

# Child and Adult Care Food Program



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## Child & Adult Care Food Program Contracting Entity Budget for 2018 - 2019

03503 Status: Active  
**WEBB COUNTY COMMISSIONERS**  
 DBA:  
 5904 WEST DRIVE  
 SUT 7  
 LAREDO, TX 78041-0630  
 County District Code: 240  
 ESC: 1 TDA Region: 5

Code	Warning Description
306095	Your budget includes items that require specific prior written approval (SPWA). You must complete the required Request for SPWA form located in TX-UNPS under CACFP > Applications before submitting the budget including the item(s) requiring SPWA as part of the Application Packet for approval.

Version: Original

### PROJECTED ANNUAL CACFP INCOME

	Requested Amount	Approved Amount
Anticipated Annual CACFP Reimbursement (Projected Total Meals X Rate Annual Revenue)	490,046.46	662,631.67

### PROJECTED ANNUAL CACFP EXPENSES

#### A. Projected Operating Costs: Labor

	Requested Amount	% of Budget	Approved Amount
A1. Executive Staff	0.00	0.00%	0.00
A2. Management Staff	0.00	0.00%	0.00
A3. Staff	227,451.40	46.41%	227,451.40
<b>Total A. Projected Operating Costs: Labor</b>	<b>\$227,451.40</b>	<b>46.41%</b>	<b>\$227,451.40</b>

#### B. Projected Administrative Costs: Labor

	Requested Amount	% of Budget	Approved Amount
B1. Executive Staff	0.00	0.00%	0.00
B2. Management Staff	0.00	0.00%	0.00
B3. Staff	54,191.00	11.06%	70,627.52
<b>Total B. Projected Administrative Costs: Labor</b>	<b>\$54,191.00</b>	<b>11.06%</b>	<b>\$70,627.52</b>

**C. Projected Operating Costs**

	Requested Amount	% of Budget	Approved Amount
C1. Food	187,904.06	38.34%	409,308.53
C2. Facilities and Space	6,500.00	1.33%	6,500.00
C3. Supplies and Equipment	9,000.00	1.84%	15,000.00
C4. Purchased Services	5,000.00	1.02%	5,000.00
C5. Media Costs	0.00	0.00%	0.00
C6. Contracting Organization Costs	0.00	0.00%	0.00
C7. Unaffiliated Facility Costs (Sponsoring Organizations Only)	0.00	0.00%	0.00
C8. Other Costs	0.00	0.00%	0.00
<b>Total C. Projected Operating Costs</b>	<b>\$208,404.06</b>	<b>42.53%</b>	<b>\$435,808.53</b>

**D. Projected Administrative Costs**

	Requested Amount	% of Budget	Approved Amount
D1. Facilities and Space	0.00	0.00%	0.00
D2. Supplies and Equipment	0.00	0.00%	0.00
D3. Purchased Services	0.00	0.00%	0.00
D4. Financial Costs	0.00	0.00%	0.00
D5. Media Costs	0.00	0.00%	0.00
D6. Contracting Organization Costs	0.00	0.00%	0.00
D7. Other Costs	0.00	0.00%	0.00
D8. Indirect Costs	0.00	0.00%	0.00
<b>Total D. Projected Administrative Costs</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>

**E. Summary of Projected Income and Expenses**

	Requested Amount	Approved Amount
E1. Total annual costs of nonprofit food service	490,046.46	733,887.45
E2. Total anticipated annual CACFP reimbursement for the Program Year	490,046.46	662,631.67
E3. Enter the total of other income to the nonprofit food service	0.00	0.00
<b>E4. Total Income</b>	<b>490,046.46</b>	<b>662,631.67</b>

## F. Total Administrative Expenses

7 CFR 226.6 limits center sponsoring organizations' administrative costs charged to CACFP to 15% of meal reimbursements.

Allowed Administrative Costs	\$70,487.39	15.00%
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Waiver Requested?

## G. Source of Funds

Identify Source of Funds for Operating Costs (including food costs):

Head start

## H. Additional Questions

Is there a rental agreement, lease, or contract associated with any of the non-food costs listed above?  Yes  No

Does your organization have any Less-Than-Arms-Length transactions or expenses?  Yes  No

Does your budget include any procurement?  Yes  No

Does the budget include any of the following items? (Note: All of these items require specific prior written approval and/or Food and Nutrition Service Regional Office (FNSRO) approval.)

Yes  No

Communications	Labor Costs
Contributions & Donation Costs	Overtime, Holiday Pay, and Compensatory Leave, and Severance Pay
Depreciation and Use Allowance	Legal Expenses & Other Professional Services
Employee Morale, Health, & Welfare Costs & Credits	Management Studies
Expensing Equipment and Other Property	Meetings & Conferences
Facilities & Space Costs	Membership, Subscriptions, & Professional Organization Activities
Insurance	Proposal Costs
Interest, Fund Raising, & Other Financial Costs	Purchased Services - Other

## Certification

I certify that the information on this form, and supporting documents, is true and correct and that I will immediately report to the Texas Department of Agriculture any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The Texas Department of Agriculture may verify information; and the deliberate misrepresentation or withholding of information may result in prosecution under applicable state and federal statutes.

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