

# DRAFT

## Official Minutes for Webb County Commissioners Court Meeting

Monday, August 27, 2018 at 9:00 AM  
(Approved DATE)

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 23rd day of August 2018. Present also were Ms. Kassandra L. Cavazos, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. **Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to excuse Cmr. Canales

**Vote:** 4 - 0 Motion Carried - Unanimously

2. **Pledge of Allegiance/Invocation**

3. **Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management); and any other matters incident thereto.**

County Treasurer, Ms. Delia Perales presented the Recap of Checks, Ratification of Checks, Disbursements of Special Payroll for Court Reporter, and Disbursements of County Payroll.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve the payables

**Vote:** 4 - 0 Motion Carried - Unanimously

County Treasurer, Ms. Delia Perales presented the monthly report for July 2018.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 4 - 0 Motion Carried - Unanimously

County Auditor, Mr. Rafael Perez presented the monthly report for July 2018.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

HR Director, Mr. Ernesto Guajardo presented the Wage and Pay Scale Budget Amendments Report from 08/13/18 to 08/24/18.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to approve the Wage and Pay Scale Budget Amendments

**Vote:** 4 - 0 Motion Carried - Unanimously

Risk Management, Dr. Pedro Alfaro provided a status update on the department.

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

#### **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.**

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

#### **CONSENT ITEMS**

5. **Auditor**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1260-001-464005	Books & Subscriptions	\$3,000	\$300	\$2,562	\$2,262
To:	1001-1260-001-458010	Local Mileage	\$300	\$300	\$3.63	\$303.63

**Issue:** The funds will cover any current and future expenses for the remainder of the fiscal year.

**Solution:** Approve line item transfer.

**Result:** Transfer will cover expenses for the remainder of the fiscal year.

- b. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant Funds: [Requested by Martin Cuellar, Sheriff; Account #2741]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	Worker's Comp.	2741-3010-001-426000	\$872.00	\$3,552.82	\$3,609.24	\$56.42
	Unemployment	2741-3010-001-425000	\$5,522.00	\$24.11	\$48.61	\$24.50
				\$3,576.93		
To:	Overtime	2741-3010-001-413000	\$105,179.00	\$3,218.41	\$5.39	\$3,223.80
	FICA	2741-3010-001-422000	\$8,047.00	\$245.18	\$1.47	\$246.65
	Retirement	2741-3010-001-423000	\$12,380.00	\$113.34	\$266.10	\$379.44
				\$3,576.93		

**Issue:** Funding is available in worker's compensation and unemployment for use in overtime, FICA, and Retirement.

**Solution:** Request authorization to transfer funds to other budget categories.

**Result:** Funding will be available for use.

- c. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. [Requested by Community Action Agency]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2661- 7110- 521- 462605	Fuel and Lube	\$85,721	\$950	\$23,982	\$23,032
	2661- 7110- 521- 461000	Materials & Supplies	\$7,541	\$1,000	\$6,577	\$5,577
				\$1,950		
To:	2661- 7110- 521- 460105	Minor Tools & Apparatus	\$22,000	\$950	\$45	\$995
	2661- 7110- 521- 413000	Overtime	\$22,000	\$1,000	\$1,656	\$2,656
				\$1,950		

**Issue:** Funds available in the account cannot cover cost needed to continue operation of service and finalizing of grant.

**Solution:** Monies transferred will allow the department to request purchase orders and execute all that are pending.

**Result:** Department may continue operations and meet its grant expiration date and expend all funds.

- d. Discussion and possible action to approve the following budget amendment (line item transfer) within Special Revenue funds. [Requested by Martin Cuellar, Sheriff]

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2724-4070-330470	LEOSE Reimbursement	\$15,644.44	-0-	\$15,644.44
To:	2724-4070-001-456205	Training and Education	\$15,644.44	-0-	\$15,644.44

**Issue:** The LEOSE budget increase will allow funding to be utilized for training and education for officers.

**Solution:** Seek authorization from the court to increase the budget for Training and Education.

**Result:** The Sheriff's Office will have funds available for Training and Education.

- e. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant Funds and a 1-month no cost extension until September 30, 2018: [Requested by Martin Cuellar, Webb County Sheriff; Account #2468]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2468-3010-001-452012	Property Casualty Premium	\$29,000.00	\$18,227.13	\$18,227.13	-0-
	2468-3010-001-462605-015	Fuel & Lubricants Dept.	\$28,000.00	\$16,335.49	\$23,335.49	\$7,000
	2468-3010-001-462605	Fuel & Lubricants	\$60,000.00	\$4.01	\$4.01	-0-
	2468-3010-001-443000-075	Repairs & Maintenance Vehicles	\$2,500.00	\$254.25	\$254.25	-0-
	2468-3010-001-441805	Internet Service	\$5,000.00	\$2,760.32	\$4,198.55	\$1,438.23
	2468-3010-001-470000	Capital Outlay	\$9,835.74	\$9,835.74	\$9,835.74	-0-
	2468-3160-001-443000-075	Repairs & Maintenance Vehicles	\$5,000.00	\$5,000.00	\$5,000.00	-0-
				\$52,416.94		
To:	2468-3010-001-413000	Overtime	\$700,557.89	\$16,406.00	-0-	\$16,406.00
	2468-3010-001-422000	FICA County Share	\$53,593.86	\$1,254.00	\$1.30	\$1,255.30
	2468-3010-001-423000	Retirement County Share	\$79,657.69	\$1,931.00	\$1.03	\$1,932.03
	2468-3010-001-425000	Unemployment Tax	\$5,580.98	\$123	\$2.32	\$125.23
	2468-3010-001-426000	Worker Compensation	\$12,075.91	\$286	\$1.39	\$287.39
	2468-4070-001-413000	Overtime	-0-	\$14,416.20	-0-	\$14,416.20
	2468-4070-001-422000	FICA County Share	-0-	\$1,104.00	-0-	\$1,104.00
	2468-4070-001-423000	Retirement County Share	-0-	\$1,698.00	-0-	\$1,698.00
	2468-4070-001-425000	Unemployment Tax	-0-	\$110	-0-	\$110
	2468-4070-001-426000	Worker Compensation	-0-	\$253	-0-	\$253
	2468-5150-001-413000	Overtime	\$22,536.82	\$8,066.74	-0-	\$8,066.74
	2468-5150-001-422000	FICA County Share	\$1,725.25	\$617	\$1.16	\$618.16
	2468-5150-001-423000	Retirement County Share	\$2,496.85	\$949	\$0.75	\$949.75
	2468-5150-001-425000	Unemployment Tax	\$186.25	\$61	\$0.75	\$61.75
	2468-5150-001-426000	Worker Compensation	\$385.23	\$142	\$0.12	\$142.12
	2468-3160-001-413000	Overtime	\$51,328.65	\$4,102.00	\$14,849.68	\$18,951.68
	2468-3160-001-422000	FICA County Share	\$3,927.23	\$134	\$1,136.57	\$1,450.57
	2468-3160-001-423000	Retirement County Share	\$6,000.31	\$482	\$1,749.09	\$2,231.09
	2468-3160-001-425000	Unemployment Tax	\$394.56	\$31	\$113.48	\$144.48
	2468-3160-001-426000	Worker Compensation	\$899.20	\$71.00	\$260.81	\$331.81
				\$52,416.94		

**Issue:** The state grant funding agency has approved a no-cost budget amendment and 1-month extension until September 30, 2018, for the Webb County Sheriff's Office and the Office of Constable Pct. 3 to utilize grant funds recently authorized by said state agency to be transferred to/used for overtime.

**Solution:** Seek court authorization for a ministerial line item transfer.

**Result:** The Webb County Sheriff's Office and the Office of the Constable, Pct. 3 will be able to utilize grant funds for overtime during the 1-month time extension.

- f. **Discussion and possible action to approve a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$25,500; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. [Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

Description	Account Number	Amount	Justification
State Forfeitures	2160-259700	\$25,500	Chapter 59 Forfeiture Proceeds - Fund Balance
Support Assistance	2160-2260-001-463701	\$24,000	Support of Community-Based Programs
Drug Free Campaign	2160-2260-001-455501	\$1,500	Expenses related to drug, gaud and other education or awareness programs

**Issue:** New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

6. **Civil Legal Division**

- a. **Discussion and possible action to approve a new contract for R-14 Maintenance agreement (Agreement No. 1877927-2018 DIR-TSO-3937) between Appriss Safety and Webb County that would replace the previous contract approved by the court on July 24, 2017. The agreement will provide appropriate maintenance to the software used with VINE (Victim Information and Notification Everyday Program). The renewal will provide services through August 31, 2018. The total cost of \$28,546.78 will be paid by the Office of The Attorney General. There is no cash match, and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. [Requested by Martin Cuellar, Webb County Sheriff, Account #2712-3010-001-443000-035]**

- b. Discussion and possible action to enter into a Subcontract Agreement with Serving Children and Adults in Need, Inc. to provide screening, assessment, treatment planning, evidence based outpatient drug treatment and discharge planning for the Webb County Court at Law #2 DWI Drug Court for a term of five (5) years that shall commence on September 30, 2018 and expire on September 29, 2023 at a yearly cost of Two Hundred Thirty Four Thousand Five Hundred Dollars (\$234,500.00), with a total cost of One Million One Hundred Seventy Two Thousand Five Hundred Dollars (\$1,172,500.00) from grant funds from the Substance Abuse and Mental Health Services Administration with no impact to the general fund, subject to annual budget appropriation, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Judge Victor Villarreal; Account # 2356-2070-001-457008-025 (Contractual)]**
- c. Discussion and possible action to approve a Three (3) year Professional Services Agreement for neurological and related neurologist and/or psychological evaluations or services by and between Webb County, Texas, for and on behalf of the Webb County Head Start/Early Head Start Program and Daniel Garza, M.D., service provider acting as an Independent Contractor. The three (3) year terms of this agreement shall commence on September 1, 2018 and run thru August 31, 2021, in accordance with the attached fee schedule on Exhibit "A", subject to annual budgetary appropriation, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Program Director; Account #2357-5190 531-432088 (Mental Health Observations); 2361-5190-531-432088 (Mental Health Observations); 2367-5190-531-432088 Mental Health Observations]**
- d. Discussion and possible action to enter into a Twelve (12) month (September 1, 2018 to August 31, 2019) Child Care Partnership Agreement between Anna Guerra D/B/A Regina's School House and Webb County for the Webb County Head Start/Early Head Start Program wherein Regina's School House will set up, implement, and operate two (2) classrooms at a cost determined by student population, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Program Director; Account numbers: 2367-5190-531-457008005 (Contractual Regina's School House), 2367-5190-531-463810 (CCS Copays)]**
- f. Discussion and possible action to enter into a Educational Services Agreement between Sandra S. Morales, M. ED and Webb County for the Webb County Head Start/Early Head Start Program, to assure that educational services to the Head Start children and families are in compliance with federal, state and local laws and regulations. The term of this agreement is for two (3) years (September 1, 2018 through August 31, 2021), at a cost set forth in the fee schedule within the agreement, and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start/Early Head Start Program Director; Accounts #2357-5230-531-432068 (Head Start), #2361-5230-531-432068 (Early Head Start) and #2367-5230-531-432068 (CCP)]**
- g. Discussion and possible action to approve a one (1) year Professional Services Agreement for mental health consulting, training, classroom observation and related mental health assistance services by and between Webb County, Texas, for and on behalf of the Webb County Head Start/Early Head Start Program and Luis E. Flores, M.A., LPC, LCDC, acting as an Independent Contractor. The three (3) year term of this agreement shall commence on September 1, 2018 and run thru August 31, 2021, in accordance with the attached fee schedule on Exhibit "A", subject to annual budgetary appropriation, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. [Requested by Aliza**

Oliveros, Director, Webb County Head Start Program, Account No's:  
 2357-5190-531-432088(Mental Health Observations); 2361-5190-531-432088(Mental Health Observations); 2367-5190-531-432088 (Mental Health Observations);  
 2357-5190-531-432068(Consultants Training); 2361-5190-531-432068(Consultants Training); 2367-5190-531-432068 (Consultants Training)]

- h. Discussion and possible action to approve an Inter-Local Governmental Agreement between United Independent School District and Webb County pursuant to Chapter 791, Texas Government Code, for the lease of property owned by U.I.S.D., to Webb County, described as Lot 2, Block 3, being a 9.52 acre tract of land for a term of five (5) years commencing September 1, 2018 thru August 31, 2023, together with one additional renewal option term of five (5) years, at the annual rental rate of \$1.00, subject to annual budgetary appropriation, and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director, Account #2357-5190-53-444100 (Space Rental)]
- i. Discussion and possible action to enter into a Educational Services Agreement between Yolanda Rodriguez, M.ED and Webb County for the Webb County Head Start/Early Head Start Program, to assure that educational services to the Head Start children and families are in compliance with federal, state and local laws and regulations. The term of this agreement is for three (3) years (September 1, 2018 through August 31, 2021), at a cost set forth in the fee schedule within the agreement, and any other matters incident thereto. [Requested by Aliza Oliveros, Director-Webb County Head Start/Early Head Start Program; Account #2357-5190-531-432068 (Consultants Training), 2361-5190-531-432068 (Consultants Training), and (2367-5190-531-432068 (Consultants Training)]
- j. Discussion and possible action to authorize Webb County to execute an Order of Acceptance for the dedication of Four (4) Roadway Right-of-Way Easements out of Ranchitos Los Arcos Subdivision, , Two (2) Roadway Right-of-Way Easements out of Ranchitos Los Nopalitos Subdivision, and One (1) Roadway Right-of-Way Easement out of Ranchitos Los Fresnos Subdivision for the purpose of acquiring these necessary easements by Webb County to perform road maintenance and improvements to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and to authorize the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Luis Perez Garcia, Webb County Engineer]

Ranchitos Los Arcos Subdivision	
Property	Grantor(s)
Lol 21 & 22	Jose Luis Garcia Moncivais & wife, Olga L. Barrera De Gracia
Lot 93	Ricardo David Zuniga
Lot 95	Jose Alfredo Zuniga

Ranchitos Los Nopalitos Subdivision	
Property	Grantor(s)
Lots 34 & 53	Jorge Ramirez

Ranchitos Los Fresnos Subdivision	
Property	Grantor(s)
Lot 82	Hector Gonzalez & wife Elsa Gonzalez

7. **Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3150-001-456305	Uniforms	\$21,854	\$256	\$2,794	\$2,538
To:	1001-3150-001-456005	Postage & Courier	\$100	\$250	\$0	\$250
	1001-3150-001-443000-035	Equipment Rental	\$233	\$6	\$0	\$6
				\$256		

**Issue:** Postage & Courier and Equipment Rental are facing a shortfall.

**Solution:** Transfer of funds.

**Result:** Balanced line items.

8. Honorable Marco Montemayor, County Attorney

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2270-001-458000	Administrative Travel	\$15,000	\$2,000	\$6,792.78	\$4,792.78
	1001-2270-001-443000-035	Repairs & Maint. Equip.	\$3,250	\$1,000	\$1,515.00	\$515.00
				\$3,000		
To:	1001-2270-001-462605	Fuel & Lubricants	\$7,500	\$2,000	\$0.00	\$2,000.00
	1001-2270-001-444500	Equipment Rental	\$3,000	\$1,000	\$88.32	\$1,088.32
				\$3,000		

**Issue:** Transfer is needed to cover expenses for the remainder of the fiscal year.

**Solution:** Approve line item transfer request.

**Result:** To ensure funding for the remainder of the current fiscal year.

- b. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 27, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1368	Legal Assistant	\$15.15 12/A
5005	Part time clerk	\$10.00

**Issue:** Slot #1368 became vacant effective August 3, 2018 and part time slot 5005 is also currently vacant.

**Solution:** Request is being made to fill both vacant slots.

**Result:** The filling of slots #1368 and #5005 will allow the County Attorney's Office to continue to function efficiently and effectively.

9. Honorable Margie Ibarra, County Clerk



- a. **Approval of Minutes for August 13, 2018 and August 16, 2018**

10. **Honorable Isidro Alaniz, District Attorney**

- a. **Discussion and possible action to enter into a One (1) year (October 1, 2018 thru September 30, 2019) High Intensity Drug Trafficking Task Force Agreement between the United States Department of Justice, Drug Enforcement Agency, and the Webb and Zapata County District Attorney's Office. The purpose of this agreement is to disrupt the illicit drug traffic in the Laredo, Texas area by immobilizing targeted violators and trafficking organizations, with no impact to the General Fund; and any other matters incident thereto.**

**Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas area and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.**

**Solution: Collaboration among Federal, State and Local Law Enforcement Agencies to gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.**

**Result: The Disruption of the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.**

11. **Economic Development**

- a. **Discussion and possible action to accept a Fiscal Year (FY) 2017 JAG grant from the Department of Justice as prepared, written, coordinated by the Webb County Sheriff's Office in conjunction with the City of Laredo in the amount of \$38,187; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This grant does not require any type of match, and, thus, has no impact to the general fund. [Requested by Martin Cuellar, Sheriff]**

**Issue: Supplemental equipment, training, supplies and the partial payment of salaries/fringe benefits for a certified peace officer will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.**

**Solution: Grant award to provide supplemental equipment, training, and supplies for the Webb County Sheriff's Office.**

**Result: The Webb County Sheriff's Office and its staff will be equipped with needed new, updated technology, equipment, training, and supplies.**

- b. **Discussion and possible action to accept a grant award in the amount of \$28,546.78 (OAG Contract No. 1990969) for the Fiscal Year (FY) 2019 Statewide Automated Victim Notification Service (SAVNS) from the Office of the Texas Attorney General (OAG) for the automated notification of crime victims for a period of Twelve (12) months beginning on September 1, 2018, through August 31, 2019, for a total amount of Twenty-Eight Thousand Five Hundred Forty-Six Dollars and Seventy-Eight Cents (\$28,546.78) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. There is no cash match; and, thus, there is no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with**

the Webb County Single Point of Contact (SPOC) procedures. [Fund 2712 (Texas SAVNS Contract)] [Requested by Martin Cuellar, Sheriff]

**Issue:** In the past decades, many crime victims, such as victims of sexual assault and domestic violence, were unaware if their respective crime perpetrators were able to post bail and released from the corrections system. In late 1993, one particular victim who had been raped, assaulted, and stalked in Jefferson County was unaware that her former boyfriend had been released and was subsequently ambushed by him after she left work. She was shot Seven (7) times at point blank range and killed on that day, her 21st birthday.

**Solution:** As a result of community outrage, an automated telephone notification system for crime victims and other concerned citizens was instituted: Victim Information and Notification Everyday (VINE) Service. This nationwide system is funded for Texas counties through the Texas Office of the Attorney General (OAG) and is currently utilized by Webb County.

**Result:** The crime victims of Laredo/Webb County can enroll in this program and will be provided with automated notification upon an offender's custody status change, such as release, transfer, and/or relevant district court dates.

- c. Discussion and possible action to accept the 2018 - 2019 Refunding grant (Year 5 of a 5 year funding cycle) for the Head Start and Early Head Start program in the amount of \$10,343,449 (Federal), with an in-kind match of \$2,585,863 to serve 1,218 Head Start and 72 Early Head Start eligible children and their families from September 1, 2018 through August 31, 2019 in Webb County. Acceptance of the grant award includes salary adjustments and the filling of new/revised positions. [Requested by Aliza Oliveros, Head Start Director]
- d. Discussion and possible action to accept the 2018 - 2019 Refunding grant for the Early Head Start Child Care Partnership program (Year 4 of a 4 year funding cycle) in the amount of \$789,686 (Federal), with an in-kind match of \$197,422 to serve 72 Early Head Start eligible children and their families from September 1, 2018 through August 31, 2019 in Webb County. [Requested by Aliza Oliveros, Head Start Director]

12. **Extension Agent**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-7130-001-456005	Postage	\$200	\$200	\$200	\$-0-
	1001-7130-001-443000-035	Repairs & Maint. Equip.	\$150	\$150	\$150	\$-0-
				\$350		
To:	1001-7130-001-458000	Administrative Travel	\$11,000	\$350	\$1,498	\$1,848.00

**Issue:** The current funds are insufficient to cover for needed out of county travel requests.

**Solution:** The line item transfer will cover expenses for the remainder of the fiscal year.

**Result:** The funds transfer would allow the necessary purchases without the line item going into a deficit.

13. **Fire Suppression & EMS Services**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within Grant funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2929-3140-001-4581000	Administrative Travel	\$2,803.60	\$2,800	\$2,803.60	\$3.60
	2929-3140-001-461000	Materials & Supplies	\$7,432.25	\$112	\$1,333.55	\$1,221.55
				\$2,912		
To:	2929-3140-001-443000-075	Repairs & Maint. Vehicle	\$2,000	\$2,800	\$2,000.00	\$4,800
	2929-3140-001-441010	Cell Phone Cost	\$600	\$112	\$153.60	\$265.60
				\$2,912		

**Issue:** Repairs are needed to emergency response fleet, and additional funds are required for monthly cell phone cost.

**Solution:** Transfer administrative travel funds that will not be utilized to repairs & maintenance of vehicles, to repair units. Transfer of funds from Materials & Supplies line item to cover future deficit of cell phone bill.

**Result:** Properly functioning units, ready to assist in times of need, and a monthly cell phone bill paid timely and in full.

14. **Head Start**

**Disclaimer:** All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<b><u>Slot #</u></b>	<b><u>Title</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Pay Periods</u></b>
2192	Part-Time Substitute Teacher	\$8.99	20
1084	Bus Driver	\$12.35	20
1093	Maintenance Worker	\$12.56	26
1615	Child Care Partnership - Part-Time Classroom Aide	\$8.99	26

15. **Human Resources**

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1240-001-458000	Administrative Travel	\$200	\$200	\$200	\$0
	1001-1240-001-460105	Minor Tools & Apparatus	\$550	\$550	\$550	\$0
	1001-1240-001-454005	Books & Subscriptions	\$415	\$415	\$415	\$0
				\$1,165		
To:	1001-1240-001-432001	Professional Services	\$2,500	\$1,165	\$375	\$1,540

**Issue:** Professional Services has a low balance and is requiring a line item transfer.

**Solution:** Approving line item transfer the account will have sufficient funds.

**Result:** Monies will be used for outside counsel during Civil Service Hearings.

- b. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1230-001-432001-005	Prof. Services Pre/Post Employee Test	\$48,000	\$3,200	\$19,260	\$16,060
To:	1001-1230-001-456005	Postage & Courier Service	\$850	\$200	\$32.94	\$232.94
	1001-1230-001-461000	Materials & Supplies	\$4,705	\$3,000	\$210.45	\$3,210.45
				\$3,200		

**Issue:** Postage & Courier Service and Materials & Supplies have low balances and are requiring a line item transfer to fund accounts for the remainder of the fiscal year.

**Solution:** Approving line item transfer the accounts will have sufficient funds.

**Result:** Monies will be used on postage and materials and supplies for the remainder of the fiscal year.

16. **Indigent Healthcare Services**

- a. Discussion and possible action to enter into a contract agreement with Patricia Pedraza, LVN for nursing services at a cost not to exceed \$15,000 per year; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. Funds will come from the RHP20 Anchor Fund and will have no impact to the General Fund. [Account #2002-5100-001-432001 (Professional Services)]

**Issue:** We currently have only one full-time nurse slot filled and it has been difficult to recruit additional staff at the current salary under the Wage & Classification Plan. The current full-time nurse has provided notice that she will be out on medical leave.

**Solution:** We are requesting approval to contract with a Licensed Vocational Nurse who is currently licensed to practice under the Standing Delegation Orders (SDO) of the Department of State Health Services (DSHS) Region 11. Nurses must complete required online modules about vaccine-preventable diseases, the proper storage and handling of vaccines, and the Texas Vaccines for Children in addition to attend in-person training with DSHS nurse staff prior to being allowed to practice under the SDO of the DSHS Region 11 Medical Director.

**Result:** We will have adequate coverage at community events/immunization clinics and provide immunizations for vaccine-preventable diseases in the event that the full-time nurse is unavailable.

17. **Medical Examiner**

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3100-001-432001	Professional Services	\$100,000	\$3,525	\$17,743.06	\$14,218.06
To:	1001-3100-001-441205	Utilities	\$15,000	\$3,500	\$720.93	\$4,220.93
	1001-3100-001-441010	Cell Phone Cost	\$1,000	\$25	\$161.77	\$186.77

				\$3,525		
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**Issue:** Low balance in Utilities and Cell phone Cost account , a line item transfer is required.

**Solution:** Approve line item transfer.

**Result:** Transfer will cover Utilities and Cell phone bills for the remainder of the fiscal year.

**18. Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following slot subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective September 3, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0270	Assistant Public Defender II	\$73,955.87 (23/N-V)

**Issue:** Slot #0270 will become vacant on September 3, 2018.

**Solution:** Request is being made to fill the vacant attorney slot.

**Result:** The filling of slot #0270 will allow our department to continue to function efficiently and effectively.

**19. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1310-001-443000-035	Repairs & Maint. Equip.	\$7,300	\$200	\$9,300	\$9,100
	1001-1310-001-443000-075	Repairs & Maint. Vehicles	\$1,000	\$300	\$1,000	\$750
	1001-1310-001-461000	Fuel & Lubricants	\$600	\$100	\$600	\$500
				\$600		
To:	1001-1310-001-456005	Postage & Courier Service	\$200	\$100	\$200	\$300
	1001-1310-001-460105	Minor Apparatus & Tools	\$6,000	\$500	\$9,600	\$10,100
				\$600		

**Issue:** Department needs additional funds for any future document overnight shipments for the County and battery back up supply for department and department warehouse biometric locks.

**Solution:** Budget transfer will provide funds for any overnight shipments needed for the County and the battery supplies will provide additional security for the department and the department warehouse.

**Result:** Provided transfer will provide ample budget for any shipments and will provided added safety to the department.

- c. Discussion and possible action to authorize the trade-in of approximately 95 County owned weapons with Kirkpatrick Guns and Ammo for three (3) new Sig Sauer MPX K 9mm Sub-Guns and two (2) Accuracy International Rifle Model AT rifles at no cost to Webb County, in accordance with the Texas Local Government Code, Section 263.152 (Disposition)(A)(2) for the purpose of acquiring new service weapons, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Sheriff Martin Cuellar]

**Issue:** In the Webb County Sheriff's Office firearms inventory, there is a cache of forfeited weapons that possess no law enforcement capacity and weapons purchased by Webb County that are no longer utilized.

**Solution:** Exchange these weapons for five (5) new rifles at no cost to the County or the Sheriff's Office.

**Result:** Use of these new weapons will be for official law enforcement purposes and will lower the risk of liability to the County.

20. Rio Bravo Activity Center

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6320-001-443000-035	Repairs & Maint. Equip.	\$500	\$500	\$500	\$0
	1001-6320-001-458020	Car Allowance	\$600	\$600	\$600	\$0
				\$1,100		
To:	1001-6210-001-461000	Materials & Supplies	\$1,000	\$1,100	\$322.45	\$1,422.45

**Issue:** Transfer of funds are needed to cover expenses on additional materials ordered for center.

**Solution:** Funds transferred will cover expenses needed to order additional materials to supply center.

**Result:** The transfer of funds will cover expenditures for the remainder of the year.

**21. Rio Bravo Community Center**

- a. **Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-443000-035	Repairs & Maint. Equip.	\$500	\$500	\$500	\$0
	1001-6210-001-443000-075	Repairs & Maint. Vehicles	\$1,500	\$593	\$593	\$0
				\$1,093		
To:	1001-6210-001-461000	Materials & Supplies	\$1,000	\$1,093	\$360.85	\$1,453.85

**Issue:** Transfer of funds are needed to cover expenses on additional materials ordered for center.

**Solution:** Funds transferred will cover expenses needed to order additional materials to supply center.

**Result:** The transfer of funds will cover expenditures for the remainder of the year.

- b. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective Monday, August 27, 2018:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2142	Community Outreach Coordinator	\$16.73 - 14/A

**Issue:** Slot #2142 became vacant on August 17, 2018.

**Solution:** Request to fill this vacant slot will allow the department to continue to operate effectively.

**Result:** The filling of slot #2142 will allow the department to run on full staff.

**22. Risk Management**

- a. **Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1180-001-432001	Professional Services	\$12,750	\$10,000	\$10,113	\$113
	1001-1180-001-457502-005	Safety Incentive Program	\$5,950	\$5,100	\$5,950	\$850
				\$15,100		
To:	1001-1180-001-432059	3rd Party Administration	\$19,650	\$15,000	\$630	\$15,630
	1001-1180-001-462605	Fuel & Lubricants	\$250	\$100	\$0	\$100

				\$15,100		
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**Issue:** There are several pending invoices that need to be processed for this fiscal year. Funds have been depleted.

**Solution:** Transfer money to be able to pay the invoices due.

**Result:** Invoices will be paid on a timely matter.

- b. **Discussion and possible action to approve the following budget amendment (line item transfer) within Workers compensation fund:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6200-1090-001-452011	Claims Paid	\$1,400,000	\$9,500	\$1,206,011	\$1,196,511
To:	6200-1090-001-432059	3rd Party Administration	\$46,000	\$9,500	\$46,000	\$55,500

**Issue:** There are several invoices that need to be paid.

**Solution:** Transfer of money will allow invoices to be paid.

**Result:** Invoices will be paid before fiscal year ends.

**23. Santa Teresita Community Center**

- a. **Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6300-001-443000-035	Repairs & Maint. Equip.	\$850	\$850	\$850.00	\$0
To:	1001-6300-001-441205	Utilities	\$6,000	\$850	\$734.85	\$1,584.85

**Issue:** Depleted funds in Utilities line item.

**Solution:** Transfer monies to finish off invoices pending for fiscal year.

**Result:** Paid invoices for services rendered.

**24. Veteran's Service Office**

- a. **Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-5410-001-458000	Administrative Travel	\$1,960	\$400	\$926.92	\$526.92
To:	1001-5410-001-443000-035	Repairs & Maint. Equip.	\$1,000	\$400	\$0.00	\$400.00

**Issue:** Funds for Repairs & Maintenance of Equipment will be insufficient for the remainder of the fiscal year.

**Solution:** Approve Line Item Transfer.

**Result:** Transfer of funds will allow for payment of Toshiba maintenance until the end of the fiscal year.

**25. Water Utilities**



- a. **Discussion and possible action to approve the following budget amendment (line item transfer) within Water Utility funds:**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7050-001-460032	Chemicals	\$171,000	\$38,000	\$65,835	\$27,835
To:	7200-7050-001-470000	Capital Outlay	\$27,000	\$38,000	\$2,020	\$40,020

**Issue:** Replacement and upgrade of existing motors for River Intake Submersible Pumps is recommended to provide for water delivery from River to Plant for treatment. Existing motors have been failing for two (2) years and with this upgrade we can provide for improved performance and consistency.

**Solution:** Due to improved operational controls and improved chemical usage we have been able to significantly reduce our chemical cost in the flocculation process. We would like to use this savings for FY2018 for the upgrade of our motors at the River Intake.

**Result:** Improved pumping consistency with the ability to obtain more competitive pricing for the repair of these new motors.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve all Consent Agenda items, except items #6.e., #6.k., and #25.b.

**Vote:** 4 - 0 Motion Carried - Unanimously

6. **Civil Legal Division**

- e. **Discussion and possible action to enter into an Independent Contractor Agreement with Todd Russell, Ph. D. to provide needs assessment, evaluation, and consulting services for the Webb County Court at Law #2 DWI Drug Court Program for a term of One (1) year that shall commence on September 30, 2018 and expire on September 29, 2019 at a monthly cost of Seven Hundred Fifty Dollars (\$750.00), with a total cost of Nine Thousand Dollars (\$9,000.00) and authorizing the County Judge to execute all relevant documents and any matters incident thereto. [Requested by Judge Victor Villarreal, County Court at Law #2; Account #2056-2070-001-432001 (Webb County DWI Drug Court Program)]**

Civil Legal Division, Mr. Ramon Villafranca stated that they have a correction on the account number currently listed as Acct #2056, however account number should be Acct #2356-2070.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez to approve as amended

**Vote:** 4 - 0 Motion Carried - Unanimously

- k. **Discussion and possible action to enter into a sixty (60) month (October 1, 2018 through September 30, 2023) Software Subscription Agreement between Thomson Reuters and Webb County for the Webb County Management Information Technology Department for Online/Practice Solutions/Software (West Proflex) at a monthly cost of Five Thousand Six Hundred Twenty Dollars and Fifty Three Cents (\$5,620.53) and a total cost of Three Hundred Thirty Seven Thousand Two Hundred Thirty One Dollars and Eighty Cents (\$337,231.80), subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents. [Requested by Rafael Pena, Director, Information Technology Department; Account**

**#1001-1280-001-464005 (Books and Subscriptions)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

**25. Water Utilities**

- b. Discussion with possible action authorizing the purchasing agent to purchase three (3) 50 horsepower motors from Dynamic Pump Systems in the amount not to exceed \$37,569.00 in accordance with the Webb County purchasing rules and regulations. [Account #7200-7050-001-470000 (Utilities Operations Capital Outlay)]**

**Issue: Replacement and upgrade of existing motors for River Intake Submersible Pumps is recommended to provide for water delivery from River to Plant for treatment. Existing motors have been failing for two (2) years and with this upgrade, we can provide for improved performance and consistency.**

**Solution: Replace failing motors with new stronger motors.**

**Result: Improved pumping consistency with the ability to obtain more competitive pricing for the repair of these new motors.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to recess the Regular Agenda and go to the Public Hearing on Tax Increase

**Vote:** 4 - 0 Motion Carried - Unanimously

**(Recess 9:52 - 9:57 a.m.)**

**PUBLIC HEARING ON TAX INCREASE**

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by County Judge Tano E. Tijerina to excuse Cmr. Canales

**Vote:** 4 - 0 Motion Carried - Unanimously

- 2. Open Public Hearing on Tax Revenue Increase (pursuant to Chapter 26, Tax Code) by Honorable Tano E. Tijerina, Webb County Judge.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to open Public Hearing on Tax Revenue Increase

**Vote:** 4 - 0 Motion Carried - Unanimously

3. **Public Hearing on Tax Revenue Increase.** Last year, the Webb County property tax rate was 0.414700. That rate raised \$78,259,758 in revenues, a portion of which was used to fund maintenance and operations such as for road and bridge, law enforcement, judicial functions, county government, health and welfare, recreation and culture, community service, and other sources and uses. This year, Webb County Commissioners Court is proposing a property tax rate of 0.412000. This rate will raise \$84,902,719. which is \$6,642,961 more in revenues than that raised by taxes imposed last year.

Judge Tijerina asked if anyone was for or against.

No one responded.

4. **Announcement of the date, time and place of the 2nd Public Hearing to consider the tax revenue increase.** The 2nd Public Hearing will be held on Tuesday, September 4, 2018, at 9:00 a.m., at the Webb County Courthouse, Second Floor, Commissioners Court, 1000 Houston St., Laredo, TX 78040. Members of the public are encouraged to attend the hearings and express their views.

Tax Assessor Collector, Ms. Norma Farabough announced that the 2nd Public Hearing will be held on Tuesday, September 4, 2018 at 9:00 a.m., at the Webb County Commissioners Courthouse, Second Floor, 1000 Houston St., Laredo, TX 78040.

5. **Close Public Hearing**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to close Public Hearing and reconvene the Regular Agenda

**Vote:** 4 - 0 Motion Carried - Unanimously

### **REGULAR AGENDA**

#### **Honorable Isidro Alaniz, District Attorney**

26. **Discussion and possible action to continue paying grant funded personnel under CJD Grant No. 2466308, Region 2 Border Prosecution Unit Grant, for Thirty (30) days, until notification about grant continuation award from the Homeland Security Grants Division of the Governor's Office. All personnel cost will be reimburse with grant funds. [Fund #2739-2260]**

**Issue:** Current grant funding expires August 31, 2018. The District Attorney's Office has not received notice of award for new grant. Unless this item is approved, prosecutors working under said grant will not be paid after August 31, 2018.

**Solution:** Grant a 30-day payroll extension for employees working under this grant.

**Result:** The District Attorney's Office will continue to improve quality of prosecuting criminals charged with border crimes as defined by Texas Government Code 772.007(a)(1).

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 4 - 0 Motion Carried - Unanimously

27. Discussion and possible action to approve a budget amendment by increasing the expenditures in the amount of \$18,760.00 for new revenues received from the U.S. Department of the Treasury from seized funds in accordance with the Equitable Share Guidelines from the U.S. Department of the Treasury. [Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2163 (Federal Forfeiture)]

Description	Account Number	Amount	Justification
Federal Forfeitures - Treasury	2163-259700	\$18,760.00	Treasury Funds - Fund Balance
Law Enforcement - Other	2163-2260-001-457006	\$18,760.00	Expenses for public service announcements

**Issue:** New equitable shared funds have been received from the U.S Department of the Treasury. These funds have now been awarded to the District Attorney's Office to be spent in accordance with the Treasury Equitable Shared Guidelines.

**Solution:** Appropriate new revenues and expenditures not currently budgeted for Fiscal Year 2018.

**Result:** Utilize new equitable shared funds for law enforcement purposes and in accordance with Equitable sharing guidelines.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

**Honorable Mike Villarreal, Constable Pct. 2**

28. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$6,500		\$6,500
To:	1001-3180-001-462605	Fuel & Lubricants	\$20,000	\$6,500	\$199.06	\$6,699.06

**Issue:** Fuel & Lubricants funds have been depleted and require a line item transfer to continue daily operations. All other Accounts in our budget have been or are close to being completely exhausted.

**Solution:** Process line item transfer from Operational Reserve to have sufficient funds to end fiscal year.

**Result:** Department will be able to conduct daily operations until the end of fiscal year.

Motion by Commissioner, Pct. 1 Jesse Gonzalez, seconded by County Judge Tano E. Tijerina

**Vote:** 4 - 0 Motion Carried - Unanimously

**Civil Legal Division**

29. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 27, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1254	Attorney	\$73,955.87 -23/N

**Issue:** Slot #1254 is presently vacant and request to fill in order for department to run efficiently.

**Solution:** Filling this slot will alleviate workload for department.

**Result:** Filling position will enhance department's productivity and help run efficiently.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

### Purchasing

30. Discussion and possible action to authorize the purchase and installation of a camera security system and biometric door security system with accessories pursuant to Article 102.0173 of the Texas Criminal Traffic Judicial Code of Criminal Procedure from Audio Dynamics Inc. to be used for Justice of the Peace Precinct 4 Judge Jose R. Salinas in the amount of Eight Thousand Nine Hundred Seventy Seven and Eighty Five Cents \$8,977.85. [Requested by Judge Jose R. Salinas, Justice Of the Peace Precinct 4, Account #3115-7380-001-470000 (Capital Outlay)]

**Issue:** Department is in need for an updated security system for protection of County staff and Webb County citizens that visit the Justice of the Peace Precinct 4 building

**Solution:** By using available Technology funds, the department can procure the equipment needed for the security of the Court Room and offices at the location

**Result:** Obtained equipment will better equip department for security of the location of Justice of the Peace Precinct Four.

Purchasing Agent, Mr. Joe Lopez stated that Article 102.0173 doesn't pertain to the account anymore, and asked the Court to strike it.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

31. Discussion and possible action to authorize the Purchasing Agent to solicit formal Requests for Proposals for a building lease to house the Economic Development Department with further action providing the Purchasing Agent direction on the number of years term of lease should be; current lease expires on October 31, 2018. [Requested by James Flores, Economic Development Director; Account #1001-1310-001-444100 (Space Rental)]

**Issue:** The building lease agreement for the building currently utilized by the

**Economic Development staff will expire and as per State Law will not allowed to be renewed.**

**Solution: Authorize the Purchasing Agent to solicit for formal request for proposals to determine the best and most advantageous proposal for Webb County.**

**Result: Secure formal proposals and make a recommendation to Commissioners' Court based on advertised criteria and proposal that is in the best interest for Webb County.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina

**Vote: 4 - 0 Motion Carried - Unanimously**

- 32. Status report with discussion and possible action on replacing all law enforcement units with 90,000 miles or more, with further possible action to select an option to purchase or lease forty-four (44) law enforcement units as presented by the Purchasing Agent or any quantity as authorized by Commissioners' Court and further authorizing the County Judge to sign all relevant documents and any other matters incident thereto. [Requested by Commissioners Court]**

**Issue: During a special called meeting Commissioners' Court requested that all law enforcement units exceeding 90,000 miles be replaced with new units possibly through a leasing program or other options the Court may consider and approve.**

**Solution: Review options provided by the Purchasing Agent to either lease or purchase all 44 units exceeding 90,000 miles or any quantity of units as authorized by Commissioners' Court.**

**Result: Replace high mileage Law Enforcement units as directed by the Court. This will provide safer patrol units for County law enforcement officers and have a positive impact on the quality of public service provided to the Citizens of Webb County.**

No action taken.

- 33. Status report from county staff regarding the following Request for Proposals (RFP's) soliciting an update to the current county wage and pay classification scale and the solicitation for a Webb County Casa Blanca Golf Course Management Company; with discussion and possible action to schedule a court meeting to interview and select a firm/company from final list of qualified applicants, and any other matters incident thereto.**

**RFP #2018-006 "Employee Classification and Wage Study"**

**RFP #2018-007 "Webb County Golf Course Management"**

No action taken.

**Honorable Delia Perales, Treasurer**

**34. Discussion and possible action to approve and file the Annual Webb County Investment Policy.**

**Issue:** It is mandatory for the County to file an Annual Investment Policy.

**Solution:** To be in accordance with the Public Investment Act and presented to Commissioners Court for approval.

**Result:** Once approved by the Commissioners' Court it will be filed in a timely manner. This policy has been reviewed by Webb County's Civil Legal Division.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

**Vote:** 3 - 0 Motion Carried

Other: Commissioner, Pct. 1 Jesse Gonzalez (OUT OF THE COURTROOM)

**Budget Officers**

**35. Discussion and possible action to approve the purchase of replacement computer and printing equipment in an amount not to exceed \$15,500.00; and any other matters incident thereto. [Account #2009-1010-001-460105 (Minor Tools and Apparatus)]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 3 - 0 Motion Carried

Other: Commissioner, Pct. 1 Jesse Gonzalez (OUT OF THE COURTROOM)

**Commissioners Court Administrator**

**36. Discussion and possible action to approve the filling of the Civil Legal Director slot, subject to the availability of payroll funds and any applicable Civil Service guidelines; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to nominate Mr. Nathan Bratton

**Vote:** 4 - 0 Motion Carried - Unanimously

**(Recess 10:17 - 10:24 a.m.)**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to bring up item #41

**Vote:** 4 - 0 Motion Carried - Unanimously

**Presentations**

**41. Presentation by Deer Oaks EAP Services regarding an Employee Assistance Program to provide counseling services to Webb County employees; and any other matters incident thereto. [Requested by Tano E. Tijerina, County Judge]**

**Honorable Tano E. Tijerina, Webb County Judge**

37. **Discussion and possible action to enter into a two (2) year (October 1, 2018 through September 30, 2020) Employee Assistance Program Services Agreement between Webb County and Deer Oaks EAP Services, LLC to provide counseling services for the Webb County Employees a total cost of One Dollar and Thirty Nine (\$1.39) per employee per month in an amount not to exceed \$25,000 throughout the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Ernesto Guajardo; Human Resources Director; Account #1001-1130-001-432001 (Professional Services)]**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 4 - 0 Motion Carried - Unanimously

38. **Discussion and possible action to commemorate Suicide Awareness Month and Mental Health in Webb County by hosting "Let's Chalk About Mental Health" outside the Webb County Courthouse on September 5, 2018.**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

#### **Presentations**

43. **Recognition and presentation of plaque to Gabriela Cadena for winning the 2018 Miss Figure USA in the USA's National Championships in Las Vegas, Nevada. [Requested by Tano E. Tijerina, County Judge]**
42. **Recognition and presentation of plaques to Scissor's Palace, Next Level Barber Shop and Theo's Barber Shop for providing over 300 free hair cuts to the children of Precinct 1 during Commissioner's Gonzalez's 3rd Annual Backpack and School Supply Giveaway. [Requested by Jesse Gonzalez, Commissioner Pct. 1]**
44. **Recognition and presentation of medals to the Los Angeles Rams Football team for winning the championship in NFL Flag 10-U in a tournament hosted by Flagfootballx.com in Arlington, Texas. [Requested by Tano E. Tijerina, County Judge]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to go into Executive Session

**Vote:** 4 - 0 Motion Carried - Unanimously

**(Executive Session 11:07 - 11:29 a.m.)**

No action taken.

#### **Closed Session/Executive Session**

39. **Discussion and possible action to approve the transfer of Slot #0072 (Chief Deputy County Treasurer) from Department #1250 (Treasury) to Department #1230 (Human Resources), subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective August 28, 2018, and any other matters thereto. [Executive session is requested pursuant to Sec. 551.074 (Personnel Matters) Texas Government Code; Requested by the Civil Legal Division.]**



Civil Legal Division, Mr. Ramon Villafranca recommended the transfer of Slot #0072 (Chief Deputy County Treasurer) from Department #1250 (Treasury) to Department #1230 (Human Resources).

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez to accept recommendations effective immediately and for slot to revert back to Treasury on December 31st

**Vote:** 4 - 0 Motion Carried - Unanimously

- 40. Status report from county staff regarding current negotiations on the potential purchase of the HEB downtown property, with discussion and possible action to make a final decision on purchase; authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072 (Deliberations regarding purchase of Real Property) [Requested by Commissioners Court Administrator]**

Civil Legal Division, Mr. Ray Rodriguez requested to authorize county staff to continue negotiations, to work out a time frame, and to work on an agreeable purchase price.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Jesse Gonzalez

**Vote:** 4 - 0 Motion Carried - Unanimously

- 45. Communications**

Cmr. Tijerina read communications on behalf of the Commissioners Court. Additional communications were made by Judge Tijerina, and Cmr. Gonzalez.

- 46. Adjourn**

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adjourn

**Vote:** 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)