

# DRAFT

## Official Minutes for Webb County Commissioners Court Meeting

Monday, August 13, 2018 at 9:00 AM  
(Approved DATE)

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 10th day of August 2018. Present also were Ms. Cassandra L. Cavazos, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. **Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to excuse Judge Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

Cmr. Galo mentioned that Cmr. Canales will be arriving late.

2. **Pledge of Allegiance/Invocation**

3. **Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Treasurer, Human Resources; Tax-Assessor Collector); and any other matters incident thereto.**

Treasurer's Office, Mr. Sergio Ramirez presented the Recap of Checks, Ratification of Checks, Ratification of Payroll for July 27, and Disbursements of Payroll for August 10.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the check disbursements and ratifications

**Vote:** 3 - 0 Motion Carried - Unanimously

Tax Assessor Collector, Ms. Norma Farabough presented a Year-to-date Collection Report.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

HR Director, Mr. Ernesto Guajardo presented the Wage and Pay Scale Budget Amendments Report from 07/23/18 to 08/10/18.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to accept the budget amendments

**Vote:** 3 - 0 Motion Carried - Unanimously

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.**

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

5. **Auditor**

- a. **Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds: [Requested by Martin Cuellar, Webb County Sheriff; Account #2735]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2735-3010-001-410000	Payroll Cost	\$30,001	\$55.43	\$55.43	-0-
	2735-3010-001-422000	FICA-Co. Share	\$2,295	\$55.21	\$55.21	-0-
	2735-3010-001-423000	Retirement-Co. Share	\$3,474	\$17.79	\$17.79	-0-

	2735-3010-001-425000	Unemployment Tax	\$233	\$88.58	\$88.58	-0-
	2735-3010-001-426000	Worker's Comp.	\$526	\$7.10	\$7.10	-0-
				\$224.11		
To:	2735-3010-001-421000	Health Insurance	\$5,682	\$224.11	(\$224.11)	-0-

**Issue: As per the request of the Webb County Auditor's Office, this budget adjustment is required in order to correct a deficit.**

**Solution: Request a budget adjustment.**

**Result: This grant budget will be balanced.**

- b. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds: [Requested by Martin Cuellar, Webb County Sheriff; Account #2701]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2701-3010-001-426000	Worker's Comp.	\$277.92	\$91.31	\$195.04	\$103.73
To:	2701-3010-001-421000	Health Insure.	\$717.54	\$91.31	(\$91.31)	-0-

**Issue: As per the request of the Webb County Auditor's Office, this budget adjustment is required in order to correct a deficit.**

**Solution: Request a budget adjustment.**

**Result: This grant budget will be balanced.**

- c. Discussion and possible action to approve the following budget amendment (line item transfer) within Forfeiture funds: [Requested by Martin Cuellar, Webb County Sheriff]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2151-3010-001-425000	Unemployment Tax	-0-	\$0.14	\$0.33	\$0.19
To:	2151-3010-001-423000	Retirement	-0-	\$0.14	\$0.12	\$0.26

**Issue: As per the request of the Webb County Auditor's Office, this budget adjustment is required in order to correct a deficit.**

**Solution: Request a budget adjustment.**

**Result: This budget will be balanced.**

- d. Discussion and possible action to approve the following budget amendment (line item transfers) within Forfeiture funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2151-3010-001-432001	Professional Services	\$1,100	\$1,100	\$1,100	-0-
	2151-3010-001-432001	Minor Tools & Apparatus	\$4,500	\$430	\$3,418	\$2,988
				\$1,530		
To:	2151-3010-001-451007	Investigations	\$13,100	\$300	\$313	\$613
	2151-3010-001-463701	Support Assistance	\$7,000	\$1,230	\$270	\$1,500
				\$1,530		

**Issue:** Funding is needed to pay for cellular services for a mobile phone used by the Criminal Investigations Division (CID). In addition, the Children's Advocacy Center (CAC) provides critical services to children in need in the South Texas area.

**Solution:** Request a line item transfer to address both issues.

**Result:** Mobile services will be paid, and the Children's Advocacy Center (CAC) will be provided with support assistance from the Webb County Sheriff's Office to continue their critical work for the children of Laredo/Webb County.

- e. Discussion and possible action to approve the following budget amendment (line item transfer) withing Grant funds. [Requested by Aliza Oliveros, Head Start Director]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5200-531-460028	Janitorial Supplies	\$45,000	\$1,375	\$11,715.44	\$10,340.44
To:	2357-5200-531-460024	Medical/Dental Supplies	\$8,000	\$1,375	\$31.26	\$1,406.26

**Issue:** Funds are needed in the Medical/Dental Supplies line item to calibrate hearing equipment.

**Solution:** Approve line item transfer.

**Result:** Funds will be available to calibrate hearing equipment.

- f. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. [Requested by Aliza Oliveros, Head Start Director]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5230-531-456201	College Tuition	\$9,000	\$150	\$7,922.93	\$7,772.93
	2361-5230-531-456201	College Tuition	\$5,000	\$2,000	\$5,000	\$3,000
				\$2,150		
To:	2357-5230-531-456110	CDA Fees / Renewals	\$1,000	\$150	\$34.00	\$184.00
	2361-5230-531-456110	CDA Fees / Renewals	\$1,000	\$2,000	\$334.00	\$2,334
				\$2,150		

**Issue:** Funds are need in the CDA Fees and Renewals line items for Head Start and Early Head Start.

**Solution:** Approve line item transfer request.

**Result:** Funds will be available in the Head Start and Early Head Start CDA Fees and Renewals line items.

- g. Discussion and possible action to approve the following budget amendment (line item transfer) by increasing the Professional Services account in the amount of \$9,000.00 from revenues received from the Drug Court Program Fees and Court Costs (Code Crim. Proc., Art. 102.0178) that have been collected. These expenditures are allowable as costs for the "development and maintenance of drug court programs operated within the county" as required under this Code. [Requested by 406th District Court]

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2736-259700	Fund Balance	\$9,000	\$10,194.11	\$1,194.11
To:	2736-4050-001-432001	Professional Services	\$9,000	\$0.00	\$9,000.00

**Issue:** Frequent Drug and Alcohol testing is part of the 10-Key components of a Drug Court Program as indicated by the National Association of Drug Court Professionals Organization. Drug testing services are rendered to all participants of the Drug Court Program.

**Solution:** The Drug Court Program Fees allows funds to be utilized for services provided to the Drug Court Program participants, specifically, drug and alcohol testing services.

**Result:** Continue testing all participants for drug and alcohol to monitor abstinence and compliance while participating in the 406th Judicial District Adult Drug Court Program.

- h. Discussion and possible action to approve a budget amendment to the Organized Crime Drug Enforcement Task Forces program (OCDETF) fund by increasing the expenditure budget by \$97,544; said amount is available from Federal Forfeiture funds. [Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2587-2260-001-413000 and related Fringe Benefits]**

**Issue:** The estimated overtime cost for Fiscal Year 2018 under the OCDETF fund is \$253,871; however, the reimbursable amount from OCDETF is cap at \$155,094. Therefore, there is a need to supplement the overtime budget from another funding source.

**Solution:** Increase the overtime budget by way of a transfer in from the District Attorney's Federal Forfeiture account.

**Result:** The OCDETF fund will have the adequate budget to cover the estimated overtime cost.

- i. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. [Requested by El Aguila Rural Transportation]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
<b>From:</b>	2661-7100-521-41300	Overtime	\$5,000	\$100	\$722	\$622
	2661-7100-521-456205	Training and Education	\$150	\$150	\$150	\$ 0
	2661-7110-521-462605	Fuel and Lubricants	\$50,000	\$5,000	\$32,205	\$27,205
				\$5,250		
<b>To:</b>	2661-7100-521-432001	Professional Services	\$3,000	\$100	(\$100)	\$ 0
	2661-7100521-441001	Telephone	\$3,000	\$150	\$228	\$378
	2661-7110-521-460030	Marketing	\$ 0	\$5,000	\$ 0	\$5,000
				\$5,250		

**Issue:** Funds available in the account cannot cover cost needed to continue operation of service and finalizing of grant.

**Solution:** Monies transferred will allow the department to request purchase orders and execute all that are pending.

**Result:** Department may continue operations and meet its grant expiration date and expend all funds.

- j. Discussion and possible action to approve a budget amendment by increasing the budget in the expenditure account in the amount of \$ 500 from revenues received from the sale of the bus for El Aguila Rural Transportation. [Requested by El Aguila Rural Transportation; Fund #2661]

From:	Revenue Acct. Number	Revenue Acc. Name	Amount	Balance	Ending Bal.
	2661-259700	Fund Balance	\$ 500	\$50,040.83	\$49,540.83
To:	Expenditure Acct. Number	Expenditure Acct. Name	Amount	Balance	Ending Bal.
	2661-7110-521-443000-075	Repairs & Maint. Vehicles	\$ 500	\$ 28,871.03	\$ 29,371.03

**Issue:** A budget amendment is necessary for the repairs and maintenance (expense) account to spend the proceeds from the sale of the bus.

**Solution:** Approve the budget amendment.

**Result:** Proceeds from the sale of the bus could be spent.

- k. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds. [Requested by Community Action Agency]

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2371-5260-521-458060	Intown Mileage	\$658.20	\$3,506.18	\$2,847.98
To:	2371-5260-521-426000	Worker's Comp.	\$658.20	-\$202.41	\$455.79

**Issue:** The Meals on Wheels - Worker's Compensation account has a negative balance.

**Solution:** Approve line item transfer to cover negative balance.

**Result:** To ensure funding for the remainder of the current fiscal year.

- l. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds: [Requested by Martin Cuellar, Webb County Sheriff; Account #2593]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2593-3010-001-410000	Payroll Cost	\$16,050	\$6,589	\$16,050	\$9,461
	2593-3010-001-456205	Travel	\$7,985	\$6,928	\$6,928.60	\$0.60
	2593-3010-001-460105	Minor Tools & Apparatus	\$5,110	\$21.57	\$2,617.50	\$2,595.93
	2593-3010-001-461000	Materials & Supplies	\$4,772	\$4.32	\$2,247.32	\$2,243
	2593-3010-001-470000	Capital Outlay	\$6,119	\$695.52	\$787.50	\$91.98
				\$14,238.41		
To:	2593-3010-001-460105-015	Minor Tools & Apparatus-Equip.	\$5,682	\$14,238.41	\$1,734.52	\$15,972.93

**Issue:** Due to cost saving on travel, supplies, and equipment purchases, there is funding left remaining in this grant.

**Solution:** Seek a line item transfer to utilize remaining grant funds for latest operational needs.

**Result:** The grant funds will be utilized effectively, efficiently, and timely.

## 6. Building Maintenance

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1100-001-461000	Materials & Supplies	\$85,300	\$5,000	\$17,687.80	\$12,687.80
	1001-1100-001-460028	Janitorial Supplies	\$45,300	\$6,700	\$24,183.38	\$17,483.38
				\$11,700		
To:	1001-1100-001-443000-020	Repairs & Maint. Bldg.	\$50,000	\$5,200	\$98.51	\$5,298.51
	1001-1100-001-443000-075	Repairs & Maint. Vehicles	\$8,400	\$1,500	\$8.86	\$1,508.86
	1001-1100-001-443000-320	Title Building	\$13,979	\$3,000	\$2,077.26	\$5,077.26
	1001-1100-001-443000-190	El Cenizo Center	\$3,600	\$2,000	\$3,675.31	\$5,675.31
				\$11,700		

**Issue:** The funds will cover any current and future expenses for the remainder of the fiscal year.

**Solution:** Approve line item transfer.

**Result:** Transfer will cover expenses for the remainder of the fiscal year.

7. **Civil Legal Division**

- a. Discussion and possible action to enter into a two (2) year Non-Financial Memorandum of Understanding between Laredo College and the Webb County Sheriff's Office commencing on the date of execution by both parties. The purpose of the agreement is to implement ESL, EL Civics, and High School Equivalency classes at the Webb County Jail to improve the overall literacy levels in Laredo contingent on the availability of federal and state funds, and requesting the County Judge to execute all relevant documents. [Requested by Webb County Sheriff Martin Cuellar]
- b. Discussion and possible action to enter into a (5) month contract from May 1, 2018 to September 30, 2018 between Mundo Publicitario and Webb County Sheriff's Office and Television Channel XEFE by and through Jose L. Rodriguez as the representative of agent of XEFE to run public safety announcements; Mundo Publicitario sent a quote for 5 months at \$700 dollars for a total cost of \$3,500.00; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This will be paid through forfeiture funds; and, thus, there is no impact to the general fund. [Requested by Martin Cuellar, Webb County Sheriff; Account #2151-3010-001-457006 (Forfeiture Funds)]

**Issue:** Keeping the public informed on law enforcement topics is part of the law enforcement function of the Webb County Sheriff's Office.

**Solution:** Contracting for public service announcements regarding: 1. Cyber Crime Tips, 2. Texting and Driving, 3. Keeping our Kids Safe Program. 4. Police Activity League, 4. Most Wanted/Crime of the Week, 5. Auto theft Prevention and 6. Upcoming community events.

**Result:** Keep the community informed regarding law enforcement and community events.

- d. Discussion and possible action to enter into a three (3) year (September 1, 2018 through August 31, 2021) Professional Service Contract between El Puente Counseling Center and the Webb County Head Start/Early Head Start Program to provide mental health consultant services to the Webb County Head Start/Early Head Start population at a cost according to the fee schedule contained in the Agreement, and requesting the County Judge to execute all relevant documents. [Requested by Aliza Oliveros, Director, Webb County Head Start/Early Head Start; Account numbers: 2367-5190-531-432088 (Mental Health Observation CCP), 2357-5230-531-432068 (Consultants Trainings Head Start), 2361-5230-531-432068 (Consultants Trainings Early Head Start), 2367-5230-531-432068 (Consultants Training CCP), 2357-5190-531-432088 (Mental Health Observations Head Start), 2361-5190-531-432088 (Mental Health Observations Early Head Start)]
- e. Discussion and possible action for Webb County to approve the annual consumer price index (CPI) adjustment in accordance with the lease agreement between the City of Laredo and Webb County for the Webb County Head Start Program regarding approximately 1.0128 acres of land located at 4704 Naranjo Street at the City of Laredo Airport. The new monthly rental cost will increase by Fifty Two Dollars and Seventy Eight Cents (\$52.78) for a new monthly rental cost of Two Thousand Five Hundred Sixty Six Dollars and Twenty Two Cents (\$2,566.22) over the August 1, 2018 through July 31, 2019 term of the agreement and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #s August 2018: 2357-5200-531-444100 and September 2018 through July 2019: 2357-5190-531-444100]
- f. Discussion and possible action to authorize the civil legal division to negotiate and enter into a agreement between Webb County Sheriff's Office and Jeremy Anderson, as the representative of Jeremy Anderson Group, LLC. to speak on drug awareness concert at the "Sames Auto Arena" located at 6700 Arena Blvd., Laredo, Texas 78041. The Drug Awareness guest speaker has sent a quote for a total cost of \$4,200 including and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This will be paid through forfeiture funds; and, thus, there is no impact to the general fund. [Requested by Webb County Sheriff Martin Cuellar; Account #2151-3010-001-432001 (Professional Services)]

**Issue:** This years Drug Awareness Concert will include a guest speaker that enhance the topics and provide access to material that is unique and beneficial to the community.

**Solution:** Review, negotiate and approve a Licensing agreement for Drug Free Event Concert Guest Speaker.

**Result:** provide a new perspective to the community regarding Drug Awareness at the Concert.

- g. Discussion and possible action to authorize the civil legal division to negotiate and enter into a license agreement between Webb County Sheriff's Office and SMG, a Pennsylvania general partnership, that is the managing agent for the City of Laredo for the facility known as "Sames Auto Arena" located at 6700 Arena Blvd., Laredo, Texas 78041. The facility will be used for the sole purpose of a Drug Awareness Concert on October 17, 2018 for a total cost of \$12,308.50 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This is paid through forfeiture funds; and, thus, there is no impact to the general fund. [Requested by Webb County Sheriff Martin Cuellar; Account # 2151-3010-001-455501 (Drug Free Campaign) and 2151-3010-001-457006 (Law



**Enforcement Other)]**

**Issue: Owner (City of Laredo) and managing company "SMG" require a Use License Agreement to be formalized for use of facility.**

**Solution: Review, negotiate and approve a Licensing agreement for Drug Free Event Concert.**

**Result: Compliance with City of Laredo and managing company agreement requirements for use of facility (Laredo Energy Arena) while providing a public service to the community in the form of a drug awareness concert.**

- h. Discussion and possible action to approve a temporary Right-of-Entry with the right of ingress and egress, between Webb County and the United States Customs and Border Protection (C.B.P.), for the Webb County/Fred & Anita Bruni Community Center, located at 452 Rancho Penitas Road, Laredo, Texas, as further described by metes and bounds description on attached Exhibit "A", in order for (C.B.P.) to assess the property as a possible viable site for the for the U.S. Border Patrol's Remote Video Surveillance System Upgrade Program (RVSS), for a One (1) year term, commencing August 14, 2018 thru August 13, 2019. The (C.B.P.), at their sole cost and expense will conduct a site use/feasibility study and assessment, property appraisals, boundary survey's, soil, water, utilities and/or any other similar studies as needed for possible use/acquisition of the subject property by (C.B.P.) for the (RVSS) program; and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto.**
- i. Discussion and possible action to approve a Master Software and Support Services Subscription and License agreement between Webb County and ESO Solutions, Inc., a Texas Corporation for a term of One (1) year, commencing August 14, 2018 thru August 13, 2019, at an annual fee of \$1,290.00, including a (4) hour Webinar Online Training Session in order to provide the Webb County Volunteer Fire Department with the ability to have online documentation and track fire-fighting incidents and/or E.M.S. incident related data reporting information online, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. [Requested by Webb County Fire Department Chief Ricardo Rangel; Funding Source Account #2929-3140-001-461000 (Materials & Supplies)]**
- j. Discussion and possible action to enter into a two (2) year (July 1, 2018 through June 30, 2020) Non-Financial Memorandum of Understanding between Laredo College and the Webb County. The purpose of the agreement is to implement ESL, EL Civics, and High School Equivalency classes to improve the overall literacy levels in Webb County contingent on the availability of federal and state funds, and requesting the County Judge to execute all relevant documents and any other matters incident thereto. [Requested by Leroy Medford, Commissioners Court Administrator]**
- k. Discussion and possible action to enter into a One (1) year (September 1, 2018 through August 31, 2019) non-financial senior job skills training program agreement by and between Webb County ("Host Agency") and AARP Foundation Senior Community Service Employment Agency Program, to provide job training to senior citizen volunteers at NO COST to Webb County, and authorizing the Webb County Judge to execute all relevant documents. [Requested by Dr. Pedro Alfaro, Administrator, Webb County Risk Management]**

- I. Discussion and possible action to approve a Software and Hardware Product Evaluation License Agreement between Webb County and WatchGuard Technologies, Inc., for a term of One (1) month, commencing August 15, 2018 thru September 15, 2018, at an no cost to Webb County, in order to allow the Webb County Information Technology (I.T.) Department to evaluate this product for possible use by various departments and provide staff with internet field training to provide suitable internet content access by the public access on our I.T. system, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. [Requested by Webb County Information Technology Department Director Rafael Pena- No Funding Source Needed/Free Product Trial]
  
- m. Discussion and possible action to enter into a Mutual Non-Disclosure Agreement between Webb County and Vertiq Software, LLC to allow data collection software access for evaluation for potential purchase for the Webb County Medical Examiner’s Office with the start and end dates to be mutually agreed upon, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Dr. Corrine Stern, Webb County Medical Examiner]
  
- n. Discussion and possible action to enter into a one year (August 15, 2018 through August 15, 2019) Services Agreement between Webb County and Lighthouse Services, Inc. to provide anonymous reporting services for Webb County at a total cost of One Thousand One Hundred Ninety Five Dollars (\$1,195.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Rafael Perez County Auditor; Account #1001-1260-001-432001]

**8. Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1060-001-456005	Postage & Courier Service	\$250	\$250.00	\$250.00	\$0
	1001-1060-001-461000	Materials & Supplies	\$4,000	\$649.50	\$649.50	\$0
	1001-1060-001-461003	Goods for Public Events	\$3,500	\$806.58	\$906.58	\$100.00
	1001-1060-001-456205	Training & Education	\$800	\$645.97	\$1,320.97	\$675.00
				\$2,352.05		
To:	1001-1060-001-458000	Administrative Travel	\$3,000	\$2,352.05	\$452.60	\$2,804.65

**Issue:** Low balance in administrative travel is requiring a line item transfer.

**Solution:** Process line item transfer to have sufficient funds for travel.

**Result:** Monies available for intended travel.

**9. Honorable Mike Villarreal, Constable Pct. 2**

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3180-001-458000	Administrative Travel	\$3,000	\$16	\$16.74	\$0.74

	1001-3180-001-464010	Dues & Memberships	\$425	\$95	\$95.00	\$0.00
	1001-3180-001-443000-075	Repairs & Maint. Vehicles	\$15,000	\$311	\$2,741.99	\$2,430.99
				\$422		
To:	1001-3180-001-456205	Training & Education	\$8,000	\$422	\$895.83	\$1,317.83

**Issue:** Constable Miguel Villarreal will be attending a training and the training and education funds are almost depleted.

**Solution:** Line item transfer will allow the training account to have adequate funds to cover the training expense.

**Result:** The Constable will be able to attend the training.

**10. Honorable Harold Devally, Constable Pct. 4**

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3170-001-444500	Equipment Rental	\$1,400	\$1,000	\$1,400.00	\$400.00
	1001-3170-001-456305	Uniforms	\$16,000	\$1,000	\$7,419.91	\$6,419.91
	1001-3170-001-456005	Postage & Courier Service	\$250	\$250	\$250.00	-0-
				\$2,250		
To:	1001-3170-001-461000	Materials & Supplies	\$8,500	\$2,250	\$1,535.43	\$3,785.43

**Issue:** The following account #1001-3170-001-461000 (Materials & Supplies) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

**Solution:** A line item transfer will assist in account not reaching a deficit.

**Result:** The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

**11. Honorable Margie Ibarra, County Clerk**

- a. Approval of Minutes for July 23, 2018

**12. Honorable Hugo Martinez, County Court at Law 1 Judge**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2250-001-456205	Training & Education	\$4,000	\$1,000	\$4,246	\$3,246
To:	1001-2060-001-461000	Materials & Supplies	\$5,500	\$1,000	\$28.25	\$1,028.25

**Issue:** Money is needed to be able to purchase a door in the amount of \$589.00 and any additional money needed ie.. drywall, paint, etc. The purpose of the door is to block off an area where confidential cases are being held.

**Solution:** Transfer money in order to put up a wall and door.

**Result:** Prevents people from entering into offices where confidential cases are placed

**13. Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2070-001-464005	Books & Subscriptions	\$1,400	\$492	\$493.40	\$1.40
To:	1001-2070-001-458000	Administrative Travel	\$10,000	\$142	\$995.63	\$1,137.63
	1001-2070-001-464010	Dues & Memberships	\$685	\$180	\$205.00	\$385.00
	1001-2070-001-462605	Fuel & Lubricants	\$0.00	\$170	\$0.00	\$170.00
				\$492		

**Issue:** The following account# 1001-2070-001-458000 (Administrative Travel) and account# 1001-2070-001-464010 (Dues & Memberships) require additional funds to cover un-forecasted expenditures. The account#1001-2070-001-462605 (Fuel & Lubricants) requires funds to finish the FY, a unit was transferred from the Tax Assessor department to County Court at Law II for the purpose of the Probate Guardianship Compliance program home visits by the CCLII Probate Court Investigator.

**Solution:** A line item transfer will assist in account not reaching a deficit.

**Result:** The transfer of funds will cover expenditures for the remainder fiscal year.

**14. Economic Development**

- a. Discussion and possible action to approve the creation, posting, and filling of two slots under the Webb County Integrated Defense Project, Grant Number 212-19-D04. The slots will be for a Supervising Attorney (Immigration) and a Social Worker. The immigration attorney will be listed with a salary of \$91,290.04, with fringe benefits of \$26,443.97, totaling \$117,734.01. The social worker will be listed with a salary of \$44,549.00, with fringe benefits of \$16,698.00, totaling \$61,247.00. The posting and filling of these slots will be subject to the availability of payroll funds, and any applicable Wage Plan Policies. [Requested by Virginia Aranda, Public Defender]

**Issue:** The Public Defender’s Office is in need of an immigration attorney and a mental health social worker. The funding for these slots will become available on October 1, 2018.

**Solution:** The creation, posting and filling of these slots will allow our office to be able to better serve the needs of clients with immigration and mental health issues.

**Result:** The creation, posting and filling of these slots will allow our office to provide clients and Assistant Public Defenders consultation services on complex immigration issues, and early intervention for clients with mental illness or intellectual disability.

- b. Discussion and possible action to approve the submission of a grant application to the U.S. Department of Justice as developed, coordinated, written, and submitted by the Webb County Sheriff’s Office in conjunction with the City of Laredo for a 2018 Edward Byrne Memorial Justice Assistance Grant (JAG) to acquire technology, equipment, contractual services, and supplies in the amount estimated at \$36,374; and authorizing the Webb County Judge to execute all relevant documents in all

matters related to this grant; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This grant does not require any cash match; and, thus, will have no impact to the general fund. [Requested by Martin Cuellar, Sheriff]

**Issue:** Supplemental equipment, contractual services, and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.

**Solution:** Grant application to provide supplemental equipment, contractual services, and supplies for the Webb County Sheriff's Office.

**Result:** The Webb County Sheriff's Office and its staff will be equipped with needed new, updated technology, equipment, contractual services, and supplies.

- c. Discussion and possible action to approve grant application STATE- R- 2018- WEBB CO- 00046 with the State of Texas, acting through the Texas Department of Transportation in the amount of TWO HUNDRED EIGHTY NINE THOUSAND TWO HUNDRED SEVENTY-THREE DOLLARS (\$289,273.00) for El Aguila Rural Transportation Program, and authorizing Webb County Judge to execute all relevant documents; and any other matters incident thereto. All required documentation has been sent for review to the Economic Development Department and the solicitation is compliant with Webb County's Single Point of Contact (SPOC) procedures. [Requested by El Aguila Rural Transportation]

**Issue:** El aguila is a grant funded agency.

**Solution:** State funds will benefit operations budget plan and monies will be used to cover County Match expenses.

**Result:** Continuation of services throughout the rural areas of Webb County.

- d. Discussion and possible action to ratify and authorize the acceptance of an Other Victims Assistance Grant (OVAG) from the Office of the Texas Attorney General in the amount of \$42,000 for a victims assistance coordinator position; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require a match. This is a time sensitive item that required the signature of the authorized official no later than August 10, 2018. [Requested by Isidro "Chilo" Alaniz, District Attorney; Grant Fund 2714]

**Issue:** Over the last two years, Webb County has seen a rise in domestic violence cases. These cases involve victims of crime that suffer emotional trauma and physical injuries. The State of Texas has set up a Victim of Crime Compensation Fund that provides benefits to victims of these types of crimes; however, the system is complex and normally victims have to document their benefit eligibility while still under emotional trauma and physical distress. This grant funds the position of a victims assistance coordinator that will work closely with prosecutors, investigators and counselors to meet the needs of crime victims.

**Solution:** Ratify the acceptance of the grant award.

**Result:** The victims assistance coordinator will continue to provide the services outlined above to victims of crime in Webb County.

- e. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 13, 2018.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0016	Project Coordinator	\$38,402.54 16/A

**Issue:** The employee that was in slot #16 resigned effective 08/01/18.

**Solution:** Request to fill this vacant slot will allow the department to continue to operate effectively.

**Result:** The filling of slot #16 will allow the department to run on full staff if the court grants approval.

- f. Discussion and possible action to authorize the development and submission of a FY 2018 Solid Waste Management Projects and Implementation Grants Program to the South Texas Development Council (in cooperation with the Texas Commission on Environmental Quality) in an amount not to exceed Thirty Thousand Dollars (\$30,000.00) and authorizing the Webb County Judge to execute all relevant documents pertaining to this application. This grant requires an in-kind commitment of Six Thousand Dollars (\$6,000.00). All required documentation has been sent for review to the Economic Development Department, and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. This action will have no impact on the General Fund. [Requested by James Flores, Economic Development Director]

**Issue:** There is a dire need to address illegal dumping in the rural areas of Webb County. The Webb County Planning Department endeavors to enhance its code enforcement capabilities to investigate illegal dumping problems; enforce laws and regulations pertaining to the illegal dumping of solid waste; establish an illegal dumping reporting hotline and educate the public on illegal dumping laws and regulations.

**Solution:** Prepare and submit an FY 2018 Solid Waste Management Projects and Implementation Grants Program to the South Texas Development Council (in cooperation with the Texas Commission on Environmental Quality) to enhance the Webb County Planning Department's code enforcement capabilities to address illegal dumping in the rural areas of Webb County.

**Result:** Minimize the incidents of illegal dumping of solid waste in rural Webb County.

15. El Cenizo Community Center

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 3, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2201	Community Center Assistant	\$13.07- 9/A

**Issue:** Slot 2201 became vacant 7/26/2018. The employees accruals should be paid out by the end of August.

**Solution:** Request commissioners court approval to post and fill this slot to webb county employees only when payout is complete.

**Result:** The filling of this slot will allow the community center to continue to function effectively and efficiently.

**16. Fire Suppression & EMS Services**

- b. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-431009	Stipends	\$50,000	\$4,000	\$21,430.00	\$17,430.00
To:	1001-3140-001-441205	Utilities	\$10,000	\$4,000	\$2,751.90	\$6,751.90

**Issue:** Cost of construction and account deposit for Medina Electric service for Los Botines Fire Station currently under construction.

**Solution:** Transfer of funds from the volunteer stipend line item to the utilities line item to cover expense.

**Result:** Sufficient money to cover one time cost of construction and establish electric service for Los Botines Fire Station on HWY 83 north.

**17. Head Start**

**Disclaimer:** All Head Start monies are 100% Federal funds

- a. Discussion and possible action to accept the Texas School Ready program year 2 of a 2 year Grant Award for the budget period of August 1, 2018 to July 31, 2019 in the amount of \$168,920 for the Head Start Program which will continue to enhance the services currently being provided, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Grant Fund #2930]

**Issue:** Webb County has been a grantee for the Texas School Ready Comprehensive grant as of August 1, 2017.

**Solution:** Accept the Texas School Ready Comprehensive grant - year two of a two year cycle funding.

**Result:** The community of Webb County will not be denied participation in the Texas School Ready project.

**18. Information Technology**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1280-001-443000-110	Repairs & Maint. Software	\$705,000	\$1,000	\$45,589.91	\$44,589.91
To:	1001-1280-001-464005	Books & Subscriptions	\$57,000	\$1,000	\$346.52	\$1,346.58

**Issue: Additional funds are needed to cover Westlaw Subscription.**

**Solution: Approval of line item transfer.**

**Result: Avoid shortfall and future expenses will be covered until the end of our fiscal year.**

**19. Honorable Alfredo Garcia Jr., Justice of the Peace Pct. 3**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2170-001-464010	Dues & Membership	\$200	\$140	\$140	\$0
To:	1001-2170-001-456005	Postage	\$638	\$140	\$0	\$140

**Issue: Account is in 0 balance. Need more postage for remaining of year.**

**Solution: By Commissioners court approval account will have funds to cover until end of fiscal year.**

**Result: With funds available, the court will be able to mail out correspondence as needed for court hearings.**

- b. Discussion and possible action to approve the purchase of three (3) printers from Connection Public Sector Solutions not to exceed the amount of \$2,025.99 in accordance with the Texas Code of Criminal Procedure; Article 102.0173 (Court Costs; Justice Court Technology Fund)(d)(2)(a). [Requested by Justice of the Peace Alfredo Garcia, Jr.; Account #2009-2170-001-460105 Court Technology Fund-Minor Tools and Apparatus]

**Issue: Having problems with current printers.**

**Solution: To make our workflow better for the court.**

**Result: Over all improvement on workflow.**

**20. Public Information Office**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1300-461000	Materials & Supplies	\$5,000	\$1,275	\$1,994.30	\$719.30
To:	1001-1300-460105	Minor Tools & Apparatus	\$1,600	\$1,275	\$199.89	\$1,474.89

**Issue: A line item transfer is needed to purchase needed audio equipment.**

**Solution: Transfer money from Materials and Supplies to Minor Tools and Apparatus in order to have sufficient funds to order needed equipment.**

**Result: Public information Department will be able to purchase PA system and new podium that is needed.**

**21. Purchasing**



- a. **Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.**

**Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.**

**Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.**

**Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.**

- b. **Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for the following contracts for fiscal year 2018-2019.**

**Annual Contract for Electrical Repair Service for Webb County Vehicles  
Annual Contract for Paint and Body Work for Webb County Vehicles**

**Issue: The Contracts listed above are set to expire 09/30/2018.**

**Solution: Authorize the Purchasing Agent to solicit for new contracts.**

**Result: Annual Contracts will provide stable, lowest available and cost efficient prices from responsible bidders for Webb County.**

- c. **Discussion and possible action to award ITB 2018-003 "El Cenizo Control Valve Improvements" to Sal Construction in an amount not to exceed \$120,504; and authorizing the civil legal division to review and finalize the agreements, and further authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This ITB is in accordance with Texas Government Code 2269.101, Sub-Chapter C. [Funding Source: Water Utilities 2016 Bond #7220-7280-001-474501 Construction in Progress; Requested by Adrian Montemayor, Utilities Director]**

**Issue: Although water service meets all TCEQ standards regards to pumping capacities, requirements set forth by TCEQ required sufficient operational Elevated Water Storage Capacity in which the El Cenizo requires distribution system modifications.**

**Solution: Furnish and install above grade motor operate butterfly valve, electromagnetic flow meter, piping and appurtenances, as shown on the plans and specifications.**

**Result: Improved operations of the water distribution for the community of El**

Cenizo and meeting TCEQ compliance requirements.

- d. Discussion with possible action to award RFP 2018-004 "Operations Data Management System for Water Utilities" to FLOWatch LLC for a web based sampling information management software program for the water and wastewater system to enhance the collection of data needed for reporting purposes and for compliance with State regulatory agencies; and authorizing the Civil Legal Division to review and finalize the agreements, and further authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Account #7220-7280-001-432001 and #7220-7270-001-432001, 2016 Bond Account, Professional Service Water and Wastewater; Requested by Adrian Montemayor, Utilities Director]

**Issue:** The Water and Wastewater System produces approximately 55 samples in one day that is required to prove its compliance with State requirements. As recommended by prior system evaluation it is now necessary to compile, evaluate, record, and provide to our regulator for consistency in our compliance methods. Currently, our water system maintenance its compliance through manual storage of all records; however, we would like to modernize this effort with a system that can manage the information and provide trends analysis for future improvements and compliance.

**Solution:** Contracting for the services of this informational software tool will provide us with not only the ability to easily comply with the entire requirement stipulations, but also make this information available immediately as needed for everyday operational decision.

**Result:** More reactive to sampling and monitoring data for better means of operation.

- e. Discussion and possible action to award RFP 2018-005 "Treatment Alternative to Incarceration Program (TAIP)" to sole proposer Association for the Advancement of Mexican Americans (AAMA); and authorizing the civil legal division to review, negotiate price schedule, and finalize the agreements, and further authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. This RFP is in accordance with Texas Government Code; Chapter 2254 (Professional and Consulting Services). This action will have no impact on the County's General Fund Budget. [Grant Account# 2776-4030-001-450001-040 & 2776-4030-001-45001-045 Contract Services Outpatient Group & Individual; Requested by Melinda Vidaurri, CSCD Director]

**Issue:** TAIP contract is set to expire August 31, 2018.

**Solution:** Award contract to qualified proposer.

**Result:** Continue Treatment Alternative to Incarceration Program operations with CSCD.

## 22. Rio Bravo Community Center

- a. Discussion and possible action to approve the appointment and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 13, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
---------------	--------------	--------------------

2289 Community Center Director \$18.46 - 16/A

Issue: Employee in this slot will be promoted to slot 2711.

Solution: Request Commissioners Court approval to fill the vacant slot.

Result: The filling of this slot will allow the community center to continue to function effectively and efficiently.

23. Santa Teresita Community Center

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 13, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2470	Community Center Assistant	\$13.07 - 9/A

24. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within Safe Haven funds: [Requested by Martin Cuellar, Webb County Sheriff] [Co-Sponsored by Commissioner Jesse Gonzalez, Pct. 1]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2028-1150-001-357270	Donation Revenue	\$13,969.82	\$6,149.82	\$6,149.82	-0-
To:	2028-1150-001-461000	Material & Supplies	\$1,820.00	\$3,000.00	\$150.00	\$3,150.00
	2028-1150-001-443000-020	Repair Maint. Building	\$2,500.00	\$3,149.82	\$1,160.00	\$4,310.81
	2028-1150-001-460105	Minor Tools	\$2,500.00	-0-	\$2,500.00	\$2,500.00
	2028-1150-001-460000	Office Supplies	\$1,000.00	-0-	\$1,000.00	\$1,000.00
				\$6,149.82		

Issue: The citizens of Webb County/Laredo recognize the great need for and intrinsic value of the Webb County Sheriff's Office Safe Haven Program and have donated towards its operations.

Solution: Seek court authorization to increase budget to reflect donations.

Result: These donations will be allotted toward Safe Haven operational needs.

25. Water Utilities

- a. Discussion and possible action to approve an expense of \$30,908 to be allocated from the Water Utility Improvement Series 2016 for the previously approved Rio Bravo Waste Water Plant repairs and lift station work under contract with Square E Engineering. [Account #7220-7270-001-474501- Water Utility Improvement Series 2016]

Issue: Original project and change orders were budgeted and encumbered from Water Utility Improvement Bond Series 2013 (G/L 7210-7080-001-470000-080) but this account transitioned into FY 2017 with a budget of \$3,292. An additional \$30,908 are needed to be encumbered to complete the previously approved change order.

**Solution: Encumber \$30,908 from the Water Utility Improvement Bond Series 2016 that has an available balance of \$2,554,982.**

**Result: Ability to process all remaining invoices as per previously approved contract and change orders.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to table item #16.a.

**Vote: 3 - 0 Motion Carried - Unanimously**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to cancel out the prior vote to table

**Vote: 3 - 0 Motion Carried - Unanimously**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve Consent Agenda items, except items #16.a. and #7.c.

**Vote: 3 - 0 Motion Carried - Unanimously**

Cmr. Tijerina mentioned that item #16.a. will be brought up during the Presentations.

**7. Civil Legal Division**

- c. Discussion and possible action to approve a One (1) year lease extension by and between Webb County and the Texas Parks and Wildlife Department (T.P.W.D.), for the rental of a boat storage space located at the Webb County Road and Bridge department, for use by (T.P.W.D.), at a monthly rental rate of \$100.00 month, effective September 1, 2018 thru August 31, 2019; and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote: 2 - 0 Motion Carried**

Other: Commissioner, Pct. 3 John C. Galo (ABSTAIN)

**REGULAR AGENDA**

**Honorable Martin Cuellar, Sheriff**

- 26. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-441205-005	Electricity	\$70,000	\$21,500	\$88,185.91	\$6,685.91
	1001-4070-001-4580000	Admin Travel	\$15,000	\$7,000	\$11,024	\$4,024
	1001-3010-001-459006	Radio Tower	\$2,500	\$2,500	\$2,500	-0-
	1001-4070-001-441305-005	Water	\$190,000	\$118,000	\$133,783.46	\$15,783.46

	1001-4090-001-460028	Janitorial Supplies	\$45,000	\$8,000	\$18,956.27	\$10,956.27
	1001-4090-001-461000	Materials & Supplies	\$115,000	\$3,500	\$9,890.24	\$6,390.39
	1001-4070-001-458040	Special Travel	\$50,000	\$4,500	\$7,568.85	\$3,068.85
	1001-4070-001-450001-020	Zapata	\$239,000	\$30,000	\$46,520	\$16,520.00
	1001-4070-001-450001-035	Maverick	\$257,000	\$30,808	\$50,216	\$19,408.00
	1001-4090-001-432001	Professional Services	\$180,000	\$13,000	\$13,181.88	\$181.88
	101-4090-001-432063	Medical Services	\$130,000	\$29,000	\$34,352.59	\$5,352.59
				\$268,808		
To:	1001-4090-001-463005	Groceries	\$825,000	\$110,000	\$1,361	\$111,361
	1001-4070-001-441505	Trash Pick Up	\$9,350	\$1,000	-0-	\$1,000
	1001-3010-001-443000-075	Repair-Maint. Vehicle	\$200,000	\$5,000	\$20,090	\$25,258
	1001-3010-001-456305	Uniform	\$85,000	\$50,000	-0-	\$50,000
	1001-4070-001-456305	Uniform	\$50,000	\$63,000	\$5,092	\$68,092
	1001-4070-001-441205-005	Electricity	\$115,000	\$27,808	\$14,191	\$41,999
	1001-4070-001-432001-005	Professional Services Pre/Post	\$15,000	\$2,000	\$83	\$2,083
	1001-4070-001-443000-020	Repair-Maint. Building	\$75,000	\$10,000	\$5,847	\$15,847
				\$268,808		

**Issue:** As it is near the end date of the fiscal budget, certain budget line items require additional funds in order for needed purchases to be duly paid from these specific line items.

**Solution:** Request a line item transfer.

**Result:** The needed procurement of certain items/services will be made after sufficient funds are allocated and authorized.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to bring back item #22.a. from the Consent Agenda

**Vote:** 3 - 0 Motion Carried - Unanimously

## 22. Rio Bravo Community Center

- a. Discussion and possible action to approve the appointment and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 13, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2289	Community Center Director	\$18.46 - 16/A

**Issue:** Employee in this slot will be promoted to slot 2711.

**Solution:** Request Commissioners Court approval to fill the vacant slot.

**Result:** The filling of this slot will allow the community center to continue to function

**effectively and efficiently.**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo to appoint Ms. Juana Maria Costilla Lopez subject to the availability of the slot

**Vote:** 3 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up items #40 and #41

**Vote:** 3 - 0 Motion Carried - Unanimously

**Honorable Norma Farabough, Tax-Assessor- Collector**

**40. Discussion and possible action to approve the 2018 Certification of the Appraisal Roll.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 3 - 0 Motion Carried - Unanimously

**41. Discussion and possible action on Proposed Tax Rate; if proposed tax rate will exceed the effective tax rate, take record vote (to consider the tax increase) and schedule public hearings (date, time, and place).**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adopt the proposed Tax Rate at .4120 instead of .4147

**Vote:** 3 - 0 Motion Carried - Unanimously

Tax Assessor Collector, Ms. Norma Farabough announced that a Public Hearing will take place on August 27 at 9:00 a.m. and a Special Call Meeting on September 4 at 9:00 a.m. in Commissioners Court.

Commissioners Court Administrator, Mr. Leroy Medford stated that the hearings will be held in the Webb County Commissioners Court House at 1000 Houston St. 2nd Floor at 9:00 a.m.

**Honorable Victor Villarreal, County Court at Law 2 Judge**

**27. Discussion and possible action to authorize the hiring of a temporary part time position (no benefits) at an hourly rate of \$40.00 per hour to be funded from Account #1001-2070-001-41200 (Part Time) to cover the Court Interpreter services provided by the County Court at Law II court.**

**Issue:** Court approved budget amendment (line item transfer) to department Part Time Account for Temporary Part Time position for fiscal year end 2018. Department is in need of hourly rate approval from Court for employee to begin duties effective immediately.

**Solution:** Approve the hourly rate for the temporary PT employee to take over the duties of a department staff member that will be out on leave under FMLA whose duties as a Court Translator are needed during the courts established dockets.

**Result: If approved, temporary part time Court Translator will perform the duties during court proceedings, providing equal access to justice in the court.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the part time hiring rate at \$40.00 for the remainder of this budget cycle

**Vote:** 3 - 0 Motion Carried - Unanimously

**28. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	1001-1130-001-431007-005	Operational Payroll Reserve	\$5,000	\$250,339.11	\$245,339.11
To:	1001-2070-001-410010	Incentive Supplementary	\$5,000	\$-4,019.28	\$980.72

**Issue:** Funds are needed to cover shortfall.

**Solution:** Approve line item transfer.

**Result:** Approval of line item will cover shortfall and future expenses.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve the budget amendments and line item transfers

**Vote:** 3 - 0 Motion Carried - Unanimously

**Elections**

**29. Discussion and possible action for the Order of General/Special Election and to authorize and establish the Main and Temporary Branch Early Voting Polling Sites and Election Day Sites for the November 6, 2018 Joint General/Special Elections within Webb County, Texas pursuant to Chapter 85, Texas Election Code.**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to not replace Precinct 129 and leave the prior precinct

**Vote:** 3 - 0 Motion Carried - Unanimously

**Building Maintenance**

**30. Discussion and possible action to ratify the following emergency budget amendment (line item transfer) of July 24, 2018 within the General fund:**

	Acct. Number	Acct. Name	Request
From:	1001-1100-001-443000-260	Repairs & Maint. Administration	\$2,900
To:	1001-1100-001-443000-020	Repairs & Maint. Buildings	\$2,900

**Issue:** Emergency line item transfer needs to be ratified. Budget adjustment from Repairs & Maintenance Administration in the of amount of \$2,900 to Repairs & Maintenance of Buildings.

**Solution:** Ratify line item transfer of the emergency air conditioning system repair and replacement of AC condensing unit RAWL Series installed at the Title Building.

**Result:** Line item will be properly funded for the remainder of the year.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to ratify the expense

**Vote:** 3 - 0 Motion Carried - Unanimously

### Civil Legal Division

31. **Discussion and possible action to enter into a two (2) year (October 1, 2018 through September 30, 2020) Employee Assistance Program Services Agreement between Webb County and Deer Oaks EAP Services, LLC to provide counseling services for the Webb County Employees a total cost of One Dollar and Thirty Nine (\$1.39) per employee per month in an amount not to exceed \$25,000 throughout the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Ernesto Guajardo; Human Resources Director; Account No. need to create account through auditor's (Professional Services)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to table item #31 until the next meeting

**Vote:** 3 - 0 Motion Carried - Unanimously

32. **Discussion and possible action to approve entering into a Professional Services Agreement for the provision of Financial Advisory/Bond Counsel Services between Webb County and Estrada, Hinojosa & Company, Inc., for a term of five (5) years commencing October 1st, 2018 thru September 30th, 2023, subject to annual budgetary appropriation, and authorizing a professional services exemption from Section 262.024 (a) (4), Texas Local Govt. Code; and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. [Account #1001-1130-001-432001 (Gen-Op Admin-Professional Services)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 3 - 0 Motion Carried - Unanimously

33. **Discussion and possible action to enter into a professional services contract beginning October 1, 2018 between Webb County and the law firm of Allison, Bass, and Magee, LLC., as retained outside legal counsel to identify, review and assess the respective geographical boundaries of the separate Webb County Commissioner's Court and Justice of the Peace Precincts as required after each federal census to determine if "redistricting" is needed to redraw any of the boundaries of the precincts in order to comply with the "One-Person-One-Vote" balance as required by Article 42.001 of the Texas Election Code at a flat rate fee of Sixty Two Thousand Five hundred Dollars (\$62,500.00), and authorizing a professional services exemption from Section 262.024 (a) (4), Texas Local Govt. Code; subject to annual budget appropriations, authorizing the County Judge to execute any and all relevant documents and any other matters incident thereto. [Account #1001-1130-001-432001 (Professional Services)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 3 - 0 Motion Carried - Unanimously



34. **Discussion and possible action to approve the grant of a forty (40' ft.) wide right-of-way (R.O.W.) and utility easement and to enter into and execute an electrical power line extension construction agreement in the amount of \$3,896.00 between Webb County and Medina Electric Co-Operative, Inc., for the extension and provision of electrical power service to the new Webb County/Gene S. Walker N.W. Fire Station located in Los Botines, and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. [Requested by Webb County Fire Chief, Ricardo Rangel; Account #1001-3140-001-441205 (Utilities)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 3 - 0 Motion Carried - Unanimously

35. **Discussion and possible action to approve the execution of a professional engineering services contract between Webb County and Dannenbaum Engineering Corporation, in the amount of \$298,282.04, pursuant to prior award of (RFQ) #2017-003 "Hachar-Reuthinger Road Project" Main Contract and Work Authorization No. 1 for Engineering Services to Dannenbaum Engineering Corporation for preliminary engineering services under Contract Number CSJ: 0922-33-166; Hachar Reuthinger Road Project - Northern N.D. Hachar Tract Boundary to I-35 as approved by the Texas Department of Transportation (TxDOT); subject to annual budgetary appropriations; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Luis Perez Garcia, Webb County Engineer; Account # 3721-7230-001-432001 (Hachar RD Extension -Construction In Progress -Administration -Professional Services)]**

**Issue:** The Reuthinger Road section of the Hachar/Reuthinger Roadway Extension project requires engineering, environmental, schematic and/or related services to be completed before plans, specifications, and estimates for construction can be developed for this project.

**Solution:** Approve the execution of the Professional Services/Engineering contract between Webb County and Dannenbaum Engineering Corporation pursuant to previous award in Webb County (RFQ) #2017-003 "Hachar-Reuthinger Road Project" in accordance with the adopted procurement rules for projects funded by the US Department of Transportation - Federal Highway Administration and monitored by TXDOT.

**Result:** Final completion of Hachar Reuthinger Road Extension Project and Webb County will be reimbursed for 80% of the total project costs by TxDOT.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 3 - 0 Motion Carried - Unanimously

36. **Discussion and possible action to enter into an Application Software User Based Support Services Agreement between Hamer Enterprises and Webb County for the Webb County Tax Office for a Browser Based Tax Billing and Collection System for a term of one (1) year at a total cost of Fifteen Thousand Five Hundred Thirty Seven Dollars (\$15,537.00), and authorizing the County Judge to sign and execute all relevant documents. [Requested by Norma Farabough, Webb County Tax Assessor and Collector; Account #1001-1280-001-443000-110 (Repairs and Maintenance Software)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 3 - 0 Motion Carried - Unanimously

**Purchasing**

37. **Discussion and possible action to approve the allocation of funding to the following projects by identifying appropriate account information, budget transfers if required and to further authorize the Purchasing Agent to proceed with any pending procurement of projects funded by this item effective August 13, 2018. [Requested by Commissioners Court]**

Project Description	Funding Justification	Projected Cost	Approved Acct. No.	Acct Description	Acct, Bal
2018 PJ Trailer/14 Ply Tires	Required to transport Mobile Clinic donated by TX A&M	\$14,827	3015-7050-001-470000-075	Capital Outlay	\$0.19
Parking Lot court annex	Last Bid Opening 7/17/2018	\$66,439	3050-7380-001-470000	Capital Outlay	\$4,118.00
JC Fire Alarm Panel	C/O required Duct Detectors and assc. due to different mounting sizes	\$11,615	1001-001-443000-255	Repairs & Maint. to JC	\$800.97
Jail 6" underground Fire Line	Fire line piping leading to emergency sprinkler system is corroding and needs replacement for safety purposes.	\$22,000	1001-4070-001-443000-020	Repairs & Maint. to Bldg.	\$5,846.00
Sheriff's 2nd floor parking lot	Requires structural damage repairs. Current recommendation is most urgent phase that needs attention.	\$75,919	May qualify from Old Bond proceeds	Pending	Pending
Install Traffic Spikes at Billy Hall parking	Multiple close calls to visitors & employees exiting garage via entrance rather designated exit	\$5,000	1001-1130-001-431007-010	Operational Reserve	Pending

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to fund it through the interest income from the bond series, contingent on the bond counsel approval

**Vote:** 3 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to grant the Purchasing Agent the discretion based on emergency, to waive the bid process of the hole that is in the floor at the Sheriff's Office and the underground line

**Vote:** 3 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to propose to get the fund from the Operational Reserve in the event that the bond counsel doesn't agree with the expenditure from the interest income

**Vote:** 3 - 0 Motion Carried - Unanimously

38. **Discussion and possible action to authorize the Purchasing Agent to solicit formal Requests for Qualifications for the design and construction of a building for the Office of Constable Precinct 4 in accordance with the Texas Government Code, Chapter 2269; Section 2269.303 (Contracts for Buildings: Design Build) and further authorize the designation of the Webb County Engineer to act as the County's representative for the duration of the project in accordance with Section 2269.305 (Use of Architect or Engineer as Independent Representative). [Requested by Commissioners Court]**

**Issue: Currently Webb County is paying \$3,161.00 monthly to lease office space for Constable Pct. 4. Annually it totals \$37,932.00. Webb County is planning to secure funding for this building through future bond series funds. In addition, Webb County has property available behind the JP Pct. 4 Building for this project. Eliminating the expense of purchasing property for this project. The old Constable Building on Del Mar is City of Laredo property.**

**Solution: Authorize the public solicitation to secure qualified design build firms who can design and construct a new Constable Pct. 4 building.**

**Results: Secure qualified proposals for the Courts consideration of award under the Design Build Delivery Method.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote: 3 - 0 Motion Carried - Unanimously**

39. **Discussion and possible action to award the lowest responsible bidder of Invitation to Bid (ITB) #2018-004 "Webb County Property Parking Lot" to All In Construction, LLC from San Antonio, Texas in the amount of Sixty Six Thousand Four Hundred Thirty Nine (\$66,439.00) for construction of the Webb County Annex parking lot at 1000 Houston, and authorize the Webb County Judge to sign all relevant documents and any other matters incident thereto. [Requested by Commissioners Court; Account #3050-7380-001-470000 (Capital Outlay Series 2010)]**

**Issue: Courthouse Visitors do not have sufficient parking spaces.**

**Solution: Relocate Courthouse staff members to proposed parking lot.**

**Result: Maximize parking space for both County staff and Courthouse visitors/general public.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote: 3 - 0 Motion Carried - Unanimously**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #41 for discussion

**Vote: 3 - 0 Motion Carried - Unanimously**

**Honorable Norma Farabough, Tax-Assessor Collector**

41. **Discussion and possible action on Proposed Tax Rate; if proposed tax rate will exceed the effective tax rate, take record vote (to consider the tax increase) and schedule public hearings (date, time, and place).**

No action taken.

### **Budget Officers**

42. **Status report from the budget office regarding the fiscal year 2018-2019 budget with discussion and possible action to accept recommendation from the court and schedule a special meeting to finalize the proposed budget; and any other matters incident thereto.**

Cmr. Tijerina stated that they're available on Thursday for a Special Meeting.

### **Commissioners Court Administrator**

43. **Discussion and possible action to accept a donation of property from the General Services Administration (GSA); specifically, Six (6) 8x20 Mobile Home Trailer units which are currently located at International Bridge I site, with additional action to authorize county staff and civil legal division to finalize the necessary paperwork to complete transfer and to allocate funds for the relocation of the units to county property; and any other matters incident thereto. [Requested by Webb County Judge, Tano E. Tijerina]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to authorize staff to look into locations, and any associated costs including any cost for the transfer of title and property

**Vote:** 3 - 0 Motion Carried - Unanimously

### **Honorable Tano E. Tijerina, Webb County Judge**

44. **Discussion and possible action to approve the Imposition of Optional Fees by the Texas Department of Motor Vehicles as per Chapter 502 of the Transportation Code, County Road & Bridge Fee (Section 502.401) \$10.00 and Transportation Project Fee (Section 502.402) \$10.00, for calendar year 2018. Fees will remain the same as previous year; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 3 - 0 Motion Carried - Unanimously

45. **Discussion and possible action to approve the re-appointment of Mr. Roberto Vela and Mrs. Julie Bazan to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2018. [Requested by Border Region Behavioral Health Center]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to appoint Mrs. Julie Bazan and Mr. Roberto Vela to the Border Region MHMR Community Center

**Vote:** 3 - 0 Motion Carried - Unanimously

## Presentations

46. **Presentation by Enrique Iglesias, President of Laredo Main Street Organization, regarding the upcoming UETA Jamboozie Festival with personal invitations for the Webb County Judge and Commissioners Court. [Requested by Tano E. Tijerina, County Judge]**

Cmr. Tijerina stated that she would like to bring up item #16.a.

### **16. Fire Suppression & EMS Services**

- a. **Discussion and possible action to accept a donation from Electric Transmission Texas, LLC (ETT) as per Local Government Code 81.032, in the amount of \$1,000.00, to be utilized in the materials and supplies line item; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Account #1001-3140-001-461000 (Materials & Supplies)]**

**Issue: Donation check issued by Electric Transmission Texas, LLC to support the mission of the Webb County Volunteer Fire Department.**

**Solution: Deposit \$1,000.00 check into materials and supplies line item, Account # 1001-3140-001-461000.**

**Result: Continue working relationship with ETT, and purchase needed firefighting gear and other related firefighting equipment.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to accept the unrestricted donation

**Vote: 3 - 0 Motion Carried - Unanimously**

## Presentations

47. **Presentation of Certificates of Achievement to the "Miss Little Laredo Latina" contestants who participated in the Miss Texas Latina Pageant in Dallas, Texas in July 2018. The following Laredo girls were crowned:**

- Ana Regina Guerra - Miss Little Texas Latina;
- Aracely Gonzalez - Miss Junior Latina;
- Selina Hernandez - Miss Pre-Teen Latina.

**[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

48. **Presentation of Certificates of Achievement to Miss Vanessa Cantu, who was crowned Miss Southwest Texas 2018 and Miss Samantha Ramos, who was crowned Miss Southwest Texas Teen 2018 on July 14, 2018 at a pageant sponsored by Laredo Pageant Productions. Miss Vanessa Cantu will be representing Laredo this Labor Day weekend, August 31st thru September 2nd, 2018 at the Miss Texas Pageant. Samantha Ramos will be representing Laredo this November on Thanksgiving weekend in Houston, Texas at the Miss Texas Teen U.S.A. pageant. [Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

Civil Legal Division, Mr. Ramon Villafranca requested for item #35 to be brought back for a possible correction on the account number finding source.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to bring up item #35

**Vote:** 3 - 0 Motion Carried - Unanimously

**Civil Legal Division**

35. **Discussion and possible action to approve the execution of a professional engineering services contract between Webb County and Dannenbaum Engineering Corporation, in the amount of \$298,282.04, pursuant to prior award of (RFQ) #2017-003 "Hachar-Reuthinger Road Project" Main Contract and Work Authorization No. 1 for Engineering Services to Dannenbaum Engineering Corporation for preliminary engineering services under Contract Number CSJ: 0922-33-166; Hachar Reuthinger Road Project - Northern N.D. Hachar Tract Boundary to I-35 as approved by the Texas Department of Transportation (TxDOT); subject to annual budgetary appropriations; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Luis Perez Garcia, Webb County Engineer; Account # 3721-7230-001-432001 (Hachar RD Extension -Construction In Progress -Administration -Professional Services)]**

**Issue:** The Reuthinger Road section of the Hachar/Reuthinger Roadway Extension project requires engineering, environmental, schematic and/or related services to be completed before plans, specifications, and estimates for construction can be developed for this project.

**Solution:** Approve the execution of the Professional Services/Engineering contract between Webb County and Dannenbaum Engineering Corporation pursuant to previous award in Webb County (RFQ) #2017-003 "Hachar-Reuthinger Road Project" in accordance with the adopted procurement rules for projects funded by the US Department of Transportation - Federal Highway Administration and monitored by TXDOT.

**Result:** Final completion of Hachar Reuthinger Road Extension Project and Webb County will be reimbursed for 80% of the total project costs by TxDOT.

Civil Legal Division, Mr. Ramon Villafranca mentioned that Account Number 2007-7150-001-470000 may be an additional account where funds may be drawn out of, and asked the court for permission to use either one of those accounts depending on which one is verified to be the correct account.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve item #35 with corrections as to either account

**Vote:** 3 - 0 Motion Carried - Unanimously

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to go into Executive Session on item #50

**Vote:** 3 - 0 Motion Carried - Unanimously

**(Executive Session 10:56 - 11:14 a.m.)**

No action taken.

**Closed/Executive Session**

- 50. Status report from county staff regarding current negotiations on the potential purchase of the HEB downtown property, with discussion and possible action to make a final decision on purchase; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A)(B) (Consultation with Attorney) and Section 551.072 (Deliberations about Real Property) [Requested by Commissioners Court Administrator]**

Civil Legal Division, Mr. Ray Rodriguez recommended to make an offer based on the market value appraisal report at four (4) million dollars for the property and to continue negotiations.

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by Commissioner, Pct. 3 John C. Galo to offer four (4) million dollars and to accept the recommendation from Mr. Rodriguez based on the statute

**Vote:** 3 - 0 Motion Carried - Unanimously

**49. Communications**

Comr. Gonzalez read communications on behalf of the Commissioners Court.

**51. Adjourn**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to adjourn

**Vote:** 3 - 0 Motion Carried - Unanimously