures.

- d. Discussion and possible action to approve the following budget amendments (line item transfers) within Forfeiture funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2163-2260-001-443000-075	Repairs & Maint. Vehicles	\$0.00	\$7,000	\$10,361	\$3,361
	2163-2260-001-470000	Capital Outlay	\$75,000	\$9,000	\$9,924	\$924
				\$16,000		
To:	2163-2260-001-458000	Administrative Travel	\$0.00	\$9,000	\$0.00	\$9,000
	2163-2260-001-462605	Fuel & Lubricants	\$0.00	\$7,000	\$0.00	\$7,000
				\$16,000		

Issue: The District Attorney's Office is projecting additional expenditures for the remainder of the fiscal year under the following accounts: Administrative Travel, Fuel & Lubricants.

Solution: Create a line item transfer.

Result: The line item transfer will add sufficient funds to cover the projected expenditures.

- e. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2714-2260-001-410000	Payroll Cost	\$31,000	\$35	\$6,238	\$6,203
	2714-2260-001-410000	H/L Insurance	\$6,210	\$1,070	\$1,070	\$0.00
	2714-2260-001-410000	Unemployment	\$257	\$70	\$117	\$47
				\$1,175		
To:	2714-2260-001-410000	FICA County Share	\$2,372	\$622	\$-171	\$451
	2714-2260-001-410000	Retirement County Share	\$1,953	\$543	\$173	\$716
	2714-2260-001-410000	Workers Compensation	\$208	\$10	\$31	\$41
				\$1,175		

Issue: The following grant line items need additional funds to cover expenditures projected for the remainder of the grant year: Fica County Share, Retirement County Share, and Workers Compensation.

Solution: Create a line item transfer.

Result: The line item transfer will add sufficient funds to cover the projected grant expenditures.

- f. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2739-2260-001-425000	Unemployment	\$2,588	\$870	\$1,451	\$581
	2739-2260-001-426000	Workers Compensation	\$15,637	\$2,920	\$3,530	\$610
				\$3,790		
To:	2739-2260-001-421000	Health Life Insurance	\$18,630	\$1,530	\$4,170	\$5,700
	2739-2260-001-422000	Fica County Share	\$25,381	\$18	\$5,649	\$5,667
	2739-2260-001-458000	Administrative Travel	\$3,254	\$2,242	\$0	\$2,242
				\$3,790		

Issue: The following grant line items need additional funds to cover expenditures projected for the remainder of the grant year: Health & Life Insurance, Fica County Share, and Administrative travel.

Solution: Create a line item transfer.

Result: The line item transfer will add sufficient funds to cover the projected expenditures.

- g. Discussion and possible action to approve the following budget amendments (line item transfers) within Grant funds. **[Requested by Community Action Agency - El Aguila]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2661-7110-521-443000-075	Repairs & Maint. Vehicles	\$ 47,59.00 + \$ 66,173.00	\$15,000	\$54,298	\$39,298
	2661-7110-521-462605	Fuel & Lubricants	\$ 50,000.00 + \$ 55,721.00	\$15,000	\$50,078	\$35,078
	2661-7100521-413000	Overtime	\$ 5,000.00	\$2,030	\$2,993	\$963
	2661-7100-521-432001	Professional Services	\$ 3,000.00	\$1,470	\$1,470	\$ 0
				\$33,500		

To:	2661-7110-521-443000-020	Repairs & Maint. Bldg.	\$2,500	\$8,000	\$536.00	\$8,536
	2661-7110-521-460028	Janitorial	\$500	\$5,000	\$500.00	\$5,500
	2661-7110-521-461000	Materials & Supplies	\$2,541	\$5,000	\$1,577.00	\$6,577
	2661-7110-521-460105	Minor Tools & Apparatus	\$1,146	\$12,000	\$604.00	\$12,604
	2661-7100-521-460000	Office Supplies	\$3,000	\$3,500	\$0	\$3,500
				\$33,500		

Issue: Funds available in the account cannot cover the cost needed to continue operation of service and finalizing of the grant awarded.

Solution: Monies transferred will allow the department to request purchase orders and execute all that are pending.

Result: Department may continue operations and meet its grant expiration date and expend all funds.

- h. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2021-6360-521-441205	Utilities	\$17,000	\$3,500	\$9,099.26	\$5,559.26
To:	2021-6360-521-441001	Telephone	\$11,500	\$3,500	\$712.53	\$4,212.53

Issue: The telephone account requires additional funds to cover telephone bills through the end of the fiscal year.

Solution: Approval of line item transfer.

Result: Telephone account will be properly funded to cover expenses through the end of the fiscal year.

- i. Discussion and possible action to approve the following budget amendment (line item transfer) by increasing the expense account in the amount of \$3,000 from revenues received from the Veterans Treatment Jury funds. These expenditures are allowable as costs for the development and maintenance of drug court and veterans court programs operated within the county. **[Requested by 406th District Court]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2354-259700	Fund Balance	\$3,000	\$5,116.80	\$2,116.80
To:	2354-4060-001-432001	Professional Services	\$3,000	\$502.80	\$3,502.80

Issue: Frequent Drug and Alcohol testing is part of the 10-key components of a Veterans Treatment Program as indicated by the National Association for Drug Court Professionals Organization. Drug testing services are rendered to all participants.

Solution: The Veterans Treatment Program fees allows funds to be utilized for services provided to the Veterans Treatment Program participants, specifically, drug and alcohol testing services.

Result: Continue drug testing all participants for drug and alcohol to monitor abstinence and compliance while participating in the 406th Judicial District Veterans Treatment Program.

- j. Discussion and possible action to approve the following budget amendment (line item transfers) within the General Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1260-001-458000	Adm. Travel	\$6,000	\$1,200	\$5,180.50	\$3,980.50
To:	1001-1260-001-456205	Training & Education	\$11,000	\$600	\$3,020.22	\$3,620.22
	1001-1260-001-464010	Dues & Memberships	\$2,500	\$400	\$935	\$1,335
	1001-1260-001-432001	Professional Services	\$1,000	\$200	\$1,000	\$1,200
				\$1,200		

Issue: Additional funds needed to cover expenses.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

- k. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. **[Requested by Harold DeVally, Constable Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2468-3170-001-425000	Unemployment Tax	\$325.84	\$5	\$13.46	\$8.46
	2468-3170-001-426000	Worker Compensation	\$2,062.21	\$1,371	\$1,389.55	\$18.55
				\$1,376		
To:	2468-3170-001-413000	Overtime	\$39,278.03	\$1,026	\$15.35	\$1,041.35
	2468-3170-001-422000	FICA County Share	\$3,004.93	\$79	\$1.27	\$80.27
	2468-3170-001-423000	Retirement County Share	\$4,320.04	\$271	\$(147.17)	\$123.83
				\$1,376		

Issue: Funds need to be allocated from the Workers Compensation account as a result of a rate decrease to cover any negative balance.

Solution: By approving the transfer, the allocation will prevent and correct any negative balance in the accounts.

Result: The allocation will prevent and correct any negative balance in the accounts.

- I. Discussion and possible action to approve the following budget amendment (line item transfer) within the Road & Bridge Capital Lease account. **[Requested by Rafael Perez, Auditor]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	4100-9060-001-483003-165	Capital Lease R&B 2 Motor graders	\$435,999	\$1,500	\$431,506.47	\$430,006.47
To:	4100-9097-001-483037-145	Lease Purchase Interest R&B 2 Motor graders	\$4,627	\$1,500	\$1,150.99	\$2,650.99

Issue: Additional funds are needed to cover expenses.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future expenses will be covered.

6. **Building Maintenance**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1100-001-461000	Materials & Supplies	\$85,300	\$3,500	\$22,199.06	\$18,699.06
To:	1001-1100-001-443000-190	El Cenizo Center	\$3,600	\$3,500	\$188.40	\$3,688.40

Issue: Funds are needed in the account to cover maintenance repairs to El Cenizo Center.

Solution: Approve line item transfer.

Result: Proceed with repairs.

7. Business Office

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1380-001-443000-035	Repairs & Maint. Equip.	\$3,200	\$703	\$927.08	\$ 224.08
	1001-1380-001-456005	Postage & Courier Service	\$500	\$400	\$500.00	\$100.00
	1001-1380-001-458000	Training & Education	\$3,000	\$2,276	\$2,276.00	\$0.00
	1001-1380-001-456205	Administrative Travel	\$1,000	\$121	\$121.42	\$0.42
	1001-1380-001-464005	Books & Subscriptions	\$500	\$500	\$500.00	\$0.00
	1001-1380-001-464010	Dues & Memberships	\$1,000	\$1,000	\$1,000.00	\$0.00
				\$5,000		
To:	1001-1380-001-461000	Materials & Supplies	\$5,000	\$5,000	\$823.04	\$5,823.04

Issue: The Business Office Accounts Payable Division is need of replacing desks and other office equipment after more than a year of operations using furniture that is more than 15 years of age.

Solution: Transfer department's operating account balances into materials and supplies account in order to purchase needed desks and equipment.

Result: Provide adequate work stations for staff to fulfill accounts payable operations.

8. Civil Legal Division

- a. Discussion and possible action to authorize the Webb County Civil Legal division to enter into negotiations and authorize Webb County to enter into a proposed agreement regarding HIDTA Services between the Laredo Police Department ("LPD") and the Webb County Sheriff's Office ("WCSO"), and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: The County of Webb/City of Laredo continue to constitute an important part of the federally designated South Texas High Intensity Drug Trafficking Area (HIDTA), which is one of the most strategically significant cross-border drug smuggling corridors in the entire United States. Said program is vital to maintaining a secure border.

Solution: Said Agreement will allow existing peace officer(s)/deputies to continue to be deployed to assist, supplement, and enhance border security in the South Texas High Intensity Drug Trafficking Area (HIDTA) as well as to continue to provide protective services to the residents of Webb County.

Result: The Laredo Police Department will provide all the funding for the two slots related to this agreement.

- b. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (UISD) and Webb County concerning the Student-Parent Reunification Process involving School Campus Emergency Evacuations. The term of the MOU shall be for a period of one (1) year (August 1, 2018 through July 31, 2019) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Adelaido Uribe, Webb County Chief Executive Administrator]**
- c. Discussion and possible action to authorize the purchase of commercial advertisement with KGNS- NBC Laredo by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be Thirty (30) spots, starting September, 2018 through January, 2019, with a total cost of Eighteen Thousand Dollars (\$18,000.00). The Webb County District Attorney's Office will be featured in the advertisement and authorizing the Webb County Judge to execute all relevant documents, and any other matters thereto. **[Requested by Isidro R. Alaniz, Webb County District Attorney; Federal Forfeiture Funds Account #2162-2260-001-457006 and State Forfeiture Funds Account#2160-2260-001-457006]**
- d. Discussion and possible action to authorize the purchase of commercial advertisement with KYLX CBS Laredo by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be 230 spots, starting September, 2018 through February, 2019, with a total cost of Twenty Thousand Dollars (\$20,000.00). The Webb County District Attorney's Office will be featured in the advertisement and authorizing the Webb County Judge to execute all relevant documents, and any other matters thereto. **[Requested by Isidro R. Alaniz, Webb County District Attorney; Federal Forfeiture Funds Account #2162-2260-001-457006 and State Forfeiture Funds Account #2160-2260-001-457006]**
- e. Discussion and possible action to authorize the purchase of commercial advertisement with Entravision (Fox) by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be Three Hundred Four (304) spots, starting August, 2017 through January, 2018, with a total cost of Fifteen Thousand Six Hundred Fifty (\$15,650.00). The Webb County District Attorney's Office will be featured in the advertisement and authorizing the Webb County Judge to execute all relevant documents, and any other matters thereto. **[Requested by Isidro R. Alaniz, Webb County District Attorney; Federal Forfeiture Funds Account**

**#2162-2260-001-457006 and State Forfeiture Funds Account
#2160-2260-001-457006]**

- f. Discussion and possible action to authorize the Webb County Sheriff's Office to apply and authorize Webb County to accept surplus property from the Department of Defense ("DOD") and enter into an agreement regarding the transferred property that is deemed excess by the Secretary of Defense to the Webb County Sheriff's Office ("WCSSO"), and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: The Secretary of Defense is authorized by 10 USC §2576a to transfer to State Law Enforcement Agencies, personal property that is excess to the needs of the DOD and that the Secretary determines is suitable to be used by such agencies in law enforcement activities.

Solution: The Governor of the State of Texas has designated in writing with an effective date of August 26, 2018 to implement this program statewide as well as conduct management and oversight of this program. Funding/Budgeting to administer this program are provided by the Texas Department of Public Safety.

Result: Webb County will receive excess property from the DOD that will reduce the cost of obtaining such equipment through the use of Webb County taxpayer funds while equipping law enforcement with tools that will be used to enforce laws that are counter-drug / counter-terrorism along the border.

- g. Discussion and possible action to accept the nomination of Graciela Lopez to the Webb County Child Welfare Board.

Issue: There is presently a vacant member slot.

Solution: The nomination be accepted and approved.

Result: Acceptance of new member will allow the Child Welfare Board to continue to function effectively.

- h. Discussion and possible action to enter into an Consulting Services Agreement with Essential Elements, LLC to provide Educational Training and Technical Assistance Services for the Webb County Webb County Head Start for a term to commence upon execution of the MOU and shall terminate upon the completion of the Training and Technical Assistance Services, for a total cost of Four Thousand Seven Hundred Fifty Dollars (\$4,750.00) and authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #2357-5230-531-432068 (Consultants Training)]**

- i. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.), by and between Webb County and the United States Customs and Border Protection (C.P.B.), to authorize and approve the installation of a shade canopy and the installation of turning shooting targets at the Webb County Law Enforcement Firing Range to be paid for by (C.P.B.), at no cost to Webb County, in order to enable (C.B.P.) Officers to receive and obtain certified firearms training instruction and qualification which is required to be completed by all (C.B.P.) Officers on a quarterly annual basis, as a part of their law enforcement duties, and authorizing the County Judge to sign any and all relevant documents; and any other matters incident thereto.
- j. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between the Webb County Community Action Agency (W.C.C.A.A.) and Laredo College, to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing July 2, 2018 through July 1, 2020, in order to provide for and help facilitate low income citizen/student program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizen/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by providing qualified applicants financial assistance in an amount not to exceed Five Thousand Dollars (\$5,000.00) per individual, to be paid by Webb County to Laredo College, and authorizing the County Judge to sign all relevant documents and any other matters incident thereto . **[Requested by Javier Ramirez, Director, Webb County Community Action Agency; Account #2368-5170-521-457008-010 (CSBG Grant Transition Out of Poverty Case Management Program)]**

9. **Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

- a. Discussion and possible action to approve a change order to the professional services contract with Hickey Pena Architects for La Presa Park project in an amount not to exceed \$6,750.00, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Commissioner Jesse Gonzalez, Pct. 1; La Presa Community Center Project Bond Account #3045-6310-001-474501]**

Issue: This project was placed on hold contingent upon the successful award of a State Park grant that would have matched the current project budget dollar for dollar. Unfortunately, the grant application was not approved. Commissioner Gonzalez is requesting minor modifications to the overall design prior to the project being placed out for competitive bids again.

Solution: Authorize the change order in the amount of \$6,750.00 to make the design modifications which includes construction phase management.

Result: Proceed with final design, plans and specifications of overall project scope. Proceed with bid solicitation once changes are finalized and turned over to the Purchasing Agent.

10. Commissioners Court

- a. Discussion and possible action to approve the discretionary step increase for Slot #2426 Human Resources Director based on the 6-month probationary period; and any other matters incident thereto.

Issue: Current employee has fulfilled the 6 month probationary period. Court request to approve the discretionary step increase of up to 24/J (\$77,676.20). Current pay is 24/A \$69,460.00.

Solution: Receive court approval to increase pay.

Result: Discretionary steps provided upon court approval.

11. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for July 9, 2018

12. Honorable Hugo Martinez, County Court at Law 1 Judge

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2060-001-451158	Juvenile Misdemeanor	\$25,000	\$5,000	\$15,075	\$10,075
	1001-2060-001-432001	Professional Services	\$2,550	\$550	\$2,550	\$2,000
	1001-2250-001-451051-065	Evaluation Services	\$10,500	\$1,000	\$6,850	\$5,850
				\$6,550		
To:	1001-2060-001-451159	Juvenile Felony	\$5,000	\$5,000	\$500	\$5,500
	1001-2060-001-443000-035	Repairs & Maint. Equip.	\$4,000	\$550	\$281	\$801
	1001-2250-001-451006-070	Expert Witness	\$425	\$1,000	\$25	\$1,025
				\$6,550		

Issue: There is insufficient funds to cover expenses for the Toshiba contract for the remaining fiscal year. Currently have pending expert witness invoices that need to be paid, and pending attorney vouchers on juvenile felony cases to be paid out.

Solution: By moving funds invoices will be able to be paid in a timely manner.

Result: Approve line item transfer to avoid any negative balances.

13. **Economic Development**

- a. Discussion and possible action to authorize the acceptance of a grant award from the Texas Indigent Defense Commission for the TIDC FY 2019 Discretionary Grant – Webb County Integrated Defense Project for \$155,524.81 in grant funds requiring a cash match of \$38,881.20, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department, and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) policy. The cash match account will be created by the Auditor once it is approved by the Commissioner's Court. **[Requested by Virginia Aranda, Public Defender]**

Issue: The Public Defender's Office is in need of an immigration attorney and a mental health social worker.

Solution: By accepting this grant, the Public Defender's Office will be able to better serve the needs of clients with immigration and mental health issues more efficiently and effectively.

Result: This grant will allow the Public Defender's Office to provide clients and Assistant Public Defenders consultation services on complex immigration issues, and early intervention for clients with mental illness/mental retardation with the goal of keeping the clients from re-entering the criminal justice system.

- b. Discussion and possible action to ratify the authorization and submission of application for FY 2017-2018 Federal Section 5339 Bus and Bus Facilities Formula Grant with the State of Texas, acting through the Texas Department of Transportation wherein Webb County Rural Transportation El Aguila has been awarded federal funds in the amount of FIFTY THREE THOUSAND SEVEN HUNDRED FIFTY-THREE DOLLARS (\$53,753.00) which includes a request for Transit Development Credits (TDC's) in the amount of TEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$10,750.00), and authorizing the Webb County Judge to execute all relevant documents. All required documents were sent for review through the Economic Development Department and the award documentation is compliant with the Webb County Single Point of Contact (SPOC) policy. This application does not require any County Match. No Impact to the General Fund.

Issue: Formula Grant submission deadline was July 06, 2019.

Solution: Department was allowed to submit application on time to ensure funds are received.

Result: All required steps will be complete and department will be in compliance with Court's grant application process. Transportation services throughout the rural areas of Webb County may continue.

- c. Discussion and possible action to authorize and approve the continued payment of salary and fringe benefits for the Justice of the Peace, Precinct 4 Truancy Case Manager working on juvenile truancy and delinquency prevention, intervention, and diversion pending the receipt of grant continuation award (Grant Application No. 3239802) by the funding agency; and any other matters incident thereto. This grant requires no cash match; and, thus, is at no cost to the county. All required documents were sent for review through the Economic Development Department and the award documentation is compliant with the Webb County Single Point of Contact (SPOC) policy. **[Requested by Jose "Pepe" Salinas, Justice of the Peace, Pct. 4; Account #2733]**

Issue: Juvenile truancy is a nationwide problem that negatively affects not only the truant youth and their families but also adversely impacts schools, neighborhoods, and the local community at large. In addition, truant youth are also a great risk for juvenile delinquency and entry into the juvenile justice system. These youth who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

Solution: Authorization by the court to continue to pay the salary and fringe benefits of the truancy case manager so that she may continue to provide needed prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

Result: The Office of the Justice of the Peace, Precinct 4 will continue to provide constituents/citizens, families, and their at-risk youth with the needed case management services and diversion strategies to steer these at-risk juveniles from the juvenile and criminal justice system and keep the Laredo/Webb County community safer, help alleviate the overwhelmed juvenile/criminal justice system, and allow these youth to grow up to be more productive, successful citizens.

- d. Discussion and possible action to accept the Texas Veterans Commission (TVC) Grant No. VTC_18_0607 awarded to Webb County and the 406th District Court Veterans Treatment Program in the amount of \$300,000.00, effective July 1, 2018 through June 30, 2019. All required documents were sent for review through the Economic Development Department and the award documentation is compliant with the Webb County Single Point of Contact (SPOC) policy. **[Requested by 406th District Court]**

Issue: Notice of Grant Award needs to be accepted in order to continue services.

Solution: The Webb County Commissioners' Court accepting the grant in order for services provided to program participants to continue without interruption.

Result: Services will continue to be provided as per the agreement with the Texas Veterans Commission.

14. Fire Suppression & EMS Services

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-456205	Training & Education	\$2,125	\$1,900	\$1,925	\$25
	1001-3140-001-458010	Local Mileage	\$218	\$200	\$218	\$18
	1001-3140-001-464010	Dues & Memberships	\$3,000	\$150	\$150	\$0.00
	1001-3140-001-460028	Janitorial Supplies	\$1,020	\$750	\$1,020	\$270
				\$3,000		
To:	1001-3140-001-441205	Utilities	\$10,000	\$3,000	\$949.67	\$3,949.67

Issue: Transfer of funds is required to cover estimated forecasted expenditures in the utilities line item.

Solution: Approval of line item transfer to cover forecasted expenses.

Result: Line item will have sufficient funds and fire station will continue smooth operation.

- b. Discussion and possible action to approve the following budget amendment (line item transfer) within SFRAC funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2929-3140-001-461000	Materials & Supplies	\$6,000	\$2,000	\$3,660.17	\$1,660.17
To:	2929-3140-001-443000-075	Repairs & Maint. Vehicle		\$2,000		\$2,000.00

Issue: Quick response unit 5803, out of the Quad City Fire Station needs repair, and there are no funds in the line item for this. This unit carries medical supplies while responding to incidents.

Solution: Transfer funds from the Materials & Supplies line item to fulfill this need.

Result: A fire station prepared to respond to incidents with a repaired unit.

15. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1644	Part Time Child Care Partnership Classroom Aide	\$8.73	26
1092	Maintenance Worker	\$12.20	26

16. Indigent Healthcare Services

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-5030-001-432063-015	Medical Services Hospital Inpatient	\$754,000	\$35,000	\$382,509.99	\$347,509.09
	1001-5030-001-432063-020	Medical Services Hospital Outpatient	\$518,000	\$35,000	\$233,291.07	\$198,291.07
	1001-5030-001-432063-030	Medical Services Optional Services	\$35,000	\$5,000	\$21,955.51	\$16,955.51
	1001-5040-001-461000	Materials and Supplies	\$11,250	\$300	\$2,593.81	\$2,293.81
				\$75,300		
To:	1001-5030-001-432063-005	Medical Services Physician Services	\$375,000	\$70,000	\$66,425.82	\$136,425.82
	1001-5030-001-432063-025	Medical Services Lab/X-ray Services	\$100,000	\$5,000	\$33,257.46	\$38,257.46
	1001-5040-001-441010	Cell Phone Cost	\$1,750	\$300	\$299.56	\$599.56
				\$75,300		

Issue: There has been an increase in the amount of eligible indigent clients being assisted with physician services (consultations, surgery, treatments, etc) and laboratory/x-ray services (diagnostic exams, radiation treatments, etc.). Additionally, there are insufficient funds to cover cell phone expenses to the end of the fiscal year since we purchased a wireless modem for the nurse to use during outreach clinics to confirm immunization records from state registries.

Solution: Approval of requested funds will allow our office to continue assisting clients in obtaining their necessary medical treatments and cover necessary cell phone expenses.

Result: Clients will be able to consult with their physicians as medically necessary and prevent expensive medical complications and unnecessary hospitalizations. There will be sufficient funds to cover cell phone invoices.

- b. Discussion and possible action to approve the transfer of employees within the following Slots and include a supplemental pay up to \$7.54/hour to be paid out of Account #2002-5100-001-431009 (RHP20 Anchor Fund) and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective July 23, 2018:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1242	Licensed Vocational Nurse	\$18.46 - 16/A
To:	2861	Nurse	\$18.46 - 16/A
To Fill:	1242	Licensed Vocational Nurse	\$18.46 - 16/A

Issue: Slot #1242 is currently an hourly employee. We are requesting that this employee be transferred to Slot#2861 which is a salaried position.

Solution: Request is being submitted for Commissioners Court approval to transfer employee and fill subsequent vacant slot.

Result: Currently employee in Slot#1242 will be transferred to Slot#2861.

17. Honorable Oscar Liendo, Justice of the Peace Pct. 1 Pl. 2

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2150-001-43000-35	Repairs & Maint. Equip.	\$850	\$400	\$639.00	\$239.00
To:	1001-2150-001-461000	Materials & Supplies	\$4,000	\$400	\$355.23	\$755.23

Issue: Needs extra funds to cover balances on materials and supplies.

Solution: Possible transfer funds.

Result: Pay balances on outstanding accounts.

18. **Planning & Physical Development**

- a. Discussion and possible action to grant Preliminary and Final Plat Approval to Forza Transportation - Unit 1 being a 13.06 acre tract, more or less, out of Porcion 5, Abstract 58, as described in Vol 3788, Pgs. 665-671 of the Webb County Deed Records. Planning staff recommends approval.

19. **Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following slot subject to the availability of payroll funds, and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0271	Assistant Public Defender II	\$73,955.87 (23/N-V)

Issue: Slot #0271 will become vacant on July 25, 2018.

Solution: Request is being made to fill the vacant attorney slot.

Result: The filling of slot #0271 will allow our department to continue to function efficiently and effectively.

20. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. Discussion and possible action to award RFQ 2018-003 "Material Testing for Pueblo Nuevo - Street Improvements" to Howland Engineering in an amount not to exceed \$5,000; and authorizing the civil legal division to review and finalize the agreements, and further authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This RFQ is in accordance with Texas Government Code; Chapter 2254 (Professional and Consulting Services). This action will have no impact on the County's General Fund Budget.

[Funding Source: Texas Department of Agriculture; Account #3521-7230-001-432001]

Issue: Colonia Pueblo Nuevo has streets that are aged and deteriorated, resulting in a potential threat to public safety and frequent maintenance issues.

Solution: Webb County shall reconstruct street and remove a potential threat to public safety and to improve access. Webb County shall reconstruct approximately four thousand linear feet (4,000 l.f.) of street utilizing a six inch (6") caliche base, two inch (2") HMAC, and all associated appurtenances. Roadway construction shall take place in Colonia Pueblo Nuevo.

Result: The performance of the roadway improvements in Colonia Pueblo Nuevo shall remove a potential threat to public safety and improve roadway access for area residents.

- c. Discussion and possible action to award RFQ 2018-004 "Survey Services for Pueblo Nuevo Colonia - Street Improvements" to Civil Engineering Consultants in the amount not to exceed \$5,000; and authorizing the civil legal division to review and finalize the agreements, and further authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This RFQ is in accordance with Texas Government Code; Chapter 2254 (Professional and Consulting Services). This action will have no impact on the County's General Fund Budget. **[Funding Source: Texas Department of Agriculture; Account #3521-7230-001-432001]**

Issue: Colonia Pueblo Nuevo has streets that are aged and deteriorated, resulting in a potential threat to public safety and frequent maintenance issues.

Solution: Webb County shall reconstruct street and remove a potential threat to public safety and to improve access. Webb County shall reconstruct approximately four thousand linear feet (4,000 l.f.) of street utilizing a six inch (6") caliche base, two inch (2") HMAC, and all associated appurtenances. Roadway construction shall take place in Colonia Pueblo Nuevo.

Result: The performance of the roadway improvements in Colonia Pueblo Nuevo shall remove a potential threat to public safety and improve roadway access for area residents.

21. **Road & Bridge**

- a. Discussion and possible action to authorize the modification of the following job description slot within the Road and Bridge department; subject to approval by Civil Service Commission with additional action to approve the filling of said slot; and any other matters incident thereto.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
49	Motor Pool Manager	\$21.41 19/A

Issue: The Road & Bridge department would like have the court modify the job description for the above mentioned slot in an effort to qualify more potential candidates within the department that have extensive county experience but lack certain minimum qualifying criteria.

Solution: Request for the court and civil service commission to consider making certain minimum criteria in job description preferred rather than required.

Result: Help encourage the advancement of county employees who possess years of experience in a particular position but are unable to progress due to certain restrictive qualification criteria in job description.

22. **Santa Teresita Community Center**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6300-001-461000	Materials & Supplies	\$4,250	\$1,500	\$2,262.74	\$762.74
To:	1001-6300-001-441205	Utilities	\$6,000	\$1,500	\$352.86	\$1,852.86

Issue: Insufficient funds for the remainder of fiscal year.

Solution: Transfer funds to have enough monies for pending invoices.

Result: Invoices paid for services rendered.

23. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-443000-035	Repair Maint. - Software	\$15,000	\$8,154	\$10,610	\$2,456
To:	1001-3010-001-461000	Materials & Supplies	\$35,000	\$8,154	\$3,733	\$11,887

Issue: The Webb County Auditor's Office requested that the Webb County Sheriff's Office make an account correction for the purchase of new computer software licenses because the account that needed to be utilized is "Materials and Supplies" instead of "Repairs & Maintenance Software."

Solution: Transfer funds that were to be used for the purchase of these software licenses from Repairs & Maintenance Software to Materials and Supplies.

Result: The new computers waiting to be set up and installed with their needed software will be operational. Webb County Sheriff's Office employees will be able to utilize the new computers.

- b. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4080-001-413000-015	Nurses Overtime	\$75,000	\$8,000	\$14,117	\$6,117
	1001-3030-001-414030	Educational Incentive	\$1,800	\$1,500	\$2,095	\$595
	1001-3010-001-441205-005	Utilities-Electricity	\$70,000	\$10,000	\$38,878.91	\$28,878.91
	1001-3050-001-458040	Special Travel	\$20,000	\$1,105	\$9,749.22	\$7,544.22
				\$21,705		
To:	1001-3010-001-414070	Retirement Buy Back	-0-	\$7,226	(\$7,225.60)	.40
	1001-3050-001-410030	Incentive Pay	\$3,000	\$2,037	(\$998.03)	\$1,038.97
	1001-3050-001-414030	Educational Incentive	\$1,200	\$1,673	(\$1,096)	\$577
	1001-3190-001-414040	Uniform Allowance	\$2,000	\$1,200	(\$500)	\$700
	1001-4070-001-410000	Payroll	\$8,555,660	\$6,944	\$2,074,332	\$2,081,276
	1001-4070-001-422000	FICA	\$758,870	\$532	\$245,234	\$245,766
	1001-4070-001-423000	Retirement	\$1,167,568	\$818	\$340,522	\$341,340
	1001-4070-001-450000	Unemployment	\$75,391	\$53	\$40,957	\$41,010

	1001-4070-001-426000	Worker's Compensation	\$173,598	\$122	\$49,357	\$50,579
				\$21,705		

Issue: Some accounts have a negative balance. In addition, the Webb County Treasurer's Office advised the Webb County Sheriff's Office on July 11, 2018, that three (3) officers needed to be provided with payouts.

Solution: Transfer funds to eliminate negative balances and to be able to pay officers as required by the Webb County Treasurer's Office and the Collective Bargaining Agreement (CBA).

Result: The budget will be balanced, and the officers will be paid according to CBA stipulations.

24. Honorable Norma Farabough, Tax-Assessor- Collector

- a. Discussion and possible action to approve the anticipated debt collection for 2018 of 100%.

25. Honorable Delia Perales, Treasurer

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1250-001-458000	Administrative Travel	\$3,200	\$1,894	\$1,894	\$0.33
To:	1001-1250-001-461000	Materials & Supplies	\$14,500	\$1,894	\$950.15	\$2,844.15

Issue: Additional funds are needed to cover purchases for materials and supplies for office use.

Solution: Approval of line item transfer.

Result: Avoid shortfall and future projected expenses will be covered.

26. Veteran's Service Office

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-5410-001-458000	Administrative Travel	\$3,280	\$1,320	\$2246.92	\$926.92

To:	1001-5410-001-461000	Materials & Supplies	\$5,000	\$500	\$791.14	\$1,291.14
	1001-5410-001-444500	Equipment Rental	\$2,200	\$120	\$71.28	\$191.28
	1001-5410-001-462605	Fuel & Lubricants	\$2,700	\$700	\$3.94	\$703.94
				\$1,320		

Issue: Funds for Equipment Rental and Fuel & Lubricants will be insufficient for the remainder of the fiscal year.

Solution: Approve the line item transfer.

Result: Transfer of funds will allow for Toshiba Payment and fuel purchase on Veterans Transportation Van until the end of the fiscal year.

REGULAR AGENDA

Honorable Joe Lopez, 49th District Court Judge

27. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$57,900		
To:	1001-2010-001-464005	Books & Subscriptions	\$6,960	\$6,000	\$91.48	\$6,091.48
	1001-2010-001-464010	Dues & Memberships	\$680	\$1,400	\$214.00	\$1,614.00
	1001-2010-001-432001	Professional Services	\$7,000	\$5,500	\$4,200.00	\$9,700.00
	1001-2230-001-433001	Court Appointed Attorney	\$25,000	\$5,000	\$6,586.27	\$11,586.27
	1001-2230-001-433002-005	Indigent Defense 49th	\$65,000	\$15,000	\$-3,313.00	\$11,687.00
	1001-2230-001-451002	Transcripts	\$46,750	\$25,000	\$3,797.00	\$28,797.00
				\$57,900		

Issue: Pending bills in these accounts cannot be processed without additional funding and additional funds are needed to complete the fiscal year.

Solution: Transfer of funds from Operational Reserve to cover the shortfall and leave additional monies to cover the last two months of fiscal year.

Result: Pending invoices to be paid with funds available to complete fiscal year.

Engineer

28. Discussion and possible action to ratify and approve a Contingency Fund Expense in the amount of \$19,405.00 from Schneider Electric, for repairs at the Webb County Jail, using funds encumbered as per contract and Purchase Order 2018-00000303 and; authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Account #3865-7420-001-474501-045 (Construction in Progress-Chiller Water Plant-Contingency Fund)]**

Issue: Pumps at the Webb County Jail were in bad shape and supply and return water lines had been altered, which did not help the cooling system work efficiently.

Solution: Clean chilled water strainers and condenser coils on chillers #2 and #3. Replace control and display board on chiller #3. Install by-pass line and valve in pump piping in the 2nd floor's mechanical room, and replace damaged pump piping insulation in the 2nd and 3rd floor mechanical rooms. Another vendor had quoted the amount of \$24,900.00 to just install a pump that would serve no purpose.

Result: An efficient cooling system at the Webb County Jail.

29. Discussion and possible action to ratify and approve a Contingency Fund Expense in the amount of \$25,775.00 for repairs to the Justice Center Main Switchboard located at 1110 Victoria St., using funds encumbered as per contract and Purchase Order Purchase Order 2018-00000606 and; authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Account #3865-7420-001-474501-045 (Construction in Progress-Chiller Water Plant-Contingency Fund)]**

Issue: Perform Preventive Maintenance on 4 (four) 1600A Pringle Electrical Manufacturing bolted pressure switches, as per attached quote. County Engineer negotiated a savings of \$11,225.00 from previous quote from company.

Solution: Price of \$25,775.00 will cover the repairs (as per attached quote). Please note verbiage on Purchase Order 2018-00000606, "Customer has the option of using all or part of this fund to add other additional scope items during the construction period."

Result: Proceed with project.

30. Discussion and possible action to approve Surveying Services for Block 213, Western Division, Laredo, Texas in the amount of \$5,000.00 from Porrás Nance Engineering for a sealed ALTA Land Title Survey and; authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

Issue: Survey is required for property transaction.

Solution: ALTA Land Title Survey showing the property boundary, elevation contours, topographic information and other pertinent information as per attached quote.

Result: Survey of Block 213, Western Division, Laredo, Texas.

31. Discussion and possible action to approve a Contingency Fund Expense in the amount of \$166,500.00 for the replacement of the Main Switchboard, coordination and arc flash study for the Webb County Justice Center, using funds encumbered as per contract and Purchase Order and; authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Account #3865-7420-001-474501-045 (Construction in Progress-Chiller Water Plant-Contingency Fund)]**

Issue: Main Switchboard needs to be replaced and the arch flash coordination study is needed so that the proper settings and labels are applied once the new board is installed. **Solution:** Price of \$166,500.00 will cover \$19,500.00 for the coordination and arc flash study and \$147,000.00 for the replacement of the existing main switchboard, as per attached quote. Lead time for this new board is 12 weeks. Due to recent tariffs being imposed by the President on imports, an increase in costs is expected. It is imperative to lock in the price as soon as possible. This work is proposed to get done October 5 – October 8. This falls in line with the county's shut down for Columbus Day. Please note verbiage on *Purchase Order 2018-00000606*, "Customer has the option of using all or part of this fund to add other additional scope items during the construction period."

Result: Continue with Project.

Planning

32. Discussion and possible action to grant Final Plat approval to Lots 18, 19, 20 and 21, Block 3, Old Milwaukee Subdivision being a 0.6852 acre tract of land out of the A.M. Bruni Estate Partition and further described in Vol. 219, Pgs. 521-534 of the Webb County Deed Records (ID 8318). Planning Department staff recommends preliminary approval.

Purchasing

33. Discussion and possible action to authorize the purchase of Four (4) Jabra Pro 9460 Duo Headsets and adaptor pursuant to Article 102.0173 of the Texas Criminal Traffic Judicial Code of Criminal Procedure from Insight Public Sector to be used for Justice of the Peace Pct. 3 Judge Alfredo Garcia, Jr., pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program U.S. Communities IT Product and Solutions Contract No 4400006644 in the amount of One Thousand One Hundred Thirty Four and Seventy Six Cents (\$1,134.76). **[Requested from Judge Alfredo Garcia, Jr, Justice Of the Peace Precinct 3,**

Account #2009-2170-001-460105 (Technology Fund)]

Issue: Department is in need for Four (4) Jabra Pro 9460 Duo Headsets for their department court operations.

Solution: By using available Technology funds, the department can procure the equipment needed for daily court operation.

Result: Obtained equipment will better equip department for all court needs.

34. Discussion and possible action authorizing Webb County to enter into an agreement with AT&T for the cell phone services and data cards to Webb County pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR Agreement TSO-3420 at a monthly rate of \$5,946.75 plus surcharges and other fees; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto and subject to annual budgetary appropriation. The provision of these cell phone services will be a cost savings of approximately \$1,576.74 per month, \$18,920.88 annually for Webb County on 156 users. Webb County is currently paying approximately \$7,523.49 plus surcharges and other fees for cell phone and data card service monthly. **[Requested by Joe A. Lopez, Webb County Purchasing Agent, GL Account #441101 (Cell Phone Cost-Variou Departments)]**

Issue: There is a need to update cell phone service plans for better rates and better service plans and for certain departments to have access to the FirstNet System.

Solution: Upgrading to AT&T DIR Pricing and combining plans to one combined plan, provides better cost options for the County.

Result: Obtaining DIR pricing for cell phones removes the County from costly "family" and high rate plans and provides access to the FirstNet System to certain authorized users.

35. Presentation by Frank Architects Inc. regarding the feasibility study conducted on the former Tex-Mex Building located at 1200 Washington St. and former HEB Building located at 1102 Farragut St.; with discussion and possible action to either enter into formal negotiations to purchase the former HEB building or to formalize proposals with potential contractors for the construction of a new county building at the former TexMex site; and any other matters incident thereto.

Budget Officers

36. Discussion and possible action to initiate a Voluntary Separation Plan for county employees for proposed fiscal year 2018-2019 budget; and any other matters incident thereto.

Commissioners Court Administrator

37. Discussion with possible action regarding the filling of the vacancy that will be created in the position of the Director of the Civil Legal Division after August 9, 2018, and any other matters incident thereto.

Closed Session/Executive Session

38. Discussion and possible action to retain external legal counsel for Webb County in relation to potential litigation regarding Rancho Viejo Waste Management LLC. and authorizing a Webb County Commissioner to sign any relevant documents; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation With Attorney)]**

Issue: The Webb County Civil Legal Division is an Administrative Department. The current status of the of the RVWM permit application for a landfill is set for July 18, 2018 before the State of Office of Administrative Hearings. Once a decision is handed down by SOAH the only issue remaining is the appeal before the Planning Advisor Board regarding the Floodplain Permit. Depending on the decision of the Planning Advisory Board the representative of RVWM, LLC has indicated by and through its representatives that they wish to proceed to litigation.

Solution: Retain external legal counsel for any pending litigation regarding the RVWM L.L.C. Floodplain Development Permit application.

Result: Webb County will have external counsel ready to respond to litigation filed by RVWM L.L.C.

39. Discussion and possible action to approve a settlement agreement in regards to contemplated litigation between Zertuche Construction, LLC. and Webb County, Texas, and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(B) (Consultation with Attorney regarding a settlement offer)]**

40. Communications

41. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 19th DAY OF July, 2018

By: Melinda Mata
Melinda Mata
Court Administrator

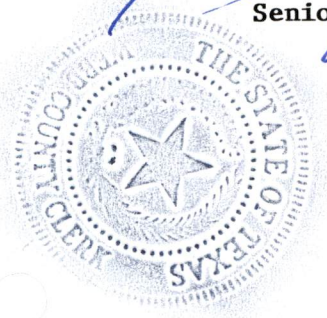
CERTIFICATION OF NOTICE AND POSTING

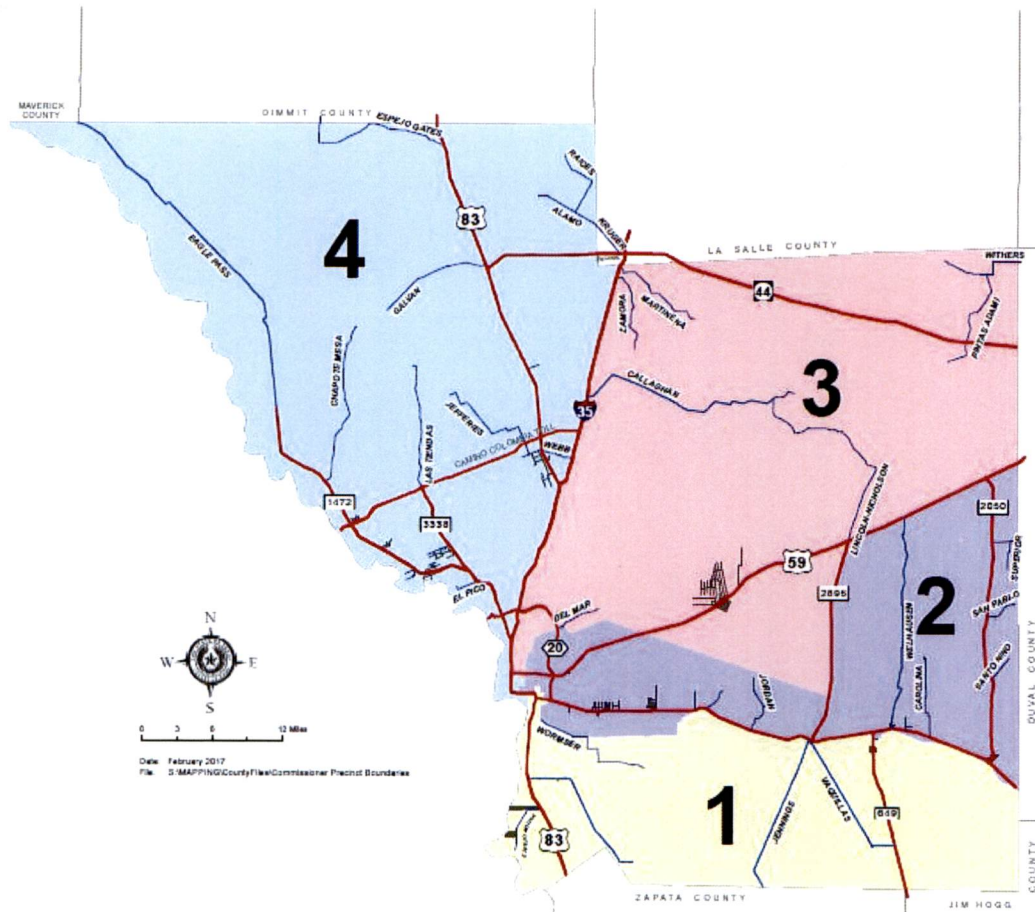
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of July, 2018 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 19th DAY OF July, 2018






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: M.A. Trevino Jr.
Margie Ramirez-Ibarra, County Clerk
By: Mario A. Trevino Jr.
Senior Deputy Clerk





Date: February 2017
 File: S:\MAPPING\CountyFiles\Commissioner Precinct Boundaries

- | COUNTY COMMISSIONERS | | |
|---|--------------------------------------|--------------|
|  | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Jesse Gonzalez | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Jaime A. Canales | Precinct 4 |

Webb County, Texas Commissioner Precinct Boundaries