



MARGIE R. IBARRA
COUNTY CLERK
FILED

WEBB COUNTY, TEXAS

2018 SEP -7 AM 8:36

COMMISSIONERS COURT

WEBB COUNTY, TEXAS

BY *P. Chavez* DEPUTY

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
SEPTEMBER 10, 2018
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. **[Requested by Javier Ramirez, C.A.A. Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5360-521-410000	Payroll	\$102,839	\$20,000	\$100,749.48	\$ 80,749.48
To:	2362-5360-521-431002	Administrative Expense	\$15,000	\$20,000	\$4,662.72	\$24,662.72

Issue: As per the State CAA must use both grants Comprehensive Energy Assistance Program (CEAP) and Community Services Block Grant (CSBG) for expenses: Space rental, materials & supplies, equipment rental and postage etc.

Solution: To have enough funds in both grants accounts to pay necessary expenses.

Result: To ensure funding is available for the remainder of the current fiscal year.

- b. Discussion and possible action to approve a budget amendment by increasing the expenditures in the amount of \$13,000 for new revenues received from the U.S. Department of Justice from seized funds in accordance with the Equitable Share Guidelines from the U.S. Department of Justice. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Federal Forfeiture)]**

Description	Account Number	Amount	Justification
Federal Forfeitures - DOJ	2162-259700	\$13,000	DOJ Funds - Fund Balance
Materials & Supplies	2162-2260-001-461000	\$10,000	To purchase SQL server licenses
Law Enforcement - Other	2162-2260-001-457006	\$3,000	Payments related to Public Service Announcements

Issue: New equitable shared funds have been received from the U.S Department of Justice. These funds have now been awarded to the District Attorney's Office to be spent in accordance with the Department of Justice Equitable Shared Guidelines.

Solution: Appropriate new revenues and expenditures not currently budgeted for Fiscal Year 2018.

Result: Utilize new equitable shared funds for law enforcement purposes and in accordance with Equitable sharing guidelines.

- c. Discussion and possible action to approve the following budget amendment to carry over \$822,920.67 in grant balances for the Self-Help Center into September 2018 for fund 2530.

Account Number	Account Name	Balance	End Balance
2530-6360-521-330300	Grant Revenue	822,920.67	822,920.67
2530-6360-521-410000	Payroll	55,242.33	55,242.33
2530-6360-521-421000	Insurance	12,594.73	12,594.73
2530-6360-521-422000	Fica	5,266.55	5,266.55
2530-6360-521-423000	Retirement	6,682.30	6,682.30
2530-6360-521-425000	Unemployment	1,622.93	1,622.93
2530-6360-521-426000	Worker's Comp	3,958.18	3,958.18
2530-6360-521-443000-065	Repairs & Maintenance Sites	10,969.58	10,969.58
2530-6360-521-443057-010	Home Reconstruction	449,000	449,000
2530-6360-521-443058	Tool Library	425.80	425.80
2530-6360-521-443058-025	Technology Access	454.50	454.50
2530-6360-521-443058-030	Construction Classes	3,840.50	3,840.50
2530-6360-521-443058-045	Colonia Meetings	454.50	454.50
2530-6360-521-443069	New Construction	150,000	150,000
2530-6360-521-457008-035	Housing Rehabilitation	120,000	120,000
2530-6360-521-458000	Administrative Travel	272.44	272.44
2530-6360-521-460105	Minor Tools and Apparatus	2,136.33	2,136.33

Issue: The Self-Help Center Program is a four (4) year grant that runs September 1, 2016-September 1, 2020. Year end balances must be carried over and entered into the system in order to continue the availability of these grant funds.

Solution: Commissioner's Court authorization for a Budget Amendment in order to carry over year end balances for the Self-Help Center grant.

Result: Continued availability of Self-Help Center grant funds.

- d. Discussion and possible action to approve the following budget amendment (line item transfers) within forfeiture funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2160-2260-001-456305	Uniforms	\$10,500	\$13,300	13,338	\$8
To:	2160-2260-001-412000	Part Time	\$0.00	\$3,000	\$11,554	\$14,554
	2160-2260-001-457006	Law Enforcement - Other	\$30,000	\$5,000	\$92	\$5,092
	2160-2260-001-458000	Administrative Travel	\$20,000	\$2,300	\$32	\$2,332
	2160-2260-001-460105	Minor Tools & Apparatus	\$0.00	\$3,000	\$2,061	\$5,061

Issue: The District Attorney's Office is projecting additional expenditures for the remainder of the fiscal year under the following accounts: Part Time, Law Enforcement Other, Administrative Travel and Minor Tools & Apparatus.

Solution: Create a line item transfer.

Result: The line item transfer will add sufficient funds to cover the projected expenditures.

6. Casa Blanca Golf Course

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within Casa Blanca Golf Course funds:

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	7100-6080-001-443000-035	Equipment	\$1,865.28	\$2,065.08	\$199.80
	7100-6080-001-443000-155	Irrigation	\$4,483.84	\$4,497.18	\$13.34
	7100-6080-001-443000-160	Repair & Main't- Barn	184.55	184.55	184.55
	7100-6080-001-443000-165	Repair & Main't- Tractor	8.55	8.55	0.00
	7100-6080-001-444001-005	Chemicals	825.00	825.00	0.00
	7100-6080-001-444001-010	Fertilizers	1,295.00	2,000	705.00
	7100-6080-001-444001-020	Sand & Gravel	249.54	249.54	0.00

	7100-6080-001-460000	Office Supplies	8.43	8.43	0.00
	7100-6080-001-460028	Janitorial	7.19	7.19	0.00
	7100-6080-001-460105	Minor Tools/App	26.06	26.06	0.00
	7100-6080-001-461000-030	Materials & Supplies-Golf	480.20	480.20	0.00
	7100-6080-001-461000-045	Materials & Supplies- Main	284.78	284.78	0.00
	7100-6090-001-443000-130	Main Carts	21.16	21.16	0.00
	7100-6090-001-460105	Minor Tools/App	3.05	3.05	0.00
	7100-6100-001-444001-020	Sand & Gravel	1.05	1.05	0.00
	7100-6130-001-458000	Administrative Travel	1,596.11	1,596.11	0.00
	7100-6130-001-460000	Office Supplies	366.79	366.79	0.00
			11,706.58		
To:	7100-6080-001-457005-005	Reimbursement Labor	11,706.58	7580.37	19,286.95

Issue: The renovation of new greens and other projects have resulted in more labor.

Solution: Transferring of funds will prevent any major shortfalls.

Result: Projects will be completed in timely manner.

7. Civil Legal Division

- a. Discussion and possible action to enter into a Twelve (12) month (October 1, 2018 through September 30, 2019) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit (Space number (71) at a cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) over the term of the agreement paid in advance and receiving two (2) months free rent, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Norma Farabough, Webb County Tax Assessor Collector; Account #1001-1320-001-444500]**
- b. Discussion and possible action to approve a twelve (12) month (October 1, 2018 through September 30, 2019) Renewal and Extension agreement between Justice Benefits, Incorporated and Webb County for professional services in assisting the County to obtain reimbursements through Federal Financial Participation at a cost determined by reimbursement amounts which are Eleven (11) Percent for amounts up to One Hundred Fifteen Thousand Dollars (\$115,000.00) and Twenty Two (22) Percent of amounts over One Hundred Fifteen Thousand Dollars (\$115,000.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar]**
- c. Discussion and possible action to enter into a Twelve (12) month (October 1, 2018 through September 30, 2019) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit (Space number 73) at a cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS

(\$1,800.00) over the term of the agreement paid in advance and receiving two (2) months free rent, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Norma Farabough, Webb County Tax Assessor Collector; Account #1001-1320-001-444500]**

- d. Discussion and possible action to enter into a Twelve (12) month (October 1, 2018 through September 30, 2019) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit (Space number 74) at a cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) over the term of the agreement paid in advance and receiving two (2) months free rent, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Norma Farabough, Webb County Tax Assessor Collector; Account #1001-1320-001-444500]**
- e. Discussion and possible action to enter into a Twelve (12) month (October 1, 2018 through September 30, 2019) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit (Space number 75) at a cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) over the term of the agreement paid in advance and receiving two (2) months free rent, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Norma Farabough, Webb County Tax Assessor Collector; Account #1001-1320-001-444500]**
- f. Discussion and possible action to enter into a twelve (12) month (September 30, 2018 through September 29, 2019) Contract Agreement between Webb County and Chestnut Health Systems, Inc. d/b/a Lighthouse Institute to provide software services for the Webb County Court at Law #2 D.W.I. Court Program at a total cost of One Thousand Two Hundred Sixty Dollars (\$1,260.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Victor Villarreal; Account #2356-2070-001-432001 (Professional Services)]**
- g. Discussion and possible action to enter into a Twelve (12) month (October 1, 2018 through September 30, 2019) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb Tax Office for a 10 x 20 Storage Unit (Space number 80) at a cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) per month for a total amount of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) over the term of the agreement paid in advance and receiving two (2) months free rent, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Norma Farabough, Webb County Tax Assessor Collector; Account #1001-1320-001-444500]**

- h. Discussion and possible action to enter into a twelve (12) month (September 30, 2018 through September 29, 2019) Professional Services Agreement between Jesse Gerardo Hernandez and Webb County for the 406th District Court Adult Drug Court Program to evaluate and monitor program participants at a monthly cost not to exceed Two Thousand Eighty Three Dollars (\$2,083.00) and a total cost not to exceed Twenty Five Thousand Dollars (\$25,000.00) and authorizing the County Judge to sign and execute all relevant documents . **[Requested by Judge Oscar Hale, 406th District Court]**
- i. Discussion and possible action to enter into a Non-Financial Professional Agreement between the Webb County for its Head Start/Early Head Start Program and Border Region MHMR Community Center. This Agreement establishes the terms and conditions under which Border Region MHMR Community Center will provide mental health consulting services to the Webb County Head Start/Early Head Start population. The term of the Agreement shall be for a term of thirty six (36) months (September 1, 2018 through August 31, 2021) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start]**
- j. Discussion and possible action to enter into a Thirty Six (36) month (September 1, 2018 through August 31, 2021) Non-Financial Interlocal Cooperative Agreement between Webb County for the Head Start/Early Head Start Program and Laredo Independent School District (L.I.S.D.) The purpose of the agreement is for the Special Education Department at L.I.S.D and the Webb County Head Start/Early Head Start Program agree to work together toward identifying disabilities in children and to provide them with the proper educational and transitional services and authorizing the County Judge to sign and execute all relevant documents.
[Requested by Aliza Oliveros, Director, Webb County Head Start/Early Head Start]
- k. Discussion and possible action to enter into a Thirty Six (36) month (September 1, 2018 through August 31, 2021) Non-Financial Interlocal Cooperative Agreement between Webb County for the Head Start/Early Head Start Program and United Independent School District (U.I.S.D.) The purpose of the agreement is for the Special Education Department at U.I.S.D and the Webb County Head Start/Early Head Start Program agree to work together toward identifying disabilities in children and to provide them with the proper educational and transitional services and authorizing the County Judge to sign and execute all relevant documents.
[Requested by Aliza Oliveros, Director, Webb County Head Start/Early Head Start]

- i. Discussion and possible action to enter into a Twelve (12) month (September 1, 2018 through August 31, 2019) Child Care Partnership Agreement between Dr. Miroslava Vargas D/B/A Education Center Aura., Inc. and Webb County for the Webb County Head Start/Early Head Start Program wherein Education Center Aura., Inc. will set up, implement, and operate seven (7) classrooms at a cost determined by student population and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start Program; Account Numbers 2367-5190-531-457008-030 (Contractual), 2367-5190-531-463810 (Copays), and 2367-5190-531-444100 (Space Rental).]**
- m. Discussion and possible action to approve a Substance Abuse Treatment Services Operation Agreement between People with Ideas of Love, Liberty, Acceptance, and Respect (P.I.L.L.A.R.) and Webb County for the 406th Judicial District Adult Drug Court Program, Substance Abuse Mental Health Services Administration (SAMHSA) Grant Fund Number 1H79TI081059-1 for a term of one year commencing September 30, 2018 thru September 29, 2019, for professional counseling services for eligible court participants at a cost not to exceed Seventy Six Thousand Two Hundred Fifty Dollars (\$6,250.00) per month with a total cost not to exceed Seventy Five Thousand Dollars (\$75,000.00) over the term of the agreement; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Judge Oscar Hale, 406th District Court]**
- n. Discussion and possible action to authorize a twelve (12) month (October 1, 2018 through September 30, 2019) software service and maintenance contract between International Business Machines Corporation and Webb County at a total cost of Twenty Two Thousand Six Hundred Ninety Seven Dollars and Sixty Four Cents (\$22,697.64) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by: Rafael Pena, Director, Management Information Systems; Account #1001-1280-001-443000-035 (Repairs & Maintenance Equipment)]**
- o. Discussion and possible action to authorize a twelve (12) month (October 1, 2018 through September 30, 2019) maintenance contract between Lenovo and Webb County for hardware and system maintenance at a total cost of EIGHT THOUSAND SEVEN HUNDRED THIRTY FIVE DOLLARS and 89/100 Cents (\$8,735.89) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by: Rafael Pena, Director, Management Information Systems; Account #1001-1280-001-443000-035 (Repairs & Maintenance Equipment)]**

- p. Discussion and possible action to authorize a One (1) year (October 1, 2018 through September 30, 2019) hardware maintenance contract between Ricoh and Webb County beginning October 1, 2017 - September 30, 2018. This is the annual hardware maintenance contract renewal with total cost of Five Thousand twenty Eight Dollars (\$5,028.00), and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by: Rafael Pena, Director, Management Information Systems; Account #1001-1280-001-443000-035 (Repairs & Maintenance Equipment)]**
- q. Discussion and possible action to authorize an Independent Contractor-Professional Services Agreement between Tangent and Webb County. The agreement will provide Hardware Support for Datacove Equipment (email archiving hardware). The total amount of Six Thousand Nine Hundred Eighty-Five Dollars (\$6,985.00) is due within thirty (30) days and authorizing the County the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Management Information Systems Director, Account #1001-1280-001-443000-035 (Repairs and Maintenance Equipment)]**
- r. Discussion and possible action to authorize an Independent Contractor-Professional Services Agreement between United Power Battery and Webb County. The agreement will provide Hardware Support for Pro-active Critical Support Equipment (UPS). The total amount of Seven Thousand Four Hundred Seventy Dollars (\$4,470.00) is due within thirty (30) days and authorizing the County the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Management Information Systems Director, Account #1001-1280-001-443000-035 (Repairs and Maintenance Equipment)]**
- s. Discussion and possible action to authorize a contract between Microsoft Corp. Professional Support and Webb County to purchase Two (2) Five Pack Annual Support Contracts. The contract begins on October 1, 2018 and ends on September 30, 2019, at a total cost not to exceed FOUR THOUSAND DOLLARS AND 00/100 CENTS (\$4,000.00), and authorizing the county judge to execute all relevant documents; and any other matters incident thereto. **[Requested by: Rafael Pena, Director, Management Information Systems; Account #1001-1280-001-443000-110 (Repairs & Maint. Software)]**
- t. Discussion and possible action to approve a One (1) year (October 1, 2018 through September 30, 2019) software support agreement with Pappafotis Consulting, as a licensor and Webb County, as a client, for the District Clerk's Office for child support software at a cost of One Thousand Thirty-Five Dollars (\$1,035.00). The amount is due when billed, and authorizing the County Judge to execute all relevant documents. **[Requested by: Rafael Pena, Director, Management Information Systems; Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**

- u. Discussion and possible action to authorize an Independent Contractor-Professional Services Agreement between Real Vision Imaging (RVI) and Webb County for software support. The agreement begins October 1, 2018 and ends on September 30, 2019. The total cost will be FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by: Rafael Pena, Director, Management Information Systems; Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**

- v. Discussion and possible action to approve a 2018-2019 systems support agreement between Time Clock Plus and Webb County. The effective date will be October 1, 2018, and will terminate on September 30, 2019. The total cost of the program will be Twenty Three Thousand Seven Hundred Eighty Six Dollars and Fifty-Two cents (\$23,786.52) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-001-443000-110 Repairs and Maintenance Software]**

- w. Discussion and possible action to authorize a contract between Toshiba and Webb County for the Re-Write Version, One (1) year maintenance and support. The contract begins on October 1, 2018 and ends on September 30, 2019 at a total cost of FOUR HUNDRED FIFTY DOLLARS (\$450.00) funding will be used from 2017-2018 budget and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**

- x. Discussion and possible action to authorize an Independent Contractor-Professional Services Agreement between Micro Focus Software and Webb County for one (1) year maintenance and support. The contract begins on October 1, 2018 and ends on September 30, 2019 at a total cost of One Thousand Five Hundred Seventy Dollars (1,570.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**

- y. Discussion and possible action to authorize an Independent Contractor-Professional Services Agreement between Goverlan, Inc. and Webb County for one (1) year maintenance and support. The contract begins on October 1, 2018 and ends on September 30, 2019 at a total cost of Five Thousand One Hundred Twenty Six Dollars and Forty Cents (\$5,126.40) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**

z. Discussion and possible action to approve a 2018-2019 systems support agreement between SHI Government Solutions and Webb County. The effective date will be October 1, 2018, and will terminate on September 30, 2019. The total cost of the program will be Seven Thousand Four Hundred Eighty Two Dollars and Eighty-Four cents (\$7,482.84) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto.

[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-001-443000-110 Repairs and Maintenance Software]

aa. Discussion and possible action to approve a 2018-2019 software maintenance agreement between Insight Public Sector and Webb County. The effective date will be October 1, 2018, and will terminate on September 30, 2019. The total cost of the program will be Four Thousand Fifty Four Dollars and Eighty cents (\$4,054.80) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-001-443000-110 Repairs and Maintenance Software]**

bb. Discussion and possible action to approve a 2018-2019 Varied Network and Monitoring Hardware Warranty and Support agreement between Insight Public Sector and Webb County. The effective date will be October 1, 2018, and will terminate on September 30, 2019. The total cost of the program will be Nineteen Thousand Eight Hundred Sixty Nine Dollars and Twenty-Five cents (\$19,869.25) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-001-443000-110 Repairs and Maintenance Software]**

cc. Discussion and possible action to enter into a twelve (12) month (November 1, 2018 through October 31, 2019) Software Subscription Agreement between Management Information Technology USA, Inc. D/B/A ChildPlus Software and Webb County for the Webb County for the Webb County Head Start/Early Head Start program management Software at a total cost of Seventeen Thousand Two Hundred Eighteen Dollars and Ninety-Nine Cents (\$17,218.99) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start/Early Head Start; Account #2357-5190-531-457008 (RHS), #2361-5190-531-457008 (EHS), and #2367-5190-531-457008 (CCP)]**

8. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1030-001-458000	Admin. Travel	\$6,000	\$3,929	\$3,929.87	\$.87

To:	1001-1030-001-461000	Materials. \$ Supples	\$5,000	\$3,929	\$614.17	\$4,543.17
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Issue: Monies in Admin. Travel are needed to cover expenses in Mat. & Supplies.

Solution: Monies transferred will allow department to cover pending expenses.

Result: Pending and future expenses will be covered till the end of year.

- b. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-441205	utilities	\$20,330	\$6,810	\$8,973.17	\$2,163.17
To:	1001-6160-001-441205	utilities	\$35,000	\$4,931	\$1,918.52	\$6,849.52
	1001-6330-001-441205	utilities	\$8,000	\$1,592	\$88.04	\$1,287.04
	1001-6310-001-441205	utilities	\$10,498	\$287	\$1,782.84	\$2,069.84
				\$6,810		

Issue: Utility accounts will be below budget and will not cover pending invoices.

Solution: The transferred monies will cover awaiting invoices.

Result: Monies transferred will allow all utility accounts to cover pending and future invoices.

9. Honorable Isidro Alaniz, District Attorney

- a. Discussion and possible action to approve a modification to the reimbursement agreement between Webb County District Attorney's Office and the United States Marshals Services in the form of additional funding \$2,352.76 for overtime expenses (project JLEOTFS4). District Attorney Forfeiture funds will be utilized to cover the applicable fringe benefits associated with this overtime; therefore no impact to the General Fund. **[Account #2580-2260-001-413000 (US Marshals - DA)]**

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along the Texas border and within our Community.

Solution: Accept Federal assistance to continue local participation in USMS investigations, strategic initiatives and prosecution of organized crime.

Result: Disruption of organized criminal activity in Webb County and along the Texas border.

10. Business Office

- a. Discussion and possible action to approve and ratify the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-441205	Utilities	\$20,330	\$1,110	\$10,083.17	\$8,973.17
To:	1001-6330-001-441205	Utilities	\$8,000	\$1,110	\$88.40	\$1,198.04

Issue: Current account balance cannot cover awaiting invoices.

Solution: Request a ministerial line item transfer with court authorization to cover current pending invoices.

Result: Monies transfer will allow to cover current expense without going below budget.

11. Community Action Agency

- a. Discussion and possible action to ratify and approve the following budget amendment (line item transfer) within Grant funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2661- 7100- 521- 443000-020	Repair and Maint. Bldg	\$10,500	\$100	\$233	\$133
To:	2661- 7100- 521- 441001	Telephone	\$3,630	\$100	\$89	\$189

Issue: Funds available in the account could not cover last invoice received and Budget Office approved a ministerial budget amendment. Department budget year ends 08/31/2018.

Solution: Approve line item transfer.

Result: Monies transferred will cover last invoice received.

- b. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board fo the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215). Election will be held on Wednesday, September 19, 2018 for a Representative and Alternate for Area V- Fernando A. Salinas Community Center, 520 Reynolds from 9:00 a.m. till 5:00 p.m.

Issue: To hold Election to fill current vacancy for Representative and Alternate for Area V- Fernando A. Salinas.

Solution: The Advisory Board shall be composed of membership that complies

with the Community Services Block Grant- Texas Administrative Code Rule 5.215Resu.

Result: Once the Election is held C.A.A. will comply with the Texas Administrative Code Rule 5.215.

- c. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds:

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2371-5260-521-421000	Health Insurance	\$4,000	\$10,989.84	\$5,614.16
To:	2371-5260-521-441205	Utilities	\$1,000	\$1,214.73	\$1,214.73
	2371-5260-521-462605	Fuel and Lubricants	\$1,500	-\$110.64	\$950.97
	2371-5260-521-423000	Retirement	\$1,500	-\$882.99	\$1,875.39
			\$4,000		

Issue: Recent transactions and additional situations have depleted the Meals on Wheels accounts.

Solution: Approve line item transfer request

Result: To ensure funding for the remainder of the current fiscal year.

12. Honorable Harold Devally, Constable Pct. 4

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3170-001-464010	Dues & Memberships	\$500	\$400	\$440.00	\$40.00
	1001-3170-001-458000	Administrative Travel	\$4,000	\$1,000	\$1,015.70	\$15.70
	1001-3170-001-444500	Equipment Rental	\$1,400	\$400	\$400.00	0
				\$1,800		
To:	1001-3170-001-456005	Postage & Courier Service	\$250	\$100	\$-7.40	\$92.60
	1001-3170-001-461000	Materials & Supplies	\$8,500	\$1,300	\$0.31	\$1,300.31
	1001-3170-001-443000-075	Repairs & Maint. Vehicles	\$12,000	\$400	\$39.90	\$439.90
				\$1,800		

Issue: Transfer is needed to cover expenses for the remainder of the fiscal year.

Solution: Approve line item transfer request.

Result: The transfer of funds will cover any expenditures for the remainder fiscal year.

13. Honorable Margie Ibarra, County Clerk

- a. Approval of Minutes for August 27, 2018

14. Honorable Hugo Martinez, County Court at Law 1 Judge

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2250-001-456205	Training and Education	\$4,000	\$600	\$2,342	\$1,742
To:	1001-2250-001-451003-025	Court Interpreter/Reporter CCL1	\$4,250	\$600	\$0.00	\$600

Issue: There is a pending invoice to be paid for services rendered and insufficient funds in the account.

Solution: Transfer money.

Result: Invoice will be paid in a timely manner.

15. Honorable Victor Villarreal, County Court at Law 2 Judge

- a. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2070-001-433001	Court Appointed Attorney	\$10,000	\$400	\$4,870	\$4,470.00
To:	1001-2070-001-451003	Court Interpreter/Reporter	\$1,000	\$400	\$0.96	\$400.96

Issue: Account #1001-2070-001-451003 (Court Interpreter/Reporter) requires additional funds to cover un-forecasted expenditure.

Solution: A line item transfer will assist in account not reaching a deficit.

Result: The transfer of funds will cover expenditures for the remainder of the FY 17-18.

16. **Economic Development**

- a. Discussion and possible action to enter into Project Grant Agreement (PGA) STATE- R- 2018- WEBB CO- 00046 with the State of Texas, acting through the Texas Department of Transportation; wherein Webb County Community Action Agency accepts a grant amount not to exceed TWO HUNDRED EIGHTY NINE THOUSAND TWO HUNDRED SEVENTY THREE DOLLARS (\$289,273.00) for El Aguila Rural Transportation Department and authorizing the Webb County Judge to execute all relevant documents. All required documentation has been sent to the Economic Development Department for review and the solicitation is compliant with Webb County's Single Point of Contact (SPOC) procedures. No Impact to the General Fund. **[Requested by El Aguila Rural Transportation]**

Issue: El Aguila Rural Transportation Department is a grant funded agency.

Solution: State funds will benefit operations budget plan and monies will also be used to cover County Match expenses.

Result: Continuation of service to the rural areas of Webb County and savings on County Match monies provided by the County.

- b. Discussion and possible action to accept the Substance Abuse & Mental Health Services Administration (SAMHSA) Grant Award Number #1H79TI081049-01 (Program Announcement Number 93.243, Opportunity Number TI-18-008), in the amount of (\$2,000,000) TWO MILLION DOLLARS, at an award amount of (\$400,000), FOUR HUNDRED THOUSAND DOLLARS per year, for a total of (5) FIVE YEARS, starting September 30, 2018 and ending September 29, 2023, for the County Court at Law 2 DWI Court Program, and authorizing the County Judge to sign all relevant documents and matters incident thereto. This action will not have impact to the General Fund. All required documents were sent for review through the Economic Development Department and the solicitation is complaint with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Arnoldo Lozano, County Court at Law 2, DWI Court Program Project Director]**

Issue: Grant Opportunity Number TI-18-008 has already been approved for funding by SAMHSA on August 8, 2018. County Court at Law 2 is respectfully requesting that the Webb County Commissioner's Court approve and finalize the award.

Solution: Commissioners Court approve award for County Court at Law 2 DWI Court Program.

Result: The approval of the award will allow County Court at Law 2 to enhance and expand its DWI Court Program for the next (5) five years, and to continue to treat individuals in our Court systems for substance abuse disorders, and/or co-occurring substance abuse and mental health disorders.

- c. Discussion and possible action to approve the budget for County Court at Law 2 DWI Court Program, associated with SAMHSA Grant Award Number 1H79TI081049-01 (TI-18-008), and request County Judge to execute all other matters incident thereto. The total grant award of (\$2,000,000) TWO MILLION DOLLARS will be budgeted into Account Fund Number 2356, and into sub-accounts that include Payroll, Health Life Insurance, Fica, Retirement, Unemployment, Workers Compensation, Professional Services, Contractual SCAN, Administrative Travel, Materials & Supplies, and Medical Assisted Therapy/OTHER (see attached budget & Notice of Award). Amounts are subject to change according to changes in County rates. In the event of such changes, line item transfers will be executed, and a new detailed budget will be submitted for review, and approval of Commissioner's Court. **[Requested by Arnoldo Lozano, Webb County Court at Law 2 DWI Court Program; Account #2356]**

Issue: The award budget needs to be approved in order for the Auditor's Office to key in amounts under the corresponding account numbers.

Solution: Webb County Judge and Commissioner's Court approve award budget

Result: Webb County Court at Law 2 DWI Court Program will be able to be fully operational effective the start of the grant period on September 30, 2018.

- d. Discussion and possible action to enter into contract Amendment Number One Federal 5311 (VM) Vehicle Miles with the State of Texas acting through the Texas Department of Transportation; wherein Webb County Community Action Agency accepts an increase of EIGHTY THOUSAND EIGHT HUNDRED SIXTY DOLLARS (\$80,860.00) for El Aguila Rural Transportation Department and authorizing the Webb County Judge to sign all relevant documents. All required documentation has been sent for review to the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. No Impact to the General Fund. **[Requested by El Aguila Rural Transportation]**

Issue: El Aguila Rural Transportation Department is a grant funded agency.

Solution: Federal budget will increase and therefore be able to operate and continue services assisting the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County.

- e. Discussion and possible action to enter into contract 5339- R- 2018- WEBB CO-00107 Bus and Bus Facilities Grant with the State of Texas, acting through the Texas Department of Transportation; wherein Webb County Community Action Agency accepts a grant amount not to exceed FIFTY THREE THOUSAND SEVEN HUNDRED FIFTY THREE DOLLARS (\$53,753.00) which includes a request for Transit Development Credits (TDC's) in the amount of TEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$10,750.00), and authorizing the Webb County Judge to execute all relevant documents. All required documents were sent for review through the Economic Development Department and the award

documentation is compliant with the Webb County Single Point of Contact (SPOC) policy. This application does not require any County Match. No Impact to General Fund. **[Requested by El Aguila Rural Transportation]**

Issue: Current phone and audio/ visual surveillance systems are outdated.

Solution: Phone and audio/ video surveillance systems will be updated.

Result: Fleet and building will be modernized with quality phone and audio/ visual surveillance systems to better serve and instill peace of mind to both drivers and passengers.

- f. Discussion and possible action to approve the following budget amendment (line item transfer) within the General Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6010-001-462605	Fuel & Lubricants	\$1,190	\$225	\$774.56	\$549.56
	1001-6010-001-458000	Administrative Travel	\$6,000	\$400	\$744.56	\$344.56
				\$625		
To:	1001-6010-001-456005	Postage & Courier Service	\$425	\$225	\$96.66	\$321.66
	1001-6010-001-461000	Materials & Supplies	\$1,700	\$400	\$286.74	\$686.74
				\$625		

Issue: Funds are needed in the postage & courier and materials & supplies line items to cover any current and future expenses for the remainder of the fiscal year.

Solution: By Commissioners court approval accounts will have funds to cover until end of fiscal year.

Result: With funds available, the department will be able to mail our correspondence and supply materials needed for County projects under development.

17. Indigent Healthcare Services

- a. Discussion and possible action to approve the interdepartmental transfer of an employee from Slot #1890 to Slot #1239 effective October 1, 2018, and allow for the posting of the resulting vacant slot #1890 and Slot #1242 effective September 10, 2018 and to be filled effective October 1, 2018, subject to the availability of payroll funds and any applicable Civil Service guidelines.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From: 1890	Caseworker	\$16.33 12/G
To: 1239	Case Manager	\$16.73 14/A-E

To Fill: 1890	Caseworker	\$15.15 12/A-E
1242	Caseworker	\$15.15 12/A-E

Issue: Slot #1242 is currently vacant. Slot #1239 will become vacant effective 9/27/18.

Solution: Approval of interdepartmental transfer will result in two vacant Caseworker slots that we are requesting to fill effective October 1, 2018.

Result: Approval to post for both positions will allow our department to find the adequate people to fill these positions. The filling of the slots promptly will diminish the added workload to the existing Caseworkers and will allow our department to continue serving our clients efficiently and effectively.

18. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$1,044,139 for new revenues received from non-federal (in-kind) sources for the Head Start program in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Fund #2357 (Head Start Program)]**

Revenue In Kind	2357-5150-337600	\$1,044,139.00
Expenditures In Kind	2357-5200-531-463950	\$1,044,139.00

19. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through a and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

b. Discussion and possible action to award the following contracts:

Bid 2019-01 Annual Contract for Auto Parts – The Pep Boys, O'Reilly Auto Parts, Family Chevrolet, Andy's Auto & Bus Air, Fleetpride, Rotex Truck Center, C.C, Battery Co., Southern Tire Mart (Tires), The Goodyear Tire & Rubber Co.

Bid 2019-03 Annual Contract for Electrical Supplies – 3G Electric Supply Inc., CED Laredo

Bid 2019-04 Annual Contract for Flexible Base – Rock N Roll Caliche Sales LLC, Julio Perez (El Tahoe Ranch)

Bid 2019-05 Annual Contract for Fuel – Arguindegui Oil Co. II Ltd., Sun Coast Resources

Bid 2019-06 Annual Contract for Janitorial Supplies – Gulf Coast Paper Co., Patria Office Supply, Executive Office Supply, TexChem Corp., HillYard Texas, Grupo GTE, Interboro Packaging Corp., SiteOne Landscape Supply, Unipak Corp.

Bid 2019-07 Annual Contract for Machine Shop Repair – Laredo Machine Shop

Bid 2019-09 Annual Contract for Motor Rewinds – Delta House Electric & Motor Rewinds, Ramsa Electromechanic Inc.

Bid 2019-10 Annual Contract for Office Supplies – Staples Business Advantage, Patria Office Supply, Executive Office Supply, Office Depot Inc., Gulf Coast Paper, LD Products Inc., Amsterdam Printing & Litho Inc., The Library Store, School Outfitters

Bid 2019-11 Annual Contract for Outdoor Advertising – Lamar Outdoor Advertising

Bid 2019-12 Annual Contract for Pharmaceutical Supplies – Diamond Drugs Inc.

Bid 2019-15 Annual Contract for Uniforms (Civilian Personnel Only) – GA Advertising, The Sports Center of Laredo, Kirkpatrick Guns & Ammo

Issue: The Annual Contracts listed above are set to expire 09/30/2018.

Solution: The Purchasing Agent solicited for new contracts.

Result: Annual Contracts will provide more vendor options, stable, lowest

available and cost efficient prices from responsible bidders for Webb County.

20. Water Utilities

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within Water Utility funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7050-001-456205	Training & Education	\$30,000	\$16,000	\$18,653	\$2,653
	7200-7060-001-443000-035	Repair & Maint. Equip.	\$25,000	\$6,000	\$9,005	\$3,000
				\$22,000		
To:	7200-7050-001-456005	Postage & Courier Service	\$9,900	\$1,500	\$3,134	\$4,634
	7200-7050-001-432001	Professional Services	\$2,550	\$7,500	\$195	\$7,695
	7200-7050-001-443000-105	Repair & Maint. Equip.	\$51,000	\$3,000	\$280	\$3,280
	7200-7060-001-441205	Utilities	\$65,450	\$10,000	\$8,552	\$10,852
				\$22,000		

Issue: Transfer of funds to provide for end of year projected shortages.

Solution: Funds available under Training and Education due to benefit of reduced grant program by TCEQ. Savings from reduced repair needs under Colorado Acres Plant Operation. Required end of year funds for Postage due to increase mail out cost for letter sized bills; Rate Study update for professional service; Repair requirements for water line, and; water purchase for Colorado Acres Water Dispenser.

Result: Sufficient funds to complete year.

- b. Discussion with possible action to rescind the award in the amount of \$48,995.00 to HOLT CAT and award to MNI Diesel, LLC in the amount of \$13,275.00 to modify programming and upgrade our current backup transfer switch sequence from prime power to standby setting of the Rio Bravo Water Treatment Plant emergency generators. **[Account #7220-7280-001-474501 (2016 Bond Series Construction in Progress)]**

Issue: Upon initial start up of the Water Treatment Plant the emergency service generators have been set to primary power instead of standby power sources. This creates delays and required on-site personnel to initiate a complex sequence of configuration with phone support by the generator manufacturer to initiate the activation of our generators.

Solution: Reprogram the transfer switch over system to operate the generators in standby power mode instead of primary power.

Result: Automatic switchover from power loss event at the plant to stand by generator power without the need for personnel intervention.

21. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-470000	Capital Outlay	\$320,000	\$196,402	\$250,645	\$54,243
	1001-3010-001-460105	Minor Tools	\$25,000	\$13,900	\$33,957	\$20,057
				\$210,302		
To:	1001-4070-001-441305-005	Utilities Water	\$190,000	\$209,402	\$2,226.46	\$211,628.46
	1001-3010-001-432089	Forensic Examination	\$3,000	\$900	\$313	\$1,213
				\$210,302		

Issue: Due to a broken water meter at the Webb County jail, a large, outstanding bill for numerous months of water service needs to be paid to the City of Laredo Utilities.

Solution: Seek court authorization for a needed line item transfer.

Result: Pending bill can be paid.

REGULAR AGENDA

Economic Development

22. Discussion and possible action to authorize the expansion of the 406th District Adult Drug Court Program by teaming up with other South Texas counties and establishing a Regional Adult Drug Court Program pursuant to Texas Government Code §123.003 in order to provide a greater population of South Texas, including the counties of Jim Hogg, Starr and Zapata, with available services to help address their substance abuse issues. All required documents were timely sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. There will be no impact to the General Fund and no matching funds are required.

Issue: The population in the South Texas counties of Jim Hogg, Starr and Zapata struggles with substance abuse issues and is in dire need of the services available through the 406th District Adult Drug Court Program.

Solution: The County of Webb joining forces with the counties of Jim Hogg, Starr and Zapata to help address the problems their population has with substance abuse.

Result: The population of the South Texas counties of Jim Hogg, Starr and Zapata will receive the services available through the 406th District Adult Drug Court Program.

Honorable Isidro Alaniz, District Attorney

23. Discussion and possible action to approve the transfer of a 2015 Dodge Ram Pickup, VIN #1C6RR7XT7FS603313, from the 49th Judicial District Attorney's Office to the 406th District Court Regional Adult Drug Court Program; and any other matters incident thereto.

Issue: The 406th District Court Regional Adult Drug Court Program has expressed a need for a vehicle to be utilized for the following program activities:

Travel to Jim Hogg, Starr and Zapata counties to visit with prospective and/or admitted participants (case management).

Attend Courts in Schools sessions which require equipment and oversized materials.

Attend Court sessions

Visit with involved and participating organizations to request, promote and/or increase collaboration.

Solution: Authorize the transfer of the 2015 Dodge Ram Pickup VIN #1C6RR7XT7FS603313 to the 406th District Court Regional Adult Drug Court Program.

Result: The 406th District Court Regional Adult Drug Court Program will have reliable transportation to conduct the Drug Court Program activities.

Purchasing

24. Status report with discussion and possible action on replacing all law enforcement units with 90,000 miles or more, with further possible action to select an option to purchase or lease forty-four (44) law enforcement units as presented by the Purchasing Agent or any quantity as authorized by Commissioners' Court and further authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Commissioners Court]**

Issue: During a special called meeting Commissioners' Court requested that all law enforcement units exceeding 90,000 miles be replaced with new units possibly through a leasing program or other options the Court may consider and approve.

Solution: Review options provided by the Purchasing Agent to either lease or purchase all 44 units exceeding 90,000 miles or any quantity of units as authorized by Commissioners Court.

Result: Replace high mileage Law Enforcement units as directed by the Court. This will provide safer patrol units for County law enforcement officers and have a positive impact on the quality of public service provided to the Citizens of Webb County.

Risk Management

25. Discussion and possible action to approve plan design changes to the Webb County Employee Health Plan for plan year 2019; and any other matters incident thereto:

Issue: The plan design that currently governs the County's health insurance benefits is outdated and has significantly contributed to the ever increasing deficits in the County's self-insured health fund. Changes in benefits to match current trends in the health insurance industry are needed to help the County remain with the budgeted amount for the health plan.

Solution: 1) Wellness program funding increased from \$2,000 to \$50,000.00. 2) Change Pharmacy formulary from open formulary to four (4) tier Aetna formulary (Projected savings (\$162,000.00 for 2019).

Result: By making changes to the plan, the County Will reduce deficits in the fund and stay within amounts budgeted for the self-insured health plan.

26. Discussion and possible action to award renewal contract to McGriff, Seibles & Williams of Texas, Inc., for the School Leaders Errors & Omissions Insurance coverage, and the Pollution and Storage Tank Liability Insurance coverage, effective October 1, 2018 thru September 30, 2019, with an approximate total premium of Twenty Five Thousand Five Hundred Seventy three Dollars and Ninety-five cents (\$25,573.95) without Terrorism (optional and additional). With Terrorism total premium will be \$26,507.95 (Twenty-six Thousand Five Hundred Seven dollars and

Ninety-Five Cents), and authorizing the County Judge to execute all relevant documents. **[Account Number 1001-1180-001-452012 (Property Casualty Premiums)]**

27. Discussion and possible action to award renewal contract to USI for Property/Casualty, Liability Insurance, Excess Workers Compensation, Aviation Liability & Hull insurance and Boiler & Machinery Equipment Breakdown Insurance and with the option to decline TRI Terrorism coverage from USI (Broker), and also with the option to decline New coverage offered (Active Shooter & Malicious Attack) through the following insurance carriers for a total of no more without Active Shooter and without Terrorism for a total of \$773,355.90 (Seven Hundred Seventy-Three Thousand Three hundred Fifty-Five dollars and Ninety cents). Total premium for Active Shooter and Terrorism is \$796,206.90 (Seven Hundred Ninety-Six Thousand Two Hundred Six and Ninety cents) and authorizing the County Judge to execute all relevant documents. **[Account #1001-1180-001-452012 (Property & Casualty Premium) and #6200-1090-001-452013 (Property & Casualty Premium)]**

- * XL Catlin
- * National Union
- * Travelers Casualty
- * Lloyd's of London
- * Safety National Casualty
- * First Specialty Insurance
- * Amwins

Honorable Margie Ibarra, County Clerk

OPEN PUBLIC HEARING

28. Public hearing to consider and discuss the Archival Plan for Fiscal Year 2018-2019 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This Plan includes a Records Archive Fee of \$10.00 effective September 1, 2013 through September 1, 2019 pursuant to Texas Local Government Code Section 118.025. **[Account #2003-2310]**

CLOSE PUBLIC HEARING

29. Discussion and possible action to approve the Archival Plan for Fiscal Year 2018-2019 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 effective September 1, 2013 through September 1, 2019 pursuant to Texas Local Government Code Section 118.025. **[Account #2003-2310]**

Honorable Esther Degollado, District Clerk

OPEN PUBLIC HEARING

30. Public hearing pursuant to Texas Government Code 51.305 to consider and discuss a plan for the preservation and restoration of the District Court records archive pursuant to Texas Government Code Chapter 51, Subchapter D. The plan includes a provision to impose a Records Archive Fee of \$10.00 to preserve and restore district court records, effective January 1, 2019.

CLOSE PUBLIC HEARING

31. Discussion and possible action to approve the Preservation and Restoration Records Archive Plan for the District Clerk of Webb County, including the imposition of a \$10.00 fee for documents filed with the District Clerk, effective January 1, 2019; and any other matters incident thereto.

Honorable Rudy Rodriguez, Constable Pct. 1

32. Discussion and possible action to provide additional funding for Fuel & Lubricant line item in the amount of \$6,500; and any other matters incident thereto.

Issue: Account for Fuel & Lube has a negative balance and need additional funds to carry department until the end of fiscal year.

Solution: Provide additional funds so line item can be positive and add funds till end of fiscal year.

Result: Fuel & Lube line item will have enough funds so department can operate accordingly.

Honorable Norma Farabough, Tax-Assessor- Collector

33. Discussion and possible action to approve four (4) Interlocal Agreements between Webb County and Laredo College, City of Rio Bravo, City of El Cenizo, and Webb County Drainage District No. 1 to collect the ad valorem taxes for these entities, and authorizing the County Judge to execute any and all relevant documents.

Budget Officers

34. Discussion and possible action to approve the county Voluntary Separation Plan and approve the Eighteen (18) contracts signed by county employees with an effective date of September 28, 2018 for a total payout amount of \$236,602.08 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-431007-005 ([Payroll Reserve])]**

35. Discussion and possible action to approve and adopt the Webb County Budget & Fiscal Policies with possible action to amend if necessary; and any other matters incident thereto.

Issue: The budget office needed to have a set budget and fiscal policy in place to conduct county business.

Solution: The approval of the policy will give elected officials and department heads direction on how funds can be used and allocated.

Result: Any concerns with budget and financial information can be addressed with this policy.

Commissioners Court Administrator

36. Discussion and possible action to adopt Commissioners Court Order setting the salaries and allowances of elected county officers in compliance with Texas Local Government Code Section 152.013 as follows (No proposed increase on Elected Officials salaries):

Judge Tano E. Tijerina	\$101,709.00 **
Commissioner Jesse Gonzalez	\$78,126.00
Commissioner Rosaura "Wawi" Tijerina	\$78,126.00
Commissioner John C. Galo	\$78,126.00
Commissioner Jaime A. Canales	\$78,126.00
Tax Assessor Collector Norma Farabough	\$116,027.00
Judge Jose A. Lopez	\$15,600.00 **
Judge Monica Z. Notzon	\$18,000.00 **
Judge Rebecca Ramirez Palomo	\$18,000.00 **
Judge Oscar J. Hale, Jr.	\$18,000.00 **
Judge Victor Villarreal	\$158,000.00 **
Judge Hugo Martinez	\$158,000.00 **
Judge Hector J. Liendo	\$85,075.00
Judge Oscar R. Liendo	\$85,075.00
Judge Ramiro Veliz, Jr.	\$85,075.00
Judge Danny Dominguez	\$85,075.00
Judge Alfredo Garcia, Jr.	\$85,075.00
Judge Jose "Pepe" Salinas	\$85,075.00
District Attorney Isidro R. Alaniz	\$51,244.00****
County Attorney Marco A. Montemayor	\$144,684.00
District Clerk Esther Degollado	\$108,839.00
County Clerk Margie Ramirez Ibarra	\$108,839.00
Sheriff Martin Cuellar	\$134,313.00***

Treasurer Delia Perales	\$108,839.00
Constable Rodolfo Rodriguez	\$91,741.00 ***
Constable Mike Villarreal	\$79,391.00
Constable Adrian Cortez	\$79,391.00
Constable Harold DeVally	\$79,391.00

** Includes a supplement in the amount of \$4,800 for Juvenile Board

***Includes a supplement in the amount of \$12,350 for Operational Allowance

****Includes a supplement in the amount of \$3,640 HB9 Texas Legislature

PUBLIC HEARING

37. Public Hearing to consider the proposed budget for fiscal year 2018-2019 pursuant to Texas Local Government code Section 111.067. At the Conclusion of the Public Hearing, the Commissioners Court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.068.

This budget will raise more total property taxes than last year's budget by \$6,855,767 (8.78%) and of that amount, \$1,318,398 is tax revenue to be raised from new property added to the tax roll this year.

CLOSE PUBLIC HEARING

38. Discussion and possible action to adopt the county budget for fiscal year 2018-2019 pursuant to Chapter 111 of the Texas Local Government Code. The Court may make any modifications to the proposed budget that it considers warranted by law and required by the interest of the taxpayers by majority vote.

38. (A) Discussion and possible action to itemize and set fees by Order as part of the Fiscal Year 2018-2019 budget preparation process for the county's floodplain management program including but not limited to determinations, development permits, certifications and inspections as prescribed by the provisions of Section 16.324, Texas Water Code.

39. Discussion and possible action to ratify, adopt and approve the property tax revenue increase reflected in the proposed budget that required raising more revenue from property taxes than in the previous year as required by Texas Local Government Code 111.068, and executing an Order adopting the property tax rate for fiscal year 2018-2019.

- 40.** Discussion and possible action to designate the following meeting dates and times on which the Commissioners Court shall convene in regular term each month during Fiscal Year 2018-2019 pursuant to Section 81.005, Texas Local Government Code. All meetings shall start at 9:00 a.m. The Court may convene on any other day as deemed necessary and as authorized by law. Commissioners Court may at its discretion, re-schedule meeting dates and times if necessary.

October 9, 2018 (Tuesday)
October 22, 2018
November 13, 2018 (Tuesday)
November 26, 2018
December 10, 2018
January 14, 2019
January 28, 2019
February 11, 2019
February 25, 2019
March 11, 2019
March 25, 2019
April 8, 2019
April 23, 2019 (Tuesday)
May 13, 2019
May 28, 2019 (Tuesday)
June 10, 2019
June 24, 2019
July 8, 2019
July 22, 2019
August 12, 2019
August 26, 2019
September 9, 2019
September 23, 2019

- 41.** Discussion and possible action to approve the proposed holiday schedule for Fiscal Year 2018-2019; and any other matters incident thereto.

Columbus Day	October 8, 2018 (Monday)
Veteran's Day	November 12, 2018 (Monday)
Thanksgiving	November 22 & 23, 2018 (Thursday & Friday)
Christmas	December 25, 2018 (Tuesday)
New Year's Day	January 1, 2019 (Tuesday)
Martin Luther King	January 21, 2019 (Monday)
President's Day	February 18, 2019 (Monday)
Easter	April 22, 2019 (Monday)
Memorial Day	May 27, 2019 (Monday)
Independence Day	July 4, 2019 (Thursday)
Labor Day	September 2, 2019 (Monday)

*Four (4) Personal Holidays will be approved for this fiscal year

County Offices MAY BE OPERATED ON A SKELETON CREW ON DECEMBER 24TH and DECEMBER 31, 2018, APRIL 19, 2019 (Good Friday). COMPENSATORY TIME/ANNUAL LEAVE OR PERSONAL HOLIDAY (NO SICK LEAVE) MAY BE USED BY EMPLOYEES DESIRING TO TAKE LEAVE ON THESE DAYS SUBJECT TO PUBLIC OFFICIAL/DEPARTMENT HEAD DISCRETION.

Closed Session/Executive Session

42. Status report from civil legal division regarding recent lawsuit filed by Laredo Veterans Coalition against Webb County; with discussion and possible action; and any other matters incident thereto. **[Closed/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)]**
43. **Communications**
44. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF SEPTEMBER, 2018

By: Melinda Mata
Melinda Mata
Court Administrator

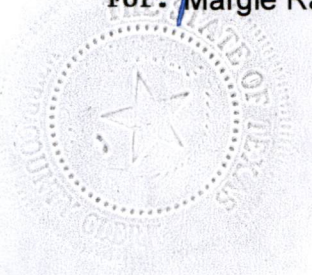
CERTIFICATION OF NOTICE AND POSTING

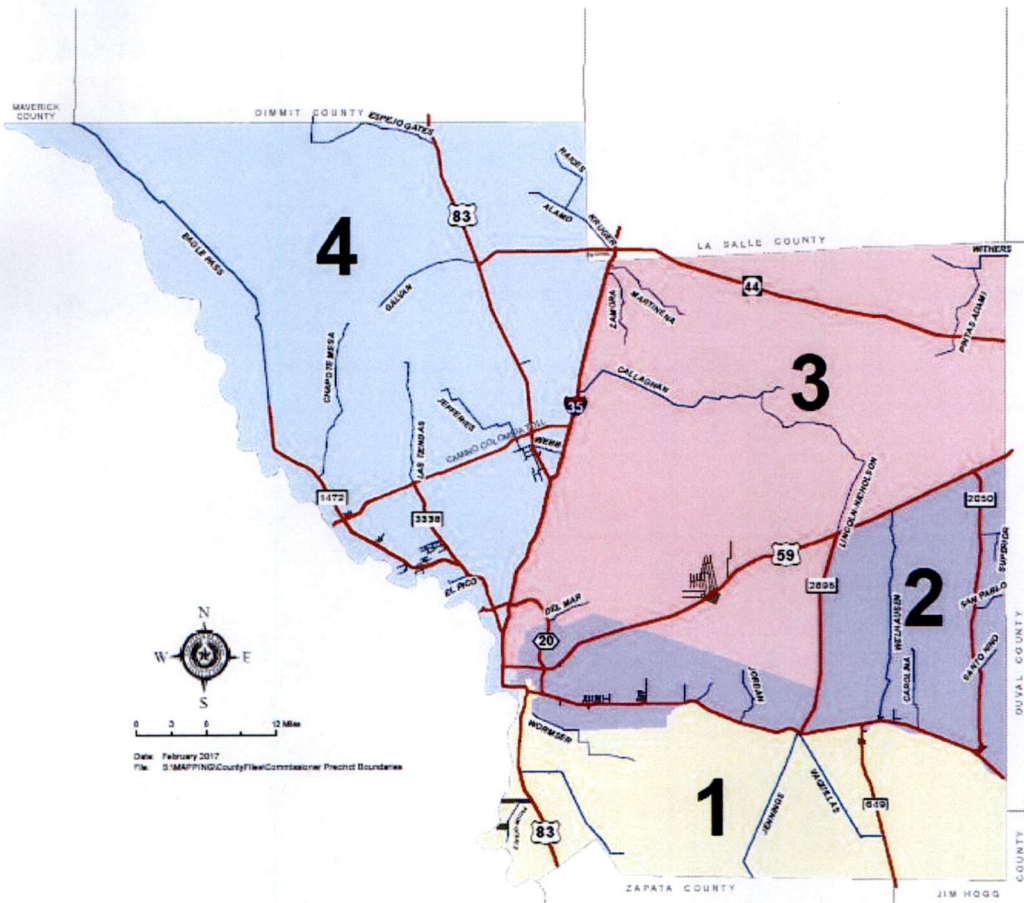
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of September, 2018 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 7th DAY OF SEPTEMBER, 2018






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosalinda Chavez
For: Margie Ramirez-Ibarra, County Clerk – Rosalinda Chavez–Senior Deputy Clerk





Date: February 2017
 File: S:\MAPPING\CountyFile\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Jaime A. Canales
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries