

WEBB COUNTY COMMUNITY ACTION AGENCY MAIN OFFICE 520 REYNOLDS ST 2ND FLOOR LAREDO, TEXAS 78040 TELEPHONE (956) 523-4182



Letter of Intent to Apply

Date: 10/15/2018

Honorable Tano Tijerina Webb County Judge Webb County Courthouse 1000 Houston Street (3rd Floor) Laredo, Texas 78040

Re:

Letter of Intent to apply for "2019 Community Service Block Grant (CSBG)"

Dear Judge Tijerina:

In accordance with the Webb County Single Point of Contact (SPOC) Policy and Procedures – revised 3/29/17, please accept this "Letter of Intent to Apply" for grant funds under the Community Service Block Grant

The (Department/Office) requests authorization to apply for a grant of \$557,470.00 from CSBG for the creation/continuation of services. Your favorable review of the following information required under the SPOC policy and authorization to develop and submit the grant proposal shall be appreciated.

General Information:

A.	Project Title:	Community Service Block Grant

B. Project Description: CAA's primary goal is to assist eligible households to

become self-sufficient.

C. Contact Person: <u>Javier Ramirez</u>

D. Department/Office Telephone number: (956) 523-4182

E. All departments that request grant application authorization from the County Commissioner's Court are required to participate in the County Biometric Time Clock Plus system in order to ensure compliance with existing County policy. Please acknowledge compliance with the signature of the designated Contact Person:

Contact Person/Signature

F. For all grant-funded projects involving current county employees that propose grant funding for overtime will be required to use the County Biometric Time Clock Plus system and have GPS monitors in their vehicles, except for those involved in undercover work. Please acknowledge the intent to comply with the signature of the designated Contact Person:

Contact Person/Signature

0	Equivalency (FIE) percentage	ams involving current County employees will es in a project's budget and will also apply to a the signature of the designated Contact Perso	all fixture management D1
	Contact Person/Signature	'//-	
Н	is presented to the County Con the State or Federal funding ag minimum - Project Narratives, Narratives. This policy will be Intent, then it must be submitted Committee (GARC)? Extenuat	rant application is required to be submitted to "Letter of Intent to Apply" at least two (2) we amissioners Court requesting authorization to gency. The complete hard copy of the grant apperformance Statement, Budget, Personnel B effective February 27, 2017; If not provided a dwith ample time for review and approval by sing circumstances for not adhering to this production.	submit the grant application submit the grant application to oplication shall include at a sudget breakdown and Budget at submission of the Letter of the Grant Application Review seedure must be provided in
I.	Contact (whether Competitive County General Fund first then for review by the Grant Applica County Commissioner's Court designated Contact Person.	is, budget modifications and/or line item trans- ubmitted through the Economic Development or Formula grants, County (Federal and State receives reimbursement at a later time). The lation Review Committee (GARC) for possible Agenda. Please acknowledge this requirement	Department - Single Point of allocations) that use the Webb budget request will be forwarded
J.	Project Time Frames:	Start Date: Ending Date: Project Duration:	01/01/2019 12/31/2019 2019
K.	Project Area: WEI	BB COUNTY	
Pr	roject Analysis:		

F

- 1) What County needs, services or problems will be addressed by this project? CAA seeks to service eligible households with skills training and transportation.
- 2) What is the grant matching amount of local funds or in-kind that will be proposed? Please identify specific sources of funds. No grant match
- 3) Will this proposed project add cost, services or any financial responsibility to the County's General Fund after the project ends? Please explain. No general fund requested

- 4) Will this project add employees to the county payroll if and when the grant is terminated? Please explain. No, employees are for grant needs.
- 5) Does this project propose any monetary grant-funded stipends, incentive pay, supplement pay or any other pay that exceeds County General Fund salary? These types of monetary compensation are strictly prohibited. No monetary compensation requested.
- 6) What are the operating and maintenance costs of the grant funded project activities that will be funded by the county?
- 7) How many citizens will be served and in what way? Please explain. The grant will provide service to approximately 15 households.
- 8) Please provide the name of the department representative responsible for providing the Economic Development staff with the copy of the submitted grant application. Javier Ramirez

Financial Analysis

A. Type of Request: Grant (X) Loan () Combination ()

Amount of Request:

\$<u>557,470.00</u>

Amount of Cash Match/In-Kind

0.00

Total Project Costs:

\$ 557,470.00

New (X) Continuation ()

Funding Agency: ____ Texas Department of Housing and Community Affairs

- B. Is there any assurance that the grant will be continued/refunded by the funding agency? Please explain.
 TDHCA provides funding for the Community Service Block Grant (CSBG) on a yearly basis.
 - C. What wording or commitments will be included in the grant application for 'continuity of activities', 'project sustainability plan' or 'funding of activities' after the grant has ended? Please explain in detail.

No application required. Funding source automatically renews.

For Economic Development Department Office Use Only:

IV. APPLICATION REVIEW COMMENTS

A. STAFF COMMENTS: Cont. grant award.

Staff Signature: 10mEp

Date: 10/17/2018

Subrecipient Name	Estimated 2019 Allocation	2019 TOP Goal
Aspermont Small Business Development Center, Inc.	\$150,000	E
Austin, City of, Health and Human Services Department	\$1,102,106	43
Big Bend Community Action Agency	\$150,000	6
Brazos Valley Community Action Programs	\$1,069,901	42
Cameron and Willacy Counties Community Projects, Inc.	\$921,746	36
Central Texas Opportunities, Inc.	\$183,989	7
Combined Community Action, Inc.	\$201,445	
Community Action Committee of Victoria Texas	\$273,849	
Community Action Corporation of South Texas	\$303,827	12
Community Action Inc. of Central Texas	\$278,736	11
Community Action Social Services & Education	\$150,000	6
Community Council of Greater Dallas	\$3,096,881	120
Community Council of South Central Texas, Inc.	\$714,939	28
Community Services of Northeast Texas, Inc.	\$430,132	17
Community Services, Inc.	\$1,509,229	59
Concho Valley Community Action Agency	\$225,945	
Economic Action Committee of The Gulf Coast	\$150,000	9
Economic Opportunities Advancement Corp. of Planning Region XI	\$481,267	
El Paso Community Action Program, Project BRAVO, Inc.	\$1,220,168	19
Fort Worth, City of, Neighborhood Services Department	\$1,831,510	47
Galveston County Community Action Council, Inc.		71
Greater East Texas Community Action Program (GETCAP)	\$930,581 \$917,365	36
Gulf Coast Community Services Association	\$4,929,909	36
Hidalgo County Community Services Agency		192
Hill Country Community Action Association, Inc.	\$1,678,747 \$509,856	65
_ubbock, City of, Community Development Department	\$395,554	20
Nueces County Community Action Agency		15
Panhandle Community Services	\$429,640 \$553,835	17
Pecos County Community Action Agency		22
Rolling Plains Management Corporation	\$150,000 \$464,393	6
San Antonio, City of, Department of Human Services	\$2,051,128	18
South Plains Community Action Association, Inc.		80
South Texas Development Council	\$260,481	10
Southeast Texas Regional Planning Commission	\$230,855	9
exas Neighborhood Services	\$467,447	18
exoma Council of Governments	\$445,456	17
ri-County Community Action, Inc.	\$243,107	9
Vebb County Community Action Agency	\$319,423	12
Vest Texas Opportunities, Inc.	\$557,470	22
Villiamson-Burnet County Opportunities, Inc.	\$541,187	21
OTAL	\$326,749	13
OTAL	\$30,848,853	1200