



**WEBB COUNTY WATER UTILITIES
DEPARTMENT**

Salvador Garcia Middle

**STATEMENT OF QUALIFICATIONS
RFQ 2018-005**

**GPS UTILITY SURVEY
ENGINEERING
SERVICES**

CENTENO

**Rio Bravo & El Cenizo,
Webb County, Texas**

Pump
Stn.



JACOBITA (RR 60)

Juarez Lincoln Elementary

**LEGEND:
PIPE DIAMETER**

-  4" or less
-  6"
-  8"
-  12"
-  30"



July 2018




**PORRAS NANCE
ENGINEERING**

304 E. CALTON
LAREDO, TEXAS 78041
TELEPHONE F-6205
TELEPHONE F-10188900
OFFICE (956) 724-3097
www.porrasnance.com

● BOOSTER PUMP
▲ FIRE HYDRANT

GRAPHIC SCALE IN FEET



50 0 100 200 300 400

DRY RISE & VALVE LOCATIONS WERE SCALED FROM COUNTY BASE MAPS AND ARE NOT FIELD VERIFIED.

ment Pl



PROJECT ORGANIZATION

Name & Business Address of the Lead Engineering Firm

Porras Nance Engineering

304 East Calton Road
Laredo, Texas 78041
(956) 724-3097

<http://www.porrasnance.com>

Responsible Principal – Thelma Porras Nance, P.E., CFM

Company Profile

Porras Nance Engineering founded as Porras Engineering Co. in 1981, is a Laredo based civil engineering and surveying firm with over twenty-five years of experience in providing engineering and surveying expertise in the design and preparation of plans, specifications, and estimates for all types of projects. Porras Nance Engineering is designated as a Small, Minority, Woman Business Enterprise (S/M/WBE), a Disadvantaged Business Enterprise (DBE) and certified as a Historically Underutilized Business (HUB) by the State of Texas.

Porras Nance Engineering has eight (8) employees, including four (4) engineers licensed in the State of Texas, one of which is a Registered Professional Land Surveyor, two (2) computer technicians (CAD) operators, and a survey crew. Porras Nance Engineering now offers a wide variety of experience in engineering projects over an entire range of services such as engineering, surveying, planning, studies, preparation of plans and specifications, coordination with utilities, preparation of bid packages, bid tabulations, construction staking, construction observation, review of lab reports, field alteration requests, contractor estimates for payment, recapitulations, as built drawings, estimating, comprehensive engineering services, and construction management.

Porras Nance Engineering specializes in all aspects of water and sanitary sewer design, analysis, and hydraulic modeling, including GPS surveys of those facilities. We have interacted extensively with all government agencies associated with water and wastewater projects, from the local to federal level. We have personal, working relationships with staff at Texas Commission on Environmental Quality (TCEQ), Texas Water Development Board (TWBD), FEMA, US Corps of Engineers, as well as the various Departments within the City of Laredo and Webb County.



PROJECT ORGANIZATION CHART

CONSULTANTS & SUBCONSULTANTS

Prime Consultant
PORRAS NANCE ENGINEERING
System Mapping, Surveys
Hydraulics, System Analysis and Capacity
Studies

Subconsultant-AsReq
NONE

KEY PERSONNEL & SUPPORT STAFF

Prime Project Leader
WAYNE NANCE, PE, RPLS
Water, Sewer Main Design,
Hydraulic Analysis,
Feasibility Study, GPS
Survey Oversight

ALEX CARRILLO
Survey Party Chief
Head Surveyor &
GPS Equipment Specialist

ROGELIO BALDAZO, PE
Survey and Engineering
Assistance



EXPERIENCE & REFERENCES

PRINCIPAL IN CHARGE & PROJECT SURVEYOR/ENGINEER

WAYNE NANCE, P.E., R.P.L.S.

EDUCATION: B.S. Civil Engineering, Texas A&M University, 1995

REGISTRATION: Licensed Professional Engineer, Texas No. 87006
Registered Professional Land Surveyor, Texas No. 6235

EXPERIENCE: Wayne Nance has been the project engineer for many water and sewer utilities and municipalities throughout South Texas. Wayne specializes in all aspects of water and sewer system design, analysis, and construction including water main design, ground & elevated tanks, capacity determinations, hydraulic modeling, pump selection, booster stations, and water and sewer treatment facilities. He also has substantial experience in surveying these systems. His comprehensive understanding of water and sanitary sewer design and analysis and his thorough familiarity of TCEQ requirements make him the ideal project engineer for this project.

RECENT PROJECT EXPERIENCE

Client: CITY OF LAREDO WATER UTILITIES DEPARTMENT

2013 Water & Wastewater Hydraulic Model – Upgraded the WaterCAD water system hydraulic model for the Laredo water distribution system, plant facilities, including GPS surveys of the entire sanitary sewer trunk lines 10” and larger (for SewerCAD), with associated reports, recommendations, and projected improvement requirements.

Reference Contact: Riazul Mia, P.E., Utilities Director - (956) 721-2000.

Client: WEBB COUNTY ENGINEERING & UTILITY DEPARTMENTS

Webb County Boundary Surveys – PNE is currently under a 3-year, indefinite services contract with the County to provide as-needed surveys throughout the County.

Mirando City Elevated Storage Tank – Surveys, Plans, Specifications and Construction Oversight were prepared for Webb County to construct a 60,000 gallon, welded steel, elevated storage tank in the Mirando City. Construction is currently 95%+. Construction cost: \$424,100.

Rio Bravo & El Cenizo Hydraulic Model – Developed a WaterCAD hydraulic model of the Rio Bravo and El Cenizo water system from existing base maps, as-built plans, pump records and County personnel interviews and site visits with associated report summarizing our findings, recommendations and system maps. Completed April 2018.

El Cenizo Control Valve – Surveys, Plans, and Specifications were prepared to construct a motor operated valve to control levels in the El Cenizo Elevated Storage Tanks. Construction pending. Construction cost: \$120,500.

Reference Contact: Adrian Montemayor, Utilities Director - (956) 523-5590.



PROJECT ENGINEER

ROGELIO BALDAZO P.E.

EDUCATION: B.S. Civil Engineering, Autonomus University of Nuevo Leon, 1994

REGISTRATION: Licensed Professional Engineer, Texas No. 92652

EXPERIENCE: Rogelio Baldazo is a project manager for the development of residential, commercial and industrial subdivision projects, as well as city projects, that include water mains, sanitary sewers, lift stations, street, and storm sewer designs. He has substantial experience in water and sewer design and construction. Rogelio's experience with the local utilities over the last twenty years makes him familiar with regional standards and preferences that will minimize County time and effort during the design and construction period of future projects with the Utilities Department. He was responsible for the following related projects:

RECENT PROJECT EXPERIENCE:

Client: **CITY OF LAREDO WATER UTILITIES DEPARTMENT**

Project Title: **Various Distribution and Transmission Main Improvements**

Project Scope: Rogelio provided in depth design assistance and preparation of plans and specifications for the following, previously described projects:

*TxDOT Water & Wastewater Utilities Relocation
24" Transmission Water Main*

Project Title: **Various Subdivisions within Laredo**

Project Scope: The following is an incomplete list of subdivisions and other private developments that Roger managed from their preliminary stages to construction completion. Each subdivision involved engineering design of water and sewer mains varying from 8" to 16" in diameter, which were developed in accordance with the Utility Department's standards and preferences:

- Eleden Subdivision Units I, II, III, VII, VIII, X, XV & XVII
- Sante Fe Subdivision Units IV, V, VI, VII, VII, IX, X, XI, XII, XIII
- James Haynes Industrial Park Units I –IV
- Santa Rita Subdivision Units X, XI & XIII
- Sierra Vista Subdivision Units Multiple Phases
- College Heights Subdivision Unit I - IV
- Cuatro Vientos Subdivision, Multiple Phases
- Las Misiones Subdivision Unit I - IX

Roger's extensive background with the water and sewer systems in the Laredo area gives him an advantageous familiarity with the area's utility system, which ultimately benefits the County's Utility Department. Roger is also familiar with many personnel at TxDOT, which make him the ideal liaison for permits and coordination with the Department.



PROPOSED PROJECT APPROACH & METHODOLOGY

The proposed project involves preparing GPS field surveys of the Rio Bravo and El Cenizo water and sanitary sewer systems. ***Porras Nance Engineering is experienced in GPS utility surveys and engineering design and analysis of the same.*** We are qualified to provide all engineering and survey services required to complete the project locally and ahead of schedule in accordance with the County's expectations.

Water System Surveys

The existing water valve and fire hydrant locations in the Rio Bravo and El Cenizo water distribution system are currently inventoried by graphical means only (hand drawn on parcel base maps). We will conduct GPS field surveys of all locatable valves and fire hydrants to update both water system maps into a GIS format for County mapping records, providing an accurate inventory of these facilities and allowing more precise mapping of the connecting water mains in the system.

All points will be tied to the NAD 83, Texas State Plane, 4205 South Zone, NAVD 88 (grid coordinates) by GPS equipment to match the County's GIS database. The collected data will be forwarded in a GIS format and an AutoCAD points file. The GIS maps of the water distribution system that were developed by PNE with a WaterCAD hydraulic model that will be updated to show color-coded valve, hydrant and main locations based on the survey. Existing base maps show roughly 330 valves and 170 hydrants (500 total points). We will include 20% surplus (100 additional points) to account for extra points encountered during our field reconnaissance.

Sanitary Sewer System Surveys

The existing sanitary sewers in the Rio Bravo and El Cenizo collection systems were recently mapped by County personnel using graphical means (hand drawn linework on parcel block maps). We understand the mapped locations of manholes and clean-outs (MH/CO) adjacent to public roadways are approximate, while those in [apparent] private easements are often estimated. Based solely on these block maps, there are about 200 MH/COs in roadway right-of-way and 100 MH/COs in private property.

We will conduct GPS field surveys of all locatable MH/CO lids, interconnecting pipe sizes and pipe inverts (dropdown depths) to update the sewer collection system maps into a GIS format for County mapping records. This will provide an accurate inventory of these facilities and allow more precise mapping of the connecting sewer mains in the system. All points will be tied to the NAD 83, Texas State Plane, 4205 South Zone, NAVD 88 (grid coordinates) by GPS equipment to match the County's GIS database.

We will include 20% surplus (60 additional points) to account for extra MH/COs encountered during our field reconnaissance. We will request County personnel mark potential or known locations of buried or hidden MH/COs prior to commencement.



The survey data will be processed into a CAD and GIS format for final system mapping. Connecting sewer mains will be color coded by line size and presented on large scale 24"x36" aerial exhibits. The existing 11"x17" block maps will be updated. Two (2) hardcopies of each will be submitted with a CD containing digital formats of all mapping files.

A preliminary evaluation of the existing capacity of all surveyed sewer mains will be conducted based on calculated pipe slopes flowing full. This evaluation will be general in nature to identify pipe sections with inadequate grade to convey estimated discharge, which will be calculated based on residential lot unit estimates and lift station point discharge measurements provided by the County. We will submit a technical memorandum that summarizes our findings.

Public Involvement

We will be available at the County's discretion to make public presentations during the design and construction process to inform the public of the current project scope and direction. We will provide color schematics, renditions, or layouts of the proposed improvements as needed and provide technical feedback and support at public meetings.

Local Investment

It is important to note that only minimal portions of this project's engineering services will be subcontracted to out-of-town firms. We are fully qualified to provide nearly all engineering services required for this project. Our personnel will be available to meet with Utility Staff for site visits, meetings, or otherwise as needed with minimal notice.

AVAILABILITY – Porras Nance Engineering will be available to begin surveying services immediately upon authorization. Our current workload is below capacity. We will be fully capable of meeting the County's schedule and deadlines for this project.

FAMILIARITY WITH GEOGRAPHIC AREA OF PROJECT – Porras Nance Engineering has over 30 year of professional engineering services in Webb County. We are familiar with the project area and local preferences, which will save the County time and effort.

CURRENT COUNTY CONTRACTS – Porras Nance Engineering's has only two existing contracts with the County (Mirando City EST and El Cenizo Control Valve). Both are nearly complete. We expect to ready to begin this project immediately.

CONTRACT PERFORMANCE – Porras Nance Engineering does NOT have any contracts that have been canceled or terminated for unsatisfactory performance in any respect nor is involved in any legal proceedings involving unresolved municipal clients.



LOCAL REFERENCES

| OWNER/CLIENT CONTACT INFORMATION | |
|---|---|
| Webb County Planning Department 1110 Washington St., Suite 302 Laredo, Texas 78040 Contact: Rhonda Tiffin, CFM, Director (956) 523-4100 | City of Laredo, Water Utilities Department 5816 Daugherty Laredo, Texas 78041 Contact: Riazul Mia, PE, Director (956) 721-2000 |
| Webb County Engineering Department 1620 Santa Ursula, 2nd Floor Laredo, Texas 78040 Contact: Luis Perez Garcia, PE, County Eng (956) 523-4055 | City of Laredo, Environmental Department 619 Reynolds Laredo, Texas 78040 Contact: John Porter, Interim Director (956) 794-1650 |
| City of Laredo, Engineering Department 1110 Houston St. Laredo, Texas 78040 Contact: Rogelio Rivera, P.E., City Engineer (956) 791-7346 | Texas Department of Transportation 1817 Bob Bullock Loop Laredo, Texas 78043 Contact: Arnold Ramirez, PE (956) 712-7400 |

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

| OFFICE USE ONLY | |
|-----------------|--|
| Date Received | |

1 Name of vendor who has a business relationship with local governmental entity.

N/A

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

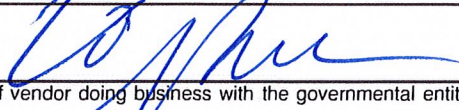
Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7



 Signature of vendor doing business with the governmental entity

7.23.18

 Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

PART A.

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

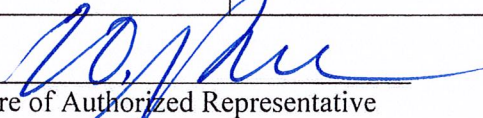
5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

| Name of Contractor | Vendor ID No. or Social Security No. | Program No. |
|--------------------------|--------------------------------------|-------------|
| Porras Nance Engineering | 74-3081249 | |


Signature of Authorized Representative
Wayne Nance, President

July 23, 2018
Date

Printed/Typed Name and Title of Authorized Representative

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes
 No

| | | |
|--|---|--------------------|
| Name of Contractor/Potential Contractor Porras Nance Engineering | Vendor ID No. or Social Security No. 74-3081249 | Program No. |
|--|---|--------------------|

| | |
|---|---------------------------|
| Name of Authorized Representative Wayne Nance | Title President |
|---|---------------------------|



Signature – Authorized Representative

July 23, 2018

Date

CERTIFICATION REGARDING FEDERAL LOBBYING
(Certification for Contracts, Grants, Loans, and Cooperative Agreements)

PART A. PREAMBLE

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

PART B. CERTIFICATION

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name Thelma Porras Nance owes no delinquent property taxes to Webb County.

Porras Nance Engineering owes no property taxes as a business in Webb County.
(Business Name)

Thelma Porras Nance owes no property taxes as a resident of Webb County.
(Business Owner)

TP Nance

Person who can attest to the above information

*** SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas
County of Webb

Before me, a Notary Public, on this day personally appeared THELMA PORRAS NANCE, know to me (or proved to me on the oath of _____) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

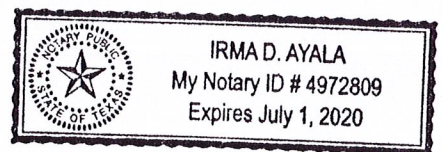
Given under my hand and seal of office this 23rd day of July 2018.

Notary Public, State of Texas

Irma D Ayala

(Print name of Notary Public here)

My commission expires the 01st day of July 2020



**WEBB COUNTY PURCHASING DEPT.
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS
AFFIDAVIT FORM**

STATE OF TEXAS *

KNOW ALL MEN BY THESE PRESENTS:

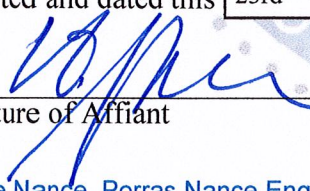
COUNTY OF WEBB *

BEFORE ME the undersigned Notary Public, appeared Wayne Nance, the herein-named "Affiant", who is a resident of Webb County, State of Texas and upon his/her respective oath, either individually and/or behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountytx.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>

I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to joel@webbcountytx.gov.

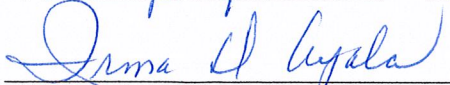
Executed and dated this 23rd day of July, 2018.

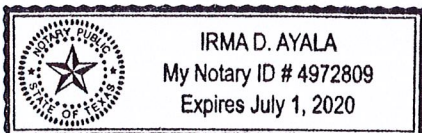

Signature of Affiant

Wayne Nance, Porras Nance Engineering

Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 23rd day July, 2018


NOTARY-PUBLIC, STATE OF TEXAS





Request for Qualifications (RFQ)

RFQ # 2018-005

"Webb County GPS Utility Survey Engineering Services"

Due: July 30, 2018 at 3pm or before

Notice is hereby given that Webb County is currently accepting sealed RFQ to select a qualified firm to perform engineering and surveying services for Webb County's Rio Bravo and El Cenizo communities. Webb County is seeking qualified engineering firms for GPS field surveys of all locatable valves, fire hydrants, manholes, and cleanouts to update both water and wastewater system maps into a GIS format for County mapping records, providing an accurate inventory of these facilities and allowing more precise mapping of the connecting water mains in the system. This solicitation will comply with the Texas Government Code, Section 2254, Sub-Chapter A (Professional Services) & B (Consulting Services).

The accompanying RFQ with its terms, conditions, attachments and all other forms in this RFQ package are due by or **before 3 pm (Central Time) on July 30, 2018**. ***RFQ received after the due date and time will not be accepted.*** All RFQ meeting the required deadline will be read publicly at the following location in accordance with Webb County Purchasing Policies and Procedures:

Webb County Purchasing Department
1110 Washington Street, Suite 101
Laredo, Texas 78040

RFQ solicitation can be viewed at the following online address. Interested firms may submit their proposals by registering on Webb County's eBid site and uploading their file to our Response Attachments tab. Should anyone need assistance please contact Mr. Juan Guerrero, Contract Administrator at (956) 523-4125.

<https://webbcountyebid.ionwave.net/Login.aspx>



Webb County reserves the right to reject any and all RFQ proposals, to waive informalities in the RFQ process, or to terminate the RFQ process at any time, if deemed in the best interest for Webb County.

THIS FORM MUST BE INCLUDED WITH RFQ PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFQ PACKAGE AND SIGN BELOW TO CONFIRM SUBMITTAL OF EACH REQUIRED ITEM.

RFQ # 2018-005

"Webb County GPS Utility Survey Engineering Services"

Proposer Information

A minimum of five (5) references with whom the firm/Contractor has performed substantially similar services described in this document.

Conflict of Interest form (Form CIQ)

Certification regarding Debarment (Form H2048)

Certification regarding Federal lobbying (Form 2049)

Code of Ethics Affidavit

Proof of No Delinquent Tax Owed to Webb County



Signature of person completing this RFQ



Proposer Information

Name of Company: Porras Nance Engineering

Address: 304 E. Calton

City and State: Laredo, Texas

Phone: 956-724-3097

Email Address: wayne@porrasnance.com

Signature of Person Authorized to Sign:



Signature
Wayne Nance

Print Name
President

Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

Sole Proprietorship

July 23, 2018

(Date)

Note:

All submissions relative to these RFQ shall become the property of Webb County and are nonreturnable.

References INCLUDED IN STATEMENT OF QUALIFICATIONS

| Name of Local / State government or private company | Address | Phone | Name of Contact | Project Name when was it completed |
|--|----------------|--------------|------------------------|---|
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Webb County will accept proposers own format on references. It must include the information being requested above.

Webb County Purchasing

Bid Information

Bid Owner Mr. Juan Guerrero Contract Administrator
Email juguerrero@webbcountytx.gov
Phone (956) 523-4149 x
Fax
Bid Number RFQ 2018-005 GPS Utility Survey Engineering Servic
Title
Bid Type RFQ
Issue Date 07/13/2018
Close Date 7/30/2018 03:00:00 PM (CT)

Contact Information

Address 1110 Washington St. Suite 101 Laredo, TX 78040
Contact Mr. Juan Guerrero Contract Administrator
Department
Building
Floor/Room
Telephone (956) 523-4149 x
Fax
Email juguerrero@webbcountytx.gov

Ship to Information

Address
Contact
Department
Building
Floor/Room
Telephone
Fax
Email

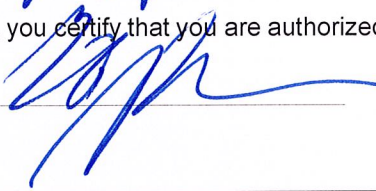
Supplier Information

Company Name PORRAS NANCE ENGINEERING
Contact Name WAYNE NANCE
Address 304 E. CALTON LAREDO, TX 78041
Telephone 956 724 3097
Fax 956 724 9208
Email Wayne@porrasnance.com

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature



Date 7/23/18

Bid Notes

Download All Attachments

Please upload your response documents in the "Response Attachments" tab before submitting your response.

Bid Activities

Bid Messages

Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

| # | Filename | Description |
|--------|--|--|
| Header | RFQ 2018-005 GPS Utility Survey Engineering Services.pdf | RFQ 2018-005 GPS Utility Survey Engineering Services |
| Header | General Affidavit Purchasing Ethics.pdf | Affidavit |
| Header | Additional Forms.pdf | Additional Forms |

Bid Attachments Requested

The following attachments are requested with this opportunity